

# BEAUFORT COUNTY LIBRARY BOARD OF TRUSTEES Wednesday, May 10, 2017 4:00 p.m. Bluffton Branch Library 120 Palmetto Way Bluffton, South Carolina 29910 843.255-6490

In accordance with South Carolina Code of Laws, 1976, as amended, Section 30-4-80(d), all local media was duly notified of the time, date, place and agenda of this meeting.

- I. Call to Order
- II. Pledge of Allegiance
- III. Introduction of Board & Administration
- IV. Public Comment
- V. Approval of Minutes:
  - A. March 8, 2017 Minutes (backup)
- VI. Corresponding/Membership
- VII. Library Director's Report
  - A. Personnel Update
  - B. Projects Update
- VIII. Financial Reports:
  - A. County Funds
  - B. Library Revenues & Trustee Funds (backup)
  - C. Library Director's Expenditure Report (backup)
- IX. Committee Reports:

- A. Advocacy Lynne Miller, Chair; Laura Sturkie and Peggy Martin
- B. Finance Committee Joseph Bogacz, Chair; Anna Maria Tabernik, and Peggy Martin
- C. Foundation Lynn Miller
- D. Friends of the Library (FOL):

Beaufort: Peggy Martin Bluffton: Laura Sturkie

Hilton Head: Lynne Miller and Eileen Fitzgerald

- E. School Liaison Eileen Fitzgerald, Chair and Brenda Ladson Powell
- F. Policies & Procedures Anna Maria Tabernik, Chair; Joseph Bogacz and Eileen Fitzgerald.
- G. Strategic Planning Deborah Johnson, Chair; Anna Maria Tabernik, Brenda Ladson Powell, Lynn Miller, Marilyn Harcharik, Victoria Smalls, Chrissy Robinson
- H. Challenged Materials Committee Eileen Fitzgerald, Chair; Laura Sturkie, Rosalie Richman.

#### X. Old Business:

- A. Strategic Planning Update
- B. Library Bookmobile Update
- C. Monthly Branch Statistics Update

#### XI. New Business:

- A. Library Director's Annual Evaluation
- B. Proposed FY18 Library Budget Review/Approval
- C. Beaufort Library Closed for Renovation (05/12 through 05/20)
- D. Peggy Martin Farewell
- XII. Executive Session: Discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of an employee.

#### XIII. Adjournment

# Beaufort County Library BOARD OF TRUSTEES MEETING

Minutes – March 8, 2017 – 4:00 pm

The second scheduled meeting for 2017 was held at the Beaufort Branch Library.

<u>Trustees</u>: Bernard Kole, *Chair*; Anna Maria Tabernik, Vice-chair; Joseph Bogacz, Deborah Johnson, Brenda Ladson Powell, Peggy Martin, Rosalie Richman, Tracey Robinson, and Laura Sturkie.

Absent: Lynne Miller, Eileen Fitzgerald.

<u>Library Staff</u>: Ray McBride, Director of Libraries; Madeline Helser-Howard, Youth Services Manager; Chantal Gunn, Information Services Librarian; and Ileana Herrick, Administrative Assistant.

<u>Call to Order</u>: The meeting was called to order at 4:02 p.m.

<u>Pledge of Allegiance</u>: Mr. Kole led those present in the Pledge of Allegiance.

Public Comment: None.

Minutes of January 11, 2017: The minutes were unanimously approved as written on a motion from Ms. Martin, and a second from Ms. Sturkie. There was a unanimous vote.

# Correspondence/Memberships:

<u>Introduction of Board Members</u>: Mr. Kole introduced the new Board Member, Tracey Robinson (District 4). She currently works at the YMCA of Beaufort County. Ms. Robinson served in the US Army for twelve years.

Library Board members are invited to attend the next Beaufort City Council meeting. Mr. McBride will give City Council an update regarding Library Services and Library Impact Fees. The Beaufort City Council will hold its meeting on Tuesday, March 14<sup>th</sup> at 5 p.m. at the City Hall on Boundary Street.

<u>Library Director's Report</u>: Mr. McBride presented his report (attached).

#### Personnel Updates:

- The *Library Organizational Chart* is attached (there are three vacancies at this time).
- The *Bookmobile Driver* position is still vacant; the salary has been increased to attract more prospects.
- The LLDC (*Library Leadership Development Course*) is a one-year program to develop our own leaders. Madeline Helser-Howard and Chantal Gunn are members of this program, among other professional staff members.

#### Projects:

- <u>Carpet Replacement at Bluffton Library</u>: The purchase order to replace the carpet with tile in the work area has been approved. The tile installation may take a week to complete. The work room will be available to the contractor for work beginning on May 25, 2017 (ending May 31, 2017).
- <u>Collection Inventory</u>: This may be completed by the end of June 2017.
- New Library Skills Trainer: Circulation procedures will be standardized across the library system. Circulation staff will be trained so they can properly apply the circulation procedures.

#### Bookmobile:

- o The vehicle is scheduled to be ready by the end of March 2017.
- o Equipment, stops, routes, schedules, and library materials are ready for the bookmobile.
- o Grand opening events will be held at all library branches.

#### • Art Inventory:

- o The inventory has been completed.
- o The Library Board is in charge of accepting and approving any donated pieces of art.
- o The library owns 111 pieces of art; they are under our insurance policy.
- o Appraisal of the Library art is due; it is included in the next year's budget. The last one was ten years ago. The art is currently valued at \$250,000.

# **Financial Report**:

- o The committee met prior to this meeting at 3 pm in the Library Director's office.
- o Library expenditures are on track.
- o Mr. Bogacz mentioned that a new single page format has been developed for the monthly financial report. It is easy to comprehend.
- o The bookmobile's costs have been deducted from Library Impact Fees.

#### Library Director's Expenditure Report:

- Mr. McBride explained the Monthly Expenditure Report (see attachment)
- Mr. McBride explained the *Special Funds Report* in detail. (see attachment).

## **Committee Reports:**

#### Advocacy Committee: None.

#### Finance Committee:

- Mr. McBride had his first budget meeting for the next fiscal year 2017-2018: with the County administration on March 7<sup>th</sup>.
- SC Retirement plan: there will be an increase for employees and employers.
- Mr. McBride added that the Library Board will need to approve the FY 2017-2018 proposed budget at the May board meeting.
- The FY 2017-2018 Library Budget will be ratified/verified at the July board meeting after the final State and County budget are finalized.

#### Foundation:

• Ms. Lynn Miller is appointed the new Liaison for the Foundation board.

## Friends of the Library (FOL):

- Beaufort Branch:
  - o The event 'Books Sandwiched In' is very well-attended each week. This year set new records for attendance.
- <u>Bluffton Branch</u>: None.
- Hilton Head Branch: None.

#### School Liaison:

o Mr. McBride mentioned that the SmartSpots WIFI Loan project is doing well.

#### Meeting Room policy update: (see attachment)

- o Mixed-use facilities (i.e. South Caroline Room at the Hilton Head Branch Library) were added as meeting spaces (see policy for more details).
- o Mr. McBride requested that the three computer labs (St. Helena, Hilton Head and Bluffton) be added as meeting spaces to the request above.
- o Ms. Tabernik made a motion to approve the revised meeting room policy with the caveat of adding the three computer lab spaces. Ms. Martin seconded. There was a unanimous vote to accept and the motion carried.

#### Strategic Planning Committee:

- The Staff Development Day Agenda is attached.
- The committee will meet prior to April 19<sup>th</sup>, Staff Development Day, to review the process.
- Ms. Johnson strongly recommended that all members attend the staff development day on April 19<sup>th</sup> for the strategic planning session. Participation in this process is important.
- Mr. Kole, Ms. Martin, and Ms. Robinson will attend the planning session on April 19<sup>th</sup> at the St. Helena Branch Library.
- A final draft of the proposed Strategic Plan will be submitted to the board for their review by May 2017 board meeting.

#### Challenged Material Committee: None.

# Library Director's Annual Evaluation:

- The Evaluation Committee members are Ms. Tabernik (Chair), Ms. Martin and Mr. Bogacz. Any member of the board is welcome to join the group.
- The committee will draft a comprehensive evaluation and send it to the board for their input. It will then be discussed with the Library Director in the Executive Session during the May board meeting.

#### **SC Lends Consortium:**

• The Annual Retreat was held at St. Helena Branch Library on February 23-24.

- Twenty-one Library Directors met to discuss the next software upgrades and circulation issues, among other topics.
- The consortium agreed to consolidate the circulation policies (effective July 2017): Checkouts are limited to 30 items per Library Card holder.
- The Board already agreed to follow the SC Lends Rules. The Library Director will keep the Library Board updated about SC Lends.
- The Library has purchased the *ReferenceUSA* Database. This will be a good addition to our online databases.

Mr. Kole asked whether there was any other business. There being none, the meeting was adjourned at 4:50 pm on a motion from Ms. Tabernik and a second from Mr. Bogacz.

Respectfully submitted,

Ray McBride *Library Director* 

	Administration	Beaufort Bluffton	Hilton Head	Lobeco	St. Helena Tech Services	BDC	Beaufort Library System
Line Item	FY17 Expended Allocation YTD Remaining Notes	rs   FY17 Expended   FY17 Expended   Remaining   Remaining   Allocation   YTD   Remaining   Remaining	lotes FY17 Expended Remaining Notes	FY17 Expended Allocation YTD Remaining Notes	FY17 Expended FY17 Expended Allocation YTD Remaining Notes Allocation YTD Rem	aining Notes FY17 Expended Remaining Notes Allocation YTD	FY17 Expended Allocation YTD Remaining Notes
Personnel Per MUNIS	\$490,602 \$395,996 \$94,606 81%	6 \$447,088 \$340,626 \$106,462 76% \$559,668 \$450,728 \$108,940	81% \$516,647 \$403,689 \$112,958 78%	\$131,737 \$104,644 \$27,093 79%	\$428,266 \$324,009 \$104,257 76% \$298,203 \$244,636 \$5	3,567 82% \$94,599 \$78,438 \$16,161 83%	\$2,966,810 \$2,098,131 \$868,679 71%
(Sal.,FICA,Medicare,SC Retirement)		\$0	\$0	\$0	\$0	\$0 \$0	\$0 \$0 \$0
		\$0	\$0	\$0	\$0	\$0 \$0	\$0 \$0 \$0
ADVERTISING	\$750 \$750 \$0 100%		\$0	\$0	\$0	\$0 \$0	\$750 \$750 \$0 100%
PRINTING	\$10,406 \$6,274 \$4,132 60%		\$0	\$0	\$0	\$0 \$0	\$10,406 \$6,274 \$4,132 60%
POSTAGE/OTHER CARRIERS	\$49,000 \$32,973 \$16,027 67%		\$0	\$114 \$133 (\$19) 117%	\$0	\$0 \$0	\$49,114 \$33,106 \$16,008 67%
TELEPHONE	\$11,300 \$9,170 \$2,130 81%		70% \$2,600 \$1,733 \$867 67%	\$12 \$1 \$11 10%	\$25 \$20 \$5 80% \$5 \$2	\$3 37% \$12 \$5 \$7 46%	\$15,034 \$11,693 \$3,341 78%
ELECTRICITY/NAT'L GAS		\$62,000 \$45,779 \$16,221 74% \$65,000 \$50,212 \$14,788		\$6,405 \$4,804 \$1,601 75%	\$61,000 \$42,596 \$18,404 70%	\$0 \$0	\$260,405 \$192,565 \$67,840 74%
WATER/SEWER/GARBAGE		\$1,950 \$1,548 \$402 79% \$6,800 \$5,368 \$1,432		\$0	\$3,300 \$2,365 \$935 72%	\$0 \$0	\$16,430 \$12,605 \$3,825 77%
MAINTENANCE CONTRACTS	\$25,000 \$24,991 \$9 100%		6% \$19,750 \$1,725 \$18,025 9%	\$6,950 \$240 \$6,710 3%	\$25,750 \$6,885 \$18,865 27%	\$0 \$1,700 \$1,700 \$0 100%	
REPAIRS TO EQUIPMENT	\$500 \$275 \$225 55%		\$0	\$0		\$0 \$0	\$1,620 \$1,148 \$472 71%
EQUIPMENT RENTALS	\$1,225 \$917 \$308 75%	6 \$596 \$436 \$160 73% \$1,350 \$1,002 \$348	74% \$1,420 \$1,060 \$360 75%	\$550 \$402 \$148 73%	\$1,120 \$873 \$247 78% \$450 \$357	\$93 79% \$1,200 \$1,016 \$184 85%	\$7,911 \$5,705 \$2,206 72%
PROFESSIONAL SERVICES	\$10,410 \$9,214 \$1,196 89%	6 \$200 \$200 \$0	.00% \$0	\$0	\$0 \$24,000 \$21,146 \$	2,854 88% \$0	\$34,410 \$30,560 \$3,850 89%
OTHER VEHICLE OPER COSTS	\$50 \$17 \$33 34%	6 \$0	\$50 \$32 \$18 64%	\$0	\$50 \$0 \$50	\$0 \$0	\$150 \$49 \$101 33%
GARAGE REPAIRS & MAINT	\$2,649 \$1,717 \$932 65%	6 \$274 \$213 \$61	50% \$2,649 \$1,674 \$976 63%	\$0	\$2,649 \$1,668 \$981 63%	\$0 \$0	\$8,221 \$5,271 \$2,950 64%
BOOKS,SUBS,MEMBERSHIPS	\$3,850 \$3,842 \$8 100%	%	\$0	\$0	\$0	\$0 \$0	\$3,850 \$3,842 \$8 100%
TRAINING AND CONFERENCES	\$8,500 \$7,759 \$741 91%	6	\$0	\$0	\$0	\$0 \$0	\$8,500 \$7,759 \$741 91%
VEHICLE INSURANCE	\$2,000 \$1,999 \$1 100%	%	\$0	\$0	\$0	\$0 \$0	\$2,000 \$1,999 \$1 100%
INSURANCE BUILDING	\$0		\$0	\$0	\$557 \$473 \$84 85%	\$0 \$0	\$557 \$473 \$84 85%
UNCLASSIFIED OPERATING	\$1,800 \$1,560 \$240 87%	6	\$0	\$0	\$0	\$0 \$0	\$1,800 \$1,560 \$240 87%
SUPPLIES-OFFICE/PHOTO/ETC	\$20,084 \$15,747 \$4,337 78%	6 \$2,900 \$2,345 \$555 81% \$1,748 \$1,130 \$618	65% \$3,000 \$2,186 \$814 73%	\$725 \$319 \$406 44%	\$975 \$760 \$215 78% \$150 \$66	\$84 44% \$0	\$29,582 \$22,486.90 \$7,095 76%
DATA PROCESSING SUPPLIES	\$4,825 \$3,355 \$1,470 70%	6	\$0	\$0	\$0	\$0 \$0	\$4,825 \$3,355 \$1,470 70%
LIBRARY MATERIALS	\$0		\$0	\$0	\$0 \$109,580 \$101,091 \$	8,489 92% \$0	\$109,580 \$101,091 \$8,489 92%
LIBRARY PERIODICALS	\$335 \$335 \$0 100%	% \$2,500 \$2,500 \$0 100% \$2,500 \$2,499 \$1	00% \$3,149 \$3,226 (\$77) 102%	\$1,000 \$999 \$1 100%	\$1,500 \$1,499 \$1 100%	\$0 \$0	\$10,984 \$11,058.61 (\$75) 101%
FUELS/LUBRICANTS	\$550 \$340 \$210 62%	6 \$50 \$0 \$50	0% \$150 \$111 \$39 74%	\$0	\$250 \$177 \$73 71% \$25 \$0	\$25 \$75 \$18 \$57	\$1,100 \$646 \$454 59%
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	\$233,344 \$198,755 \$34,589 85%	6 \$89,976 \$53,833 \$36,143 60% \$98,472 \$62,562 \$35,910	\$103,148 \$64,245 \$38,903 62%	\$15,756 \$6,898 \$8,858 44%	\$97,176 \$57,315 \$39,861 59% \$134,210 \$122,662 \$1	1,548 91% \$2,987 \$2,740 \$247 92%	\$775,069 \$446,348 \$328,721 58%
personnel and operating	\$723,946 \$594,751 \$129,195 82%	6 \$537,064 \$394,459 \$142,605 73% \$658,140 \$513,290 \$144,850	78% \$619,795 \$467,934 \$151,861 75%	\$147,493 \$111,542 \$35,951 76%	\$525,442 \$381,325 \$144,117 73% \$432,413 \$367,298 \$69	5,115 85% \$97,586 \$81,178 \$16,408 83%	\$3,741,879 \$2,530,452 \$1,211,427 68%

# FY17 Special Funds

mpact Fees*		\$36,956.52 \$39,551.00 \$60,837.38 -\$100,388.88 -\$0.50 \$60,837.38 \$0.00 \$60,837.38 \$0.00	FY17 projected State Aid FY17 Projected Lottery  Materials,Hoopla  Materials,Hoopla	Foundation			LSTA Continuing Ed. Grant Bookmobile conference	\$1,332.51 -\$213.33	( materials )	\$207,448.00	Endowment plus interest	-\$20,703.00	Materials/programs
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#### Beaufort County Library Fines and Fees

FYZOLT			В	edit Card Seaufort			ı	edit Card H. Head				redit Card Bluffton		105		Card Lobeco		C-1:		dit Card St.		TOT4:
	_	BFT		Branch		НН		Branch		BLU		Branch		LOB	'	Branch		STH	неи	ena Branch		TOTAL
FINES & FEE		1 422 20	۲	007.01	Ļ	1 511 50	۲	355.91	Ļ	1 050 40	Ļ	CO4 20	۲	427.51	Ļ	10.70	Ļ	C10.0C	۲.	122.67	۲	8.051.33
July		1,433.39	\$	907.91 785.18		1,511.59	\$			1,950.40	\$	694.20 1.008.80	\$ \$	427.51 360.57	\$ \$	18.79 36.80	\$ \$	618.96 562.26	\$ ¢	132.67 97.02	\$ \$	-,
August		1,799.94	\$			1,566.30	\$ \$	254.73		-	\$ \$	,	\$		\$				\$ \$			8,604.67
September		1,315.19 1,354.63		664.66		1,288.39	\$ \$	355.65		1,885.90		611.13		196.55 237.00	\$ \$	13.40	\$	364.71		154.00	\$ ¢	6,849.58
October			\$	535.23 610.23	\$	733.95 1,046.70		125.65 184.62		1,531.23 1,695.71	\$	785.45 669.96	\$ \$	265.50	\$	28.20 59.99	\$ \$	391.15 367.89	\$		\$	5,777.11
November		1,749.40	\$			1,046.70	\$ \$			1,482.28	\$								\$	90.07	\$	6,740.07
December		1,563.90	\$	479.98		•	\$	306.55 525.96		•	\$ \$	514.47 623.67	\$ \$	217.59 414.60	\$	18.80 23.60	\$	482.40 679.24	\$	104.60 145.01	\$	6,462.44
January February		1,879.05 1,057.20	\$ \$	527.34 409.15	\$ \$		\$ \$	169.70		2,107.76 1,654.70	\$	851.12	\$	414.00	\$ \$	19.94	\$ \$	592.41	\$ \$	94.76	\$ \$	9,139.08 6,865.18
March		1,817.49	\$	642.33		1,991.99	\$	351.05		1,967.42	۶ \$	858.24	\$	836.44	۶ \$	100.40	\$	518.73	۶ \$	330.70	\$ \$	9,414.79
April		1,589.86	\$	525.22		1,563.19	\$	202.09		1,937.83	\$	910.72	\$	281.49	\$	16.80	\$	696.21	\$	125.72	\$	7,849.13
•	\$	1,365.60	\$	323.22	۶ \$	1,303.19	\$	202.03	\$	1,557.65	\$	310.72	\$	201.43	\$	10.60	\$	030.21	\$	123.72	۶ \$	7,043.13
May June	\$	-	ب \$	-	\$	-	\$	-	\$	-	\$	-	ب \$	-	\$		\$	-	\$	-	\$	-
TOTAL		15,560.05	т	6,087.23		15,223.03		2,831.91		18,346.30	\$	7,527.76	т	3,237.25	\$	336.72		5,273.96	\$	1,329.17	\$	75,753.38
TOTAL	. ب	13,300.03	۲	0,007.23	٧	13,223.03	٧	2,031.31	٧	10,540.50	ڔ	7,327.70	۲	3,237.23	ڔ	330.72	٧	3,273.30	Ų	1,323.17	٧	73,733.30
COPIERS																						
July	\$	151.35	\$	-	\$	116.95	\$	-	\$	107.75	\$	-	\$	-	\$	-	\$	24.20	\$	-	\$	400.25
August	\$	107.20	\$	-	\$	85.25	\$	-	\$	101.10	\$	-	\$	-	\$	-	\$	52.25	\$	-	\$	345.80
September	\$	88.65	\$	-	\$	64.40	\$	-	\$	82.10	\$	-	\$	82.95	\$	-	\$	89.00	\$	-	\$	407.10
October	\$	-	\$	-	\$	44.80	\$	-	\$	56.00	\$	-	\$	-	\$	-	\$	25.45	\$	-	\$	126.25
November	\$	144.75	\$	-	\$	-	\$	-	\$	96.90	\$	-	\$	-	\$	-	\$	21.60	\$	-	\$	263.25
December	\$	83.95	\$	-	\$	78.75	\$	-	\$	95.30	\$	-	\$	67.65	\$	-	\$	46.55	\$	-	\$	372.20
January	\$	148.05	\$	-	\$	108.60	\$	-	\$	82.05	\$	-	\$	-	\$	-	\$	40.60	\$	-	\$	379.30
February	\$	80.90	\$	-	\$	133.00	\$	-	\$	103.50	\$	-	\$	-	\$	-	\$	46.00	\$	-	\$	363.40
March	\$	144.20	\$	-	\$	170.00	\$	-	\$	-	\$	-	\$	-	\$	-	\$	44.30	\$	-	\$	358.50
April	\$	102.50	\$	-	\$	74.95	\$	-	\$	116.20	\$	-	\$	-	\$	-	\$	30.85	\$	-	\$	324.50
May	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
June	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
TOTAL	\$	1,051.55	\$	-	\$	876.70			\$	840.90			\$	150.60			\$	420.80			\$	3,340.55
INTEREST RE	VEN	IUE																				
July	\$	-			\$	-			\$	-			\$	-			\$	-			\$	3.38
August	\$	-			\$	-			\$	-			\$	-			\$	-			\$	3.44
September	\$	-			\$	-			\$	-			\$	-			\$	-			\$	3.39
October	\$	-			\$	-			\$	-			\$	-			\$	-			\$	3.55
November	\$	-			\$	-			\$	-			\$	-			\$	-			\$	3.49
December	\$	-			\$	-			\$	-			\$	-			\$	-			\$	3.66
January	\$	-			\$	-			\$	-			\$	-			\$	-			\$	3.73
February	\$	-			\$	-			\$	-			\$	-			\$	-			\$	3.42
March	\$	-			\$	-			\$	-			\$	-			\$	-			\$	3.86
April	\$	-			\$	-			\$	-			\$	-			\$	-			\$	3.80
May	\$	-			\$	-			\$	-			\$	-			\$	-			\$	-
June	\$	-			\$	-			\$	-			\$	-			\$	-			\$	-
TOTAL	\$	-							\$	-			\$	-			\$	-			\$	35.72
Convenience	For	,																				
July	; <b>re</b> e		\$	22.70	\$		\$	8.90	\$		\$	17.36	\$		\$	0.47	\$		\$	3.32	ċ	52.75
August	\$ \$		\$	19.63	\$	-	\$ \$	6.37	\$		\$ \$	25.22	\$	-	\$ \$	0.47	\$ \$		\$ \$		\$ \$	54.57
September	\$		\$	16.62	۶ \$	-	\$	8.89	\$	-	۶ \$	15.28	\$		\$	0.32	\$		۶ \$		\$ \$	44.97
October	\$		\$	13.38	۶ \$	-	\$	3.14	\$	-	۶ \$	19.64	\$	-	\$	0.33	\$		۶ \$		\$ \$	38.23
November	\$		\$	15.26	۶ \$	_	\$	4.62	\$	-	\$	16.75	\$	-	\$	1.50	\$		\$		۶ \$	40.38
December	\$		\$	12.00	\$		\$	7.66	\$		\$	12.86	\$		\$	0.47	\$		\$	2.62		35.61
January	۶ \$		\$	13.18	\$	_	\$	13.15	\$		\$	15.59	\$	-	\$	0.59	\$		\$		\$	46.14
February	\$ \$	-	\$	10.23	۶ \$	-	\$	4.24	\$	-	\$	21.28	\$	-	\$	0.59	\$		۶ \$		\$ \$	38.62
March	۶ \$	_	\$	16.06	\$	-	\$	8.78	\$		\$	21.46	\$	-	\$	2.51	\$		\$	8.27	\$	57.08
April	\$		\$	13.13	۶ \$	_	\$	5.05	\$		\$	22.77	\$	-	\$	0.42	\$		\$	3.14	۶ \$	44.51
May	\$		\$	-	۶ \$	-	\$	-	\$	-	\$	-	\$	-	\$	- 0.42	\$		۶ \$		\$ \$	- 44.31
June	٠ ۲		\$		۶ \$		\$	_	\$		\$	-	¢	-	\$	-	\$		۶ \$		¢	-
TOTAL	\$	-	\$	152.19	\$		\$	70.80	\$	-	\$	188.21	\$	_	ş Ś	8.41	\$	-	\$	33.25	\$	452.86
. 0	7		7	102.10	7		7	, 5.00	7		7	100.21	7		7	J.71	4		Y	33.23	7	132.00

# Board of Trustees - Library Board General Ledger As of April 30, 2017

		Type	Date	Num		Name	Memo		Amount	Balance
First Citizens Bank (Total)										15,152.07
BDC Collection										616.67
Total BDC Collection										616.67
Total BBC Collection										010.0
Bluffton Building Fund										6,227.70
Total Bluffton Building Fund				,		'	'	,	· · · · · · · · · · · · · · · · · · ·	6,227.70
Bluffton Miscellaneous Fund										39.0
Total Bluffton Miscellaneous Fund					1					39.0
Clover Carolina Room Fund										1,440.8
Total Clover Carolina Room Fund										1,440.8
Total Giover Garenna Noem vana										1,110.0
H Scheper Book Fund										4,199.7
Total H Scheper Book Fund								,		4,199.7
Historical Society Fund										896.6
Total Historical Society Fund					1					896.6
Kiwanis Club of Beaufort										131.4
Total Kiwanis Club of Beaufort	-							l l		131.4
THOMAS FULLER - BDC										500.0
Total THOMAS FULLER - BDC		1				1		1		500.0
WEBSTER FAMILY FOUNDATION										1,000.0
Total WEBSTER FAMILY FOUNDATION										1,000.0
Total WEBSTERT AWIET T SONDATION										1,000.0
WOLF CREEK ENTERPRISES										100.0
Total WOLF CREEK ENTERPRISES	,		'	,		· · · · · · · · · · · · · · · · · · ·	'	,	"	100.0
First Citizens Bank (Total) - Other										0.0
Total First Citizens Bank (Total) - Other					_					0.00
Total First Citizens Bank (Total)										15,152.0
Total I ii st Ottizelis Dalik (Total)										13,132.