



**Town of Hilton Head Island
Circle to Circle Committee**

Wednesday, March 23, 2016

8:30 a.m.

Benjamin M. Racusin Council Chambers

As a Courtesy to Others Please Turn Off All Cell Phones and Pagers during the Meeting.

1. Call to Order

2. Freedom of Information Act Compliance

Public notification of this meeting has been published and posted in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

3. Approval of Agenda

4. Approval of Minutes – March 9, 2016 Meeting

5. New Business

A. Trail Connections

B. Road Connections

C. Sea Pines Circle Mitigation

D. Upcoming Meeting Date Change

6. Appearance by Citizens

7. Meeting Summary and Topics for Next Meeting

8. Adjournment

Please note that a quorum of Town Council may result if four or more of their members attend this meeting.

Circle to Circle Committee - Draft Meeting Minutes

March 9, 2016

8:30 a.m.

Council Chambers, Town Hall

Circle to Circle Committee Members present:	Jim Gant (Chairman), Jack Daly, David Ames, Judd Carstens, Carlton Dallas, David Bachelder, Paul Crunkleton, Mike Thomas, Kyle Theodore, Tom Sharp, Tom Lennox
Town Staff present:	Charles Cousins, Shawn Colin, Brian Hulbert, Darrin Shoemaker, Jennifer Ray, Shea Farrar

- Chairman Gant called the meeting to order at 8:34 a.m.
- Chairman Gant reviewed the items for today's revised agenda. The Committee's urban planning consultants will be dialing into the meeting from their Asheville, NC office to lead the Committee through a review of minor traffic mitigation options for safety and function, which will be followed by a presentation on pathways and related facilities by a member of the Committee.
- Today's meeting marks a new phase of the Circle to Circle Committee. Having spent several months in reviewing problems and defining options, the Committee will now begin to reach conclusions on recommendations to Town Council.
- The revised agenda was approved by the Committee.
- Chairman Gant then introduced the first item of New Business: Design Workshop Consulting Update on Decision Matrix. Design Workshop then walked the Committee through a review of projects focused on infrastructure (roadway) modifications that will improve safety and traffic flow in the Circle to Circle area.
- Glenn Walters, of Design Workshop reviewed the potential improvements as identified in the attached Decision Matrix. The matrix is categorized by major roadway:
 - A. Palmetto Bay Rd North of Sea Pines Circle
 - B. Sea Pines Circle
 - C. 278/ Pope Ave - General
 - D. Greenwood Ave/Sea Pines
 - E. Pope Corridor South of Sea Pines Circle
 - F. Coligny Circle Corridor

- The Committee reached the following conclusions and approved each by unanimous vote:

A. Palmetto Bay Rd North of Sea Pines Circle

1. Items SF1, SF2, SF3, SF4, and SF6 approved as written.
2. Item SF5 approved with modification to read Close RO (right out) access from South State Bank.

B. Sea Pines Circle

1. Items SF7, SF9, approved as written.
2. Item SF8 approved with the addition of statement to include turning movement markings on pavement.

C. 278/ Pope Ave - General

1. Items SF10 and SF11 approved as written.

D. Greenwood Ave/Sea Pines

1. The Committee concluded that all proposed actions (Items SF12 thru SF15) have merit, but need to be linked to decisions on major traffic mitigation in the Circle.
2. As a result, the Committee voted to defer decision on these items until they could be made in context of broader actions at Circle.
3. The committee also requested Staff and Consultant to develop options for an alternate road that would better connect Pope Ave to the commercial area (Reilly's corner), perhaps through Office Way or Office Park Roads. The objective would be to provide easy, safe access to these businesses to replace the left turn from Greenwood Dr. that immediately follows exiting the Circle onto Greenwood, due to higher accident rates.

E. Pope Corridor South of Sea Pines Circle

1. Items SF16, SF17, SF18, and SF19 approved as written.
2. Item SF20 prohibiting left hand turns from Woodland (Seabrook and St Francis Catholic Church) suggested by a local citizen, was discussed at length. The committee concluded that while it would provide some safety improvement it created the need for all traffic to turn right, and then make a U-turn at Cordillo, creating an overload at that intersection. Darrin Shoemaker, Town Traffic Engineer suggested that a merge/acceleration lane for exiting left turn traffic could substantially improve the intersection. The committee asked for a schematic drawing to be developed and presented at the next meeting. Item SF20 was pended until that time.

F. Coligny Circle Corridor

1. Items SF21 and SF22 were approved as written, with the observation that the potential cost was too low for a fully signalized intersection.
 2. Item SF23 was rejected by the committee as not in keeping with the desired look for Hilton Head.
- Unrelated to the minor traffic solutions defined in the Decision Matrix, Committee member Tom Sharp suggested the committee evaluate the potential to better use the land in the Coligny Circle, perhaps connecting it to the beach as part of an iconic entrance to the beach. Design Workshop was asked to consider this as part of future work on road network and area vision.
 - Chairman Gant opened public comment on the item. There were no comments from the public, so Chairman Gant introduced the second item of New Business: Pathway Review.
 - Committee member Tom Sharp then presented a potential network of trails including, beach access for bicycles, additional trails on both sides of Pope Ave., and on-lane markings for serious on-road cyclists. The Committee discussed options and expressed concerns about encouraging on-lane cyclists in this heavily traveled tourist area.
 - This topic will be covered in more detail as part of Design Workshop's presentation on road and trail networks at a future meeting. No action was taken.
 - Chairman Gant opened public comment on the item. There were no comments from the public.
 - Chairman Gant adjourned the meeting at 10:37 a.m.

Meeting date: March 9, 2016

Approved:

Chairman: _____
Jim Gant

Submitted by: Shea Farrar

	IMPROVE SAFTEY AND FUNCTION	LOCATION	PURPOSE	OWNERSHIP	IMPROVEMENT	COST ASSUMPTION	DIMENSION ASSUMPTION	POTENTIAL COST	IMPACT ON AESTHETICS	ACCEPTABLE	ACCEPTABLE WITH RESERVATIONS	NOT ACCEPTABLE	COMMENTS
	PALMETO BAY ROAD CORRIDOR - NORTH OF THE CIRCLE												
SF 1	Raised and landscaped median on 278b AND SP Circle to Arrow Rd	EAST OF ROUND ABOUT	LIMIT TURNING MOVEMENTS AND BEAUTIFICATION	SCDOT	CONSTRUCT NEW MEDIAN	\$20 PER SQUARE FEET	900 FT X 8 FEET	\$144,000	ADDS LANDSCAPE				NEEDS COOPERATION FROM AFFECTED OWNERS /OPERATORS
SF2	Landscaped Median To Dunnagans Alley to allow southbound left in	NORTH OF ROUNDABOUT	LIMIT TURNING MOVEMENTS AND BEAUTIFICATION	SCDOT	CONSTRUCT NEW MEDIAN	\$20 PER SQUARE FEET	250 FT X 12 FEET	\$60,000	ADDS LANDSCAPE				NEEDS COOPERATION FROM AFFECTED OWNERS /OPERATORS
SF3	Close Kangaroo access on Arrow closest to 278	NORTH OF 278B OF ARROW	LIMIT TURNING MOVEMENTS CLOSE TO 278B	SCDOT	ADD CURB AND REPAIR PAVEMENT AND ADD SIGNAGE	\$35 PER LIN FT PLUS COST OF SIGN	100 FEET	\$4,500	CLEANER STREETSCAPE				NEEDS COOPERATION FROM AFFECTED OWNERS /OPERATORS
SF4	Dunnagans and Enmark RIRO w/ southbound left remaining	PALMETTO BAY ROAD ACROSS FROM DUNNAGANS	MANAGE ACCESS TO AVOID CONFLICTS	SCDOT	ADD CURB, REPAIR PAVEMENT AND ADD SIGNAGE	\$35 PER LIN FT PLUS COST OF SIGN	25 FEET	\$2,500	CLEANER STREETSCAPE				NEEDS COOPERATION FROM AFFECTED OWNERS /OPERATORS
SF5	Close RIRO access to South State Bank - access from Dunnagans	NORTHEAST QUADRANT OF CIRLCE	MANAGE ACCESS TO AVOID CONFLICTS	SCDOT	ADD CURB, REPAIR PAVEMENT, REPAIR LANDSCAPE AND ADD SIGNAGE	\$15 PER SQ FT	2,000 SQ FT	\$30,000	CLEANER STREETSCAPE				NEEDS COOPERATION FROM AFFECTED OWNERS /OPERATORS
SF6	Close access from Dunnagan's Alley to Island Tire	NORTH OF DUNNAGANS ON PALMETTO BAY ROAD	MANAGE ACCESS TO AVOID CONFLICTS	SCDOT	ADD CURB, REPAIR PAVEMENT, REPAIR LANDSCAPE AND ADD SIGNAGE	\$15 PER SQ FT	2,000 SQ FT	\$30,000	CLEANER STREETSCAPE				NEEDS COOPERATION FROM AFFECTED OWNERS /OPERATORS
	SEA PINES CIRCLE												
SF7	Vegetation removal to improve sight distance	AROUND THE CIRCLE	IMPROVE SIGHT DISTANCE SO THAT CARS ARE MORE VISIBLE	SCDOT	TRIM VEGETATION	IN HOUSE	NA	\$5,000 - \$10,000	MORE MANAGED LANDSCAPE				
SF8	Improve Sea Pines Circle signage location, size and font	BEFORE THE CIRCLE ON ALL 4 LEGS	ALERT DRIVERS TO LANE CHOICES SO THAT THEY PREPARE FOR THE CIRCLE	SCDOT	DESIGN AND FABRICATE SIGNS. CONSTRUCT SIGN BASES	\$1,500 PER SIGN	12 SIGNS	\$18,000	HELPS VISITOR WAYFIND EASIER				
SF9	Change stand up curbs around SP Circle to rolled curbs	CENTER OF THE CIRCLE	ALLOW ROLLING OVER FOR TRUCK TO AVOID CONFLICTS	SEA PINES CSA	NEW CURBING	\$20.00 PER LIN FT	1,000 FT	\$20,000	MAKES THE CIRCLE FEEL LESS TIGHT				STAND UP CURB WAS INSTALLED TO DISCOURAGE IMPACTS ON CENTER OF CIRCLE
	278B / 278 / POPE AVENUE - GENERAL												
SF10	Signal Phasing on 278B AND 278	278B AND 278	BETTER TIMING OF SIGNALS TO SPACE CARS BETTER	TOWN	COORDINATE WITH SCDOT	\$0	\$0						
SF11	Pedestrian Signals at key intersections	278B , 278, POPE OTHER	TO ALLOW FOR SAFER PEDESTRIAN CROSSING	SCDOT	APPROVAL FROM SCDOT	\$25,000 PER SIGNA	6-10 SIGNALS	\$150,000 - \$250,000	PLACES PRIORITY ON PEDESTRIAN				MAY REQUIRE WARRENTS OR USE OF HAWK SIGNAL OR SIMILAR

	IMPROVE SAFTEY AND FUNCTION	LOCATION	PURPOSE	OWNERSHIP	IMPROVEMENT	COST ASSUMPTION	DIMENSION ASSUMPTION	POTENTIAL COST	IMPACT ON AESTHETICS	ACCEPTABLE	ACCEPTABLE WITH RESERVATIONS	NOT ACCEPTABLE	COMMENTS
	GREENWOOD AVENUE / SEA PINES												
SF 12	Modify approach to Circle from Greenwood Drive - improve merge area	GREENWOOD DRIVE WEST OF CIRCLE	BETTER SPACING	SEA PINES CSA	NEW ROAD LANES	LS		\$50,000	CLEANER STREETSCAPE				IMPACT TO SEA PINES GATE AND WELCOME CENTER.
SF 13	Reilly's /Galleria - RIRO only - no cross median movement	GREENWOOD DRIVE WEST OF CIRCLE	REDUCE CONFLICTS	SEA PINES CSA	NEW CURB, REPAIR PAVEMENT AND SIGNAGE	\$35 PER LIN FT PLUS COST OF SIGN	25 FEET	\$2,500	CLEANER STREETSCAPE				NEEDS COOPERATION FROM AFFECTED OWNERS /OPERATORS
SF14	Signalized intersection at Office Park and Greenwood intersection	GREENWOOD DRIVE WEST OF CIRCLE	SPACING INTO THE CIRCLE	SEA PINES CSA	PROVIDE NEW SIGNAL	\$150,000	LS	\$150,000					IMPACT TO SEA PINES GATE AND WELCOME CENTER.
SF15	Request Sea Pines CSA close some curb cuts on Greenwood Dr	GREENWOOD DRIVE WEST OF CIRCLE	SPACING INTO THE CIRCLE AND TO REDUCE CONFLICTS	SEA PINES CSA	NEW CURB, REPAIR PAVEMENT AND SIGNAGE	\$35 PER LIN FT PLUS COST OF SIGN	100 FT	\$5,000	CLEANER STREETSCAPE				NEEDS COOPERATION FROM AFFECTED OWNERS /OPERATORS
	POPE CORRIDOR SOUTH OF SEA PINES CIRCLE												
SF16	Cordillo Parkway - revise westbound approach of Shipyard for Multi-use path clearance	EAST SIDE OF CORDILLO AND POPE INTERSECTION	PEDESTRIAN SAFETY	SCDOT	NEW TRAVEL LANE	\$150 PER FT	500 LIN FT	\$75,000	PLACES PRIORITY ON PEDESTRIAN				
SF17	Exec Park Road South - convert to RIRO , no left turn out	EAST OF POPE	ACCESS MANAGEMENT	SCDOT	NEW CURB AND SIGNAGE	\$35 PER LIN FT PLUS COST OF SIGN	25 FEET	\$2,500	CLEANER STREETSCAPE				NEEDS COOPERATION FROM AFFECTED OWNERS /OPERATORS
SF18	Close 1 of 2 accesses to gas station on Lagoon/Pope	EAST OF POPE BELOW LAGOON	ACCESS MANAGEMENT	SCDOT	NEW CURB AND SIGNAGE	\$35 PER LIN FT PLUS COST OF SIGN	25 FEET	\$2,500	CLEANER STREETSCAPE				NEEDS COOPERATION FROM AFFECTED OWNERS /OPERATORS
SF19	Nassau Street - southbound left turn lane for U Turns	POPE AND NASSAU	BETTER FUNCTION	SCDOT	NEW TRAVEL LANE AND ADDITIONAL ROW	\$150 PER FT PLUS COST OF ROW	500 LIN FT	\$75,000 PLUS COST OF ROW	PLACES PRIORITY ON PEDESTRIAN				WHY NOT DO THE SAME WITH BICYCLE BILLY'S?
SF 20	No Left Turn from Woodland to Pope	POPE AND WOODLAND	ACCESS MANAGEMENT	SCDOT	SIGNAGE	LS	NA	\$500	REDUCES CONFLICTS				
	COLIGNY CIRCLE CORRIDOR												
SF21	Coligny Plaza Access - Preserve left turn INTO Coligny and prevent left turn out	COLIGNY PLAZA	ACCESS MANAGEMENT	SCDOT	NEW CURB, REPAIR PAVEMENT ADD SIGNS	\$35 PER LIN FT PLUS COST OF SIGN	25 FEET	\$2,500	CLEANER STREETSCAPE				NEEDS COOPERATION FROM AFFECTED OWNERS /OPERATORS
SF22	New stop lights and crosswalk configuration as part of Town Park project planned to address these issues	POPE AVENUE	PED SAFETY	SCDOT	INSTALL NEW STOP LIGHT	LS		\$150,000					
SF23	Pedestrian bridge	POPE AVENUE AT PARK	PED SAFETY	TOWN	BRIDGE CROSSING POPE	\$350 PER SQ. FT.	12 X 100	\$420,000	CAN BE DESIGNED WITH AN ARTIST				MAY NOT BE THE MOST COST EFFECTIVE SOLUTION