



The Town of Hilton Head Island

Regular Town Council Meeting

May 1, 2018

4:00 P.M. EXECUTIVE SESSION

5:00 P.M. REGULAR MEETING

BENJAMIN M. RACUSIN COUNCIL CHAMBERS

AGENDA

**As a courtesy to others please turn off/silence ALL mobile devices during the Town Council Meeting.
Thank You.**

- 1. Call to Order**
- 2. FOIA Compliance** - Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.
- 3. Executive Session**
 - a. Legal Matters:**

Receipt of legal advice related to pending, threatened, or potential claim related to:

 - i. City of Columbia et. al. v. Expedia, Inc., et al
 - b. Land Acquisition:**

Discussion of negotiations incident to the proposed contractual arrangements, sale, or purchase of property in the:

 - i. Marshland Road/Cross Island Parkway area.
- 4. Pledge to the Flag – 5:00 p.m.**
- 5. Invocation**
- 6. Proclamations & Commendations**
 - a. Bike Month
 - b. Building Safety
- 7. Approval of Minutes**
 - a. Town Council Meeting, April 17, 2018
- 8. Report of Town Manager – No Report**
 - a. Items of Interest**
 - i. Town News
 - ii. Noteworthy Events
- 9. Reports from Members of Council**
 - a. General Reports from Council
 - b. Report of the Intergovernmental & Public Safety Committee – Bill Harkins, Chairman
 - c. Report of the Community Services Committee – Kim Likins, Chairman
 - d. Report of the Public Planning Committee – David Ames, Chairman
 - e. Report of the Public Facilities Committee – Marc Grant, Chairman
 - f. Report of the Finance & Administrative Committee – John McCann, Chairman

10. Appearance by Citizens

11. Unfinished Business - None

12. New Business

a. Private Dirt Road Acquisition Status Report/Confirmation of Policy Direction

b. First Reading of Proposed Ordinance 2018-05

First Reading of Proposed Ordinance 2018-05 to raise revenue and adopt a budget for the Town of Hilton Head Island, South Carolina, for the Fiscal Year ending June 30, 2019; to establish a property tax levy; to establish funds; to establish a policy for acquisition of rights of way and easements; and providing for severability and an effective date.

13. Possible actions by Town Council concerning matters discussed in Executive Session

a. City of Columbia et. al. v. Expedia, Inc., et al

14. Adjournment

Proclamation

**BY
THE TOWN OF HILTON HEAD ISLAND**

WHEREAS, for more than a century, the bicycle has been an important part of the lives of most Americans; and

WHEREAS, today millions of Americans engage in bicycling because it is a viable and environmentally-sound form of transportation, an excellent form of fitness, and provides quality family recreation; and

WHEREAS, the education of cyclists and motorists as to the proper and safe operation of bicycles is important to ensure safety and comfort of all users; and

WHEREAS, the League of American Cyclists, the Palmetto Cycling Coalition, cycling advocates, and riders throughout our area are promoting greater public awareness of bicycle operation and safety; and

WHEREAS, May 14-18, 2018 is National Bike to Work Week; and May 18, 2018 is National Bike to Work Day.

NOW, THEREFORE, I, David Bennett, Mayor of the Town of Hilton Head Island, hereby proclaim May 2018 as:

BIKE MONTH

in the Town of Hilton Head Island, South Carolina, and encourage all citizens to participate in this month's biking activities.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused this seal of the Town of Hilton Head Island to be affixed this first day of May, in the year of our Lord, two thousand and eighteen.

David Bennett, Mayor

Attest:

Krista M. Wiedmeyer, Town Clerk

Proclamation

BY
THE TOWN OF HILTON HEAD ISLAND

WHEREAS, our Town's continuing efforts to address the critical issues of safety, energy efficiency and resilience in the built environment that affect our citizens, both in everyday life and in times of natural disaster, give us confidence that our structures are safe and sound; and

WHEREAS, our confidence is achieved through the devotion of vigilant guardians—building safety and fire prevention officials, architects, engineers, builders, tradespeople, laborers and others in the construction industry—who work year-round to ensure the safe construction of buildings; and

WHEREAS, the dedicated members of the International Code Council create and implement the highest quality codes to protect Americans in the buildings where we live, learn, work, worship, and play, including safeguards to protect the public from natural disasters; and

WHEREAS, "Building Codes Save Lives" the theme for Building Safety Month 2018, encourages all Americans to raise awareness of the importance of building safe and resilient construction; fire prevention; disaster mitigation, and new technologies in the construction industry. Building Safety Month 2018 encourages appropriate steps everyone can take to ensure that the places where we live, learn, work, worship and play are safe, and recognizes that countless lives have been saved due to the implementation of safety codes by local and state agencies, and,

WHEREAS, in observance of Building Safety Month, Americans are asked to consider projects to improve building safety and sustainability at home and in the community, and to acknowledge the essential service provided by local and state building departments and federal agencies in protecting lives and property.

*NOW, THEREFORE, I, David Bennett, Mayor of the Town of Hilton Head Island, do hereby proclaim the month of **May 2018** as*

BUILDING SAFETY MONTH

in the Town of Hilton Head Island, South Carolina, and encourage our citizens to join with their communities in participation in Building Safety Month activities.

*IN TESTIMONY WHEREOF, I have hereunto set my hand and caused this seal of the Town of Hilton Head Island to be affixed this **First day of May, in the Year of our Lord, Two Thousand and Eighteen.***

David Bennett, Mayor

Attest:

Krista M. Wiedmeyer, Town Clerk

**THE TOWN OF HILTON HEAD ISLAND
REGULAR TOWN COUNCIL MEETING**

Date: Tuesday, April 17, 2018

Time: 4:00 P.M.

Present from Town Council: David Bennett, *Mayor*; Kim Likins, *Mayor Pro Tempore*; John McCann, Bill Harkins, Marc Grant, Tom Lennox, David Ames, *Council Members*

Present from Town Staff: Steve Riley, *Town Manager*, Charles Cousins, *Director of Community Development*; Scott Liggett, *Director of Public Projects & Facilities/Chief Engineer*; Brad Tadlock, *Fire Chief*; John Troyer, *Finance Director*; Jenn McEwen, *Director of Cultural Affairs*; Emily Sparks, *Vision Project Lead*; Marcy Benson, *Senior Grants Administrator*; Taylor Ladd, *Planner*; Ed Boring, *Deputy Fire Chief, Support Services*; Chris Blankenship, *Deputy Fire Chief, Operations*; Coulter Bergmann, *E911 Communications Dispatcher*; Melissa Cope, *System Analyst*; Phyllis Deiter, *Senior Admin. Assistant*; Krista Wiedmeyer, *Executive Assistant/Town Clerk*

Present from Media: Alex Kincaid, *Island Packet*

1. Call to Order

Mayor Bennett called the meeting to order at 4:01 p.m.

- 2. FOIA Compliance** - Public notification of this meeting has been published, posted and distributed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

3. Executive Session

Mr. Riley stated he needed an Executive Session for: (a) Legal Matters; the receipt of legal advice related to pending, threatened, or potential claim related to, (i) Shane L. Gould v. The Town of Hilton Head Island, The Town of Hilton Head Island Board of Zoning Appeals and the Forest Beach Owners Association, Inc., and (ii) Sea Cabin Racquet Club II HPRV v. Town of Hilton Head Island, and (b) Personnel Matters; the discussion of appointments of members related to Boards and Commissions.

At 4:03 p.m. Mrs. Likins moved to go into Executive Session for matters mentioned by the Town Manager. Mr. Harkins seconded, the motion was approved by a vote of 7-0.

Council returned to the dais at 5:00 p.m.

4. Pledge to the Flag

5. Invocation

6. Proclamations & Commendations

a. Beaufort County Student of the Month:

Mayor Bennett presented the Beaufort County Student of the Month awards to; (i) eleventh grader, Maria DeJesus Salmeron Santos of Hilton Head Island High School, and (ii) fifth grader Agnes Gross of Hilton Head Island Elementary School.

b. Mayors Honored Islanders:

Mayor Bennett presented the Mayor's Honored Islander awards to Doris "Dodi" Eschenbach, Benjamin Green and Annie Mae Miller in recognition of their sacrifice of time, talents and resources to better the community.

c. National Public Safety Telecommunicators Week

Mayor Bennett presented the National Public Safety Telecommunicators Week proclamation to Coulter Bergmann, one of the E911 Communications Dispatchers for the Town.

d. Earth Day

Mayor Bennett presented Marcy Benson, the Town's Senior Grants Administrator, with the 2018 Earth Day proclamation.

7. Approval of Minutes

a. Town Council Meeting, April 3, 2018

Mrs. Likins moved to approve the Town Council meeting minutes from April 3, 2018. Mr. Harkins seconded, the motion was approved by a vote of 7-0.

8. Report of Town Manager

a. Hilton Head Island: Our Future

Emily Sparks, Vision Project Management Team Lead, provided a brief update concerning the Vision Project. Ms. Sparks reported that the Community Engagement and Vision reports continue to be available online, and all stakeholders are encouraged to participate in a survey to provide their feedback after reviewing the reports. She also reported that the Project Team made their recommendations for Town Council to approve the consultant's recommendations. The Public Planning Committee plans to review the Project Team's recommendations to Town Council at their next meeting on April 26, 2018.

b. Items of Interest

i. Town News

ii. Noteworthy Events

Mr. Riley reported on upcoming meetings and noteworthy events taking place in the coming weeks. He also spoke of some items of interest happening within Fire Rescue as well.

Mr. McCann confirmed with Mr. Riley that at the next meeting Town staff would be presenting the budget for the upcoming year. Mr. McCann further confirmed with Mr. Riley that there wouldn't be any further discussion on the budget during the next meeting. Mr. Riley said, correct, at the next meeting, the budget will be presented with a brief overview.

9. Reports from Members of Council

a. General Reports from Council

Mr. Lennox stated felt that the week of the Heritage golf tournament, was one of the busiest weeks on the Island. He recognized all the parties responsible for the work before, during, and after the event. Mr. Lennox expressed his gratitude for Town staff, and said he was proud to be an Islander.

Mayor Bennett stated that he thinks the Town's Facebook page looks great! Mayor Bennett noted all the recent repairs, upgrades, and modifications made throughout the Town, giving his gratitude to Mr. Riley and Town staff.

b. Report of the Intergovernmental & Public Safety Committee – Bill Harkins, Chairman

Mr. Harkins reported that at the next Committee meeting, Monday, May 7, 2018, the Committee would be discussing abandoned and unsafe buildings on the Island. He said the discussion will be with Town staff and some parties from a neighborhood committee from Sea Pines. He encouraged the community at large to come to the next meeting to participate in the discussion.

c. Report of the Community Services Committee – Kim Likins, Chairman

Mrs. Likins reported that the Venue Committee met on April 16, 2018 where they discussed and voted on Phase II of the consultant's report. Mrs. Likins said the next step is for the Community Services Committee to review the recommendation from the Venue Committee. She said the next Community Services Committee meeting will be on Monday, April 23, 2018 at 10:00 a.m.

d. Report of the Public Planning Committee – David Ames, Chairman

Mr. Ames stated that he did not have a report.

e. Report of the Public Facilities Committee – Marc Grant, Chairman

Mr. Grant stated that he did not have a report.

f. Report of the Finance & Administrative Committee – John McCann, Chairman

Mr. McCann reported that the Committee met earlier in the day where they reviewed and discussed the annual review process for the Town Manager. He said the Committee reviewed financial tools that can be used in preparation of the financial reserves for future disasters in the Town.

10. Appearance by Citizens

Skip Hoagland, addressed Town Council regarding his matters with the Town, ATAX, and the Chamber.

11. Unfinished Business - None

12. New Business

a. Consideration of a Resolution – Financial and Audit Services

Consideration of a Resolution of the Town Council of the Town of Hilton Head Island, South Carolina, authorizing the Town Manager to enter into a contract for financial and audit services for the fiscal years ending June 30, 2018 through 2021.

Mrs. Likins moved to approve, Mr. Harkins seconded. The motion was approved by a vote of 7-0.

b. First Reading of Proposed Ordinance 2018-04

First Reading of Proposed Ordinance 2018-04 of the Town of Hilton Head Island, South Carolina, authorizing the execution of a lease with ArborNature for property owned by the Town of Hilton Head Island, South Carolina, pursuant to the authority of S.C. Code Ann. Sec. 5-7-40 (Supp. 2011), and Sec. 2-7-20, *Code of the Town of Hilton Head Island, South Carolina, (1983)*; and providing for severability and an effective date.

Mrs. Likins moved to approve. Mr. McCann moved to delay the discussion of the current agenda item until the May 1, 2018 Town Council meeting, Mr. Harkins seconded.

After lengthy discussion from the members of Town Council and the appearance of several citizens concerning this matter; the motion made by Mr. McCann, and seconded by Mr. Harkins, was approved by a vote of 6-0. Mr. Grant had left the dais and meeting.

c. Consideration of a Recommendation – Recreational Facilities on Hilton Head Island

Consideration of a Recommendation from the Public Facilities Committee recommending that the Town Council pursue an agreement with Beaufort County to take over full responsibility for all publicly owned parks within the Town.

Mrs. Likins moved to approve, Mr. Ames seconded. Mr. Harkins moved to remove the word “pursue” and replace it with “analyze the potential wisdom”, Mr. McCann seconded.

After much discussion from the members of Town Council, Mr. Harkins and Mr. McCann agreed to withdraw the amended motion. The motion made by Mrs. Likins and seconded by Mr. Ames, was approved by a vote of 6-0.

d. Consideration of a Recommendation – Joint Funding Request, County Engineering Services

Consideration of a Recommendation that the Town Council assist in the funding of engineering services to prepare an application to the State Infrastructure Bank (SIB) relating to the Gateway Corridor Project.

Mrs. Likins moved to approve, Mr. Harkins seconded. The motion was approved by a vote of 6-0.

13. Possible actions by Town Council concerning matters discussed in Executive Session.

14. Adjournment

Mayor Bennett adjourned the meeting at 7:08 p.m.

Krista M. Wiedmeyer,
Executive Assistant/Town Clerk

Approved: 05/01/2018

David Bennett, Mayor



ITEMS OF INTEREST

May 1, 2018

TOWN NEWS

Over thirty (30) trees have been planted at Chaplin Community Park on the Broad Creek side of William Hilton Parkway. The species are all native to the Island and were selected to complement the existing trees currently planted within the park. This new planting augments the William Hilton Parkway landscape, beautifying the corridor in that area. The natural higher canopy growth habits of these new trees along with thoughtful siting will maintain views into the site of the marsh of Broad Creek and the sculpture. This project was funded by fines paid into the Tree Fund for unapproved tree removals. Chris Darnell, the Town’s Urban Designer is credited for the design of this project.

TOWN OF HILTON HEAD ISLAND MEETINGS

- Intergovernmental & Public Safety – May 7, 2018 – 10:00 a.m.
- Gullah-Geechee Land & Cultural Preservation Taskforce – May 7, 2018 – 1:00 p.m.
- Parks & Recreation Commission – May 10, 2018 – 3:30 p.m.
- Community Services Committee – May 14, 2018 – 9:00 a.m.
- Finance & Advisory Committee – May 15, 2018 – 2:00 p.m.
- Town Council, Executive Session – May 15, 2018 – 4:00 p.m.
- Town Council, Regular Session – May 15, 2018 – 5:00 p.m.
- Town Council, Budget Workshop – May 15, 2018 – Immediately Following the Conclusion of the Town Council Regular Session

Additional meetings may be scheduled and all meetings are subject to change and/or cancellation. Please visit the Town of Hilton Head Island website at www.hiltonheadislandsc.gov for Committee meeting dates and agendas.

HILTON HEAD ISLAND EVENTS

Thursday Evenings 6:00 – 9:00 p.m.	Music & Taste on the Harbour	Shelter Cove Harbour
Saturday, May 5, 2018 8:30 – 11:00 a.m.	Take a Stand in the Sand	Coligny Beach
Sunday, May 6, 2018 5:30 – 9:00 p.m.	14 th Annual Yacht Hop of Hilton Head Island	Harbour Town Yacht Basin
Saturday, May 12, 2018 7:30 a.m. Registration 9:00 a.m. Shotgun Start	2018 HHFA “Spring Swing for Charity”	Arthur Hills Golf Course at Palmetto Dunes Resort
Saturday, May 12, 2018 8:00 – 12:00 p.m.	Walk, Run, Spin the Beach	Coligny Beach/The Beach House
Saturday, May 12, 2018 11:30 – 3:30 p.m.	Kiwanis Rib Burnoff	Shelter Cove Community Park



TOWN OF HILTON HEAD ISLAND

Public Projects and Facilities Management Department

TO: Stephen G. Riley, ICMA-CM, Town Manager
VIA: Scott Liggett, PE, Director of PP&F/Chief Engineer
FROM: Jeff Buckalew, PE, Town Engineer
James Cook, Engineering Project Manager
CC: Gregg Alford, Town Attorney
Teri Lewis, LMO Official
DATE: April 6, 2018
SUBJECT: Status Report and Recommendation on the Acquisition of Qualifying Private Unpaved Roads

Recommendation:

Pursuant to policy, and as reviewed by the Public Facilities Committee, Staff is prepared to direct our acquisition of private road rights of way on to the next four highest ranked qualifying private unpaved roads, and abandon active acquisition pursuits of Aiken Place, Alfred Lane and Cobia Court due to the lack of responses indicating a willingness of property owner owners to participate in the program. The next four highest ranked qualifying private unpaved roads are Murray Avenue, Mitchellville Lane, Alice Perry Drive and Pine Field Road. Staff seeks guidance from Council.

Summary:

In accordance with policy as approved by Town Council on January 9, 2018, staff has pursued the donations of land for public road rights of way on Aiken Place, Alfred Lane and Cobia Court. Affected property owners solicited for input have not shown a significant willingness to participate in the program as offered. We had sought 100% willing participation of the affected property owners to move forward with expending funds on legal and surveying costs. Of the 39 property owners requested to sign a non-binding petition (attached) confirming their willingness to donate land for a public road right of way, only 5 submitted (4 out of 16 on Aiken Place, 0 out of 13 on Alfred Place, and 1 out of 10 on Cobia Court). The next four roads may have more willing participation. The opportunity can remain open for Aiken Place, Alfred Lane, and Cobia Court, if those owners change their minds and agree to donate the necessary right of way to the Town.

Background:

At their January 9, 2018 meeting, Town Council voted unanimously to approve the five key policy issues (attached) for staff to move forward in pursuit of public road rights of way on qualifying private unpaved roads. On January 25, staff sent 89 letters, one to every address on Aiken Place, Alfred Lane, and Cobia Court inviting property owners to a public meeting. A petition indicating a willingness to donate land for a proposed right of way was included for those property owners as applicable. Individual public meetings were then held for each of the three roads. The Cobia Court meeting held February 12 at Fire Station 4 had 7 property owners attend, 5 out of the 10 required to donate right

of way. The Alfred Lane meeting held February 13 at Town Hall had 9 property owners attend, 5 out of the 16 required to donate right of way. The Aiken Place meeting held also February 13 at Town Hall had 10 property owners attend, 5 out of the 16 required to donate right of way. Staff also held an on-site evening meeting on Aiken Place as requested by some property owners; 9 property owners attended.

At each public meeting staff presented the program as an opportunity for the currently private road to be paved and maintained by the Town if a public right of way was assembled through donations of land. The right of way width proposed on each road was 40 feet. This was a concession made to ask for less than a 50-foot standard, to lessen impacts on private property and make the program more appealing. The Town Engineer and Town Attorney explained the program and advised property owners to carefully consider the pros and cons of participating in the program. In an effort to inform the property owners as much as possible with accuracy of where the proposed right of way would lie, staff had surveyors perform field staking and develop plats at a cost of \$13,660.00. The feedback from the property owners focused on two themes common to all three roads: to narrow the proposed right of way to 30-feet and concern about loss of development potential. Consideration for establishing a 1-way traffic pattern on Aiken Place was requested.

Staff has conceded 40-foot as the proposed right of way to accommodate improvements (pavement, drainage, utilities and safe shoulders). The loss of development potential is real and may result when the zoning and parcel size after donation of right of way will not allow the lot to be subdivided to the extent it could have been prior to the donation. Creation of 1-way traffic circulation plan is not recommended on Aiken Place due to concerns regarding use, enforcement and liability.

The timeliness of these right of way acquisitions has implications to the Town's current Community Development Block Grant to pave dirt roads. The grant shows Cobia Court as the current project to be designed, permitted and paved this fiscal year. The grant can only be used on land the Town owns or has legal rights to. Staff intends to amend that grant for more general project descriptions and not name specific roads; however, we must still acquire rights of way to pave the dirt roads as intended in the grant. The grant has conditions where funds must be used in a timely fashion and cannot accrue over a certain amount.

Attachments:

Exhibit A – List of the private unpaved roads currently qualifying for the program

Exhibit B – Petition used to gage willingness to participate / donate land for public right of way

EXHIBIT A

PRIVATE DIRT ROAD ACQ RATINGS (GROUPED BY # OF DWELLINGS & ADT)

ROAD NAME	COUNCIL DISTRICT	LENGTH (MILES)	# OF HOUSES SERVED	SECTION 1 ROAD USE	SECTION 2 MAINTENANCE	SECTION 3 EXISTING EASEMENTS	SECTION 4 BENEFIT / COST	TOTAL SCORE	RANK	# OF PARCELS /ADT	
Alfred Lane	1	0.152	18	18	30	8	1.33	62.64	1	14	180
Murray Avenue	1	0.137	22	22	25	5	1.67	60.33	2	20	220
Aiken Place	1	0.206	17	22	25	2	1.05	54.23	3	15	170
Cobia Court	1	0.319	14	17	25	5	0.50	49.50	4	10	140
Alice Perry Drive	6	0.148	9	20	25	5	0.90	54.51	5	7	90
Pine Field Road	1	0.118	10	10	25	15	0.57	52.83	6	15	100
Mitchellville Lane	6	0.275	11	11	15	25	0.27	52.36	7	13	110
Bligen Lane	1	0.250	18	20	25	0	0.48	47.40	8	14	180
Amelia Drive	1	0.122	7	7	30	10	0.36	48.80	1	7	70
Christopher Drive	1	0.187	10	10	30	5	0.32	46.60	2	11	100
Freddies Way	1	0.079	11	11	20	5	0.67	39.36	5	8	110
Manatee Way	3	0.255	17	17	10	10	0.33	38.64	6	2	170
Sam Frazier Retreat	1	0.061	9	9	20	5	0.67	37.37	7	7	90
Horse Sugar Lane	6	0.136	6	6	30	0	0.21	37.06	8	5	60
Orage Lane	1	0.121	14	14	20	0	0.53	36.63	9	8	140
Mackeral Drive	1	0.120	9	9	20	5	0.34	35.71	12	6	90
Farmers Club Drive	1	0.056	6	6	25	0	0.45	33.23	18	4	60
Sadie Common	1	0.076	6	6	25	0	0.33	32.63	19	11	60
Junior Trace	1	0.080	6	6	20	5	0.31	32.55	20	5	60
Great Barracuda Lane	6	0.092	10	10	20	0	0.44	32.18	21	6	100
Benjamin Drive	1	0.135	6	6	20	5	0.18	31.92	22	6	60
Red Tip View	1	0.153	6	6	25	0	0.16	31.81	23	6	60
William Drive	1	0.106	6	8	20	0	0.28	29.41	25	7	60
Palm Tree Place	6	0.156	8	8	20	0	0.19	28.96	26	2	80
Blossom Place	1	0.041	6	6	20	0	0.51	28.53	27	2	60
Eugene Drive	1	0.059	6	6	10	10	0.35	27.76	28	5	60
Sassafras Lane	1	0.089	6	6	20	0	0.23	27.17	34	4	60
Candy Doll Bluff	1	0.089	10	10	10	5	0.37	26.87	35	8	100
Amelia Court	1	0.135	6	6	15	5	0.15	26.77	36	4	60
Indian Pipe Lane	1	0.069	7	7	15	0	0.30	23.48	50	2	70
Triggerfish Trail	6	0.146	6	6	15	0	0.12	21.58	51	6	60
Grant Drive	1	0.094	7	7	10	0	0.17	17.84	60	2	70
Clifford Miller Drive	1	0.103	7	7	0	0	0.06	7.32	71	2	70
Sapos Place	6	0.041	6	6	0	0	0.12	6.59	73	3	60

TEXT COLOR DENOTES ROADS IN SEWER MASTER PLAN

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA
PETITION TO DONATE PRIVATE ROAD / LAND for PUBLIC ROAD RIGHT OF WAY

TO: James Cook, Town of Hilton Head Island
[842-341-4778, jamesc@hiltonheadislandsc.gov]

EXHIBIT B

FROM: Property Owner(s) of _____ (Name of the private road being donated)

DATE: _____

We, the undersigned property owners with land adjoining or encumbered by the above referenced private street/road, do hereby petition the Town of Hilton Head Island to accept this private road into the Town Road System for ownership and scheduled maintenance and repair. We understand that:

1. This petition will be presented to the Town of Hilton Head Island Town Council and if it is accepted we will be required to donate to the Town a 50' wide right of way (or 40' wide if acceptable to the Town), including the existing roadway and whatever additional land is required to assemble the right-of-way, and any existing or proposed drainage easements necessary for adequate drainage of the proposed road right of way. By signing below, we hereby agree to do so in a timely manner. The Town will offer no monetary compensation for the right of way or easements being donated for public use.
2. By signing this petition, we are giving the Town of Hilton Head Island and its assigns permission to enter our property for the purpose of surveying the proposed right-of-way and any existing or proposed drainage easements.
3. One Hundred Percent (**100%**) of the owners of property which adjoins or is encumbered by the proposed right-of-way must sign this petition in order for it to be presented to the Public Facilities Committee and Town Council for consideration of acceptance.
4. We understand that the road right of way will be designated for public use and all that this entails.

Name (Print)

Name (Signature)

Address

City, State, Zip Code

Day Time Phone Number/Email Address

Parcel Number

Name (Print)

Name (Signature)

Address

City, State, Zip Code

Day Time Phone Number/ Email Address

Parcel Number

Name (Print)

Name (Signature)

Address

City, State, Zip Code

Day Time Phone Number/Email Address

Parcel Number

Name (Print)

Name (Signature)

Address

City, State, Zip Code

Day Time Phone Number/Email Address

Parcel Number

NOTE: Please return this application to:
James Cook
One Town Center Court



MEMORANDUM

TO: Town Council

FROM: John M. Troyer, CPA, Director of Finance

VIA: Stephen G. Riley, ICMA-CM, Town Manager

DATE: May 1, 2018

RE: **First Reading of Proposed Ordinance No. 2018-05**

Recommendation:

Staff recommends Council approve first reading of Proposed Ordinance No. 2018-05. The ordinance establishes the fiscal year 2019 budgets for the General Fund, Capital Projects Fund, Debt Service Fund and Stormwater Fund.

Summary:

Town Council will hold budget workshops on May 15, 22 and June 5, 2018. The proposed budget for the General Fund, Capital Projects Fund, Debt Service Fund is \$74,579,829.

	FY 2018 Budget	FY 2019 Budget
General Fund	\$ 40,319,036	\$ 40,257,829
Debt Service Fund	24,200,000	24,200,000
CIP	16,924,000	10,122,000
Total	\$ 81,443,036	\$ 74,579,829
Stormwater Fund	7,898,000	5,311,000

ORDINANCE NO. _____

PROPOSED ORDINANCE NO. 2018-05

AN ORDINANCE TO RAISE REVENUE AND ADOPT A BUDGET FOR THE TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA, FOR THE FISCAL YEAR ENDING JUNE 30, 2019; TO ESTABLISH A PROPERTY TAX LEVY; TO ESTABLISH FUNDS; TO ESTABLISH A POLICY FOR ACQUISITION OF RIGHTS OF WAY AND EASEMENTS; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, Section 5-7-260(3) of the Code of Laws for South Carolina 1976, as amended, and Section 2-7-20 of the Municipal Code of the Town of Hilton Head Island, South Carolina, require that the Town Council act by ordinance to adopt a budget and levy taxes, pursuant to public notice; and

WHEREAS, Town Council also desires to set aside funds for an Operating Reserve to provide for emergency-related expenditures and to offset fiscal year tax revenue income stream deficiency; and

WHEREAS, Town Council finds that it would be more economical and efficient to authorize the Town Manager to move forward with construction contract modifications, change orders, contract price adjustments, and execution of contracts for supplies, services, and construction where the contract amount involved does not exceed the budget line item or project budget as approved by Town Council in the Consolidated Municipal Budget.

NOW, THEREFORE, BE IT ORDERED AND ORDAINED BY THE COUNCIL OF THE TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA; AND IT IS HEREBY ORDAINED BY THE AUTHORITY OF THE SAID COUNCIL:

NOTE: Underlined and bold-face typed portions indicate additions to the Ordinance. ~~Stricken~~ Portions indicate deletions to the Ordinance.

Section 1. Adoption of the Budget. The prepared budget of estimated revenues and expenses, a copy of which is attached hereto and incorporated herein, is hereby adopted as the budget for the Town of Hilton Head Island for the fiscal year ending June 30, 2019.

Section 2. Establishment of Property Tax Levy. A tax to cover the period from July 1, 2018 through June 30, 2019, inclusive, for the sums and in the manner hereinafter mentioned, is and shall be, levied, collected and paid into the treasury of the Town of Hilton Head Island for its uses at a rate of mills on assessed value of real estate and personal property of every description owned in the Town of Hilton Head Island, except such property as is exempt from taxation under the Constitution and laws of the State of South Carolina. Said tax levy shall be paid into the Town Treasury for the credit of the Town of Hilton Head Island for its corporate purposes, for the purpose of paying current operational expenses of the said municipality 16.38 mills, Debt Service 6.14 mills, **Disaster Recovery (millage override) 5.00 mills (the second of planned five years)**, and Capital Projects Fund .84 mills making the total levy of 28.36 mills.

Section 3. Establishment of Funds. To facilitate operations, there shall be established and maintained a General Fund, a Capital Projects Fund, a Debt Service Fund, a Stormwater Fund and other appropriate funds in such amounts as are provided for in the aforesaid Budget, as hereby adopted or as hereafter modified pursuant to law.

Section 4. Acquisition of Rights of Way and Easements. The Town Manager is charged with the duty of executing all necessary documents to obtain rights of way, easements, and other property interests necessary to complete duly authorized Capital Improvement Projects. Capital Improvement Projects based on the ownership and life expectancy of the assets or improvements or based on the funding source authorized may be budgeted in the General, Capital Projects or Stormwater Funds. If expenditures are expressly authorized for an approved Capital Improvement Project in any of the budgeted funds, then the Town Manager is hereby authorized to execute all necessary documents and to expend such funds as are approved pursuant to the Capital Improvement budgets. Provided, however, in the event that the costs of an acquisition of such real property interests materially exceeds the amount budgeted in the approved Capital Improvement Project and the Town Manager is unable to shift additional funds from other authorized sources, the Town Manager shall be required to obtain the approval of Town Council for such additional expenditures. Nothing herein shall obviate the requirement that no condemnations shall be commenced without the appropriate approval of the Town Council for the Town of Hilton Head Island.

Section 5 Severability. If any section, phrase, sentence, or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 6. Effective Date. This Ordinance shall be effective upon its enactment by the Town Council for the Town of Hilton Head Island.

Proposed Ordinance No. 2018-05
Page Three

**PASSED, APPROVED, AND ADOPTED BY THE COUNCIL FOR THE TOWN OF
HILTON HEAD ISLAND ON THIS ____ DAY OF _____, 2018.**

David Bennett, Mayor

ATTEST:

Krista Wiedmeyer, Town Clerk

First Reading: _____

Public Hearing: _____

Revised First Reading: _____

Second Reading: _____

APPROVED AS TO FORM:

Gregory M. Alford, Town Attorney

Introduced by Council Member: _____

General Fund - FY 2019 Budget Summary

				2018		2019			
	2015	2016	2017	Adopted Budget	Estimated Actual	Budget	% change FY 2018 Est. Actual		
Revenues									
Property Taxes	11,894,284	12,647,166	12,971,590	13,473,000	13,703,850	13,840,888	3%	1%	
ATAX Local 1%	3,068,339	3,215,849	3,430,379	3,312,968	3,482,593	3,532,590	7%	1%	
Business Licenses:									
Business Licenses - Town	3,941,652	3,866,698	3,929,882	4,620,576	4,555,079	4,600,000	0%	1%	
Business Licenses - MASC	4,392,826	4,357,613	4,414,070	4,405,590	4,407,419	4,414,000	0%	0%	
Franchise Fees:									
Cable	848,708	890,697	913,142	926,681	920,944	920,000	-1%	0%	
Beach Fee	27,352	28,430	32,588	30,160	35,086	35,000	16%	0%	
Recycling	-	-	-	-	-	-	0%	0%	
Permit Fees:									
Construction	552,722	1,189,212	561,565	592,076	881,916	560,000	-5%	-37%	
Development	15,101	20,902	12,344	12,863	12,181	12,500	-3%	3%	
Other	813,023	829,456	1,123,530	838,300	911,206	925,000	10%	2%	
Intergovernmental	812,085	812,322	849,906	812,000	838,982	840,000	3%	0%	
Grants:									
Beaufort County - Hazmat	11,677	11,677	11,677	11,677	11,677	11,680	0%	0%	
Beaufort County - E911	132,041	135,083	128,729	132,000	132,000	132,000	0%	0%	
DHEC	-	-	10,666	5,000	-	-	-100%	0%	
Other	-	-	20,258	-	27,081	-	0%	0%	
SC Regional	-	-	-	-	-	-	0%	0%	
Miscellaneous Revenue:									
Beach Services	239,358	229,643	249,688	230,000	251,291	250,000	9%	-1%	
Donations	2,429	146	200	200	-	-	-100%	0%	
Municipal Court	198,948	210,243	245,826	220,000	187,241	190,000	-14%	1%	
Other	223,925	268,241	433,674	267,070	252,921	270,000	1%	7%	
Public Safety - EMS	1,403,782	1,383,496	1,428,391	1,490,000	1,455,345	1,400,000	-6%	-4%	
Public Safety - County D/T	55,721	53,781	52,512	54,000	51,995	52,000	-4%	0%	
Town Codes	46	10	20	200	30	30	-85%	0%	
Fund Balance	-	-	-	560,642	-	569,851	2%	0%	
Prior Year Funds	-	-	-	191,250	-	-	-100%	0%	
Victim's Assistance	34,399	37,134	38,525	38,000	30,346	35,000	-8%	15%	
Transfers In:									
EDC	-	-	-	-	-	-	0%	0%	
Beach Fees	1,111,138	1,111,138	1,111,138	1,361,138	1,361,138	1,361,140	0%	0%	
Special Revenue Federal	-	-	12,164	-	-	-	0%	0%	
CIP - Ad Valorem	-	1,413,000	453,000	453,000	453,000	453,000	0%	0%	
CIP - Sunday Liquor	418,150	37,500	50,000	50,000	50,000	50,000	0%	0%	
CIP - Land	594,000	986,752	175,000	175,000	175,000	175,000	0%	0%	
CIP - Road Usage	-	-	658,135	-	-	-	0%	0%	
Hospitality Fee	4,391,195	3,270,069	3,392,245	3,492,245	3,492,245	3,492,250	0%	0%	
TIF	169,398	169,398	175,000	180,000	180,000	180,000	0%	0%	
ATAX	1,338,188	1,596,057	1,696,220	1,565,900	1,565,900	1,565,900	0%	0%	
Electric Franchise fee	311	87,878	90,000	90,000	90,000	90,000	0%	0%	
Stormwater	94,258	94,258	95,000	125,000	125,000	125,000	0%	0%	
Lease/Other	12,000	-	-	600,000	-	-	0%	0%	
Investments	2,347	2,454	3,610	2,500	177,004	175,000	6900%	-1%	
Total Revenues	36,799,403	38,956,303	38,770,674	40,319,036	39,818,470	40,257,829			
Increase/Decrease		2,156,900	(185,629)	1,548,362	1,047,796	439,359			
%		5.86%	-0.48%	3.99%	2.70%	1.10%			

General Fund - FY 2019 Budget Summary

				2018		2019		
	2015	2016	2017	Adopted Budget	Estimated Actual	Budget	% change FY 2018 FY 2018 Budget Est. Actual	
Expenditures								
General Government:								
Town Council	408,860	427,765	594,083	526,646	524,256	510,901	-3%	-3%
Town Council - Initiative	-	122,255	170,061	740,000	740,000	-	-100%	-100%
Town Manager	638,030	653,768	641,165	666,124	635,216	619,833	-7%	-2%
Human Resources	537,289	555,813	549,556	663,236	600,871	633,331	-5%	5%
Total General Government	1,584,179	1,759,601	1,954,865	2,596,006	2,500,343	1,764,065	-32%	-29%
Management Services:								
Finance								
Administration	291,907	291,019	302,132	319,757	322,990	329,264	3%	2%
Accounting	606,567	606,998	542,740	693,463	631,248	724,583	4%	15%
Procurement	-	-	-	-	-	206,347	100%	100%
Revenue Services	606,206	604,859	606,193	844,274	741,025	797,152	-6%	8%
	1,504,680	1,502,876	1,451,065	1,857,494	1,695,263	2,057,346	11%	21%
Administrative Services								
Records Management	264,885	220,591	253,243	257,268	254,862	301,313	17%	18%
Legal	495,858	465,729	470,845	545,918	479,205	553,354	1%	15%
Office of Cultural Affairs	-	-	-	182,853	144,867	179,393	-2%	24%
Communications	-	-	-	-	-	309,207	100%	100%
Municipal Court	404,911	413,928	386,734	398,872	381,474	386,930	-3%	1%
Information Technology	2,166,005	1,929,433	2,014,334	2,262,359	2,305,146	2,092,674	-8%	-9%
	3,331,659	3,029,681	3,125,156	3,647,270	3,565,554	3,822,871	5%	7%
Total Management Services	4,836,339	4,532,557	4,576,221	5,504,764	5,260,817	5,880,217	7%	12%
Community Services:								
Community Development								
Administration	469,752	479,077	538,333	513,950	499,650	636,956	24%	27%
Comprehensive Planning	518,454	520,792	509,473	704,285	638,580	687,327	-2%	8%
Development, Review and Zoning	613,114	688,858	601,484	815,183	778,740	784,407	-4%	1%
Building	653,044	754,959	567,486	726,381	640,021	798,575	10%	25%
CD Services	303,408	329,021	335,453	376,894	382,017	408,261	8%	7%
	2,557,772	2,772,707	2,552,229	3,136,693	2,939,008	3,315,526	6%	13%
Public Projects and Facilities								
Administration	254,895	263,379	251,524	289,604	264,989	292,015	1%	10%
Engineering	924,937	923,622	1,235,129	1,071,992	1,075,650	1,019,466	-5%	-5%
Facilities Management	3,500,999	3,858,960	3,741,656	4,363,163	4,288,813	4,425,485	1%	3%
	4,680,831	5,045,961	5,228,309	5,724,759	5,629,452	5,736,966	0%	2%
Total Community Services	7,238,603	7,818,668	7,780,538	8,861,452	8,568,460	9,052,492	2%	6%

General Fund - FY 2019 Budget Summary

				2018		2019		
	2015	2016	2017	Adopted Budget	Estimated Actual	Budget	% change FY 2018 Est. FY 2018 Actual	
Public Safety:								
Fire Rescue								
Administration	321,583	310,870	349,703	378,015	381,172	386,413	2%	1%
Operations	9,501,028	9,599,610	9,632,711	9,966,135	9,881,401	9,983,568	0%	1%
Communications	1,108,894	1,067,696	1,081,980	1,160,990	1,145,890	1,293,655	11%	13%
E-911 Communications	257,640	284,158	286,042	234,439	234,201	249,490	6%	7%
Emergency Management	133,138	140,944	137,342	158,023	152,487	162,865	3%	7%
Fire Prevention	572,246	599,699	576,729	624,994	581,795	603,968	-3%	4%
Fleet Maintenance	538,316	547,936	512,305	595,463	500,708	600,493	1%	20%
EMS Training	197,348	204,384	101,564	322,784	298,487	408,335	27%	37%
Support Services	1,340,866	951,155	1,556,084	712,941	662,201	942,395	32%	42%
Safety and Professional Development	713,425	726,861	712,784	654,358	649,075	685,719	5%	6%
Total Fire Rescue	14,684,484	14,433,313	14,947,244	14,808,142	14,487,417	15,316,901	3%	6%
Public Safety - Police Services	3,220,413	3,443,143	3,634,798	3,728,316	3,678,316	3,895,874	4%	6%
Townwide (non-departmental):								
Personnel	214,044	167,127	452,251	351,010	548,067	518,526	48%	-5%
Operating	1,380,033	1,402,859	1,443,213	2,117,811	1,609,791	2,029,844	-4%	26%
Capital	41,635	30,012	32,000	789,000	789,000	204,000	-74%	-74%
Transfers Out	-	986,752	7,188,000	-	-	-	-	-
Grants	2,285,747	2,780,166	1,609,754	1,562,535	1,562,535	1,595,910	2%	2%
Total Townwide (non-departmental)	3,921,459	5,366,916	10,725,218	4,820,356	4,509,393	4,348,280	-10%	-4%
Total Expenditures	35,485,477	37,354,198	43,618,884	40,319,036	39,004,746	40,257,829	0%	3%
Net change in fund balances	1,313,926	1,602,105	(4,848,210)	-	813,724	-		
Fund balance - beginning	18,035,399	19,349,325	20,951,430	16,103,220	16,103,220	16,916,944		
Use of Fund Balance	-	-	-	-	-	-		
Fund balance - ending	19,349,325	20,951,430	16,103,220	16,103,220	16,916,944	16,916,944		

Debt Service Fund - FY 2019 Budget Summary

	2015	2016	2017	2018		2019		
				Adopted Budget	Estimated Actual	FY 2019 Budget	% change	
							FY 2018 Budget	FY 2018 Est.
GOVERNMENTAL ACTIVITIES								
Revenues								
Property Taxes	5,084,193	5,136,244	5,229,221	5,337,600	5,375,874	5,429,633	1.7%	1.0%
Bonds Issued	-	-	27,885,000	-	-	-	0.0%	0.0%
Bond Premium	-	-	1,574,351	-	-	-	0.0%	0.0%
BABS Subsidy	168,051	163,656	79,889	169,870	163,000	-	-100.0%	-100.0%
Investment Income	37,374	36,913	36,251	36,000	40,225	90,000	150.0%	123.7%
Transfers In:								
Beach Preservation Fees	4,381,225	2,531,437	2,536,913	5,986,288	3,037,326	5,305,444	-11.4%	74.7%
Disaster Fund	-	-	-	4,200,000	4,375,000	3,536,565	0.0%	0.0%
Hospitality Fees	1,616,427	1,633,112	1,627,113	2,324,350	2,544,348	1,635,200	-29.6%	-35.7%
Tax Increment Financing	4,122,476	-	-	5,535,000	3,318,840	3,926,392	-29.1%	0.0%
Real Estate Transfer Fees	2,269,578	2,243,681	2,193,515	2,260,263	1,926,665	1,918,200	-15.1%	-0.4%
Hospitality Tax Bond	-	-	-	-	-	-	0.0%	0.0%
Series 2013 GO Bonds	-	-	-	-	-	-	0.0%	0.0%
Lease Revenue	10,889	65,336	65,336	65,000	65,000	-	-100.0%	-100.0%
Total Revenues	17,690,213	11,810,379	41,227,589	25,914,371	20,846,278	21,841,434	-15.7%	4.8%
Expenditures								
Administrative	11,024	11,025	17,125	40,000	13,675	100,000	150.0%	631.3%
Payment to Escrow Agent	-	-	28,966,152	50,000	-	100,000	100.0%	100.0%
Contribution to Refunding	-	-	-	-	-	-	0.0%	0.0%
Transfers	1,900,110	-	-	-	298,930	-	0.0%	-100.0%
Debt Issue Costs	-	-	472,186	750,000	-	760,953	0.0%	100.0%
Principal	12,995,000	7,420,000	8,040,000	7,595,000	11,830,000	17,530,000	130.8%	48.2%
Interest	3,702,272	3,278,425	2,432,746	15,765,000	4,511,291	5,709,047	-63.8%	26.6%
Total Expenditures	18,608,406	10,709,450	39,928,209	24,200,000	16,653,896	24,200,000	0.0%	45.3%
Net change in fund balances	(918,193)	1,100,929	1,299,380	1,714,371	4,192,382	(2,358,566)		
Fund balance - beginning	8,404,034	7,485,841	8,586,770	9,886,150	9,886,150	14,078,532		
Fund balance - ending	7,485,841	8,586,770	9,886,150	11,600,521	14,078,532	11,719,966		

Capital Improvement Plan by Funding Source - FY 2019 New Projects

THOUSANDS OF DOLLARS											
FY 2019 Budget	FY 2019 Property Taxes	Funding Source as Identified	Beach Bond/ Beach Fee	GO Bond	Hospitality Tax Transfer In	TIF	Sunday Liquor Permit Fees	Road Usage Fee	Grants / Donations	Sale of Land	
PATHWAYS											
Pathway Accessibility & Safety Enhancement Projects	100					100					
TOTAL	100	-	-	-	-	100	-	-	-	-	-
ROADWAY IMPROVEMENTS											
Intersection Improvements-W.B. 3rd Lane at Squire Pope -- Impact fees	500	500									
Extension of Lagoon Road -- TIF	675					675					
Reconstruction of Nassau Street	400					400					
South Forest Beach Drive Improvements	400					400					
Private Dirt Roads -- specific	375							375			
Private Dirt Roads -- paving projects TBD	175							175			
Paving improvements	350							350			
Pope Avenue Resurfacing -- County Grant/impact fee	850								850		
TOTAL	3,725	-	500	-	-	-	1,475	-	900	850	-
PARK DEVELOPMENT											
Cordillo area improvements	400						400				
Parks Upgrades impact fees / Sunday Liquor fees	300	150					150				
TOTAL	700	-	150	-	-	-	-	550	-	-	-
EXISTING FACILITIES & INFRASTRUCTURE											
Town Hall Remodeling	100					100					
Fuel Truck Shed	55					55					
TOTAL	155	-	-	-	-	155	-	-	-	-	-
NEW FACILITIES & INFRASTRUCTURE											
Sewer Service Projects	3,220			3,220							
-	-										
Fire Hydrant Expansion	100					100					
Emergency Operations Center Modifications	150					150					
TOTAL	3,470	-	-	-	3,220	250	-	-	-	-	-
BEACH MAINTENANCE											
Beach Management & Monitoring	500		500								
TOTAL	500	-	500	-	-	-	-	-	-	-	-
LAND											
Undefined Project / Legal Fees	20										20
TOTAL	20	-	-	-	-	-	-	-	-	-	20
OTHER CAPITAL EXPENDITURES											
Fire Rescue Capital Outlay	328					328					
Cost of Issue	100			100							
Rec Center CIP	291						291				
Honey Horn CIP -- Park Impact fees	55	55									
Transfer to General Fund	678	453					50				175
TOTAL	1,452	453	55	-	100	328	-	341	-	-	175
TOTAL BUDGET BY FUNDING SOURCE											
TOTAL FY 2019 BUDGET	10,122	453	705	500	3,320	833	1,475	891	900	850	195

*Beginning in FY 2018, Dirt Road Projects funded by the Community Development Block Grant (CDBG) are separate from the Capital Improvement Plan Budget.

S *The remainder of the Bluffton Flyover funding would be reallocated to the Fire Rescue Capital Outlay, the Fire Hydrant project and the EOC project.

Stormwater Fund - FY 2019 Budget Summary

				2018		2019			
				Adopted Budget	Estimated Actual	FY 2019 Budget	% change		
	2015	2016	2017				FY 2018 Budget	FY 2018 Est.	Actual
Revenues									
Stormwater Fees	3,551,386	3,551,400	3,583,005	4,800,000	4,769,396	4,775,000	-0.52%	0.12%	
Prior Period Funds	-	-	-	-	-	363,000	100.00%	100.00%	
Federal Grant	25,764	44,272	-	-	-	-	0.00%	0.00%	
Bond Proceeds	-	-	-	3,100,000	3,100,000	-	0.00%	0.00%	
Interest	450	442	1,202	450	2,978	1,000	122.22%	-66.42%	
Total Revenues	3,577,600	3,596,114	3,584,207	7,900,450	7,872,374	5,139,000	-34.95%	-34.72%	
Expenses									
Personnel	317,575	358,116	283,155	544,000	544,043	563,000	3.49%	3.48%	
Operating	226,662	339,567	340,856	390,000	453,747	374,000	-4.10%	-17.58%	
Projects	1,919,697	1,072,181	799,316	5,653,000	5,381,113	2,619,000	-53.67%	-51.33%	
Capital	-	23,764	-	32,000	32,000	32,000	0.00%	0.00%	
Transfers	94,258	94,258	1,095,000	125,000	125,000	125,000	0.00%	0.00%	
Debt Service/Other	(96,761)	961,510	1,433,596	1,154,000	1,514,000	1,598,000	38.47%	5.55%	
Total Expenses	2,461,431	2,849,396	3,951,923	7,898,000	8,049,903	5,311,000	-32.76%	-34.02%	
Net Change in Fund Balance	1,116,169	746,718	(367,716)	2,450	(177,529)	(172,000)			
Beginning Fund Balance	5,291,577	6,407,746	7,154,464	6,786,748	6,789,198	6,611,669			
Ending Fund Balance	6,407,746	7,154,464	6,786,748	6,789,198	6,611,669	6,439,669			