

COUNTY COUNCIL OF BEAUFORT COUNTY
ADMINISTRATION BUILDING
BEAUFORT COUNTY GOVERNMENT ROBERT SMALLS COMPLEX
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D. PAUL SOMMERVILLE
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GERALD W. STEWART
VICE CHAIRMAN

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ROBERTS "TABOR" VAUX

JOSHUA A. GRUBER
INTERIM COUNTY ADMINISTRATOR

THOMAS J. KEAVENY, II
COUNTY ATTORNEY

ASHLEY M. BENNETT
CLERK TO COUNCIL

AGENDA
EXECUTIVE COMMITTEE
Monday, December 11, 2017

4:00 p.m.

Executive Conference Room, Administration Building
Beaufort County Government Robert Smalls Complex
100 Ribaut Road, Beaufort

Committee Members:

Jerry Stewart, Chairman
Gerald Dawson
Brian Flewelling
Alice Howard
Stu Rodman

1. CALL TO ORDER – 4:00 P.M.
2. DISCUSSION / TEXT AMENDMENTS TO THE BEAUFORT COUNTY CODE OF ORDINANCES, CHAPTER 2, ADMINISTRATION; ARTICLE I, EMPLOYEE BENEFITS; DIVISION 3. ELECTED AND APPOINTED OFFICIALS (backup)
3. DISCUSSION / A RESOLUTION ESTABLISHING THE NUMBER OF FULL-TIME AND PART-TIME MAGISTRATE POSITIONS, THE NUMBER OF HOURS REQUIRED OF EACH POSITION, THE COMPENSATION FOR EACH POSITION AND THE AREA OF THE COUNTY TO WHICH EACH POSITION IS ASSIGNED (backup)
4. REVIEW / HDX/HILTON HEAD ISLAND AND ARW/BEAUFORT COUNTY AIRPORTS CAPITAL IMPROVEMENT PROJECTS (backup)
5. UPDATE / MUNICIPALITY RESPONSIBILITY OF ROADS
6. UPDATE / LIBRARY IMPACT FEES (backup)
7. ADJOURNMENT

2017 Strategic Plan Committee Assignments
County Government / County Manager Form of Government
Waddell Mariculture Extension Center
Sales Tax Referendum 2018: Direction, Timing



DIVISION 3. - ELECTED AND APPOINTED OFFICIALS

Sec. 2-346. - Salary ~~A~~administration ~~P~~program created.

There is created a ~~S~~salary ~~A~~administration ~~P~~program for compensating elected and appointed officials, other than magistrates and members of the council, and to establish entry level salaries for ~~each~~ the following elected and appointed positions.

- (1) Auditor.
- (2) Clerk of court.
- (3) Coroner.
- (4) Probate judge.
- (5) Sheriff.
- (6) Treasurer.
- (7) Master-in-equity.

~~(8) Magistrate.~~

(Code 1982, § 2-66; Ord. No. 98-20, § 1(A), 10-12-1998; [Ord. No. 2004/36, § 1\(A\), 10-25-2004](#) ; [Ord. No. 2007/32, § 1\(A\), 8-13-2007](#) ; [Ord. No. 2015/7, 4-13-2015](#))

Sec. 2-347. - Entry level salary.

(a) *Salary.* The entry level salary for ~~each~~-elected and appointed official designated below is established as follows:

- (1) *Auditor:* \$59,915.00, which excludes any other stipend paid by the county and/or state.
- (2) *Clerk of court:* \$79,837.00, which excludes any other stipend paid by the county and/or state.
- (3) *Coroner:* \$70,367.00, which excludes any other stipend paid by the county and/or state.
- (4) *Probate judge:* \$100,067.00, which excludes any other stipend paid by the county and/or state.
- (5) *Sheriff:* \$102,380.00, which excludes any other stipend paid by the county and/or state.
- (6) *Treasurer:* \$64,327.00, which excludes any other stipend paid by the county and/or state.
- (7) *Master-in-equity:* Set pursuant to S.C. Code Ann. § 14-11-30, which excludes any other stipend paid by the county and/or state.

~~(8) Magistrate: Set pursuant to S.C. Code Ann. § 22-8-40(b)(2), which excludes any other stipend paid by the county and/or state.~~

The above entry level salaries were established using the average salaries of peer counties in the tier 1 classification as determined by population in the South Carolina Association of Counties Annual Salary Survey for each position, or the current Beaufort County salary, whichever is greater.

(b) *Cost of living.* At each instance of a cost of living allowance (COLA) pay increase awarded by the Beaufort County Council, after the enactment date of this ordinance [September 2007], the entry level salary of each elected or appointed office listed in subsection (a) above will be increased accordingly.

(Code 1982, § 2-69; Ord. No. 98-20, § 1(B), 10-12-1998; Res. of 7-26-1999; [Ord. No. 2004/36, § 1\(D\), 10-25-2004](#) ; [Ord. No. 2007/32, § 1\(D, E\), 8-13-2007](#) ; [Ord. No. 2015/7, 4-13-2015](#))

Sec. 2-348. - Incorporation of state payments.

Any salary and/or stipend received from the state by any elected and appointed official will be incorporated into the overall compensation plan as an addition to the county-paid salary.

(Code 1982, § 2-70; Ord. No. 98-20, § 1(C), 10-12-1998; [Ord. No. 2004/36, § 1\(E\), 10-25-2004](#) ; [Ord. No. 2007/32, § 1\(F\), 8-13-2007](#) ; [Ord. No. 2015/7, 4-13-2015](#))

Sec. 2-349. - County and/or state salary adjustments.

- (a) Each elected and appointed official shall receive the county's annual cost of living adjustment.
- (b) Elected or appointed officials will receive mandated state salary adjustments or council-approved salary adjustments, whichever is the greater of the two.

(Code 1982, § 2-71; Ord. No. 98-20, § 1(D), (F), 10-12-1998; Ord. No. 2004/36, § 1(F), 10-25-2004; [Ord. No. 2007/32, § 1\(G\), 8-13-2007](#) ; [Ord. No. 2015/7, 4-13-2015](#))

Sec. 2-350. - Reelection or reappointment.

An elected or appointed official, who is reelected and/or reappointed to his/her same office, without a break in service, will receive a five percent increase at the beginning of his/her new term of office.

(Code 1982, § 2-67; Ord. No. 98-20, § 1(E), 10-12-1998; [Ord. No. 2004/36, § 1\(B\), 10-25-2004](#) ; [Ord. No. 2007/32, § 1\(B\), 8-13-2007](#) ; [Ord. No. 2015/7, 4-13-2015](#))

Sec. 2-351. - Pay for performance program.

Elected and/or appointed officials will not be eligible for the county pay for performance program.

(Code 1982, § 2-72; Ord. No. 98-20, § 1(G), 10-12-1998)

Sec. 2-352. - Appointment to unexpired term.

A person who is appointed to fill an unexpired term of an official will, in accordance with state law, be compensated at the same salary of the person who was holding the office for the remainder of that unexpired term of office. If the appointee is subsequently elected or reappointed to the same office, his/her salary will revert to the entry-level salary of that particular office shown in section 2-347, when his/her elected term of office becomes effective, plus a five-percent election increase.

(Code 1982, § 2-68; Ord. No. 98-20, § 1(H), 10-12-1998; [Ord. No. 2004/36, § 1\(C\), 10-25-2004](#) ; [Ord. No. 2007/32, § 1\(C\), 8-13-2007](#) ; [Ord. No. 2015/7, 4-13-2015](#))

~~Secs. 2-353—2-400.—Reserved.~~

Sec. 2-353. – Magistrate Salaries and Compensation.

Magistrate salaries and compensation shall be determined solely by, and in accordance with, South Carolina Code of Laws §22-8-10 et seq. and shall not be affected by the aforesaid provisions of this Division.

Secs. 2-354 – 2-400. Reserved.

RESOLUTION 2017/ _____

**A RESOLUTION ESTABLISHING THE NUMBER OF FULL-TIME AND PART-TIME
MAGISTRATE POSITIONS, THE NUMBER OF HOURS REQUIRED OF EACH POSITION,
THE COMPENSATION FOR EACH POSITION AND THE AREA OF THE COUNTY TO
WHICH EACH POSITION IS ASSIGNED**

WHEREAS, the number of magisterial positions in a County is determined by the formula established in Title 22 of the South Carolina Code of Laws, 1976, as amended; and

WHEREAS, S.C. Code Ann. §22-1-10 provides that at least ninety (90) days before the commencement of magistrates' terms of office, the governing body of each county must inform its Senators representing that County of the number of full-time and part-time magistrate positions available in the County, the number of work hours required of each position, the compensation for each position and the area of the County to which each position shall be assigned; and

WHEREAS, having duly considered and debated these issues this body has decided the following:

1. There shall be _____ full-time magistrate positions available in Beaufort County;
2. There shall be _____ part-time magistrate positions available in Beaufort County;
3. A full-time magistrate is one who regularly works forty hours a week performing official duties;
4. A part-time magistrate is one who regularly works _____ hours a week;
5. A total of _____ full-time magistrates and _____ part-time magistrates shall be assigned to the northern area of Beaufort County (defined as that area of Beaufort County north of the Broad River);
6. A total of _____ part-time magistrates shall be assigned to the southern area of Beaufort County (defined as that area of the County south of the Broad River);
7. All magistrates shall be compensated in accordance with Title 22 of the South Carolina Code of Laws and Beaufort County Ordinance 2-353 as amended in 2017.

This Resolution shall be forwarded to the South Carolina State Senators who represent Beaufort County and shall constitute written notice of this governing body's request in accordance with S.C. Code Ann. §22-1-10.

Adopted this _____ day of _____, 2017.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

Thomas J. Keaveny, II, Esquire
Beaufort County Attorney

ATTEST:

Ashley M. Bennett, Clerk to Council

Employee	Last Name	First Name	Job Class	Job Title	Biweekly
					Hours
647	FITZGIBBONS	MARK	082	MAGISTRATE	80.00
6508	SPROATT	ROD	082	MAGISTRATE	80.00
7511	BROOKS	RICHARD	082	MAGISTRATE	80.00
5492	SADLER	NANCY	082	MAGISTRATE	78.00
7941	VAUX	ERIN	082	MAGISTRATE	76.00
7056	MCELYNN	LAWRENCE	81	CHIEF MAGISTRAT	72.00
7592	NOVAK	DOUGLAS	082	MAGISTRATE	64.00
8927	MCCALL TANNER	ANGELA	082	MAGISTRATE	64.00
8518	SCOTT	LASHONDA	082	MAGISTRATE	50.00
7008	TUPPER	RALPH	082	MAGISTRATE	40.00
8513	BOLINO	GLORIA	082	MAGISTRATE	28.00
7594	SIMMONS	CHILTON	082	MAGISTRATE	20.00
5083	FINGER	TERRY	082	MAGISTRATE	16.00
8514	FUENTES	JOSE	082	MAGISTRATE	16.00
8516	MCINTYRE	BERNARD	082	MAGISTRATE	16.00



County Council of Beaufort County
Hilton Head Island Airport
120 Beach City Road
Hilton Head Island, South Carolina 29925
Phone: (843) 255-2950 Fax: (843) 255-9424
www.hiltonheadairport.com



TO: Beaufort County Finance Committee

FROM: Richardson Sells, Beaufort County Airports Board Chair

SUBJ: Airport Capital Improvement Program Lists

DATE: 28 November 2017

BACKGROUND. On November 16, 2017, the Beaufort County Airports Board reviewed and discussed the Airport Capital Improvement Program (ACIP) listings for Beaufort County Airport (ARW) and Hilton Head Island Airport (HXD). The ACIP listing is the projected five (5) year funding plan for Federal Aviation Administration (FAA)-approved projects at both airports. The BCAB approved the listings for both airports. The ACIP listing will be forward to the FAA for their review.

RECOMMENDATION. The Beaufort County Airports Board recommends that Beaufort County Finance Committee approve the ACIP listings for both airports.

cc: Joshua A. Gruber Interim County Administrator
Paul Sommerville
Jon Rembold
Ashley Bennett

BEAUFORT COUNTY AIRPORT (ARW)							
NPIAS 45-0008 CITY: Beaufort, South Carolina		AIRPORT CAPITAL IMPROVEMENT PROGRAM (ACIP) FUNDING SCENARIO (FY '19 to '23)					
FISCAL YEAR	PROJECT DESCRIPTION	TOTAL EST. COST	FAA SHARE	ENTITLEMENT FUNDS	DISCRETIONARY FUNDS	STATE SHARE	LOCAL SHARE
18	Entitlement Carryover Federal Entitlement Funds: Replace Runway/Taxiway Edge Lights, PAPI's, REILs, Windsock, Vault and Signage (Design and Construction) Avigation Easement Acquisition (Reimbursement) Total	\$1,826,254 \$250,000 \$2,076,254	\$1,643,629 \$225,000 \$1,868,629	\$40,615 \$150,000 \$190,615 \$0 \$190,615	\$1,453,014 \$225,000 \$1,678,014	\$91,313 \$12,500 \$103,813	\$91,313 \$12,500 \$103,813
19	Entitlement Carryover Federal Entitlement Funds: Previous Partial Parallel Taxiway Mitigation Runway Safety Area, Taxiway Extension to Runway 25, and Apron Expansion Mitigation Total	\$1,000,000 \$3,200,000 \$4,200,000	\$900,000 \$2,880,000 \$3,780,000	\$0 \$150,000 \$150,000 \$0 \$150,000	\$750,000 \$2,880,000 \$3,630,000	\$50,000 \$160,000 \$210,000	\$50,000 \$160,000 \$210,000
20	Entitlement Carryover Federal Entitlement Funds: Runway Safety Area Improvements (Construction) Taxiway Extension to Runway 25 and Apron Expansion (Construction) Helipad (Design and Construction) Total	\$3,370,000 \$1,200,000 \$75,000 \$4,645,000	\$3,033,000 \$1,080,000 \$67,500 \$4,180,500	\$0 \$150,000 \$150,000 \$0 \$0 \$150,000	\$2,883,000 \$1,080,000 \$67,500 \$4,030,500	\$168,500 \$60,000 \$3,750 \$232,250	\$168,500 \$60,000 \$3,750 \$232,250
21	Entitlement Carryover Federal Entitlement Funds: Parking Lot Relocation and Utility Connection to Terminal (Design) New Terminal Building (Design) 3-Year DBE Plan Total	\$100,000 \$300,000 \$10,000 \$410,000	\$90,000 \$270,000 \$9,000 \$369,000	\$0 \$150,000 \$90,000 \$60,000 \$0 \$150,000	\$0 \$270,000 \$9,000 \$279,000	\$5,000 \$15,000 \$500 \$20,500	\$5,000 \$15,000 \$500 \$20,500
22	Entitlement Carryover Federal Entitlement Funds: Parking Lot Relocation and Utility Connection to Terminal (Construction) New Terminal Building (Construction) \$0 \$0 Total	\$650,000 \$1,000,000 \$0 \$0 \$1,650,000	\$585,000 \$900,000 \$0 \$0 \$1,485,000	\$0 \$150,000 \$150,000 \$0 \$0 \$150,000	\$435,000 \$900,000 \$9,000 \$0 \$1,344,000	\$32,500 \$15,000 \$0 \$0 \$47,500	\$32,500 \$85,000 \$0 \$0 \$117,500
23	Entitlement Carryover Federal Entitlement Funds: Relocation of Existing Fuel Farm Total	\$1,391,600 \$1,391,600	\$0 \$0	\$0 \$150,000 \$0 \$0	\$0 \$0	\$500,000 \$500,000	\$891,600 \$891,600
GRAND TOTAL		\$14,372,854	\$11,683,129	\$790,615	\$10,961,514	\$1,114,063	\$1,575,663

HILTON HEAD ISLAND AIRPORT (HXD)							
NPIAS	45-0030						
CITY:	Hilton Head Island, South Carolina						
AIRPORT CAPITAL IMPROVEMENT PROGRAM (ACIP)							
FUNDING SCENARIO (FY '19 to '23)							
FISCAL YEAR	PROJECT DESCRIPTION	TOTAL EST. COST	FAA SHARE	ENTITLEMENT FUNDS	DISCRETIONARY FUNDS	STATE SHARE	LOCAL SHARE
18	Entitlement Carryover Federal Entitlement Funds: Land Acquisition Reimbursement (Parcels R511 008 000 0105 0000, R511 008 000 0191 0000, R510 008 000 0300 0000 and R510 004 000 0342 0000) Commercial Service Terminal Expansion (Design) Total	2,200,000.00 \$750,000 \$2,950,000	\$1,980,000 \$675,000 \$2,655,000	\$0 \$1,000,000 \$1,000,000 \$0 \$1,000,000	\$980,000 \$675,000 \$1,655,000	\$110,000 \$37,500 \$147,500	\$110,000 \$37,500 \$147,500
19	Entitlement Carryover Federal Entitlement Funds: Commercial Service Ramp Expansion (Design) ARFF Vehicle Replacement Commercial Service Terminal Expansion - Phase I (Construction) Transition Surface Tree Removal (Design Services Only) Total	\$320,000 \$500,000 \$5,000,000 \$300,000 \$6,120,000	\$288,000 \$450,000 \$4,500,000 \$270,000 \$5,508,000	\$0 \$1,000,000 \$288,000 \$450,000 \$262,000 \$0 \$1,000,000	\$0 \$0 \$4,238,000 \$270,000 \$4,508,000	\$16,000 \$25,000 \$250,000 \$15,000 \$306,000	\$16,000 \$25,000 \$250,000 \$15,000 \$306,000
20	Entitlement Carryover Federal Entitlement Funds: Commercial Service Terminal Expansion - Phase II (Construction) Commercial Service Ramp Expansion (Construction) New ARFF Vehicle 3-Year DBE Plan Transition Surface Tree Removal (Construction and Mitigation) Total	\$5,000,000 \$1,600,000 \$500,000 \$10,000 \$1,700,000 \$0 \$8,810,000	\$4,500,000 \$1,440,000 \$450,000 \$9,000 \$1,530,000 \$0 \$7,929,000	\$0 \$1,000,000 \$1,000,000 \$0 \$0 \$0 \$1,000,000	\$3,500,000 \$1,440,000 \$450,000 \$9,000 \$1,530,000 \$0 \$6,929,000	\$250,000 \$80,000 \$25,000 \$500 \$85,000 \$0 \$440,500	\$250,000 \$80,000 \$25,000 \$500 \$85,000 \$0 \$440,500
21	Entitlement Carryover Federal Entitlement Funds: Land Acquisition Reimbursement (Parcels R510 008 000 222A 0000, R510 008 000 0222 0000, and R510 005 000 0280 0000) General Aviation Ramp Rehabilitation and Expansion Total	\$1,915,270 \$1,976,000 \$3,891,270	\$1,723,743 \$1,778,400 \$3,502,143	\$0 \$1,000,000 \$1,000,000 \$0 \$0 \$1,000,000	\$723,743 \$1,778,400 \$2,502,143	\$95,764 \$98,800 \$194,564	\$95,764 \$494,000 \$589,764
22	Entitlement Carryover Federal Entitlement Funds: ALP Update Total	\$500,000 \$500,000	\$450,000 \$450,000	\$0 \$1,000,000 \$450,000 \$450,000	\$0 \$0 \$0 \$0	\$25,000 \$25,000	\$25,000 \$25,000
23	Entitlement Carryover Federal Entitlement Funds: T-Hangar Development (10- unit) Corporate Hangar Site Development (2) Total	\$1,350,000 \$2,830,000 \$4,180,000	\$1,215,000 \$2,547,000 \$3,762,000	\$550,000 \$1,000,000 \$10,000,000 \$0 \$10,000,000	(\$8,785,000) \$2,547,000 (\$6,238,000)	\$67,500 \$141,500 \$209,000	\$67,500 \$141,500 \$209,000
GRAND TOTAL		\$29,547,344	\$26,592,610	\$5,450,000	\$21,142,610	\$1,476,535	\$1,834,173

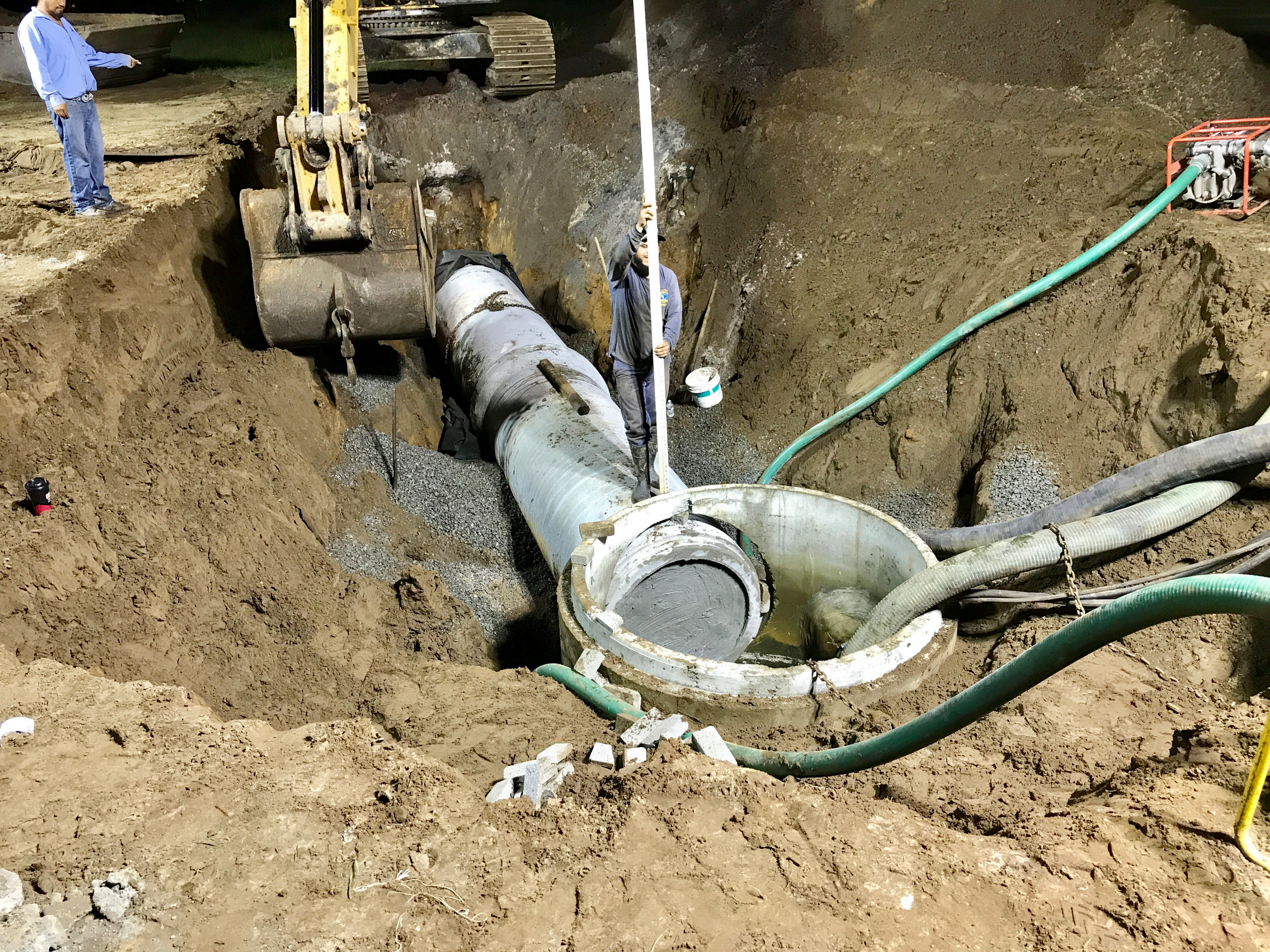
























RESOLUTION

A RESOLUTION OF THE COUNTY COUNCIL OF BEAUFORT COUNTY, SOUTH CAROLINA ACKNOWLEDGING THE DECISION OF THE CITY OF BEAUFORT AND THE TOWN OF PORT ROYAL TO FOREGO PARTICIPATION IN THE COUNTY LIBRARY IMPACT FEE PROGRAM; AND PROVIDING FOR CONDITIONS RELATIVE THERETO.

WHEREAS, the City of Beaufort and the Town of Port Royal have elected to opt out of the County's Library Impact Fee Program; and

WHEREAS, with their exclusion from the Library Impact Fee Program, the relevant Beaufort/Port Royal Impact Fee Service Area has been revised to include only the unincorporated portion of the originally-specified service area; and

WHEREAS, by their decision to opt out, the City of Beaufort and the Town of Port Royal have effectively put the County on notice that either (a) they do not require any additional library facilities or services to meet the additional library demand created by projected population and housing unit growth over the next ten (10) years, or (b) they intend to meet such additional demand through the expenditure of local City or Town funds, and not from impact fees imposed on new residential development; and

WHEREAS, by their decision to opt out, the County cannot impose library impact fees on new development within the City and Town; however, neither can the County expend any library impact fee revenues within the City or Town, nor can the County provide any library facilities or capital improvements in the City or Town to meet demands created by projected new residential development in the City or Town.

NOW, THEREFORE, THE COUNTY COUNCIL OF BEAUFORT COUNTY resolves as follows:

1. The City of Beaufort and the Town of Port Royal are excluded in all manner and in all respects from the County's library impact fee ordinance, library capital improvement plan and program and are not within a library impact fee service area.
2. No library impact fees will be collected within the City of Beaufort nor within the Town of Port Royal and, correspondingly, no County impact fee funds or revenues will be expended in the City nor the Town for the life of the impact fee program and no library facilities of capital improvements will be built by the County using impact fee funds in the City nor the Town for the life of the impact fee program.

3. The Beaufort/Port Royal service area within which impact fees will be charged will include only the unincorporated area lying outside of the City and Town.
4. In the event that the City of Beaufort or the Town of Port Royal desire to be included in the County library impact fee program at some time in the future, they will be required to comply with the following minimum requirements:
 - (a) adopt a formal resolution or ordinance passed by a majority vote of the governing body requesting inclusion in the County library impact fee program and detailing the specific reasons therefore;
 - (b) submit such resolution or ordinance to the County Council for review and possible action;
 - (c) neither the City nor the Town may be considered for inclusion without:
 - i. providing a complete description and financial analysis of the impact fee funds lost during their exclusion from the program, based on actual population and housing unit figures for the relevant time period; and
 - ii. providing a capital funding plan within the respective municipal budgets for replacing the lost impact fees from non-impact fee revenue sources.
 - iii. providing a detailed listing and identification of the library facilities and capital improvements needed to achieve the County's adopted level of services (LOS) standard;
 - (d) agree to finance any costs incurred by the County in revising the impact fee calculation methodology, conducting any necessary planning, projections, financial analyses or capital improvements programming, and/or revising, amending or updating any impact fee ordinances, administrative forms and procedures or reports that will be affected by the inclusion of the City or Town.
5. The inclusion of the City of Beaufort or Town of Port Royal in the County's library impact fee program, and any conditions, restrictions, limitations or requirements imposed on such inclusion, shall be solely at the discretion of the County Council of Beaufort County.

Adopted this 25th day of October, 1999.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: 

Frank Brafman
Chairman

Attest:


Clerk to Council