

COUNTY COUNCIL OF BEAUFORT COUNTY  
ADMINISTRATION BUILDING  
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BEAUFORT, SOUTH CAROLINA 29901-1228

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SPECIAL COUNSEL

THOMAS J. KEAVENY, II  
COUNTY ATTORNEY

SUZANNE M. RAINEY  
CLERK TO COUNCIL

AGENDA

FINANCE COMMITTEE

Monday, September 21, 2015

2:00 p.m.

Conference Room, Building 3

Beaufort Industrial Village

104 Industrial Village Road, Beaufort

Committee Members:

Jerry Stewart, Chairman  
Steve Fobes, Vice Chairman  
Cynthia Bensch  
Rick Caporale  
Brian Flewelling  
William McBride  
Stu Rodman

Staff Support:

Suzanne Gregory, Employee Services Director  
Alicia Holland, CPA, Chief Financial Officer  
Chanel Lewis, CPA, Controller

1. CALL TO ORDER – 2:00 P.M.
2. PRESENTATION / ARTS CENTER OF COASTAL CAROLINA
3. PRESENTATION / FRIENDS OF FORT FREMONT
4. CONSIDERATION OF CONTRACT AWARDS
  - A. Request for Qualifications for Arborist Services for Beaufort County ([backup](#))
  - B. Construction Management Services for Daufuskie Island Pier Rehabilitation ([backup](#))
5. AN ORDINANCE TO APPROPRIATE \$64,600.00 FROM THE LOCAL (3%) ACCOMMODATIONS TAX FUND FOR CONSTRUCTION MANAGEMENT SERVICES FOR THE DAUFUSKIE ISLAND PIER ([backup](#))
6. UPDATE / AVAILABLE 2016 ACCOMMODATIONS (2% STATE) TAX MONIES ([backup](#))
7. WHITEHALL PLANTATION PROPERTY REQUEST FOR CREATION OF MULTI-COUNTY INDUSTRIAL PARK (MCIP)
8. ADJOURNMENT

2015 Strategic Plan Committee Assignment

Business License: Direction on Funding Source for Economic Development





COUNTY COUNCIL OF BEAUFORT COUNTY  
**PURCHASING DEPARTMENT**

106 Industrial Village Road  
Post Office Drawer 1228  
Beaufort, South Carolina 29901-1228

TO: Councilman Jerry Stewart, Chairman, Finance Committee

FROM: Dave Thomas, CPPO, Purchasing Director

SUBJ: **RFQ# 070915 Request for Qualifications for Arborist Services for Beaufort County**

DATE: September 21, 2015

**BACKGROUND:** Beaufort County, in partnership with the Town of Hilton Head, issued a Request for Qualifications (RFQ) to firms capable of providing professional arborist services to represent both parties during the upcoming tree removal project at the Hilton Head Island Airport. The selected arborist will assist the County and Town in performing our oversight/monitoring of the contractor hired to trim, cut, and remove selected trees at the airport. The evaluation committee consisted of three (3) staff members: Jon Rembold, Director of Airports, Larry Yeager, Chief of Operations, Hilton Head Island Airport, and Amanda Flake, Beaufort County Planning Department. Beaufort County received four (4) responses and interviewed the top two firms.

**RFQ RESPONSES AND RANKING:**

1. Preservation Tree, LLC, Lady's Island, SC
2. Mullane Associates, Hilton Head Island, SC
3. Carolina Tree Care, Summerton, SC
4. Ossabaw Consulting, Savannah, GA

**FUNDING:** 90% FAA Grants (31 and 38), 5% South Carolina Aeronautics Commission, 2.5% by Beaufort County and 2.5% by the Town of Hilton Head Island

**FOR ACTION:** Finance Committee meeting occurring September 21, 2015.

**RECOMMENDATION:** The Finance Committee approve the contract award to Preservation Tree, LLC, for Arborist Services for a total cost not to exceed \$80,000.

CC: Gary Kubic, County Administrator *GKubic*  
Joshua Gruber, Deputy County Administrator/Special Counsel *JG*  
Alicia Holland, Asst. County Administrator, Finance *AH*  
Colin Kinton, Director Transportation Engineering *CK*  
Jon Rembold, Director of Airports *JR*

Att: Final Ranking Summary  
Town of Hilton Head Email Funding Confirmation

RFQ 070915 Request for Arborist Services for Beaufort County				
INITIAL SCORE SHEET SUMMARY				
Column1	Column2	Column23	Column22	Column3
Evaluators	<u>Name of Company</u>			
	<u>Carolina Tree Care</u>	<u>Mullane Assoc.</u>	<u>Ossabaw</u>	<u>Preservation Tree Service</u>
A. Flake	88	98	87	100
J. Rembold	55	93	60	98
L. Yeager	60	95	50	100
TOTALS:	203	286	197	298
1. Preservation Tree Service				298
2. Mullane Associates				286
3. Carolina Tree Care				203
4. Ossabaw				197

**Maietta, Linda**

---

**From:** Thomas, Dave  
**Sent:** Tuesday, September 15, 2015 2:48 PM  
**To:** Maietta, Linda; Holland, Alicia  
**Cc:** Rembold, Jon  
**Subject:** FW: HXD Arborist Contract  
**Attachments:** image001.jpg; image001.jpg

All,  
Below is proof that the Town of Hilton Head will partner again with us to pay for the Arborist Services.  
FYI

-----Original Message-----

**From:** Rembold, Jon  
**Sent:** Tuesday, September 15, 2015 2:45 PM  
**To:** Thomas, Dave  
**Subject:** FW: HXD Arborist Contract

Dave,

Here is confirmation that the Town of Hilton Head is our funding partner again on the arborist services contract.

Jon Rembold  
Airports Director

-----Original Message-----

**From:** Riley Steve [<mailto:SteveR@hiltonheadislandsc.gov>]  
**Sent:** Tuesday, September 15, 2015 12:21 PM  
**To:** Rembold, Jon  
**Subject:** Re: HXD Arborist Contract

Jon,

We have funds in the budget for this and its within my threshold. I was not planning to take this to Council for action. Just inform them that we are moving forward. Let's proceed.

Steve Riley  
Town Manager  
Town of Hilton Head Island  
Sent from my iPad

On Sep 15, 2015, at 12:12 PM, Rembold, Jon <[jrembold@bcgov.net](mailto:jrembold@bcgov.net)<<mailto:jrembold@bcgov.net>>> wrote:

Steve,

Do you think you might have some info on this after Council?  
I have the Town listed as a 2 % participant in the funding but before we go final on the paperwork, I wanted to circle back with you.

Jon Rembold  
Airports Director

**From:** Riley Steve [<mailto:SteveR@hiltonheadislandsc.gov>]  
**Sent:** Friday, September 11, 2015 11:57 AM



To: Rembold, Jon  
Subject: RE: HXD Arborist Contract

Jon,

Yes, we can and should contribute. As I thought about it more, it is important to the process and public that this is a joint undertaking. In the future it would be best if we have some input on the RFP and participate in the selection process as well. But I have no desire to revisit anything associated with this current award.

Steve Riley  
Town Manager  
Town of Hilton Head Island  
843.341.4700

From: Rembold, Jon [<mailto:jrembold@bcgov.net>] <[mailto:\[mailto:jrembold@bcgov.net\]](mailto:[mailto:jrembold@bcgov.net])>  
Sent: Friday, September 11, 2015 10:22 AM  
To: Riley Steve  
Subject: HXD Arborist Contract

Steve,

As I mentioned yesterday, we are looking at a contract with Mike Murphy of Preservation Tree Care (same arborist who was on the last project and was approved by the Town & County). The contract is for both projects - both RWY 21 and RWY 03. We're looking at an HRLY NTE contract of \$80,000. Will the Town be able to fund 2 % % again? This would equate to a max of \$2,000.

Let me know what you think. I'll also have you sign off on the contract with Gary when it's all said and done.

Thanks,

Jon Rembold  
Airports Director  
Hilton Head Island Airport (KHXD)  
Beaufort County Airport (KARW)  
843-255-2952 (o)  
843-441-5871 (m)

<image001.jpg>

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**COUNTY COUNCIL OF BEAUFORT COUNTY**  
**BEAUFORT COUNTY ENGINEERING DEPARTMENT**  
104 Industrial Village Road, Building #3, Beaufort, SC 29906  
Post Office Drawer 1228, Beaufort, SC 29901-1228  
Telephone: 843-255-2700 Facsimile: 843-255-9420

TO: Councilman Jerry Stewart, Chairman, Finance Committee

VIA: Gary Kubic, County Administrator *GKubic*  
Josh Gruber, Deputy County Administrator  
Alicia Holland, Assistant County Administrator for Finance *AH*  
Dave Thomas, Purchasing Director *DT*

FROM: Robert McFee PE, Division Director of Construction Engineering & Facilities *RLMcFee*

SUBJ: **Construction Management (CM) and Engineering Inspection (CEI) Services Daufuskie Island Pier Rehabilitation from Local Accommodations Tax**

DATE: September 15, 2015

**BACKGROUND.** Beaufort County issued a Request for Proposals (RFP #050715E) from qualified firms to provide EM/CM and inspection services for following 7 County capital improvement projects.

1. Spanish Moss Trail Phase 2
2. Broad River Fishing Pier Rehab
3. Daufuskie Island Pier Rehab
4. Perryclear Bridge Design-Build Replacement
5. County Dirt Road Paving Contract 49
6. Animal Shelter & Control Facility
7. Buckwalter Regional Park Community Center Phase 2 Expansion

On August 17, 2015, the Public Facilities Committee was presented the award recommendation for the CM/CEI services for the projects listed. F&ME Consultants was the recommended firm. The committee requested that the award recommendation for the Spanish Moss Trail Phase 2, Broad River Fishing Pier Rehab and the Daufuskie Island Pier Rehab be presented to the Finance Committee since the budget funding source for these 3 projects is the County's Local Accommodations Tax. Public Facilities Committee did recommend an award and County Council approved a contract to F&ME for engineering construction management and inspection services totaling \$225,582 for the other 4 projects at the August 24, 2015 Council meeting. Subsequently, the Engineering Department confirmed that the Spanish Moss Trail Phase 2 budget funded from Local A Tax was approved by County Council on third reading on April 13, 2015. The budget included construction management and inspection services for the trail. So no additional action is required for these services for the Phase 2 construction. Also, no action is needed for the Broad River Fishing Pier CM/CEI services. The report on the structure engineering evaluation is being reviewed by Engineering Department Staff.


The following is a listing of the fees for the Daufuskie County Pier funded by Local A Tax that F&ME would be providing CM/CEI services.

CIP	Project Budget for Construction	F&ME EM/CM Services Fee	Funding Source & Available Fund Balance	CIP Account Number
Daufuskie Island Pier Rehabilitation	\$ 412,500	\$64,600	Local Accommodations Tax – River Beach Access \$142,300	Acct 20010011-55120



F&ME Consultants has in-depth knowledge of construction and extensive experience with project construction management. F&ME has provided construction management services for the Bluffton Parkway Phase 5A Segment 2 roadway and flyover bridge construction and the SC 802 widening and new Beaufort River bridge construction. A selection committee consisting of the Division Directors for Construction Engineering & Facilities, Transportation Engineering and Environmental Engineering reviewed and evaluated F&ME's proposal.

On the basis of the qualification of the firm and the value offered, the selection committee recommended award of the CM/CEI Services for the Daufuskie Island Pier Rehab County capital projects listed above to F&ME Consultants in the amount of \$64,600.

 **FUNDING.** Recommended Local A Tax funding source account for the F&ME construction management and engineering inspection services for Daufuskie Island Pier Rehab is shown above. Previously, County Council awarded the Design/Build Contract to Cape Romain Contractors for pier rehab on December 8, 2014 for \$375,000 from Local A Tax – River Beach Access. Third reading for the pier rehab design and construction appropriation from Local A Tax was completed by County Council on January 26, 2015.

**ACTION.** Finance Committee Meeting on September 21, 2015.

**RECOMMENDATIONS.**

1. The Finance Committee approve and recommend to County Council approval of the budget allocation for the construction management and engineering inspection services for Daufuskie Island Pier Rehabilitation in the amount total of \$64,600 from Local Accommodations Tax – River Beach Access.
2. The Finance Committee approve a contract award to F&ME Consultants for the construction management and engineering inspection services for the Daufuskie Island Fishing Pier Rehabilitation for a total contract amount of \$64,600.

JRM/mjh

Attachment:   1) 12/8/14 County Council Consent Agenda for DI Pier Rehab Contract Award  
                  2) 1/26/15 County Council Consent Agenda for DI Pier Rehab Local A Tax Ordinance  
                  3) 4/13/15 County Council Consent Agenda for Spanish Moss Trail Local A Tax Ordinance  
                  4) 8/24/15 County Council Consent Agenda



## Agenda

December 8, 2014

Page 2 of 5

3. Finance (December 10 at 2:00 p.m., ECR)
    - a. Minutes - November 24, 2014 at 12:00 Noon ([backup](#))
    - b. Minutes – November 24, 2014 at 2:00 p.m. ([backup](#))
    - c. Minutes – November 17, 2014 ([backup](#))
    - d. Minutes – October 20, 2014 ([backup](#))
    - e. Minutes – September 22, 2014 ([backup](#))
    - f. Minutes - September 15, 2014 at 12:30 p.m. ([backup](#))
    - g. Minutes – September 15, 2014 at 1:30 p.m. ([backup](#))
  4. Governmental (January 5 at 4:00 p.m., ECR)
    - a. Minutes – November 3, 2014 ([backup](#))
  5. Natural Resources (January 5 at 2:00 p.m., ECR)
    - a. Minutes – November 3, 2014 ([backup](#))
    - b. Minutes – October 13, 2014 ([backup](#))
    - c. Minutes – October 9, 2014 ([backup](#))
  6. Public Facilities (December 15 at 4:00 p.m., BIV #3)
    - a. Minutes – November 17, 2014 ([backup](#))
    - b. Minutes – October 20, 2014 ([backup](#))
- E. Appointments to Boards and Commissions ([backup](#))

## 9. PUBLIC COMMENT

## 10. OLD BUSINESS

- A. Appeal of Dataw Island Club, Inc. Business License Tax Payment

## 11. RECESS – HOLIDAY TREE LIGHTING – 5:30 P.M.

## 12. CONSENT AGENDA

- A. AN ORDINANCE TO APPROPRIATE FUNDS NOT TO EXCEED \$412,500 FROM THE LOCAL (3%) ACCOMMODATIONS TAX FUNDS TO THE COUNTY GENERAL FUND FOR DESIGN AND REHABILITATION IMPROVEMENTS FOR THE DAUFUSKIE ISLAND PIER
1. Consideration of first reading to occur December 8, 2014 ([backup](#))
  2. Public Facilities Committee discussion and recommendation to approve occurred November 17, 2014 / Vote: 5:0
- B. DAUFUSKIE ISLAND PIER REHABILITATION DESIGN BUILD PROJECT ([backup](#))
1. Contract award: Cape Romain Contractors, Inc., Wando, South Carolina
  2. Contract amount: \$375,000
  3. Total project design and rehabilitation budget: \$412,500
  4. Funding source: Local (3%) Accommodations Tax Funds
  5. Public Facilities Committee discussion and recommendation to approve occurred November 17, 2014 / Vote: 5:0
- C. PERRYCLEAR BRIDGE REPAIR/REPLACEMENT DESIGN BUILD PROJECT ([backup](#))
1. Contract award: United Infrastructure Group, Great Falls, South Carolina
  2. Contract amount: \$907,000
  3. Total project design, repair/replacement construction, 10% contingency budget: \$997,700
  4. Funding source: 2015 CIP Program – Perryclear / MCAS Bridge Replacement, Account 40090011-54432
  5. Public Facilities Committee discussion and recommendation to approve occurred November 17, 2014 / Vote: 5:0

## Agenda

January 26, 2015

Page 3 of 4

### E. PURCHASE OF SIX NEW MINIVANS FROM STATE CONTRACT FOR BEAUFORT COUNTY'S DEPARTMENT OF DISABILITIES AND SPECIAL NEEDS ([backup](#))

1. Community Services Committee discussion to occur Monday, January 26, 2015 beginning at 2:00 p.m., Executive Conference Room, Administration Building, Beaufort

### F. AMENDMENT TO INDOOR POOL HOURS ([backup](#))

1. Community Services Committee discussion to occur Monday, January 26, 2015 beginning at 2:00 p.m., Executive Conference Room, Administration Building, Beaufort

### G. CHILD ABUSE PREVENTION ASSOCIATION (CAPA) REQUEST / TO ACQUIRE 0.39 ACRE PARCEL OF COUNTY-OWNED PROPERTY ([backup](#))

1. Community Services Committee discussion to occur Monday, January 26, 2015 beginning at 2:00 p.m., Executive Conference Room, Administration Building, Beaufort

## 9. PUBLIC HEARINGS – 6:00 P.M.

### A. AN ORDINANCE TO APPROPRIATE FUNDS NOT TO EXCEED \$412,500 FROM THE LOCAL (3%) ACCOMMODATIONS TAX FUNDS TO THE COUNTY GENERAL FUND FOR DESIGN AND REHABILITATION IMPROVEMENTS FOR THE DAUFUSKIE ISLAND PIER ([backup](#))

1. Consideration of third and final reading to occur January 26, 2015
2. Second reading approval occurred January 12, 2015 / Vote 11:0
3. First reading approval occurred December 8, 2014 / Vote 11:0
4. Public Facilities Committee discussion and recommendation to approve occurred November 17, 2014 / Vote: 5:0

### B. AN ORDINANCE AUTHORIZING THE EXECUTION AND DELIVERY OF A RIGHT OF WAY ENCUMBERING PROPERTY OWNED JOINTLY BY BEAUFORT COUNTY AND THE TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA ([backup](#))

1. Consideration of third and final reading to occur January 26, 2015
2. Second reading approval occurred January 12, 2015 / Vote 11:0
3. First reading approval occurred December 8, 2014 / Vote 11:0
4. Public Facilities Committee discussion and recommendation to approve occurred November 17, 2014 / Vote: 5:0

### C. AN ORDINANCE AUTHORIZING AND PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$8,500,000 LIMITED GENERAL OBLIGATION BONDS OF BEAUFORT COUNTY, SOUTH CAROLINA (BLUFFTON TOWNSHIP FIRE DISTRICT), SERIES 2015 OR SUCH OTHER APPROPRIATE SERIES DESIGNATION; FIXING THE FORM AND DETAILS OF THE BONDS; AUTHORIZING THE COUNTY ADMINISTRATOR OR HIS DESIGNEE TO DETERMINE CERTAIN MATTERS RELATING TO THE BONDS; PROVIDING FOR



B. AN ORDINANCE TO APPROPRIATE FUNDS NOT TO EXCEED \$806,727 FROM THE 3% LOCAL ACCOMMODATIONS TAX FUND TO THE COUNTY GENERAL FUND FOR CONSTRUCTION OF THE SPANISH MOSS TRAIL – PHASE 2 (1.7 MILES FROM DEPOT ROAD TO BROAD RIVER BOULEVARD) ([backup](#))

1. Consideration of third and final reading approval to occur April 13, 2015
2. Second reading approval occurred March 23, 2015 / Vote 11:0
3. First reading approval occurred March 9, 2015 / Vote 11:0
4. Public Facilities Committee discussion and recommendation to approve ordinance on first reading occurred February 16, 2015 / Vote: 4:1

C. TEXT AMENDMENT TO THE ORDINANCE ESTABLISHING A ROAD MAINTENANCE FEE ON ALL VEHICLES WHICH ARE DOMICILED AND GARAGED IN BEAUFORT COUNTY AND THEREBY USE THE ROADWAYS AND BRIDGES OWNED AND MAINTAINED BY BEAUFORT COUNTY AND THE STATE TO INCREASE THE FEE FROM \$10.00 TO \$16.50 AND PROVIDE FOR SUBSEQUENT INCREASES AS APPROPRIATE BASED ON THE CONSUMER PRICE INDEX ([backup](#))

1. Consideration of third and final reading approval to occur April 13, 2015
2. Second reading approval occurred March 23, 2015 / Vote 11:0
3. First reading approval occurred March 9, 2015 / Vote 8:3
4. Public Facilities Committee discussion and recommendation to approve ordinance on first reading occurred February 16, 2015 / Vote: 4:1

12. PUBLIC COMMENT

13. ADJOURNMENT

Beaufort County, South Carolina  
Spanish Moss Rail Trail (Fund 4806)

**Funding Sources**

SCDOT Grant	1,043,520	
Less SCDOT Fee	<u>(30,000)</u>	
Net available grant funding	1,013,520	<sup>1</sup>
Local Accommodations Tax	\$ 1,082,277	<sup>1</sup>
Less Transfer (approved and occurred)	<u>(275,550)</u>	
Requesting approval of transfer	\$ 806,727	
Total Funding Sources	\$ 2,095,797	<sup>2</sup>

**Project Budget**

Construction	\$ 1,575,247	
Design Services	275,550	
CEI/Testing	<u>145,000</u>	
Contingency	<u>100,000</u>	
Total Estimated Project Budget	\$ 2,095,797	<sup>2</sup>

Actual Construction Contract Award	\$ 1,558,621
------------------------------------	--------------

Sum of 1 (funding sources) agrees to 2 (estimated project budget)





**COUNTY COUNCIL OF BEAUFORT COUNTY**  
**BEAUFORT COUNTY ENGINEERING DEPARTMENT**  
104 Industrial Village Road, Building #3, Beaufort, SC 29906  
Post Office Drawer 1228, Beaufort, SC 29901-1228  
Telephone: 843-255-2700 Facsimile: 843-255-9420

TO: Councilman Gerald Dawson, Chairman, Public Facilities Committee

VIA: Gary Kubic, County Administrator *GKubic*  
Josh Gruber, Deputy County Administrator *JG*  
Alicia Holland, Chief Financial Officer *AH*

FROM: Rob McFee, PE, Director of Facilities and Construction Engineering *JRM*

SUBJ: **Local Accommodations Tax Funding Request for the Beaufort County Spanish Moss Trail Phase 2**

DATE: February 4, 2015

**BACKGROUND.** Beaufort County received a Federal (Green Corridor) grant administered by SCDOT for the design and construction of Spanish Moss Trail – Phase 2 in the maximum amount of \$1,043,520.00. It is the purpose of this project to rehabilitate the old railroad line into a pedestrian walking trail. Phase 2 is approximately 1.75 miles in length and is that section between Depot Road to Broad River Boulevard. The project work consists of clearing, grubbing, and grading the existing railroad bed to receive a 12-foot wide concrete walkway. The old railroad trestle over the Battery Creek will receive structural rehabilitation and be repurposed for the use of pedestrians and safe crossing of 10 ton vehicles. The new crossing also provides dedicated public use space for fishing. The trail, where it crosses SC170 will include a dedicated signalized crossing point and lighting. ADA compliant pedestrian crosswalks will be provided at all crossings. A number of designated rest points will be included throughout the length of the trail and the trailside areas will be grassed, mulched, and landscaped and signage for crossings and trail specific information will be installed as part of the project.

The cost projection total for the Spanish Moss Trail Phase 2 is \$2,091,826.15 to include design, construction, CEI/testing, and \$100,000 contingency for the project. The balance of the Beaufort County project funding is \$1,078,306.60 (including expenditures for design, permits, and bidding costs). The County's grant match is being funded from Local Accommodations Tax (LAT) based on Council's previous award approval of the design contract at \$271,579 from LAT. In order to move the project forward, staff is requesting the balance of County funding required to complete the project, less the amount previously approved for the design contract. The remaining budget amount requiring approval is \$806,727.15 from LAT with a current available balance of \$2,378,139. The expenditure account for the rail trail is Acct #48060011-54435.

**FOR ACTION.** Public Facilities Committee Meeting on February 16, 2015.

**RECOMMENDATION.** The Public Facilities Committee approve and recommend to County Council approval of the budget allocation for the Spanish Moss Trail Phase 2 in the amount of \$806,727.15 from Local Accommodations Tax.

JRM/DS/mjh

Attachments: 1) Location Map 2) 4/22/13 County Council Minutes

D. CONTRACT AWARD / CONSTRUCTION MANAGEMENT AND CONSTRUCTION ENGINEERING INSPECTION SERVICES FOR VARIOUS COUNTY IMPROVEMENT PROJECTS (backup)

1. Contract award: F & ME Consultants, Columbia, South Carolina
2. Contract amount: \$225,582
3. Funding sources:
  - a. Buckwalter Regional Park Community Center Phase 2 Expansion, Bluffton Parkway Parks and Leisure Services Impact Fees, Account 26520011-54453
  - b. Animal Shelter and Control Facility, 2015 Animal Shelter CIP, Account 40090011-54600
  - c. Perryclear Bridge Design-Building Replacement, TAG Fund Professional Services, Account 2342001T-51160
  - d. County Dirt Road Paving Contract 49, TAG Fund Professional Services, Account 2342001T-51160
4. Public Facilities Committee discussion and recommendation to award the contract occurred Monday, August 17, 2015 / Vote 7:0

E. CONTRACT AWARD / ENGINEERING DESIGN SERVICES FOR REPLACEMENT OF ROOFING SYSTEMS ON EIGHT SEPARATE BEAUFORT COUNTY FACILITIES (backup)

1. Contract award: WTI, Beachwood, Ohio (with offices in Charleston, Columbia and Greenville, South Carolina)
2. Contract amount: \$1,859,000
3. Funding source: Account 40090011-54420, 2014 General Obligation Bonds
4. Public Facilities Committee discussion and recommendation to award the contract occurred Monday, August 17, 2015 / Vote 7:0

F. SCDOT ADMINISTRATIVE SERVICES FIRST THROUGH THIRD QUARTERS FY 2015 / S.C. HIGHWAY 170 WIDENING, BLUFFTON PARKWAY PHASE 5A SEGMENT 2 ROADWAY, FLYOVER BRIDGE, AND BOUNDARY STREET REDEVELOPMENT (backup)

1. Amount: \$163,519.14
2. Funding sources:
  - a. Bluffton Parkway Phase 5, \$92,224.84, Account 47010012-54500
  - b. S.C. Highway 170, \$70,856.37, Account 47010014-54500
  - c. Boundary Street Street/TIGER Grant Project, \$437.93, Account 47030011-54503
3. Public Facilities Committee discussion and recommendation to approve the payment occurred Monday, August 17, 2015 / Vote 6:1

G. AUTHORIZATION FOR CONDEMNATION OF COUNTY DIRT ROAD PAVING REQUIREMENTS FOR DIRT ROADS WITHOUT RIGHT-OF-WAY / REQUEST FOR SHINEY ROAD, ST. HELENA ISLAND (backup)

1. Public Facilities Committee discussion and recommendation to approve the condemnation occurred Monday, August 17, 2015 / Vote 7:0

Ordinance No. \_\_\_\_\_

**AN ORDINANCE TO APPROPRIATE \$64,600.00 FROM THE LOCAL (3%)  
ACCOMMODATIONS TAX FUND FOR CONSTRUCTION MANAGEMENT SERVICES  
FOR THE DAUFUSKIE ISLAND PIER**

**WHEREAS**, County Council is authorized to utilize the Local (3%) Accommodations Tax Fund for certain limited purposes, including cultural, recreational or historic facilities and highways, roads, streets, bridges and boat ramps providing access to tourist destinations; and

**WHEREAS**, Beaufort County Code Ordinance Sec. 66-44(b) states “the authorization to utilize any funds from the ‘County of Beaufort, South Carolina, Local (3%) Accommodations Tax Account,’ shall be by ordinance duly adopted by the County Council”; and

**WHEREAS**, on December 8, 2014 Beaufort County Council by ordinance appropriated \$412,500.00 from the Local (3%) Accommodations Tax Fund for the design and rehabilitation of the Daufuskie Island Pier; and

**WHEREAS**, Beaufort County Council believes that it is in the best interests of its citizens to appropriate \$64,600.00 from the Local (3%) Accommodations Tax Fund for construction management services for the Daufuskie Island Pier rehabilitation project.

**NOW, THEREFORE, BE IT ORDAINED** by Beaufort County Council that an appropriation of \$64,600.00 be made from the Local (3%) Accommodations Tax Funds to pay for the construction management services for the Daufuskie Island Pier rehabilitation project.

Done this \_\_\_\_ day of \_\_\_\_\_, 2015

COUNTY COUNCIL OF BEAUFORT COUNTY

By: \_\_\_\_\_  
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

\_\_\_\_\_  
Thomas J. Keaveny, II, County Attorney

ATTEST:

\_\_\_\_\_  
Suzanne M. Rainey, Clerk to Council  
First Reading:  
Second Reading:  
Public Hearing:  
Third and Final Reading:





COUNTY COUNCIL OF BEAUFORT COUNTY  
**FINANCE DEPARTMENT**  
Post Office Drawer 1228  
Beaufort, South Carolina 29901-1228

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September 15, 2015

**June 2015 State Accommodations Tax Fund Financial Narrative and Analysis**

The State Accommodations tax revenues are remitted on a quarterly basis from the South Carolina Department of Revenue to the County. The County has received about \$152,000 more in revenue from the State compared to June 2014. This might suggest an increase in tourism for the unincorporated portion of Beaufort County for fiscal year 2015.

The State Accommodations Tax Board meets annually to decide how to distribute the funds to the local organizations to promote tourism in the County.

The County's two designated marketing organizations (DMOs) are the Beaufort Chamber of Commerce and the Hilton Head Island-Bluffton Chamber of Commerce. These two DMOs are required to receive 15% of each quarterly remittance from the State.

The County's General Fund receives \$25,000 during the first quarter remittance from the State along with 5% of each quarterly remittance throughout the fiscal year.

County Council approved a \$200,000 transfer to the State Accommodations Tax Fund from the Hospitality Tax Fund, but this amount will be repaid in four annual installments beginning in fiscal year 2015.

This leaves an ending fund balance of \$369,892 in the State Accommodations Tax fund as of June 30, 2015.

The County should receive 1<sup>st</sup> quarter fiscal year 2016 State Accommodations Tax revenue towards the end of October or beginning of November.

Respectively submitted,

Alan R. Eisenman, CPA



**Beaufort County**  
**State Accomodations Tax**  
**June 30, 2015 - Preliminary and Unaudited**

Description	Amount
<b>Beginning Fund Balance</b>	301,439
<b>Revenues</b>	
State Accomodations Tax Fund Revenues	668,774
<b>Expenditures</b>	
<b>Subsidies to Others</b>	
Direct Subsidies	
Arts Center of Coastal Carolina	(12,000)
Beaufort County Black Chamber of Commerce	(75,000)
Beaufort County Historical Society	(6,000)
Beaufort Film Festival	(17,500)
Beaufort Regional Chamber of Commerce- Marketing	(75,000)
Bluffton Historical Preservation Society	(20,000)
Coastal Discovery Museum	(20,000)
Community Foundation of the Lowcountry	(10,000)
Daufuskie Island Foundation	(15,000)
Daufuskie Island Historical Foundation	(3,000)
Experience Green	(6,000)
First Tee of the Lowcountry	(10,000)
Fort Freemont	(10,000)
Friends of Fort Freemont	(12,000)
Friends of the Spanish Moss Trail	(10,000)
Hilton Head Choral Society	(3,000)
Hilton Head Island Concours D'Elegance	(20,000)
Hilton Head Island-Bluffton Chamber of Commerce- Marketing	(25,000)
Hilton Head Symphony Orchestra	(6,000)
Historic Beaufort Foundation	(5,000)
Lowcountry Resort and Tourism	(30,000)
Lowcountry Golf Course Owners Association	(12,000)
Mitchelville Preservation Project	(30,000)
Main Street Beaufort USA	(15,000)
Native Island Business and Community Affairs Association, Inc.	(20,000)
Penn Center	(30,000)
The Sandbox	(2,500)
HHI - Bluffton Chamber of Commerce	
Hilton Head Island-Bluffton Chamber of Commerce	(96,566)
Beaufort Chamber of Commerce	
Beaufort Regional Chamber of Commerce	(96,566)
	(693,132)
<b>Other Financial Sources</b>	
Transfer from Beaufort County Hospitality Tax Fund	200,000 *
<b>Other Financial Uses</b>	
Transfers to Beaufort County General Fund	(57,189)
Transfer to Beaufort County Hospitality Fund	(50,000) *
	(107,189)
Total Revenues	868,774
Total Expenditures	(800,321)
Net Revenues (Expenditures)	68,453
<b>Ending Fund Balance</b>	369,892

\* - County Council approved a \$200,000 transfer from local hospitality tax fund to the state (2%) accommodation tax fund on October 27, 2014. This amount will be repaid in four equal annual installments of \$50,000 from fiscal year 2015, 2016, 2017, and 2018.