

COUNTY COUNCIL OF BEAUFORT COUNTY
ADMINISTRATION BUILDING
BEAUFORT COUNTY GOVERNMENT ROBERT SMALLS COMPLEX
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ASHLEY M. JACOBS
COUNTY ADMINISTRATOR

SARAH W. BROCK
INTERIM CLERK TO COUNCIL

AGENDA
FINANCE COMMITTEE
WORKSHOP

Monday, April 29, 2019
2:00 p.m.

Executive Conference Room, Administration Building
Beaufort County Government Robert Smalls Complex
100 Ribaut Road, Beaufort

Committee Members:

Joseph Passiment, Chairman
Chris Hervochon, Vice Chairman
Gerald Dawson
Mark Lawson
Paul Sommerville

Staff Support:

Suzanne Gregory, Employee Service Director
Alicia Holland, CPA,
Assistant County Administrator, Finance

1. CALL TO ORDER – 2:00 p.m.
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. CITIZEN COMMENTS (*Comments regarding agenda items only*)
5. DISCUSSION / FY 2020 BUDGET REQUEST – FIRE DISTRICTS ([backup](#))
 - A. Bluffton Fire District ([backup](#))
 - B. Burton Fire District ([backup](#))
 - C. Daufuskie Island Fire District ([backup](#))
 - D. Lady's Island / St. Helena Fire District ([backup](#))
 - E. Sheldon Fire District ([backup](#))
6. DISCUSSION / ECONOMIC DEVELOPMENT BUDGET
7. DISCUSSION / BEAUFORT COUNTY'S GENERAL FUND FY 2020
8. EXECUTIVE SESSION
 - A. Receipt of legal advice regarding leases entered into by elected officials /
Thomas J. Keaveny II, County Attorney
9. MATTERS ARISING OUT OF EXECUTIVE SESSION
10. ADJOURNMENT



Beaufort County, South Carolina
Fiscal Year 2020 Fire District Proposed Budgets and Millage Rates

4/26/2019

	Operations Millage % increase	Change in Millage Rate	Fiscal Year 2020 <u>Proposed</u>			Fiscal Year 2019 <u>Approved</u>		
			Revenues	Expenditures	Millage Rate	Revenues	Expenditures	Millage Rate
Bluffton Fire District Operations	1.45%	0.35	\$ 16,403,510	\$ 16,349,031	24.45	\$ 15,182,120	\$ 15,086,666	24.10
Bluffton Fire District Debt Service		<u>0.15</u>	\$ 980,000	\$ 980,000	<u>1.60</u>	\$ 850,000	\$ 850,000	<u>1.45</u>
Total Millage Rate		0.50			26.05			25.55
Burton Fire District Operations	2.19%	1.51	\$ 5,653,500	\$ 5,643,491	70.33	\$ 5,578,286	\$ 5,667,981	68.82
Burton Fire District Debt Service		<u>0.00</u>	\$ 385,268	\$ 385,268	<u>5.15</u>	\$ 385,268	\$ 385,268	<u>5.15</u>
Total Millage Rate		1.51			75.48			73.97
Daufuskie Island Fire District Operations	2.89%	1.74	\$ 1,211,241	\$ 1,236,230	62.01	\$ 1,219,630	\$ 1,219,630	60.27
Daufuskie Island Fire District Debt Service		<u>0.00</u>	\$ -	\$ -	<u>-</u>	\$ -	\$ -	<u>-</u>
Total Millage Rate		1.74			62.01			60.27
Lady's Island/St. Helena Is. Fire District Operations	2.09%	0.82	\$ 6,402,913	\$ 6,381,704	40.12	\$ 6,132,594	\$ 6,111,258	39.30
Lady's Island/St. Helena Is. Fire District Debt Service		<u>0.00</u>	\$ 308,338	\$ 308,338	<u>2.00</u>	\$ 311,338	\$ 311,338	<u>2.00</u>
Total Millage Rate		0.82			42.12			41.30
Sheldon Fire District Operations	3.60%	1.34	\$ 1,459,561	\$ 1,463,100	38.52	\$ 1,408,269	\$ 1,408,269	37.18
Sheldon Fire District Debt Service		<u>0.92</u>	\$ 156,762	\$ 156,762	<u>4.13</u>	\$ 139,259	\$ 139,259	<u>3.21</u>
Total Millage Rate		2.26			42.65			40.39

A RESOLUTION
Recommending Beaufort County Council Adopt the
Bluffton Township Fire District FY2020 Annual Operating, Capital,
and Debt Service Budgets

WHEREAS, The Bluffton Township Fire District Board is charged with financial oversight for the budgets of the District fire department and;

WHEREAS, The Bluffton Township Fire District Board met in an open special meeting on April 9, 2019 to review and discuss the operating, capital, and debt service budgets of the Fire District for the fiscal year beginning July 1, 2019 and ending June 30, 2020 and;

WHEREAS, The Bluffton Township Fire District Board met in its open regular meeting on April 16, 2019 and further discussed the operating, capital, and debt service budgets of the Fire District for the fiscal year beginning July 1, 2019 and ending June 30, 2020

WHEREAS, The Bluffton Township Fire District Board voted to recommend the operating, capital, and debt service budgets on April 16, 2019.

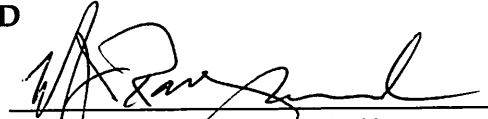
NOW, THEREFORE, BE IT RESOLVED, by the Bluffton Township Fire District Board of Directors that it recommends Beaufort County Council to adopt the following budget for the District for the fiscal year beginning July 1, 2019 and ending June 30, 2020

Bluffton Township Fire District				
Fiscal Year 2020 Proposed Budget				
	FY 2018	FY2019	FY2019	FY2020
	Actual	Budget	Projected	Proposed
Operations Millage Rate	24.70	24.10	24.10	24.45
Revenues				
Ad Valorem Taxes	\$ 13,434,695	\$ 14,580,120	\$ 14,580,120	\$ 15,866,510
Fees	\$ 154,398	\$ 75,000	\$ 75,000	\$ 150,000
Grant Revenue	<u>337,644</u>	<u>527,000</u>	<u>527,000</u>	<u>387,000</u>
Total Revenues	<u>13,926,737</u>	<u>15,182,120</u>	<u>15,182,120</u>	<u>16,403,510</u>
Expenditures				
Salaries	8,854,049	8,618,796	8,618,796	10,974,500
Benefits	3,200,869	4,460,854	4,460,854	3,663,666
Purchased Services	1,264,970	1,778,836	1,778,836	1,569,179
Supplies	<u>134,217</u>	<u>228,180</u>	<u>228,180</u>	<u>141,686</u>
Total Expenditures	<u>13,454,105</u>	<u>15,086,666</u>	<u>15,086,666</u>	<u>16,349,031</u>
Increase (Decrease) in Fund Balance	472,632	95,454	95,454	54,479
Fund Balance, Beginning	<u>\$ 2,663,886</u>	<u>\$ 3,136,518</u>	<u>\$ 3,136,518</u>	<u>\$ 3,231,972</u>
Fund Balance, Ending	<u>\$ 3,136,518</u>	<u>\$ 3,231,972</u>	<u>\$ 3,231,972</u>	<u>\$ 3,286,451</u>
FTEs:				
Administrative	22	22	22	22
Firemen	<u>125</u>	<u>125</u>	<u>125</u>	<u>125</u>
Total	147	147	147	147
Annual Debt Service Required	\$ 569,019	\$ 850,000	\$ 850,000	\$ 980,000
Debt Millage Rate	1.04	1.45	1.45	1.60

Adopted this 16th day of April, 2019

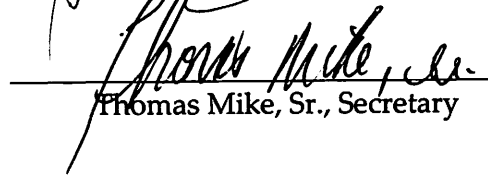
**BLUFFTON TOWNSHIP FIRE DISTRICT
BOARD**

By:



Michael J. Raymond, Chairman

Attest:



Thomas Mike, Sr., Secretary

Burton Fire District
Fiscal Year 2020 Proposed Budget

	FY 2018 Actual	FY 2019 Budget	FY 2019 Projected	FY 2020 Proposed
Operations Millage Rate	64.53	68.82	68.82	70.33
Revenues				
Ad Valorem Taxes	\$ 4,757,456	\$ 5,148,286	\$ 5,148,286	\$ 5,194,996
Municipal Contracts	<u>430,000</u>	<u>430,000</u>	<u>430,000</u>	<u>458,504</u>
Total Revenues	<u>5,187,456</u>	<u>5,578,286</u>	<u>5,578,286</u>	<u>5,653,500</u>
Expenditures				
Salaries	3,075,889	3,068,374	3,068,374	3,120,101
Benefits	1,712,352	1,757,757	1,757,957	1,565,526
Purchased Services	548,650	585,610	585,610	613,360
Supplies/Capital Improvements	<u>200,050</u>	<u>256,000</u>	<u>256,000</u>	<u>344,504</u>
Total Expenditures	<u>5,536,941</u>	<u>5,667,981</u>	<u>5,667,981</u>	<u>5,643,491</u>
Increase (Decrease) in Fund Balance	(349,485)	(89,695)	(89,695)	10,009
Fund Balance, Beginning	<u>\$ 875,770</u>	<u>\$ 484,700</u>	<u>\$ 484,700</u>	<u>\$ 395,005</u>
Fund Balance, Ending	<u><u>\$ 526,285</u></u>	<u><u>\$ 395,005</u></u>	<u><u>\$ 395,005</u></u>	<u><u>\$ 405,014</u></u>
FTEs:				
Administrative	3	3	3	3
Firefighters	<u>55</u>	<u>53</u>	<u>53</u>	<u>53</u>
Total	58	56	56	56
Annual Debt Service Required	\$ 385,268	\$ 385,268	\$ 385,268	\$ 385,268
Debt Millage Rate	5.26	5.15	5.15	5.15

DAUFUSKIE ISLAND FIRE DISTRICT
Fiscal Year 2020 Proposed Budget

	FY 2018 Actual	FY 2019 Budget	FY 2019 Projected	FY 2020 Proposed
Operations Millage Rate	60.27	60.27	60.27	62.01
Revenues				
Ad Valorem Taxes	\$ 1,180,282	\$ 1,169,630	\$ 1,169,630	\$ 1,211,241
Municipal Contracts	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues	<u>1,180,282</u>	<u>1,169,630</u>	<u>1,169,630</u>	<u>1,211,241</u>
Expenditures				
Salaries	1,073,015	1,112,363	1,112,363	1,128,963
Purchased Services	<u>107,267</u>	<u>107,267</u>	<u>107,267</u>	<u>107,267</u>
Total Expenditures	<u>1,180,282</u>	<u>1,219,630</u>	<u>1,219,630</u>	<u>1,236,230</u>
Increase (Decrease) in Fund Balance	-	(50,000)	(50,000)	(24,989)
Fund Balance, Beginning	<u>\$ 374,644</u>	<u>\$ 374,644</u>	<u>\$ 374,644</u>	<u>\$ 324,644</u>
Fund Balance, Ending	<u><u>\$ 374,644</u></u>	<u><u>\$ 324,644</u></u>	<u><u>\$ 324,644</u></u>	<u><u>\$ 299,655</u></u>
FTEs:				
Administrative	1.5	1.5	1.5	1.5
Firefighters	<u>12</u>	<u>12</u>	<u>12</u>	<u>12</u>
Total Paid Staff	14	14	14	14
Volunteers	11	11	8	8
Annual Debt Service Required	\$ -	\$ -	\$ -	\$ -
Debt Millage Rate	-	-	-	-
Total Millage Rate	60.27	60.27	60.27	62.01

This budget reflects the following:

1.67 % longevity for firefighters \$8,228.

Mandated employer contribution rate increase in PORS from 16.84% to 17.84% or \$7,504.

FICA (Social Security) \$510; Medicare \$119; Health Insurance \$239

Total budget increase is 1.36% or \$16,600.

FY' 2020 Est. value of a mil 19,533

Lady's Island-St. Helena Fire District
Fiscal Year 2020 Proposed Budget

	FY 2018 Actual	FY 2019 Budget	FY 2019 Projected	FY 2020 Proposed
Operations Millage Rate	39.26	39.30	39.30	40.12
Revenues				
Ad Valorem Taxes	\$ 5,714,203	\$ 6,007,594	\$ 6,007,594	\$ 6,202,913
Municipal Contracts	<u>71,032</u>	<u>125,000</u>	<u>125,000</u>	<u>200,000</u>
Total Revenues	<u>5,785,235</u>	<u>6,132,594</u>	<u>6,132,594</u>	<u>6,402,913</u>
Expenditures				
Salaries	3,523,904	3,697,849	3,697,849	3,771,805
Benefits	1,718,723	1,851,309	1,851,309	1,946,399
Purchased Services	445,164	511,800	511,800	588,500
Capital	<u>-</u>	<u>50,300</u>	<u>50,300</u>	<u>75,000</u>
Total Expenditures	<u>5,687,791</u>	<u>6,111,258</u>	<u>6,111,258</u>	<u>6,381,704</u>
Increase (Decrease) in Fund Balance	97,444	21,336	21,336	21,209
Fund Balance, Beginning	<u>\$ 1,077,288</u>	<u>\$ 1,174,732</u>	<u>\$ 1,174,732</u>	<u>\$ 1,196,068</u>
Fund Balance, Ending	<u><u>\$ 1,174,732</u></u>	<u><u>\$ 1,196,068</u></u>	<u><u>\$ 1,196,068</u></u>	<u><u>\$ 1,217,277</u></u>
FTEs:				
Administrative	1	1	1	1
Firefighter	<u>67</u>	<u>67</u>	<u>67</u>	<u>67</u>
Total	68	68	68	68
Annual Debt Service Required	\$ 314,249	\$ 311,338	\$ 311,338	\$ 308,338
Debt Millage Rate	2.11	2.00	2.00	2.00
Total Millage Rate	41.37	41.3	41.3	42.12

Sheldon Township Fire District
Fiscal Year 2020 Proposed Budget
Budget 2019/2020

	FY 2018 Actual	FY 2019 Budget	FY 2019 Projected	FY 2020 Proposed
Operations Millage Rate	38.32	37.18	37.18	38.52
Revenues				
Ad Valorem Taxes	\$ 1,333,803	\$ 1,353,835	\$ 1,353,835	\$ 1,459,561
Other Income	<u>5,505</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues	<u>1,339,308</u>	<u>1,353,835</u>	<u>1,353,835</u>	<u>1,459,561</u>
Expenditures				
Salaries	759,024	872,151	810,990	874,949
Benefits	292,758	318,137	311,350	369,951
Purchased Services	207,355	214,381	301,209	214,600
Supplies	<u>2,432</u>	<u>3,600</u>	<u>3,250</u>	<u>3,600</u>
Total Expenditures	<u>1,261,569</u>	<u>1,408,269</u>	<u>1,426,799</u>	<u>1,463,100</u>
Increase (Decrease) in Fund Balance	77,739	(54,434)	(72,964)	(3,539)
Fund Balance, Beginning	<u>\$ 551,281</u>	<u>\$ 629,020</u>	<u>\$ 629,020</u>	<u>\$ 556,056</u>
Fund Balance, Ending	<u><u>\$ 629,020</u></u>	<u><u>\$ 574,586</u></u>	<u><u>\$ 556,056</u></u>	<u><u>\$ 552,517</u></u>
FTEs:				
Administrative	3	3	3	3
Firemen	<u>14</u>	<u>14</u>	<u>14</u>	<u>15</u>
Total	17	17	17	18
Annual Debt Service Required	\$ 139,259	\$ 139,259	\$ 72,047	\$ 156,762
Debt Millage Rate	3.21	3.21	3.21	4.13