



**County Council of  
Beaufort County  
Public Facilities  
Committee Meeting**

**Chairman**  
BRIAN FLEWELLING

**Vice Chairman**  
YORK GLOVER

**Committee Members**  
MICHAEL COVERT  
MARK LAWSON  
JOSEPH PASSIMENT

**County Administrator**  
ASHLEY M. JACOBS

**Clerk to Council**  
SARAH W. BROCK

**Staff Support**  
PATRICK HILL

**Administration Building**  
Beaufort County Government  
Robert Smalls Complex  
100 Ribaut Road

**Contact**  
Post Office Drawer 1228  
Beaufort, South Carolina 29901-1228  
(843) 255-2180  
[www.beaufortcountysc.gov](http://www.beaufortcountysc.gov)

## Public Facilities Committee Agenda

Monday, August 17, 2020 at 3:30 PM

(Immediately following the conclusion of the Finance Committee Meeting)

[This meeting is being held virtually in accordance with Beaufort County Resolution 2020-05]

THIS MEETING WILL BE CLOSED TO THE PUBLIC. CITIZEN COMMENTS AND PUBLIC HEARING COMMENTS WILL BE ACCEPTED IN WRITING VIA EMAIL TO THE CLERK TO COUNCIL AT SBROCK@BCGOV.NET OR PO DRAWER 1228, BEAUFORT SC 29901. CITIZENS MAY ALSO COMMENT DURING THE MEETING THROUGH FACEBOOK LIVE

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. *[PUBLIC NOTIFICATION OF THIS MEETING HAS BEEN PUBLISHED, POSTED, AND DISTRIBUTED IN COMPLIANCE WITH THE SOUTH CAROLINA FREEDOM OF INFORMATION ACT]*
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES - June 15, 2020

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### ACTION ITEMS

6. CONSIDERATION OF A CONTRACT AWARD TO CUMMINS SALES AND SERVICE, A COOPERATIVE CONTRACT VENDOR FROM SOURCEWELL FOR A REPLACEMENT 250 KW CUMMINS GENERATOR FROM TOTALING \$157,511.37
7. REQUEST FOR PRIVATE ROAD ACCEPTANCE OF A PORTION OF JOHNSON LANDING ROAD INTO COUNTY ROAD SYSTEM
8. CONSIDERATION OF A CONTRACT AWARD TO J. BRAGG CONSULTING FOR THE AMOUNT OF \$1,647,877.16 WITH A 20% CONTINGENCY OF \$329,575.43 TOTALING \$1,977,452
9. CONSIDERATION OF A CONTRACT AWARD TO APAC FOR THE AMOUNT OF \$412,259.20 WITH A 20% CONTINGENCY OF \$82,451.80 TOTALING \$494,711
10. REQUEST TO AUTHORIZE THE COUNTY ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH MOTOROLA COMMUNICATIONS AMERICA

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### DISCUSSION ITEMS

11. SOLID WASTE AND RECYCLING ENTERPRISE FUND FEE STUDY/ DECAL SYSTEM AND UPDATE

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### BOARDS AND COMMISSIONS

12. CONSIDERATION OF THE APPOINTMENT OF VIRGINIA (GINNIE) KOZOK- BEAUFORT COUNTY TRANSPORTATION COMMITTEE

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## CITIZEN COMMENTS

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13. CITIZEN COMMENTS

*(Every member of the public who is recognized to speak shall limit comments to three minutes - Citizens may email sbrock@bcgov.net, or comment on our Facebook Live stream to participate in Citizen Comment)*

14. ADJOURNMENT



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## Public Facilities Committee Minutes

**Monday, June 15, 2020 at 3:30 PM**  
VIRTUAL

### PRESENT

Chairman Brian Flewelling  
Vice-Chair York Glover  
Council Member Joseph F. Passiment  
Council Member Michael Covert  
Council Member Gerald Dawson  
Council Member Stu Rodman  
Council Member Chris Hervochon  
Council Member Alice Howard  
Council Member Mark Lawson

### ABSENT

Council Member D. Paul Sommerville  
Council Member Lawrence McElynn

### CALL TO ORDER

Chairman Flewelling called the meeting to order at 3:30 pm.

### PLEDGE OF ALLEGIANCE

Chairman Flewelling led the Pledge of Allegiance

### FOIA

Chairman Flewelling noted that public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act

### APPROVAL OF AGENDA

**Motion:** It was moved by Council Member Covert, seconded by Council Member Passiment to suspend the normal rules that require a roll call vote instead by giving the chairman the authority to pass a motion that has been properly made and seconded without any objection as long as sufficient notice is given with no objection. Vote Yea: Chairman Brian Flewelling, Vice-Chair York Glover, Council Member Joseph F. Passiment, Council Member Michael Covert, Council Member Gerald Dawson, Council Member Stu Rodman, Council Member Chris Hervochon, and Council Member Alice Howard. The motion passed.

**Motion:** It was moved by Council Member Passiment, seconded by Council Member Glover to approve agenda. Approved without objection. The motion passed.

## **APPROVAL OF MINUTES**

**Motion:** It was moved by Council Member Passiment, seconded by Council Member Glover to approve minutes February 18, 2020, April 20, 2020 and May 18, 2020. Approved without objection. The motion passed.

## **ACTION ITEMS**

### **Request approval for a contract award for Uniform Services to Cintas, a US Communities National Cooperative Contract Vendor**

Dave Thomas stated the Public Works Department has experienced numerous challenges with the current uniform vendor, Unifirst. These challenges include incorrect sizing, untimely turn around in providing uniform items, incorrect accounting of charges for items issued and returned, and slow resolution with invoicing issues. Public Works has researched other vendors that offer uniform services similar to the current vendor. It has been determined that Cintas has the ability to meet the uniform needs of the different departments, as well as offer a cost savings. Approving the contract amount of \$55,081.52

Council Member Covert asked if was this contract bided on.

Dave Thomas answered this was not bid out because there is not a lot of companies that have the ability to give us the quantity that we need as a county. Since this is needed as soon as possible we decided to use this company.

Chairman Flewelling stated he would like a competitive bid in the future however to get issue resolved this needs to be done now.

**Motion:** It was moved by Council Member Passiment, seconded by Council Member Howard approved The Purchasing Department and Public Works Director recommends that the Public Facility Committee approves the contract amount of \$55,081.52 to Cintas for the new uniform contract for Public Works for FY2021. Approved without objection. The motion passed.

### **Convenience Center Operational Changes and Implementation of Decal System**

Cindy Carter stated Abby Goldsmith report (November 2019) was presented, as information, to Public Facilities on January 21, 2020. Additional Public Facilities presentations occurred April 20, 2020, May 18, 2020 and with two Finance Committee Budget sessions (May 28, 2020 and June 4, 2020). Staff has reviewed the Goldsmith recommendations and determined changes most critical to immediately benefit Beaufort County Convenience Center operations.

#### **Reduce Convenience Center hours for ALL Centers: 7:30AM until 6:00 PM effective October 1, 2020**

Cindy Carter read\*Presentation read page 41\*

Council Member Covert stated he would like the PIO to assist with getting information out.

**Motion:** It was moved by Council Member Passiment, seconded by Council Member Howard to reduce Convenience Center hours for ALL Centers: 7:30AM until 6:00 PM effective October 1, 2020. Approved without objection. The motion passed.

#### **Operate small Centers two weekdays and one weekend to include Big Estate, Sheldon, Lobeco, Coffin Point and Cuffy.**

Cindy Carter read \*Presentation page 42\*

**Motion:** It was moved by Council Member Passiment, seconded by Council Member Howard to operate small Centers two weekdays and one weekend to include Big Estate, Sheldon, Lobeco, Coffin Point and Cuffy. Effective October 1, 2020. Approved without objection. The motion passed.

#### **Remove collection of Class 2 waste from all Centers - Construction and Demolition/Bulky - Effective October 1, 2020**



Cindy Carter read \*Presentation page 43 - 45\*

Council Member Covert asked if pallets, shrubs and bushes, and boxes are considered class 2

Cindy Carter stated pallets are class 2, shrubs and bushes are yard waste, and boxes are recyclable commodity

Council Member Covert asked if Simmonsville will still take white goods.

Cindy Carter stated appliances the county still takes. There is a 3<sup>rd</sup> party vendor that picks that up from us.

Council Member Dawson asked if I did some home construction would I be able to use center.

Cindy Carter answered if it does not fit in the bag you would need to call someone or take it to Oakwood yourself.

Chairman Flewelling asked if this affects the municipalities?

Cindy Carter answered this is only about the waste centers.

**Motion:** It was moved by Passiment, seconded by Hervochon to remove collection of Class 2 waste from all Centers - Construction and Demolition/Bulky - Effective October 1, 2020 with a 90-day educational window. Voting YAH:

**Motion to Amend:** It was moved by Vice-Chairman Glover, seconded by Council Member Covert to go into effect October 1, 2021 so that the system can be evaluated. Vote Yea: Vice-Chairman York Glover, Council Member Michael Covert, Council Member Gerald Dawson, and Chairman Brian Flewelling. Voting NAY: Council Member Chris Hervochon, and Council Member Alice Howard, Council Member Joseph F. Passiment, Council Member Stu Rodman. The motion failed 4:4.

**Motion to Amend:** It was moved by Council Member Covert, seconded by Council Member Rodman to move the decision of remove collection of Class 2 waste from all Centers - Construction and Demolition/Bulky item#3, 6 months from June 15, 2020. Voting YEA: Council Member Covert, Council Member Dawson, Vice-Chair Glover, Voting NAY: Council Member Rodman, Council Member Howard, Council Member Hervochon, Council Member Passiment, and Chairman Flewelling. The motion failed 3:5

**Motion to Amend:** It was moved by Council Member Rodman, seconded by Council Member Dawson to postpone the implementation of remove collection of Class 2 waste from all Centers - Construction and Demolition/Bulky item#3, for 6 months starting January 2021. Voting YEA: Council Member Rodman, Council Member Dawson and Chairman Flewelling. Voting NAY: Council Member Howard, Vice-Chair Glover, Council Member Covert, Council Member Hervochon, and Council Member Passiment. The motion failed 3:5.

**\*Back to main motion\***

**Motion:** It was moved by Passiment, seconded by Hervochon to approve recommendation to remove collection of Class 2 waste from all Centers - Construction and Demolition/Bulky - Effective October 1, 2020 with a 90-day educational window. Voting YAH: Council Member Hervochon, Council Member Passiment, Council Member Howard and Council Member Rodman, Voting NAY: Vice-Chair Glover, Council Member Dawson, Council Member Covert and Chairman Flewelling. The motion failed 4:4.

**Close Gate and Shanklin effective January 1, 2021.**

Chairman Flewelling stated this may need to be brought up at a later time.

Cindy Carter read \*Presentation page 46-47\*

Council Member Howard stated this property has safety issues and no expansion space.

Council Member Glover stated the closing of this facility will be problematic for some of our citizens.

Chairman Flewelling stated he believes this property is unsafe.

**Motion:** It was moved by Council Member Howard, seconded by Council Member Passiment to close Gate and Shanklin effective January 1, 2021. Voting YAH: Council Member Passiment, Council Member Howard, Vice-Chair Glover, Council

Member Dawson, Council Member Covert, Council Member Hervochon, Council Member Lawson, Council Member Rodman and Chairman Flewelling. The motion passed 9.0.

#### **Close Gate and Pritchardville Centers effective January 1, 2021**

Cindy Carter read \*Presentation page 47-48\*

Council Member Covert stated he believes the usage will drop when the decal system goes into effect. The contractors not being able to use this site anymore.

Council Member Passiment stated this site is unsafe.

Chairman Flewelling stated this will slow people down not speed them up. The county is also in violation of the Stormwater regulation on this site.

Cindy Carter stated we have no space to implement the decal on these sites. They also need to be in regulation by 2020.

**Motion:** It was moved by Council Member Howard, seconded by Council Member Passiment to close Gate and Pritchardville Centers effective January 1, 2021. Approved without objection. The motion passed.

#### **Implement Decal System in Beaufort County**

Cindy Carter read \*Presentation page 50 -53\*

Council Member Covert stated does not agree with the twice a week.

Council Member Glover stated we had eliminated the twice a week when we originally looked at this.

**Motion:** It was moved by Council Member Glover, seconded by Council Member Covert to implement Decal System in Beaufort County without the limit twice a week restriction. Education and applications beginning effective January 1, 2021. Approved without objection. The motion passed.

#### **Only operate Hilton Head Center for 6 months and assist any efforts the Town initiates for curbside service in the municipality**

Cindy Carter read \*Presentation page 54-56\*

Chairman Flewelling stated Chairman Passiment is in discussion with Hilton Head about this.

**Status:** Informational Purposes only

#### **Approval an ordinance authorizing the execution and delivery of a utility easement encumbering property owned by Beaufort County identified as 39 Airport Circle and known as the Beaufort County Airport**

Jon Rembold stated this allows BJWSA access with an easement to new sewer line for maintenance purposes

**Motion:** It was moved by Council Member Passiment, seconded by Committee Vice-Chair Glover to move forward to council to approval an ordinance authorizing the execution and delivery of a utility easement. Approved without objection. The motion passed.

#### **Request for Private Road Acceptance of a portion of Johnson Landing Road into County Road System**

Dave Wilhelm stated this is a request from private citizens to bring dirt road into system by Sommerville

Chairman Flewelling stated the committee will hold off until next meeting so that Council Member Sommerville will be able to present

**Motion:** Without objection to hold off until next meeting.

#### **Recommendation for FY 2021 Contract Renewals**

**Motion:** It was moved by Council Member Passiment, Seconded by Council Member Howard for recommendation for FY 2021 Contract Renewals of items 1-6. Approved without objection. The motion passed.

### **Ordinance to amend the Beaufort County Ordinance establishing A Road Use Fee**

Brittany Ward stated that this is a revise of the current ordinance the road use fee is about an amendment to Ordinance 2015/8 to adjust the road use fee with a value as established in Beaufort County Ordinance Section 2-437(b) Assessments which currently states, " The auditor is directed to add a uniform charge per vehicle of \$16.50 per annum to all motorized licenses vehicles subject to the taxes in the county beginning with tax notices which become due and each month thereafter." In March 2015, Ordinance 2015/8 increased the road maintenance fee on all vehicles from \$10.00 to \$16.50.

Council Member Covert asked does the road use fee have anything to do with the new Bluffton road use fee?

Brittany Ward stated it does not.

Council Member Covert asked will this be a charge in addition to the current fees?

Brittany Ward answered this is not.

Council Member Dawson stated several years ago the road use fee was increased to help with the pavement of all of Beaufort County.

Brittany Ward stated this allow county staff to amend yearly if necessary. As it states currently it is a set amount.

Council Member Dawson asked can this fee be reduced or increased if needed?

Brittany Ward answered yes it can.

**Motion:** It was moved by Council Member Passiment, seconded by Council Member Howard to move forward to county council for approval to amend the ordinance 2015/8 to adjust the road use fee. Approved without objection. The motion passed.

## **DISCUSSION ITEMS**

### **Bluffton Parkway Reconfiguration**

Ashley Jacobs stated staff is still working on this for adequate funds on this project.

Chairman Flewelling stated the funds are not available at the moment but is something that we had planned previously.

**Status:** Informational Purposes Only

## **PRESENTATION ITEMS**

### **Traffic and Transportation Engineering 2018 One-Cent Sales Tax Update**

Deja Jackson read \*Presentation page 104 –106\*

Jared Fralix read \* Presentation page 107\*

Vice Chairman Glover asked was there any surprises that came of this that does not include in current proposal.

Jared Fralix stated during the meeting with the Sunset and Miller drive individuals they do not want improvement on these roadways. We will look into evaluation of this. Right now there is more options that look into what the high school realignment will look like.

Council Member Howard asked when will the meeting take place

Jared Fralix answered we are looking to do the meeting virtual. Continued \*Presentation page 208 – 210 \*

Council Member Howard asked can you send out the map of the side walk improvements.

Chairman Flewelling asked can you send this information out to all of County Council.

Jared Fralix answered yes we can.

**Status:** Informational Purposes Only

**Construction Management Project Status Report**

Andrea Atherton read \*Presentation pages 112 – 114\*

**Status:** Informational Purposes Only

**BOARDS AND COMMISSIONS**

**Consideration of William Graner for Solid Waste and Recycling Board**

**Motion:** It was moved by Council Member Passiment, seconded by Committee Vice-Chair Glover move forward to council to approve consideration of William Graner for Solid Waste and Recycling Board. Approved without objection. The motion passed.

**CITIZEN COMMENTS**

**Citizen Comments**

Josh: Would like a copy of today's presentation.

A citizen spoke regarding Corona virus but did not catch their name.

**ADJOURNMENT**

Meeting adjournment @ 6:14 p.m.



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## BEAUFORT COUNTY COUNCIL

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### Agenda Item Summary

**Item Title:**

Contract award for a replacement 250 KW Cummins generator from Cummins Sales and Service, a Cooperative Contract Vendor from Sourcewell for the Facility Management Department.

**Council Committee:**

Public Facilities Committee

**Meeting Date:**

August 17, 2020

**Committee Presenter (Name and Title):**

Dave Thomas, Purchasing Director. Mark Roseneau, Facilities Director

**Issues for Consideration:**

1. Sourcewell is a major cooperative contract used by many local, State and other government agencies and organizations.
2. The new generator will replace the existing, antiquated 1990 vintage 250KW emergency generator. The generator provides emergency power to the Detention Center.
3. The total cost is \$157,511.37 and includes all equipment, delivery, and installation.

**Points to Consider:**

1. All Sourcewell contracts are publicly bid and provide a considerable price discount that is fair and reasonable.  
The old generator and switch gear have reached their useful life. Service and repair parts are no longer readily available and the generator and switchgear should be replaced.

**Funding & Liability Factors:**

Facilities Mgmt Specialized Capital Equipment Account #10401310-54200

**Council Options:**

The Committee may approve or disapprove the contract award.

**Recommendation:**

Staff recommends that the Public Services Committee approves the contract award of \$157,511.37 to Cummins Sales and Service, Inc.



David L Thomas, Purchasing Director  
dthomas@bcgov.net 843.255.2353

**COUNTY COUNCIL OF BEAUFORT COUNTY**  
**PURCHASING DEPARTMENT**  
106 Industrial Village Road, Bldg. 2, Post Office Drawer 1228  
Beaufort, South Carolina 29901-1228

**TO:** Councilman Brian Flewelling, Chairman, Public Facilities Committee

**FROM:** David L Thomas, CPPO, Purchasing Director

**SUBJ:** State Contract Purchase

Request to Purchase One (1) New 250KW Generator and Switch Gear from Cummins Sales and Service, Inc., a Cooperative Contract from Sourcewell for the Facilities Management Department

**DATE:** 08/17/2020

**BACKGROUND:**

The Purchasing Department received a request from the Director of Facilities Management to purchase one (1) new 250KW generator and switch gear to provide back-up emergency power for the Beaufort County Detention Center. The purchase is from Cummins Sales and Service, Inc., out of Savannah, GA, a Sourcewell, cooperative contract vendor. This request will replace an existing 250KW generator and automatic switch gear.

Total cost of \$157,511.37 includes equipment, delivery, installation, warranty, all discounts and manuals (see the attached price quote).

**VENDOR INFORMATION:**

Cummins Sales and Service, Inc., Savannah, GA

**COST:**

\$157,511.37

☒ Insert Addition Vendor Info.

**FUNDING:**

Account 10401310-54200, Facilities Management Specialized Capital Equipment. Account balance is \$350,000.

Funding approved: Yes ☒ By: raymond.williams Date: 08/04/2020

**FOR ACTION:**

Public Facilities Committee meeting occurring on August 17, 2020.

**RECOMMENDATION:**

The Purchasing Department recommends that the Public Facilities Committee approve and recommend to County Council the contract award of \$157,511.37 to purchase one 250KW generator set from Cummins Sales and Service, Inc., as outlined above in support of the department mentioned above.

Attachment: GeneratorDetentionCenter.pdf  
122.11 KB

Click here to attach a file

cc: Ashley Jacobs, County Administrator

Approved: Yes ☒ Date: 08/05/2020

Check to override approval: ☐ Overridden by: \_\_\_\_\_

Override Date: \_\_\_\_\_

Raymond Williams, Finance Director

Approved: Yes ☒ Date: 08/04/2020

Item 6.

David Wilhelm, Assistant County Administrator, Public W	Approved: Yes	Date: 08/04/2020
Check to override approval: <input type="checkbox"/> Overridden by:	Override Date:	ready for admin: <input checked="" type="checkbox"/>
Mark Roseneau, Director, Facility Management Departm	Approved: Select...	Date:
Check to override approval: <input checked="" type="checkbox"/> Overridden by: dthomas	Override Date: 08/04/2020	ready for admin: <input checked="" type="checkbox"/>

☒ CC others

Approved by Committee:

Approved by Council:

After Initial Submission, Use the Save and Close Buttons



**COUNTY COUNCIL OF BEAUFORT COUNTY**  
**PURCHASING DEPARTMENT**

106 Industrial Village Road, Bldg 2, Post Office Drawer 1228  
 Beaufort, South Carolina 29901-1228

TO: Councilman Brian Flewelling, Chairman, Public Facilities Committee

FROM: Dave Thomas, CPPO, Purchasing Director

SUBJ: Request to Purchase one new 250KW generator and switchgear from Cummins Sales and Service, Inc., a Cooperative Contract from Sourcewell for the Facilities Management Department

DATE: July 27, 2020

**BACKGROUND:** The Purchasing Department received a request from the Director of Facilities Management to purchase one new 250KW to provide backup emergency power for the Beaufort County Detention Center. The purchase is from Cummins Sales and Service, Inc., out of Savannah, Georgia, a Sourcewell, cooperative contract vendor. This request will replace an existing 250KW generator and automatic switchgear.

Total cost of \$157,511.37 includes equipment, delivery, installation, warranty, all discounts, and manuals (see the attached price quote).

**VENDOR INFORMATION:**

**COST**

Cummins Sales and Service, Inc., Savannah, GA

\$157,511.37

**FUNDING:** Account # 10401310-54200-Facilities Mgmt Specialized Capital Equipment, Balance \$350,000.

**FOR ACTION:** Public Facilities Committee meeting on Aug. 17, 2020.

**RECOMMENDATION:** The Purchasing Department recommends that the Public Facilities Committee approve the contract award of \$157,511.37 to purchase one 250KW Generator Set from Cummins Sales and Service, Inc., as outlined above in support of the departments mentioned above.

Attachment: Contract Pricing Information

cc: County Administrator, Ashley Jacobs  
 Dave Wilhelm, Assistant County Administrator  
 Hayes Williams, Finance Director  
 Mark Roseneau, Director Facilities Management



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### Quotation

**Cummins Inc. DBA Cummins Sales and Service**  
**5125 Highway 85**  
**Atlanta GA 30349 United States**  
**Direct: (404)765-5150**  
**June 16, 2020**

**Project Name: Beaufort Co Detention Center John Carper**

**Quotation: 98000000612263**

Thank you for your inquiry. We are pleased to quote as follows:

		USD
Item	Description	Qty
	<b>Diesel Genset: 60Hz-250/220kW</b>	
Install-US-Stat	U.S. EPA, Stationary Emergency Application	1
250DQDAA	Genset-Diesel,60Hz,250kW	1
A331-2	Duty Rating-Standby Power	1
L090-2	Listing-UL 2200	1
L228-2	Certification-Seismic, IBC2000, IBC2003, IBC2006, IBC2009, IBC2012	1
L169-2	Emissions Certification, EPA, Tier 3, NSPS CI Stationary Emergency	1
F203-2	Enclosure-Alum,WeatherProtective,BaseMtd,w/ExhSys	1
C206-2	Fuel Tank-Subbase,720 Gallon,UL142 Compliant	1
R002-2	Voltage-277/480,3 Phase,Wye,4 Wire	1
B257-2	Alternator-60 Hz, 12 Lead, Broad Range, 80C	1
H643-2	Generator Set Control-PCC 2100	1
B184-2	Exciter/Regulator-Pmg, 3 Phase Sensor	1
A366-2	Engine Governor-Electronic, Isochronous Only	1
H536-2	Display Language-English	1
H605-2	Display-Control,Graphical	1
H606-2	Meters-AC Output,Analog	1
K796-2	Stop Switch-Emergency	1
H609-2	Control Mounting-Left Facing	1
KU94-2	CB or EB or TB-Right Only	1
KC66-2	Circuit Breaker-400A,Right CB on Right side,3-Pole,UL 600,IEC 690 100%	1
KB72-2	CB or EB or TB-Bottom Entry, Right	1
P178-2	Enclosure Color-Sandstone,Aluminum Enclosure	1
L163-2	Listing, ULC-S601-07	1
F207-2	Wind Rating-150MPH,Aluminum Housing	1
C215-2	Alarm-High Fuel Fill	1

C127-2	Separator-Fuel/Water	1
C212-2	Pump & Control-Fuel Transfer,2GPM,120VAC	1
A334-2	Engine Starter-24 VDC Motor	1
A333-2	Battery Charging Alternator-Normal Output	1
B786-2	Battery Charger-12 Amp, Regulated	1
E125-2	Engine Cooling-High Ambient Air Temperature	1
H389-2	Shutdown-Low Coolant Level	1
H669-2	Engine Coolant-50% Antifreeze, 50% Water Mixture	1
H036-2	Coolant Heater-120 Volt Ac, Single Phase	1
D041-2	Engine Air Cleaner-Normal Duty	1
H706-2	Engine Oil	1
L028-2	Genset Warranty- Base	1
L050-2	Literature-English	1
A412-2	Packing-None, Base Mounted Housing	1
CP01-2	Common Parts Listing	1
SPEC-L	Product Revision - L	1
0300-5929-02	Annunciator-Panel Mounted With Enclosure (RS485)	1
	Misc.	1
ST120SN3RSL, PILNCCB, PILNOCB W/CONTACT	E STOP BRK Glass NEMA 3 w/ contacts	1
Install	Installation See detailed scope	1
<b>Transfer Switch-Electronic Control:300A/400A/600A</b>		
OTEC400	Transfer Switch-Electronic Control,400Amp	1
A029-7	Poles-4	1
A035-7	Application-Utility To Genset	1
A046-7	Listing-UL 1008/CSA Certification	1
A044-7	Frequency-60 Hertz	1
A042-7	System-3 Phase,3 Wire Or 4 Wire	1
R026-7	Voltage-480 Vac	1
B001-7	Cabinet-Type 1	1
L102-7	Auxiliary Relay-Switch In Emergency Position-24VDC	1
L103-7	Auxiliary Relay-Switch In Normal Position-24VDC	1
M034-7	Genset Starting Battery-24VDC	1
J030-7	Clock-Exercise, External	1
G004-7	Transfer Switch Warranty-2 Yr Comprehensive	1
CP01-7	Common Parts Listing	1
SPEC-A	Product Revision - A	1

**Grand Total \$157,511.37**

Scope of work:

**Work Item 1 & 2**

**Remove existing Caterpillar generator and 400 amp 3-phase 480-volt auto transfer switch. Install new Cummins 400 amp 3-phase 480-volt auto transfer switch, rework existing utility sub feeders & add new wiring as needed. Install temporary wiring from owner supplied standby portable trailer mounted genset to new ATS. Demo existing gen foundation, rework existing underground conduits & wiring as needed to new Cummins 250KW generator. Install new concrete foundation. Install new power & control wiring from genset to auto transfer switch. Concrete demo, new foundation & equipment Electrical Material & Labor**

**EPS to Crane to ground New 250kw genset at the Sav Branch for Cummins to store until needed**

**Cummins to off load and Store ATS at Sav Branch**

**EPS to deliver ATS to job site when needed**

**Provide and connect rental 250kw genset and cables for duration of swap out**

**EPS to remove and dispose of existing Cat Genset**

**EPS to pick up and deliver to pad new 250kw genset when needed**

**Startup and 2-hour Load Bank new 250kw Genset customer provide fuel.**

Electrical Cost Estimate			
Beaufort County Jail Generator Replacement		Date: 17-May-19	
		CDDC LLC	
Estimator:	Ryan Yocco		
Submittal:	Construction Documents	Project Number	0
Electrical	Material Costs	Labor Cost	Total
Concrete Cutting & Removal		\$15,000	\$15,000
Concrete Repair	\$5,000	\$10,000	\$15,000
Generator, Tank & Enclosure	\$55,000	\$15,000	\$70,000
Crane	\$0	\$10,000	\$10,000
Auto Transfer Switch	\$5,000	\$5,000	\$10,000
Service Conduit & Wiring	\$12,500	\$10,000	\$22,500
Misc. Material & Equipment	\$1,500	\$2,500	\$4,000
Taxes (8%)	\$6,320		\$6,320
Contractor Mark-up(20%)	\$17,064	\$13,500	\$30,564
Total	\$102,384	\$81,000	\$183,384



## BEAUFORT COUNTY COUNCIL

### Agenda Item Summary

#### Item Title:

Request for Private Road Acceptance of a portion of Johnson Landing Road into County Road System

#### Committee:

Public Facilities Committee

#### Meeting Date:

August 17, 2020

#### Committee Presenter (Name and Title):

David Wilhelm, P.E., Assistant County Administrator, Public Works and Sustainability

#### Issues for Consideration:

Johnson Landing Road is located on Lady's Island off of Brickyard Point Road. Most of Johnson Landing Road was paved under dirt road paving contract # 50 in 2018. A small section, at the end of the road, was not paved and has been made private. Initially, one owner at the end of the road opposed granting Right of Way so a decision was made to terminate the road paving approximately 1000 feet before the road terminus. Due to the road status being changed to private, the owners associated with this portion of the road were able to generate the support of all landowners to include the owner who initially opposed granting Right of Way. Property owners at the end of Johnson Landing Road have submitted a Road Acceptance Application and petition requesting the road be included in the County Road System.

#### Points to Consider:

In accordance with Policy Statements 15 and 17 and the County's posted Road Acceptance Procedures, criteria have been met for presentation to the Public Facilities Committee to consider acceptance of the private portion of Johnson Landing Road into the County Road System. Neil Desai, The Public Works Director, has estimated an annual maintenance cost of \$5,356.46. Councilman Sommerville has been contacted by constituents in his district and has informed them that this item will come before the Public Facilities Committee. If acceptance of the road is affirmed by a majority vote of the Public Facilities Committee and County Council, the road will not be officially added to the County Road System until all Right of Way deeds are correctly executed and recorded.

#### Funding & Liability Factors:

Public Works Roads and Drainage North

#### Council Options:

Vote on private (dirt) portion of Johnson Landing Road to be brought back into the County Road System. A majority vote to accept moves the agenda item forward to a full County Council Vote.

#### Recommendation:

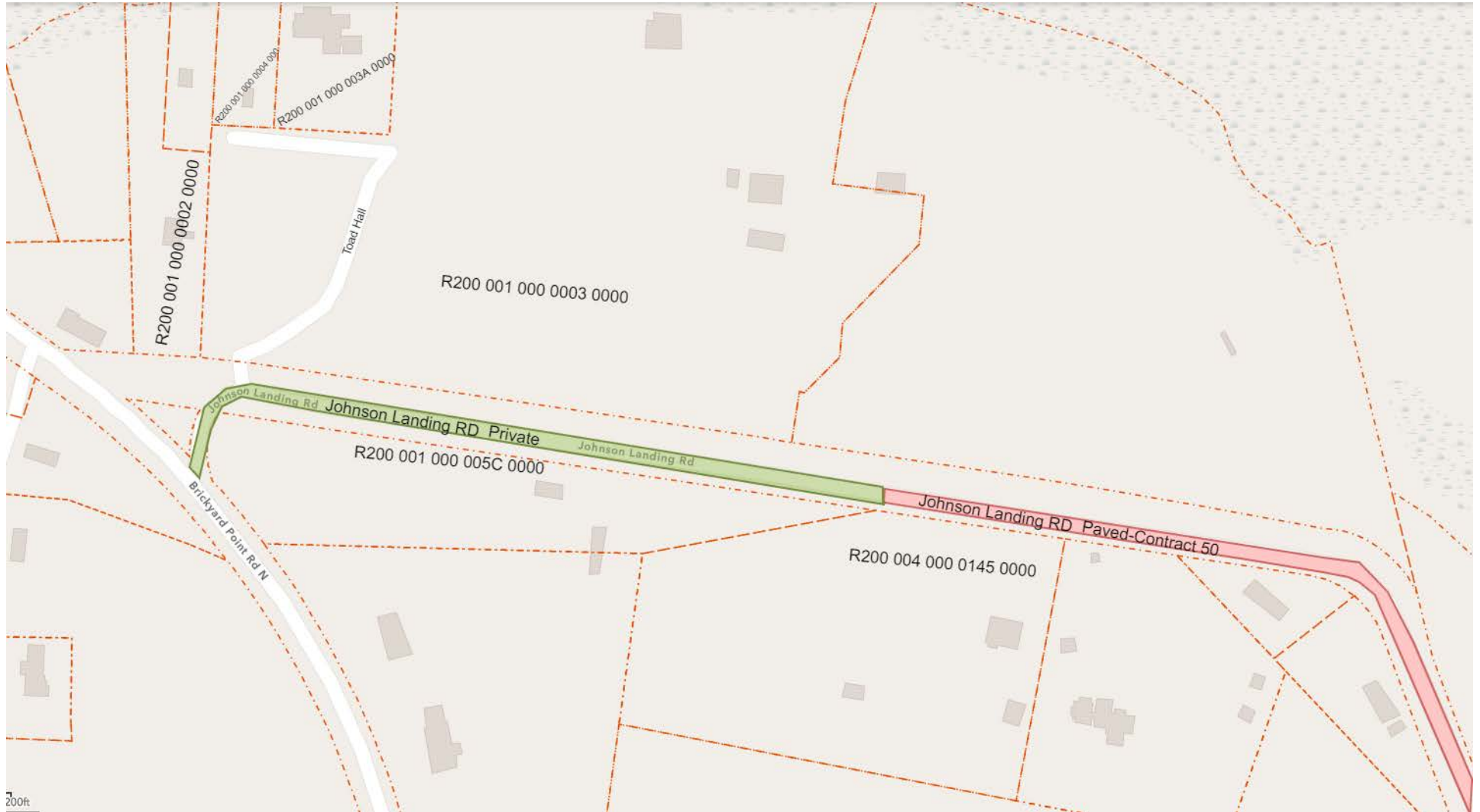
N/A



## District 2

**Johnson Landing Road-** Paved as part of contract 50

The last 1000ft was not paved and has been made private. Property owners in this section have petitioned this portion of the road to be brought back into County Road System. Initially one owner opposed granting needed Right of Way, now all abutting owners have signed the petition.



Dirt Portion of Johnson Landing Road Road Estimated Maintenance Cost per Neil Desai 04/01/20

Type	Estimated LF of Road	Estimated Cost Per LF	Estimated Cost	10% Contingency	Estimated Contingency Cost	Estimated Cost per service	Estimated 3 sevices per year	Total Annual Estimated Cost
Road Maintenance (Grading Only)	1056.5	1.69	\$1,785.49	0.10	\$178.55	\$1,964.03	3	\$5,356.46



BEAUFORT COUNTY, SOUTH CAROLINA  
ROAD ACCEPTANCE APPLICATION

Item 7.

TO: Patty Wilson  
Right of Way Manager  
Beaufort County

FROM: Property Owner(s) of Johnson Landing End of Road (name of Private Road or Subdivision containing private road(s), Beaufort, SC)

DATE: 2-18-19

We, the undersigned property owners with land adjoining the above referenced street/road, do hereby petition Beaufort County to accept this private road into the County Road System for scheduled maintenance and repair. We have read Beaufort County Policy Statements 15 and 17 and understand that:

1. We will be required to grant the County a 50' wide right-of-way, including the existing roadway **and** whatever additional land is required to assemble a 50' right-of-way, and existing or proposed drainage easements necessary for adequate drainage.
2. By signing this petition, we are giving employees of Beaufort County permission to enter our property for the purpose of surveying the new right-of-way and any existing or proposed drainage easements.
3. **100%** of the adjoining property owners must sign this application in order for it to be presented to the Public Facilities Committee and County Council for consideration.
4. We understand that the road will be designated for public use.

Richard M Rankin  
Jami P. Rankin  
Name (Print)  
[Signature]  
Name (Signature)  
229 Johnson Landing Rd  
Address  
Beaufort S.C. 29907  
City, State, Zip Code  
R200 004 000 0145 0000  
Day Time Phone Number/Email Address  
[Blank]  
Lot or Parcel Number

Joan White Green  
[Signature]  
Name (Print)  
[Signature]  
Name (Signature)  
253 Johnson Landing Road  
Address  
Beaufort SC 29907  
City, State, Zip Code  
R200 006 000 005C 0000  
Day Time Phone Number/Email Address  
[Blank]  
Lot or Parcel Number

James P Rankin Sr.  
[Signature]  
Name (Print)  
[Signature]  
Name (Signature)  
240 Johnson Landing Rd  
Address  
Lady's Island, S.C. 29907  
City, State, Zip Code  
R200 001 000 0003 0000  
Day Time Phone Number/Email Address  
[Blank]  
Lot or Parcel Number

Mark S Bryant + Annet M Bryant  
[Signature]  
Name (Print)  
[Signature]  
Name (Signature)  
21 Road Hall  
Address  
Lady's Island, SC 29907  
City, State, Zip Code  
912-667-2475  
Day Time Phone Number/Email Address  
R200 001 000 003A 0000  
Lot or Parcel Number

NOTE: Please return this application to:  
Right of Way Manager  
120 Shanklin Road  
Beaufort SC 29906

Samy Tawfik  
 Name (Print)  
Samy Tawfik  
 Name (Signature)  
see additional sheet  
 Address  
 City, State, Zip Code  
 Day Time Phone Number/Email Address  
8200 001 000 0004 0000  
 Lot or Parcel Number

Rudolph White  
 Name (Print)  
Rudolph White  
 Name (Signature)  
249 Johnson Landing Rd  
 Address  
Kid's Island, S.C  
 City, State, Zip Code  
 Day Time Phone Number/Email Address  
8200 001 000 0002 0000  
 Lot or Parcel Number

Name (Print)  
 Name (Signature)  
 Address  
 City, State, Zip Code  
 Day Time Phone Number/Email Address  
 Lot or Parcel Number

Name (Print)  
 Name (Signature)  
 Address  
 City, State, Zip Code  
 Day Time Phone Number/Email Address  
 Lot or Parcel Number

Name (Print)  
 Name (Signature)  
 Address  
 City, State, Zip Code  
 Day Time Phone Number/Email Address  
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 Lot or Parcel Number

Name (Print)  
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 Address  
 City, State, Zip Code  
 Day Time Phone Number/Email Address  
 Email Address  
 Lot or Parcel Number

Name (Print)  
 Name (Signature)  
 Address  
 City, State, Zip Code  
 Day Time Phone Number/Email Address  
 Lot or Parcel Number

Name (Print)  
 Name (Signature)  
 Address  
 City, State, Zip Code  
 Day Time Phone Number/Email Address  
 Lot or Parcel Number

From: Mark Bryant mbfam7@aol.com  
 Subject: Sammy's signature page  
 Date: February 24, 2019 at 4:14 PM  
 To: jim@brickyardpointfarms.com

MB

Sent from my iPhone

Begin forwarded message:

From: samy tawfik <samytawfik@aol.com>  
 Date: February 24, 2019 at 3:25:20 PM EST  
 To: Mark Bryant <mbfam7@aol.com>  
 Subject: RE: Sammy.pdf

Sent from Mail for Windows 10

From: Mark Bryant  
 Sent: Sunday, February 24, 2019 9:53 AM  
 To: samytawfik@aol.com  
 Subject: Sammy.pdf

Beaufort County Citizens  
 Petition for Improvements to County Maintained Roads

Page# \_\_\_\_\_

SAMY TAWFIK  
 Name (Print)  
 Name (Signature)  
 2200 W 33rd Street  
 Address  
 Panama City, FL 32405  
 City, State, Zip Code  
 (803) 361-4676  
 Day Time Phone Number  
 samytawfik@aol.com  
 Email Address  
 R2200 001 000 000 40000  
 Tax Map Parcel Number

Name (Print)  
 Name (Signature)  
 Address  
 City, State, Zip Code  
 Day Time Phone Number  
 Email Address  
 Tax Map Parcel Number

Name (Print)  
 Name (Signature)  
 Address  
 City, State, Zip Code  
 Day Time Phone Number  
 Email Address

Name (Print)  
 Name (Signature)  
 Address  
 City, State, Zip Code  
 Day Time Phone Number

Beaufort County Citizens  
Petition for Improvements to County Maintained Roads

Page 1

Date: December 10, 2018Name of Road: JOHNSON LANDING RdLocation: LADY'S Island, S.C. 29907

Improvement Requested (please circle or write in): Pave (Dirt Road) Rock (Dirt Road)  
Resurface (Paved Road) Other \_\_\_\_\_

Point Person Contact Information: JAMES P. RATHBUN JR. 843-521-1400  
 (Name) (Phone #)  
NJRATHBUN@Embarqmail.com P.O. Box 249, PORT ROYAL S.C. 29935  
 (E-Mail Address) (Mailing Address)

Please submit this petition to the following address:  
 Beaufort County Right of Way Manager  
 120 Shanklin Road  
 Beaufort, SC 29906

Phone Number:  
 Beaufort County Right of Way Manager 843 255-2694

Questions Pertaining to County Road Right of Way please contact:  
 Patty Wilson  
 Beaufort County Right of Way Manager  
 843 255- 2694



**Beaufort County Citizens  
Petition for Improvements to County Maintained Roads**

Page 2

In accordance with the Beaufort County Transportation Committee and County Road Maintenance Program, we the owners of property adjacent to

Johnson Landing Rd  
(Road Name)

are submitting this petition for the requested improvements shown on Page 1. If right of way (ROW) and drainage easements have not been deeded/granted to the County for this roadway, we are aware that it will be necessary to formally donate the necessary right of way and drainage easements for the requested roadway improvements in accordance with the County's Road Acceptance Application. We the undersigned agree formally with this requirement.

James P. Rathbun Jr  
Name (Print)  
James P. Rathbun Jr  
Name (Signature)  
240 Johnson Landing Rd  
Address  
Wadys Island, S.C. 29907  
City, State, Zip Code  
843-521-1400  
Day Time Phone Number  
NJRATHBUN@EMBARQMAIL.COM  
Email Address

Tax Map Parcel Number

MARK S. BRYANT  
Name (Print)  
MARK S. BRYANT  
Name (Signature)  
21 TOWNS Hall  
Address  
Wadys Island, SC 29907  
City, State, Zip Code  
912-667-2475  
Day Time Phone Number  
MBFAM7@AOL.COM  
Email Address

Tax Map Parcel Number

Richard M. Rankin  
Name (Print)  
Richard M. Rankin  
Name (Signature)  
229 Johnson Landing Rd  
Address  
Beaufort S.C. 29907  
City, State, Zip Code  
843-321-1789  
Day Time Phone Number  
rrkynkn@yahoo.com  
Email Address

Tax Map Parcel Number

Joan Green  
Name (Print)  
Joan Green  
Name (Signature)  
253 Johnson Landing Rd  
Address  
Beaufort, S.C., 29907  
City, State, Zip Code  
843-476-7057  
Day Time Phone Number  
N/A  
Email Address

Tax Map Parcel Number

# Beaufort County Citizens Petition for Improvements to County Maintained Roads

Page 2

In accordance with the Beaufort County Transportation Committee and County Road Maintenance Program, we the owners of property adjacent to

Johnson Landing Rd  
(Road Name)

are submitting this petition for the requested improvements shown on Page 1. If **right of way (ROW) and drainage easements have not been deeded/granted to the County for this roadway, we are aware that it will be necessary to formally donate the necessary right of way and drainage easements for the requested roadway improvements in accordance with the County's Road Acceptance Application.** We the undersigned agree formally with this requirement.

James P. Rankin Jr  
Name (Print)  
James P. Rankin Jr  
Name (Signature)  
240 Johnson Landing Rd  
Address  
Lady's Island, S.C. 29907  
City, State, Zip Code  
843-521-1400  
Day Time Phone Number  
NJRankin@Embarqmail.com  
Email Address

Tax Map Parcel Number

Richard M. Rankin  
Name (Print)  
Richard M. Rankin  
Name (Signature)  
229 Johnson Landing Rd  
Address  
Beaufort S.C. 29907  
City, State, Zip Code  
843-321-1289  
Day Time Phone Number  
rckrankin@yahoo.com  
Email Address

Tax Map Parcel Number

MARK S. BRYANT  
Name (Print)  
Mark S. Bryant  
Name (Signature)  
21 TOAD HALL  
Address  
LADY'S ISLAND, SC 29907  
City, State, Zip Code  
912-667-2475  
Day Time Phone Number  
MBFAM7@AOL.COM  
Email Address

Tax Map Parcel Number

Shirley R. White Sr  
Name (Print)  
Shirley R. White Sr  
Name (Signature)  
280 Johnson Landing Rd  
Address  
Beaufort, S.C. 29907  
City, State, Zip Code  
843-476-8903  
Day Time Phone Number  
WhitShirley@gmail.com  
Email Address

Tax Map Parcel Number

**RESOLUTION**  
**Policy Statement 15**

**A RESOLUTION APPROVING THE BEAUFORT COUNTY POLICY FOR  
WORKING ON PRIVATE PROPERTY.**

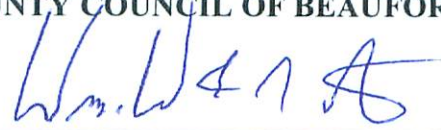
**WHEREAS**, Beaufort County employees shall not enter private property for the purpose of correcting drainage problems, unless the Engineering Department, the Stormwater Management Utility, or the Public Works Department can conclusively determine that actions of Beaufort County or another government entity created the problem. County employees shall obtain permission from the private property owner, in the form of formal written easements or rights-of-way, before entering the private property to correct problems caused by the actions of Beaufort County or other government entities. The County Administrator may recommend an exception to this policy based upon the health and welfare of the residents of the private property in question or their neighbors, and refer his recommendation to the Public Facilities Committee for its review and recommendation to the Council.

**WHEREAS**, This policy encourages Beaufort County employees to secure easements or rights-of-way to traverse property with ditches and other infrastructure so as to move water in the best interest of the Beaufort County Stormwater Management Program. Before any drainage work on private property may be done without properly executed easements or rights-of-way obtained in accordance with paragraph 2 above, the County Administrator must approve the work, after appropriate recommendation(s) from the Engineering and/or Public Works Departments.

**NOW THEREFORE, BE IT RESOLVED**, the Beaufort County Council does approve the Policy for Working on Private Property.

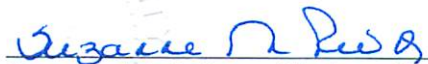
Adopted this 10<sup>th</sup> day of September 2012.

**COUNTY COUNCIL OF BEAUFORT COUNTY**

By: 

Wm. Weston J. Newton, Chairman

ATTEST:



Suzanne M. Rainey, Clerk to Council

Amending Policy Statement #15, adopted July 28, 2003.



## RESOLUTION

### **A RESOLUTION APPROVING THE BEAUFORT COUNTY POLICY FOR WORKING ON PRIVATE PROPERTY.**

**WHEREAS**, Beaufort County Council has designated certain public roads that are maintained by the County's Public Works Department. (Other "public roads" within the County are designated and maintained by the Federal or State governments). All public roads are designated and maintained as public roads by the County Public Works Department; all other roads are private roads. Beaufort County employees shall not enter private property for the purpose of repairing or improving non-public roads, except as provided hereunder.

- (A) Citizens who have not asked for their roads to be converted from private road(s) to a public road(s) may apply to the County Administrator (County Engineer) by petition to have their road(s) classified as "County maintained public roads") Such roads shall not be maintained until the appropriate rights-of-way or easement are donated to the County, and the property owner agrees the road(s) will be designated a "public road(s)" and the petition has been accepted.
- (B) It is the policy of Beaufort County that it will not maintain "private driveways" as defined herein. A "private driveway" is defined as any vehicular pathway where ownership of the land abutting both sides of such pathway is the same and the pathway serves less than six (6) discrete dwelling units, and the property owners have not granted either an easement or a right-of-way to the County, as appropriate and the road is not designated as a public road.
- (C) Exceptions to this policy may be granted, on a case-by-case basis, by a majority vote of County Council upon the recommendation of the County Administrator. Exceptions to this policy will be considered: upon receipt of a petition in writing from all the property owner(s) of a "private driveway" that serves five (5) or more discrete dwelling units, and the property owner(s) agreement to execute either an easement or a right-of-way (or assignment thereof) to the County as appropriate, and accept a public road designation. The County Administrator may recommend an exception to this policy based upon medical needs of occupants of private dwelling units abutting "private driveways", and refer his recommendation to the Public Services Committee for its review and recommendation to Council.

**WHEREAS**, Beaufort County employees shall not enter private property for the purpose of correcting drainage problems, unless the Engineering Department, the Stormwater Management Utility, or the Public Works Department can conclusively determine that actions of Beaufort County or another government entity created the problem. County employees shall obtain permission from the private property owner, preferably in the form of formal written easements or rights-of-way, before entering the private property to correct problems caused by the actions of Beaufort County or other government entities. The County Administrator may recommend an exception to this policy based upon the health and welfare of the residents of the



private property in question or their neighbors, and refer his recommendation to the Public Services Committee for its review and recommendation to the Council.

**WHEREAS**, This policy encourages Beaufort County employees to secure easements or rights-of-way to traverse property with ditches and other infrastructure so as to move water in the best interest of the Beaufort County Stormwater Management Program. Before any drainage work on private property may be done without properly executed easements or rights-of-way obtained in accordance with paragraph 2 above, the County Administrator must approve the work, after appropriate recommendation(s) from the Engineering and/or Public Works Departments.

**NOW THEREFORE, BE IT RESOLVED**, the Beaufort County Council does approve the Policy for Working on Private Property.

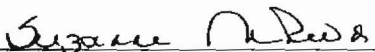
Adopted this 28<sup>th</sup> day of July, 2003.

**COUNTY COUNCIL OF BEAUFORT COUNTY**

By: 

Wm. Weston J. Newton, Chairman

ATTEST:

  
Suzanne M. Rainey, Clerk to Council

Policy Statement  
PS-17

**POLICY FOR THE ACCEPTANCE OF PRIVATE ROADS**

Policy Statement (PS-15), adopted by County Council on July 28, 2003, outlined the County's policy with regard to "Working on Private Property". As a related issue, Policy Statement-15 (PS-15) also outlines a general procedure for qualifying and accepting private roads into the County's road maintenance inventory.

The demand for private road acceptance has grown significantly since the adoption of PS-15. County Council recognizes the necessity of treating private road acceptance as a separate issue, and wishes to clarify and refine the acceptance procedure. The new policy set forth herein, is intended to supersede only those portions of PS-15 that deal with the acceptance of private roads and the definitions of "private road" and "private driveway".

**Definitions:**

1. Private road: a road, street or other vehicular pathway, paved or unpaved, that is owned and maintained by a non-governmental body (e.g., private individual or individuals), property owners association, developer, etc., and that has not been designated for public use.
2. Private driveway: a vehicular pathway where ownership of the land abutting both sides of such pathway is the same.
3. Dwelling unit: any residential unit, including detached, single-family dwellings, townhouse units, condominium units, individual apartments, and mobile homes. Dwellings may be owner-occupied or rental units

**Qualifying Requirements**

To be considered for acceptance, a private road must meet each of the four criteria listed below:

1. Not a "private driveway as defined above
2. Directly accessible by a public road
3. Serve at least six (6) dwelling units
4. Property owners must submit a "Road Acceptance Application" as outlined below.

**Road Acceptance Application**

1. Submission of written application (petition): any property owner with land abutting a private road may request a "Road Acceptance Application" from the County Engineering Division:

- (a) Requests will be forwarded to the R/W Manager who will return an application form and a list of the names and mailing addresses of the abutting property owners;
  - (b) It will be the applicant's responsibility to have each and every owner sign the application and then return the completed document to the R/W Manager. One hundred percent (100%) participation on the part of the property owners is required for acceptance consideration;
  - (c) The R/W Manager will ensure that all necessary signatures have been obtained. He/she will notify the applicant of any deficiencies.
2. The completed application indicates the property owners' willingness to:
- (a) Donate that amount of land needed to assemble a 50-foot wide right-of-way. A lesser right-of-way may be considered if it can be demonstrated that it is not feasible to assemble a full 50' right-of-way;
  - (b) Donate any existing or proposed drainage easements that the Public Works Department considers necessary for adequate drainage;
  - (c) Have the road designated for public use.
3. The completed application also indicates the property owners' permission for County employees to enter their property, as necessary, for the purpose of inspecting the existing roadway, assessing drainage needs, and surveying the proposed 50' right-of-way.

### **Right-Of-Way Deeds**

When it is determined that an application has been properly executed, the R/W Manager will prepare the necessary right-of-way deeds. Each deed will reference the County's survey of the proposed 50' right-of-way. The deeds will be mailed to the property owner at the address used by the County Treasurer for property tax mailings. All deeds must be properly executed and returned to the R/W Manager.

### **Road Inspection**

R/W Manager will determine the length of the road and the number of discrete dwelling units served by the road. He/she will pass this information on to the Public Works Director, whose staff will conduct an inspection of the existing roadway for the purpose of assessing needed repairs, drainage adequacy, and the estimated cost of bringing the road up to acceptable condition. A summary of these findings, along with comments and recommendations, will be returned to the R/W Manager.

### Public Facilities Committee Agenda Item

The R/W Manager will prepare an agenda item summarizing all the data regarding the subject road. The agenda item will include the recommendations, if any, of the Engineering Division and Public Works Department.

### Public Facilities Committee and County Council

An affirmative vote by simple majority, first by the Public Facilities Committee and then by County Council, is required for road acceptance.

**NOW, THEREFORE, BE IT RESOLVED**, the Beaufort County Council has approved the Policy for the Acceptance of Private Roads.

Adopted this 28<sup>th</sup> day of October, 2013.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: \_\_\_\_\_



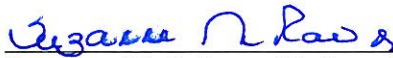
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:



Joshua A. Gruber, Staff Attorney

ATTEST:



Suzanne M. Rainey, Clerk to Council





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## BEAUFORT COUNTY COUNCIL

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### Agenda Item Summary

**Item Title:**

Recommendation of Award to J. Bragg Consulting, Inc. RFQ #040920E One Cent Sales Tax Program Management

**Council Committee:**

Public Facilities

**Meeting Date:**

August 17, 2020

**Committee Presenter (Name and Title):**

Deja Jackson, Traffic & Transportation Engineering Deputy Director

**Issues for Consideration:**

On March 6, 2020, Beaufort County published a solicitation to seek capable firms to provide Construction Management (CM), Construction Engineering and Inspections (CEI) Services for the Beaufort County 2018 One Cent Sales Tax Referendum Program.

An internal estimate was prepared by the Traffic & Transportation Engineering Division using SCDOT standards for the Program Management portion of the solicitation:

Total Estimated Project Cost: \$1,699,458.52  
20% Contingency: \$ 339,891.70  
Total Estimated Project Cost w/ Contingency: \$2,039,350.22

**Points to Consider:**

On May 22, 2020, a team of Beaufort County employees interviewed and scored four firms resulting in the following ranks:

Rank Order	Score
1. J. Bragg Consulting, Inc.	252
2. Consor Engineers, LLC	242
3. Infrastructure, Consulting & Engineering, PLLC	219
4. SEPI, Inc.	209

On June 30, 2020, a scoping meeting was held with the highest ranked firm, J. Bragg Consulting, Inc. to understand the needs of the program in order to define the scope of work and negotiate a fee.

J. Bragg Consulting, Inc. ranked the highest and is deemed the most qualified for the contract.

**Funding & Liability Factors:**

J. Bragg Consulting, Inc. provided a fee of \$1,647,877.16. With a 20% contingency of \$329,575.43, the total project cost is \$1,977,452. The funding for the project is paid through the 2018 One Cent Sales Tax Program with a current balance of \$84,367,918.95.

**Council Options:**

Approve Recommendation of Award to J. Bragg Consulting, Inc. or  
Disapprove Recommendation of Award to J. Bragg Consulting, Inc.

**Recommendation:**

Staff recommends approval of the contract award to J. Bragg Consulting, Inc. in the amount of \$1,647,877.16 and the establishment of an overall project budget of \$1,977,452.



David L Thomas, Purchasing Director  
dthomas@bcgov.net 843.255.2353

**COUNTY COUNCIL OF BEAUFORT COUNTY**  
**PURCHASING DEPARTMENT**  
106 Industrial Village Road, Bldg. 2, Post Office Drawer 1228  
Beaufort, South Carolina 29901-1228

**TO:** Councilman Brian Flewelling, Chairman, Public Facilities Committee

**FROM:** David L Thomas, CPPO, Purchasing Director

**SUBJ:** New Contract as a Result of Solicitation

Recommendation of Award to J. Bragg Consulting, Inc.  
One Cent Sales Tax Program Engineering Construction Management (CM) Construction Engineering and Inspection Services (CEI), RFQ 040920E

**DATE:** 08/17/2020

**BACKGROUND:**

On March 6, 2020, Beaufort County published a solicitation to seek capable firms to provide Construction Management (CM), Construction Engineering and Inspections (CEI) services for the Beaufort County 2018 One Cent Sales Tax Referendum Program.

On May 22, 2020, a team of Beaufort County employees interviewed and scored four firms resulting in the following ranks:

Rank Order	Score
1. J. Bragg Consulting, Inc.	252
2. Consor Engineers, LLC	242
3. Infrastructure, Consulting & Engineering, PLLC	219
4. SEPI, Inc.	209

On June 30, 2020, a scoping meeting was held with the highest ranked firm, J. Bragg Consulting, Inc., to understand the needs of the program in order to define the scope of work and negotiate a fee.

An internal estimate was prepared by the Traffic & Transportation Engineering Division using SCDOT standards for the Program Management portion of the solicitation as a basis for fee comparison:

Total Estimated Project Cost:	\$1,699,458.52
20% Contingency:	\$ 339,891.70
Total Estimated Project Cost w/Contingency:	\$2,039,350.22

After a review of submittals, J. Bragg Consulting Inc. ranked the highest and is deemed the most qualified for the contract.

**VENDOR INFORMATION:**

J. Bragg Consulting, Inc.

**COST:**

\$1,647,877.16

☒ Insert Addition Vendor Info.

**FUNDING:**

J. Bragg Consulting, Inc. provided a fee of \$1,647,877.16. With a 20% contingency of \$329,575.43, the total project cost is \$1,977,452. The funding for the project is paid through the 2018 One Cent Sales Tax Program with a current balance of \$33 million.

Funding approved: Yes ☒ By: raymond.williams Date: 07/23/2020

**FOR ACTION:** Public Facilities Committee meeting occurring on August 17, 2020.

**RECOMMENDATION:**

The Public Facilities Committee approve and recommend to County Council the contract award to J. Bragg Consulting, Inc., for the CM and CEI services for the Beaufort County 2018 One Cent Sales Tax Referendum Program in the amount of \$1,977,452.

Attachment: JBragg.pdf 4.42 MB [Click here to attach a file](#)

cc: Ashley Jacobs, County Administrator

Check to override approval: ☐

Overridden by:

Raymond Williams, Finance Director

Approved: Yes ☒ Date: 08/06/2020

Override Date:

Approved: Yes ☒ Date: 07/23/2020

Approved: 

 Date:

Check to override approval: ☐
 Overridden by: 
 Override Date: 

 ready for admin: ☒

☒ CC others

Approved by Committee:

Approved by Council:

After Initial Submission, Use the Save and Close Buttons



**COUNTY COUNCIL OF BEAUFORT COUNTY**  
**TRAFFIC & TRANSPORTATION ENGINEERING DEPARTMENT**  
2266 Boundary Street, Beaufort, South Carolina 29902  
Post Office Drawer 1228, Beaufort, South Carolina 29901-1228  
Telephone: 843-255-2700 Facsimile: 843-255-9420  
Website: www.beaufortcountysc.gov

Item 8.

TO: Chairman Brian Flewelling, Public Facilities Committee

FROM: David L. Thomas, Purchasing Director

SUBJ: **Recommendation of Award to J. Bragg Consulting, Inc.**  
One Cent Sales Tax Program Engineering Construction Management (CM) Construction Engineering and Inspection Services (CEI), RFQ #040920E

DATE: July 20, 2020

**BACKGROUND** On March 6, 2020, Beaufort County published a solicitation to seek capable firms to provide Construction Management (CM), Construction Engineering and Inspections (CEI) Services for the Beaufort County 2018 One Cent Sales Tax Referendum Program.

On May 22, 2020, a team of Beaufort County employees interviewed and scored four firms resulting in the following ranks:

<u>Rank Order</u>	<u>Score</u>
1. J. Bragg Consulting, Inc.	252
2. Consor Engineers, LLC	242
3. Infrastructure, Consulting & Engineering, PLLC	219
4. SEPI, Inc.	209

On June 30, 2020, a scoping meeting was held with the highest ranked firm, J. Bragg Consulting, Inc. to understand the needs of the program in order to define the scope of work and negotiate a fee.

An internal estimate was prepared by the Traffic & Transportation Engineering Division using SCDOT standards for the Program Management portion of the solicitation as a basis for fee comparison:

Total Estimated Project Cost:	\$1,699,458.52
20% Contingency:	\$ 339,891.70
Total Estimated Project Cost w/ Contingency:	\$2,039,350.22

**BIDDER INFORMATION**

	<u>Grand Total Price</u>
J. Bragg Consulting, Inc. ....	\$1,647,877.16

After a review of submittals, J. Bragg Consulting, Inc. ranked the highest and is deemed the most qualified for the contract.

**FUNDING** J. Bragg Consulting, Inc. provided a fee of \$1,647,877.16. With a 20% contingency of \$329,575.43, the total project cost is \$1,977,452. The funding for the project is paid through the 2018 One Cent Sales Tax Program with a current balance of \$84,367,918.95.

**FOR ACTION** Public Facilities Meeting – August 17, 2020.

**RECOMMENDATION**

cc: Ashley Jacobs, County Administrator  
Hayes Williams, Director of Finance

Attachments: 1. Beaufort County Traffic and Transportation Engineering's Estimate  
2. Score Tabulation  
3. J. Bragg Consulting, Inc. Schedule of Prices



**From:** [Fralix, Jared](#)  
**To:** [Jackson, Deja](#)  
**Cc:** [Wilhelm, David](#)  
**Subject:** PM Fee Estimate  
**Date:** Friday, July 10, 2020 2:54:55 PM  
**Attachments:** [PM Contract Internal Estimate 7-10-20.xlsm](#)

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Deja,

Here is the prepared cost estimate that I came up with for the PM services that J Bragg Consulting is working up. The total fee is \$1,700,000. It was a little bit of a shot in the dark. Below are my assumptions. Let me know your thoughts and we can adjust as needed prior to receiving and reviewing J Bragg's.

**Assumptions:**

- It will be a 4-year contract
- There will only be two J. Bragg employees working
  - J. Bragg at a salary of \$160k (Principal)
  - M. Meetze at a salary of \$140k (Project Manager)
- Most of the PM work will be in the first two years to get the projects through pre-construction and will meter down as projects move into construction
- There are 7 main tasks as discussed in the scoping meeting

Hours Per Week divided	<u>Year</u>	<u>Principal</u>	<u>Sr. Project Manager</u>
Among the 7 tasks	1	20	30
	2	20	30
	3	10	20
	5	20	10

Direct Expenses	<u>Year</u>	<u>Mileage</u>	<u>Shipping, Standard</u>
<u>Shipping, Overnight</u>			
(60 miles/trip & 1 trip/wk)	1	3,120	12

4

	2	3,120	12	4
	3	1,560	6	2
	5	780	3	1

Thanks,

**JARED FRALIX**

Traffic & Transportation Engineering Director

843-255-2730 | Office

843-929-2321 | Cell

[www.beaufortcountysc.gov](http://www.beaufortcountysc.gov)

[jared.fralix@bcgov.net](mailto:jared.fralix@bcgov.net)

## Project Fee Summary

## Fee Totals Broken Down by Task

Task	Task Description	Labor	Directs	Subs	Total	
01	Lady's Island Corridor Management	\$ 633,092.33	\$ 5,946.50	\$ -	\$ 639,038.83	37.6%
02	Pathway Project Management	\$ 633,092.33	\$ 2,051.00	\$ -	\$ 635,143.33	37.4%
03	SCDOT Involvement	\$ 134,104.62	\$ 775.00	\$ -	\$ 134,879.62	7.9%
04	Financial Tracking/Reporting	\$ 16,372.61	\$ -	\$ -	\$ 16,372.61	1.0%
05	Project Cost Estimating	\$ 134,104.62	\$ 2,037.50	\$ -	\$ 136,142.12	8.0%
06	R/W Acquisition Coordination	\$ 67,052.32	\$ 3,500.00	\$ -	\$ 70,552.32	4.2%
07	Public Relations	\$ 50,679.69	\$ 16,650.00	\$ -	\$ 67,329.69	4.0%
08	(inactive)	\$160383.03 (i)	\$291454.5 (i)		\$451837.53 (i)	
09	(inactive)	\$69000.91 (i)	\$4877 (i)		\$73877.91 (i)	
10	(inactive)					
11	(inactive)					
12	(inactive)	\$50342.47 (i)	\$1821 (i)		\$52163.47 (i)	
13	(inactive)					
14	(inactive)	\$283475.74 (i)	\$3521 (i)		\$286996.74 (i)	
15	(inactive)					
16	(inactive)					
17	(inactive)					
18	(inactive)					
19	(inactive)					
20	(inactive)					
21	(inactive)					
22	(inactive)					
23	(inactive)					
24	(inactive)					
25	(inactive)					

Totals \$ 1,668,498.52 \$ 30,960.00 \$ - \$ 1,699,458.52

## J. Bragg Consulting

J. Bragg Consulting		98	99	100	101	103	105	
Task	Task Description	Direct Labor	Overhead	Profit	FCCM	Labor Total	Directs	Total
01	Lady's Island Corridor Management	\$ 202,982.52	\$ 372,168.45	\$ 57,515.10	\$ 426.26	\$ 633,092.33	\$ 5,946.50	\$ 639,038.83
02	Pathway Project Management	\$ 202,982.52	\$ 372,168.45	\$ 57,515.10	\$ 426.26	\$ 633,092.33	\$ 2,051.00	\$ 635,143.33
03	SCDOT Involvement	\$ 42,996.72	\$ 78,834.49	\$ 12,183.12	\$ 90.29	\$ 134,104.62	\$ 775.00	\$ 134,879.62
04	Financial Tracking/Reporting	\$ 5,249.40	\$ 9,624.77	\$ 1,487.42	\$ 11.02	\$ 16,372.61	\$ -	\$ 16,372.61
05	Project Cost Estimating	\$ 42,996.72	\$ 78,834.49	\$ 12,183.12	\$ 90.29	\$ 134,104.62	\$ 2,037.50	\$ 136,142.12
06	R/W Acquisition Coordination	\$ 21,498.36	\$ 39,417.24	\$ 6,091.57	\$ 45.15	\$ 67,052.32	\$ 3,500.00	\$ 70,552.32
07	Public Relations	\$ 16,248.96	\$ 29,792.46	\$ 4,604.15	\$ 34.12	\$ 50,679.69	\$ 16,650.00	\$ 67,329.69
08	(inactive)	\$51422.12 (i)	\$94282.47 (i)	\$14570.46 (i)	\$107.98 (i)	\$160383.03 (i)	\$291454.5 (i)	\$451837.53 (i)
09	(inactive)	\$22123.12 (i)	\$40562.74 (i)	\$6268.59 (i)	\$46.46 (i)	\$69000.91 (i)	\$4877 (i)	\$73877.91 (i)
10	(inactive)							
11	(inactive)							
12	(inactive)	\$16140.84 (i)	\$29594.23 (i)	\$4573.52 (i)	\$33.88 (i)	\$50342.47 (i)	\$1821 (i)	\$52163.47 (i)
13	(inactive)							
14	(inactive)	\$90888.2 (i)	\$166643.5 (i)	\$25753.18 (i)	\$190.86 (i)	\$283475.74 (i)	\$3521 (i)	\$286996.74 (i)
15	(inactive)							
16	(inactive)							
17	(inactive)							
18	(inactive)							
19	(inactive)							
20	(inactive)							
21	(inactive)							
22	(inactive)							
23	(inactive)							
24	(inactive)							
25	(inactive)							
Totals		\$ 534,955.20	\$ 980,840.35	\$ 151,579.58	\$ 1,123.39	\$ 1,668,498.52	\$ 30,960.00	\$ 1,699,458.52
		(A)	(B)	(C)	(D)	(E)	(F)	

## Summary of DBE Qualifying Fees

	Total Fee	Qual. Percentage	Qualifying Fee
J. Bragg Consulting	\$ 1,699,458.52	150.9%	\$ 2,564,334.17
	\$ -		\$ -
	\$ -		\$ -
	\$ -		\$ -
	\$ -		\$ -
	\$ -		\$ -
	\$ -		\$ -
	\$ -		\$ -
	\$ -		\$ -
	\$ -		\$ -
	\$ -		\$ -
	\$ -		\$ -

## Fee Summary

A - Direct Labor	\$ 534,955.20
B - Overhead [A x 1.8335]	\$ 980,840.35
C - Profit [(A+B) x 0.1]	\$ 151,579.58
D - FCCM [A x 0.0021]	\$ 1,123.39
E - Labor Total	\$ 1,668,498.52
F - Total Non-Salary Direct Expenses	\$ 30,960.00
G - Subconsultant Fees	\$ -
Fee Total	\$ 1,699,458.52

fee total less profit: \$1,547,878.94

## Scope of Services Program Management/Consultant Services

### Description of Work - General

This scope of work and the resulting contract covers the Program Management Services (i.e. Consultant Services). The Program Management (PM) fee will be on a cost-plus fixed fee for 4 years. The Construction Management/Inspection Services (CM) scope and fee will be negotiated separately from the overall Program Management services. The team shall supply labor, services, resources, and consultation necessary to perform the Program Management for the 2018 One Cents Sales Tax Referendum (Sales Tax) projects as follows:

Projects	Notes
US 278 Corridor Traffic Improvements (\$80 M)	In progress. Managed by SCDOT through IGA with County. No PM/CM/CEI services required.
Lady's Island Corridor Traffic Improvements (\$30 M)	Consists of 9 projects on US 21 or within vicinity of US 21. SC 802 has been designed and is entering construction phase. Other projects have had minimal or no work performed.
Sidewalk and Multi-use Pathways (\$10 M)	Consultant selected. 4 design groups established and pathways (approximately 16) selected by Council. Original referendum list included additional locations, but total project costs exceeded referendum budget

Program Management as well as Construction Management/Inspection Services scopes of work shall only involve two projects as shown above. The Program Management and Construction Management/Inspection Services team members are:

Team Member	Responsibilities
J. Bragg Consulting, Inc. (J. Bragg)	Point-of-contact, Program Manager and overall leader of program
F&ME Consultants, Inc. (FME)	Construction Management/Inspection Services

These team members shall act as an extension of Beaufort County staff.

Project specific design services are excluded from this contract. Expert Witness Testimony services for eminent domain (condemnation) cases are excluded from this contract.

Design, Right-of-Way Acquisition, and Construction contracts shall be between the successful contractor/consultant and Beaufort County or another governing agency. The PM team shall have the responsibility of reviewing, recommending, approving, and administering the assigned contracts.

This Scope of Services shall apply to the two projects with their associated projects along with any projects added later by mutual agreement of both parties. The associated projects are:

Sales Tax Projects	
Lady's Island Corridor Traffic Improvements	Sidewalk and Multi-use Pathways
<ul style="list-style-type: none"> <li>• SC 802 Dedicated Right Turn Lane</li> <li>• Design Group (Major) <ul style="list-style-type: none"> <li>○ Airport Frontage Roads</li> <li>○ Beaufort High School Access Road</li> <li>○ US 21 Business, US 21, and SC 802</li> </ul> </li> <li>• Design Group (Minor) <ul style="list-style-type: none"> <li>○ Sunset Bluff</li> <li>○ Hazel Farm Connector</li> <li>○ New Lady's Island Middle School Access</li> <li>○ Meadowbrook Drive Extension</li> <li>○ Mayfair Court Extension</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Design Group 1 – Burnt Church Rd, Shad Rd, Ulmer Rd, and Bluffton Pkwy pathways All Joy Rd</li> <li>• Design Group 2 – Laurel Bay Rd, Joe Fraser, Meridian Rd, and Salem/Old Salem &amp; Burton Hill Rd</li> <li>• Design Group 3 – Stuart Point, Broad River Blvd, Middle Rd</li> <li>• Design Group 4 – Broad River Dr, Martin Luther King Dr, Ribaut Rd/Parris Island Gateway</li> </ul>

### Description of Work - Specifics

The General Program Responsibilities include monitoring all phases of project development (design, permitting, right-of-way acquisition, construction, procurement); maintaining records to include final project closeout; the provision of information to the public and stakeholders; periodic progress reporting, limited financial oversight; performing design, constructability, and/or value engineering reviews; assist in regional planning and coordination process.

These services are further defined as follows:

#### **Task 1 – Financial Tracking/Reporting**

The County shall perform the overall financial tracking and reporting of the Sales Tax program as required by state law. The PM team shall develop procedures for monitoring project design and construction budgets. This will include:

- Standardized invoice approval template
- Overall program and project specific budget summary, included in quarterly/monthly report
- Project Budget Baselines

The initial project budget baselines are established by the Sale Tax referendum and its associated documentation, specifically for the Lady's Island Corridor Traffic Improvements. The budgets were set prior to the 2018 referendum and need updating. The Opinions of Probable Project Costs will be updated as follows:

- PM team shall prepare updated opinions of probable project costs for Lady's Island Corridor Traffic Improvements Design Group (Major) and Design Group (Minor). These project costs shall be developed from conceptual plans created by the PM team and/or conceptual plans (CADD files) created under previous

contracts. The project costs would include design, construction, right-of-way acquisition, and utility relocation.

- The PM team shall coordinate with the Sidewalk and Multi-use Pathways consultant to provide updated opinions of probable project costs.

These new project costs will create the budget baselines. The new baseline will determine if the overall program's fiscally-constrained budget is sufficient to complete all projects. Should the new baseline exceed the program's fiscally-constrained budget, the PM team would establish project priorities and coordinate with the County on the implementation of the project prioritization process.

If projects are prioritized such that a project(s) may not be completed, the PM team in association with the County would pursue other funding sources, if feasible for the program and the specific project.

#### **Task 2 – Consultant/Contractor Management**

The PM team shall manage consultant contracts and assist in management of construction contractors. The PM team shall be provided a copy of the design and construction contracts. The PM team will oversee all aspects of the contracts to verify the consultant/contractor is completing all services on-time and within budget.

#### **Task 3 – Right-of-Way Acquisition Services**

The County is currently using an attorney to perform right-of-way acquisition services, and for future acquisition services, may advertise and select a right-of-way acquisition team from SCDOT's on-call list. The PM team is not responsible for performing right-of-way acquisition services. The PM team would assist the County's agent for engineering expertise during property owner negotiations and would manage the overall acquisition contract.

Should a tract proceed to the eminent domain (condemnation) process, the PM team will not provide expert witness testimony as part of the Program Management services.

#### **Task 4 – Public Relations/Involvement and Program Reporting**

The PM will assist the County in the overall public involvement/relations and program reporting. This will entail:

- **Website**  
The County has a Sales Tax page on their existing website and has selected a consultant to create a new website for the Sales Tax Program. The PM team would assist in the development of content and will provide information to the County updates.
- **Monthly/Quarterly Reports**  
The County previously provided a quarterly update summary on the projects, last update 4<sup>th</sup> quarter 2019.

The PM team will develop a template for program reporting. This template would include overall program summary and project specific summaries. The report would be developed, at a minimum, on a quarterly basis, but could be monthly. A detailed summary would be provided to the County and other designated stakeholders. The report would include information on budgets, schedules, design/right-of-way/construction details and other pertinent information.

Project highlights summary would be created. This information would be provided to the County for inclusion on the website.

The County staff is also providing quarterly updates during Council meetings. The PM team will assist County staff for the updates.

- **Public Meetings**

Project specific public meetings will be held – virtual and/or traditional. The consultant team(s) will prepare the displays and other meeting materials. The PM team shall review all items. If traditional meetings, the PM team shall attend the meetings as a representative of the County.

The County will conduct other stakeholder meetings (HOA, Rotary Clubs, etc.). The PM team may or may not attend/assist. The PM team may be involved with the content for the meetings.

- **Project Tracking/Schedule**

The project tracking/schedules will be included in the reports. The schedules shall be updated monthly, at a minimum.

- **Media Information**

The PM team shall develop and provide media advertisement/announcements to the County. The County shall provide advertisements/announcements to the media. The PM team will not have direct communication with the media on the County's behalf.

#### **Task 5 – Procurement Process**

The PM team shall assist the County in its procurement process. This includes:

- Professional Services – Develop RFQ/RFP's, Review of submittals, Assist in interviews, Recommend selection of consultant, and Negotiate of Contract
- Construction Services – Develop bid documents, Assist in Pre-bid meeting, Review and Analyze bids, Prepare recommendation of most responsive, responsible low bidder

#### **Task 6 – Project Reviews**

The PM team shall perform design review, constructability reviews and/or value engineering reviews. The design reviews will be performed by J. Bragg. The constructability reviews and/or value engineering reviews will be performed by J. Bragg and FME. These reviews shall pertain to their respective areas of expertise.

If a review requires a service (i.e. traffic modeling) outside of the expertise of J. Bragg and FME, this would be discussed with the County and could require a contract modification to perform the service.

#### **Task 7 – Program Database**

J. Bragg shall provide a program folder for access to the County's and FME's program representatives. This folder shall maintain all files for the overall program and projects. The PM/CM team along with the County will collaborate on the folder format for the program. The file structure shall be established and maintained.

Beaufort County Sales Tax Program  
 Program Management Services  
 4-year contract

Overhead 110%  
 Profit 10%  
 Combined Multiplier 2.31

	Program Manager	Assist. Program Manager	Senior Engineer*	Total Labor Costs	Total Costs
	\$ 70.00	\$ 70.00	\$ 50.00		
Year 1 - October 1, 2020 - September 30, 2021	2080	1040	208	\$ 228,800.00	\$ 528,528.00
Year 2 - October 1, 2021 - September 30, 2022	2080	832	208	\$ 214,240.00	\$ 494,894.40
Year 3 - October 1, 2022 - September 30, 2023	1040	520	208	\$ 119,600.00	\$ 276,276.00
Year 4 - October 1, 2023 - September 30, 2024	832	520	208	\$ 105,040.00	\$ 242,642.40
					\$ 1,542,340.80
Non-salary direct expenses					\$ 22,946.80
Total Cost Plus Not to Exceed					\$ 1,565,287.60

\*Senior Engineer involved with Task 6. This does not include FME if they are needed for constructability/value engineering reviews.

#### Non-salary Direct Expenses

Description	Quantity	Units	Unit Cost	Total
Mileage - current federal rate*	21840	Miles	\$ 0.58	\$ 12,558.00
Postage - current federal rate	416	Shipment	\$ 0.55	\$ 228.80
Prints - full size	1000	pages	\$ 2.40	\$ 2,400.00
Prints - letter**	30400	pages	\$ 0.20	\$ 6,080.00
Per diem without overnight stay	48	days	\$ 35.00	\$ 1,680.00
				\$ 22,946.80

\*current federal rate will fluctuate based on the rate for the year

Postage includes general mailing and not postcard mailing or other items for public meetings

\*\*This assumes hard copy program reports are provided. If electronic, this would be reduced.

July 21, 2020

Ms. Jennifer Bragg, PE  
J. Bragg Consulting, Inc.  
18 Daffodil Farm Way  
Bluffton, SC

Re.: Proposal for Construction Engineering and Inspections (CE&I)  
SC 802 Right Turn Lane  
Beaufort County, South Carolina  
Proposal Number: C2020070


Dear Ms. Bragg:

F&ME Consultants Inc. (FME) is pleased to submit the enclosed proposal for performing SCDOT construction engineering and inspection (CE&I) during the construction of the SC 802 Right Turn Lane in Beaufort County, South Carolina. We have provided a proposed scope of work and unit rate fees for your review.

Sincerely,  
FME



F. Bryan Bauer, PE  
Project Engineer



Shawn Epps  
Vice President

Acceptance of this proposal can be acknowledged by the client signing and returning a copy of this document.

\_\_\_\_\_  
Authorized Representative

\_\_\_\_\_  
Date



## Project Information

Beaufort County (County) passed a one-cent sales tax referendum in November 2018. The County intends to use the funds raised by the program on several transportation and infrastructure projects across the County. A right turn lane at the intersection of US 21 and SC 802 is one of these projects. The new turn lane will be a .13-mile right turn lane from SC 802 (Sams Point Road) onto US 21. The project has been designed by Infrastructure Consulting & Engineering (ICE). Plans were downloaded by FME from the County's vendor portal website. A prebid meeting, and project initiation, were performed by ICE previously. FME understands that a 120-day schedule is anticipated with notice to proceed to the contractor occurring in November 2020. Utility coordination has already begun and is ongoing.

FME is a part of the J. Bragg Consulting, Inc (J. Bragg) team selected to provide program management for the one cents sales tax program. FME's role will be to provide construction management and CE&I for the program. FME has prepared this proposal to provide construction management and CE&I for the SC 802 Right Turn Lane as part of the program management.

## Scope of Work

FME will coordinate the inspection of the project with J. Bragg, the Contractor, and the County. The goal of FME's role in coordination will be to maintain a record that the project is being built according to the project documents and SCDOT specifications. FME's coordination role will also include review and recommendation of approval for contractor pay applications. The FME project manager will schedule appropriate FME inspection staff based on the work being performed, and he will follow up on corrective efforts for identified construction deficiencies.

FME will provide SCDOT Certified Earthwork and Base & Asphalt Roadway Technicians when the contractor is working on the turn lane. FME generally plans to report to the area of the project where work is being conducted each day the contractor is mobilized and working on the turn lane. FME anticipates that the majority of work will be performed at night. FME anticipates the following scope of services:

- Observation of traffic control implementation and appurtenances;
- Observe grading operations, record contractor's manpower and equipment, sample borrow soils for SCDOT classification testing, and perform compaction testing;
- Observe installation of storm water line and boxes, sample bedding and backfill for SCDOT classification testing, and perform compaction testing;
- Observe paving operations, test pavement temperature and compaction, observe coring by the contractor, and observe testing of cores by the asphalt supplier;
- Observe and test Portland cement concrete during placement;
  - Compressive strength testing of concrete cylinders
- Observe pavement marking;
- Continue Utility Coordination started by County Staff. FME understands communications (Century Link, Hargray, & Comcast) are the only remaining utilities that need to be relocated. FME will inform the communication companies of the contractor schedule and attempt to facilitate timely relocation of the lines;
- Review of contractor project submittals and confirm materials installed on the project are listed on the SCDOT Qualified Products List (QPL);

- Review contractor pay application comparison to quantities measured by FME and provide a recommendation to J. Bragg on whether the pay application is correct or not; and
- Include obvious SWPPP deficiencies in daily reports and alert contractor.

FME will follow the testing requirements of the SCDOT Standard Specifications for Highway Construction and latest testing frequency requirements posted on the SCDOT website. FME will complete daily work reports in SCDOT format. FME expects to get access to SCDOT's site manager and to post field information collected by FME onto Site Manager.

## Fee

FME's budget estimate for the project is **\$82,589.56**. FME will invoice against this budget utilizing the current FME SCDOT CE&I On-call unit rates.

FME will not exceed the fee above budget without prior approval by J. Bragg. A breakdown of the fee with rates and manhours is included with this proposal.

## Assumptions and Limitations

- FME's field work will be on-call. That means that FME will only be present when notified the contractor is present and working on the project. Notification may be provided by the contractor during previous visits. Our presence at the site in no way guarantees that all failing work will be detected and corrected. Our field testing will only be an indication that elements observed and tested meet the project requirements or not.
- FME will not exceed the budget above without prior approval by J. Bragg.
- Site safety is the responsibility of the contractor. The contractor will provide FME with safe access to test locations.
- Laboratory testing of fresh asphalt will be performed by the asphalt supplier. Laboratory data will be provided to FME. J. Bragg will facilitate laboratory data acquisition if the contractor is not forthcoming with laboratory data.
- FME has no authority to modify the contractor's means and methods or otherwise direct the contractor's work.
- FME is not providing weekly SWPPP inspections or SCDHEC required weekly reports. If obvious deficiencies are observed, FME will include in daily work reports and if the deficiency is not repaired then FME will report to owner's representative.

**ON-CALL CONSTRUCTION ENGINEERING AND INSPECTION SERVICES  
INVOICE FORM**

Item 8.

CONSULTANT NAME: F&ME Consultants Inc.  
 CONTRACT NUMBER: \_\_\_\_\_  
 CONTRACT DURATION: \_\_\_\_\_  
 INVOICE DATE: \_\_\_\_\_

FIELD						
Position	Number	Total Hours	*RATE	Overtime Hours	*OT RATE	Totals
Project Manager		155.00	\$ 171.04	0.00	\$ 75.00	\$ 26,511.20
Assistant Project Manager		40.00	\$ 128.85	0.00	\$ 60.65	\$ 5,154.00
Project Admin./Document Controls Manager		164.00	\$ 62.09	0.00	\$ 27.50	\$ 10,182.76
Chief Inspector		0.00	\$ 100.48	0.00	\$ 150.71	\$ -
Sr. Inspector		400.00	\$ 88.30	0.00	\$ 132.44	\$ 35,320.00
Mid-Level Inspector		0.00	\$ 66.47	0.00	\$ 99.71	\$ -
Jr. Inspector		0.00	\$ 57.20	0.00	\$ 85.79	\$ -
Plant Inspector		0.00	\$ 90.64	0.00	\$ 135.97	\$ -
Signal Inspector		0.00	\$ 94.39	0.00	\$ 141.58	\$ -
SUB-TOTAL						\$ 77,167.96

\*Rate and Overtime Rate are negotiated Unit Rates of Compensation

HOME OFFICE					
Position	Number	Total Hours	*RATE		Totals
CEI Manager		20.00	\$ 271.08		\$ 5,421.60
Accountant		0.00	\$ 153.32		\$ -
Administrative Assistant		0.00	\$ 95.83		\$ -
SUB-TOTAL					\$ 5,421.60

\*Rate and Overtime Rate are negotiated Unit Rates of Compensation

Survey						
Position	Number	Total Hours	*RATE	Overtime Hours	*OT RATE	Totals
Survey Party Field		0.00	\$ 170.00	0.00	\$ 255.00	\$ -
Survey Party Office		0.00	\$ 175.00			\$ -
SUB-TOTAL						\$ -

DIRECTS					
Item	Notes	Quantity	**Unit	***UNIT RATE	TOTALS
Vehicle Expenses - 2 WD	negotiated daily rate		0	\$ 52.12	
Vehicle Expenses - 4 WD	negotiated daily rate			\$ 38.09	\$ -
Nuclear Density Gauge Equip.	negotiated monthly rate			\$ 350.00	\$ -
Internet Cards (\$50/month)	negotiated monthly rate		0	\$ 50.00	
Home Office Mileage (IRS Rate)	5/14/2019			\$ -	\$ -
Home Office Lodging (GSA Rate)				\$ 0.535	\$ -
Home Office Meals (GSA Rate)				\$ 110.00	\$ -
SUB-TOTAL					\$ -

\*\*Unit - Days or Months

\*\*\*Negotiated Unit Rates

**Current Invoice Balance**      **\$ 82,589.56**

**Previous Contract Balance**

(Previous Contract less Current Invoice)      **Current Contract Balance**      **\$ (82,589.56)**

RFQ 040920 2018 One Cent Sales Tax Referendum Program  
INITIAL SCORE SHEET SUMMARY

<b>Evaluators</b>	<b><u>Name of Company</u></b>						
	<u>Conсор</u>	<u>ICE</u>	<u>J. Bragg</u>	<u>SEPI</u>			
Andrea Atherton	90	80	90	83			
Deja Jackson	73	71	82	66			
Neil Desai	83	75	78	71			
David Wilhelm	86	73	92	72			
TOTALS:	242	219	252	209	0	0	0

Order	Rank Order	Score
1	J. Bragg	252
2	Conсор	242
3	ICE	219
4	SEPI	209

0



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**BEAUFORT COUNTY COUNCIL**

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**Agenda Item Summary****Item Title:****Council Committee:**

Public Facilities

**Meeting Date:**

August 17, 2020

**Committee Presenter (Name and Title):**

Deja Jackson, Traffic &amp; Transportation Engineering Deputy Director

**Issues for Consideration:****Points to Consider:****Funding & Liability Factors:****Council Options:**

Approve Recommendation of Award to APAC - Atlantic, Inc. or  
Disapprove Recommendation of Award to APAC - Atlantic, Inc.

**Recommendation:**

Staff recommends approval of the contract award to APAC - Atlantic, Inc in the amount of \$412,259.20 and the establishment of an overall project budget of \$494,711.00.



David L Thomas, Purchasing Director  
dthomas@bcgov.net 843.255.2353

**COUNTY COUNCIL OF BEAUFORT COUNTY**  
**PURCHASING DEPARTMENT**  
106 Industrial Village Road, Bldg. 2, Post Office Drawer 1228  
Beaufort, South Carolina 29901-1228

**TO:** Councilman Brian Flewelling, Chairman, Public Facilities Committee

**FROM:** David L Thomas, CPPO, Purchasing Director

**SUBJ:** New Contract as a Result of Solicitation  
Recommendation of Award to APAC - Atlantic, Inc.

**DATE:** 08/17/2020

**BACKGROUND:**

On June 10, 2020, Beaufort County published a solicitation for construction services for turn lane improvements at the intersection of Sam's Point Road (SC 802) and Sea Island Parkway (US 21 Bus.).

An Engineer's estimate was prepared by Infrastructure Consulting & Engineering:

Total Estimated Project Cost: \$557,936.70  
10% Contingency: \$ 55,793.67  
Total Estimated Project Cost w/Contingency: \$613,730.37

On July 10, 2020, Beaufort County received six (6) bids listed below. After a review of bids, APAC - Atlantic, Inc., is the lowest, most responsive bidder.

**VENDOR INFORMATION:**

**COST:**

1. APAC - Atlantic, Inc.	\$412,259.20
2. JS Construction Services, Inc.	\$448,333.35
3. Palmetto Site Works Services	\$473,587.15
4. Truluck Services	\$533,843.69
5. Eurovia Atlantic Coast DBA Blythe	\$549,055.55
6. Gulf Stream Construction	\$597,959.02

☒ Insert Addition Vendor Info.

**FUNDING:**

APAC - Atlantic, Inc. provided a bid of \$412,259.20. With a 20% contingency of \$82,451.80, the total project cost is \$494,711. The funding for the project is paid through the US 21 Corridor 2018 One Cent Sales Tax Program account number 47050011-54505 with a current balance of \$29,900,369.50.


Funding approved: Yes By: raymond.williams Date: 07/23/2020

**FOR ACTION:** Public Facilities Meeting occurring on August 17, 2020.

**RECOMMENDATION:**

The Public Facilities Committee approve and recommend to County Council the contract award for Sam's Point Turn Lane to APAC - Atlantic, Inc. in the amount of \$494,711.

Attachment:  SamsPointTurnLane.pdf  
3.1 MB

 [Click here to attach a file](#)

cc: Ashley Jacobs, County Administrator

Approved:  Date: 08/05/2020

Check to override approval: ☐ Overridden by:

Override Date:

Raymond Williams, Finance Director

Approved:  Date: 07/23/2020

Approved:  Date:

Check to override approval: ☐ Overridden by:

Override Date:  ready for admin: ☐

☒ CC others

Approved by Committee:

Approved by Council:

After Initial Submission, Use the Save and Close Buttons







**COUNTY COUNCIL OF BEAUFORT COUNTY**  
**TRAFFIC & TRANSPORTATION ENGINEERING DEPARTMENT**

2266 Boundary Street, Beaufort, South Carolina 29902  
Post Office Drawer 1228, Beaufort, South Carolina 29901-1228  
Telephone: 843-255-2700 Facsimile: 843-255-9420  
Website: www.beaufortcountysc.gov

Item 9.

TO: Chairman Brian Flewelling, Public Facilities Committee

FROM: David L. Thomas, Purchasing Director

SUBJ: **Recommendation of Award to APAC – Atlantic, Inc.**  
Sam's Point Turn Lane, IFB #071020TE

DATE: July 14, 2020

**BACKGROUND** On June 10, 2020, Beaufort County published a solicitation for construction services for turn lane improvements at the intersection of Sam's Point Road (SC 802) and Sea Island Parkway (US 21 Bus.).

An Engineer's estimate was prepared by Infrastructure Consulting & Engineering:

Total Estimated Project Cost:	\$557,936.70
10% Contingency:	\$ 55,793.67
Total Estimated Project Cost w/ Contingency:	\$613,730.37

**BIDDER INFORMATION** On July 10, 2020, Beaufort County received six (6) bids:

	<u>Grand Total Price</u>
1. APAC – Atlantic, Inc.....	\$412,259.20
2. JS Construction Services, Inc.....	\$448,333.35
3. Palmetto Site Works Services.....	\$473,587.15
4. Truluck Services.....	\$533,843.69
5. Eurovia Atlantic Coast DBA Blythe.....	\$549,055.55
6. Gulf Stream Construction.....	\$597,959.02

After a review of bids, APAC – Atlantic, Inc., is the lowest, most responsive bidder.

**FUNDING** APAC – Atlantic, Inc. provided a bid of \$412,259.20. With a 20% contingency of \$82,451.80, the total project cost is \$494,711. The funding for the project is paid through the US 21 Corridor 2018 One Cent Sales Tax Program account number 47050011-54505 with a current balance of \$29,900,369.50.

**FOR ACTION** Public Facilities Meeting – August 17, 2020.

**RECOMMENDATION**

cc: Ashley Jacobs, County Administrator  
Hayes Williams, Director of Finance

Attachments: 1. ICE's Engineer's Estimate  
2. Bid Tabulation  
3. APAC – Atlantic, Inc. Schedule of Prices

# PRELIMINARY BID TABULATION

PURCHASING DEPARTMENT

Item 9.



<b>Project Name:</b>	Sam's Point Turn Lane
<b>Project Number:</b>	IFB 071020TE
<b>Project Budget:</b>	
<b>Bid Opening Date:</b>	10-Jul-20
<b>Time:</b>	3:00PM
<b>Location:</b>	Beaufort County Purchasing Department
<b>Bid Administrator:</b>	Dave Thomas
<b>Bid Recorder:</b>	Victoria Moyer

The following bids were received for the above referenced project:

BIDDER	BID FORM	BID BOND	ALL ADDE NDA	SCH OF VALUES	SUB LISTING	SMBE DOCS	Grand Total Price
APAC - Atlantic, Inc.	X	X	X	X	NA	NA	\$ 412,259.20
Eurovia Atlantic Coast DBA Blythe	X	X	X	X	NA	NA	\$ 549,055.55
Gulf Stream Construction	X	X	X	X	NA	NA	\$ 597,959.02
JS Construction Services, Inc.	X	X	X	X	NA	NA	\$ 448,333.35
Palmetto Site Works Services	X	X	X	X	NA	NA	\$ 473,587.15
Truluck Services	X	X	X	X	NA	NA	\$ 533,843.69
<i>Beaufort County posts PRELIMINARY bid tabulation information within 2 business days of the advertised bid opening. Information on the PRELIMINARY bid tabulation is posted as it was read during the bid opening. Beaufort County makes no guarantees as to the accuracy of any information on the PRELIMINARY tabulation. The bid results indicated here do not necessarily represent the final compliance review by Beaufort County and are subject to change. After the review, the final award will be made by Beaufort County Council and a certified bid tab will be posted online.</i>							

\_\_\_\_\_  
Bid Administrator Signature

Victoria Moyer  
\_\_\_\_\_  
Bid Recorder

7/14/2020

Sams Point Road Turn Lane Extension  
CONSTRUCTION COST ESTIMATE - DECEMBER 2, 2019

PAY ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
1031000	MOBILIZATION	1	LS	\$ 45,000.00	\$ 45,000.00
1032010	BONDS AND INSURANCE	1	LS	\$ 9,000.00	\$ 9,000.00
1050800	CONSTRUCTION STAKES, LINES & GRADES	1	EA	\$ 22,500.00	\$ 22,500.00
1071000	TRAFFIC CONTROL	1	LS	\$ 67,500.00	\$ 67,500.00
1090200	AS-BUILT CONSTRUCTION PLANS	1	LS	\$ 2,500.00	\$ 2,500.00
2012000	CLEARING & GRUBBING WITHIN ROADWAY	1	LS	\$ 30,000.00	\$ 30,000.00
2016010	LIMB TRIMMING	1	LS	\$ 7,000.00	\$ 7,000.00
2021015	REMOVAL & DISPOSAL OF EXISTING MANHOLE	1	EA	\$ 550.00	\$ 550.00
2024100	REMOVAL & DISPOSAL OF EXISTING CURB	761	LF	\$ 15.00	\$ 11,415.00
2031200	SITE EXCAVATION	1	LS	\$ 60,000.00	\$ 60,000.00
2027000	REMOVAL & DISPOSAL OF EXISTING CONCRETE	300.0	SY	\$ 15.00	\$ 4,500.00
2025000	REMOVAL & DISPOSAL OF EXISTING ASPHALT PAVEMENT	95.0	SY	\$ 10.00	\$ 950.00
2103000	FLOWABLE FILL	180.0	CY	\$ 200.00	\$ 36,000.00
3100310	HOT MIX ASPHALT BASE COURSE - TYPE A	357.8	TON	\$ 90.00	\$ 32,202.00
4011004	LIQUID ASPHALT BINDER PG64-22	26.6	TON	\$ 575.00	\$ 15,295.00
4013990	MILLING EXISTING ASPHALT PAVEMENT (VARIABLE)	300.0	SY	\$ 40.00	\$ 12,000.00
4020320	HOT MIX ASPHALT INTERMEDIATE COURSE TYPE B	95.4	TON	\$ 110.00	\$ 10,494.00
4030320	HOT MIX ASPHALT SURFACE COURSE TYPE B	103.9	TON	\$ 110.00	\$ 11,429.00
6020005	PERMANENT CONSTRUCTION SIGNS (GROUND MOUNTED)	304	SF	\$ 8.00	\$ 2,432.00
6250005	4" WHITE BROKEN LINES (GAPS EXCL.)-FAST DRY PAINT	385	LF	\$ 2.00	\$ 770.00
6250010	4" WHITE SOLID LINES (PVT. EDGE LINES)-FAST DRY PAINT	385	LF	\$ 0.10	\$ 38.50
6250012	6" WHITE SOLID LINES (PVT. EDGE LINES)-FAST DRY PAINT	1023	LF	\$ 0.15	\$ 153.45
6250015	8" WHITE SOLID LINES - (CROSSWALKS & CHANNELIZATION) - FAST DRY PAINT	363	LF	\$ 0.75	\$ 272.25
6250025	24" WHITE SOLID LINES - (STOP/DIAGONAL LINES) - FAST DRY PAINT	84	LF	\$ 2.50	\$ 210.00
6250030	WHITE SINGLE ARROW (LEFT, STRAIGHT, RIGHT)-FAST DRY PAINT	12	EA	\$ 32.00	\$ 384.00
6250035	WHITE WORD MESSAGE "ONLY"-FAST DRY PAINT	6	EA	\$ 45.00	\$ 270.00
6271005	4" WHITE BROKEN LINES (GAPS EXCL.) THERMOPLASTIC - 90 MIL.	385	LF	\$ 2.00	\$ 770.00
6271012	6" WHITE SOLID LINES (PVT. EDGE LINES) THERMOPLASTIC - 90 MIL.	1023	LF	\$ 2.00	\$ 2,046.00
6271015	8" WHITE SOLID LINES THERMOPLASTIC - 125 MIL.	363	LF	\$ 2.00	\$ 726.00
6271025	24" WHITE SOLID LINES (STOP/DIAG LINES) - THERMO. - 125 MIL.	84	LF	\$ 8.00	\$ 672.00
6271030	WHITE SINGLE ARROWS (LT, STRGHT, RT) THERMO.-125 MIL.	12	EA	\$ 150.00	\$ 1,800.00
6271035	WHITE WORD MESSAGE "ONLY" - THERMOPLASTIC - 125 MIL.	6	EA	\$ 300.00	\$ 1,800.00
6319505	REMOVAL OF PAVEMENT MARKINGS (ARROW/ONLY)	4	EA	\$ 75.00	\$ 300.00
6319505	REMOVAL OF PAVEMENT MARKINGS	684	LF	\$ 3.00	\$ 2,052.00
6301100	PERMANENT YELLOW PAVEMENT MARKERS BI-DIR. - 4"X4"	9	EA	\$ 6.50	\$ 58.50
6510105	FLAT SHEET, TYPE III, FIXED SZ. & MSG. SIGN	6	SF	\$ 16.00	\$ 96.00
6531215	U-SEC POST FOR SGN BRACE - 2P	20	LF	\$ 9.00	\$ 180.00
7141144	24"X 38" HORIZONTAL ELLIPTICAL(HE) RC PIPE CUL.-CLASS HE-III	80	LF	\$ 200.00	\$ 16,000.00
7143618	18" SMOOTH WALL PIPE	181	LF	\$ 70.00	\$ 12,670.00
7191605	CATCH BASIN -TYPE 16	5	EA	\$ 5,800.00	\$ 29,000.00
7192105	MANHOLE	3	EA	\$ 3,800.00	\$ 11,400.00
7192285	72" X 72" JUNCTION BOX	2	EA	\$ 6,500.00	\$ 13,000.00
7197120	ADJUST MANHOLE	1	EA	\$ 2,000.00	\$ 2,000.00
7198495	MANHOLE-CONVERT CATCH BASIN	7	EA	\$ 4,500.00	\$ 31,500.00
7203110	CONCRETE CURB AND GUTTER (1'-6") VERTICAL FACE	719	LF	\$ 25.00	\$ 17,975.00
7204100	CONCRETE SIDEWALK (4" UNIFORM)	309.2	SY	\$ 45.00	\$ 13,914.00
7204900	DETECTABLE WARNING MATERIAL	19.5	SF	\$ 70.00	\$ 1,365.00
7209000	PEDESTRIAN RAMP CONSTRUCTION	45	SY	\$ 75.00	\$ 3,375.00
8041020	RIP-RAP (CLASS B)	20	TON	\$ 80.00	\$ 1,600.00
8048200	GEOTEXTILE FOR EROSION CONTROL UNDER RIP RAP	20	SY	\$ 3.60	\$ 72.00
8091010	RIGHT OF WAY MARKER(REBAR&CAP)	3	EA	\$ 75.00	\$ 225.00
8091050	RIGHT OF WAY PLAT	1	LS	\$ 2,500.00	\$ 2,500.00
8100100	PERMANENT COVER	0.30	ACRE	\$ 3,500.00	\$ 1,050.00
8100200	TEMPORARY COVER	0.30	ACRE	\$ 2,500.00	\$ 750.00
8152007	SEDIMENT TUBES FOR DITCH CHECKS	100	LF	\$ 10.00	\$ 1,000.00
8153000	SILT FENCE	700	LF	\$ 2.65	\$ 1,855.00
8153090	REPLACE/REPAIR SILT FENCE	200	LF	\$ 2.75	\$ 550.00
8154050	REMOVAL OF SILT RETAINED BY SILT FENCE	200	LF	\$ 5.00	\$ 1,000.00
8156200	CLEANING INLET STRUCTURE FILTERS	10	EA	\$ 125.00	\$ 1,250.00
8156219	INLET STRUCTURE FILTER - TYPE A	8	EA	\$ 65.00	\$ 520.00

TOTAL OF PROJECT \$557,936.70

Contingency	\$55,793.67
Utility Relocation	\$80,000.00
Construction Engineering & Inspection	\$90,000.00
Property Acquisition (\$50,000 each)	\$150,000.00
Total Project Cost	\$933,730.37

Sams Point Road Turn Lane Extension					
Bid Form					
PAY ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
1031000	MOBILIZATION	1	LS	\$ 29,000.00	\$29,000.00
1032010	BONDS AND INSURANCE	1	LS	\$ 2,000.00	\$2,000.00
1050800	CONSTRUCTION STAKES, LINES & GRADES	1	EA	\$ 10,000.00	\$10,000.00
1071000	TRAFFIC CONTROL	1	LS	\$ 45,000.00	\$45,000.00
1090200	AS-BUILT CONSTRUCTION PLANS	1	LS	\$ 2,500.00	\$2,500.00
2012000	CLEARING & GRUBBING WITHIN ROADWAY	1	LS	\$ 8,400.00	\$8,400.00
2016010	LIMB TRIMMING	1	LS	\$ 1,000.00	\$1,000.00
2021015	REMOVAL & DISPOSAL OF EXISTING MANHOLE	1	EA	\$ 2,000.00	\$2,000.00
2024100	REMOVAL & DISPOSAL OF EXISTING CURB	761	LF	\$ 9.00	\$6,849.00
2031200	SITE EXCAVATION	1	LS	\$ 26,000.00	\$26,000.00
2027000	REMOVAL & DISPOSAL OF EXISTING CONCRETE	300.0	SY	\$ 12.00	\$3,600.00
2025000	REMOVAL & DISPOSAL OF EXISTING ASPHALT PAVEMENT	95.0	SY	\$ 48.00	\$4,560.00
2103000	FLOWABLE FILL	180.0	CY	\$ 175.00	\$31,500.00
3100310	HOT MIX ASPHALT BASE COURSE - TYPE A	357.8	TON	\$ 90.00	\$32,202.00
4011004	LIQUID ASPHALT BINDER PG64-22	26.6	TON	\$ 445.00	\$11,837.00
4013990	MILLING EXISTING ASPHALT PAVEMENT (VARIABLE)	300.0	SY	\$ 40.00	\$12,000.00
4020320	HOT MIX ASPHALT INTERMEDIATE COURSE TYPE B	95.4	TON	\$ 130.00	\$12,402.00
4030320	HOT MIX ASPHALT SURFACE COURSE TYPE B	103.9	TON	\$ 125.00	\$12,987.50
6020005	PERMANENT CONSTRUCTION SIGNS (GROUND MOUNTED)	304	SF	\$ 6.00	\$1,824.00
6250005	4" WHITE BROKEN LINES (GAPS EXCL.)-FAST DRY PAINT	385	LF	\$ 0.50	\$192.50
6250010	4" WHITE SOLID LINES (PVT. EDGE LINES)-FAST DRY PAINT	385	LF	\$ 0.15	\$57.75
6250012	6" WHITE SOLID LINES (PVT. EDGE LINES)-FAST DRY PAINT	1023	LF	\$ 0.15	\$153.45
6250015	8" WHITE SOLID LINES - (CROSSWALKS & CHANNELIZATION) - FAST DRY	363	LF	\$ 0.50	\$181.50
6250025	24" WHITE SOLID LINES - (STOP/DIAGONAL LINES) - FAST DRY PAINT	84	LF	\$ 1.00	\$84.00
6250030	WHITE SINGLE ARROW (LEFT, STRAIGHT, RIGHT)-FAST DRY PAINT	12	EA	\$ 25.00	\$300.00
6250035	WHITE WORD MESSAGE "ONLY"-FAST DRY PAINT	6	EA	\$ 25.00	\$150.00
6271005	4" WHITE BROKEN LINES (GAPS EXCL.) THERMOPLASTIC - 90 MIL.	385	LF	\$ 1.00	\$385.00
6271012	6" WHITE SOLID LINES (PVT. EDGE LINES) THERMOPLASTIC - 90 MIL.	1023	LF	\$ 1.00	\$1,023.00
6271015	8" WHITE SOLID LINES THERMOPLASTIC - 125 MIL.	363	LF	\$ 2.50	\$907.50
6271025	24" WHITE SOLID LINES (STOP/DIAG LINES) - THERMO. - 125 MIL.	84	LF	\$ 7.50	\$630.00
6271030	WHITE SINGLE ARROWS (LT, STRGHT, RT) THERMO.-125 MIL.	12	EA	\$ 100.00	\$1,200.00
6271035	WHITE WORD MESSAGE "ONLY" - THERMOPLASTIC - 125 MIL.	6	EA	\$ 125.00	\$750.00
6319505	REMOVAL OF PAVEMENT MARKINGS (ARROW/ONLY)	4	EA	\$ 25.00	\$100.00
6319505	REMOVAL OF PAVEMENT MARKINGS	684	LF	\$ 1.00	\$684.00
6301100	PERMANENT YELLOW PAVEMENT MARKERS BI-DIR. - 4"x4"	9	EA	\$ 10.00	\$90.00
6510105	FLAT SHEET, TYPE III, FIXED SZ. & MSG. SIGN	6	SF	\$ 20.00	\$120.00
6531215	U-SEC POST FOR SGN BRACE - 2P	20	LF	\$ 8.00	\$160.00
6650900	FURNISH & INSTALL ELECTRICAL SERVICE CONNECTIONS	1	LS	\$ 0.00	\$0.00
7141144	24"x 38" HORIZONTAL ELLIPTICAL(HE) RC PIPE CUL.-CLASS HE-III	80	LF	\$ 163.00	\$13,040.00
7142513	18" R.C. BEV. END SECTION - CLASS III	3	EA	\$ 1000.00	\$3,000.00
7143618	18" SMOOTH WALL PIPE	181	LF	\$ 84.00	\$15,204.00
7191605	CATCH BASIN -TYPE 16	5	EA	\$ 5,000.00	\$25,000.00
7192105	MANHOLE	3	EA	\$ 3,000.00	\$9,000.00
7192285	72" X 72" JUNCTION BOX	2	EA	\$ 4,500.00	\$9,000.00
7197120	ADJUST MANHOLE	1	EA	\$ 2,400.00	\$2,400.00
7198495	MANHOLE-CONVERT CATCH BASIN	7	EA	\$ 3,000.00	\$21,000.00
7203110	CONCRETE CURB AND GUTTER (1'-6") VERTICAL FACE	719	LF	\$ 24.00	\$17,256.00
7204100	CONCRETE SIDEWALK (4" UNIFORM)	309.2	SY	\$ 45.00	\$13,914.00
7204900	DETECTABLE WARNING MATERIAL	19.5	SF	\$ 50.00	\$975.00
7205000	CONCRETE DRIVEWAY (6" UNIFORM)	30.0	SY	\$ 75.00	\$2,250.00
7209000	PEDESTRIAN RAMP CONSTRUCTION	45	SY	\$ 70.00	\$3,150.00
8041020	RIP-RAP (CLASS B)	20	TON	\$ 100.00	\$2,000.00
8048200	GEOTEXTILE FOR EROSION CONTROL UNDER RIP RAP	20	SY	\$ 2.00	\$40.00
8091000	RIGHT OF WAY MARKER(REINFORCED CONC)	3	EA	\$ 300.00	\$900.00
8091010	RIGHT OF WAY MARKER (REBAR & CAP)	7	EA	\$ 100.00	\$700.00
8091050	RIGHT OF WAY PLAT	1	LS	\$ 1,200.00	\$1,200.00
8100100	PERMANENT COVER	0.30	ACRE	\$ 4,000.00	\$1,200.00
8100200	TEMPORARY COVER	0.30	ACRE	\$ 2,000.00	\$600.00
8152007	SEDIMENT TUBES FOR DITCH CHECKS	100	LF	\$ 10.00	\$1,000.00
8153000	SILT FENCE	700	LF	\$ 3.00	\$2,100.00
8153090	REPLACE/REPAIR SILT FENCE	200	LF	\$ 4.00	\$800.00
8154050	REMOVAL OF SILT RETAINED BY SILT FENCE	200	LF	\$ 5.00	\$1,000.00
8156200	CLEANING INLET STRUCTURE FILTERS	10	EA	\$ 50.00	\$500.00
8156219	INLET STRUCTURE FILTER - TYPE A	8	EA	\$ 275.00	\$2,200.00
9000000	MOVING ITEM #1 (WALGREENS SIGN)	1	LS	\$ 0.00	\$0.00
TOTAL =				\$412,259.20	



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## BEAUFORT COUNTY COUNCIL

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### Agenda Item Summary

**Item Title:**

Request Authorization for the County Administrator to enter into lease (real property) agreement Motorola Communications America.

**Council Committee:**

Public Facilities Committee

**Meeting Date:**

August 17, 2020

**Committee Presenter (Name and Title):**

Mark Roseneau, Director, Facility Management

**Issues for Consideration:**

No issues.

**Points to Consider:**

MCA shares the space with the Sheriffs Department Services Section. Located in the Public Works compound and better known as the Motorola Shop, they install and repair two-way radio systems for all law enforcement agencies, as well EMS and Fire vehicles. IT devices, vehicle emergency lighting and other components are installed and serviced at this location.

**Funding & Liability Factors:**

One year lease, County to receive \$1,752 per month.

**Council Options:**

Approve or reject the lease agreement.

**Recommendation:**

County Council approve authorization of the lease agreement.



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## BEAUFORT COUNTY COUNCIL

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### Agenda Item Summary

**Item Title:**

Solid Waste and Recycling - Enterprise Fund Fee Study and Decal System Update

**Council Committee:**

Public Facilities Committee

**Meeting Date:**

August 17, 2020

**Committee Presenter (Name and Title):**

Dave Wilhelm, Assistant County Administrator for Public Works and Sustainability; Cindy Carter, Solid Waste and Recycling Director

**Issues for Consideration:**

Information Only - Tischler Bise is working as a consultant for Beaufort County Solid Waste and Recycling per the Enterprise Fund. Initial proposal structured with two options. One is a single fee and one offers two tiers (one for municipalities and another for unincorporated).

Decal System update.

**Points to Consider:**

A Solid Waste and Recycling Enterprise Fund has been through Committee and has completed three readings by County Council. The Fee Study will be used to assess budget needs for this Fund.

Decal System update.

**Funding & Liability Factors:**

n/a

**Council Options:**

Information only

**Recommendation:**

Information only





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**BEAUFORT COUNTY COUNCIL**

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**Agenda Item Summary****Item Title:**

AIS for Beaufort County Transportation Committee

**Committee:**

Public Facilities

**Meeting Date:**

August 13, 2020

**Committee Presenter (Name and Title):****Issues for Consideration:**

Appointment for Virginia (Ginnie) Kozak

**Points to Consider:****Funding & Liability Factors:****Council Options:**

Approve, Modify or Reject

**Recommendation:**



COUNTY COUNCIL OF BEAUFORT COUNTY  
County Boards, Agencies, Commissions, Authorities and Committees



County Council of Beaufort County selects citizens for service on Council appointed Boards, Agencies, Commissions, Authorities and Committees from a roster of individuals who have either volunteered or have been recommended for appointment. The Clerk to Council uses this form to keep an up-to-date roster of volunteers and to provide Council basic information about each volunteer.

**Top Three Priorities:** Please indicate by placing a "1", "2", or "3" alongside your choices.

**BOARDS AND COMMISSIONS**

- \_\_\_ Accommodations Tax (2% State)
- \_\_\_ Airports
- \_\_\_ Alcohol and Drug Abuse
- \_\_\_ Assessment Appeals
- 1 Beaufort County Transportation
- \_\_\_ Beaufort-Jasper Economic Opportunity
- \_\_\_ Beaufort-Jasper Water & Sewer
- \_\_\_ Beaufort Memorial Hospital
- \_\_\_ Bluffton Township Fire
- \_\_\_ Burton Fire
- \_\_\_ Coastal Zone Management Appellate (inactive)
- \_\_\_ Construction Adjustments and Appeals
- \_\_\_ Daufuskie Island Fire
- \_\_\_ Design Review
- \_\_\_ Disabilities and Special Needs
- 2 Economic Development Corporation
- \_\_\_ Forestry (inactive)
- \_\_\_ Historic Preservation Review
- \_\_\_ Keep Beaufort County Beautiful
- \_\_\_ Lady's Island / St. Helena Island Fire
- \_\_\_ Library
- \_\_\_ Lowcountry Council of Governments
- 3 Lowcountry Regional Transportation Authority
- \_\_\_ Parks and Recreation
- \_\_\_ Planning \*
- \_\_\_ Rural and Critical Lands Preservation
- \_\_\_ Sheldon Fire
- \_\_\_ Social Services (inactive)
- \_\_\_ Solid Waste and Recycling
- \_\_\_ Southern Beaufort County Corridor Beautification
- \_\_\_ Stormwater Management Utility
- \_\_\_ Zoning

DATE: July 7, 2020 NAME: Virginia (Ginnie) Kozak

BEAUFORT COUNTY VOTER REGISTRATION NUMBER: [REDACTED]

OCCUPATION: Planning/Transportation Consultant (ret. Planning & Transportation Dir.)

TELEPHONE: (Home) [REDACTED] (Office) [REDACTED] EMAIL: [REDACTED]

HOME ADDRESS: [REDACTED] STATE: SC ZIP CODE: 29902

MAILING ADDRESS: same as above STATE: SC ZIP CODE: 29902

COUNTY COUNCIL DISTRICT: 1 ☐ 2 ☐ 3 ☐ 4 ☒ 5 ☐ 6 ☐ 7 ☐ 8 ☐ 9 ☐ 10 ☐ 11 ☐

ETHNICITY: Caucasian ☒ African American ☐ Other ☐

Are you presently serving on a Board, Agency, Commission, Authority or Committee? Yes ☐ No ☒

If "yes", what is the name of the board and when does term expire? \_\_\_\_\_

- Please return completed form **and a brief resume'** either Email or U.S. Mail:
  - o Email: [boardsandcommissions@bcgov.net](mailto:boardsandcommissions@bcgov.net)
  - o U.S. Mail: Clerk to Council, County Council of Beaufort County, P.O. Drawer 1228, Beaufort, SC 29901
- Applications without a brief resume' cannot be considered.
- Applications will be held **three (3) years** for consideration.
- All information contained on this application is subject to public disclosure.

**YOU MUST BE A BEAUFORT COUNTY REGISTERED VOTER TO APPLY**  
**YOU MUST ATTACH YOUR RESUME' WITH THIS APPLICATION TO BE CONSIDERED**  
**An incomplete application will be returned**

\* Anyone submitting an application to serve on the Planning Commission must fill out the questionnaire on page 2.

Applicant's Signature: Ginnie Kozak

Submit by 61

**Beaufort County Planning Commission  
Supplemental Application Questionnaire**

This questionnaire will assist the County Council in assessing your qualifications and experience for the Planning Commission vacancy.

Please explain why you want to serve on the Planning Commission.

What qualifications, experience and expertise make you a good candidate for the Planning Commission?

What role do you feel the Planning Commission plays in making Beaufort County a desirable community in which to live and work?

What do you believe are the most important planning issues facing the County during the next five years?

What previous experience have you had in serving on a Planning Commission? Give some examples of the items typically handled by the Planning Commission.

## Virginia (Ginnie) Kozak

### EDUCATION

- 1982-1984 MBA (strategic planning and marketing). Queen's University (Canada).  
 1969-1971 MS (urban and regional planning). University of Toronto.  
 1965-1969 BA (history and art history), *cum laude*. Vassar College, Poughkeepsie, New York.

**LANGUAGES** English, Spanish, French

### WORK HISTORY

2001--2020 *Planning Director*  
*Lowcountry Council of Governments (LCOG)*  
*Yemassee, South Carolina*

Directed planning for a fast-growing four-county region, including the first new Metropolitan Planning Organization in South Carolina since 1990. Named Lowcountry Area Transportation Study, it was certified in 2013 and has played an role in transportation projects in Beaufort County and southern Jasper County since that time. Responsible for the management, including funding development and financial management, of a variety of initiatives in both transportation and regional development; active actively involved in hands-on research and analysis. A significant project was the Sea Level Rise Preliminary Infrastructure Assessment. This was part of the Beaufort Area Joint Land Use Study (JLUS) Implementation, funded by the Deaprtment of Defense's Office of Economic Adjustment. A new phase of that project will be undertaken in the near future.

Provided demographic and marketing research and analysis for county and regional economic development organizations.

1984-2019 *Post-Secondary Teaching*

Teaches a variety of graduate and undergraduate courses in **economics, marketing, operations management** and **finance** in the US and Canada. Presently an adjunct faculty member of Park University and Webster University at their Beaufort branches.

1982-2001  
 2020- *Consulting*

Founded Ivy Lea Consultants, to provide assistance to small and medium-sized businesses, non-profit organizations and government agencies in her areas of expertise. The firm was on hiatus during Ginnie's tenure at LCOG, but has been reactivated since her March 31, 2020 retirement.

Projects completed in its previous incarnation included an Economic Impact of the Arts on Beaufort County and Needs of the Arts Community in Beaufort County, a Marketing Strategy for the Beaufort Museum and Beaufort County Housing Needs Assessment. in Beaufort County. For private sector real estate developers and investors prepared market feasibility studies; for entrepreneurs developed business and marketing plans.

1982- Writing

Business columnist for a Canadian daily for two years, followed by another two-year stint as the business commentator for a CBC-affiliate television station. Also contributed to national Canadian publications such as the *Globe and Mail (Report on Business)*. Writer for the *Savannah Morning News* and the *Beaufort Gazette* and urban planning and design columnist for *Lowcountry Weekly*.

Wrote, publishes and distributes *Eve of Emancipation: The Union Occupation of Beaufort and the Sea Islands* and *Lights, Camera...Beaufort: Hollywood Comes to the Lowcountry*. The latter has sold more than 10,000 copies.

1977-1982 Manager, Planning Impact

*Ontario Ministry of Housing and Community Development*

Established and developed an internal transportation, urban design and economic development consulting unit within the Ontario (Canada) government during a time of cutbacks and spending constraints. Prepared downtown redevelopment plans, regional transportation strategies and economic diversification studies.

1975-1977 Social and Economic Coordinator, Townsend (new town) Development Program  
*Ontario Ministry of Housing and Community Development*

1973-75 Urban Planning Consultant for a transportation engineering firm.  
*Damas & Smith Ltd., Toronto*

1972-73 Consultant  
*Peat Marwick (now KPMG), Toronto*

1971-72 Real Estate Analyst/Agent  
*Royal Trust Company, Toronto*

## COMMUNITY ACTIVITIES

- *Lowcountry Regional Transit Authority*, board member, 2009-2020
- *Beaufort Regional Film Commission*, member, 2004-2008
- *Beaufort County YMCA*, Yoga instructor, 2002-present
- *Child Abuse Prevention Association*, volunteer, 1995-2010.
- *Business Department Advisory Committee*, Technical College of the Lowcountry, member, 1995-2011.
- *Kingston (Ontario) Arts Board*, member and chair, 1988-92.
- *Fieldstone Co-operative Homes* (Toronto), member of the board and finance committee chair of this moderate-income and low-income housing development, 1981-82
- *Metro Tenants Association*, (Toronto), vice president, 1969-70.
- *Poughkeepsie* (New York) *Model City Agency*, youth board advisor, volunteer park planner, 1969.