



**The Town of Hilton Head Island
Regular Town Council Meeting
December 2, 2014
4:00 P.M.
AGENDA**

**As a Courtesy to Others Please Turn Off/Silence All Mobile Devices During
the Town Council Meeting**

- 1) Call to Order**
- 2) Pledge to the Flag**
- 3) Invocation**
- 4) FOIA Compliance** – Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.
- 5) Swearing in of Mayor – David Bennett**
 - The Honorable Carmen Tevis Mullen**

 - Swearing in of Ward 1 Council Member – William D. Harkins**
 - The Honorable Carmen Tevis Mullen**

 - Swearing in of Ward 4 Council Member – Kimberly W. Likins**
 - The Honorable Carmen Tevis Mullen**

 - Swearing in of Ward 5 Council Member – Thomas W. Lennox**
 - The Honorable Carmen Tevis Mullen**
- 6) Election of Mayor Pro Tempore**
- 7) Proclamations and Commendations**
 - a. Arbor Day**
- 8) Approval of Minutes**
 - a. Town Council Meeting, November 19, 2014**
- 9) Report of the Town Manager**
 - a. Town Manager's Items of Interest - a listing of upcoming meetings**
- 8) Reports from Members of Council**
 - a. General Reports from Council**
- 9) Appearance by Citizens**
- 10) Unfinished Business**
 - None.
- 11) New Business**
 - None.
- 12) Adjournment**

***A reception for the newly elected Town Council Members will be held immediately
following the meeting.***

Proclamation

BY
THE TOWN OF HILTON HEAD ISLAND

***WHEREAS**, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and*

***WHEREAS**, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and*

***WHEREAS**, 2014 is the 142nd anniversary of the holiday and Arbor Day is now observed throughout the nation and the world; and*

***WHEREAS** trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen and provide habitat for wildlife; and*

***WHEREAS**, trees are a renewable resource, giving us paper, wood for our homes, fuel for our fires and beautify our community; and*

***WHEREAS**, trees, wherever they are planted, are a source of joy and spiritual renewal; and*

***NOW, THEREFORE, I**, David Bennett, Mayor of the Town of Hilton Head Island, hereby proclaim that Friday, **December 5th, 2014** shall be known on Hilton Head Island as*

Arbor Day

and urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands. Further, I encourage all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

***IN TESTIMONY WHEREOF**, I have hereunto set my hand and caused this seal of the Town of Hilton Head Island to be affixed this **second day of December, in the year of our Lord, two thousand and fourteen**.*

David Bennett, Mayor

Attest:

Victoria L. Pfannenschmidt, Town Clerk

THE TOWN OF HILTON HEAD ISLAND
REGULAR TOWN COUNCIL MEETING

Date: Wednesday, November 19, 2014

Time: 5:30 P.M.

Present from Town Council: Drew A. Laughlin, *Mayor*; Bill Harkins, *Mayor Pro Tem*; George Williams, Marc Grant, Kim Likins, Lee Edwards, John McCann, *Council Members*

Present from Town Staff: Steve Riley, *Town Manager*; Greg DeLoach, *Assistant Town Manager*; Brad Tadlock, *Fire Chief*; Charles Cousins, *Director of Community Development*; Nancy Gasen, *Director of Human Resources*; Scott Liggett, *Director of Public Projects and Facilities/Chief Engineer*; Brian Hulbert, *Staff Attorney*; Susan Simmons, *Director of Finance*; Teri Lewis, *LMO Official*; Heather Colin, *Development Review Administrator*; Jeff Buckalew, *Town Engineer*; Marcy Benson, *Senior Grants Administrator*; Nicole Dixon, *Senior Planner*; Melissa Cope, *Systems Analyst*; Vicki Pfannenschmidt, *Executive Assistant/Town Clerk*

Present from Media: Dan Burley, *Island Packet*

1) CALL TO ORDER

Mayor Laughlin called the meeting to order at 5:30 p.m.

2) PLEDGE TO THE FLAG

3) INVOCATION

4) FOIA Compliance – Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

5) Proclamations and Commendations

a. Zonta Club of Hilton Head Island – 16 Days of Activism

Lynette Rush, Zonta Club President and Barbara Pawlishyn, Advocacy Committee Chairperson, were present to accept the proclamation.

6) Approval of Minutes

a. Town Council Meeting, November 5, 2014

Mr. Harkins moved to approve. Mr. McCann seconded. The minutes of the November 5, 2014 Town Council Regular meeting were unanimously approved by a vote of 7-0

7) Report of the Town Manager

a. Town Manager's Items of Interest

Mr. Riley reported on some items of interest.

b. Request for Letter of Support from USCB

Mr. Riley referenced the draft letter in the packet. He explained this was a part of the approval process with the USCB Board of Trustees in Columbia. Mr. Harkins moved to authorize the Mayor to sign and send the letter. Mr. McCann seconded. The motion was unanimously approved by a vote of 7-0.

8) Reports from Members of Council

a. General Reports from Council

Mayor Laughlin presented outgoing Council Member George Williams with a crystal award for his years of service to the Town of Hilton Head Island. He stated he was privileged to recognize Mr. Williams for his 14 years of service to the Town. He thanked him for his service to the town and his friendship. Mr. Williams expressed his appreciation and thanked staff and Town Council remarking that he could not have succeeded without their support. Mr. Williams received a standing ovation.

b. Report of the Intergovernmental Relations Committee – George Williams, Chairman

Mr. Williams reported he had attended the Hilton Head Island/Bluffton Chamber of Commerce Governmental Affairs Committee meeting on November 7. They conducted a video conference with the State Chamber of Commerce and were informed they are concentrating on State education reform.

c. Report of the Personnel Committee – Lee Edwards, Chairman

No report.

d. Report of the Planning & Development Standards Committee – John McCann, Chairman

No report.

e. Report of the Public Facilities Committee – Kim Likins, Chairman

No report.

f. Report of the Public Safety Committee – Marc Grant, Chairman

No report.

9) Appearance by Citizens

None.

10) Unfinished Business

a. Second Reading of Proposed Ordinance 2014-25

Second Reading of Proposed Ordinance 2014-25 of the Town Council of the Town of Hilton Head Island, South Carolina, authorizing the execution of an Amended and Restated Development Agreement for Shelter Cove Mall with Shelter Cove Towne Centre, LLC And Shelter Cove II, LLC for the redevelopment of property known generally as the Mall at Shelter Cove, pursuant to the authority of S.C. Code Ann. § 5-7-40 (Supp. 2011), and § 2-7-20, *Code of the Town of Hilton Head Island, South Carolina*, (1983); and providing for severability and an effective date.

Mr. Harkins moved to approve. Mrs. Likins seconded. The motion was approved by a vote of 6-1. (Mr. McCann was opposed.)

b. Second Reading of Proposed Ordinance 2014-31

Second Reading of Proposed Ordinance 2014-31 of the Town Council Of The Town Of Hilton Head Island, South Carolina, authorizing the sale of real property owned by the Town of Hilton Head Island, South Carolina, in exchange for land owned by Shelter Cove Towne Centre, LLC and/or Shelter Cove II, LLC, in conjunction with the Amended and Restated Development Agreement for Shelter Cove Mall, pursuant to the authority of S.C. Code Ann. § 5-7-40 (Supp. 2011), and § 2-7-20, *Code of the Town of Hilton Head Island, South Carolina*, (1983); and providing for severability and an effective date.

Mr. Harkins moved to approve. Mrs. Likins seconded. The motion was unanimously approved by a vote of 7-0.

c. Second Reading of Proposed Ordinance 2014-32

Second Reading of Proposed Ordinance 2014-32 of the Town Council of the Town of Hilton Head Island, South Carolina, authorizing the establishment of covenants and restrictions on real property in conjunction with the Mall at Shelter Cove Development Agreement and any amendments or modifications thereto, pursuant to the authority of S.C. Code Ann. § 5-7-40 (Supp. 2011), and § 2-7-20, *Code of the Town of Hilton Head Island, South Carolina*, (1983); and providing for severability and an effective date.

Mr. Harkins moved to approve. Mrs. Likins seconded. The motion was unanimously approved by a vote of 7-0.

d. Second Reading of Proposed Ordinance 2014-24

Second Reading of Proposed Ordinance 2014-24 to amend Title 16, “the land management ordinance,” of the municipal code of the town of Hilton Head Island, South Carolina, by amending section 16-4-102, the Official Zoning Map and the Palmetto Dunes Resort Master Plan with respect to the certain parcels identified as parcel 12 on Beaufort County Tax Map #12B, and a 9.3 acre portion of parcel 12 on Beaufort County Tax Map #12C, within the Palmetto Dunes Resort Master Plan under the PD-1 Planned Development Mixed Use District, to decrease the number of multifamily dwelling units on Parcel 26, Tax Map #12B to 50; increase the number of multifamily dwelling units on Parcel 12, Tax Map #12C to 210; the aggregate total of dwelling units for both properties would not exceed 240 units; and no other changes to the Master Plan land use designations and associated densities for the properties; and providing for severability and an effective date.

Mr. Harkins moved to approve. Mrs. Likins seconded. The motion was approved by a vote of 6-1. (Mr. McCann was opposed.)

e. Second Reading of Proposed Ordinance 2014-33

Second Reading of Proposed Ordinance 2014-33 of the Town of Hilton Head Island, South Carolina, authorizing the execution of a Spoil Pipeline Easement Relocation Agreement for the purpose of relocating an easement by the Town of Hilton Head Island to Greenwood Communities and Resorts, Inc. on Hilton Head Island, South Carolina, pursuant to the authority of S.C. Code Ann. Sec. 5-7-40 (Supp. 2011), and Sec. 2-7-20, Code of the Town of Hilton Head Island, South Carolina, (1983); and providing for severability and an effective date.

Mr. Harkins moved to approve. Mr. Williams seconded. The motion was approved by a vote of 7-0.

11) New Business

a. Consideration of a Resolution – Bicycle Friendly Community

Consideration of a Resolution of the Town Council of the Town of Hilton Head Island, South Carolina to support the Town's renewal application to the League of American Bicyclists for the Bicycle Friendly Community Award.

Mr. Harkins moved to approve. Mr. McCann seconded. The motion was unanimously approved by a vote of 7-0.

b. Consideration of a Recommendation – Rowing & Sailing Center at Squire Pope Community Park

Consideration of a Recommendation that the Master Plan for the Rowing and Sailing Center at Squire Pope Community Park be amended to include a covered boat storage shed within the fenced storage yard.

Mr. Harkins moved to approve. Mrs. Likins seconded. The motion was unanimously approved by a vote of 7-0.

c. Consideration of a Recommendation – Beach Renourishment

Consideration of a Recommendation that Town Council revise its previous endorsement and recommendation for the direct placement of sand as part of our next Island-wide Beach Renourishment Project. An additional area for sand placement is necessary along a limited reach of Port Royal Sound shoreline from Fish Haul Creek to a point northwest of the Town's Mitchellville Beach Park property.

Mr. Harkins moved to approve. Mr. Williams seconded. The motion was unanimously approved by a vote of 7-0.

Mayor Laughlin stated that since this was his last Council meeting he wanted to thank his fellow Council members, Steve Riley, and the staff; which are dedicated, talented people who care about this community. He said you are only as good as the people around you and he has been surrounded by terrific people, both now and in the years before the current Council. He again thanked everyone and stated it has been his privilege to serve with them. Mayor Laughlin received a standing ovation.

12) Executive Session

Mr. Riley stated he needed an Executive Session for contractual matters pertaining a proposed Memorandum of Understanding with USCB; and a personnel matter pertaining to the annual review of the Town Manager.

At 5:53 p.m. Mr. Harkins moved to go into Executive Session for the reasons as set forth by the Town Manager. Mrs. Likins seconded. The motion was approved by a vote of 7-0.

Mayor Laughlin called the meeting back to order at 6:54 p.m. and asked if there was any business to take up as a result of Executive Session.

Mr. Williams moved that to be effective with the Contract term starting July 1, 2014, to amend the Town Manager's Contract of Employment to:

- Provide Mr. Riley a one-time lump sum bonus of \$5,000
- Amend the contract to clarify the Long-Term Disability Coverage to produce a benefit equal to 65% of his base pay.

Mr. McCann seconded. The motion was approved unanimously by a vote of 7-0.

Mayor Laughlin reported that Council had conducted the annual review of the Town Manager and that Council remains very pleased with his service. The Mayor stated: "We have the best Town Manager in the State."

13) Adjournment

Mr. Williams moved to adjourn. Mr. Edwards seconded. The motion was unanimously approved by a vote of 7-0. The meeting was adjourned at 6:55 p.m.

Approved:

Vicki L. Pfannenschmidt,
Executive Assistant/Town Clerk

David Bennett, Mayor



Items of Interest

December 2, 2014

1. Town News

The Town Council Annual Workshop will be conducted from Thursday, December 4, 2014, through Saturday, December 6, 2014, in Beaufort, SC.

(Contact: **Greg DeLoach, Assistant Town Manager** at **843-341-4634** or gregd@hiltonheadislandsc.gov)

2. Noteworthy Events

- a) Some of the upcoming meetings at Town Hall:
- Planning Commission – December 3, 2014, 9:00 a.m.
 - Design Review Board – December 9, 2014, 1:15 P.M.
 - Town Council Special Meeting – December 9, 2014, 5:00 p.m.
 - Intergovernmental Relations Committee – December 15, 2014, 10:00 a.m.
 - Town Council – December 16, 2014, 4:00 p.m.

(Meetings subject to change and/or cancellation. Please visit the Town of Hilton Head Island website at www.hiltonheadislandsc.gov for meeting agendas.)