



The Town of Hilton Head Island

Regular Town Council Meeting

October 18, 2016

4:00 P.M.

BENJAMIN M. RACUSIN COUNCIL CHAMBERS

AGENDA

**As a Courtesy to Others Please Turn Off/Silence All Mobile Devices During
the Town Council Meeting**

- 1) Call to Order**
- 2) Pledge to the Flag**
- 3) Invocation**
- 4) FOIA Compliance** – Public notification of this meeting has been published, posted and distributed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.
- 5) Proclamations and Commendations**
 - a. End Childhood Hunger Week
 - b. Honored Islanders Awards
 - (1) Ezra Callahan
 - (2) Mike Overton
- 6) Approval of Minutes - none**
- 7) Report of the Town Manager**
 - a. 2017 Gullah Celebration Feature Image Unveiling – Courtney Young
 - b. Hurricane Matthew Update
 - c. Town Manager's Items of Interest
 - (1) Town News
 - (2) Noteworthy Events
- 8) Reports from Members of Council**
 - a. General Reports from Council
 - b. Report of the Intergovernmental Relations Committee – Bill Harkins, Chairman
 - c. Report of the Community Services Committee – Kim Likins, Chairman
 - d. Report of the Public Planning Committee – Tom Lennox, Chairman
 - e. Report of the Public Facilities Committee – David Ames, Chairman
 - f. Report of the Public Safety Committee - Marc Grant, Chairman
 - g. Report of the Finance and Administrative Committee - John McCann, Chairman

9) Unfinished Business

a. Second Reading of Proposed Ordinance 2016-31

Second Reading of Proposed Ordinance 2016-31 to amend Chapter 3 (Municipal Council) of Title 2 (General Government And Administration) of the Municipal Code Of The Town of Hilton Head Island, South Carolina by amending Section 2-3-60, Compensation and Expenses; and provide for severability and an effective date.

10) New Business

11) Appearance by Citizens

12) Executive Session

13) Possible actions by Town Council concerning matters discussed in Executive Session

14) Adjournment

Proclamation

By
The Town of Hilton Head Island

Whereas, close to 1 million children experience hunger, referred to as very low food security, annually in the United States and 1 in 4 children in South Carolina live in families where their full food needs are not met; and

Whereas, our community at large, local and state government officials, pertinent state agencies and other stakeholder groups including non-profits, community based organizations, schools and the faith-based community will unite to reduce the number of youth facing hunger in our schools, neighborhoods and city; and

Whereas, this week will bring awareness to local, state and national efforts led by United States Department of Agriculture Secretary, Tom Vilsack, to end childhood hunger; and

Whereas, standing united against childhood hunger, we support the efforts of the End Child Hunger Organization and The Hunger Coalition of the Lowcountry; and

Whereas, these efforts will lead to the reduction of hunger for the youth of today and the youth of the future living in Hilton Head Island, South Carolina.

NOW, THEREFORE, I, David Bennett, Mayor of the Town of Hilton Head Island, South Carolina, do hereby proclaim October 24, 2016 through October 28, 2016 as

End Childhood Hunger Week

and urge all citizens of Hilton Head Island to continuously work towards ending childhood hunger.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused this seal of the Town of Hilton Head Island to be affixed this 18th day of October, in the year of our Lord, Two Thousand and Sixteen.

David Bennett, Mayor

Attest:

Victoria L. Pfannenschmidt, Town Clerk

Honored Islander Award

presented to

Ezra Callahan

*In recognition and appreciation for outstanding volunteer service and
personal commitment towards the betterment of our community.*

Presented this 18th day of October, 2016

Mayor David Bennett

Honored Islander Award

presented to

Mike Overton

*In recognition and appreciation for outstanding volunteer service and
personal commitment towards the betterment of our community.*

Presented this 18th day of October, 2016

Mayor David Bennett

MEMORANDUM

TO: Town Council

FROM: Stephen G. Riley, ICMA-CM, Town Manager

RE: Second Reading of Proposed Ordinance Number 2016-31 / Compensation and expenses

DATE: October 18, 2016

CC: Gregory D. DeLoach, Esq., Assistant Town Manager
Brian Hulbert, Esq., Staff Attorney

No changes were made to Proposed Ordinance Number 2016- 31, amending Section 2-3-60 (Compensation and expenses) of the Municipal Code to increase the number of meetings up to 150 per year that council may receive an attendance fee for, other than regularly scheduled town council meetings, and other council related business meetings.

AN ORDINANCE OF THE TOWN OF HILTON HEAD ISLAND

ORDINANCE NO. 2016-

PROPOSED ORDINANCE NO. 2016-31

AN ORDINANCE TO AMEND CHAPTER 3 (MUNICIPAL COUNCIL) OF TITLE 2 (GENERAL GOVERNMENT AND ADMINISTRATION) OF THE MUNICIPAL CODE OF THE TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA BY AMENDING SECTION 2-3-60, COMPENSATION AND EXPENSES; AND PROVIDE FOR SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, the Town Council of the Town of Hilton Head Island, South Carolina previously adopted Chapter 3 of Title 2 of the Municipal Code of the Town of Hilton Head Island, South Carolina and any subsequent amendments; and

WHEREAS, Town Council recognizes that the number of public meetings and functions they have been required to attend in recent years has increased significantly; and

WHEREAS, Town Council desires to ensure that the members of Council are adequately compensated for their attendance of public meetings and public functions; and

WHEREAS, Town Council desires to provide fair compensation to encourage citizens of the Town to run for office and to serve as members of Town Council.

NOW, THEREFORE, BE IT ORDERED AND ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA; AND IT IS HEREBY ORDERED ORDAINED BY AND UNDER THE AUTHORITY OF THE SAID TOWN COUNCIL, AS FOLLOWS:

NOTE: **Underlined and bold-face typed** portions indicate additions to the Municipal Code. ~~Stricken~~ portions indicate deletions to the Municipal Code.

Section 1. Amendment.

That Title 2 (GENERAL GOVERNMENT AND ADMINISTRATION), Chapter 3 (MUNICIPAL COUNCIL) is hereby amended as follows:

Section 2-3-60. Compensation and expenses.

(a) The mayor and council members shall receive salaries as determined by the council; provided, no increase in such salaries shall become effective until the commencement date of the terms of two (2) or more members of council elected at the next general election following the adoption of the ordinance setting the salaries, at which time it will become effective for all members of council whether or not they were elected in such election.

(b) The salary to be received by the mayor shall be twenty five thousand dollars (\$25,000.00) per year and by the mayor pro tem and by each council member shall be

twelve thousand eight hundred dollars (\$12,800) per year. These salaries shall be paid in monthly installments in arrears to each appropriate individual during his or her service to the town.

(c) In addition to the base annual pay received for service on council, members and the mayor may be paid an attendance fee of fifty dollars (\$50.00) per meeting for their attendance at any council committee meeting (except regularly scheduled town council meetings) and other council-related business meetings; mileage reimbursement shall be paid for all meetings except those held on Hilton Head Island.

(d) Maximum amount of payment. Payment for the council attendance fee shall be allowed up to the maximum amount authorized per fiscal year, as follows:

(1) Council members. Payment of base annual pay plus attendance fee shall not exceed ~~seventeen thousand eight hundred dollars (\$17,800.00)~~ **twenty thousand three hundred dollars (\$20,300.00)** per fiscal year;

(2) Mayor. Payment of base annual pay plus attendance fee shall not exceed ~~thirty-one thousand two hundred fifty dollars (\$31,250.00)~~ **thirty-two thousand five hundred dollars (\$32,500.00)** per fiscal year.

(3) Mayor Pro Tem. Payment of base annual pay plus attendance fee shall not exceed ~~nineteen thousand fifty dollars (\$19,050.00)~~ **twenty thousand three hundred dollars (\$20,300.00)** per fiscal year.

(e) Other meetings. The council attendance fee shall be paid for the following types of meetings:

- (1) A specially called meeting of the town council;
- (2) A specially called work session of the town council; and
- (3) Any other business at which the council member (at the discretion of the mayor or town council) is in attendance in their official capacity as a member of council, e.g., an official meeting with another governmental entity, a meeting with a town public body, a meeting of a town council subcommittee, town task force, or standing committee.

(f) Duplicate payments shall not be permitted. If a member accepts payment from another body for attendance, then that member shall not be entitled to compensation from the town.

(g) Method of payment. Payment of the attendance fee shall be made within ten (10) working days from submission.

(h) Required documentation. An affidavit of attendance form must be completed and signed by the council member, and submitted to the finance department by the last day of each month in order for payment of the attendance fee to be made. The affidavit provides for

the recording of the date, time spent, location and the purpose of the meeting.

(i) Expenses. Members may also be reimbursed for actual expenses incurred in the conduct of their official duties.

Section 2 **Severability.** If any section, phrase, sentence or portion of this Ordinance is for any reason held to be invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 3. **Effective Date.** This Ordinance shall be effective upon the commencement date of the terms of two (2) or more members of council elected at the next general election following the adoption of the ordinance by the Town Council of the Town of Hilton Head Island, South Carolina.

**PASSED, APPROVED, AND ADOPTED BY THE TOWN COUNCIL OF THE
TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA ON THIS _____ DAY OF
_____, 2016.**

David Bennett, Mayor

ATTEST:

By: _____
Victoria L. Pfannenschmidt, Town Clerk

First Reading: _____

Second Reading: _____

APPROVED AS TO FORM:

Gregory M. Alford, Town Attorney

Introduced by Council Member: _____