

COUNTY COUNCIL OF BEAUFORT COUNTY
ADMINISTRATION BUILDING
BEAUFORT COUNTY GOVERNMENT ROBERT SMALLS COMPLEX
100 RIBAUT ROAD
POST OFFICE DRAWER 1228
BEAUFORT, SOUTH CAROLINA 29901-1228
TELEPHONE: (843) 255-2180
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THOMAS J. KEAVENY, II
COUNTY ATTORNEY

ASHLEY M. BENNETT
CLERK TO COUNCIL

AGENDA
FINANCE COMMITTEE
Monday, May 22, 2017
1:30 p.m.
Large Meeting Room
Bluffton Branch Library
120 Palmetto Way, Bluffton

Committee Members:
Jerry Stewart, Chairman
Michael Covert, Vice Chairman
Rick Caporale
Gerald Dawson
Brian Flewelling
Steven Fobes
Stu Rodman

Staff Support:
Suzanne Gregory, Employee Services Director
Alicia Holland, CPA, Assistant County Administrator, Finance
Chanel Lewis, CGFO, Controller

1. CALL TO ORDER – 1:30 P.M.
2. CONSIDERATION OF CONTRACT AWARD / HVAC REPLACEMENT ([backup](#))
3. DISCUSSION / BEAUFORT COUNTY / FISCAL YEAR 2017-2018 BUDGET PROPOSAL([backup](#))
4. UPCOMING GENERAL OBLIGATION BOND / BOND ANTICIPATION NOTE INFORMATION ([backup](#))
5. DISCUSSION / FISCAL YEAR 2017 – 2018 AIRPORTS BUDGET (ENTERPRISE FUND) ([backup](#))
6. DISCUSSION / FISCAL YEAR 2017 – 2018 STORMWATER MANAGEMENT UTILITY BUDGET (ENTERPRISE FUND) ([backup](#))
7. A RESOLUTION DESIGNATING PUBLIC OFFICIALS TO EXERCISE THE POWERS PRESCRIBED IN BEAUFORT COUNTY CODE OF ORDINANCES CHAPTER 74, ARTICLE IV UNFIT DWELLING PURSUANT TO THE AUTHORITY GRANTED IN SECTION 31-15-330 OF THE *CODE OF LAWS OF SOUTH CAROLINA, 1976, AS AMENDED* (BEAUFORT COUNTY CODE ENFORCEMENT DIRECTOR AND BEAUFORT COUNTY BUILDING INSPECTIONS DIRECTOR) ([backup](#))
8. ADJOURNMENT

2017 Strategic Plan Committee Assignments
USC-Beaufort/TCL Campus Building
Comprehensive Impact Fee Review
Priority Investment – Capital Projects Long-Term Prioritized Requirements
Comprehensive Financial Plan: Revenues and Expenditures
Salary and Compensation Study Implementation
Reserve Policy: Revision
Countywide Information Technology Plan
Budget FY 2017-2018: Tax





COUNTY COUNCIL OF BEAUFORT COUNTY PURCHASING DEPARTMENT

106 Industrial Village Road, Bldg. 2, Post Office Drawer 1228
Beaufort, South Carolina 29901-1228

David L Thomas, Purchasing Director
dthomas@bcgov.net 843.255.2353

TO: Councilman Jerry Stewart, Chairman, Finance Committee

FROM: David L Thomas, CPPO, Purchasing Director

SUBJ: New Contract as a Result of Solicitation
Recommendation for Contract Award for IFB 022117, HVAC Replacements for Various Beaufort County Locations

DATE: 05/17/2017

BACKGROUND:

Beaufort County issued an Invitation for Bid (IFB) to solicit proposals from qualified firms to provide HVAC services and equipment for various Beaufort County locations (see the attached list). A mandatory pre-bid meeting was held on January 26, 2017, at 11:00 am in the Finance Conference Room and seven (7) HVAC firms attended the meeting. Two bids were received and opened on March 16, 2017. The County received bids from the two firms listed below.

County staff evaluated the bids, along with our consultant from RMF, and determined that the Southern Atlantic Mechanical Company was the lowest responsive and responsible bidder. After negotiations with Southern Atlantic Mechanical Company, the price was discounted by \$27,701 for a final project price of \$2,345,000.

The ten (10) site locations are: Beaufort Library, Bluffton Library, Hilton Head Library, Emergency Medical Center (Beaufort), Hilton Head Island Airport, Human Services Center (Beaufort), Law Enforcement Center (Beaufort), PALS Community Center-Port Royal, PALS Community Center Lind Brown, and Beaufort County Government Center South.

VENDOR INFORMATION:

Beaufort Construction, Beaufort, SC

COST:

\$2,275,430**

Southern Atlantic Mechanical Company, Charleston, SC

\$2,372,701

FUNDING:

**Beaufort Construction's bid was considered non-responsive due to their firm not possessing the proper mechanical license, which is required by SC Labor, License and Regulation (LLR).

2014A General Obligation Bonds, 40090011-54431 with available funding of \$2,345,000.

Funding approved: By: Date:

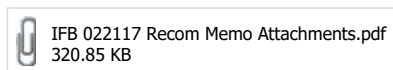
FOR ACTION:

Finance Committee on May 22, 2017.

RECOMMENDATION:

The Purchasing Department recommends that the Finance Committee approve and recommend to County Council the contract award to the Southern Atlantic Mechanical Company in the amount of \$2,345,000.

Attachment:



cc: Gary Kubic, County Administrator

Approved: Date:

Check to override approval: ☒ Overridden by:

Override Date:

Joshua Gruber, Deputy County Administrator/Special Counsel

Approved: Date:

Check to override approval: ☐ Overridden by:

Override Date:

Alicia Holland, Assistant County Administrator, Finance

Approved: Date:

Approved: Date:

Check to override approval: ☒ Overridden by:

Override Date: ready for admin: ☒

Approved: Date:

Check to override approval: ☒ Overridden by:

Override Date: ready for admin: ☒

After Initial Submission, Use the Save and Close Buttons

IFB 022117, HVAC Replacements for Various Beaufort County Locations

1. Beaufort Library, 311 Scott Street, Beaufort, SC 29902
Replace (8) Air Handling Units, (8) Air Cooled Condenser Units, and (2) Roof Top Air Handling Units, and associated piping and controls per plans
2. Bluffton Library, 120 Palmetto Way, Bluffton, SC 29910
Replace (7) Roof Top Air Handling Units and associated piping and controls per plans
3. Hilton Head Library, 11 Beach City Road, Hilton Head Island, SC 29926
Replace (6) Roof Top Air Handling Units and associated piping and controls per plans
4. Emergency Medical Center, 2727 Depot Road, Beaufort, SC 29902
Replace (4) Fan Coil Units, (4) Air Cooled Condenser Units, and associated piping and controls per plans
5. Hilton Head Island Airport, 120 Beach City Road, Hilton Head Island, SC 29926
Replace (3) Roof Top Air Handling Units and associated piping and controls per plans
6. Human Services Center, 1905 Duke Street, Beaufort, SC 29902
Replace (1) Rooftop Air Handling Unit and associated piping and controls per plans
7. Law Enforcement Center, 2001 Duke Street, Beaufort, SC 29902
Replace (1) Rooftop Air Handling Unit, (1) Air Cooled Condenser Unit, (3) Fan Coil Units, and associated piping and controls per plans
8. PALS Community Center-Port Royal, 1408 Parris Avenue, Port Royal, SC 29935
Replace (2) Rooftop Air Handling Units and associated piping and controls per plans
9. PALS Community Center Lind Brown, 1710 Green Street, Beaufort, SC 29901
Replace (10) Rooftop Air Handling Units and associated piping and controls per plans
10. Beaufort County Government Center South, 539 William Hilton Head, SC 29928
Replace (10) Rooftop Air Handling Units and associated piping and controls per plans

Warranty Information: Items 1-9 – Five (5) years labor (by Southern Atlantic Mechanical Company)
Item 10 - Five (5) year labor, ten (10) years on parts (by Trane)

IFB 022117 HVAC Replacements for Various BC Locations

BID FORM

Project Number	Location	Name of Company	Base \$	Alternate 1 \$	Alternate 2 \$	
1	Beaufort Library 311 Scott St. Beaufort, SC 29902 RMF Project # 315384.A0 Replace (8) Air Handling Units, (8) Air Cooled Condenser Units, and (2) Roof Top Air Handling Units, and associated piping and controls per plans	Beaufort Construction	\$171,300	\$52,600	\$9,600	\$233,500
		Southern Atlantic Mechanical	\$132,462	\$54,273	\$9,507	\$196,242
2	Bluffton Library 120 Palmetto Way Bluffton, SC 29910 RMF Project # 315376.A0 Replace (7) Roof Top Air Handling Units and associated piping and controls per plans	Beaufort Construction	\$145,100	\$41,500	\$7,250	\$193,850
		Southern Atlantic Mechanical	\$149,230	\$42,770	\$7,054	\$199,054
3	Hilton Head Library 11 Beach City Road Hilton Head, SC 29926 RMF Project # 315375.A0 Replace (6) Roof Top Air Handling Units and associated piping and controls per plans	Beaufort Construction	\$150,900	\$49,500	\$6,150	\$206,550
		Southern Atlantic Mechanical	\$133,438	\$50,844	\$6,063	\$190,345
4	Emergency Medical Center 2727 Depot Road Beaufort, SC 29902 RMF Project # 315379.A0	Beaufort Construction	\$47,600	\$28,100	\$9,480	\$85,180
		Southern Atlantic Mechanical	\$40,688	\$28,945	\$1,364	\$70,997

Beaufort Construction	Southern Atlantic Mechanical
\$2,275,430	\$2,372,701

IFB 022117 HVAC Replacements for Various BC Locations
BID FORM

Project Number	Location	Name of Company	Base \$	Alternate 1 \$	Alternate 2 \$	
	Replace (4) Fan Coil Units, (4) Air Cooled Condenser Units, and associated piping and controls per plans					
5	Hilton Head Island Airport 120 Beach City Road Hilton Head Isl, SC 29926 RMF Project # 315383.A0 Replace (3) Roof Top air handling units and associated piping and controls per plans	Beaufort Construction	\$90,800	\$45,100	\$4,480	\$140,380
		Southern Atlantic Mechanical	\$85,307	\$46,518	\$4,303	\$136,128
6	Human Services Center 1905 Duke Street Beaufort, SC 29901 RMF Project # 315381.A0 Replace (1) Rooftop Air Handling Unit and associated piping and controls per plans	Beaufort Construction	\$178,500	\$186,800	\$9,900	\$375,200
		Southern Atlantic Mechanical	\$228,240	\$192,912	\$9,759	\$430,911
7	Law Enforcement Center 2001 Duke Street Beaufort, SC 29902 RMF Project # 315377.A0 Replace (1) Rooftop Air Handling Unit, (1) Air Cooled Condenser Unit, (3) Fan Coil Units, and associated piping and controls per plans	Beaufort Construction	\$190,000	\$170,100	\$8,200	\$368,300
		Southern Atlantic Mechanical	\$176,955	\$175,653	\$8,023	\$360,631
	PALS Community Center - Port	Beaufort Construction	\$38,500	\$21,000	\$1,620	\$61,120

Beaufort Construction	Southern Atlantic Mechanical
\$2,275,430	\$2,372,701

IFB 022117 HVAC Replacements for Various BC Locations

BID FORM

Project Number	Location	Name of Company	Base \$	Alternate 1 \$	Alternate 2 \$	
8	Royal 1408 Parris Ave. Port Royal, SC 29935 RMF Project # 315378.A0 Replace (2) Rooftop Air Handling Units and associated piping and controls per plans	Southern Atlantic Mechanical	\$47,975	\$21,554	\$1,563	\$71,092
9	PALS Community Center - Lind Brown 1710 Green Street Beaufort, SC 29901 RMF Project # 315380.A0 Replace (10) Rooftop Air Handling Units and associated piping and controls per plans	Beaufort Construction	\$143,200	\$62,000	\$5,550	\$210,750
		Southern Atlantic Mechanical	\$134,028	\$64,049	\$5,459	\$203,536
10	Beaufort County Government Center South 539 William Hilton Parkway Hilton Head, SC 29928 RMF Project # 315382.A0 Replace (10) Rooftop Air Handling Units and associated piping and controls per plans	Beaufort Construction	\$331,000	\$59,600	\$10,000	\$400,600
		Southern Atlantic Mechanical	\$452,400	\$61,365	included in base	\$513,765

Beaufort Construction	Southern Atlantic Mechanical
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\$2,275,430

\$2,372,701

FY2017-2018 BUDGET

April 24, 2017



FY2017-2018 Budget

Identification of Budget Priorities

I. Retreat Priorities

- A. South Carolina Retirement System Increases - \$1,200,000
- B. Reduction in Local Government Fund - \$600,000
- C. Full Implementation of Salary and Compensation Survey - \$600,000
- D. First Year Step/Merit Increases - \$1,900,000
- E. Recurring Capital for IT Infrastructure - \$1,000,000

Post Budget Release Changes:

Increase in Health Insurance
Stop-Loss Premiums - 6% (\$300,000)



FY2017-2018 Budget

FY2016-2017/FY2017-2018 Revenue Comparison

Non-Ad Valorem Revenue

FY2015-2016

\$26,852,051

FY2016-2017

\$26,952,051

**Adjustments include:
Charges for Services**

\$100,000



FY2017-2018 Budget

FY2016-2017/FY2017-2018 Revenue Comparison

Ad Valorem Tax Collections

FY2016-2017

\$89,416,574

FY2017-2018

\$95,935,749

Adjustments Include:

Growth (3.0%) - \$2,682,468

Proposed Milage increase – +2.12



FY2017-2018 Budget

FY2016-2017/FY2017-2018 Expenditures Comparison

County Administrations Operations

FY2016-2017

\$71,280,306

FY2017-2018

\$72,367,306

Adjustments include:

Records Management	-\$15,000
Detention Center	\$50,000
Library	\$31,000
Information Technology	\$225,000
GIS	\$10,000
Animal Services	\$70,000
Planning & Zoning	\$70,000*
Purchasing	-\$12,000
Grant Writer	\$75,000

Public Works	\$430,000
Assessor	\$35,000
Employee Services	-\$183,000
Legal	-\$4,000
Public Defender	\$120,000
Traffic	-\$60,000
Building Codes	\$50,000
Passive Parks	\$140,000
Economic Development	\$40,000



FY2016-2017 Budget

County Administrations Operations Breakout

Public Works

\$430,000

- Solid Waste

- Increase in disposal costs due to increase in volume of solid waste being disposed

- No revenue being generated from recycling

Information Technology

\$225,000

- Staffing Needs

- Project Manager

- Network Security Analyst

- Microsoft License Fees



FY2016-2017 Budget

County Administrations Operations Breakout

Passive Parks

\$140,000

- Hire Director
 - Benefits
 - Computer/Cell Phone, etc.
 - Vehicle

Public Defender

\$120,000

- Salary adjustments to retain personnel
- Hiring of 1 Additional FTE



FY2016-2017 Budget

County Administrations Operations Breakout

Administration

- Records Management - (\$15,000)
 - Reduction in services contracts due to digitizing of records
- Detention Center - \$50,000
 - Increase in inmate medical services costs
- Library - \$31,000
 - Conversion of 1PTE to 1FTE
- GIS - \$10,000
 - Increase in Pictometry Licensing Costs
- Animal Services - \$70,000
 - Increase in spay and neuter costs
 - Increase in medical/veterinary costs



FY2016-2017 Budget

County Administrations Operations Breakout

Administration Continued

- Planning and Zoning \$70,000
 - Additional FTE for Affordable Housing
- Purchasing (\$12,000)
 - Reduction in costs for online vendor registration and bidding system
- Finance \$75,000
 - Additional FTE for Grants Writer
- Assessor \$35,000
 - Overtime Associated with 5 year Reassessment
- Legal (\$4,000)
 - Reduction in operational expenses



FY2016-2017 Budget

County Administrations Operations Breakout

Administration Continued

- Traffic Management (\$60,000)
 - Replacement of specialty equipment complete
- Building Codes \$50,000
 - New FTE for Assistant Flood Plain Manager



ANY QUESTIONS?



FY 2017-2018 BEAUFORT COUNTY BUDGET

To provide for the levy of tax for corporate Beaufort County for the fiscal year beginning July 1, 2017 and ending June 30, 2018, to make appropriations for said purposes, and to provide for budgetary control of the County's fiscal affairs.

BE IT ORDAINED BY COUNTY COUNCIL OF BEAUFORT COUNTY:

SECTION 1. TAX LEVY

The County Council of Beaufort County hereby appropriates the funds as detailed in Sections 3, 4, 5, 6, 7 and 8 of this Ordinance. Further, that the County Council of Beaufort County hereby establishes the millage rates as detailed in Sections 2 and 3 of this Ordinance. However, the County Council of Beaufort County reserves the right to modify these millage rates as may be deemed necessary and appropriate.

SECTION 2. MILLAGE

The County Auditor is hereby authorized and directed to levy in Fiscal Year 2017-2018 a tax of 65.79 mills on the dollar of assessed value of property within the County, in accordance with the laws of South Carolina. These taxes shall be collected by the County Treasurer, as provided by law, and distributed in accordance with the provisions of this Ordinance and subsequent appropriations hereafter passed by the County Council of Beaufort County.

County Operations	53.01
Purchase of Real Property Program	4.80
County Debt Service	5.58
Higher Education	2.40

SECTION 3. SPECIAL DISTRICT TAX LEVY

The County Auditor is hereby authorized and directed to levy, and the County Treasurer is hereby authorized and directed to collect and distribute the mills so levied, as provided by law, for the operations of the following special tax districts:

	<u>Revenues</u>	<u>Expenditures</u>	<u>Millage Rate</u>
Bluffton Fire District Operations	\$13,663,186	\$14,032,311	24.70
Bluffton Fire District Debt Service	\$ 572,000	\$ 569,000	1.04
Burton Fire District Operations	\$ 5,112,442	\$ 5,554,308	64.53
Burton Fire District Debt Service	\$ 385,268	\$ 385,268	5.26
Daufuskie Island Fire District Operations	\$ 1,180,282	\$ 1,180,282	60.27
Daufuskie Island Debt Service	\$ - 0 -	\$ - 0 -	0.00
Lady's Island/St. Helena Is. Fire District Operation	\$ 5,746,643	\$ 5,746,688	39.26
Lady's Island/St. Helena Is. Fire District Debt Service	\$ 309,237	\$ 309,237	2.11
Sheldon Fire District Operations	\$ 1,350,160	\$ 1,350,160	38.32
Sheldon Fire District Debt Service	\$ 139,259	\$ 139,259	3.21

Note: Any difference between revenue and expenditures will constitute a use of fund balance.

SECTION 4. COUNTY OPERATIONS APPROPRIATION

An amount of \$123,387,800 is appropriated to the Beaufort County General Fund to fund County operations and subsidized agencies as follows:

I. Elected Officials and State Appropriations:

A. Sheriff	\$22,304,949
Emergency Management	\$ 7,693,069
B. Magistrate	\$ 1,894,965
C. Solicitor	\$ 1,245,000
D. Clerk of Court	\$ 1,110,126
E. Treasurer	\$ 1,094,659
F. Auditor	\$ 855,551
G. Public Defender	\$ 819,293
H. Probate Court	\$ 761,622
I. County Council	\$ 623,418
J. Coroner	\$ 530,310
K. Master-in-Equity	\$ 314,129
L. Social Services	\$ 147,349
M. Legislative Delegation	\$ <u>65,175</u>
Total	\$39,459,615

Management of these individual accounts shall be the responsibility of the duly elected official for each office. At no time shall the elected official exceed the budget appropriation identified above without first receiving an approved supplemental appropriation by County Council.

II. County Administration Operations:

A. Public Works	\$16,746,565
B. Administration	\$ 9,327,350
C. Emergency Medical Services	\$ 6,800,786
D. Detention Center	\$ 5,884,728
E. Community Services	\$ 3,752,480
F. Library	\$ 3,752,948
G. Parks and Leisure Services	\$ 3,428,584
H. Assessor	\$ 2,176,021
I. Mosquito Control	\$ 1,701,066
J. Building Codes and Enforcement	\$ 1,137,874
K. Public Health	\$ 1,081,000
L. Animal Services	\$ 937,793
M. Employee Services	\$ 807,724
N. Voter Registration	\$ 718,261
O. Planning	\$ 675,219
P. General Government subsidies	\$ 585,579
Q. Traffic Engineering	\$ 570,789
R. Register of Deeds	\$ 506,613
S. Zoning	\$ 181,401
T. Employer Provided Benefits	\$ <u>18,811,964</u>
Total	\$79,584,745

The detailed Operations budget containing line-item accounts by department and/or agency is hereby adopted as part of this Ordinance.

SECTION 5. HIGHER EDUCATION ALLOCATION

An amount of \$4,343,440 is appropriated for higher education within Beaufort County to subsidize the following agencies:

A. The Technical College of the Lowcountry	\$2,171,720
B. University of South Carolina – Beaufort	\$2,171,720

SECTION 6. COUNTY OPERATIONS REVENUES

The appropriation for County Operations will be funded from the following revenue sources:

- A. \$ 96,435,749 to be derived from tax collections;
- B. \$ 11,702,715 to be derived from charges for services;
- C. \$ 9,197,645 to be derived from intergovernmental revenue sources;
- D. \$ 3,429,000 to be derived from fees for licenses and permits;
- E. \$ 1,568,750 to be derived from inter-fund transfers;
- F. \$ 750,000 to be derived from fines and forfeitures' collections;
- G. \$ 251,136 to be derived from miscellaneous revenue sources;
- H. \$ 52,805 to be derived from interest on investments;

Additional operations of various County departments are funded by Special Revenue sources. The detail of line-item accounts for these funds is hereby adopted as part of this Ordinance.

SECTION 7. PURCHASE OF DEVELOPMENT RIGHTS AND REAL PROPERTY PROGRAM

The revenue generated by a 4.80 mill levy is appropriated for the County's Purchase of Development Rights and Real Property Program.

SECTION 8. COUNTY DEBT SERVICE APPROPRIATION

The revenue generated by a 5.58 mill levy is appropriated to defray the principal and interest payments on all County bonds and on the lease-purchase agreement authorized to cover other Capital expenditures.

SECTION 9. BUDGETARY ACCOUNT BREAKOUT

The foregoing County Operations appropriations have been detailed by the County Council into line-item accounts for each department. The detailed appropriation by account and budget narrative contained under separate cover is hereby adopted as part of this Ordinance. The Fire Districts, as described in Section 3 of this Ordinance, line-item budgets are under separate cover, but are also part and parcel of this Ordinance.

SECTION 10. OUTSTANDING BALANCE APPROPRIATION

The balance remaining in each fund at the close of the prior fiscal year, where a reserve is not required by State or Federal law, is hereby transferred to the Unreserved Fund Balance of that fund.

SECTION 11. AUTHORIZATION TO TRANSFER FUNDS

In the following Section where reference is made to "County Administrator", it is explicit that this refers to those funds under the particular auspices of the County Administrator requiring his approval as outlined in Section 4 subpart II.

Transfers of monies/budgets among operating accounts, capital accounts, funds, and programs must be authorized by the County Administrator or his designee, upon the written request of the Department Head. Any transfer in excess of \$50,000 for individual or cumulative expenditures during any current fiscal year is to be authorized by the County Council, or its designee.

Transfer of monies/budgets within operating accounts, capital accounts, funds, and programs must be authorized by the County Administrator or his designee, upon written request of the Department Head. The County Administrator, or his designee, may also transfer funds from any departmental account to their respective Contingency Accounts. All transfers among and within accounts in excess of \$50,000 for individual or cumulative expenditures during any current fiscal year are to be reported to County Council through the Finance Committee on a quarterly basis.

SECTION 12. ALLOCATION OF FUNDS

The County Administrator is responsible for controlling the rate of expenditure of budgeted funds in order to assure that expenditures do not exceed funds on hand. To carry out this responsibility, the County Administrator is authorized to allocate budgeted funds.

SECTION 13. MISCELLANEOUS RECEIPTS ABOVE-ANTICIPATED REVENUES

Revenues other than, and/or in excess of, those addressed in Sections 4, 5 and 6 of this Ordinance, received by Beaufort County, and all other County agencies fiscally responsible to Beaufort County, which are in excess of anticipated revenue as approved in the current budget, may be expended as directed by the revenue source, or for the express purposes for which the funds were generated without further approval of County Council. All such expenditures, in excess of \$10,000, shall be reported, in written form, to the County Council of Beaufort County on a quarterly basis. Such funds include sales of products, services, rents, contributions, donations, special events, insurance and similar recoveries.

SECTION 14. TRANSFERS VALIDATED

All duly authorized transfers of funds heretofore made from one account to another, or from one fund to another during Fiscal Year 2017, are hereby approved.

SECTION 15. EFFECTIVE DATE

This Ordinance shall be effective July 1, 2017. Approved and adopted on third and final reading this ____ day of ____, 2017.

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: _____
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

Thomas J. Keaveny, II, County Attorney

ATTEST:

Ashley M. Bennett, Clerk to Council

First Reading:

Second Reading:

Public Hearings:

Third and Final Reading:

Beaufort County General Obligation Bonds/Bond Anticipation Note

Currently In Progress - transactions below to be completed in June and July 2017

\$51 million

General Obligation Bond (3 purposes)

- \$26 million Critical Projects - Road Improvement, Public Safety
 Sheriff's Office Communications and Emergency Mgmt Equipment
 Windmill Harbour/Jenkins Island Roadway Improvements
 Emergency Medical Services Facility (Pritchardville/Bluffton)
 Pinckney Reserve/Haig Boat Landing
 Detention Center Security Upgrades
- \$20 million Rural & Critical Lands Program (voter referendum)
- \$5 million Stormwater Management Utility Fund (Council approved ordinance 2015/24)

\$35 million

BAN (Bond Anticipation Note)

To provide for temporary disaster recovery funding. It is recommended the initial BAN will be for a term of 12 months. In May/June 2018, the County will have a clearer picture of the bottom line for Hurricane Matthew expenditures not reimbursed by any federal or state agency. The BAN is intended to be \$30 million - the ordinance is in place for \$35 million to allow for issuance costs. See the following page.

\$8 million

General Obligation Bond - REFUNDING 2007B General Obligation Bonds

Provides an interest expense differential for the remaining term of the bonds

\$ 1,788,091,340	Current Assessed/Taxable Value
\$ 143,047,307	8% Debt limit per SC Code of Laws
<u>\$ (74,591,036)</u>	Current 8% Debt Outstanding
\$ 68,456,272	Current Available 8% Debt Capacity
<u>\$ (56,000,000)</u>	Potential 8% impact above
\$ 12,456,272	Temporary Capacity after above bond issues

Note: \$7 million of 8% General Obligation Bond principal will be paid during Fiscal Year 2018. Fiscal Year 2018 Total Assessed/Taxable Value is projected to be \$1,806,416,311 (\$18.3 million more than current or \$1.5 million additional 8% debt capacity).

Beaufort County, South Carolina
Hurricane Matthew Estimated Cash Outflow
Potential Restoration of Fund Balance

	<u>Beaufort County</u>	<u>Town of HHI</u>	<u>GRAND TOTAL</u>
Estimated Gross Cash Outflow	\$ 45,000,000	\$ 70,540,900	\$ 115,540,900
Less Town of HHI Other Sources ¹	\$ -	\$ (11,594,225)	\$ (11,594,225)
Estimated Cash Outflow	\$ 45,000,000	\$ 58,946,675	\$ 103,946,675
Estimated FEMA Reimbursement	\$ (30,600,000)	\$ (43,946,675)	\$ (74,546,675)
Estimated Net Cash Outflow	<u>\$ 14,400,000</u>	<u>\$ 15,000,000</u>	<u>\$ 29,400,000</u>

Current estimated Value of 1 Mil (FY 2018)

\$ 1,809,767

			<i>Total Cumulative</i>	
			<i>Debt Service</i>	<i>Interest Cost</i>
BAN (Bond Anticipation Note) Scenario				
5-7 year financing, 3.5% interest		<u>\$ 30,000,000</u>		
Annual debt service, 7 year term		\$ 4,906,300		
<i>Special Mil Rate required for the term of the debt</i>	<i>2.71</i>		\$ 34,344,100	\$ 4,344,100
Annual debt service, 6 year term		\$ 5,630,000		
<i>Special Mil Rate required for the term of the debt</i>	<i>3.11</i>		\$ 33,780,000	\$ 3,780,000
Annual debt service, 5 year term		\$ 6,644,400		
<i>Special Mil Rate required for the term of the debt</i>	<i>3.67</i>		\$ 33,222,000	\$ 3,222,000

Notes:

¹Town of HHI has/will incur costs related to Beach Renourishment and other projects that are funded with other sources besides general fund ad valorem tax revenue.

All of the above figures are estimated based on known factors and projections as of May 2017.

The debt service structure and interest rate will vary slightly with the different financing terms (5 years vs 7 years).

The proceeds from the borrowing immediately re-establish the government's general/operating fund balance.

It is important to separately identify the special mil rate on the tax bills. This allows consistent comparison and trend analysis over time. It also provides the specific, dedicated revenue source for the debt service requirements.

Beaufort County has disbursed a total of \$31 million as of May 17, 2017. The remaining encumbered balances are approximately \$10 million. The known amounts for repair/replacement of county infrastructure are included in the figures above. County staff is depending on estimates being provided by outside sources (insurance adjuster, engineer, contractor, etc.). The actual cost will not be known until all work is complete.

PROPRIETARY FUNDS

The Proprietary Funds are different in purpose from the government funds and designed to be like business financial reporting. Since they are like business accounting, records are kept on activities regardless of the duration of the activity. The idea is to determine if the fund is breaking even considering all activities by using accrual accounting.

STORMWATER MANAGEMENT UTILITY FUND

The Stormwater Utility was established by County Ordinance 16 years ago and its activities are guided by a Comprehensive Master Plan completed in 2006, the minimum control measures outlined in the County's 2015 permit under the National Pollutant Discharge Elimination System (NPDES) program and advised by a Stormwater Management Utility Board. Requirements concerning Stormwater Systems are found in the County's Community Development Code (CDC) and the design criteria found in our Best Management Practices Manual.

The Utility partners with the City of Beaufort, and the Towns of Bluffton, Port Royal, and Hilton Head Island through local intergovernmental agreements. The fees that are collected within a municipality's jurisdiction are then distributed back to the municipality. Each political jurisdiction has an individual stormwater utility, which is a separate fund and a dedicated revenue source for funding activities and programs related to stormwater management. The jurisdictions coordinate on the utility administration element of their programs and share some services to achieve greater efficiencies, but the programs are separate and are managed within each jurisdiction's local government.

The County has been designated as a municipal separate storm sewer system (MS4) and in 2015 the County began to be permitted under the federal Environmental Protection Agency's (EPA) National Pollutant Discharge Elimination System (NPDES) program. Compliance with this permit will be expensive in the coming years and the County will have mounting costs to maintain an aging infrastructure. Beginning in 2015, the County has increased its rates and shifted to an updated stormwater utility fee rate structure to achieve the fairest distribution of utility costs among ratepayers, the best use of available data, and a level of revenue sufficient to achieve program needs and requirements.

The County maintains some larger drainage infrastructure within each of the four municipalities in addition to the unincorporated area. Previously the maintenance of the infrastructure within the four municipalities was limited in the incorporated areas because funding levels, supported by the unincorporated ratepayers only, were insufficient. In 2015, the County began collecting a County-wide Infrastructure fee from ratepayers within the incorporated areas to distribute the County's costs for county-wide infrastructure maintenance across all the unincorporated and incorporated areas of the County based on linear feet of pipes and open ditches in each jurisdiction.

STORMWATER MANAGEMENT UTILITY TERMINOLOGY

The following abbreviations are referenced throughout the Stormwater Management Utility Enterprise Fund. These are standard abbreviations used in the industry.

1. MS4 – Municipal Separate Storm Sewer System
2. EPA – Environmental Protection Agency
3. NPDES – National Pollutant Discharge Elimination System
4. SFR – Single Family Residential
5. IA – Impervious Area Unit of billing
6. GA – Gross Area (or Acreage) Unit of billing
7. SWU – Stormwater Utility
8. CWI – Countywide Infrastructure
9. BMP – Best Management Practices

STORMWATER MANAGEMENT UTILITY

			<i>FY 2018</i>
	FY 2016	FY 2017	<i>Proposed</i>
	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
<u>Operating Revenues</u>			
Stormwater Utility Fees	\$ 4,924,194	\$ 5,058,882	\$ 5,125,714
Stormwater Infrastructure Fees	467,476	496,148	593,237
Stormwater Utility Project Billings	1,492	241,030	94,531
Miscellaneous/Other Revenue	<u>1,995</u>	<u>-</u>	<u>-</u>
Total Operating Revenues	5,395,157	5,796,060	5,813,482
<u>Non-Operating Revenues</u>			
Bond Proceeds	-	-	5,000,000
Interest Income	<u>8,576</u>	<u>2,771</u>	<u>2,500</u>
Total Revenues	<u>\$ 5,403,733</u>	<u>\$ 5,798,831</u>	<u>\$ 10,815,982</u>
<u>Operating Expenses</u>			
Salaries and Benefits	2,251,707	2,563,225	2,791,762
Purchased/Contractual Services	976,444	2,119,831	891,632
Supplies	240,278	346,749	359,299
Depreciation	<u>177,626</u>	<u>242,736</u>	<u>311,860</u>
Total Operating Expenses	3,646,055	5,272,541	4,354,553
<u>Non-Operating Expenses</u>			
Capital Projects	-	-	2,415,950
Capital Equipment	<u>-</u>	<u>526,290</u>	<u>963,650</u>
Total Expenses	<u>\$ 3,646,055</u>	<u>\$ 5,798,831</u>	<u>\$ 7,734,153</u>
Change in Net Position	1,757,678	-	3,081,829
Net Position, Beginning July 1,	<u>1,360,928</u>	<u>3,118,606</u>	<u>3,118,606</u>
Net Position, Ending June 30,	<u>\$ 3,118,606</u>	<u>\$ 3,118,606</u>	<u>\$ 6,200,435</u>
Authorized Positions	45	50	54

STORMWATER MANAGEMENT UTILITY PERFORMANCE MEASURES/OPERATING INDICATORS

Billable accounts database, collection rates

Stormwater Utility revenue comes from user fees billed annually in conjunction with the property tax bill. A user fee, different from a tax, is based on measurable units including impervious area (hard surfaces) and acreage. Since it is a user fee, all properties pay fees, including churches, schools, and government agencies. The only exceptions are rights-of-way for roads, boat slips, railroad, and submerged properties. This fair and equitable system directly related fee for service.

GIS mapping

The cost of stormwater management is largely focused on operations and maintenance of the current system. In order to determine the cost of our service we must have an inventory of the system. Staff continually surveys our pipes, ditches, detention ponds, and other features to populate a GIS map and database.

Beaufort County Connect Data

BC Connect is a smart phone and website application used by the public and staff to document and track response to complaint, issues, and needs. Once investigated by staff, if action is needed, a project is created and tracked in PubWorks.

MS4 permit

The Clean Water Act Phase II implementation of the Municipal Separate Stormsewer System (MS4) permit is the driving document for the regulatory programs within the Utility. The permit is published on the County website and includes numerous tasks and programs that the County must perform annually to stay within compliance with the permit.

MUNIS Data

The MUNIS software is used to issue and track stormwater permits required for all construction in the County. The regulatory staff conducts plan review, issues permits, and performs inspections to maintain MS4 compliance.

PubWorks Data

PubWorks is a project management software that is used to estimate project costs and track progress. Each O&M project is defined within PubWorks to determine an estimate of manpower, equipment, and materials. During construction, the estimate is replaced with the actual hours, quantities, and cost. That data is then used to estimate production rates that once applied to the GIS mapping inventory, gives the department a projected cost of service annually.

CIP schedules and budgets

Once a decade, the County updates the Stormwater Master Plan. The plan documents the program status and studies the health of the stormwater system and the receiving water bodies. The Plan then recommends capital projects to make improvements to water quality as needed. Those projects are placed within 5 year business plans and funding from the Utility is set aside for the projects. These projects have internal performance measures including cost and schedule.

Monitoring

The goal of the Stormwater Utility is to maintain and improve the health of our waters. Monitoring is the means to document our progress towards our goals. The County has developed a monitoring program in conjunction with USCB and routinely samples and studies the watersheds of the County. The results of monitoring are incorporated into the Master Plan, reported annually to DHEC, and documented within the GIS mapping.

The Stormwater Utility Board is made up of appointed representatives selected by County Council and the four municipalities partnered with the County. The Board meets monthly in which all these Performance Measures and Operating Indicators are reported to the public.

STORMWATER MANAGEMENT UTILITY CAPITAL PROJECTS

The following chart is a list of current capital projects in the 5 year plan. Unless noted otherwise, all projects are funded solely by the Stormwater Utility.

	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	TOTAL
SC170/Okatie West Land \$300K/Design \$120K	1,210,000	-	-	-	-	-	-	\$ 1,210,000
Buckingham Plantation	276,450	276,450	-	-	-	-	-	\$ 552,900
Brewer Memorial Park Demonstration Wet Pond Porject Feasibility \$9.5K/Design \$20K/Construction \$50K	29,500	50,000	-	-	-	-	-	\$ 79,500
Factory Creek M2 Phase I (\$200K Design/\$340K ROW/\$1.2M Construction)	100,000	170,000	-	600,000	-	-	-	\$ 870,000
Factory Creek M2 Phase II (\$200K Design/\$340K ROW/\$1.2M Construction)	-	170,000	-	600,000	-	-	-	\$ 770,000
Salt Creek South M1 (\$245K Design/\$400K ROW/\$1.4M Construction)	245,000	400,000	1,400,000	-	-	-	-	\$ 2,045,000
Shanklin Road M2 (\$330K Design/ \$660K ROW/\$2.35K Construction)	330,000	660,000	-	2,350,000	-	-	-	\$ 3,340,000
Grober Hill M2 (\$225K Design/\$900K ROW/\$1.4M Construction)	225,000	-	900,000	-	1,400,000	-	-	\$ 2,525,000
Camp St. Mary M2 (\$342K Design/\$165K ROW/\$3.25M Construction)	-	-	-	342,000	165,000	3,250,000	-	\$ 3,757,000
Battery Creek West M1(\$375K Design/\$165K ROW/\$3.6M Construction)	-	-	-	-	375,000	165,000	3,600,000	\$ 4,140,000
Paige Point Overtopping Design \$30K/\$305K Construction	-	-	-	-	-	30,000	305,000	\$ 335,000
	<u>\$ 2,415,950</u>	<u>\$ 1,726,450</u>	<u>\$ 2,300,000</u>	<u>\$ 3,892,000</u>	<u>\$ 1,940,000</u>	<u>\$ 3,445,000</u>	<u>\$ 3,905,000</u>	<u>\$ 19,624,400</u>

AIRPORTS FUND – LADY’S ISLAND AND HILTON HEAD ISLAND AIRPORTS

The Beaufort County Department of Airports Fund is used to accumulate the revenues and expenses related to the operation of the county’s two airports. Operations are financed primarily with fees collected for services, leases, grants, and other airport related services. The revenues, expenses and retained earnings are reported in the Proprietary Fund for annual financial reporting purposes.

AIRPORT TERMINOLOGY

The following abbreviations are referenced throughout the Airport Enterprise Fund. These are standard abbreviations used in the industry.

- 10. FBO – Fixed Based Operations
- 11. PFC – Passenger Facility Charges
- 12. FAA – Federal Aviation Administration
- 13. SCAC – South Carolina Aeronautical Commission
- 14. ATCT – Air Traffic Control Tower
- 15. GA – General Aviation
- 16. ARFF – Aircraft Rescue and Firefighting
- 17. AIP – Airport Improvement Plan

BEAUFORT COUNTY DEPARTMENT OF AIRPORTS

The Department of Airports, operating as an Enterprise Fund, is responsible for planning, developing, operating and maintaining two (2) airports under the jurisdiction of Beaufort County: Beaufort County Airport on Lady's Island (ARW) and Hilton Head Island Airport (HXD). The Department is responsible for administering all aeronautical activities as required by the Federal, State, County and local laws, regulations, ordinances and statutes. It is responsible for the positive growth of all aeronautical activities and development of all airports under its jurisdiction in the county. It is responsible for normal and emergency operations, security and maintenance at all Beaufort County airports. It provides for fueling services for general aviation and commercial aircraft at HXD through its FBO, Signature Flight Support. It is responsible for the administration of all contracts and agreements entered into by Beaufort County for use and support of all airport facilities within the Beaufort County Airport System.

GOALS AND OBJECTIVES

The Department's objective is to operate an airport system that is efficient yet maximizes both the internal and external customer expectations. In the coming year the Department of Airports will launch several critical construction projects which will allow the airport system to continue operating efficiently and safely. Each scheduled project is strategically timed to meet projected activity forecasts within the approved budget while maintaining full compliance with all FAA requirements. Further, it is the goal of the Department to complete ongoing and initiate new projects in accordance with the approved master plan for each airport in an effort to continue the development of all airports.

The Department will also continue to take a lead role to further maintain and improve air service levels at Hilton Head Island Airport with the goal of "expanding the brand" of Hilton Head Island to new, non-stop markets through new carrier attraction efforts as well as fostering new, expanded opportunities with its existing airline partners. Recognizing the airports position as one of the key economic engines in the Lowcountry, the Department will:

- Work to maintain a reasonable, fair, market based and competitive fee structure for all services provided to its customers and the public, and
- Provide a sound financial foundation to support the County's airport system development needs, and
- Work toward an overall goal of making each airport within the airport system financially self-sufficient.

BEAUFORT COUNTY AIRPORT - LADY'S ISLAND

	FY 2016	FY 2017	FY 2018
	Actual	Budget	Proposed
			Budget
<u>Operating Revenues</u>			
Fuel and Oil Sales	\$ 380,110	\$ 395,000	\$ 395,000
Operating Agreements/Concessions	5,745	8,350	8,350
Landing Fees	10,885	11,000	11,000
Rental Income	133,011	131,958	131,958
Total Operating Revenues	529,751	546,308	546,308
<u>Non-Operating Revenues</u>			
Federal and State Grants	260,646	160,000	160,000
Interest Income	125	-	-
Total Revenues	\$ 790,522	\$ 706,308	\$ 706,308
<u>Operating Expenses</u>			
Costs of Sales and Services	228,618	245,000	245,000
Salaries and Benefits	137,035	148,229	148,229
Purchased/Contractual Services	106,314	129,967	129,967
Supplies	7,588	13,112	13,112
Depreciation	61,190	60,000	60,000
Total Operating Expenses	540,745	596,308	596,308
<u>Non-Operating Expenses</u>			
Capital Projects (AIP)	357,813	110,000	110,000
Capital Equipment	-	-	-
Total Expenses	\$ 898,558	\$ 706,308	\$ 706,308
Change in Net Position	(108,036)	-	-
Net Position, Beginning July 1,	3,378,839	3,270,803	3,270,803
Net Position, Ending June 30,	\$ 3,270,803	\$ 3,270,803	\$ 3,270,803
<u>Authorized Positions</u>			
Full Time	1	1	1
Part Time	5	5	5

HILTON HEAD ISLAND AIRPORT

	FY 2016	FY 2017	FY 2018
	Actual	Budget	Proposed
			Budget
<u>Operating Revenues</u>			
Fixed Based Operator Revenue	\$ 296,178	\$ 369,592	\$ 369,592
Operating Agreements/Concessions	412,180	480,300	480,300
Firefighting/Security Fees	281,731	282,100	282,100
Passenger Facility Charges	134,238	150,000	150,000
Parking/Taxi Fees	28,005	55,000	55,000
Landing Fees	61,589	105,000	105,000
Rental Income	382,920	376,242	376,242
Miscellaneous/Other	41,640	42,300	42,300
Total Operating Revenues	1,638,481	1,860,534	1,860,534
<u>Non-Operating Revenues</u>			
Federal and State Grants	9,587,027	6,500,000	6,500,000
Interest Income	6,009	-	-
Total Revenues	\$ 11,231,517	\$ 8,360,534	\$ 8,360,534
<u>Operating Expenses</u>			
Salaries and Benefits	1,089,771	883,132	909,626
Purchased/Contractual Services	369,763	483,023	487,853
Supplies	30,585	76,860	76,860
Depreciation	564,792	575,000	575,000
Total Operating Expenses	2,054,911	2,018,015	2,049,339
<u>Non-Operating Expenses</u>			
Capital Projects (AIP)	6,092,626	5,500,000	5,500,000
Capital Equipment	72,977	50,000	50,000
Interest Expense	91,798	87,845	83,787
Total Expenses	\$ 8,312,312	\$ 7,655,860	\$ 7,683,126
Change in Net Position	2,919,205	704,674	677,408
Net Position, Beginning July 1,	14,279,690	17,198,895	17,903,569
Net Position, Ending June 30,	\$ 17,198,895	\$ 17,903,569	\$ 18,580,977
<u>Authorized Positions</u>			
Full Time (see below)	16	13	13
Part Time	0	0	0
<u>Full Time Positions Include:</u>			
Airport Director	1	1	1
Airport Support Staff	3	3	3
Airport Firefighters	9	9	9
Law Enforcement Officers	3	0	0

AIRPORT IMPROVEMENT PROJECTS

FY 2017-2018 Project Narratives

HXD – Runway 21 Extension

The Airport Master Plan that was approved by a joint Resolution of Beaufort County Council and Town of Hilton Head Island Council in 2010 provided for the execution of several Federal Aviation Administration (FAA) safety projects. This project is one such project and involves the extension of Runway 21, Taxiway “A”, and Taxiway “F” by approximately 403 feet. The project also involves the restoration of the existing displaced threshold of 300 feet.

Estimated Cost:	\$6,142,577
FAA Cost:	\$5,528,319
SCAA Cost:	\$307,129
HXD Cost:	\$307,129

HXD – Taxiway “F” Infield Drainage Improvements

This project is being executed in conjunction with the Runway 21 Extension Project. This is another FAA-mandated safety project and will remove a deep drainage ditch that parallels the runway and runs the length of the airfield. Its existing condition poses a hazard due to its depth and steep side slopes as well as the fact that it is habitat for wildlife hazards. The project will replace the deep ditch with a shallow swale while the stormwater drainage detention and treatment will be handled via an underground drainage system consisting of arched chambers.

Estimated Cost:	\$5,323,550
FAA Cost:	\$4,791,194
SCAA Cost:	\$266,178
HXD Cost:	\$266,178

HXD – Runway 21 Engineered Materials Arresting System (EMAS)

Compliance with FAA extended runway safety area requirements will be accomplished by installing an EMAS bed at the north extent of the runway extension project. EMAS is made up of jet blast resistant, lightweight, crushable cellular cement blocks that are designed to safely stop airplanes that experience an emergency that results in their entering the extended runway safety area. EMAS safely and effectively stops airplanes which greatly enhances life safety and reduces damage to the airplane.

Estimated Cost:	\$4,000,000
FAA Cost:	\$3,600,000
SCAA Cost:	\$200,000
HXD Cost:	\$200,000

AIRPORT IMPROVEMENT PROJECTS

FY 2017-2018 Project Narratives (continued)

HXD – Runway 03 Extension

The Runway 03 Extension Project represents the south runway portion of the FAA-mandated safety project that was part of the 2010 Airport Master Plan. The project will extend Runway 03, Taxiway “A”, and Taxiway “F” by approximately 297 feet. The project also involves the restoration of the existing displaced threshold of 300 feet and the realignment of Taxiway “F” to eliminate the “dogleg” that currently exists.

Estimated Cost:	\$8,841,596
FAA Cost:	\$7,957,436
SCAA Cost:	\$442,080
HXD Cost:	\$442,080

HXD – Runway 03 Engineered Materials Arresting System (EMAS)

Compliance with FAA extended runway safety area requirements will be accomplished by installing an EMAS bed at the south extent of the runway extension project. EMAS is made up of jet blast resistant, lightweight, crushable cellular cement blocks that are designed to safely stop airplanes that experience an emergency that results in their entering the extended runway safety area. EMAS safely and effectively stops airplanes which greatly enhances life safety and reduces damage to the airplane.

Estimated Cost:	\$4,000,000
FAA Cost:	\$3,600,000
SCAA Cost:	\$200,000
HXD Cost:	\$200,000

HXD – Property Acquisition

There are multiple properties adjacent to the airport of which HXD will need to acquire portions. This need became apparent during the detailed survey and engineering design phase of the Runway 03 Extension Project. Three properties are impacted due to the “footprint” of the grading solution for the project. One property is impacted due to a change in FAA standards which requires a new location for the Localizer DME guidance equipment. Based on the revised FAA standard, the requirement for separation of the guidance equipment from the Extended Runway Safety Area has increased, causing the proposed location of the equipment to fall off airport property.

ARW -

TBD

RESOLUTION _____

A RESOLUTION DESIGNATING PUBLIC OFFICIALS TO EXERCISE THE POWERS PRESCRIBED IN BEAUFORT COUNTY CODE OF ORDINANCES CHAPTER 74, ARTICLE IV UNFIT DWELLING PURSUANT TO THE AUTHORITY GRANTED IN SECTION 31-15-330 OF THE *CODE OF LAWS OF SOUTH CAROLINA, 1976, AS AMENDED*.

WHEREAS, S.C. Code Ann. § 31-15-330 provides that upon the adoption of an ordinance finding there exist in a County certain dwellings that are uninhabitable the County may adopt an ordinance relating to those dwellings and provides further that such ordinances may include a provision allowing that a public officer be designated or appointed to exercise the powers prescribed by the Ordinance; and

WHEREAS, on August 11, 2014 Beaufort County Council adopted Ordinance 2014/21 which sets forth procedures which are to be followed when such dwellings are suspected to exist in Beaufort County and further authorizes the County Administrator to designate representatives to perform the functions of public officials as set forth therein; and

WHEREAS, the County Administrator wishes to designate the Beaufort County Code Enforcement Director and Beaufort County Building Inspections Director as his representatives for all purposes contemplated by S.C. Code Ann. § 31-15-330 and Ordinance 2014/21.

NOW, THEREFORE, BE IT RESOLVED THAT effective upon the signing of this Resolution the Beaufort County Code Enforcement Director and the Beaufort County Building Inspections Director are hereby designated to perform the functions of the County Administrator for all purposes contemplated by S.C. Code Ann. § 31-15-330 and Ordinance 2014/21 and the same are further authorized to exercise all powers set forth therein.

Adopted this _____ day of _____, 2017.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

Thomas J. Keaveny, II, County Attorney

ATTEST:

Ashley M. Bennett, Clerk to Council