



BEAUFORT COUNTY
STORMWATER MANAGEMENT UTILITY BOARD

Wednesday, May 1, 2013

2:00 p.m.

Conference Room, Building 2, Beaufort Industrial Village
102 Industrial Village Road, Beaufort
843.255.2801

In accordance with South Carolina Code of Laws, 1976, as amended, Section 30-4-80(d), all local media was duly notified of the time, date, place and agenda of this meeting.

1. CALL TO ORDER – 2:00 p.m.
 - A. Approval of Agenda
 - B. Approval of Minutes – March 6, 2013 (backup)
 - C. Approval of Minutes – April 3, 2013
2. INTRODUCTIONS
3. PUBLIC COMMENT
4. REPORTS
 - A. Monitoring Update – Bob Klink
 - B. Utility Update – Bob Klink
 - C. Upcoming Professional Contracts Report – Rob McFee
 - D. Financial Report – Alan Eisenman (backup)
 - E. Maintenance Project Report – Eddie Bellamy (backup)
 - F. Stormwater Manager (Status) – Rob McFee
5. UNFINISHED BUSINESS
 - A. Regional Coordination – Rob McFee
6. NEW BUSINESS
7. PUBLIC COMMENT
8. NEXT MEETING AGENDA (backup)
 - A. June 5, 2013
9. ADJOURNMENT



Beaufort County Stormwater Management Utility Board (SWMU Board)
Meeting Minutes

March 6, 2013 at 2:00 p.m. in Beaufort County Council Chambers
Draft March 21, 2013

Board Members

Present

Don Smith
Donald Cammerata
James Fargher

Absent

William Bruggeman
John Youmans
Patrick Mitchell
Allyn Schneider

Ex-Officio Members

Present

Andy Kinghorn
Ron Bullman
Scott Liggett

Absent

Tony Maglione

Beaufort County Staff

Lori Sexton
Eddie Bellamy
Bob Klink
Rob McFee
Danny Polk

Visitors

Paul Moore, Ward Edwards
Laura Lee Rose, Clemson Extension
Denise Parsick, BC S&W Conservation Distr.
Reed Armstrong, Coastal Conservation League
Lamar Taylor, City of Beaufort

County Council

1. Meeting called to order – Don Smith

- A. Agenda – Not approved; no quorum.
- B. Minutes – Not approved; no quorum.

2. Introductions – Completed

3. Public Comment – Laura Lee Rose informed the Board of an intern at the College of Charleston that has been working with Katie Giacalone (Carolina Clear) and put together “Stormwater Pond Maintenance and Resources Log”. Laura Lee Rose said these would be useful for Stormwater Managers, property owners association, Boards who have stormwater ponds, etc... She has a box of them if anyone was interested in having one.

4. Reports

A. Monitoring Annual Report – Bob Klink

Mr. Klink reported that there have been a couple of sampling events with all the rainy weather. Next GEL Monitoring Meeting is March 26, 2013 at 1:30 at PW Conference Room. Will be checking on progress with USCB with their lab and purchasing equipment.

B. Utility Updates – Bob Klink

Mr. Klink reported that there will be another webcast at BIV 2 titled “Smart Stormwater Retrofitting in the Urban Environment” March 13th from 12 – 2pm.

C. Upcoming Professional Contracts Report – Rob McFee

Mr. McFee reported that there are no upcoming contracts. Informed the Board that we are in the process for the court house retrofits, working on the contract documents. Design is complete but we’re working with

Andrews & Burgess and part of their scope of services, already approved by the Board and that this should go out for bid next month.

Mr. Andy Kinghorn asked if there had been any movement with a new Stormwater Manager and Mr. McFee said not at this time.

D. Financial Reports – Mr. McFee said there will be no report this month.

E. Inspector Report – Danny Polk

Mr. Polk reported his updates for monitoring, other initiatives, special projects and future inspector activities. Mr. Donald Cammerata asked regarding the data when they will see analysis. Mr. Polk said because of the setbacks in the field it will take time to process. Hopefully in the next 2 – 3 months, that's an estimate however he and Dr. Badr need to get together to go over some issues. Mr. Don Smith wanted to know if monitoring was done on Huspah. Mr. Polk told him that there was not too much done there. There have been samples right when the water comes out of the pond but it always shows up clean. Duncan Farms may be another area to look at, doesn't carry a lot of water but it moves and doesn't puddle. Mr. Reed Armstrong wanted to know what the impairment was on Huspah Creek and Mr. Polk told him it was bacteria.

F. Maintenance Project Reports – Eddie Bellamy

Mr. Bellamy reported (1) major project: Ball park Road/Village Creek Outfall Phase I and (16) minor and/or routine maintenance projects in shortened format.

Mr. Bellamy told the Board how they fared with the weather last month. The Beaufort Gazette reported last week that we had experienced record rainfall in the month of February. Our gauge at Public Works showed 12.57 inches for the month, including 6.09 inches Saturday, Feb 23, through noon Tuesday, Feb 26. Last Tuesday was wettest he had seen the surface of Beaufort County in the past 11 years. With all that rain, we did not have one county road fail. They became really messy, but they remained passable. Mr. Bellamy said he attributed that to several factors. First, we developed a source of road-maintenance quality dirt about two years ago. Second, our road maintenance sections have done a great job adding dirt where necessary, shaping the roads properly, and working to keep the roadside drainage in good shape, and identifying areas where they needed the assistance of the SW Infrastructure section. And third, the work that the SW infrastructure section has been doing to maintain and improve our drainage systems is paying off.

Mr. Donald Cammerata asked Mr. Bellamy if he knew what the material was that's being pulled out of the catch basins and if it was natural material or discarded trash. Mr. Bellamy said they were always pulling out vegetation and dirt. Mr. Andy Kinghorn asked what was done with the trash and Mr. Bellamy said it gets to the landfill.

Mr. James Fargher said that most of the projects reported are small, have all the major projects been completed? Mr. Bellamy replied that there are still major projects to be done but have not been able to get an easement and also we don't have many areas that are catastrophic flooding.

5. Unfinished Business

A. Regional Coordination –

Mr. McFee reported:

- 1) Closed loop with Gray family on Battery Creek Retrofit, they are ready to get started;
- 2) Okatie East – Paul Moore to update - made contact with the Army Corp. and their processing the permit as a nationwide permit, 6-8 weeks out to start construction if the permit comes in next week;

- 3) U.S. 278 Retrofits – Meeting set for later this week with Consultant on the almost final design;
- 4) USCB progress – Mr. Klink updated earlier;
- 5) Capehart Circle Drainage Easement – County going for renewal at the next Public Facility Committee Meeting.

6. New Business – Did not discuss with no quorum.

7. Public Comment – Mr. Don Smith said that “Dude” magazine had an article on monitoring, partnership with Bluffton, Stormwater and the Waddell Center. This is a free paper and he was glad to see they were trying to give some exposure to the sporting community.

Ms. Denise Parsick wanted to brag that BC S&W Conservation District was named the “Outstanding Conservation” for the state of South Carolina at their annual convention. Also, their district manager Shelby Berry was named “Outstanding Employee”. A lot of it is due to their involvement with stormwater , water quality and the things that go on with Beaufort County.

8. Next meeting agenda – Not approved; no quorum.

9. Meeting adjourned.

Beaufort County Stormwater Management Utility Board (SWMU Board)
Meeting Minutes

April 3, 2013 at 2:00 p.m. in Beaufort County Council Chambers
Draft April 23, 2013

Board Members

Present

Allyn Schneider

William Bruggeman

John Youmans

Patrick Mitchell

Absent

Don Smith

James Fargher

Donald Cammerata

Ex-Officio Members

Present

Ron Bullman

Scott Liggett

Absent

Tony Maglione

Andy Kinghorn

Beaufort County Staff

Eddie Bellamy

Carolyn Wallace

Cynthia Martin

Visitors

Paul Moore, Ward Edwards

County Council

1. Meeting called to order – Allyn Schneider

A. Agenda – Approved

B. Minutes – February 6, 2013 Minutes were approved; March 6, 2013 Minutes were deferred until May SWMU Board meeting.

2. Introductions – Completed

3. Public Comment – None

4. Reports

A. Monitoring Annual Report – Carolyn Wallace for Bob Klink

Deferred until May SWMU Board meeting.

B. Utility Updates – Carolyn Wallace for Bob Klink

Mr. Klink reported that there will be another webcast at BIV 2 titled “Watershed Arithmetic – Watershed Practices & TMDL Goals” April 17th from 12 – 2pm.

C. Upcoming Professional Contracts Report – Carolyn Wallace for Rob McFee

Deferred until May SWMU Board meeting.

D. Financial Reports – Carolyn Wallace

Reported that Alan Eisenman will be at the next Board meeting in May and requested the Board to defer any questions until then.

E. Maintenance Project Reports – Eddie Bellamy

Mr. Bellamy reported (2) major projects: Ball park Road/Village Creek Outfall Phase II and Peace Haven Drive Outfall with (8) minor and/or routine maintenance projects in shortened format.

Allyn Schneider asked Eddie Bellamy what the status was for the Stormwater Manager. Mr. Bellamy replied that was a question for Rob McFee.

Allyn Schneider requested that the Stormwater Manager status be added to next month's board meeting under Reports.

5.Unfinished Business – Carolyn Wallace for Rob McFee

A. Regional Coordination

Mrs. Wallace reported that SWIC met in March and that the meeting went well, she had been there to report the Stormwater Budget.

6. New Business – Carolyn Wallace

A. FY 2014 Budget Presentation

Mrs. Wallace reported on the 2014 Budget and discussed Revenue Source, Administration Budget, and Utility Activities. Mrs. Wallace also discussed in further detail with Lidar costs.

7. Public Comment – None

8. Next meeting agenda – May 1, 2013

9. Meeting adjourned.

UNAUDITED AND PRELIMINARY
BEAUFORT COUNTY, SOUTH CAROLINA
STATEMENT OF NET ASSETS
Stormwater Utility
March 31, 2013 & March 31, 2012

	<u>March 31, 2013</u>	<u>March 31, 2012</u>
<u>ASSETS</u>		
Current Assets		
Cash and Investments with Trustee	\$ 3,267,837	\$ 2,867,032
Receivables, Net	2,334	-
Inventories	102,941	119,640
Prepayments	-	489
Total Current Assets	<u>3,373,112</u>	<u>2,987,161</u>
Capital Assets	2,798,955	2,798,912
Accumulated Depreciation	<u>(2,003,094)</u>	<u>(1,731,443)</u>
	795,861	1,067,469
Total Assets	\$ 4,168,973	\$ 4,054,630
<u>LIABILITIES</u>		
Liabilities		
Account Payable	101,072	35,515
Accrued Payroll	34,216	56,003
Accrued Compensated Absences	<u>6,247</u>	<u>4,470</u>
Total Current Liabilities	141,535	95,988
Long Term Liabilities		
Accrued Compensated Absences	63,160	70,038
Net Other Postemployment Benefits Obligation	<u>681,684</u>	<u>569,398</u>
Total Long Term Liabilities	744,844	639,436
Total Liabilities	886,379	735,424
<u>NET ASSETS</u>		
Invested in Capital Assets, Net of Related Debt	795,861	1,067,469
Reserved for Encumbrances	383,922	228,754
Unrestricted	<u>2,102,811</u>	<u>2,022,983</u>
Total Net Assets	<u>\$ 3,282,594</u>	<u>\$ 3,319,206</u>

Unaudited and Preliminary
 BEAUFORT COUNTY, SOUTH CAROLINA
 STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS
 Stormwater Utility
 For the Period Ended March 31, 2013

	Budget FY 2013	March 31, 2013	Budget to Actual	Percent of Budget
Operating Revenues				
Stormwater Utility Fees	\$ 3,469,180	\$ 2,907,517	(561,663)	84%
Stormwater Utility Project Billings	370,664	19,900	(350,764)	5%
Total Operating Revenues	<u>3,839,844</u>	<u>2,927,417</u>	<u>(912,427)</u>	<u>76%</u>
Operating Expenses				
Personnel	2,014,323	1,361,538	(652,785)	68%
Purchased Services	1,296,188	611,862	(684,326)	47%
Supplies	426,597	199,905	(226,692)	47%
Depreciation	273,545	205,164	(68,381)	75%
Total Operating Expenses	<u>4,010,653</u>	<u>2,378,469</u>	<u>(1,632,184)</u>	<u>59%</u>
Operating Income (Loss)	(170,809)	548,948	719,757	-321%
Non-Operating Revenues (Expenses)				
Interest Earned	11,389	-	(11,389)	0%
Total Non-Operating Revenues (Expenses)	<u>11,389</u>	<u>-</u>	<u>(11,389)</u>	<u>0%</u>
Change in Net Assets	(159,420)	548,948	708,368	-344%
Net Assets, Beginning	<u>2,733,646</u>	<u>2,733,646</u>		
Net Assets, Ending	<u>\$ 2,574,226</u>	<u>\$ 3,282,594</u>	708,368	128%

Unaudited and Preliminary
BEAUFORT COUNTY, SOUTH CAROLINA
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS
Stormwater Utility
For the Period Ended March 31, 2012

	Budget FY 2012	March 31, 2012	Budget to Actual	Percent of Budget
Operating Revenues				
Stormwater Utility Fees	\$ 3,344,133	\$ 2,969,131	(375,002)	89%
Stormwater Utility Project Billings	64,278	-	(64,278)	0%
Total Operating Revenues	<u>3,408,411</u>	<u>2,969,131</u>	<u>(439,280)</u>	<u>87%</u>
Operating Expenses				
Personnel	1,986,780	1,343,681	(643,099)	68%
Purchased Services	770,938	497,617	(273,321)	65%
Supplies	426,223	235,985	(190,238)	55%
Depreciation	285,859	216,571	(69,288)	76%
Total Operating Expenses	<u>3,469,800</u>	<u>2,293,854</u>	<u>(1,175,946)</u>	<u>66%</u>
Operating Income (Loss)	(61,389)	675,277	736,666	-1100%
Non-Operating Revenues (Expenses)				
Gain (Loss) on Sale of Capital Assets	50,000	50,000	-	100%
Interest Earned	11,389	-	(11,389)	0%
Total Non-Operating Revenues (Expenses)	<u>61,389</u>	<u>50,000</u>	<u>(11,389)</u>	<u>100%</u>
Change in Net Assets	-	725,277	725,277	-100%
Net Assets, Beginning	<u>2,593,929</u>	<u>2,593,929</u>		
Net Assets, Ending	<u>\$ 2,593,929</u>	<u>\$ 3,319,206</u>	725,277	128%

Project Summaries

May 2013



Beaufort County Public Works *Stormwater Infrastructure* Project Summary

Project: Ogden Court Outfall

Completed: Feb-13

Project #: 2013-019

Project Total: \$17,542.19

Narrative Description of Project:

Project improved 270 L.F. of drainage system. Installed 270 L.F. of channel pipe, strawmat, sod and rip rap for erosion control.

Site Photographs

Before



During



After



Project: Ogden Court

Activity: Drainage Enhancement

**Project #:
2013-019**

Township: Lady's Island

**Completed:
February 2013**

Installed 270 LF of channel pipe, strawmat, sod and rip rap for erosion control.

Legend

TYPE

- River
- Creek/Stream
- River/Creek/Marsh BANK
- Channel (fka Outfall)
- Channel Pipe
- Lateral
- Lateral Pipe
- Roadside
- Roadside Pipe
- Road Pipe
- Crossline Pipe
- Driveway Pipe
- Access Pipe
- Bleeder Pipe
- Parcels

0 15 30 60 90 120
Feet

1 inch = 67 feet

Prepared By: BC Stormwater Management Utility
Date Print: 4/10/13
File: C:/sethdata/projects/projectmaps/Ogden Ct 2013-019



Beaufort County Public Works *Stormwater Infrastructure* *Project Summary*

Project: Sanders/St Helena Island Post Office

Completed: Mar-13

Project #: 2013-008

Project Total: \$24,790.86

Narrative Description of Project:

Project improved 200 L.F. of drainage system. Constructed 200 L.F. of outfall ditch beyond critical line.

Site Photographs

Before



During



After



**Project: Sanders/St.
Helena Post Office
Outfall**

**Activity: Drainage
Enhancement**
















**Project #:
2013-008**

**Township: St.
Helena Island**

**Completed:
March 2013**

Legend

TYPE

-  River
-  Creek/Stream
-  River/Creek/Marsh BANK
-  Channel (fka Outfall)
-  Channel Pipe
-  Lateral
-  Lateral Pipe
-  Roadside
-  Roadside Pipe
-  Road Pipe
-  Crossline Pipe
-  Driveway Pipe
-  Access Pipe
-  Bleeder Pipe
-  Parcels

Constructed 200 LF of
outfall ditch beyond the
critical line.

0 45 90 180 270 360
Feet

1 inch = 177 feet

Prepared By: BC Stormwater Management Utility

Date Print: 4/12/13

File: C:/sethdata/projects/projectmaps/Sanders OF 2013-008



Beaufort County Public Works *Stormwater Infrastructure* *Project Summary*

Project: Browns Island Rd/Stroup Rd

Completed: Mar-13

Project #: 2013-598

Project Total: \$31,104.66

Narrative Description of Project:

Project improved 7,550 L.F. of drainage system. Cleaned out 6,454 L.F. of roadside ditch and 1,096 L.F. of outfall ditch. Jetted (2) crossline pipes and (13) driveway pipes.

Site Photographs

Before



During



After



**Project: Stroup
Road Map 1**

**Activity: Routine/
Preventive
Maintenance**

**Project #:
2013-598**

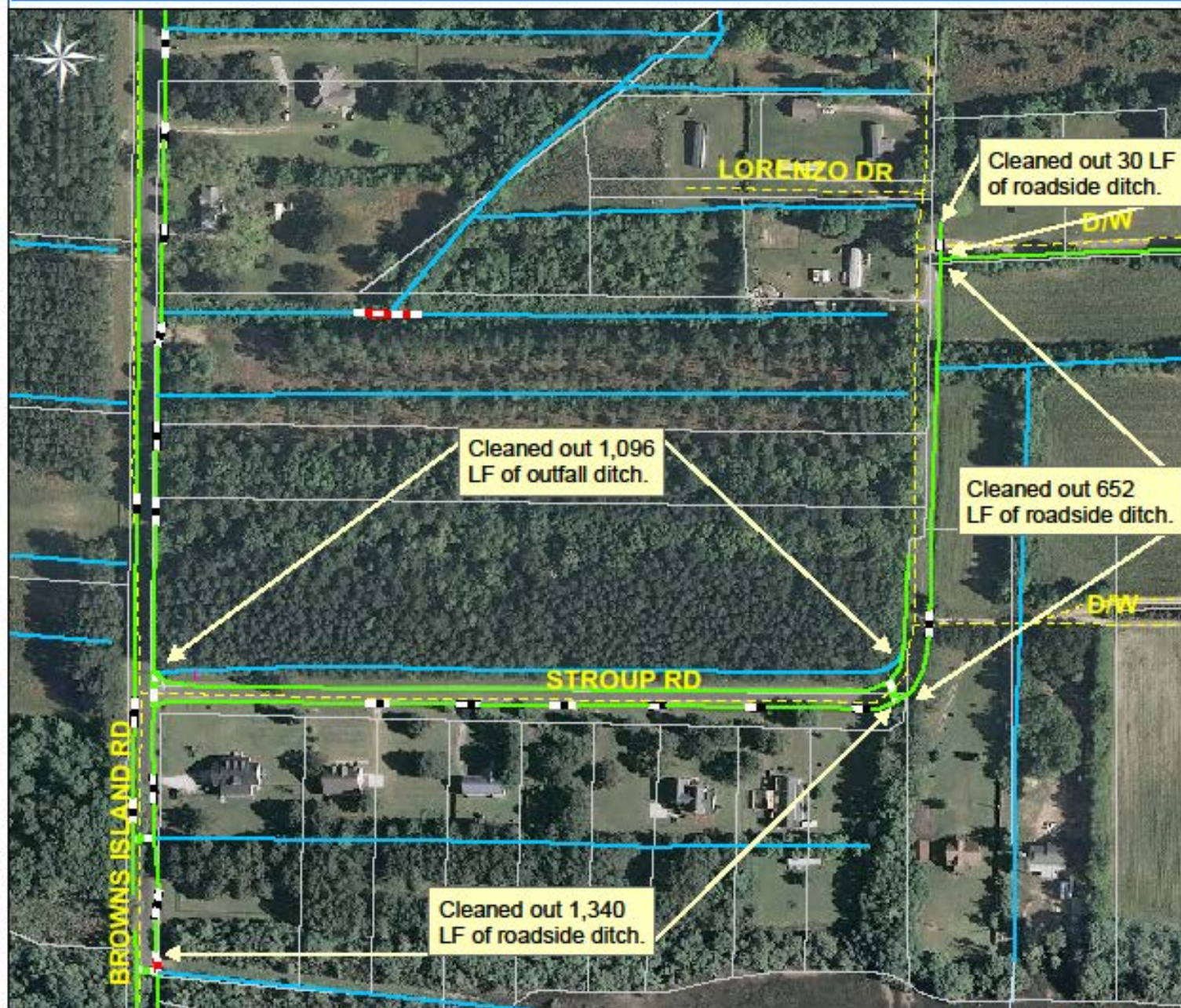
**Township:
Sheldon**

**Completed:
March 2013**

Legend

TYPE

- River
- Creek/Stream
- River/Creek/Marsh BANK
- Channel (fka Outfall)
- Channel Pipe
- Lateral
- Lateral Pipe
- Roadside
- Roadside Pipe
- Road Pipe
- Crossline Pipe
- Driveway Pipe
- Access Pipe
- Bleeder Pipe
- Parcels



Prepared By: BC Stormwater Management Utility

Date Print: 4/11/13

File: C:\sethdata\projects\projectmaps\Stroup Rd 2013-598

**Project: Browns
Island Road
Map 2**

**Activity: Routine/
Preventive
Maintenance**

**Project #:
2013-598**

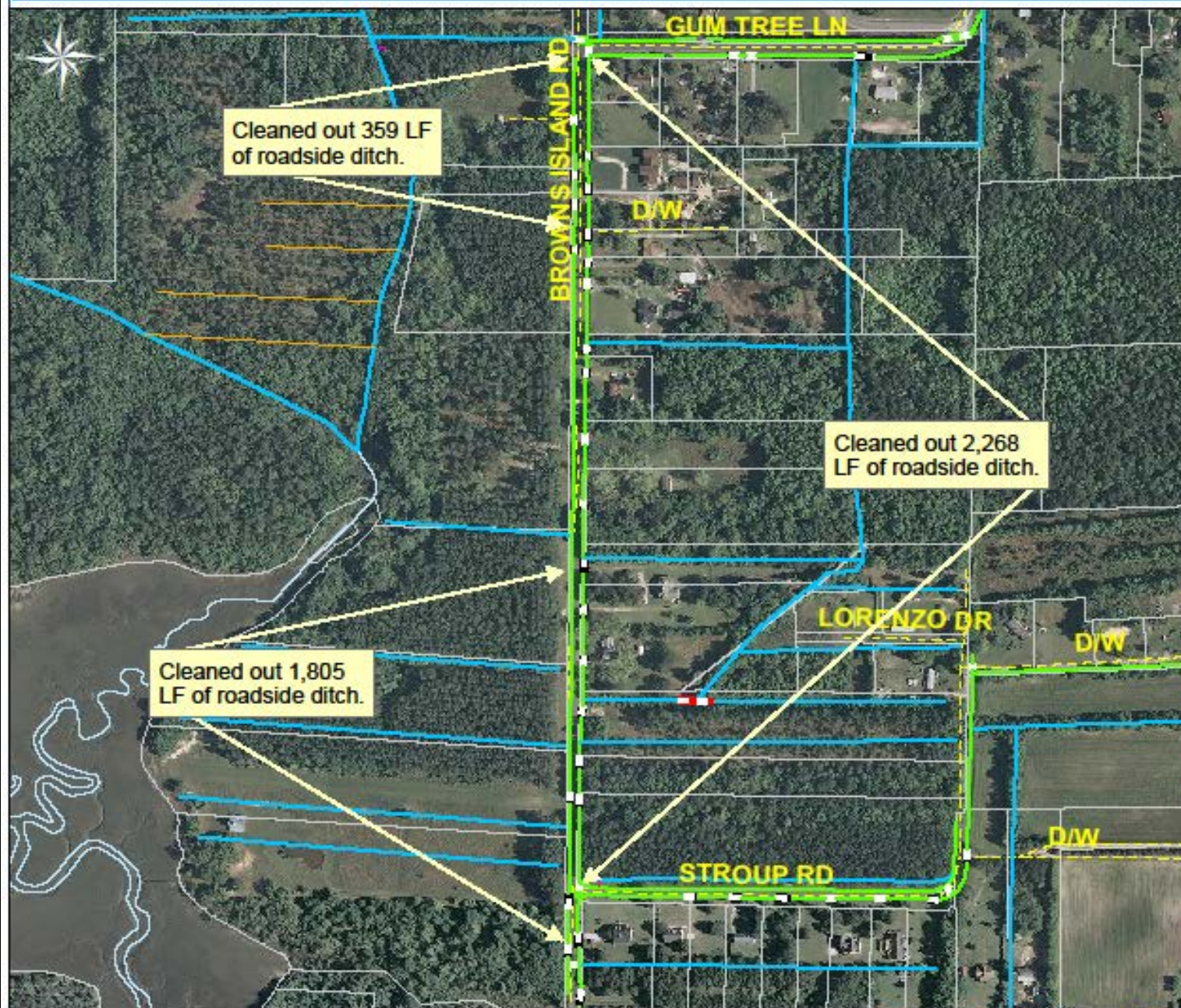
**Township:
Sheldon**

**Completed:
March 2013**

Legend

TYPE

- River
- Creek/Stream
- River/Creek/Marsh BANK
- Channel (fka Outfall)
- Channel Pipe
- Lateral
- Lateral Pipe
- Roadside
- Roadside Pipe
- Road Pipe
- Crossline Pipe
- Driveway Pipe
- Access Pipe
- Bleeder Pipe
- Parcels



0 105210 420 630 840
Feet

1 inch = 413 feet

Prepared By: BC Stormwater Management Utility

Date Print: 4/11/13

File: C:\sethdata\projects\projectmaps\Browns Island Rd 2013-598

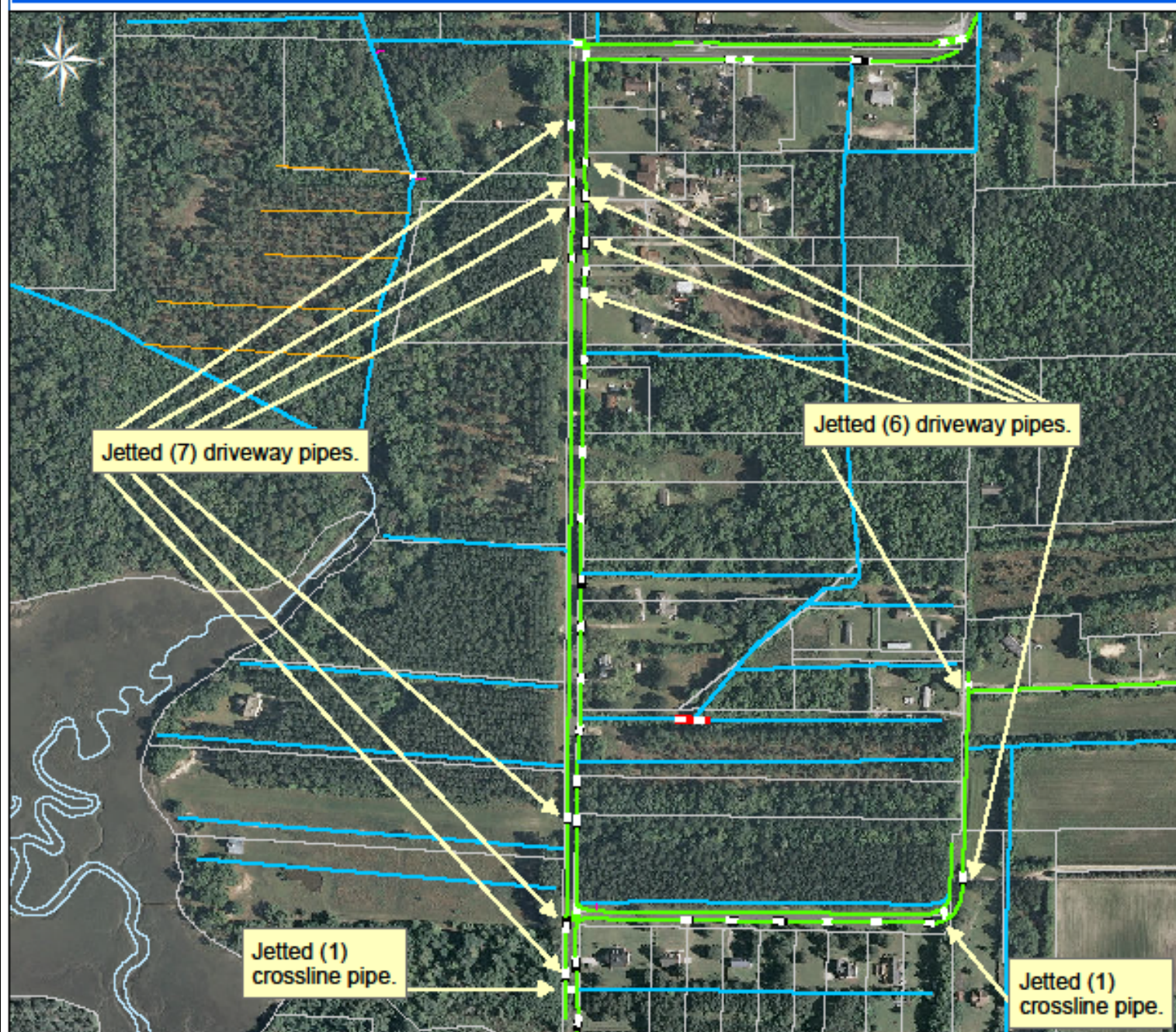
**Project: Browns
Island Road/Stroup
Road Map 3**

**Activity: Routine/
Preventive
Maintenance**

**Project #:
2013-598**

**Township:
Sheldon**

**Completed:
March 2013**



Legend

TYPE

- River
- Creek/Stream
- River/Creek/Marsh BANK
- Channel (aka Outfall)
- Channel Pipe
- Lateral
- Lateral Pipe
- Roadside
- Roadside Pipe
- Road Pipe
- Crossline Pipe
- Driveway Pipe
- Access Pipe
- Bleeder Pipe
- Parcels

0 105210 420 630 840
Feet

1 inch = 413 feet

Prepared By: BC Stormwater Management Utility

Date Print: 4/11/13

File: C:/sethdata/projects/projectmaps/Browns Is Rd-Stroup Rd 2013-598



Beaufort County Public Works *Stormwater Infrastructure* *Project Summary*

Project: Joe Allen Drive/Patterson Road

Completed: Mar-13

Project #: 2013-622

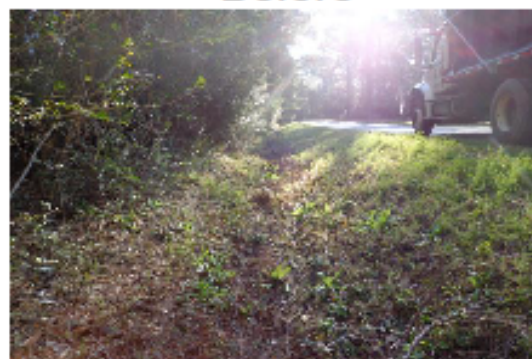
Project Total: \$18,355.86

Narrative Description of Project:

Project improved 3,417 L.F. drainage system. Cleaned out 3,417 L.F. of roadside ditch. Jetted (4) crossline pipes and (14) driveway pipes. Hydroseeded for erosion control.

Site Photographs

Before



During



After



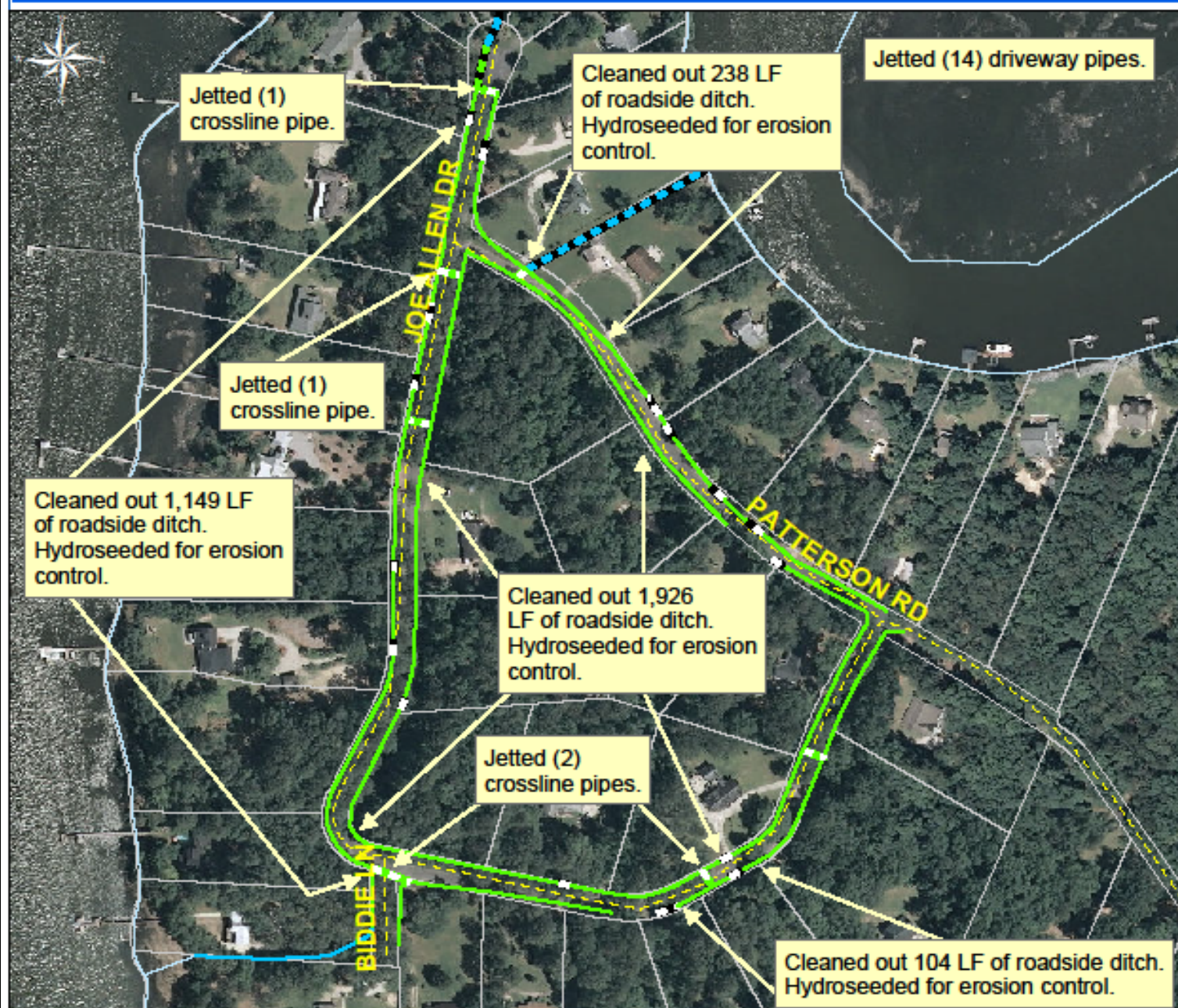
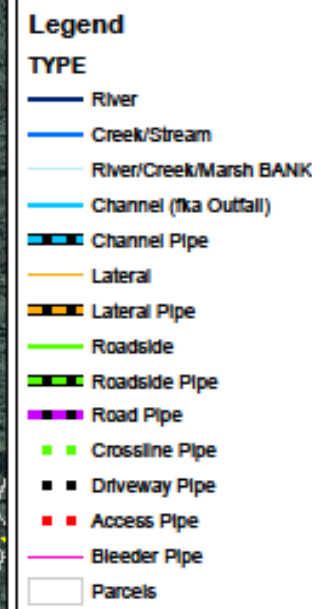
**Project: Joe Allen
Drive/Patterson
Road**

**Activity: Routine/
Preventive
Maintenance**

**Project #:
2013-622**

**Township: Port
Royal Island**

**Completed:
March 2013**



0 65 130 260 390 520
Feet

1 inch = 250 feet

Prepared By: BC Stormwater Management Utility
Date Print: 4/10/13

File: C:/sethdata/projects/projectmaps/Joe Allen Dr 2013-622

Small Drainage Projects

Lady's Island Valley Drains

December 2012– Lady's Island

Cleaned out 6570 feet of valley drains on 3 roads: Ethel Grant Lane; Deveaux Rd; and Rue Du Bois.

Small Drainage Projects

Port Royal Island Tree Removal

December 2012 – Port Royal Island

Removed 3 fallen trees, one each from the following outfall ditch work shelves: St. Paul's Church Rd, Burton Wells Rd, and Possum Hill Rd

Small Drainage Projects

St. Helena Island Valley Drains

February 2013 – St. Helena Island

Cleaned out 12,140 feet of valley drains on 6 roads: Luther Warren; White Sands Circle; Hunter's Grove; Levant Byas; Vineyard Pt; and Tombee

Small Drainage Projects

L.H. Nelson Dr. Outfall, Phase II

February 2013 – Port Royal Island

Cleaned out 1,360 feet of outfall ditch and
685 feet of roadside ditch

Small Drainage Projects

Burton Wells Complex

February 2013 – Port Royal Island

Repaired washout and leaking catch basin

Small Drainage Projects

Faith Memorial Baptist Church Outfall

February 2013 – St. Helena Island

Cleaned out 1,263 feet of outfall ditch

Small Drainage Projects

Hunters Grove Road Outfall

February 2013 – St. Helena Island
Cleaned out 410 feet of outfall ditch

Small Drainage Projects

Mallard Lane Outfall

March 2013 – Port Royal Island

Cleaned out 115 feet of outfall ditch

Small Drainage Projects

Wimbee Landing Road

March 2013 – Sheldon

Cleaned out 800 feet of outfall ditch

Small Drainage Projects

Nix Road

March 2013 – Sheldon

Replaced and upsized one crossline pipe

Small Drainage Projects

Donaldson Camp Road

March 2013 – Port Royal Island

Repaired sinkhole and catch basin leak,
cleaned out 2 catch basins, and jetted out 1
crossline pipe, 100 feet of roadside pipe, and
16 feet of outfall pipe

Small Drainage Projects

Paige Point Bluff Rd Outfall

March 2013 – Sheldon

Cleaned out 40 feet of roadside ditch, 575 feet of outfall ditch and installed 1 bleeder pipe

Small Drainage Projects

Clydesdale Circle

March 2013 – Port Royal Island

Repaired washout and removed blockage for flow line by hand

Small Drainage Projects

Albertha Fields Circle

March 2013 – Sheldon

Upsized 1 crossline pipe, cleaned out 1,953 feet of outfall ditch, and installed rip rap for erosion control

Small Drainage Projects

Mayfair Court

March 2013 – Lady's Island
Refreshed French drain

Small Drainage Projects

Paige Point Bluff Road

March 2013 – Sheldon

Replaced 1 crossline pipe and installed rip rap
for erosion control

Small Drainage Projects

Shelter Church Road

March 2013 – Port Royal Island

Cleaned out 618 feet of roadside ditch that acts as the outfall ditch for Animal Shelter, installed 10 feet of roadside pipe, and installed rip rap for erosion control



BEAUFORT COUNTY
STORMWATER MANAGEMENT UTILITY BOARD

Wednesday, June 5, 2013

2:00 p.m.

Conference Room, Building 2, Beaufort Industrial Village
102 Industrial Village Road, Beaufort
843.255.2801

In accordance with South Carolina Code of Laws, 1976, as amended, Section 30-4-80(d), all local media was duly notified of the time, date, place and agenda of this meeting.

1. CALL TO ORDER – 2:00 p.m.
 - A. Approval of Agenda
 - B. Approval of Minutes – May 1, 2013
2. INTRODUCTIONS
3. PUBLIC COMMENT
4. REPORTS
 - A. Monitoring Update – Bob Klink
 - B. Utility Update – Bob Klink
 - C. Upcoming Professional Contracts Report – Rob McFee
 - D. Financial Report – Alan Eisenman
 - E. Maintenance Project Report – Eddie Bellamy
5. UNFINISHED BUSINESS
 - A. Regional Coordination – Rob McFee
6. NEW BUSINESS
7. PUBLIC COMMENT
8. NEXT MEETING AGENDA
 - A. July 3, 2013
9. ADJOURNMENT

