

### BEAUFORT COUNTY LIBRARY BOARD OF TRUSTEES Tuesday, March 13, 2018 4:00 p.m. Bluffton Branch Library 120 Palmetto Way Bluffton, South Carolina 29910 843.255-6490

In accordance with South Carolina Code of Laws, 1976, as amended, Section 30-4-80(d), all local media was duly notified of the time, date, place and agenda of this meeting.

- I. Call to Order
- II. Pledge of Allegiance
- III. Introduction of Board & Administration
- IV. Public Comment
- V. Approval of Minutes:
  - A. January 10, 2018 Minutes (backup)
- VI. Corresponding/Membership
- VII. Library Director's Report
  - A. Personnel Update
  - B. Projects Update
- VIII. Financial Reports:
  - A. County Funds
  - B. Library Revenues & Trustee Funds (backup)
  - C. Library Director's Expenditure Report (backup)
- IX. Committee Reports:

- A. Advocacy Lynne Miller, Chair; Laura Sturkie and Brenda Ladson Powell
- B. Finance Committee Joseph Bogacz, Chair; Anna Maria Tabernik and Laura Sturkie
  - FY19 Budget
- C. Foundation Lynn Miller
- D. Friends of the Library (FOL):
   Beaufort: Brenda Ladson Powell
   Bluffton: Laura Sturkie
   Hilton Head: Lynne Miller
- E. School Liaison Brenda Ladson Powell; Chair; Rosalie Richman
- F. Policies & Procedures Anna Maria Tabernik, Chair; Rosalie Richman
  - Meeting Room Policy proposed minor revision
  - Fines & Fees review
- G. Strategic Planning Anna Maria Tabernik, Brenda Ladson Powell, Lynn Miller
  - Strategic Plan Implementation Update
  - Library Performance Metrics
- H. Challenged Materials Committee Joe Bogacz, Chair; Laura Sturkie, Rosalie Richman
- Ad Hoc: Director's Evaluation Anna Maria Tabernik, Chair; Brenda Ladson Powell; Joseph Bogacz
- X. Old Business:
- XI. New Business:
  - Request to change date of September board meeting
- XII. Executive Session: Discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of an employee.
- XIII. Adjournment

### Beaufort County Library

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### **BOARD OF TRUSTEES MEETING**

Minutes – January 10, 2018 – 4:00 pm

The first scheduled meeting for 2018 was held at the Beaufort Branch Library.

<u>Trustees</u>: Bernard Kole, *Chair;* Anna Maria Tabernik, *Vice-chair*; Joseph Bogacz, Brenda Ladson Powell, Lynne Miller, Rosalie Richman, and Laura Sturkie.

Absent: Eileen Fitzgerald and Tracey Robinson.

County Council Member: Councilman Steven Fobes, District 10.

**Library Staff**: Ray McBride, Director of Libraries; Ileana Herrick, Administrative Assistant.

Call to Order: The meeting was called to order at 4:11 p.m.

Pledge of Allegiance: Mr. Kole led those present in the Pledge of Allegiance.

Public Comment: None.

Minutes of October 11, 2017: The minutes were unanimously approved as written on a motion from Ms. Tabernik and a second from Ms. Sturkie. There was a unanimous vote.

### Correspondence/Memberships:

- There are three vacancies on the Library Board of Trustees (Districts 2, 5, and 8).
- Mr. Kole interviewed a good prospect who may be appointed to fill one of the vacant seats.
   Mr. Kole passed along this information to the Chairman of the County Council and the County Administrator.

### Library Director's Report:

Mr. McBride thanked County Administration and County Council for their support over the last year, and stated the library would not be able to accomplish its goals without their support.

### Mr. McBride presented his report:

- Bookmobile Update Report (see attachment)
  - o The Bookmobile has been a success in its first six months of operation.
  - The Bookmobile manager will prepare an annual comprehensive report after one year of operation.
  - o Ms. Tabernik added that the Sun City community is grateful to have access to this service.
  - o The Bookmobile provides the same services as any of our library branches.
- Library Director's Priorities for 2018 (see attachment)
  - O This report reflects the objectives for this calendar year. Some objectives are already in process.
- Department "Top 5" Achievement Report (2017) (see attachment)



- o The library staff will quantitatively measure the 2018 performance metrics.
- This report is due to the County Administration by the end of this month.
- o <u>Page 3</u> The Library Administration will provide ten performance metrics for the library system (see attachment).
- o <u>Page 4</u> List of ten performance metrics for 2018 and the staff responsible for providing the data.

### • Financial Reports (see attachments)

- o Munis Financial Report as of December 31, 2017.
- o Library Expenditure Report as of December 27, 2017.
  - Personnel Expenditures 48% of budget.
  - The library's overall expenditures are right on track at 49% for the 2018 fiscal year.
- o 'Fines and Fees' and 'Trustees Checking Account' Reports
- o Detailed Library Expenditures and Special Funds Reports
  - The 'Friends' and 'Foundation' provide approximately \$100,000 a year for library materials and programs, among other library needs.

### • Library Organization Chart (see attachment)

- o The chart reflects the new county job titles.
- o There were ten (10) vacant positions as of January 22, 2018.
  - Seven (7) are in the process of being filled (as of January 22), and three (3) positions are currently vacant.

Mr. McBride added that salary increases and merit pay help our county employees' quality of life. The new salaries should help with employee retention even though much of our population is transient (i.e. military and retirees).

• CIP Beaufort County Comprehensive Plan – Community Facilities (see attachment)

o Mr. McBride drafted a new update to the Library Comprehensive Plan (additions in red).

### **Committee Reports**

Advocacy Committee: None.

Finance Committee: See attachments.

### Trustees Checking Account Report: (see attachment)

- Mr. Bogacz explained the report in detail.
  - o The total balance remains almost the same for the last three months.

### Impact Fees Report: (see attachment)

- Mr. Bogacz explained the report in detail.
  - o The total balance dropped to \$2.7M from \$2.9M since October 2017.

### Fines and Fees Report and Bank Statement: (see attachment)

- Mr. Bogacz explained the reports in detail.
  - o This revenue is eventually transferred to the County General Funds.

**Budget Update FY2018**: (see attachment)

• The budget may be revised to cover the merit pay adjustment after it is added in by County Finance

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• The Library Administration is working on the Fiscal Year 2019 Budget draft.

### Foundation:

- The next board meeting will be Wednesday, January 17, at Bluffton Branch Library.
- The Fashion Show is a very significant fundraising event for the Foundation. The event is scheduled for March 5, 2018 in Belfair.
- The board is working on the logistics of the event (i.e. gift baskets, sponsorships).

### Friends of the Library (FOL):

### • Beaufort Branch:

- o The Friends have had an increase in membership within the last year.
- o The next event is 'Books Sandwiched In', starting January 30, 2018 at the USCB Art Center (Historic Campus).
- The Book Sale is their main fundraising event; the group is discussing the logistics for this year.

### • Bluffton Branch:

- o They had a successful annual meeting.
- o They purchased new teen furniture for the Bluffton Library.
- o The Friends gave fantastic support to the 'Summer Reading Program' last year, and we are looking forward to it this year.

### Hilton Head Branch:

- The Book Break Program will start next Wednesday, and Mr. Bogacz is one of the presenters. He will present 'Citizens of London'.
- o The Friends will start the movie presentations next Thursday.

### School Liaison:

o The committee will meet in the near future.

### Policies and Procedures:

### **Fines and Fees Procedures:**

- Ms. Tabernik mentioned the committee will review the *Fines and Fees Policy* as part of the annual budget process for the next fiscal year.
- The fines and fees may be adjusted if the cost of living goes up in the next fiscal year. The committee will have more information at the next board meeting.

### **Strategic Planning Committee:**

- The first *Quarterly Progress Report* may be ready at the next board meeting in March.
- The 'Strategic Plan' is available online on the library website.

### **Challenged Materials Committee:** None.

### **Ad Hoc Committee:**

• The Library Director's annual evaluation is due at the board meeting in May.

### Old Business:

### Library Capital Improvement Plan Update: (see attachment)

- The purpose of this plan is to cut down the size of the proposed buildings and fit specific library services with each community within our budget limitations.
  - Many customers are using the 'Library WIFI' connections instead of the library public PCs.
  - o More customers are checking out electronic materials (i.e. digital books or stream movies from *Hoopla*).
- The Bookmobile is added in the CIP (requested by the County Administration).
  - O Due to the huge success of the *Bookmobile*, the library may expand library services with a second bookmobile in the future if approved by the board of trustees.
  - o A second bookmobile is less expensive than a physical library facility.
  - o Impact fees will never generate enough money to build a physical library facility.

Mr. McBride presented a draft of the 'Library CIP Plan' to the board for their approval. Mr. McBride will submit the draft to the County Administration for further review and inclusion in the 'CIP Plan' for the next 10 years.

The board approved submitting this draft plan to County Administration for review and inclusion in the County CIP on a motion from Ms. Miller and a second from Mr. Bogacz. There was a unanimous vote.

### New Business:

### Executive Session: None.

Mr. Kole asked whether there was any other business. There being none, the meeting was adjourned at 5:14 p.m. on a motion from Ms. Tabernik and a second from Mr. Bogacz.

Respectfully submitted,

Ray McBride Library Director



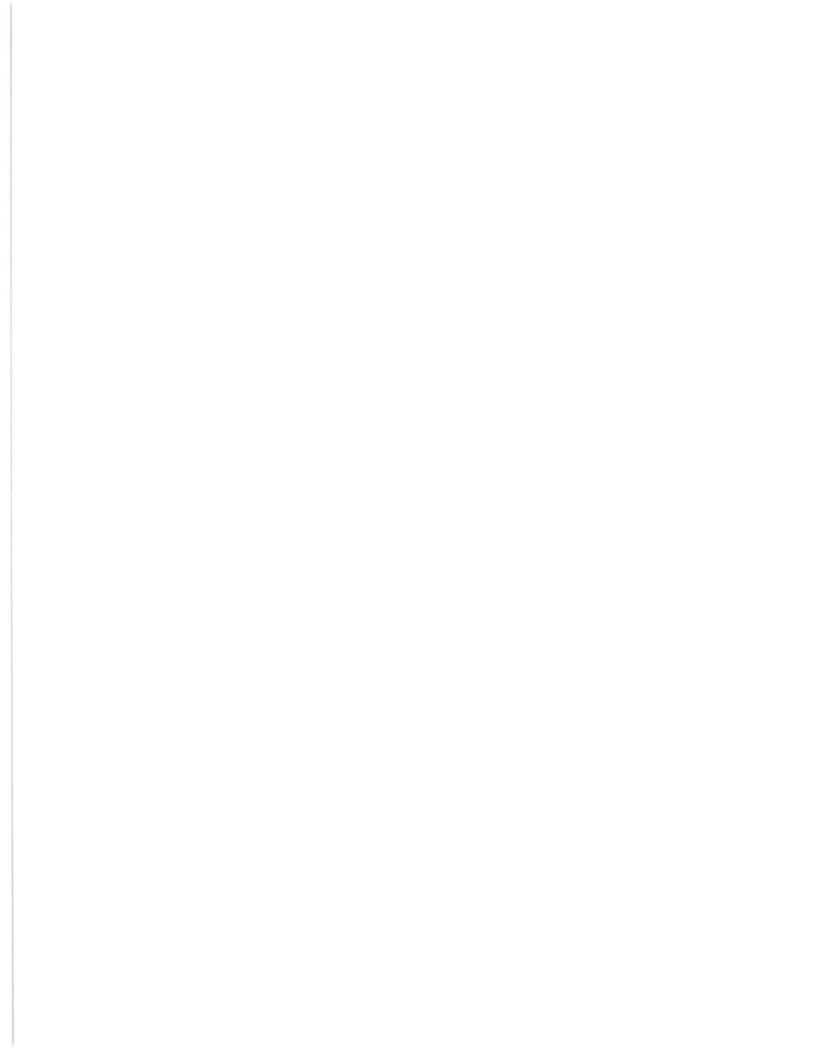
# Beaufort County Library System - Budget Update - Fiscal Year 2018 Actual Expenditures as of March 5, 2018

Actual Expenditures as of March 5, 2018	Beaufort	ort Library System	tem	
Line Item	FY18 Allocation	Expended YTD	Remaining	Notes
Personnel Per MUNIS	\$3,278,060	\$2,145,103 \$1,132,957	\$1,132,957	65%
(Sal., FICA, Medicare, SC Retirement)				
ADVERTISING	\$750	\$405	\$345	54%
PRINTING	\$8,128	\$2,967	\$5,161	37%
POSTAGE/OTHER CARRIERS	\$58,314	\$27,043	\$31,271	46%
TELEPHONE	\$15,059	\$10,512	\$4,547	70%
ELECTRICITY/NAT'L GAS	\$257,679	\$175,673	\$82,006	689
WATER/SEWER/GARBAGE	\$11,480	\$5,863	\$5,617	51%
MAINTENANCE CONTRACTS	\$85,150	\$70,242	\$14,908	829
REPAIRS TO EQUIPMENT	\$300	\$0	\$300	0%
EQUIPMENT RENTALS	\$7,790	\$4,292	\$3,498	55%
PROFESSIONAL SERVICES	\$30,000	\$22,176	\$7,824	749
OTHER VEHICLE OPER COSTS	\$200	\$17	\$183	8%
GARAGE REPAIRS & MAINT	\$7,547	\$1,474	\$6,073	20%
BOOKS,SUBS,MEMBERSHIPS	\$2,646	\$2,134	\$512	819
TRAINING AND CONFERENCES	\$4,000	\$3,098	\$902	77
VEHICLE INSURANCE	\$2,000	\$0	\$2,000	0%
INSURANCE BUILDING	\$0	\$0	\$0	\$0
UNCLASSIFIED OPERATING	\$2,200	\$1,620	\$580	74%
SUPPLIES-OFFICE/PHOTO/ETC	\$27,284	\$20,007	\$7,277	739
DATA PROCESSING SUPPLIES	\$5,825	\$4,470	\$1,355	779
LIBRARY MATERIALS	\$16,500	\$16,500	\$0	0%
LIBRARY PERIODICALS	\$10,000	\$9,138	\$862	91%
FUELS/LUBRICANTS	\$9,348	\$3,496	\$5,852	37%
MINOR OFF FURN/EQP <\$5,000	\$67,600	\$14,585	\$53,015	22%
DATA PROCESSING EQUIP <\$5,000	\$100,400	\$95,416	\$4,984	95%
	\$4,008,260	\$2,636,231	2,636,231 \$1,372,029	66%

### Beaufort County Library Fines and Fees

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December	\$	133.70	\$	-	\$	85.50	\$	-	\$	192.85	\$	-	\$	33.80	\$	-	\$	22.05	\$	-	\$	467.90
January	\$		\$	-	\$	115.20	\$	•	\$	65.60	\$	-	\$	38.05	\$	-	\$		\$	-	\$	280.15
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August September October November December January February March April May June TOTAL  Convenien July August September October November December January	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$		\$ \$ \$ \$ \$	17.68 12.03 16.77 9.80 9.64 7.84	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$		\$ \$ \$ \$	28.43 14.15 20.48 19.83 16.21 10.07	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$		\$ \$ \$ \$ \$	11.91 5.99 9.63 8.25 7.84 2.97	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$		\$ \$ \$ \$ \$	3.79 0.30 3.88 3.32 0.53 0.30	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$		\$ \$ \$ \$ \$	0.73 0.96 1.92 0.19 1.04	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	1.10 1.22 1.33 1.44 1.3 9.9 51.0 62.5 33.4 52.6 41.3 35.2 21.1
August September October November December January February March April May June TOTAL  Convenien July August September October November December January February	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$		\$ \$ \$ \$	17.68 12.03 16.77 9.80 9.64	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$		\$ \$ \$ \$	28.43 14.15 20.48 19.83 16.21 10.07	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$		\$ \$ \$ \$	11.91 5.99 9.63 8.25 7.84 2.97	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$		\$ \$ \$ \$	3.79 0.30 3.88 3.32 0.53	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$		\$ \$ \$ \$	0.73 0.96 1.92 0.19 1.04	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	1.10 1.22 1.33 1.44 1.3 9.9 51.0 62.5 33.4 52.6 41.3 35.2 21.1 18.4
August September October November December January February March April May June TOTAL  Convenien July August September October November December January February March	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$		\$ \$ \$ \$ \$	17.68 12.03 16.77 9.80 9.64 7.84	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$		\$ \$ \$ \$	28.43 14.15 20.48 19.83 16.21 10.07	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$		\$ \$ \$ \$ \$	11.91 5.99 9.63 8.25 7.84 2.97	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$		\$ \$ \$ \$ \$	3.79 0.30 3.88 3.32 0.53 0.30	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$		\$ \$ \$ \$ \$	0.73 0.96 1.92 0.19 1.04	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	1.10 1.22 1.33 1.44 1.3 9.9 51.0 62.5 33.4 52.6 41.3 35.2 21.1 18.4
August September October November December January February March April May June TOTAL  Convenien July August September October November December January February March April	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$		\$ \$ \$ \$ \$	17.68 12.03 16.77 9.80 9.64 7.84	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$		\$ \$ \$ \$	28.43 14.15 20.48 19.83 16.21 10.07	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$		\$ \$ \$ \$ \$	11.91 5.99 9.63 8.25 7.84 2.97	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$		\$ \$ \$ \$ \$	3.79 0.30 3.88 3.32 0.53 0.30	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$		\$ \$ \$ \$ \$	0.73 0.96 1.92 0.19 1.04	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	1.10 1.22 1.32 1.33 1.44 1.33 51.00 62.5 33.4 52.66 41.3 35.2 21.11 18.4
August September October November December January February March April May June TOTAL  Convenien July August September October November December January February March April May	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$		\$ \$ \$ \$ \$	17.68 12.03 16.77 9.80 9.64 7.84	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$		\$ \$ \$ \$	28.43 14.15 20.48 19.83 16.21 10.07	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$		\$ \$ \$ \$ \$	11.91 5.99 9.63 8.25 7.84 2.97	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$		\$ \$ \$ \$ \$	3.79 0.30 3.88 3.32 0.53 0.30	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$		\$ \$ \$ \$ \$	0.73 0.96 1.92 0.19 1.04	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	1.10 1.29 1.30 1.40 1.33 1.44 1.33 51.00 62.55 33.44 52.66 41.33 35.20 21.11 18.44
August September October November December January February March April May June TOTAL  Convenien July August September October November December January February March April	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$		\$ \$ \$ \$ \$	17.68 12.03 16.77 9.80 9.64 7.84 12.33	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$		\$ \$ \$ \$ \$ \$	28.43 14.15 20.48 19.83 16.21 10.07	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$		\$ \$ \$ \$ \$	11.91 5.99 9.63 8.25 7.84 2.97	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$		\$ \$ \$ \$ \$ \$	3.79 0.30 3.88 3.32 0.53 0.30	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$		\$ \$ \$ \$ \$	0.73 0.96 1.92 0.19 1.04	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	1.10 1.29 1.30 1.40 1.33 1.44 1.33 51.00 62.55 33.44 52.66 41.33 35.20 21.11 18.40

Library Board Meeting March 13, 2018



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12:54 PM 03/01/18 Accrual Basis

## Board of Trustees - Library Board General Ledger As of February 28, 2018

13,982.65	-314.95							Total First Citizens Bank (Total)
0.00								Total First Citizens Bank (Total) - Other
0.00								First Citizens Bank (Total) - Other
20.00								Total WOLF CREEK ENTERPRISES
20.00								WOLF CREEK ENTERPRISES
2,000.00								Total WEBSTER FAMILY FOUNDATION
2,000.00					9			WEBSTER FAMILY FOUNDATION
143.74								Total Kiwanis Club of Beaufort
143.74								Kiwanis Club of Beaufort
335.49								Total Historical Society Fund
335.49								Historical Society Fund
3,720.29	-314.95							Total H Scheper Book Fund
3,720.29	-314.95	Accounts Payable	BDC SCHEPER	Ingram Library Services	1250	02/13/2018	Bill Pmt -Check	
4,035.24								H Scheper Book Fund
879.68								Total Clover Carolina Room Fund
879.68								Clover Carolina Room Fund
39.08								Total Bluffton Miscellaneous Fund
39.08								Bluffton Miscellaneous Fund
6,227.70								Total Bluffton Building Fund
6,227.70								Bluffton Building Fund
616.67								Total BDC Collection
616.67								BDC Collection
14,297.60								First Citizens Bank (Total)
Balance	Amount		Memo	Name	Num	Date	Туре	

v	

	Impact Fees*	9	State Aid/Lottery		Foundation		Grants		Trustees		Special Trusts		Friends	
Library System				18 projected State Aid			\$50,000	NEH grant(reimbursement)			-		BEA,LOB,St.H	
Library System				18 Projected Lottery			-\$31,355.48	,	\$2,333	materials, discretionary	\$208,306	Endowment		Materials/program
							\$18,645		-\$213		, , , , , , ,	plus interest	-\$34,868	,, ,
carryforward State Aid/Lottery FY16			\$10,362		\$4,400	Conservation Materials-St. Helena			\$2,120			C F	\$9,132	
FY18 1st Quarter State Aid			\$70,977		-\$3,660		\$25,000	Donnelly Grant	1				, , , , , , , , , , , , , , , , , , , ,	
FY18 1st Quarter Lottery			\$0		\$740		-\$24,939	•						
1 120 25t Quarter Lottery			-\$73,383 sp	ent-to-date			\$61							
			\$7,956		\$7,800	St. Helena Early Literacy								
FY18 2nd Quarter State Aid			\$70,977			Materials, kits								
FY18 2nd quarter Lottery			\$0.00		\$466	,	\$23,194	LSTA Kajeet Grant						
1 120 Ella quarte. Estati,			-\$60,316 sp	ent-to-date				smartspots )	-					
			\$18,617		\$4,645	Reconstruction materials	\$2,855	•						
FY18 3rd Quarter State Aid			\$70,977		-\$4,079		-\$2,855							
FY18 Lottery		\$17,391	-\$20,580 sp	ent-to-date	\$566		\$0							
1110 Lottery		41,,001	\$69,014		,									
FY18 4th Quarter State Aid			,,											
FY18 4th Quarter Lottery														
1 120 Mil Quarter Editory														
Beaufort ( Port Royal Island)	\$ 640,477								\$469	materials				
beautore ( Fore noyal island)		(Hoopla/Cloud)							-\$295	(				
	\$ (45,432)	(Bibliotheca)							-\$43					
	\$ 568,545	(Dibliotriced)								Kiwanis donation				
	\$ 308,343								\$381	Kiwanis donation				
Direffee	\$ 1,786,861								7501				Bluffton	
Bluffton	\$ (21,628)	(Hoopla)							\$6.307	Building, materials				Materials/programs
	\$ (45,432)	(Bibliotheca)							-\$61	Danang,materiais			-\$12,481	iviaterials/ programs
	\$ 1,719,801	(Bibliotrieca)							\$6,246				\$2,969	
	\$ 1,719,801								\$0,240					FY18 budget
S (W.11 4	ć 070								-				\$20,469	
Del Webb Agreement	\$ 878								-				\$20,409	
									-					
	A 270.002								-				Hilton Head	
Hilton Head ( includes Daufauskie)	\$ 278,003	(111-)												Natarials/augustus
	\$ (20,000)	(Hoopla)												Materials/program
	\$ (45,432)	(Bibliotheca)											-\$54,988 \$6,337	
	\$ 212,571								-				\$6,337	//
	4													
Lobeco (Sheldon)	\$ 26,171	(11 - 1 )							-					
	\$ (5,000)	(Hoopla)			-								-	
	\$ (15,144)	(Bibliotheca)							-					
	\$ 6,027												-	
	A													
St. Helena ( includes Lady's Island)	\$ 205,616								-					
	\$ (10,000)	( Hoopla)									-		-	
	\$ (30,288)	(Bibliotheca)												
	\$ 165,328				-		-		-					
Bookmobile	\$ 49,407													
	\$ (6,323)													
	\$ 43,084								A= === ==		*			
BDC					-				\$7,553.00		\$25,590	materials	-	
									-\$2,101.70		-4473.34	Proquest	)	
									\$5,451.30		\$21,117			
920													-	
	\$2,716,234	\$17,391.00	\$69,014		\$1,772	_3e1	\$18,706		\$14,198		\$229,423		\$35,938	
*posted balance in MUNIS														
													1	