

COUNTY COUNCIL OF BEAUFORT COUNTY

ADMINISTRATION BUILDING
100 RIBAUT ROAD
POST OFFICE DRAWER 1228
BEAUFORT, SOUTH CAROLINA 29901-1228
TELEPHONE: (843) 255-2180

FAX: (843) 255-9401

www.bcgov.net

D. PAUL SOMMERVILLE
CHAIRMAN

STEWART H. RODMAN
VICE CHAIRMAN

COUNCIL MEMBERS

STEVEN M. BAER
CYNTHIA M. BENSCH
RICK CAPORALE
GERALD DAWSON
BRIAN E. FLEWELLING
WILLIAM L. MCBRIDE
GERALD W. STEWART
ROBERTS "TABOR" VAUX, JR
LAURA L. VON HARTEN

GARY KUBIC
COUNTY ADMINISTRATOR

BRYAN J. HILL
DEPUTY COUNTY ADMINISTRATOR

JOSHUA A. GRUBER
COUNTY ATTORNEY

SUZANNE M. RAINEY
CLERK TO COUNCIL

AGENDA FINANCE COMMITTEE

2:00 p.m.

(Immediately following Community Services Committee)

Monday, June 24, 2013

Executive Conference Room

Administration Building, Government Center

100 Ribaut Road, Beaufort

Committee Members:

Stu Rodman, Chairman
Rick Caporale, Vice Chairman
Steven Baer
Brian Flewelling
William McBride
Jerry Stewart

Staff Support

Alicia Holland, Comptroller

1. CALL TO ORDER – 2:00 P.M. (or immediately following Community Services Committee)
2. CONSIDERATION OF CONTRACT AWARDS
 - A. **\$314,665** renewal with Southern Health Partners for Medical Services for Detention Center
 - B. **\$222,000** renewal with Motorola Palmetto 800 Port and Fiber Fees for Emergency Management Department
 - C. **\$134,640** renewal with Town of Hilton Head Island for E911 subsidy for salary, benefits and other expenses
 - D. **\$109,582** renewal with Harris Computer Systems for annual maintenance of Public Safety Software System
 - E. **\$92,541** purchase of 48-passenger bus for Parks and Leisure Services Department
 - F. **\$65,000** renewal with Hilton Head Human Association for veterinary services for Animal Shelter
 - G. **\$50,000** renewal with Town of Hilton Head Island for salaries and benefits for dispatch personnel
 - H. **\$27,819** renewal with Cassidian for E911 support software services for Emergency Management Department
 - I. **\$25,414** renewal tower lease with Pinnacle Towers for Ft. Fremont Tower on St. Helena Island
 - J. **\$25,228** renewal tower lease with Global Tower Partners for Archer Road Tower in Bluffton
 - K. **\$25,228** renewal tower lease with Global Tower Partners for Pritchardville Tower in Bluffton
 - L. Beaufort County Airport (Lady's Island) Hangar Lease Rate Increase ([backup](#))
 - M. Hilton Head Public Service District Authorization to Issue General Obligation Bonds not to Exceed \$3.75 Million to do Remediation ([backup](#))
 - N. A Resolution Relating to the Declaration of Intent by the County Council of Beaufort County, South Carolina, to Reimburse Certain Expenditures Prior to the Issuance by the County of its Tax-Exempt Debt ([backup](#))
3. DISCUSSION / COUNTY FY 2014 BUDGET ORDINANCE
4. DISCUSSION OF REAPPOINTMENTS AND APPOINTMENTS
 - A. Accommodations (2%) Tax Board
5. ADJOURNMENT

Open and Priority Retreat Items

Transfer Station Analysis
Road Financing
Burton Wells Regional Park Financing
Sports Complex Economic Analysis

2013 Budget Cycle

Business License Fees
2014 Millage Policy
Joint Use of School Facilities
Airport Business Plan





COUNTY COUNCIL OF BEAUFORT COUNTY
PURCHASING DEPARTMENT
102 Industrial Village Road, Bldg 3 Post Office Drawer 1228
Beaufort, South Carolina 29901-1228

David L. Thomas, Purchasing Director
dthomas@bcgov.net 843.255.2353
Richard Dimont, Contract Specialist
rdimont@bcgov.net 843.255.2352 FAX: 843.255.9437

TO: Councilman Stewart H. Rodman, Chairman, Finance Committee

FROM: Dave Thomas, CPPO, Purchasing Director *DT*

SUBJ: **Request for Purchase Order with Southern Health Partners for Medical Services for Beaufort County's Detention Center**

DATE: June 19, 2013

BACKGROUND: Beaufort County's Detention Center contracts with Southern Health Partners for annual medical services for inmates at the Detention Center. Southern Health Partners provides all medical needs for inmates in custody to include: screening at booking, health appraisals, dispensing of prescriptions, physician sick-call, dentist sick-call, compliance with National Correctional Health Care Accreditation Standards, state and federal regulations, and 24 hour medical coverage. The contract term began January 1, 2013 and ends December 31, 2013, the below cost will cover the first six (6) months of fiscal year 2013/2014, and the last six (6) months of the contract period.

CONTRACTOR:

Semi-Annual Cost

Southern Health Partners, Chattanooga, TN

\$314,665.60*

*Includes \$274,665.60 for medical and \$40,000 for cost pool.

FUNDING: Account 10001250-51190 Detention Center Medical Services

FOR ACTION: Finance Committee meeting occurring on June 24, 2013.

RECOMMENDATION: The Finance Committee approves and recommends the purchase order to County Council in the amount of \$314,665.60 to Southern Health Partners to provide medical services for Beaufort County's Detention Center.

CC: Gary Kubic, County Administrator *GK*
Bryan Hill, Deputy Administrator *BH*
Alicia Holland, Controller *AH*
Philip Foot, Public Safety Director *PF*
Richard Dimont, Contract Specialist *RD*



COUNTY COUNCIL OF BEAUFORT COUNTY

PURCHASING DEPARTMENT

102 Industrial Village Road, Bldg 3 Post Office Drawer 1228
Beaufort, South Carolina 29901-1228

David L. Thomas, Purchasing Director
dthomas@bcgov.net 843.255.2353
Richard Dimont, Contract Specialist
rdimont@bcgov.net 843.255.2352 FAX: 843.255.9437

TO: Councilman Stewart H. Rodman, Chairman, Finance Committee

FROM: Dave Thomas, CPPO, Purchasing Director *DT*

SUBJ: **Request Contract Renewal with Motorola Palmetto 800 Port and Fiber Fees for Beaufort County's Emergency Management Department**

DATE: June 20, 2013

BACKGROUND: Beaufort County's Emergency Management Department contracts with Motorola for the Palmetto 800 Public Safety Communication System annually. These costs are associated with the physical connection from Beaufort and Columbia to connect to the master switch which controls our 800 MHz radio system. The contract term will begin July 1, 2013 and end June 30, 2014.

<u>CONTRACTOR:</u>	<u>Annual Cost</u>
1. Motorola Palmetto 800, Columbia, SC	\$222,000

FUNDING: Account 10001220-51160 Communications Professional Services

FOR ACTION: Finance Committee meeting occurring on June 24, 2013.

RECOMMENDATION: The Finance Committee approves and recommends the contract award to County Council in the amount of \$222,000 to Motorola Palmetto 800 to provide communications, port, fiber, and support services for Beaufort County's Emergency Management Department.

CC: Gary Kubic, County Administrator *GKubic*
Bryan Hill, Deputy Administrator *BH*
Alicia Holland, Controller *AH*
Philip Foot, Public Safety Director *PF*
Todd Ferguson, Director Emergency Management *TF*
Richard Dimont, Contract Specialist *RD*



COUNTY COUNCIL OF BEAUFORT COUNTY
PURCHASING DEPARTMENT
102 Industrial Village Road, Bldg 3 Post Office Drawer 1228
Beaufort, South Carolina 29901-1228

David L. Thomas, Purchasing Director
dthomas@bcgov.net 843.255.2353
Richard Dimont, Contract Specialist
rdimont@bcgov.net 843.255.2352 FAX: 843.255.9437

TO: Councilman Stewart H. Rodman, Chairman, Finance Committee

FROM: Dave Thomas, CPPO, Purchasing Director *DT*

SUBJ: **Request Contract Renewal with the Town of Hilton Head Island for E911 Subsidy for Salary, Benefits and Other Supportive Expenses for the Town of Hilton Head E911 Personnel**

DATE: June 18, 2013

BACKGROUND: Beaufort County's Emergency Management Department contracts with the Town of Hilton Head Island to provide E911 personnel. The County provides an annual subsidy that covers salary, benefits and other supportive costs for the Town of Hilton Head Island's E911 Personnel: Public Safety Systems Admin, Address Database Admin, and a Public Systems Analyst. The contract term will begin July 1, 2013 and end June 30, 2014.

<u>CONTRACTOR:</u>	<u>Annual Cost</u>
1. Town of Hilton Head Island, SC	\$134,640

FUNDING: Account 22010011-55000 E911 Direct Subsidy

FOR ACTION: Finance Committee meeting occurring on June 24, 2013.

RECOMMENDATION: The Finance Committee approves and recommends contract award to County Council in the amount of \$134,640 to the Town of Hilton Head Island, to provide E911 staff support for Beaufort County's Emergency Management Department.

CC: Gary Kubic, County Administrator *GKubic*
Bryan Hill, Deputy Administrator *BH*
Alicia Holland, Controller *AH*
Philip Foot, Public Safety Director *PF*
Todd Ferguson, Director Emergency Management *TF*
Richard Dimont, Contract Specialist *RD*



COUNTY COUNCIL OF BEAUFORT COUNTY
PURCHASING DEPARTMENT
102 Industrial Village Road, Bldg 3 Post Office Drawer 1228
Beaufort, South Carolina 29901-1228

David L. Thomas, Purchasing Director
dthomas@bcgov.net 843.255.2353
Richard Dimont, Contract Specialist
rdimont@bcgov.net 843.255.2352 FAX: 843.255.9437

TO: Councilman Stewart H. Rodman, Chairman, Finance Committee

FROM: Dave Thomas, CPPO, Purchasing Director *DT*

SUBJ: **Request Contract Renewal with Harris Computer Systems for the Annual Maintenance of Public Safety Software for Beaufort County's Emergency Management Department**

DATE: June 18, 2013

BACKGROUND: Beaufort County's Emergency Management Department contracts with Harris Computer Systems for the annual maintenance of the Public Safety Software utilized by Emergency Management, Emergency Medical Services, Law Enforcement, Fire and the Detention Center. The software maintained includes CAD, CAPS, CASE, Citations, JAMS, Warrants/Civil Process, License & Permits, 911 Interface, Mapping Interface, CISPhoto, 911 GIS Interface, Web Search, Keefe Commissary, Swanson Interface, Crystal Reports, Mobile Cad, and AcuGt Runtime for Windows for 250 users. The contract term will begin July 1, 2013 and end June 30, 2014.

CONTRACTOR:

Annual Cost

1. Harris Computer Systems, Chicago, IL

\$109,582

FUNDING: Account 10001220-51110 Communications Maintenance Contracts
Account 22010011-51110 E911 Maintenance Contracts

FOR ACTION: Finance Committee meeting occurring on June 24, 2013.

RECOMMENDATION: The Finance Committee approves and recommends the contract award to County Council in the amount of \$109,582 to Harris Computer Systems to provide Public Safety Software Maintenance for Beaufort County's Emergency Management Department.

CC: Gary Kubic, County Administrator *GKubic*
Bryan Hill, Deputy Administrator *BH*
Alicia Holland, Controller *AH*
Philip Foot, Public Safety Director *PF*
Todd Ferguson, Director Emergency Management *TF*
Richard Dimont, Contract Specialist *RD*



COUNTY COUNCIL OF BEAUFORT COUNTY
PURCHASING DEPARTMENT

102 Industrial Village Road, Bldg 3 Post Office Drawer 1228
Beaufort, South Carolina 29901-1228

David L. Thomas, Purchasing Director
dthomas@bcgov.net 843.255.2353
Richard Dimont, Contract Specialist
rdimont@bcgov.net 843.255.2352 FAX: 843.255.9437

TO: Councilman Stewart H. Rodman, Chairman, Finance Committee
FROM: Dave Thomas, CPPO, Purchasing Director *DT*
SUBJ: **Purchase Request for One (1) 2013 Seventy-Two passenger (children) Bus for Beaufort County's Parks and Leisure Services Department**
DATE: June 20, 2013

BACKGROUND: Beaufort County's Parks and Leisure Services (PALS) Department has requested the purchase of a new 2013 bus that will seat 72 children. The 1989 Thomas has steering and electrical problems for which parts are no longer available. Funding for this purchase will be transferred from vacant salary lines into the capital account listed below for your approval.

BIDDER:

STATE CONTRACT PRICE:

Interstate Transportation Equipment Company, Columbia, SC \$92,541.00

FUNDING: Account 10001606-54000 Vehicle Purchases. This purchase is funded by FY2013 General Fund.

FOR ACTION: Finance Committee meeting occurring on June 24, 2013.

RECOMMENDATION: The Finance Committee approves and recommends to County Council the purchase of the seventy-two seat activity bus for the PALS Department from Interstate Transportation Equipment Company for a total contract cost of \$92,541.00.

CC: Gary Kubic, County Administrator *GKubic*
Bryan Hill, Deputy Administrator *BH*
Alicia Holland, Controller
Scott Marshall, PALS Director *SM*
Shannon Loper, PALS Fiscal Tech
Richard Dimont, Contract Specialist *RD*

Att: State Contract Pricing Information, First Vehicle Recommendation Letter



INTERSTATE TRANSPORTATION EQUIPMENT, INC. (800) 726-0779
P.O. Box 9163 Columbia, SC 29290

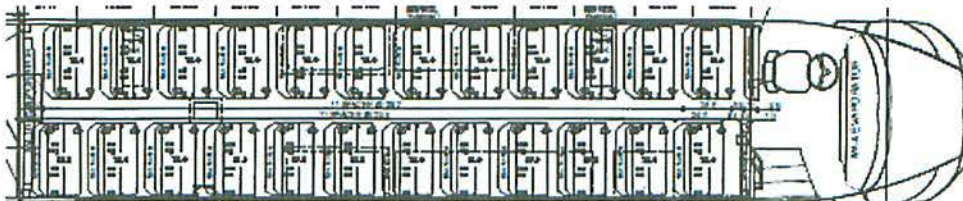
Beaufort County Parks and Recreation Commission

Thomas Saf-T-Liner C2 School Bus, Base Bus, 65/66 \$82,277.00
State Contract # 5000012836

Includes the following additional options/upgrades: (on buses available in stock, available for immediate purchase)

Seating for 72-children (3 per seat) or 48-passengers (2 per seat) (in lieu of std)	\$2,982.00
Storage Compartments, Both Sides, Lockable, Assist Cylinders	\$2,690.00
Interior Storage Racks (above passenger seats)	\$1,954.00
Speed, rear axle ratio (65 mph top speed in lieu of std 55 mph)	\$292.00
Exterior White (in lieu of yellow), MFSAB (no stop arm/warn. lts/cross. gate)	\$670.00
Black Window Frames	\$374.00
Engine Exhaust Brake, Cummins Engine EPA 2013 compliant	\$615.00
Fuel Tank Upgrade, 100-gallon (in lieu of std 60-gallon)	\$387.00
Pick-up bus upon completion in Columbia, SC	

SUB-TOTAL	\$92,241.00
SC sales tax +	\$300.00
TOTAL	\$92,541.00



Memo



To: Dave Thomas, CPPO
From: Curtis McDaniel, FVS-Beaufort Co. Service Center
Subject: Unit # 15517 1989 Thomas Flat nose passenger bus
Date: June 21, 2013

Dear Mr. Thomas:

As per our previous conversation with regards to unit # 15517 a 1989 Thomas Flat nose passenger bus. The mileage on this bus this morning is 172,162 miles. The steering system is in need of repair at this time. This repair is estimated to be around \$2,000 The A/C system is not working and is in need of repair as well. That repair could run upwards of \$3,000 To \$4,000 to complete. The Bus has an electrical problem that will require extensive repair. Early troubleshooting has the bus needing a main wiring harness and electrical panel, which is no longer available from the manufacture. The wiring repair alone would make it cost prohibitive to repair this bus given the miles and age. For the last 2 ½ years this bus has become less and less dependable.

It is the recommendation of First Vehicle Services that this unit be taken out of service due to the continued high repair cost, mileage and age of the unit.

Please let me know if I can be of further assistance
Sincerely,
Curtis McDaniel

First Vehicle Services
Beaufort County
Burton SC2990



COUNTY COUNCIL OF BEAUFORT COUNTY
PURCHASING DEPARTMENT
102 Industrial Village Road, Bldg 3 Post Office Drawer 1228
Beaufort, South Carolina 29901-1228

David L. Thomas, Purchasing Director
dthomas@bcgov.net 843.255.2353
Richard Dimont, Contract Specialist
rdimont@bcgov.net 843.255.2352 FAX: 843.255.9437

TO: Councilman Stewart H. Rodman, Chairman, Finance Committee

FROM: Dave Thomas, CPPO, Purchasing Director *DT*

SUBJ: **Request Contract Renewal with Hilton Head Humane Association for Veterinary Services for Beaufort County's Animal Shelter**

DATE: June 19, 2013

BACKGROUND: Beaufort County contracts with the Hilton Head Human Association for Veterinary Services for annual veterinary medical services for Beaufort County's Animal Shelter. The service provides veterinary medical services after hour emergencies, reduced pharmaceutical supplies, spay and neuter free vouchers, free feral cat program, and general medical care of shelter animals. The contract term will begin July 1, 2013 and end June 30, 2014.

<u>CONTRACTOR:</u>	<u>Annual Cost</u>
1. Hilton Head Humane Association, HHI, SC	\$65,000

FUNDING: Account 10001270-51160 Animal Shelter Professional Services, 10001270-51165 Animal Shelter Spay/Neuter Services

FOR ACTION: Finance Committee meeting occurring on June 24, 2013.

RECOMMENDATION: The Finance Committee approves and recommends the contract award to County Council in the amount of \$65,000 to the Hilton Head Human Association to provide Veterinary Services for Beaufort County's Animal Shelter.

CC: Gary Kubic, Administrator *GKUBIK*
Bryan Hill, Deputy Administrator *BH*
Alicia Holland, Controller *AH*
Philip Foot, Public Safety Director *PF*
Tallulah Trice, Director Animal Shelter *TT*
Richard Dimont, Contract Specialist *RD*



COUNTY COUNCIL OF BEAUFORT COUNTY
PURCHASING DEPARTMENT
102 Industrial Village Road, Bldg 3 Post Office Drawer 1228
Beaufort, South Carolina 29901-1228

David L. Thomas, Purchasing Director
dthomas@bcgov.net 843.255.2353
Richard Dimont, Contract Specialist
rdimont@bcgov.net 843.255.2352 FAX: 843.255.9437

TO: Councilman Stewart H. Rodman, Chairman, Finance Committee

FROM: Dave Thomas, CPPO, Purchasing Director *DT*

SUBJ: **Request Contract Renewal with the Town of Hilton Head Island for Subsidy for Salaries and Benefits for the Town of Hilton Head Dispatch Personnel**

DATE: June 18, 2013

BACKGROUND: Beaufort County's Emergency Management Department contracts with the Town of Hilton Head Island to provide a Salary Subsidy to the Dispatch Personnel for the Town's PSAP. The Dispatch Personnel dispatch EMS and Fire Calls to the Town's First Responders. The contract term will begin July 1, 2013 and end June 30, 2014.

<u>CONTRACTOR:</u>	<u>Annual Cost</u>
1. Town of Hilton Head Island, SC	\$50,000

FUNDING: Account 10001220 – 55000 Communications Direct Subsidy

FOR ACTION: Finance Committee meeting occurring on June 24, 2013.

RECOMMENDATION: The Finance Committee approves and recommends contract award to County Council in the amount of \$50,000 to the Town of Hilton Head Island, to provide a dispatch salary subsidy for Beaufort County's Emergency Management Department.

CC: Gary Kubic, County Administrator *GKubic*
Bryan Hill, Deputy Administrator *BH*
Alicia Holland, Controller *AH*
Philip Foot, Public Safety Director *PF*
Todd Ferguson, Director Emergency Management *TF*
Richard Dimont, Contract Specialist *RD*



COUNTY COUNCIL OF BEAUFORT COUNTY
PURCHASING DEPARTMENT
102 Industrial Village Road, Bldg 3 Post Office Drawer 1228
Beaufort, South Carolina 29901-1228

David L. Thomas, Purchasing Director
dthomas@bcgov.net 843.255.2353
Richard Dimont, Contract Specialist
rdimont@bcgov.net 843.255.2352 FAX: 843.255.9437

TO: Councilman Stewart H. Rodman, Chairman, Finance Committee

FROM: Dave Thomas, CPPO, Purchasing Director *DT*

SUBJ: **Request Contract Renewal with Cassidian for Software Support Services for the County's Communicator NXT, 800 Bulletin Board and HC Mass Call**

DATE: June 19, 2013

BACKGROUND: Beaufort County's Emergency Management Department requires software support services from Cassidian, formerly Dialogic Communications Corporation, on an annual basis. Cassidian provides the annual E911 software support services for our Communicator NXT, HC Mass Call, and the stand alone bulletin board 800 system. The contract term will begin July 1, 2013 and end June 30, 2014.

<u>CONTRACTOR:</u>	<u>Annual Cost</u>
1. Cassidian, Temecula, California	\$27,819

FUNDING: Account 22010011-51110 E911 Maintenance

FOR ACTION: Finance Committee meeting occurring on June 24, 2013.

RECOMMENDATION: The Finance Committee approves the contract award of \$27,819 to Cassidian to provide annual software support services for Beaufort County's Emergency Management Department.

CC: Gary Kubic, County Administrator *GK*
Bryan Hill, Deputy Administrator *BH*
Alicia Holland, Controller *AH*
Philip Foot, Public Safety Director *PF*
Todd Ferguson, Director Emergency Management *TF*
Richard Dimont, Contract Specialist *RD*



COUNTY COUNCIL OF BEAUFORT COUNTY
PURCHASING DEPARTMENT
102 Industrial Village Road, Bldg 3 Post Office Drawer 1228
Beaufort, South Carolina 29901-1228

David L. Thomas, Purchasing Director
dthomas@bcgov.net 843.255.2353
Richard Dimont, Contract Specialist
rdimont@bcgov.net 843.255.2352 FAX: 843.255.9437

TO: Councilman Stewart H. Rodman, Chairman, Finance Committee

FROM: Dave Thomas, CPPO, Purchasing Director *DT*

SUBJ: **Request Contract Renewal with Pinnacle Towers for a Communication Tower Lease of Fort Fremont Tower on St. Helena Island**

DATE: June 19, 2013

BACKGROUND: Beaufort County leases various communication towers throughout Beaufort County. This tower will support our Public Safety Communication System in support of emergency management operations. The contract term will begin July 1, 2013 and end June 30, 2014.

CONTRACTOR:

Annual Cost

1. Pinnacle Towers, Inc., Canonsburg, PA

\$25,414

FUNDING: Account 10001220-51140 Communications Equipment Rental

FOR ACTION: Finance Committee meeting occurring on June 24, 2013.

RECOMMENDATION: The Finance Committee approves the contract award of \$25,414 to Pinnacle Towers, Inc., to provide annual tower communication services for Beaufort County's Emergency Management Department.

CC: Gary Kubic, County Administrator *GK*
Bryan Hill, Deputy Administrator *BH*
Alicia Holland, Controller *AH*
Philip Foot, Public Safety Director *PF*
Todd Ferguson, Director Emergency Management *TF*
Richard Dimont, Contract Specialist *RD*



COUNTY COUNCIL OF BEAUFORT COUNTY
PURCHASING DEPARTMENT
102 Industrial Village Road, Bldg 3 Post Office Drawer 1228
Beaufort, South Carolina 29901-1228

David L. Thomas, Purchasing Director
dthomas@bcgov.net 843.255.2353
Richard Dimont, Contract Specialist
rdimont@bcgov.net 843.255.2352 FAX: 843.255.9437

TO: Councilman Stewart H. Rodman, Chairman, Finance Committee

FROM: Dave Thomas, CPPO, Purchasing Director *DT*

SUBJ: **Request Contract Renewal with Global Tower Partners for a Communication Tower Lease of Archer Road Tower on Hilton Head Island**

DATE: June 19, 2013

BACKGROUND: Beaufort County leases various communication towers throughout Beaufort County. This tower will support our Public Safety Communication System in support of emergency management operations. The contract term will begin July 1, 2013 and end June 30, 2014.

<u>CONTRACTOR</u>	<u>Annual Cost</u>
1. Global Tower Partners, Boca Raton, FL	\$25,228

FUNDING: Account 10001220-51140 Communications Equipment Rental

FOR ACTION: Finance Committee meeting occurring on June 24, 2013.

RECOMMENDATION: The Finance Committee approves the contract award of \$25,228 to Global Tower Partners, Inc., to provide annual tower communication services for Beaufort County's Emergency Management Department.

CC: Gary Kubic, County Administrator *GKubic*
Bryan Hill, Deputy Administrator *BH*
Alicia Holland, Controller *AH*
Philip Foot, Public Safety Director *PF*
Todd Ferguson, Director Emergency Management *TF*
Richard Dimont, Contract Specialist *RD*



COUNTY COUNCIL OF BEAUFORT COUNTY
PURCHASING DEPARTMENT
102 Industrial Village Road, Bldg 3 Post Office Drawer 1228
Beaufort, South Carolina 29901-1228

David L. Thomas, Purchasing Director
dthomas@bcgov.net 843.255.2353
Richard Dimont, Contract Specialist
rdimont@bcgov.net 843.255.2352 FAX: 843.255.9437

TO: Councilman Stewart H. Rodman, Chairman, Finance Committee

FROM: Dave Thomas, CPPO, Purchasing Director *DT*

SUBJ: **Request Contract Renewal with Global Tower Partners for a Communication Tower Lease of Pritchardville Tower in Bluffton**

DATE: June 19, 2013

BACKGROUND: Beaufort County leases various communication towers throughout Beaufort County. This tower will support our Public Safety Communication System in support of emergency management operations. The contract term will begin July 1, 2013 and end June 30, 2014.

CONTRACTOR

Annual Cost

1. Global Tower Partners, Boca Raton, FL

\$25,228

FUNDING: Account 10001220-51140 Communications Equipment Rental

FOR ACTION: Finance Committee meeting occurring on June 24, 2013.

RECOMMENDATION: The Finance Committee approves the contract award of \$25,228 to Global Tower Partners, Inc., to provide annual tower communication services for Beaufort County's Emergency Management Department.

CC: Gary Kubic, County Administrator *GK*
Bryan Hill, Deputy Administrator *BH*
Alicia Holland, Controller *AH*
Philip Foot, Public Safety Director *PF*
Todd Ferguson, Director Emergency Management *TF*
Richard Dimont, Contract Specialist *RD*



County Council of Beaufort County
Hilton Head Island Airport – www.hiltonheadairport.com
Beaufort County Airport – www.beaufortcoairport.com

Phone: (843)770-2003 - Fax: (843)770-2005

TO: Councilman Stewart H. Rodman, Chairman, Finance Committee

VIA: Gary Kubic, County Administrator
Bryan Hill, Deputy County Administrator
Alicia Holland, Controller
Robert McFee, Director of Engineering & Infrastructure

FROM: Joel Phillips, Airport Supervisor

SUBJ: **Hangar Rate Increase at the Lady's Island Airport**

Date: June 21, 2013

BACKGROUND. Due to increased operating costs related to maintaining the aircraft hangars and other airport infrastructure, an increase in hangar fees of 5% is requested at this time. During the past year several non-routine repairs have been made to the hangars and other airfield equipment. It is expected that additional repairs to hangars and airfield infrastructure will be needed in the coming year. This increase will help offset these expenses. The current hangar lease rate is \$265.00 per month. The 5% increase would raise the rate to \$278.25 per month and generate an additional \$5,400 annually. In addition to the rate increase, it is also requested that the hangar property taxes be incorporated as part of the monthly lease payment. This would add an additional \$17.75 per month for a total lease payment of **\$296 per month**. There are currently 34 hangars located at the Lady's Island Airport with 100% occupancy. The hangar waiting list consists of approximately 38 possible tenants awaiting a hangar space. The new rate is competitive with surrounding airports with hangars available for rent. The Aviation Board fully endorses this request.

FOR ACTION. Finance Committee Meeting on June 24, 2013.

RECOMMENDATION. That the Finance Committee approve and recommend that County Council increase the Hangar Lease Rate at the Lady's Island Airport from \$265 per month to \$296 per month (5% increase plus monthly prorated hangar property taxes).

JP/cvs



21 Oak Park Drive
PO Box 21264
Hilton Head Island, SC 29925
www.hhpsd.com

May 20, 2013

To: Gary Kubic, County Administrator
Beaufort County Councilmembers

From: Richard C. Cyr
Hilton Head Public Service District

Subject: General Obligation (GO) Bonding Authorization

Hilton Head Public Service District (PSD) is requesting Beaufort County Council's authorization to commit \$3.75 million in General Obligation bonds to construct certain public drinking water supply projects.

Background

As presented to the Beaufort County Council in September 2012, Hilton Head Island is experiencing saltwater intrusion into our traditional source of drinking water, the Upper Floridan Aquifer. Hilton Head PSD anticipates the loss of three more of the District's remaining six water production wells in the next few years. Beaufort County Council has assisted Hilton Head PSD in the past by authorizing GO Bonding to construct our Reverse Osmosis Water Treatment Plant and our Aquifer Storage and Recovery Facility, both of which were needed to replace water supply lost as a result of saltwater intrusion.

Hilton Head PSD has recently completed an updated Water Supply Master Plan. This plan reviewed all potential alternatives to replace the current and future water supply losses to saltwater contamination. The current projects identified are:

- Expand the treatment capacity of the existing Reverse Osmosis (RO) Water Treatment Plant by adding a 1.0-MGD (million gallons per day) filter skid;
- Upgrade existing Middle Floridan Aquifer wells that feed the RO Plant;
- Construct a new Jenkins Island Water Booster Station.

In addition, funding is being requested for the relocation of our 24-inch water transmission main from the mainland to the Island. This relocation is required due to the construction of the Bluffton Fly-Over.

Project Costs

Hilton Head PSD is requesting authorization for GO Bonding not to exceed \$3.75 million to complete the following:

- \$1,590,000 Expand RO Plant by adding a 1.0-MGD filter skid
- 1,310,000 Upgrade 3 Middle Floridan Aquifer Wells for RO Plant
- 350,000 Jenkins Island Water Booster Station
- 500,000 Bluffton Fly-Over Transmission Main Relocation
- \$3,750,000 Total

Timeline

Construction of the water supply projects would begin this fall. Work will take approximately one year to complete. Relocation of the transmission main will proceed as the Fly-Over construction schedule dictates.

Funding

Hilton Head PSD has applied for and completed the DHEC required Preliminary Engineering Report (PER) for funding through the South Carolina State Drinking Water Revolving Fund (SRF). The SRF loan is for 20 years with an interest rate of 1.9 percent.

Millage Impact

The PSD currently has a 3.0 Operations millage. There are no plans to adjust this millage upward despite the reassessment currently in progress.

Based on the most recent estimated numbers provided by Beaufort County staff, the Debt Millage would be:

Current GO Debt Millage	3.88
Proposed New Debt Millage	<u>0.72</u>
Total Proposed Debt Millage	4.60

The additional debt millage has an annual impact of \$2.88 on an owner-occupied home assessed at \$100,000.

Hilton Head PSD looks forward to discussing this matter with the Beaufort County Council's Finance Committee as soon as possible.



Hilton Head Public Service District

Water Supply Projects

**Richard C. Cyr
General Manager
Hilton Head PSD**

**Beaufort County Council
Finance Committee
June 24, 2013**

What's on Tap Today?

- **Requesting County Council authorization for General Obligation (G.O.) borrowing not to exceed \$3.75 million**
- **Funding needed to construct three water supply projects**

Hilton Head PSD

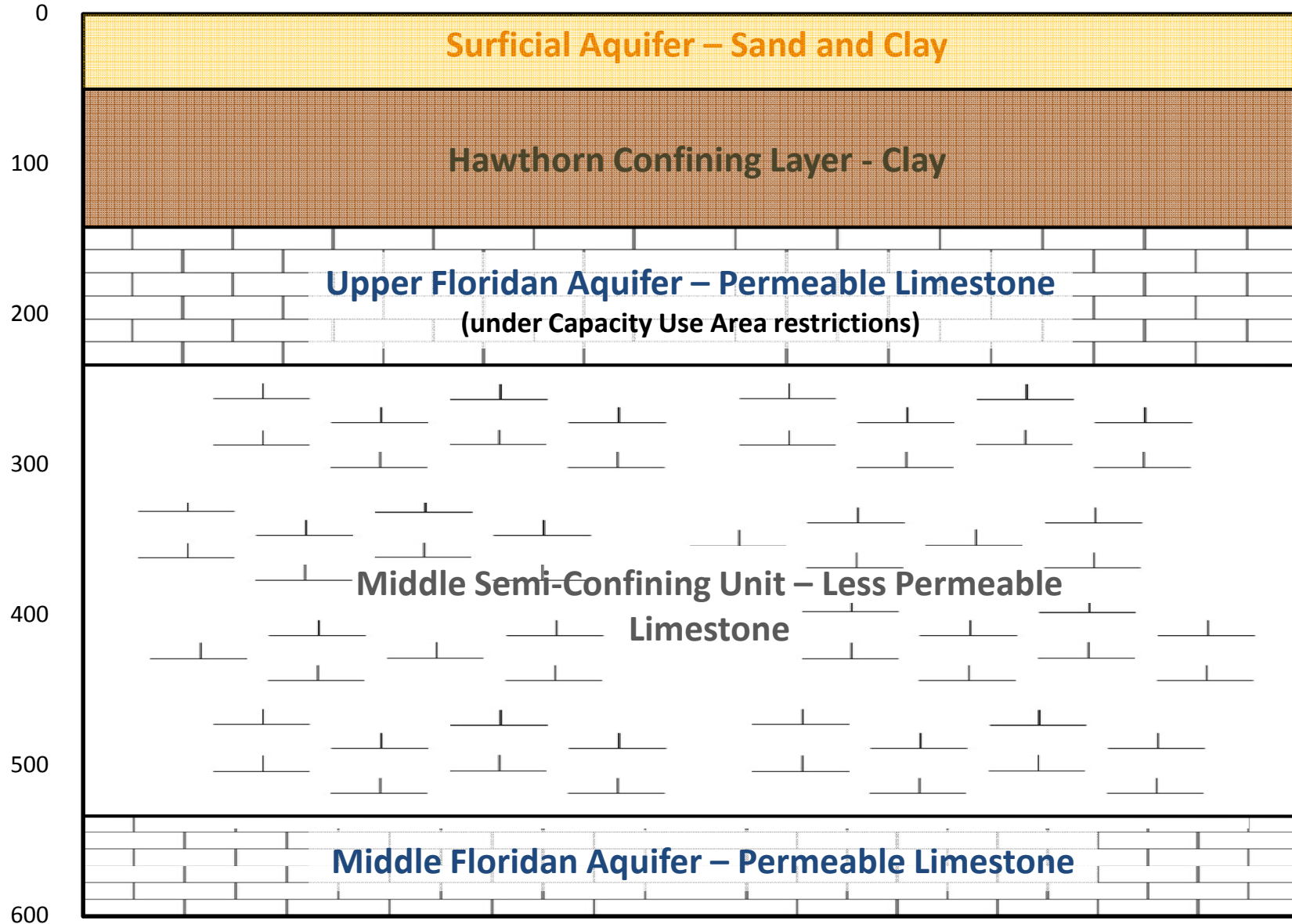
- **19,000 customers**
- **3 water sources**
 - **Reverse osmosis (40%)**
 - **Wholesale surface water (34%)**
 - **Upper Floridan Aquifer wells (26%)**
- **Recycled water for golf irrigation/wetlands**
- **Peak demand of 11 MGD (Million Gallons Per Day)**

Water Supply Problems

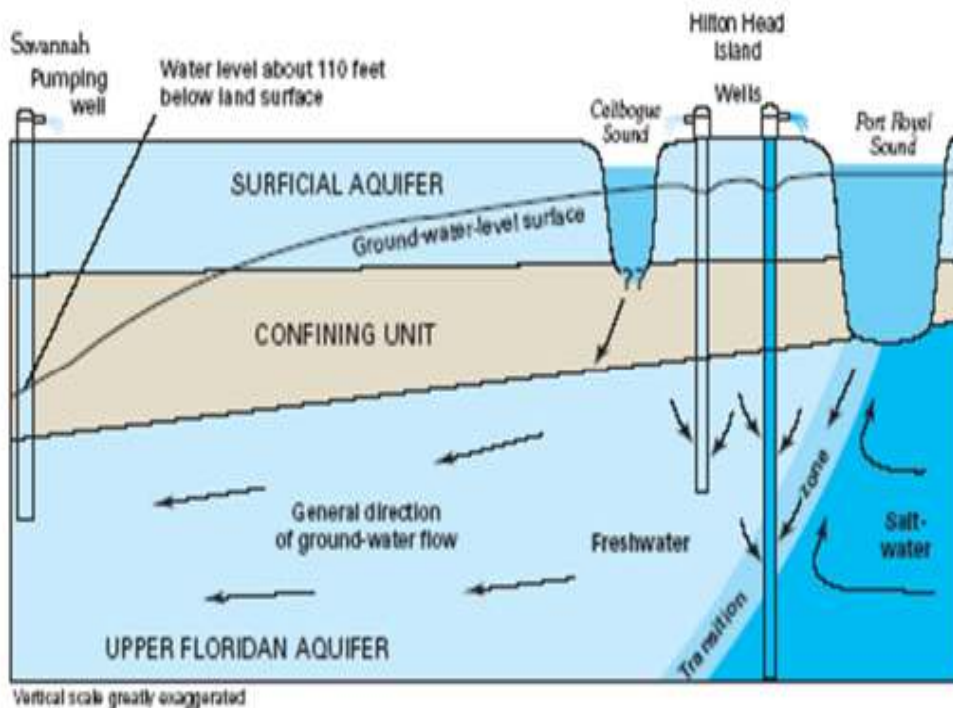
- **Reduction of water supply due to state mandate**
- **Saltwater contamination**
- **Growth demands**

Aquifers and Confining Layers in the Hilton Head Island Area

Feet Below
Mean Sea
Level



Saltwater Intrusion in the Upper Floridan Aquifer

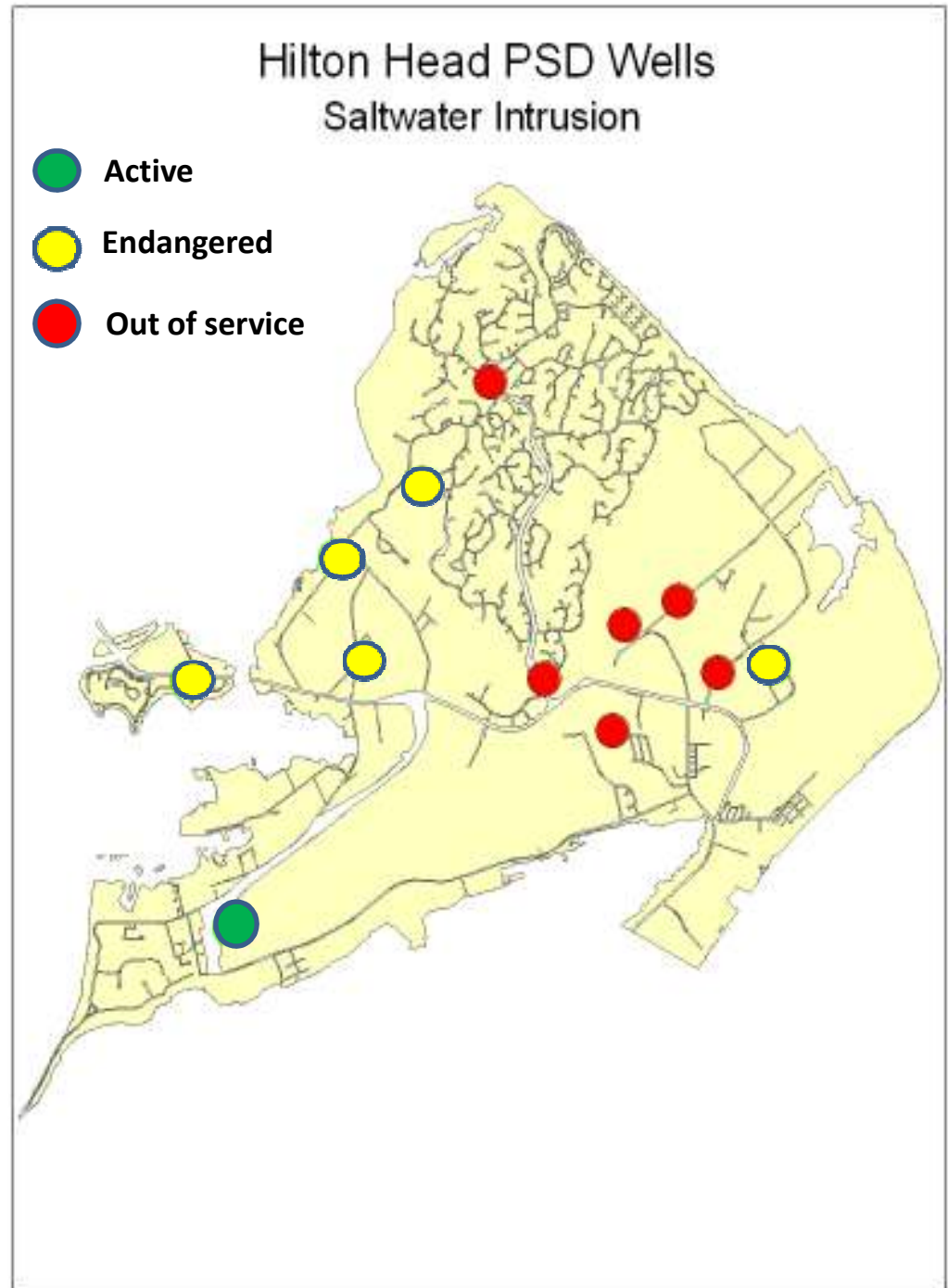


USGS Conceptual Model

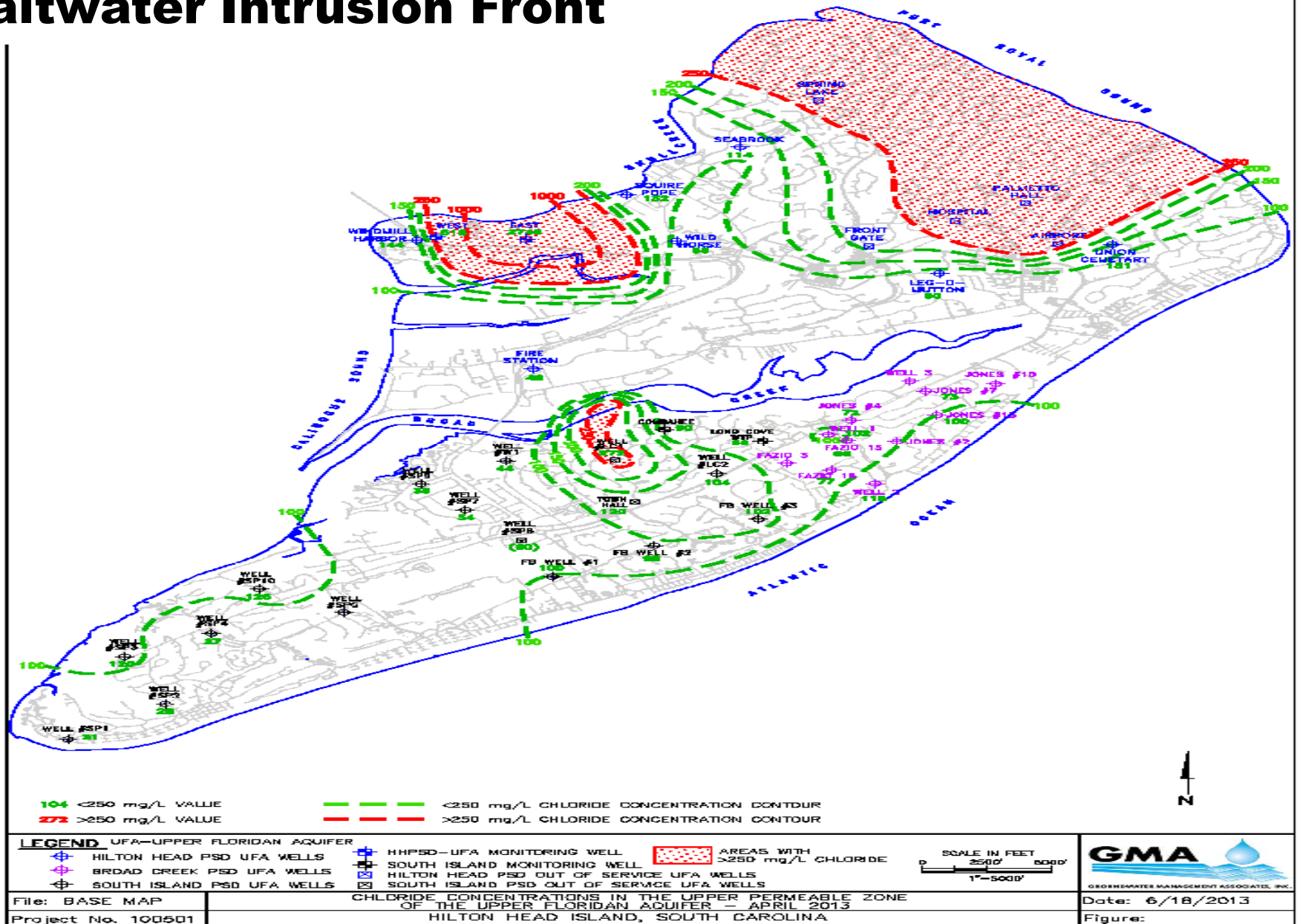
- **Caused by overpumping in Savannah region, and naturally occurring**
- **Nothing the island can do to stop it**
- **Accelerating – 400 ft. or more a year**
- **Ultimately, all Upper Floridan Wells on Hilton Head will be lost**

Loss of Upper Floridan Wells

- **6 of 12 wells lost since 2000**
- **5 of remaining 6 to be lost by 2024**



The Upper Floridan Aquifer Saltwater Intrusion Front



The Island's Response

- **Reduced pumping by more than 40%**
- **Recycled water**
- **Efficiency/conservation customer education**
- **Islandwide irrigation ordinance**
- **Capital projects to replace lost supply**

Response Timeline

- **(1995) S.C. DHEC limits HHI to 9 MGD from Upper Floridan**
- **(1999) Pipeline provides surface water from mainland**
- **(2008) County Council G.O. Authorization for RO Plant**
- **(2010) County Council G.O. Authorization for ASR Well**
- **(2013) RO Plant Expansion**



RO well drill rig

WATER SUPPLY PROJECTS

The RO Plant

- **3 MGD**
- **Expandable to 6 MGD**
- **3 wells**
- **Middle Floridan Aquifer (brackish)**
- **600 ft. deep**



The RO Plant



Built with Room to Grow

RO Plant Expansion

- **Expand capacity of plant by 1 MGD**
 - **1-MGD filter skid needed**
 - **Brings capacity to 4 MGD total**
- **Upgrade existing wells to provide expanded capacity**

Cost = \$2.9 million



RO filter skids

Jenkins Island Booster Station

- **Construct a water booster station on Jenkins Island**
- **Needed to help maintain system pressure**

Cost = \$350,000



PSD Water Booster Station at Wildhorse Tower

24-Inch Water Transmission Pipeline Relocation

- **Relocate a portion of the PSD's 24-inch water transmission pipeline that supplies treated surface water from the mainland as part of the Bluffton Fly-Over project**
- **The pipeline supplies more than 25% of the PSD's water**

Cost = \$500,000

Projects Cost Summary

- **RO Plant Expansion:** **\$2.9 million**
- **Jenkins Island Booster Station:** **\$350,000**
- **Transmission Pipeline Relocation:** **\$500,000**

Total = \$3.75 million

Millage Impacts

- **Projected 2014 PSD total millage = 6.88 mills
(3 mills, Operations; 3.88 mills, Debt Service)**
- **Estimated 2015 PSD total millage (includes proposed borrowing) = 7.60 mills (3 mills, Operations; 4.60 mills, Debt Service)**
- **Projected 2014 PSD taxes on a home valued at \$100,000 = \$27.52**
- **Estimated 2015 PSD taxes = \$30.40**
- **Incremental Change = 0.72 mill or \$2.88 a year**

FUTURE STRATEGIES

Our Incremental Approach

- **Avoid over-building capacity**
- **Expand as demand and well loss warrant**

2008 – RO Plant (3 MGD)

**2010 – Aquifer Storage & Recovery (ASR) Well
(240 MG; 2 MGD in Summer)**

2013 – Expand RO Plant by 1 MGD (4 MGD total)

**2016 – Construct ASR #2
(240 MG; 4 MGD total from both ASRs in Summer)**

2020 – Expand RO Plant by 1 MGD (5 MGD total)

Future Water Supply Strategies

- **Encourage and promote water efficiency**
- **Expansion of RO Plant to 6 MGD capacity (in 1-MGD increments)**
- **Construct ASR Well #2**
- **Expand use of recycled water**
- **Wholesale surface water**
- **Stormwater harvesting**



**PSD rain garden demonstration
at Coastal Discovery Museum**

Questions?



A RESOLUTION

RELATING TO THE DECLARATION OF INTENT BY THE COUNTY COUNCIL OF BEAUFORT COUNTY, SOUTH CAROLINA, TO REIMBURSE CERTAIN EXPENDITURES PRIOR TO THE ISSUANCE BY THE COUNTY OF ITS TAX-EXEMPT DEBT.

WHEREAS, the Internal Revenue Service and U.S. Treasury Department have promulgated Section 1.150-2 of the Treasury Regulations (the "Regulations") that authorizes an issuer to reimburse itself for expenditures made with respect to property to be purchased for use as a solid waste transfer facility (the "Project") prior to the issuance of tax-exempt debt for such Project; and

WHEREAS, Beaufort County, South Carolina (the "County"), anticipates incurring certain expenditures (the "Expenditures") with respect to the Project by the County prior to the issuance by the County of tax-exempt debt for such purpose; and

WHEREAS, the County intends to fund the Project from proceeds of tax-exempt debt not to exceed \$865,000; and

WHEREAS, the Regulations require that the governing body of the political subdivision declare an official intent to reimburse an expenditure prior to the incurrence of the expenditure.

NOW, THEREFORE, BE IT, AND IT HEREBY IS, RESOLVED BY THE COUNTY COUNCIL OF BEAUFORT COUNTY, SOUTH CAROLINA, as follows:

Section 1. The County Council hereby declares that this Resolution shall constitute its declaration of official intent pursuant to Regulation § 1.150-2 to reimburse the County from the proceeds of debt financing to be issued pursuant to South Carolina state law, for Expenditures with respect to the purchase of the Project. The Council anticipates incurring Expenditures with respect to the Project prior to the issuance by the County of debt financing for such purposes.

Section 2. To be eligible for reimbursement of the Expenditures, the reimbursement allocation must be made not later than 18 months after the later of (a) the date on which the Expenditures were paid, or (b) the date the Project was placed in service, but in no event more than three (3) years after the original Expenditures.

Section 3. The Expenditures are incurred solely to acquire, construct or rehabilitate property having a reasonably expected economic life of at least one (1) year.

Section 4. The Council hereby authorizes the use of general fund monies or other funds on hand as the source of funds for the Expenditures with respect to the Project.

Section 5. This Resolution shall be in full force and effect from and after its adoption as provided by law. This Resolution shall be made available for inspection during normal business hours by the general public at the offices of the County.

AND IT IS SO RESOLVED, this ____ day of _____, 2013.

BEAUFORT COUNTY, SOUTH CAROLINA

D. Paul Sommerville, Chairman, County Council

ATTEST:

Clerk to Council