

COUNTY COUNCIL OF BEAUFORT COUNTY

ADMINISTRATION BUILDING
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BEAUFORT, SOUTH CAROLINA 29901-1228
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WM. WESTON J. NEWTON
CHAIRMAN

D. PAUL SOMMERVILLE
VICE CHAIRMAN

COUNCIL MEMBERS

STEVEN M. BAER
RICK CAPORALE
GERALD DAWSON
BRIAN E. FLEWELLING
HERBERT N. GLAZE
WILLIAM L. McBRIDE
STEWART H. RODMAN
GERALD W. STEWART
LAURA VON HARTEN

GARY KUBIC
COUNTY ADMINISTRATOR

BRYAN J. HILL
DEPUTY COUNTY ADMINISTRATOR

LADSON F. HOWELL
COUNTY ATTORNEY

SUZANNE M. RAINEY
CLERK TO COUNCIL

AGENDA GOVERNMENTAL COMMITTEE (Includes Public Safety Division)

Monday, April 2, 2012
4:00 p.m.
Executive Conference Room
Administration Building

Governmental Committee Members:

Jerry Stewart, Chairman
Laura Von Harten, Vice Chairman
Rick Caporale
Gerald Dawson
Brian Flewelling
Herbert Glaze

Staff Support:

Phil Foot, Division Director

1. CALL TO ORDER – 4:00 P.M.
2. UPDATE / ECONOMIC DEVELOPMENT / POLICIES AND PROCEDURES OF LOWCOUNTRY ECONOMIC ALLIANCE ([backup](#))
3. UPDATE / COMMUNITY DEVELOPMENT CODE (FORM BASED CODE) ([backup](#))
4. SHERIFF'S DEPARTMENT MUTUAL AID AGREEMENT RATIFICATIONS
5. A RESOLUTION TO COMMISSION BUILDING CODE ENFORCEMENT OFFICER FOR BEAUFORT COUNTY PURSUANT TO THE AUTHORITY GRANTED IN SECTION 49-145 OF THE CODE OF LAWS OF SOUTH CAROLINA, 1976 AS AMENDED ([backup](#))
6. CONSIDERATION OF REAPPOINTMENT AND APPOINTMENT
 - A. Lady's Island / St. Helena Island Fire Commission ([backup](#))
7. ADJOURNMENT

Harris, Cheryl

From: Gregg Malphrus [Gregg.Malphrus@ui.uig.net]
Sent: Thursday, March 22, 2012 3:34 PM
To: afulghum@jaspercountysc.gov; martysauls@scfbins.com; martysauls@yahoo.com; wdmossjr@gmail.com; Tigges, David; Stewart, Jerry; gstewart@hargray.com; Kubic, Gary
Cc: jbridges@lowcountryalliance.org; Harris, Cheryl; kstatler@lowcountryalliance.org; Honey Johnson
Subject: Resignation

Friends,

It is with some sadness and great expectation that I send this note to you all regarding my membership on the board and tenure as chairman of the LEA. I am resigning effective immediately.

The sadness is related to no longer continuing to work with you through the LEA to improve the economy of the Lowcountry, which I dearly love. The great expectation is related to what this organization is poised to do going forward. It has been a tough, but rewarding year and I appreciate each member's persistent work in a very thankless, voluntary position. I encourage you to expand the investor/board base now. The municipalities are ready to join and I believe they are an integral component of your success going forward. Several private sector and institutional investors are ready to join as well. My only regret that I was not able to see this take place after such a long process. I was preparing an agenda for a meeting next week to include election of new officers (at least a new chair) and ratification of the new members along with my formal resignation. However, schedules will not allow this to happen.

If I can ever be of any assistance to any of you in the efforts going forward, please do not hesitate to contact me. Please keep in touch and let me know of your progress.

Mrs. Honey, please pass this along to the Chairman as I do not have his direct email address. I appreciate the Jasper County allowing me to represent it for the past several years.

All the best!

Gregg A. Malphrus | Vice President & Business Manager
gregg.malphrus@ui.uig.net | 843-816-7902 (M)



Malphrus International, IBC
10 Pinckney Colony Road, Suite 400 | Bluffton, SC 29909
843-706-2131 (O) | 843-706-2331 (F)
www.uig.net

 PLEASE CONSIDER THE ENVIRONMENT BEFORE PRINTING THIS EMAIL.

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Checked by AVG - www.avg.com

Version: 2012.0.1913 / Virus Database: 2114/4886 - Release Date: 03/22/12

VIA: EMAIL

Gentlemen,

I wanted to take this opportunity to report to you on the recent activities of the Lowcountry Economic Alliance regarding the current and proposed new bylaws.

As you will recall, the Alliance Board passed a new set of bylaws for your consideration in November of 2012. While both counties reviewed the document, there was not a clear path moving forward for modification and adoption of a new set of bylaws that both counties could endorse.

The original bylaws require that both counties adopt any modifications thereby requiring unity in a path moving forward.

Over the last few weeks the bylaws discussion became much more complicated than I anticipated. In our efforts to guard against any unintended consequences we lost sight of the fact that there is no perfect document and we needed to leave ourselves flexibility for future Alliance investors to speak as well.

With that realization, we spoke to our legal counsel about options for flexibility moving forward. The Alliance Board took the components of the bylaws that we needed for operation purposes to engage the additional investors and adopted them as policy. As the new board grows and becomes better defined by its investors it may revisit the bylaws issue.

At this time the Alliance is governed by the original bylaws set out by both counties and has a set of policies governing the work of the organization. Of course, policies can be changed by a simple majority of the Board whenever it sees fit.

I appreciate your patience with us on this process.

Sincerely,

Gregg Malphrus

Chairman

Lowcountry Economic Alliance



Beaufort County, South Carolina

*One Stop Shop
Permits - License*

April 2, 2012



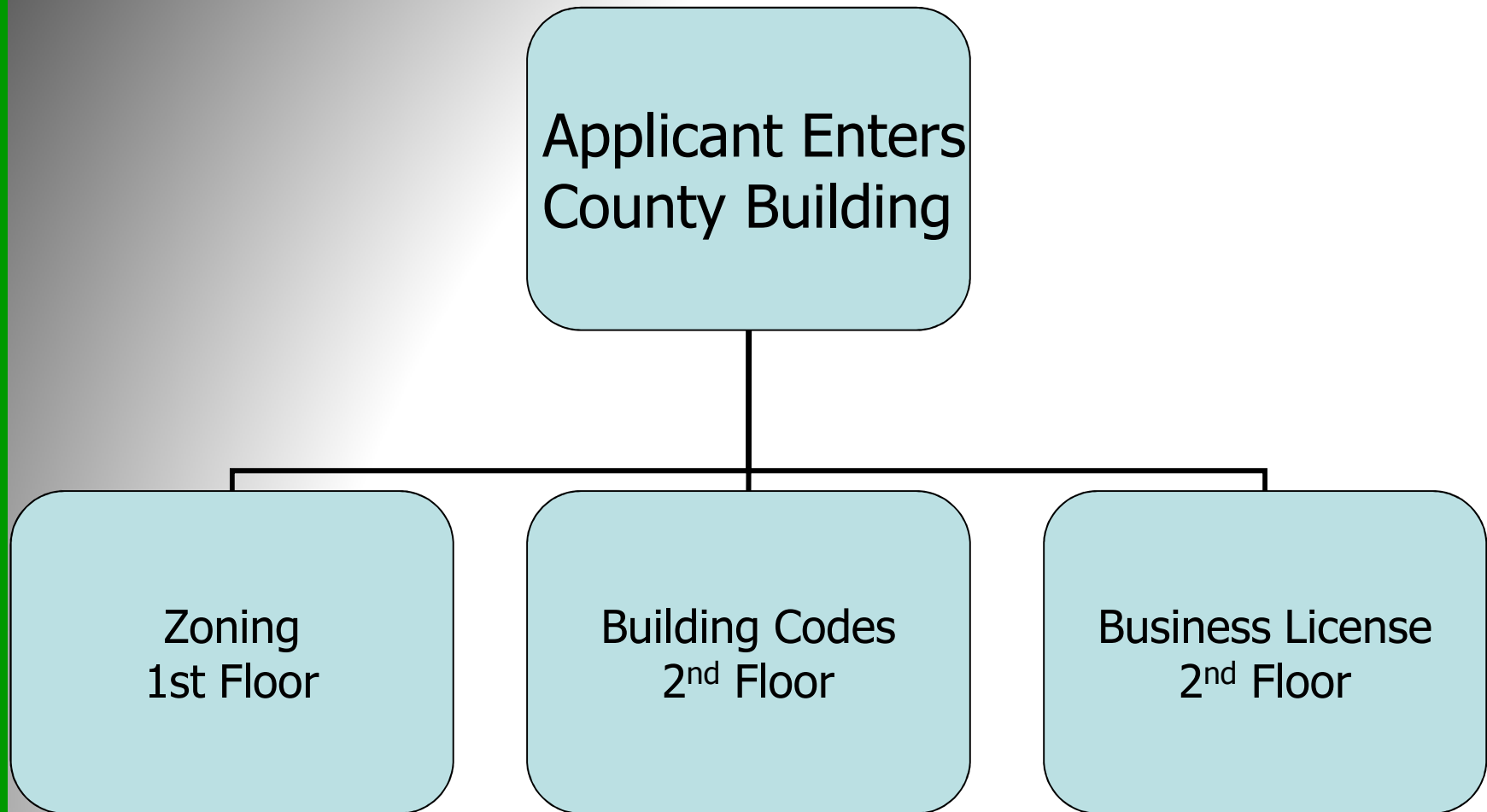
Goals and Objectives

Goals - To provide citizens and businesses convenience, simplicity and efficiency in services along with added value customer service.

Objectives - Provide a common customer area/lobby, instead of traveling from one room to the next, a customer simply interacts with one staff member or walks a few paces to the next window



Current System



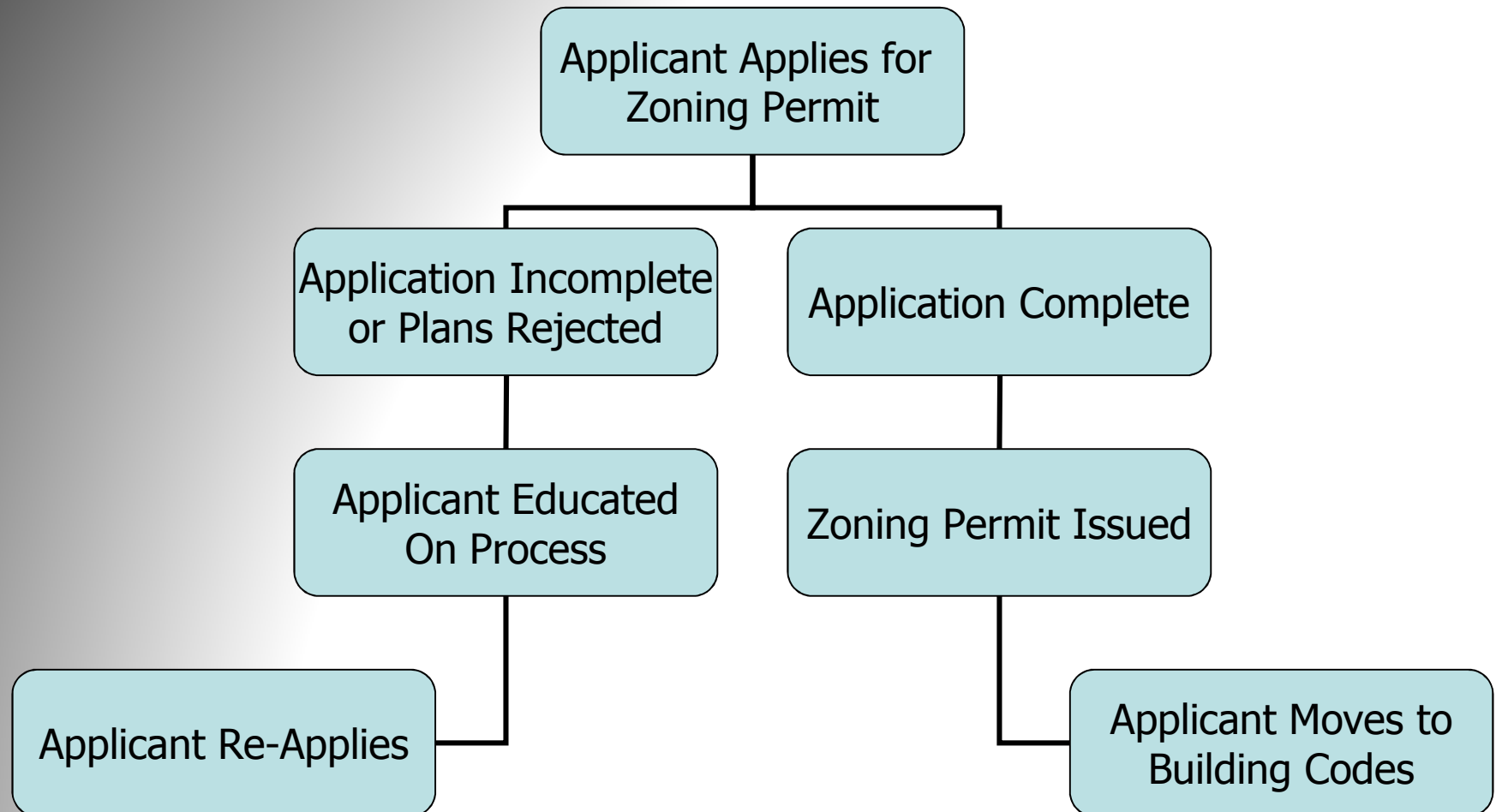


Zoning Permit Application

- Project Location
- Parcel ID Number
- Property Owner Info
- Applicant Info
- Land Area
- Building Area



Zoning



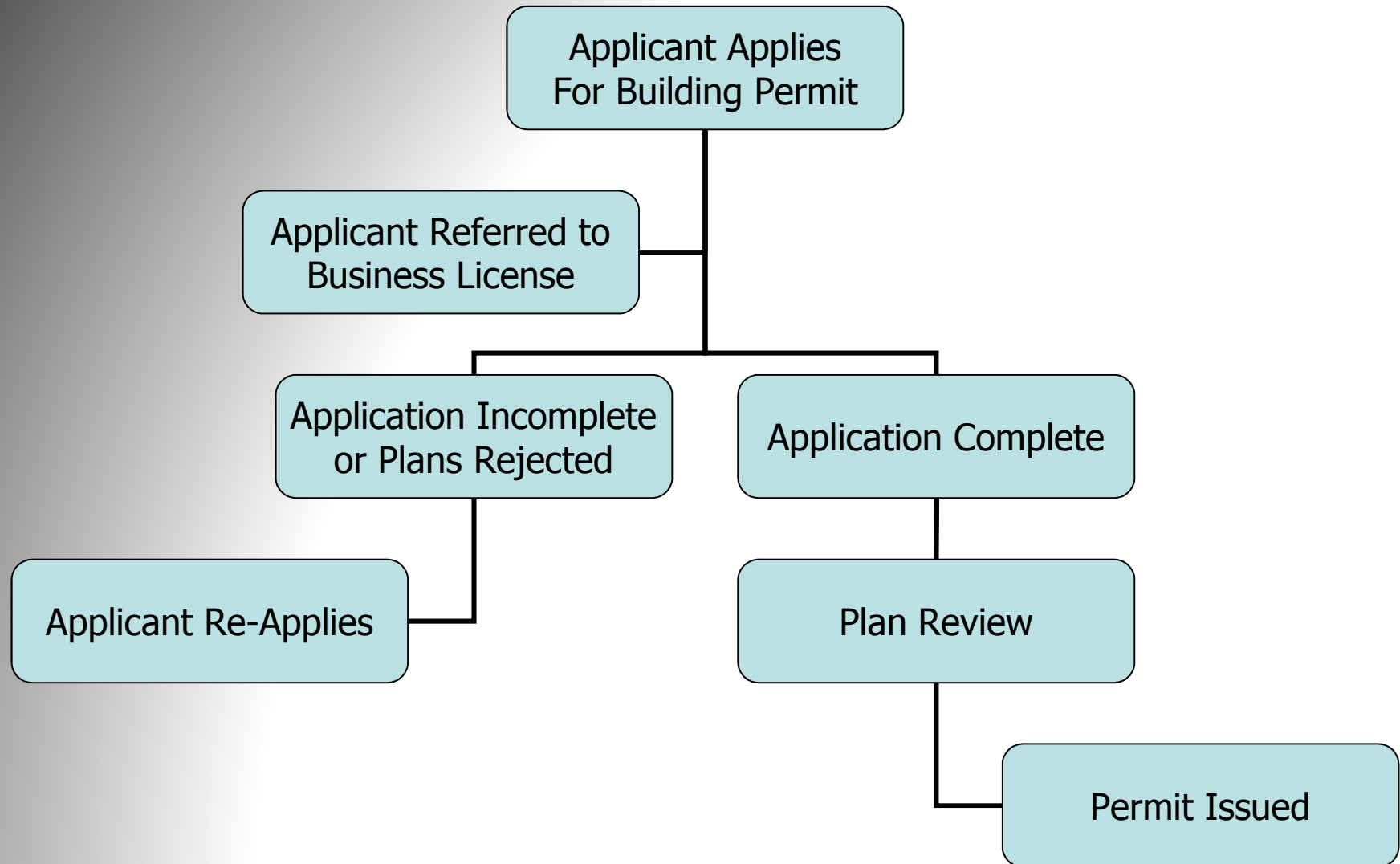


Building Codes Application

- Project Location
- Parcel ID Number
- Property Owner Info
- Applicant Info
- Building Square Footage
- Cost Data



Building Codes



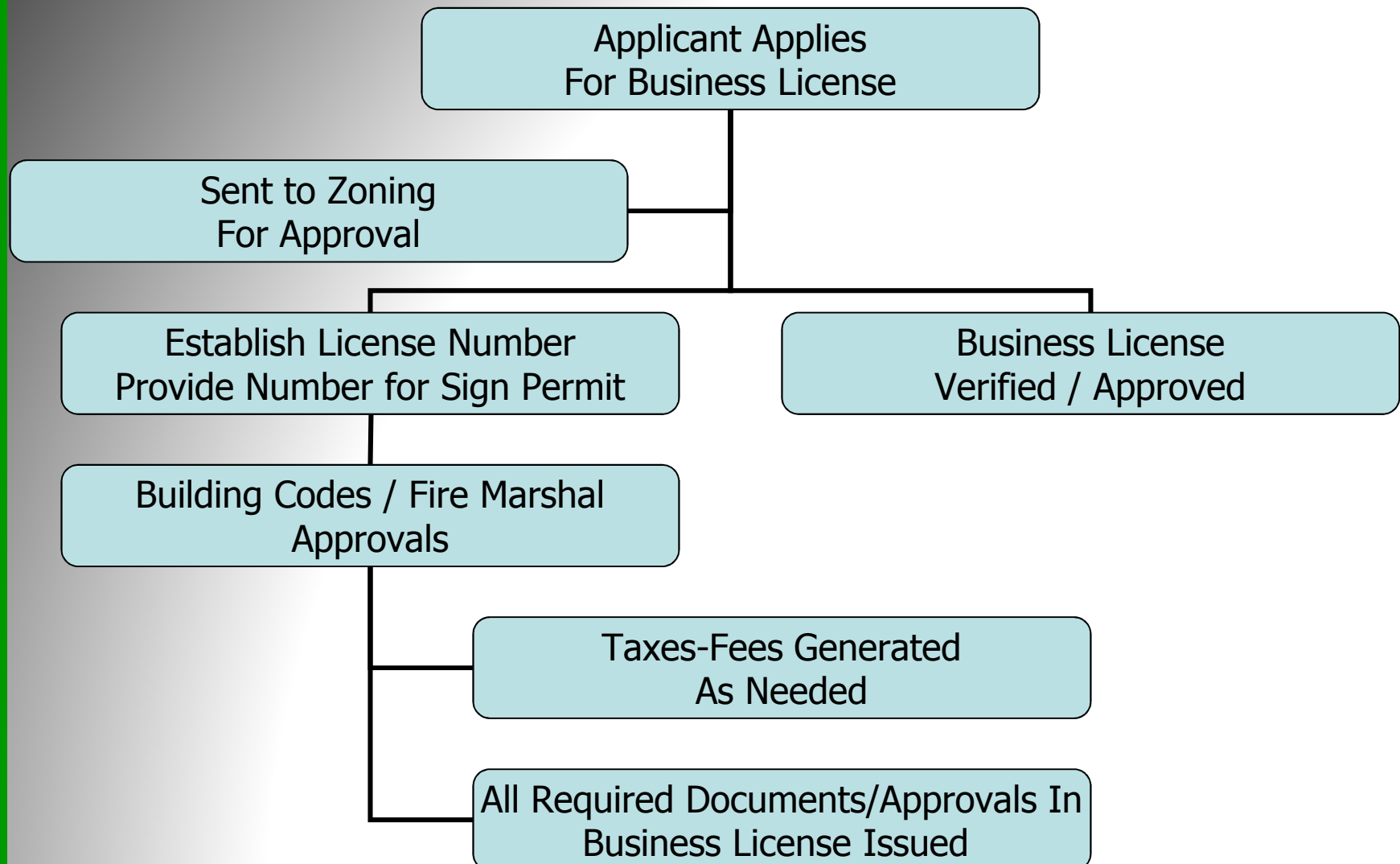


Business License Application

- Business Name
- Business Address
- Physical Location
- Applicant Info
- General Business Info
- State License



Business License





Purpose

- Streamline and consolidate the permitting and licensing process.
- Improve our customer service by providing more efficient services
- Provide a One Stop Center for applicants.



Permitting and License Center

- The One Stop Shop will be located in the Business License Office, with a counter up front consisting of two employees from Building Codes, One employee from Business License and one employee from Zoning.
- Each employee at the counter will have basic cross-training in each department's fields.
- Through combined efforts of the Building Codes, Business License, Planning-Zoning departments; we can offer a "One Stop Shop." This will enable businesses and homeowners to quickly submit and receive permits, business license, and inspections.



Software

- BluePrince Software (w/Monarch Upgrade) will be used to track and facilitate workflow.
- Included is Planning, Zoning, Building Codes, and Code Enforcement with the ability to cross reference and query information from Business License, Fire Districts, and Assessor's Office.



Permits - License Center

*A Consolidated Service
of
Beaufort County*

RESOLUTION 2012/___

**A RESOLUTION TO COMMISSION BUILDING CODE ENFORCEMENT
OFFICER FOR BEAUFORT COUNTY PURSUANT TO THE
AUTHORITY GRANTED IN SECTION 49-145 OF THE CODE OF LAWS
OF SOUTH CAROLINA, 1976 AS AMENDED.**

WHEREAS, Beaufort County Council may appoint and commission as many code enforcement officers as may be necessary for proper security, general welfare and convenience of the County; and

WHEREAS, each candidate for appointment as a Beaufort County Code Enforcement Officer has completed training and whatever certification may be necessary.

NOW, THEREFORE, BE IT RESOLVED by the County Council of Beaufort County, South Carolina that:

1. County Council hereby appoints and commissions the following individual as Building Code Enforcement Officer for Beaufort County:

Charles Atkinson – Building Code Enforcement Officer

2. Each Building Code Enforcement Officer shall present the appropriate certificate to a duly appointed magistrate for Beaufort County to take the oath of office prior to any official action as a Building Code Enforcement Officer.

Adopted this ____ day of April, 2012.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
Wm. Weston J. Newton, Chairman

ATTEST:

Suzanne M. Rainey, Clerk to Council



LADY'S ISLAND - ST. HELENA FIRE DISTRICT

237 SEA ISLAND PARKWAY
BEAUFORT, SOUTH CAROLINA 29907
PHONE: 843-525-7692 FAX: 843-525-7689



BRUCE KLINE, CHIEF

DAVID C. TOWNSEND, CHAIRMAN

January 26, 2012

Mr. Wm. Weston J. Newton, Chairman
Beaufort County Council
P.O. Brawer 1228
Beaufort, SC 29901-1228

Re: Reappointment to the Lady's Island - St. Helena Fire District Commission

Dear Mr. Newton:

I hereby respectfully request that I be considered for reappointment to serve as a member of the Board, effective May 15, 2012.

Sincerely,

A handwritten signature in blue ink, which appears to read "Pat Harvey-Palmer".

Pat Harvey-Palmer



LADY'S ISLAND - ST. HELENA FIRE DISTRICT

237 SEA ISLAND PARKWAY
BEAUFORT, SOUTH CAROLINA 29907
PHONE: 843-525-7692 FAX: 843-525-7689



BRUCE KLINE, CHIEF

DAVID C. TOWNSEND, CHAIRMAN

January 26, 2012

Mr. Wm. Weston J. Newton, Chairman
Beaufort County Council
P.O. Brawer 1228
Beaufort, SC 29901-1228

Re: Reappointment to the Lady's Island - St. Helena Fire District Commission

Dear Mr. Newton:

I hereby respectfully request that I be considered for reappointment to serve as a member of the Board, effective May 15, 2012.

Sincerely,


Charles Schreiner