

# COUNTY COUNCIL OF BEAUFORT COUNTY

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D. PAUL SOMMERVILLE  
CHAIRMAN

STEWART H. RODMAN  
VICE CHAIRMAN

## COUNCIL MEMBERS

STEVEN M. BAER  
CYNTHIA M. BENSCH  
RICK CAPORALE  
GERALD DAWSON  
BRIAN E. FLEWELLING  
WILLIAM L. MCBRIDE  
GERALD W. STEWART  
ROBERTS "TABOR" VAUX, JR  
LAURA L. VON HARTEN

GARY KUBIC  
COUNTY ADMINISTRATOR

BRYAN J. HILL  
DEPUTY COUNTY ADMINISTRATOR

JOSHUA A. GRUBER  
COUNTY ATTORNEY

SUZANNE M. RAINEY  
CLERK TO COUNCIL

## AGENDA COUNTY COUNCIL OF BEAUFORT COUNTY

Monday, June 24, 2013

4:00 p.m.

Council Chambers, Administration Building  
Government Center  
100 Ribaut Road, Beaufort

Citizens may participate in the public comment periods and public hearings from telecast sites at the Hilton Head Island Branch Library as well as Mary Field School, Daufuskie Island.

### 1. CAUCUS - 4:00 P.M.

#### A. Executive Session

1. Discussion of negotiations incident to proposed contractual arrangements and proposed purchase of property;
2. Receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege

#### B. Committee Reports ([backup](#))

#### C. Discussion is not limited to agenda item

### 2. REGULAR MEETING - 5:00 P.M.

### 3. CALL TO ORDER

### 4. PLEDGE OF ALLEGIANCE

### 5. INVOCATION – Councilman Steven Baer

### 6. ADMINISTRATIVE CONSENT AGENDA

- A. Approval of Minutes – June 10, 2013 ([backup](#))
- B. Receipt of County Administrator's Two-Week Progress Report ([backup](#))
- C. Receipt of Deputy County Administrator's Two-Week Progress Report ([backup](#))
- D. Appointments to Boards and Commissions ([backup](#))

### 7. PUBLIC COMMENT

### 8. COUNTY ADMINISTRATOR'S REPORT

Mr. Gary Kubic, County Administrator

#### A. The County Channel / Broadcast Update



- B. Briefing / County Boat Landings – Private and Public Use ([backup](#))
- C. Presentation / Spanish Moss Trail ([backup](#))
  - Mr. David Tedder, Board Member, Friends of Spanish Moss Trail
  - Mr. Rob Merchant, County Long-Range Planner
- D. Announcement / County Assessor's Office Nominated for the International Association of Assessing Officers Public Information Program Award
- E. Resolution to Amend the Lowcountry Area Transportation Study (LATS) Policy Board ([backup](#))

9. DEPUTY COUNTY ADMINISTRATOR'S REPORT

- Mr. Bryan Hill, Deputy County Administrator
- A. Monthly Budget Summary ([backup](#))
- B. Construction Project Updates
  - Mr. Rob McFee, Division-Director Engineering and Infrastructure
  - 1. One Cent Sales Tax Referendum Projects:
    - A. U.S. Highway 278 Construction Project
    - B. S.C. Highway 170
    - C. Bluffton Parkway 5A
  - 2. Capital Improvement Project:
    - A. Courthouse Reskin Project
    - B. Coroner's Facility

10. CONSENT AGENDA – ITEM A THROUGH S

- A. AN ORDINANCE AUTHORIZING BRIDGES PREPARATORY SCHOOL TO LEASE THE CHARLES LIND BROWN COMMUNITY ACTIVITY CENTER
  - 1. Consideration of second reading approval to occur June 24, 2013
  - 2. Public hearing – Monday, July 22, 2013, beginning at 6:00 p.m. in Council Chambers of the Administration Building, 100 Ribaut Road, Beaufort
  - 3. Finance Committee discussion and recommendation to approve occurred June 17, 2013 / Vote 5:0
  - 4. First reading, by title only, occurred June 10, 2013 / Vote 11:0
  - 5. Parks and Leisure Services Board discussion and recommendation to approve occurred June 6, 2013 / Vote 6:1
  - 6. Community Services Committee discussion occurred May 20, 2013
- B. NORTHERN BEAUFORT COUNTY ZONING MAP AMENDMENT / REZONING REQUEST FOR MARSH VIEW SUBDIVISION (R100-15-64A, 289-326 AND 347-349; 38 RESIDENTIAL LOTS AND ASSOCIATED COMMON AREAS TOTALING 27.46 ACRES; OFF DORCHESTER DRIVE AND TOMOTLEY, WHITEHALL AND MCCALLEY COURTS, IN THE GRAYS HILL AREA), TO BE REZONED FROM RURAL (R) TO RURAL-RESIDENTIAL (RR) ([backup](#))
  - 1. Consideration of first reading approval to occur June 24, 2013
  - 2. Natural Resources Committee discussion and recommendation to approve occurred June 11, 2013 / Vote 8:0

- C. UNIFORMS FOR BEAUFORT COUNTY SHERIFF'S OFFICE \*[dcenwr](#) +
1. Contract award: Wright Johnston Uniforms, LLC, Columbia, South Carolina
  2. Contract amount: \$65,000
  3. Funding source: General Fund Expenditure, 10001201-52050 and 10001202-52050
  4. Finance Committee discussion and recommendation to approve occurred June 17, 2013 / Vote 5:0
- D. PHASE III SPANISH MOSS TRAIL FUNDING ([backup](#))
1. Summary: 2.27 miles; cost \$1,100,000
  2. Funding:
    - a. Beaufort County: \$275,000
    - b. Cox Foundation: \$600,000
    - c. Other Sources: \$225,000 (City of Beaufort, Town of Port Royal, Beaufort Memorial Hospital, Keyserling Family, other private donors)
  3. Funding source: \$275,000 Local 3% Accommodations Tax / Tourism Infrastructure
  4. Finance Committee discussion occurred June 17, 2013 / Vote 5:0
- E. CONTRACT RENEWAL FOR FLEET MANAGEMENT AND MAINTENANCE OPERATIONS FOR BEAUFORT COUNTY ([backup](#))
1. Contract award: First Vehicle Services, Cincinnati, Ohio
  2. Contract amount: \$1,396,095
  3. Funding source: Contract is paid by sing various departments accounts (Garage Repairs, Maintenance, 51300)
  4. Public Facilities Committee discussion and recommendation to approve occurred June 17, 2013 / Vote 5:0
- F. BEAUFORT COUNTY SCRAP / WASTE TIRE SERVICE ([backup](#))
1. Contract award: SC Tire Processing, Inc. Aiken, South Carolina
  2. Contract amount: \$65,000
  3. Funding source: SC Department of Revenue, account 2345011-51160
  4. Public Facilities Committee discussion and recommendation to approve occurred June 17, 2013 / Vote 5:0
- G. TEXT AMENDMENT TO COUNTY CODE OF ORDINANCE CHAPTER 74— BUILDING AND BUILDING REGULATIONS, SECTION 74-64 – ADOPTION OF BUILDING CODES, SUBPARAGRAPH (1) (AMENDS ORDINANCE TO ADOPT THE 2012 EDITION OF THE INTERNATIONAL RESIDENTIAL CODE) ([backup](#))
1. Consideration of first reading to occur June 24, 2013
  2. Public Facilities Committee discussion and recommendation to approve occurred June 17, 2013 / Vote 5:0
- H. APPROVAL OF UPDATED COUNTY SOLID WASTE MANAGEMENT PLAN, DATED FEBRUARY 20, 2013 ([backup](#))
1. Public Facilities Committee discussion and recommendation to approve occurred June 17, 2013 / Vote 6:0
- I. A RESOLUTION RELATING TO THE DECLARATION OF INTENT BY THE COUNTY COUNCIL OF BEAUFORT COUNTY, SOUTH CAROLINA, TO REIMBURSE CERTAIN EXPENDITURES PRIOR TO THE ISSUANCE BY THE COUNTY OF ITS TAX-EXEMPT DEBT ([backup](#))
1. Finance Committee discussion to occur June 24, 2013

- J. HILTON HEAD PUBLIC SERVICE DISTRICT AUTHORIZATION TO ISSUE GENERAL OBLIGATION BONDS NOT TO EXCEED \$3.75 MILLION TO DO REMEDIATION ([backup](#))
1. Consideration of first reading, by title only, to occur June 24, 2013
  2. Finance Committee discussion to occur June 24, 2013
- K. MEDICAL SERVICES FOR COUNTY DETENTION CENTER ([backup](#))
1. Contract award: Southern Heath Partners, Chattanooga, Tennessee
  2. Contract amount: \$314,665.60
  3. Funding source: Detention Center Medical Services, Account 10001250-51190
  4. Finance Committee discussion to occur June 24, 2013
- L. FIBER FEES COUNTY EMERGENCY MANAGEMENT DEPARTMENT ([backup](#))
1. Contract award: Motorola Palmetto 800, Columbia, South Carolina
  2. Contract amount: \$222,000
  3. Funding source: Communications Professional Services, Account 10001220-51160
  4. Finance Committee discussion to occur June 24, 2013
- M. E911 SUBSIDY FOR SALARY, BENEFITS AND OTHER SUPPORTIVE EXPENSES FOR TOWN OF HILTON HEAD ISLAND 911 PERSONNEL ([backup](#))
1. Contractor: Town of Hilton Head Island
  2. Annual Cost: \$134,640
  3. Funding source: E911 Direct Subsidy, Account 22010011-55000
  4. Finance Committee discussion to occur June 24, 2013
- N. ANNUAL MAINTENANCE OF PUBLIC SAFETY SOFTWARE OF COUNTY EMERGENCY MANAGEMENT DEPARTMENT ([backup](#))
1. Contract award: Harris Computer Systems, Chicago, Illinois
  2. Annual Cost: \$109,582
  3. Funding source: Communications Maintenance Contract, Account 10001220-51110; E911 Maintenance Contracts, Account 220110011-51110
  4. Finance Committee discussion to occur June 24, 2013
- O. FORTY-EIGHT PASSENGER BUS FOR COUNTY PARKS AND LEISURE SERVICES DEPARTMENT ([backup](#))
1. Contract award: Interstate Transportation Equipment Company, Columbia, South Carolina
  2. Annual Cost: \$92,541
  3. Funding source: Vehicle Purchases, Account 10001606-54000
  4. Finance Committee discussion to occur June 24, 2013
- P. VETERINARY SERVICES FOR COUNTY ANIMAL SHELTER ([backup](#))
1. Contract award: Hilton Head Humane Association, Hilton Head, South Carolina
  2. Annual Cost: \$65,000
  3. Funding source: Animal Shelter Professional Services, Account 10001270-51160; Animal Shelter Spay/Neuter Services, Account 10001270-51165
  4. Finance Committee discussion to occur June 24, 2013
- Q. SUBSIDY FOR SALARIES AND BENEFITS FOR THE TOWN OF HILTON HEAD ISLAND DISPATCH PERSONNEL ([backup](#))
1. Contract award: Town of Hilton Head Island, South Carolina
  2. Annual Cost: \$50,000
  3. Funding source: Communications Direct Subsidy, Account 10001220-55000
  4. Finance Committee discussion to occur June 24, 2013



**R. HANGAR LEASE RATE INCREASE AT BEAUFORT COUNTY (LADY'S ISLAND AIRPORT/ARW ([backup](#)))**

1. Rate increase from \$265 per month to \$296 per month (5% increase plus monthly prorated hangar property taxes)
2. Airports Board discussion and recommendation to approve occurred May 16, 2013 / Vote 8:0

**S. FERRY TRANSPORTATION SERVICES FOR DAUFUSKIE ISLAND ([backup](#))**

1. Contract award: J & W, Greenwood, South Carolina
2. Annual Cost: \$281,800
3. Funding source: Account 25460011-55540
4. Community Services Committee discussion to occur June 24, 2013

**11. FY 2013-2014 COUNTY BUDGET PROPOSAL ([backup](#))**

1. Consideration of third and final reading to occur June 24, 2013
2. Finance Committee discussion occurred June 17, 2013
3. Second reading approval occurred June 10, 2013 / Vote 7:4
4. Public hearing held June 10, 2013
5. Finance Commission discussion occurred June 5, 2013
6. First reading, by title only, approval occurred May 20, 2013 / Vote 9:2
7. Finance Committee discussion occurred May 20, 2013
8. Finance Committee discussion and recommendation to approve on first reading, by title only, occurred May 14, 2013 / Vote 5:0
9. Finance Committee discussion occurred May 6, 2013
10. Finance Committee discussion occurred April 29, 2013
11. Finance Committee discussion occurred April 22, 2013
12. Finance Committee discussion occurred April 15, 2013
13. Finance Committee discussion occurred April 8, 2013
14. Finance Committee discussion occurred March 18, 2013
15. Annual Planning Meeting/Retreat discussion occurred March 1, 2013

**12. FY 2013-2014 SCHOOL DISTRICT BUDGET PROPOSAL ([backup](#))**

1. Consideration of third and final reading to occur June 24, 2013
2. Second reading approval occurred June 10, 2013 / Vote 10:1
3. Public hearing held June 10, 2013
4. First reading approval occurred May 20, 2013 / Vote 10:1
5. Finance Committee discussion occurred May 20, 2013
6. Finance Committee discussion and recommendation to approve occurred May 14, 2013 / Vote 5:0
7. Finance Committee discussion occurred April 15, 2013

**13. RESOLUTION ENDORSING THE AUGUST 2011 MASTER PLAN OF THE BEAUFORT COUNTY AIRPORT (LADY'S ISLAND)/ARW ([backup](#))**

1. Council tabled consideration of this resolution November 5, 2012 / Vote 11:0
2. Public Facilities Committee discussion and recommendation to approve occurred October 23, 2012 / Vote 5:1
3. Beaufort City Council unanimous endorsement occurred August 14, 2012
4. Airports Board recommendation of approval occurred June 14, 2012 / Vote 8:1:1:1

5. Joint session of Beaufort County and Beaufort City Councils held January 18, 2012

14. PUBLIC HEARING

A. AN ORDINANCE TO AMEND THE FY 2012-2013 BEAUFORT COUNTY COUNCIL BUDGET, SECTION 4, COUNTY OPERATIONS APPROPRIATION, SECTION 11 COUNTY ADMINISTRATION OPERATIONS, PARAGRAPH M. GENERAL GOVERNMENT SUBSIDIES (TO APPROPRIATE \$150,000 TO THE PUBLIC DEFENDER BUDGET AND \$150,000 TO THE DAUFUSKIE ISLAND FERRY SERVICE BUDGET) ([backup](#))

1. Consideration of third and final reading approval to occur June 24, 2013
2. Second reading approval occurred June 10, 2013 / Vote 9:2
3. First reading, by title only, approval occurred May 20, 2013 / Vote 9:2
4. Finance Committee discussion occurred May 20, 2013

15. PUBLIC COMMENT

16. ADJOURNMENT

## Committee Reports

June 24, 2013

### A. COMMITTEES REPORTING

#### 1. Community Services

##### ① Disabilities and Special Needs Board

| <i>Nominated</i> | <i>Name</i>      | <i>Position/Area/Expertise</i> | <i>Reappoint/Appoint</i> | <i>Votes Required</i>          |
|------------------|------------------|--------------------------------|--------------------------|--------------------------------|
| 06.10.13         | Jill Striebinger | Countywide                     | Appoint                  | 6 of 11 (1 <sup>st</sup> term) |

##### ② Parks and Leisure Services Board

| <i>Nominated</i> | <i>Name</i>    | <i>Position/Area/Expertise</i> | <i>Reappoint/Appoint</i> | <i>Votes Required</i>          |
|------------------|----------------|--------------------------------|--------------------------|--------------------------------|
| 06.10.13         | Christian Kata | Northern Beaufort County       | Appoint                  | 6 of 11 (1 <sup>st</sup> term) |

#### 2. Finance

① Minutes provided from the [June 5](#) meeting. No action is required.

② Minutes provided from the [June 17](#) meeting. Action is required. See agenda item 10A, 10C, 10D.

##### ③ Airports Board

| <i>Nominated</i> | <i>Name</i> | <i>Position/Area/Expertise</i> | <i>Reappoint/Appoint</i> | <i>Votes Required</i>          |
|------------------|-------------|--------------------------------|--------------------------|--------------------------------|
| 06.10.13         | Dan Ahern   | Close Proximity BC Airport     | Appoint                  | 6 of 11 (1 <sup>st</sup> term) |

##### ⑤ Tax Equalization Board

| <i>Nominated</i> | <i>Nominate</i> | <i>Name</i>       | <i>Position/Area/Expertise</i> | <i>Reappoint/Appoint</i> | <i>Votes Required</i>          | <i>Term</i> |
|------------------|-----------------|-------------------|--------------------------------|--------------------------|--------------------------------|-------------|
|                  |                 | Sharon Busch      | Council District 1             | Appointed 05.20.13       | 6 of 11 (1 <sup>st</sup> term) | 2/17        |
|                  |                 | Merritt Patterson | Council District 2             | Appointed 05.20.13       | 6 of 11 (1 <sup>st</sup> term) | 2/17        |
|                  | 06.24.13        | Kenneth Joy       | Council District 3             | Appoint                  | 6 of 11 (1 <sup>st</sup> term) | 2/15        |
| 06.10.13         |                 | Neil Lipsitz      | Council District 4             | Appoint                  | 6 of 11 (1 <sup>st</sup> term) | 2/15        |
| 06.10.13         |                 | Robert Brown      | Council District 5             | Appoint                  | 6 of 11 (1 <sup>st</sup> term) | 2/15        |
|                  |                 | Wayne Corley      | Council District 6             | Appointed 05.20.13       | 6 of 11 (1 <sup>st</sup> term) | 2/17        |
|                  |                 | Richard Facchiano | Council District 7             | Appointed 06.10.13       | 6 of 11 (1 <sup>st</sup> term) | 2/17        |
| 06.10.13         |                 | Alan Obstler      | Council District 8             | Appoint                  | 6 of 11 (1 <sup>st</sup> term) | 2/15        |
|                  | 06.24.13        | Gloria Criscuolo  | Council District 9             | Appoint                  | 6 of 11 (1 <sup>st</sup> term) | 2/15        |
|                  |                 | William John      | Council District 10            | Appointed 06.10.13       | 6 of 11 (1 <sup>st</sup> term) | 2/15        |
|                  |                 | Robert Coon       | Council District 11            | Appointed 05.20.13       | 6 of 11 (1 <sup>st</sup> term) | 2/17        |
|                  |                 | Paul Jernigan     | At-Large, North                | Appointed 05.20.13       | 6 of 11 (1 <sup>st</sup> term) | 2/17        |
|                  |                 | Robert Cummins    | At-Large, North                | Appointed 06.10.13       | 6 of 11 (1 <sup>st</sup> term) | 2/17        |
|                  |                 | Bob Arundell      | At-Large, South                | Appointed 06.10.13       | 6 of 11 (1 <sup>st</sup> term) | 2/15        |
|                  |                 | Scott Kleinert    | At-Large, South                | Appointed 05.20.13       | 6 of 11 (1 <sup>st</sup> term) | 2/17        |

First 8 appointees = 4 year terms, next 7 = 2 year term at first and then 4 year term thereafter to get staggered effect.

**3. Natural Resources Committee**

① Minutes provided from the [June 11](#) meeting. Action is required. See agenda item 10B.

**4. Public Facilities**

① Minutes provided from the [June 17](#) meeting. Action is required. See agenda item 10E, 10F, 10G.

**B. COMMITTEE MEETINGS**

**1. Community Services**

*William McBride, Chairman*

*Tabor Vaux, Vice Chairman*

➔ Next Meeting – Monday, August 26 at 1:00 p.m., Bluffton Branch Library

**2. Executive**

*Paul Sommerville, Chairman*

➔ Next Meeting – Monday, August 12 at 1:00 p.m., ECR

**3. Finance**

*Stu Rodman, Chairman*

*Rick Caporale, Vice Chairman*

➔ Next Meeting – Monday, July 16 at 2:00 p.m., BIV #2

**4. Governmental**

*Jerry Stewart, Chairman*

*Laura Von Harten, Vice Chairman*

➔ Next Meeting – Monday, August 5 at 4:00 p.m., ECR

**5. Natural Resources**

*Brian Flewelling, Chairman*

*Cynthia Bensch, Vice Chairman*

➔ Next Meeting – Monday, August 5 at 2:00 p.m., ECR

**6. Public Facilities**

*Gerald Dawson, Chairman*

*Steven Baer, Vice Chairman*

➔ Next Meeting – Monday, August 19 at 4:00 p.m., BIV

**7. Transportation Advisory Group**

*Paul Sommerville, Chairman*

➔ Next Meeting – To be announced.

## FINANCE COMMITTEE

June 5, 2013

The electronic and print media duly notified in accordance with the State Freedom of Information Act.

The Finance Committee met Monday, June 5, 2013 at 4:30 p.m., in Council Chambers, Administration Building, 100 Ribaut Road, Beaufort, South Carolina

### ATTENDANCE

Finance Committee Members: Chairman Stu Rodman, Vice Chairman Rick Caporale, and members Brian Flewelling, William McBride, and Jerry Stewart were present. Committee member Steven Baer absent. Non-Committee members Cynthia Bensch, Gerald Dawson, Paul Sommerville, Tabor Vaux, and Laura Von Harten were also present.

County staff: Alan Eisenman, Financial Supervisor; Joshua Gruber, Staff Attorney; Doug Henderson, Treasurer; Alicia Holland, Comptroller; Gary Kubic, County Administrator; and Dave Thomas, Purchasing Director.

Media: Joe Croley, Hilton Head Island-Bluffton Chamber of Commerce.

Councilman Rodman chaired the meeting.

### ACTION ITEMS

#### **1. Consideration of Contract Award**

- **\$73,914.41 MUNIS Support and Licensing Annual Renewal (July 1, 2013 – June 30, 2014)**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Motion:** It was moved by Mr. Flewelling, seconded by Mr. McBride, that Finance Committee approve and recommend Council approve the annual renewal of Munis –Tyler Technologies software support and licensing. The total cost of this sole source purchase is \$73,914.41. Beaufort County's FY 2014 General Fund Appropriations in the amount of \$67,950.50 as well as Local Accommodations Tax, Local Hospitality Tax and Local Admissions Fees in the amount \$5,963.91 will provide funding for this purchase. The vote was: YEAS –Mr. Caporale, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, and Mr. Stewart. ABSENT – Mr. Baer. The motion passed.

**Recommendation:** Council approve the annual renewal of Munis –Tyler Technologies software support and licensing. The total cost of this sole source purchase is \$73,914.41. Beaufort County's FY 2014 General Fund Appropriations in the amount of \$67,950.50 as well as

Local Accommodations Tax, Local Hospitality Tax and Local Admissions Fees in the amount \$5,963.91 will provide funding for this purchase.

## **2. Consideration of Contract Award**

- **\$75,270.00 Pictometry Aerial Photography and Licensing Support for 2013 Flight**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Motion:** It was moved by Mr. Flewelling, seconded by Mr. McBride, that Finance Committee approve and recommend Council approve the annual renewal of Pictometry software support and licensing for a total contract amount of \$75,270 from Pictometry International Corporation. The funding for this purchase will be provided by Beaufort County's FY 2013 General Fund, account 10001152-51250. The vote was: YEAS – Mr. Caporale, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, and Mr. Stewart. ABSENT – Mr. Baer. The motion passed.

**Recommendation:** Council approve the annual renewal of Pictometry software support and licensing for a total contract amount of \$75,270 from Pictometry International Corporation. The funding for this purchase will be provided by Beaufort County's FY 2013 General Fund, account 10001152-51250.

## **3. Discussion – Local Option Sales Tax**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Discussion:** The Committee discussed whether to conduct a Countywide referendum on the imposition of a Local Option Sales Tax for property relief at a special election on November 5, 2013.

**Motion:** It was moved by Mr. Flewelling, seconded by Mr. Stewart, that Finance Committee recommend Council oppose conducting a Countywide referendum on the imposition of a Local Option Sales Tax for property relief at a special election on November 5, 2013. The vote was: YEAS – Mr. Caporale, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, and Mr. Stewart. ABSENT – Mr. Baer. The motion passed.

**Recommendation:** Council oppose conducting a Countywide referendum on the imposition of a Local Option Sales Tax for property relief at a special election on November 5, 2013.

## **4. Discussion of Reappointments and Appointments**

- **Airports Board**



**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Motion:** It was moved by Mr. Sommerville, seconded by Mr. Flewelling, that Finance Committee recommend Council nominate Dan Ahern, representing close proximity to Beaufort County Airport, to serve as a member of the Airports Board. The vote was: YEAS – Mr. Caporale, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, and Mr. Stewart. ABSENT – Mr. Baer. The motion passed.

**Recommendation:** Council nominate Dan Ahern, representing close proximity to Beaufort County Airport, to serve as a member of the Airports Board.

## **5. Discussion of Reappointments and Appointments**

### **• Tax Equalization Board**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Motion:** It was moved by Mr. Flewelling, seconded by Mr. Stewart, that Finance Committee recommend Council nominate Neil Lipsitz, representing Council District 4, to serve as a member of the Tax Equalization Board. The vote was: YEAS – Mr. Caporale, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, and Mr. Stewart. ABSENT – Mr. Baer. The motion passed.

**Motion:** It was moved by Mr. Flewelling, seconded by Mr. Caporale, that Finance Committee recommend Council nominate Robert Brown, representing Council District 5, to serve as a member of the Tax Equalization Board. The vote was: YEAS – Mr. Caporale, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, and Mr. Stewart. ABSENT – Mr. Baer. The motion passed.

**Recommendation:** Council nominate Neil Lipsitz, representing Council District 4; and Robert Brown, representing Council District 5, to serve as members of the Tax Equalization Board.

## **INFORMATION ITEMS**

### **6. Consideration of Contract Award**

- \$32,575.92 Three Lawn Mowers and Associated Equipment for Public Facilities Department**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Motion:** It was moved by Mr. Flewelling, seconded by Mr. McBride, that Finance Committee approve the purchase of three lawn mowers and associated equipment from Randel's Lawn Mower Equipment Sales and Service in the amount of \$32,575.92. Funding will come

from account 10001312-54200, Specialized Capital Equipment. The vote was: YEAS – Mr. Caporale, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, and Mr. Stewart. ABSENT – Mr. Baer. The motion passed.

**Status:** Finance Committee approved the purchase of three lawn mowers and associated equipment from Randel's Lawn Mower Equipment Sales and Service in the amount of \$32,575.92. Funding will come from account 10001312-54200, Specialized Capital Equipment.

## **7. Discussion – Reserve Policy**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Discussion:** Committee members and County staff discussed the need for a reserve policy.

**Status:** Committee directed County staff to move forward with drafting a reserve policy ordinance that would include a yearly step increase.

## **8. Continuing Discussion on County FY 2014 Budget**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Discussion:** Committee members discussed the FY 2014 County Budget and reviewed their budget priorities.

**Status:** Committee will continue discussions regarding Council's budget priorities to include in the FY2014 County Budget. Committee decided to remove the priorities that received three or less votes off of the priorities list, then moved forward with fine-tuning the priorities list at the next meeting.

## **9. Discussion of Reappointments and Appointments**

- **Accommodations (2%) Tax Board**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Status:** This item will be brought forward at a later Finance Committee meeting.

## FINANCE COMMITTEE

**June 17, 2013**

The electronic and print media duly notified in accordance with the State Freedom of Information Act.

The Finance Committee met Monday, June 17, 2013 at 2:00 p.m., in Council Chambers, Administration Building, 100 Ribaut Road, Beaufort, South Carolina

### **ATTENDANCE**

Finance Committee Members: Chairman Stu Rodman, Vice Chairman Rick Caporale, and members Steven Baer, William McBride, and Jerry Stewart were present. Committee member Brian Flewelling was absent. Non-Committee members Cynthia Bensch, Gerald Dawson, Tabor Vaux, and Laura Von Harten were also present.

County staff: Tony Criscitiello, Division Director – Planning and Development; Joshua Gruber, Staff Attorney; Doug Henderson, Treasurer; Alicia Holland, Comptroller; Collin Kinton, Engineer; Gary Kubic, County Administrator; Rob Merchant, County Planner and Dave Thomas, Purchasing Director.

Public: Charlie Calbert, Bridges Preparatory School; Joe DeVito, President, Friends of Spanish Moss Trail; Ed McBrayer, Executive Director of the Atlanta-based PATH Foundation, Sissy Perryman, Spanish Moss Trail; Joselyn Staiger, Government Affairs Director; Kim Statler, Lowcountry Economic Alliance; and David Tedder, board member, Friends of Spanish Moss Trail.

Media: Joe Croley, Hilton Head Island-Bluffton Chamber of Commerce.

Councilman Rodman chaired the meeting.

### **ACTION ITEMS**

#### **1. Consideration of Contract Award**

- **\$65,000 Uniforms for Beaufort County Sheriff's Office**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Motion:** It was moved by Mr. Caporale, seconded by Mr. Stewart, that Finance Committee approve and recommend Council award a contract to Wright Johnston Uniforms, LLC, Columbia, South Carolina to provide uniforms for the Beaufort County's Sheriff's Office in the amount of \$65,000. Funding will come from General Fund Expenditure, accounts 10001201-52050 and 10001202-52050. The vote was: YEAS – Mr. Baer, Mr. Caporale, Mr. McBride, Mr. Rodman, and Mr. Stewart. ABSENT – Mr. Flewelling. The motion passed.

**Recommendation:** Council award a contract to Wright Johnston Uniforms, LLC, Columbia, South Carolina to provide uniforms for the Beaufort County's Sheriff's Office in the amount of \$65,000. Funding will come from General Fund Expenditure, accounts 10001201-52050 and 10001202-52050.

## **2. Presentation – Phase III Spanish Moss Trail**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Discussion:** Mr. Rob Merchant, Long-Range Planner; and David Tedder, Friends of Spanish Moss Trail, provided the Committee a PowerPoint presentation regarding Phase III of the Spanish Moss Trail.

**Motion:** It was moved by Mr. Caporale, seconded by Mr. Baer, that Finance Committee recommend Council contribute \$275,000 to assist in funding Phase III of the Spanish Moss Trail. The funding source from local 3% accommodations tax / tourism infrastructure. The vote was: YEAS – Mr. Baer, Mr. Caporale, Mr. McBride, Mr. Rodman, and Mr. Stewart. ABSENT – Mr. Flewelling. The motion passed.

**Recommendation:** Council contribute \$275,000 to assist in funding Phase III of the Spanish Moss Trail. The funding source from local 3% accommodations tax / tourism infrastructure.

## **3. An Ordinance Authorizing Bridges Preparatory School to Lease the Charles Lind Brown Community Activity Center**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Motion:** It was moved by Mr. Caporale, seconded by Mr. Baer, that Finance Committee recommend Council approve on second reading an ordinance authorizing the Bridges Preparatory School to lease the Charles Lind Brown Community Activity Center. The vote was: YEAS – Mr. Baer, Mr. Caporale, Mr. McBride, Mr. Rodman, and Mr. Stewart. ABSENT – Mr. Flewelling. The motion passed.

**Recommendation:** Council approve on second reading an ordinance authorizing the Bridges Preparatory School to lease the Charles Lind Brown Community Activity Center.

## **4. Discussion of Reappointments and Appointments**

- **Tax Equalization Board**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Motion:** It was moved by Mr. McBride, seconded by Mr. Caporale, that Finance Committee recommend Council nominate Kenneth Joy, representing Council District 3, to serve as a member of the Tax Equalization Board. The vote was: YEAS –Mr. Caporale, Mr. McBride, Mr. Rodman, and Mr. Stewart. ABSENT – Mr. Baer (temporarily left the room) and Mr. Flewelling. The motion passed.

**Motion:** It was moved by Mr. McBride, seconded by Mr. Caporale, that Finance Committee recommend Council nominate Gloria Criscuolo, representing Council District 9, to serve as a member of the Tax Equalization Board. The vote was: YEAS – Mr. Baer, Mr. Caporale, Mr. McBride, Mr. Rodman, and Mr. Stewart. ABSENT – Mr. Flewelling. The motion passed.

**Recommendation:** Council nominate Kenneth Joy, representing Council District 3; and Gloria Criscuolo, representing Council District 9; to serve as members of the Tax Equalization Board.

## **INFORMATION ITEMS**

### **5. Consideration of Contract Award**

- **\$61,884 Planting of Old Savannah Highway Medians**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Status:** Pending the outcome of discussions with the Town of Port Royal, either Beaufort County or the Town will let the bid.

### **6. Discussion - County FY2014 Budget Ordinance**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Discussion:** Committee Chairman Stu Rodman provided the Committee copies of the following documents: FY 2013 versus FY 2014 Appropriations, Advantages/Disadvantages of Beaufort County Ordinance, June 5 Tally Spreadsheet, and June 17 Tally Spreadsheet.

County Administrator Gary Kubic provided the Committee a library staff-prepared handout regarding scenarios for increased library hours.

**Status:** No action required, discussion only.

### **7. Discussion - Line Item Budget Transfers**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Status:** No action required, discussion only.

## **8. Discussion - Council / Administration Protocol**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Discussion:** Committee Chairman Stu Rodman provided the Committee a handout regarding policy and protocol.

**Status:** No action required, discussion only.

## **9. Discussion of Reappointments and Appointments**

### **• Accommodations (2%) Tax Board**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Status:** There were no names brought forward for consideration.

## **10. Off Agenda – Open Items**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Discussion:** Committee Chairman Stu Rodman provided the Committee a handout on Open Committee Items, Retreat Assignments and Priorities.

**Status:** No action required, discussion only.

## **11. Executive Session**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Status:** The Committee went into executive session for the purpose of receiving information regarding the development of security personnel or devices.

**Result of Executive Session:** Committee awarded a contract in the amount of \$45,580 for security equipment.



## NATURAL RESOURCES COMMITTEE

June 11, 2013

The electronic and print media duly notified in accordance with the State Freedom of Information Act.

The Natural Resources Committee met Tuesday, June 11, 2013 at 2:00 p.m. in the Executive Conference Room of the Administration Building, Beaufort, South Carolina.

### ATTENDANCE

Committee Chairman Brian Flewelling, Vice Chairman Cynthia Bensch, and members Gerald Dawson, William McBride, Jerry Stewart, Laura Von Harten and Tabor Vaux present. Non-Committee member Paul Sommerville was also present.

County Staff: Tony Criscitiello, Division Director – Planning and Development; Gary Kubic, County Administrator; and Rob McFee, Division Director – Engineering and Infrastructure.

Media: Suzanne Larson, *Lowcountry Inside Track*.

Public: James Aires, Town of Bluffton; Reed Armstrong, Coastal Conservation League; Ron Bullman, Division Director-Stormwater Management, Town of Bluffton; Ken Driggers, Lawyer; Patty Kennedy, Executive Director, Beaufort County Open Land Trust; Jimmy McIntre; Paul Moore, Ward Edwards Engineering; Jon Rembold, Ward Edwards Engineering; Ed Riley, Planning Commission member; and Steven Tully, map amendment applicant.

Mr. Flewelling chaired the meeting.

### ACTION ITEM

- 1. Northern Beaufort County Zoning Map Amendment / Rezoning Request for Marsh View Subdivision (R100-15-64A, 289-326 and 347-349) 38 Residential Lots and associated common areas totaling 27.46 acres; Off Dorchester Drive and Tomotley, Whitehall and McCalley Courts, in the Grays Hill area), to be rezoned from Rural (R) To Rural-Residential (RR); Owner: Factory Creek Landing Group LLP, Applicant/Agent: Steven Tully**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Discussion:** This is a map amendment to correct the zoning from Rural to Rural Residential. The 1999 ZDSO created the Rural Residential zone and the properties, R100-15-64A, 289-326 and 347-349, met the criteria. The applicant, Steven Tully, is asking the County to make the zoning correction.

**Motion:** It was moved by Ms. Von Harten, seconded by Mr. Stewart, that Natural Resources Committee recommend Council approve on first reading a northern Beaufort County Zoning Map amendment and a rezoning for Marsh View Subdivision (R100-15-64A, 289-326 and 347-349) 38 residential lots and associated common areas totaling 27.46 acres; off Dorchester Drive and Tomotley, Whitehall and McCalley Courts, in the Grays Hill area), to be rezoned from Rural (R) to Rural-Residential (RR).

**Motion to amend by addition:** It was moved by Mrs. Bensch, seconded by Mr. Dawson, that Natural Resources Committee amend the motion to refund the applicant the application fee in the amount of \$200. The vote was: YEAS - Mrs. Bensch, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Stewart, Mr. Vaux, Ms. Von Harten and Mr. Sommerville (The Chairman shall serve as an *ex-officio* member of each standing committee of Council and shall be entitled to vote). The motion passed.

**Vote on the amended motion, which is now the main motion and includes the motion to amend by addition:** The vote was: YEAS - Mrs. Bensch, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Stewart, Mr. Vaux, Ms. Von Harten and Mr. Sommerville (The Chairman shall serve as an *ex-officio* member of each standing committee of Council and shall be entitled to vote). The motion passed.

**Recommendation:** Council approve on first reading a northern Beaufort County Zoning Map amendment and a rezoning for Marsh View Subdivision (R100-15-64A, 289-326 and 347-349) 38 residential lots and associated common areas totaling 27.46 acres; off Dorchester Drive and Tomotley, Whitehall and McCalley Courts, in the Grays Hill area), to be rezoned from Rural (R) to Rural-Residential (RR).

## **INFORMATION ITEMS**

### **2. Presentation – Stormwater Volume Control: Its Rationale and Implementation.**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Discussion:** Mr. Tony Criscitiello, Division Director – Planning and Development, introduced Jon Rembold and Paul Moore, engineers with Ward Edwards, who provided a PowerPoint presentation on Stormwater Volume Control.

**Status:** Informational purposes only.

### **3. Presentation – Stoney Creek Wetlands Restoration**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Discussion:** Mr. Ron Bullman, Division Director-Stormwater Management, Town of Bluffton, provided the Committee a PowerPoint presentation on the Stoney Creek wetlands restoration.

**Status:** Informational purposes only.

#### **4. Consideration of Reappointments and Appointments**

- Southern Corridor Review Board**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Status:** This Board currently has two vacancies -- a representative for Town of Bluffton and landscape architect in Beaufort County.

#### **5. Consideration of Reappointments and Appointments**

- Stormwater Management Utility Board**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Status:** This Board currently has one vacancy -- a representative for Stormwater District 9 – Unincorporated Bluffton Township and Daufuskie Island.

#### **6. Executive Session**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Motion:** It was moved by Mr. Stewart, seconded by Mrs. Bensch, that Natural Resources Committee go immediately into executive session for the purpose of receiving information regarding negotiations incident to proposed contractual arrangements and proposed purchase of property. The vote was: YEAS - Mrs. Bensch, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Stewart, Mr. Vaux, Ms. Von Harten and Mr. Sommerville (The Chairman shall serve as an ex-officio member of each standing committee of Council and shall be entitled to vote). The motion passed.

**Status:** The Natural Resources Committee went immediately into executive session to discuss negotiations incident to proposed contractual arrangements and proposed purchase of property.

## **PUBLIC FACILITIES COMMITTEE**

**June 17, 2013**

The electronic and print media duly notified in accordance with the State Freedom of Information Act.

The Public Facilities Committee met on Monday, June 17, 2013 at 4:00 p.m., in the Executive Conference Room of the Administration Building, Beaufort, South Carolina.

### **ATTENDANCE**

Public Facilities Chairman Gerald Dawson, Vice Chairman Steven Baer, and members Cynthia Bensch, Rick Caporale, William McBride and Gerald Stewart were present. Brian Flewelling absent. Non-committee members Tabor Vaux and Laura Von Harten were also present.

County staff: Charles Atkinson, Building Codes Director; Eddie Bellamy, Public Works Director; Phil Foot, Division Director – Public Safety; Joshua Gruber, County Attorney; Bryan Hill, Deputy County Administrator; Gary Kubic, County Administrator; Rob McFee, Division Director–Engineering and Infrastructure; Jim Minor, Solid Waste/Recycling Manager; and Dave Thomas, Purchasing Director.

Public: Dan Duryea, Solid Waste/Recycling Board member; Curtis McDaniel, General Manager, First Vehicle Services; Jocelyn Staigar, Government Affairs Director, Hilton Head Area Association of REALTORS; and David Uehling, Solid Waste/Recycling Board member.

Media: Joe Croley, Hilton Head Island-Bluffton Chamber of Commerce.

Mr. Dawson chaired the meeting.

### **ACTION ITEMS**

#### **1. Contract Renewal for Fleet Management and Maintenance Operations for Beaufort County**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Motion:** It was moved by Mr. McBride, seconded by Mrs. Bensch, that Public Facilities Committee approve and recommend to Council an award of a two-contract to First Vehicle Services to provide Fleet Management and Maintenance Services for Beaufort County in the amount of \$1,396,095 for each year. Funding will come from various Department accounts (Garage Repairs, Maintenance, account 51300). The vote was: YEAS – Mr. Baer, Mrs. Bensch, Mr. Dawson, Mr. McBride, and Mr. Stewart. ABSENT - Mr. Flewelling. Mr. Caporale temporarily left the room. The motion passed.

**Recommendation:** Council award a two-contract to First Vehicle Services to provide Fleet Management and Maintenance Services for Beaufort County in the amount of \$1,396,095 for each year. Funding will come from various Department accounts (Garage Repairs, Maintenance, account 51300).

## **2. Beaufort County Scrap/Waste Tire Service**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Motion:** It was moved by Mr. McBride, seconded by Mr. Baer, that Public Facilities Committee approve and recommend to Council an award of contract to SC Tire Processing, Aiken, South Carolina to provide waste tire recycling services. Funding is from SC Department of Revenue, account 2345011-51160. The vote was: YEAS – Mr. Baer, Mrs. Bensch, Mr. Dawson, Mr. McBride, and Mr. Stewart. ABSENT - Mr. Flewelling. Mr. Caporale temporarily left the room. The motion passed.

**Recommendation:** Council award a contract to SC Tire Processing, Aiken, South Carolina to provide waste tire recycling services. Funding is from SC Department of Revenue, account 2345011-51160.

## **3. Presentation / Updated County Solid Waste Management Plan**

**Discussion:** Mr. Jim Minor, Solid Waste / Recycling Manager, presented the committee the updated Solid Waste Management Plan, dated February 20, 2013. Topics included strategies, goals, policies and barriers that may affect the plan.

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Motion:** It was moved by Mr. Stewart, seconded by Mrs. Bensch, that Public Facilities Committee approve and recommend Council approve the updated Solid Waste Management Plan, dated February 20, 2013. The vote was: YEAS – Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. McBride, and Mr. Stewart. ABSENT - Mr. Flewelling. The motion passed.

**Recommendation:** Council approve the updated Solid Waste Management Plan, dated February 20, 2013.

**4. Text Amendment to County Code of Ordinance Chapter 74—Building and Building Regulations, Section 74-64 – Adoption of Building Codes, Subparagraph (1) (Amends Ordinance to Adopt the 2012 Edition of the International Residential Code)**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Motion:** It was moved by Mr. McBride, seconded by Mrs. Bensch, that Public Facilities Committee approve and recommend to Council approval on first reading a text amendment to the Beaufort County Code of Ordinances, Chapter 74—Building and Building Regulations, Section 74-64 – Adoption of Building Codes, Subparagraph (1) (amends ordinance to adopt the 2012 Edition of the International Residential Code). The vote was: YEAS – Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. McBride, and Mr. Stewart. ABSTAIN - Mrs. Bensch. ABSENT - Mr. Flewelling. The motion passed.

**Recommendation:** Council approve on first reading a text amendment to the Beaufort County Code of Ordinances, Chapter 74—Building and Building Regulations, Section 74-64 – Adoption of Building Codes, Subparagraph (1) (amends ordinance to adopt the 2012 Edition of the International Residential Code).

**INFORMATION ITEMS**

**5. Consideration of Reappointments and Appointments**

**• Solid Waste and Recycling Board**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Status:** No names were brought forward for consideration.

**6. Consideration of Reappointments and Appointments**

**• Southern Beaufort County Corridor Beautification Board**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Status:** No names were brought forward for consideration.



Official Proceedings  
County Council of Beaufort County  
June 10, 2013

The electronic and print media duly notified in  
accordance with the State Freedom of Information Act.

**CAUCUS**

A caucus of the County Council of Beaufort County was held at 4:00 p.m., Monday, June 10, 2013 in the Executive Conference Room of the Administration Building, 100 Ribaut Road, Beaufort, South Carolina.

**ATTENDANCE**

Chairman Paul Sommerville, Vice Chairman Stu Rodman and Councilmen Steven Baer, Cynthia Bensch, Rick Caporale, Gerald Dawson, Brian Flewelling, William McBride, Gerald Stewart, Roberts "Tabor" Vaux and Laura Von Harten.

**CALL OF EXECUTIVE SESSION**

It was moved by Mr. Flewelling, seconded by Mr. Sommerville, that Council go immediately into executive session for the purpose of receiving information regarding negotiations incident to proposed contractual arrangements and proposed purchase of property as well as discussion of matters relating to the proposed location, expansion or the provision of services encouraging location or expansion of industries or other businesses in Beaufort County. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. The motion passed.

**EXECUTIVE SESSION**

**RECONVENE OF CAUCUS**

**REGULAR SESSION**

The regularly scheduled meeting of the County Council of Beaufort County was held at 5:00 p.m., Monday, June 10, 2013 in Council Chambers of the Administration Building, 100 Ribaut Road, Beaufort, South Carolina.

**ATTENDANCE**

Chairman Paul Sommerville, Vice Chairman Stu Rodman and Councilmen Steven Baer, Cynthia Bensch, Rick Caporale Gerald Dawson, Brian Flewelling, William McBride, Gerald Stewart, Roberts "Tabor" Vaux and Laura Von Harten.

### **PLEDGE OF ALLEGIANCE**

The Chairman led those present in the Pledge of Allegiance to the Flag.

### **INVOCATION**

Chairman Sommerville gave the Invocation.

### **PROCLAMATIONS**

#### **Sister Sheila Byrne, OSF and Sister Steela Breen, OSF / The Franciscan Center**

Beaufort County Council salutes Sister Sheila Byrne and Sister Stella Brown, of the Order of Saint Francis of Philadelphia, for their extensive programs, exceptional service, and who have touched the lives of thousands of Beaufort County residents through their ministry at The Franciscan Center on St. Helena Island.

#### **Beaufort High School – 2013 Division 4-A Track and Field Champion and 2013 All-State Track and Field Champion**

Beaufort High School Eagles won gold in the 2013 Division 4-A Track and Field Champion in the following events: 4 x 400 boys relay team, 4 x 400 girls relay team, 400 girls meter hurdle, 100 girls meter hurdle, and 400 boys meter hurdle. The Eagles won gold in the 2013 All-State Track and Field Champion in the following events: 4 x 400 boys meter hurdle, 400 boys meter hurdle, and 4 x 400 girls meter relay team. The Chairman stated in keeping with our tradition of recognizing the exceptional achievements of our young people, Council would like to commend each player and coach.

#### **Battery Creek High School – 2013 Division 2A Track and Field State Champion**

Battery Creek High School Dolphins won gold in the 2013 Division 2-A Track and Field Champion in the high jump event. The Chairman stated in keeping with our tradition of recognizing the exceptional achievements of our young people, Council would like to commend each player and coach.

#### **Whale Branch Early College High School – 2013 Class 1-a Track and Field State Champion**

Whale Branch Early College High School Warriors won gold in the 2013 Division 2-A Track and Field Champion in the following events: high jump, 4 x 800 meter relay team, and 400-meter hurdle. The Chairman stated in keeping with our tradition of recognizing the exceptional achievements of our young people, Council would like to commend each player and coach.

## **ADMINISTRATIVE CONSENT AGENDA**

The Chairman passed the gavel to the Vice Chairman in order to receive the Administrative Consent Agenda.

### **Review of Proceedings of the Regular Meeting held May 6, 2013**

This item comes before Council under the Administrative Consent Agenda.

It was moved by Mr. Flewelling, seconded by Mrs. Bensch, that Council approve the minutes of the regular meeting held May 6, 2013. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. The motion passed.

### **Review of Proceedings of the Regular Meeting held May 20, 2013**

This item comes before Council under the Administrative Consent Agenda.

It was moved by Mr. Flewelling, seconded by Mrs. Bensch, that Council approve the minutes of the regular meeting held May 20, 2013. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. The motion passed.

### **County Administrator's Three-Week Progress Report**

This item comes before Council under the Administrative Consent Agenda.

Mr. Gary Kubic, County Administrator, presented his Three-Week Progress Report, which summarized his activities from May 20, 2013 through June 7, 2013.

### **Deputy County Administrator's Three-Week Progress Report**

This item comes before Council under the Administrative Consent Agenda.

Mr. Bryan Hill, Deputy County Administrator, presented his Three-Week Progress Report, which summarized his activities from May 20, 2013 through June 7, 2013.

## **APPOINTMENTS TO BOARDS AND COMMISSIONS**

### **Community Services Committee**

#### **Disabilities and Special Needs Board**

Mr. McBride, as Community Services Committee Chairman, nominated Jill Striebienger to serve as a member of the Disabilities and Special Needs Board.

## **Parks and Leisure Services Board**

Mr. McBride, as Community Services Committee Chairman, nominated Christian Kata, representing northern Beaufort County, to serve as a member of the Parks and Leisure Services Board.

## **Finance Committee**

### **Airports Board**

Mr. Rodman, as Finance Committee Chairman, nominated Dan Ahern, representing close proximity to Beaufort County Airport (Lady's Island), to serve as a member of the Airports Board.

### **Tax Equalization Board**

Richard Facchiano

The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. Mr. Facchiano, representing Council District 7, was appointed to serve as a member of the Tax Equalization Board after garnering the six votes required to appoint.

William John

The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. Mr. John, representing Council District 10, was appointed to serve as a member of the Tax Equalization Board after garnering the six votes required to appoint.

Bob Arundell

The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. Mr. Arundell, representing at-large south, was appointed to serve as a member of the Tax Equalization Board after garnering the six votes required to appoint.

Mr. Rodman, as Finance Committee Chairman, nominated Neil Lipsitz, representing Council District 4; and Robert Brown, representing Council District 5, to serve as members of the Tax Equalization Board.

Mr. Sommerville announced that he had nominated Jim Bequette to fill the at-large north position at the June 10, 2013 meeting of Council. Mr. Sommerville became aware today of a problem. The current Board Chairman, Bob Cummins, lives in District 2, not District 3 as was

listed. Mr. Sommerville is not inclined to dismiss the Chairman of the Tax Equalization Board. Therefore, he withdrew Mr. Bequette's name from consideration.

It was moved by Mr. Caporale, seconded by Mrs. Bensch, that Council nominate Alan Obstler, representing Council District 8, to serve as a member of the Tax Equalization Board. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. The motion passed.

### **Public Facilities Committee**

#### **Southern Beaufort County Corridor Beautification Board**

Sallie Bridgwater

The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. Ms. Bridgwater, representing Council District 6, was appointed to serve as a member of the Southern Beaufort County Corridor Beautification Board after garnering the six votes required to appoint.

Richard Tray Hunter

The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. Mr. Hunter, representing Council District 7, was appointed to serve as a member of the Southern Beaufort County Corridor Beautification Board after garnering the six votes required to appoint.

The Vice Chairman passed the gavel back to the Chairman in order to continue the meeting.

### **PUBLIC COMMENT**

The Chairman recognized Mr. Michael McNally, a South Carolina licensed professional civil engineer and a resident of Okatie, who said a transfer station built on the Hickory Hill location is a perfect adaptive reuse of property. He urged Council to look into this viable alternative before finalizing the Chechessee Road, Okatie site purchase.

Mr. Michael McNally, a Callawassie Island resident, suggested building the trash transfer station at the Hickory Hill property after the landfill is capped.

Ms. Jean Beck, Executive Vice President, Hilton Head Area Association of Realtors, expressed opposition to the local option sales tax proposed at this time.

Mr. Parker Sutler, a resident of Okatie, expressed opposition to locating a trash transfer station along Chechessee Road. Building the facility there would render his property worthless.

Mr. Edgar Williams, a resident of Yemassee, expressed opposition to the local option sales tax proposed at this time.

Mr. Patrick Parkinson, a resident of Callawassie Island, talked of odor, noise and increased traffic problems if a trash transfer station is located along Chechessee Road.

Mr. Jimmy Becker, a Chechessee property owner, has concerns regarding the lack of public input Council used for siting of this trash transfer station.

Ms. Valerie Ford, representing Friends of the Hilton Head Island Library, asked Council to restore library hours and staff.

Mr. Kendall Burch, a resident of Okatie, opposes the County locating a trash transfer station along Chechessee Road.

Mr. Keith Walsten, a resident of Hilton Head Island, opposes the use of public boat ramps for private commercial operators.

Mr. Bob Bender, representing The Sea Pines Resort / Harbour Town Yacht Basin, shared his thoughts about the use of public boat ramps for private commercial operators.

Mr. James Wedgeworth, a resident of Hilton Head Island, opposes the local option sales tax proposed at this time.

Mr. Matt Williams, a resident of Hilton Head Island, stated his company adheres to all of the same regulations and principles as water sports operators when operating out of a marina.

Mr. Kent Bird, a resident of Hilton Head Island, has witnessed many accounts where there have been people operating out of Palmetto Bay boat landing in a dangerous fashion. This has been a concern for all of the charter operations on Hilton Head Island.

Capt. David Fleming, a resident of Hilton Head Island, stated in the past several years the Palmetto Bay public boat landing has become an over-the-top private-business enterprise landing.

Mr. Tom Noyes, a resident of Spring Island, opposes the County locating a trash transfer station along Chechessee Road.

Mr. Joe Tatarski, representing the Callawassie Island Property Owners Association, stated locating a trash transfer station at the Chechessee Road site is inappropriate.

Mr. Jim Bequette, a Lady's Island resident, questioned why Council did not receive a cost benefit analysis regarding the performing of in-house autopsies versus outsourcing. He is disappointed that Council does not receive the tools it should when making decisions for spending money.



Mr. Walter Hancock, a resident of Hilton Head Island, operates a charter boat at public boat landing. This is free enterprise. He only wants access to the water.

#### **COUNTY ADMINISTRATOR'S REPORT**

This item postponed until the June 24, 2013 meeting of Council.

#### **DEPUTY COUNTY ADMINISTRATOR'S REPORT**

This item postponed until the June 24, 2013 meeting of Council.

#### **A RESOLUTION TO COMMISSION ANIMAL SERVICE OFFICERS TO ENFORCE BEAUFORT COUNTY ANIMAL ORDINANCES FOR BEAUFORT COUNTY PURSUANT TO THE AUTHORITY GRANTED IN SECTION 4-9-145 OF THE CODE OF LAWS OF SOUTH CAROLINA, 1976, AS AMENDED**

This item comes before Council under the Consent Agenda. Discussion occurred at the June 3, 2013 meeting of the Governmental Committee.

It was moved by Mr. Flewelling, seconded by Mrs. Bensch, that Council adopt a resolution to commission animal service officers to enforce Beaufort County Animal Ordinances for Beaufort County pursuant to the authority granted in Section 4-9-145 of the Code of Laws of South Carolina, 1976, as amended. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. The motion passed.

#### **MUNIS SUPPORT AND LICENSING ANNUAL RENEWAL**

This item comes before Council under the Consent Agenda. Discussion occurred at the June 5, 2013 meeting of the Finance Committee.

It was moved by Mr. Flewelling, seconded by Mrs. Bensch, that Council approve the annual renewal of Munis –Tyler Technologies software support and licensing. The total cost of this sole source purchase is \$73,914.41. Beaufort County's FY 2014 General Fund Appropriations in the amount of \$67,950.50 as well as Local Accommodations Tax, Local Hospitality Tax and Local Admissions Fees in the amount \$5,963.91 will provide funding for this purchase. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. The motion passed.

#### **AN ORDINANCE TO AMEND THE FY 2012-2013 BEAUFORT COUNTY COUNCIL BUDGET, SECTION 4, COUNTY OPERATIONS APPROPRIATION, SECTION 11 COUNTY ADMINISTRATION OPERATIONS, PARAGRAPH M. GENERAL GOVERNMENT SUBSIDIES (TO APPROPRIATE \$150,000 TO THE PUBLIC**

**DEFENDER BUDGET AND \$150,000 TO THE DAUFUSKIE ISLAND FERRY SERVICE BUDGET)**

This item comes before Council under the Consent Agenda. Discussion occurred at the May 20, 2013 meeting of the Finance Committee.

It was moved by Mr. Flewelling, seconded by Mrs. Bensch, that Council approve on second reading an ordinance to amend the FY 2012-2013 Beaufort County Council Budget, Section 4, County Operations Appropriation, Section 11 County Administration Operations, Paragraph M. General Government Subsidies (to appropriate \$150,000 to the Public Defender budget and \$150,000 to the Daufuskie Island Ferry Service budget). The vote was: YEAS - Mrs. Bensch, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. NAYS – Mr. Baer and Mr. Caporale. The motion passed.

The Chairman announced the public hearing date of June 24, 2013 beginning at 6:00 p.m. in Council Chambers of the Administration Building.

**PICTOMETRY AERIAL PHOTOGRAPHY AND LICENSING SUPPORT FOR 2013 FLIGHT**

This item comes before Council under the Consent Agenda. Discussion occurred at the June 5, 2013 meeting of the Finance Committee.

It was moved by Mr. Flewelling, seconded by Mrs. Bensch, that Council approve the annual renewal of Pictometry International Corp., Rochester, New York for pictometry software support and licensing for a total contract amount of \$75,270. The funding for this purchase is provided in Beaufort County's FY 2013 General Fund, account 10001152-51250. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. The motion passed.

**AN ORDINANCE DIRECTING THE BEAUFORT COUNTY BOARD OF ELECTIONS TO CONDUCT A COUNTY-WIDE REFERENDUM ON THE IMPOSITION OF A LOCAL OPTION SALES TAX FOR PROPERTY TAX RELIEF AT A SPECIAL ELECTION ON NOVEMBER 5, 2013 AND A SUPPLEMENTAL APPROPRIATION OF \$65,000 FROM THE COUNTY'S RESERVE FUND TO PAY FOR THE ASSOCIATED SPECIAL ELECTION COSTS**

It was moved by Mr. Rodman, as Finance Committee Chairman (no second required), that Council oppose an ordinance directing the Beaufort County Board of Elections to conduct a county-wide referendum on the imposition of a local option sales tax for property tax relief at a special election on November 5, 2013 and a supplemental appropriation of \$65,000 from the county's reserve fund to pay for the associated special election costs. The vote was: YEAS – Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Stewart. NAYS – Mr. Dawson, Mr. Sommerville, Mr. Vaux and Ms. Von Harten. The motion passed.

Beaufort City Mayor Billy Keyserling stated the County and municipalities have really worked as a team. We finally got the transportation fee on US Highway 170 and the last transportation fee we are planning together. As he looks through the City budget, he does not know where he is going to make ends meet. He does not know what choice he has. He asked Council for the opportunity to use the one single tool available to raise revenue, *i.e.*, local option sales tax for property tax relief.

Mrs. Jocelyn Staigar, Government Affairs Director, Hilton Head Area Association of REALTORS, stated the legislation that Representative Herbkersman put forth would allow 100% of that money to go for property tax relief for the 6% and the 10.5% property owners.

**AN ORDINANCE AUTHORIZING BRIDGES PREPARATORY SCHOOL TO LEASE THE CHARLES LIND BROWN COMMUNITY ACTIVITY CENTER**

It was moved by Mr. Flewelling, seconded by Mrs. Bensch, that Council approve on first reading an ordinance authorizing Bridges Preparatory School to lease the Charles Lind Brown Community Activity Center. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. The motion passed.

**PUBLIC HEARINGS**

**FY 2013 – 2014 COUNTY BUDGET PROPOSAL**

The Chairman opened a public hearing beginning at 6:13 p.m. for the purpose of receiving information from the public regarding the FY 2013 – 2014 County budget proposal. After calling once for public comment, the Chairman recognized Ms. Ann Ubelis, of the Beaufort Tea Party, who spoke against the FY 2014 County budget proposal.

Mr. Jim Bequette, a Lady's Island resident, considers the County budget process and what is disclosed a total disgrace.

Ms. Leigh Woods, with the Beaufort Tea Party, is opposed to a tax increase.

After calling twice more for public comment and receiving none, the Chairman declared the hearing closed at 6:21 p.m.

It was moved by Mr. Rodman, as Finance Committee Chairman (no second required), that Council approve on second reading the FY 2013-2104 County budget proposal to include: (i) millage increases to the so-called full rollout, plus the amount allowed under the Act 388 cap, which equates to total fiscal year revenues of \$99,351,096. The vote was: YEAS - Mr. Dawson, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. NAYS –Mr. Baer, Mrs. Bensch, Mr. Caporale and Mr. Flewelling. The motion passed.

### **FY 2013-2014 SCHOOL DISTRICT BUDGET PROPOSAL**

The Chairman opened a public hearing beginning at 6:31 p.m. for the purpose of receiving information from the public regarding the FY 2013 – 2014 School District budget proposal. After calling three times for public comment and receiving none, the Chairman declared the hearing closed at 6:32 p.m.

It was moved by Mr. Rodman, as Finance Committee Chairman, that Council approve on second reading the FY 2013-2014 School District Budget at 100.55 mills for school operations and 31.71 mills school bond debt service (principal and interest). The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. NAYS – Mr. Flewelling. The motion passed.

### **AN ORDINANCE APPROVING A FINANCIAL INCENTIVE PACKAGE FOR PROJECT ROBOT AND ANY NECESSARY SUPPLEMENTAL BUDGET APPROPRIATIONS THEREFORE**

The Chairman opened a public hearing beginning at 6:32 p.m. for the purpose of receiving information from the public regarding an ordinance approving a financial incentive package for Project Robot and any necessary supplemental budget appropriations therefore. After calling once for public comment, the Chairman recognized Mrs. Ann Ubelis, with the Beaufort Tea Party, who said she has a big problem with Project Robot. This project is so silent that the taxpayers do not even know about it. This is another Beaufort Commerce Park debacle.

After calling twice more for public comment and receiving none, the Chairman declared the hearing closed at 6:34 p.m.

It was moved by Mr. Stewart, as Governmental Committee Chairman (no second required), that Council approve on third and final reading an ordinance approving a financial incentive package for Project Robot and any necessary supplemental budget appropriations therefore. The vote was: YEAS – Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. NAYS – Mr. Baer. The motion passed.

### **AN ORDINANCE AUTHORIZING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF \$736,610 FOR RENOVATIONS TO MOSS CREEK FIRE STATION #33 BLUFFTON TOWNSHIP FIRE DISTRICT**

The Chairman opened a public hearing beginning at 6:38 p.m. for the purpose of receiving information from the public regarding an ordinance authorizing a supplemental appropriation in the amount of \$736,610 for renovations to Moss Creek Fire Station #33 Bluffton Township Fire District. After calling three times more for public comment and receiving none, the Chairman declared the hearing closed at 6:39 p.m.

It was moved by Mr. Rodman, as Finance Committee Chairman (no second required), that Council approve on third and final reading an ordinance authorizing a supplemental appropriation in the amount of \$736,610 (\$647,604 debt service and \$89,006 general fund) for renovations to Moss Creek Fire Station #33 Bluffton Township Fire District. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. The motion passed.

**MOTION TO EXTEND BEYOND 8:00 P.M.**

It was moved by Ms. Von Harten, seconded by Mr. Flewelling, that Council extend beyond 8:00 p.m. The vote was: YEAS – Mr. Baer, Mrs. Bensch, Mr. Dawson, Mr. Flewelling, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. NAYS – Mr. McBride. ABSTAIN – Mr. Caporale. The motion passed.

**PUBLIC COMMENT**

The Chairman recognized Dr. Charles Calvert, Chairman, Bridges Preparatory School, who stated he is available for any information that Council may need on the process. We are looking for a one-year lease, during the day, not past 3:30 p.m. We are proposing to pay rent and a part of the utilities. We are state-funded charter public school, which means the money comes from the State of South Carolina, not Beaufort County.

**ADJOURNMENT**

Council adjourned at 7:59 p.m.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: \_\_\_\_\_  
D. Paul Sommerville, Chairman

ATTEST \_\_\_\_\_  
Suzanne M. Rainey, Clerk to Council

Ratified:



## Memorandum

DATE: June 21, 2013  
TO: County Council  
FROM: Gary Kubic, County Administrator *Gary Kubic*  
SUBJ: County Administrator's Progress Report

The following is a summary of activities that took place June 10, 2013 through June 21, 2013:

### June 10, 2013

- Meeting with Bryan Hill, Deputy County Administrator, and Alicia Holland, Controller re: FY 2014 Budget
- Governor Nikki Haley's annual hurricane preparedness visit at Emergency Operations Center
- County Council Caucus meeting
- County Council meeting

### June 11, 2013

- Staff meeting with Josh Gruber, County Attorney; Robert McFee, Division Director-Engineering and Infrastructure; Joy Nelson, PIO; and Lt. Colonel Neil Baxley, Sheriff's Office re: Woodbridge traffic issues
- Meeting with Gregg Hunt, Director of Mosquito Control
- Natural Resources Committee meeting via video live broadcast

### June 12, 2013

- Meeting with Bjornulf White, of Abtech Industries, and Bryan Hill, Deputy County Administrator
- Meeting with Doug Henderson, Treasurer

### June 13, 2013

- Development Agreement Subcommittee of Natural Resources Committee meeting
- Staff meeting re: Potential Smoking Ban Ordinance



June 14, 2013

- Meeting with SCDOT Commissioner Craig Forrest and Robert McFee re: Windmill Harbour US 278 options

June 17, 2013

- Conference call with Josh Gruber, County Attorney; Colin Kinton, Traffic Engineer; and Kathleen McDaniel, of Callison and Tighe re: US 278 frontage road
- Finance Committee meeting
- Public Facilities Committee meeting

June 18, 2013

- County / Jasper County follow-up meeting Re: Solid Waste management
- Meeting with Van Willis, Port Royal Town Manager; Josh Gruber, County Attorney; and Tony Criscitiello, Division Director – Planning and Development re: SC 802 landscaping

June 19, 2013

- Agenda review with Chairman, Vice Chairman and Executive Staff
- County Assessor monthly meeting
- Joint Review Committee of Community Development Code meeting

June 20, 2013

- PALS staff meeting re: Introduction of new Director
- Attended Lowcountry Economic Alliance and Beaufort Regional Chamber of Commerce Business Announcement - (Project Robot) at Pin Drop Lane
- Development Agreement Subcommittee of Natural Resources Committee meeting
- Meeting with Judy Elder, of Talbert & Bright, and Josh Gruber, County Attorney (telephonically) re: Airport issues

June 21, 2013

- Meeting with Levon Levenson



## Memorandum

DATE: June 21, 2013  
TO: County Council  
FROM: Bryan Hill, Deputy County Administrator *y hill*  
SUBJECT: Deputy County Administrator's Progress Report

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The following is a summary of activities that took place June 10, 2013 through June 21, 2013:

June 10, 2013 (Monday):

- Work on Budget and Presentation
- Prepare for County Council Meeting
- Executive Session
- Attend Governor Haley Hurricane Preparedness Conference
- County Council

June 11, 2013 (Tuesday):

- Attend Woodbridge Traffic Calming Meeting
- Work on Budget Power Point Presentation to be Posted on County's Website

June 12, 2013 (Wednesday):

- Attend Abtech Industries Meeting
- Meet with Morris Campbell and Fred Leyda re: Agency Allocation Procedures

June 13, 2013 (Thursday):

- Meet with Dan Morgan, MIS/GIS Director
- Work on Administration Budget Memo
- Conference with Gary Kubic, County Administrator re: PALS
- Meet with Stewart Rodman, Councilman re: Budget

June 14, 2013 (Friday):

- PLD

June 17, 2013 (Monday):

- DA Meeting
- Meeting with Scott Marshall, Voter Registration Director
- Finance Committee Meeting
- Public Facilities Committee Meeting

June 18, 2013 (Tuesday):

- Meet with Jasper County Representatives re: Solid Waste Management
- Meet with Jerry Stewart, Councilman re: Topics for Governmental Committee Meeting
- Conference with Suzanne Gregory, Employee Services

June 19, 2013 (Wednesday):

- Agenda Review
- Attend Facility Meeting for Buckwalter Expansion

June 20, 2013 (Thursday):

- Work on Budget
- Meet with Gary Kubic, County Administrator
- Meet with Gary Kubic, Joshua Gruber, County Attorney and Scott Marshall re: PALS Directorship
- Attend EcoDual, Inc. Announcement Media Event
- Meet with Mark Roseneau, Facilities Maintenance re: Various Issues
- Meet with Alicia Holland, Controller
- Meet with Rob McFee, Engineering and Infrastructure re: Boundary Street Project
- Attend Airport Advisory Board Meeting
- Meet with Stewart Rodman, Councilman

June 21, 2013 (Friday)--Bluffton:

- Work on Budget

## Committee Reports

June 24, 2013

### A. COMMITTEES REPORTING

#### 1. Community Services

##### ① Disabilities and Special Needs Board

| <i>Nominated</i> | <i>Name</i>      | <i>Position/Area/Expertise</i> | <i>Reappoint/Appoint</i> | <i>Votes Required</i>          |
|------------------|------------------|--------------------------------|--------------------------|--------------------------------|
| 06.10.13         | Jill Striebinger | Countywide                     | Appoint                  | 6 of 11 (1 <sup>st</sup> term) |

##### ② Parks and Leisure Services Board

| <i>Nominated</i> | <i>Name</i>    | <i>Position/Area/Expertise</i> | <i>Reappoint/Appoint</i> | <i>Votes Required</i>          |
|------------------|----------------|--------------------------------|--------------------------|--------------------------------|
| 06.10.13         | Christian Kata | Northern Beaufort County       | Appoint                  | 6 of 11 (1 <sup>st</sup> term) |

#### 2. Finance

① Minutes provided from the June 5 meeting. No action is required.

② Minutes provided from the June 17 meeting. Action is required. See agenda item 10A, 10C, 10D.

##### ③ Airports Board

| <i>Nominated</i> | <i>Name</i> | <i>Position/Area/Expertise</i> | <i>Reappoint/Appoint</i> | <i>Votes Required</i>          |
|------------------|-------------|--------------------------------|--------------------------|--------------------------------|
| 06.10.13         | Dan Ahern   | Close Proximity BC Airport     | Appoint                  | 6 of 11 (1 <sup>st</sup> term) |

##### ⑤ Tax Equalization Board

| <i>Nominated</i> | <i>Nominate</i> | <i>Name</i>       | <i>Position/Area/Expertise</i> | <i>Reappoint/Appoint</i> | <i>Votes Required</i>          | <i>Term</i> |
|------------------|-----------------|-------------------|--------------------------------|--------------------------|--------------------------------|-------------|
|                  |                 | Sharon Busch      | Council District 1             | Appointed 05.20.13       | 6 of 11 (1 <sup>st</sup> term) | 2/17        |
|                  |                 | Merritt Patterson | Council District 2             | Appointed 05.20.13       | 6 of 11 (1 <sup>st</sup> term) | 2/17        |
|                  | 06.24.13        | Kenneth Joy       | Council District 3             | Appoint                  | 6 of 11 (1 <sup>st</sup> term) | 2/15        |
| 06.10.13         |                 | Neil Lipsitz      | Council District 4             | Appoint                  | 6 of 11 (1 <sup>st</sup> term) | 2/15        |
| 06.10.13         |                 | Robert Brown      | Council District 5             | Appoint                  | 6 of 11 (1 <sup>st</sup> term) | 2/15        |
|                  |                 | Wayne Corley      | Council District 6             | Appointed 05.20.13       | 6 of 11 (1 <sup>st</sup> term) | 2/17        |
|                  |                 | Richard Facchiano | Council District 7             | Appointed 06.10.13       | 6 of 11 (1 <sup>st</sup> term) | 2/17        |
| 06.10.13         |                 | Alan Obstler      | Council District 8             | Appoint                  | 6 of 11 (1 <sup>st</sup> term) | 2/15        |
|                  | 06.24.13        | Gloria Criscuolo  | Council District 9             | Appoint                  | 6 of 11 (1 <sup>st</sup> term) | 2/15        |
|                  |                 | William John      | Council District 10            | Appointed 06.10.13       | 6 of 11 (1 <sup>st</sup> term) | 2/15        |
|                  |                 | Robert Coon       | Council District 11            | Appointed 05.20.13       | 6 of 11 (1 <sup>st</sup> term) | 2/17        |
|                  |                 | Paul Jernigan     | At-Large, North                | Appointed 05.20.13       | 6 of 11 (1 <sup>st</sup> term) | 2/17        |
|                  |                 | Robert Cummins    | At-Large, North                | Appointed 06.10.13       | 6 of 11 (1 <sup>st</sup> term) | 2/17        |
|                  |                 | Bob Arundell      | At-Large, South                | Appointed 06.10.13       | 6 of 11 (1 <sup>st</sup> term) | 2/15        |
|                  |                 | Scott Kleinert    | At-Large, South                | Appointed 05.20.13       | 6 of 11 (1 <sup>st</sup> term) | 2/17        |

First 8 appointees = 4 year terms, next 7 = 2 year term at first and then 4 year term thereafter to get staggered effect.

**3. Natural Resources Committee**

① Minutes provided from the June 11 meeting. Action is required. See agenda item 10B.

**4. Public Facilities**

① Minutes provided from the June 17 meeting. Action is required. See agenda item 10E, 10F, 10G.

**B. COMMITTEE MEETINGS**

**1. Community Services**

*William McBride, Chairman*

*Tabor Vaux, Vice Chairman*

➔ Next Meeting – Monday, August 26 at 1:00 p.m., Bluffton Branch Library

**2. Executive**

*Paul Sommerville, Chairman*

➔ Next Meeting – Monday, August 12 at 1:00 p.m., ECR

**3. Finance**

*Stu Rodman, Chairman*

*Rick Caporale, Vice Chairman*

➔ Next Meeting – Monday, July 16 at 2:00 p.m., BIV #2

**4. Governmental**

*Jerry Stewart, Chairman*

*Laura Von Harten, Vice Chairman*

➔ Next Meeting – Monday, August 5 at 4:00 p.m., ECR

**5. Natural Resources**

*Brian Flewelling, Chairman*

*Cynthia Bensch, Vice Chairman*

➔ Next Meeting – Monday, August 5 at 2:00 p.m., ECR

**6. Public Facilities**

*Gerald Dawson, Chairman*

*Steven Baer, Vice Chairman*

➔ Next Meeting – Monday, August 19 at 4:00 p.m., BIV

**7. Transportation Advisory Group**

*Paul Sommerville, Chairman*

➔ Next Meeting – To be announced.

Beaufort County, South Carolina, Code of Ordinances >> PART II - BUILDING AND LAND DEVELOPMENT ORDINANCES >> Chapter 102 - WATERWAYS >> ARTICLE II. - COUNTY LANDINGS AND DOCKS >> **DIVISION 1. GENERALLY** >>

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**DIVISION 1. GENERALLY** <sup>[3]</sup>

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[Sec. 102-26. Applicability.](#)

[Sec. 102-27. Purpose.](#)

[Sec. 102-28. Penalties.](#)

[Sec. 102-29. General prohibitions.](#)

[Sec. 102-30. Dock rules.](#)

[Sec. 102-31. Landing rules.](#)

[Secs. 102-32—102-60. Reserved.](#)

**Sec. 102-26. Applicability.**

This article applies to all landings and docks owned and maintained by the county.

[\(Ord. No. 2007/4, 1-8-2007\)](#)

**Sec. 102-27. Purpose.**

County docks and landings are maintained by the county for the purposes of public access for fishing and boating; loading and unloading passengers, supplies, boats and boating gear; and for similar purposes. It is the policy of the county to maintain and regulate such facilities in a manner that will permit the greatest public use and avoid continuous occupancy, congestion or blocking thereof.

[\(Ord. No. 2007/4, 1-8-2007\)](#)

**Sec. 102-28. Penalties.**

Except where otherwise provided, any person violating any section of this article shall, upon conviction, be fined not less than \$100.00 and not more than \$1,000.00 or imprisoned for not more than 30 days. A separate offense shall be deemed committed on each day during or on which a violation occurs or continues.

[\(Ord. No. 2007/4, 1-8-2007\)](#)

**Sec. 102-29. General prohibitions.**

- (a) *Fires.* No fires are allowed on county docks, landings, or piers.
- (b) *Camping.* No overnight camping of any type shall be permitted on county docks, landings, or piers.
- (c) *Structural alterations.* No person or agency shall build, maintain, extend or make structural alterations on any county landing, dock, or pier without first obtaining a written permit to do so from the public works director.



(Ord. No. 2007/4, 1-8-2007)

**Sec. 102-30. Dock rules.**

- (a) *Blocking and congestion of county docks.* To ensure public use and avoid extensive occupancy, congestion or blocking of county docks, the county public works director is authorized and directed to post signs limiting the time to three hours during which a vessel may be docked or gear may be placed at or on any county dock.
- (b) *Priority of emergency vehicles and public carriers.* Public carrier vessels which have prior county council permission to use such facilities and emergency vehicles shall have priority over all other vehicles at all county docks, landings and piers.
- (c) *Use by public carrier vessels.* Sections of county docks to be used by public carrier vessels shall be clearly posted as to the time of usage. No other vessel shall occupy marked sections during posted times.
- (d) *Securing vessels.* Every vessel tying up at any county dock shall be fastened thereto with such lines, at least from both bow and stern, and in such manner as to ensure the security of such vessel.
- (e) *Fueling vessels.* No person shall fuel any vessel on county docks with any petroleum product directly from a tank wagon or truck.
- (f) *Obstructing dock prohibited.* No person shall obstruct the free access to or any departure from any portion of any county dock, pier or landing.
- (g) *Motor vehicles on dock.* No person shall drive any motor vehicle upon any county dock, except where there are signs authorizing vehicular traffic. Signs must specify what vehicular traffic is permitted. No person shall drive any motor vehicle upon any county dock except to discharge or load supplies or passengers to or from a vessel or permit any motor vehicle to remain upon any such dock except when actually engaged in discharging or loading such supplies or passengers.

(Ord. No. 2007/4, 1-8-2007)

**Sec. 102-31. Landing rules.**

- (a) *Launching and recovery.* Vehicles ready to recover vessels or watercraft from the water shall have preference over those ready to launch, the order being on a first-come basis.
- (b) *Unattended or abandoned vehicles and watercraft.* The following shall apply to unattended or abandoned watercraft in access areas of landings:
  - (1) It is unlawful to obstruct any pier, dock, wharf, boat ramp or the access areas to the facilities.
  - (2) Any vessel, vehicle or other object left unattended which obstructs any of the facilities or the access to them may be removed entirely at the risk and expense of the owner.
  - (3) Any vehicle, vessel, or any other object left unattended which obstructs any public boat landing or the access to them may be removed by the Beaufort County Public Works Director entirely at the risk and expense of the owner of the obstruction.
  - (4) No person shall intentionally obstruct access to or any departure from a public boat landing by parking vehicles or submerging vessels or other obstructions in areas in or around a public boat landing. It shall be unlawful for any person to leave unattended or to abandon any watercraft within 50 yards from any point of access to a public boat landing.
  - (5)

The Beaufort County Public Works Director is empowered to remove any watercraft, vessel, or vehicle that has been abandoned. A watercraft, vessel, or vehicle will be deemed abandoned if it is left unattended at a public boat landing for more than 48 hours unless express permission is obtained from the Beaufort County Public Works Director.

- (6) The Beaufort County Public Works Director may, at his discretion, destroy such abandoned watercraft or vessel if in his opinion the vessel has been permanently abandoned and has no salvage value. Those vessels removed by the Department of Public Works which appear to have salvage value may be towed to and stored at a location designated by the Beaufort County Sheriff where they may be claimed by the owner with proper identification and payment of a \$200.00 fee plus the actual cost of removal and towing. Vessels left unclaimed after a period of thirty days will be disposed of pursuant to the laws of the State of South Carolina.
- (7) Any person violating this subsection (b) shall be guilty of a misdemeanor and, upon conviction, shall be fined not less than \$100.00 and not more than \$1,000.00 or imprisoned for not more than 30 days.
- (c) *Oystermen, crabbers, commercial fishermen, and other commercial uses.* Oystermen, crabbers, other commercial fishermen, and other commercial users may use the county's public landings where permitted to launch and unload their boats. However, they must manage their launching and unloading operations so that whenever another citizen needs to use the landing to get into or out of the water, the other citizen will have no longer than a 15-minute wait for the commercial vehicles and boats to clear space on the landing.
- (d) *Parking of vehicles and watercraft.* The use of accessways and public boat landings shall be for placement in the water and the retrieving of boats from the water.
  - (1) It shall be unlawful for any person or owner to allow the parking, stopping, or leave standing, whether attended or unattended, any vehicle, obstruction, or watercraft in or on any public boat landing:
    - (a) That is blocking, obstructing, or limiting the use of dock or access area;
    - (b) For any purpose not related to public access for fishing and boating, loading and unloading boating passengers, supplies, boats and boating gear, or other similar purposes; or
    - (c) Contrary to any posted notice prohibiting parking in a given area.
  - (2) Under no circumstance shall any vehicle be parked at a public boat landing for more than 48 consecutive hours without express permission from the Beaufort County Public Works Director.
- (e) *Fishing at public boat landings.* Fishing is allowed at public boat landings as long as it does not interfere with the launching or recovery of watercraft, or the loading and unloading of passengers. Boaters shall have priority of use of the public boat landing.
- (f) *Barges.* Barges, ferries, and landing craft are specifically prohibited from touching public boat landing ramps or piers, unless use is expressly approved by the Beaufort County Public Works Director.
- (g) *Government and emergency agency use.* Beaufort County Public Works Director may utilize any public boat landing for any governmental use at his discretion. Other governmental agencies wishing to utilize a public boat landing for purposes other than emergency services such as medical services, law enforcement, fire control, search and rescue, or for the ordinary use of the boat landing as set forth above, must obtain approval for that use from the Beaufort County Public Works Director.

(Ord. No. 2007/4, 1-8-2007)

**Secs. 102-32—102-60. Reserved.**

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**FOOTNOTE(S):**

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--- (3) ---

**Editor's note—**Ord. No. 2007/4, adopted Jan. 8, 2007, amended div. 1, which consisted of §§ 102-26—102-32, to read as herein set out. Former div. 1 pertained to similar subject matter and derived from §§ 13-1—13-15 of the 1982 Code. ([Back](#))



# SPANISH MOSS TRAIL

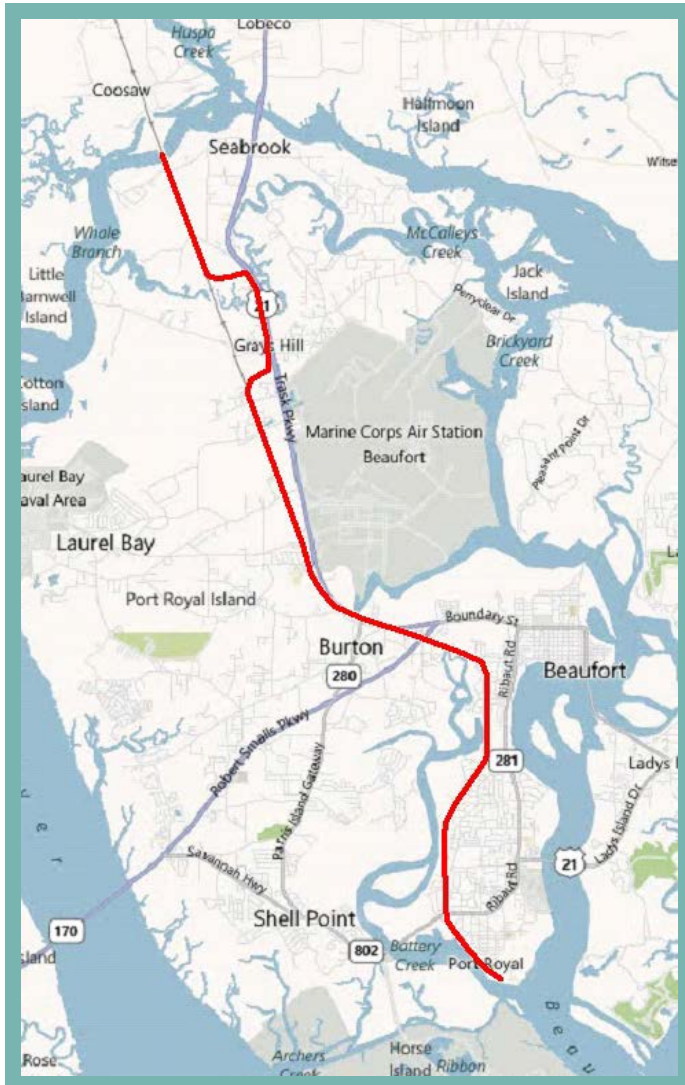


**Finance Committee Presentation**





# Spanish Moss Trail – Background



- Port Royal Railroad ceased operation in 2003.
- BJWSA secured the right-of-way through federal railbanking program in 2009.
- BJWSA deeded surface rights to Beaufort County to develop a recreational trail.
- Vision is a 13.6-mile long 12-foot wide paved trail for non-motorized use.



# Spanish Moss Trail – Phase 1



- ❑ Made possible by a \$567,000 donation from the Cox Foundation
- ❑ One mile long
- ❑ Completed November 2012 just over 2 months after groundbreaking.
- ❑ Cooperative effort between local governments, agencies, and the private sector.



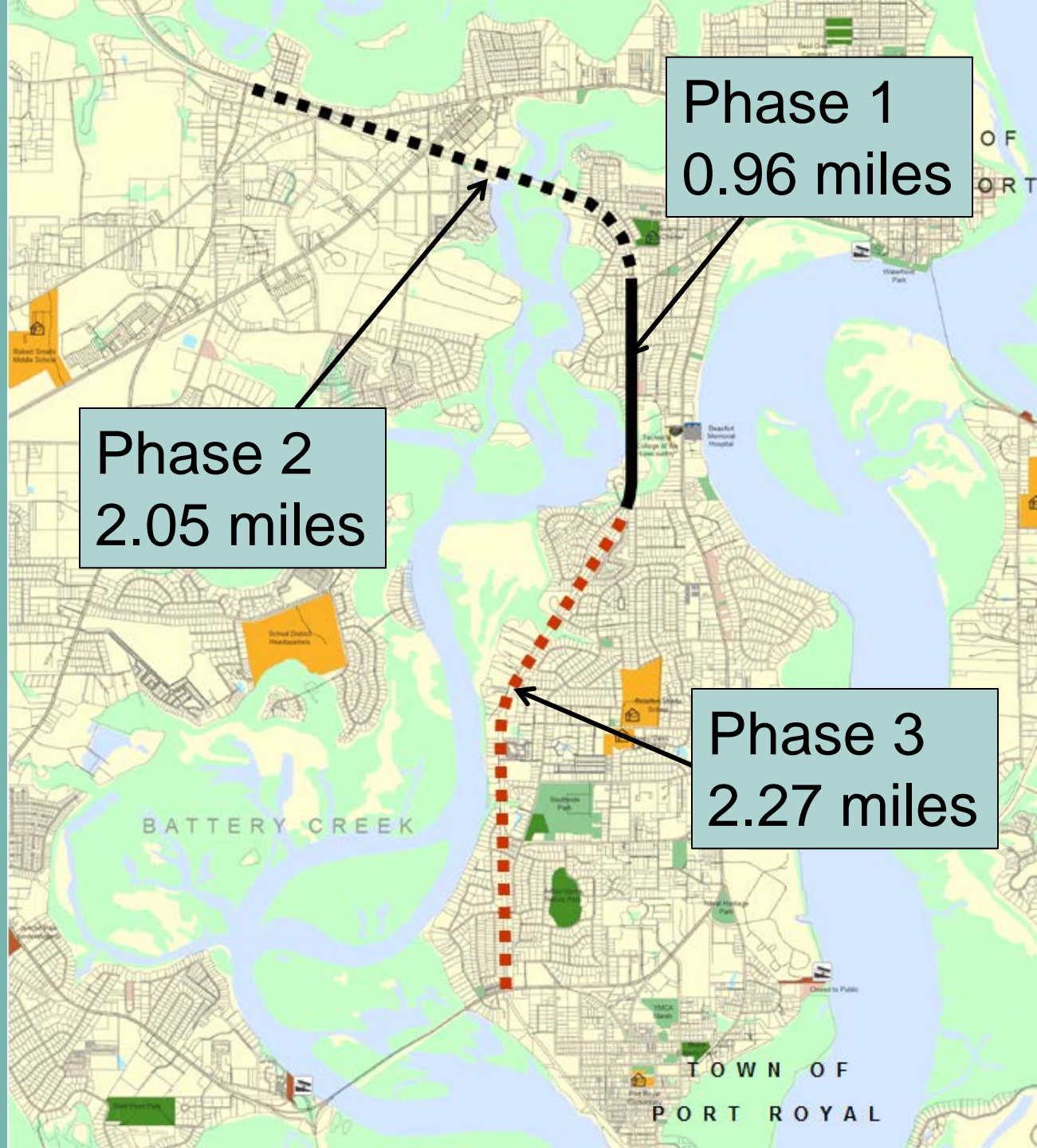














# Phase 3 Summary

**Length: 2.27 miles**

**Cost: \$1,100,000**

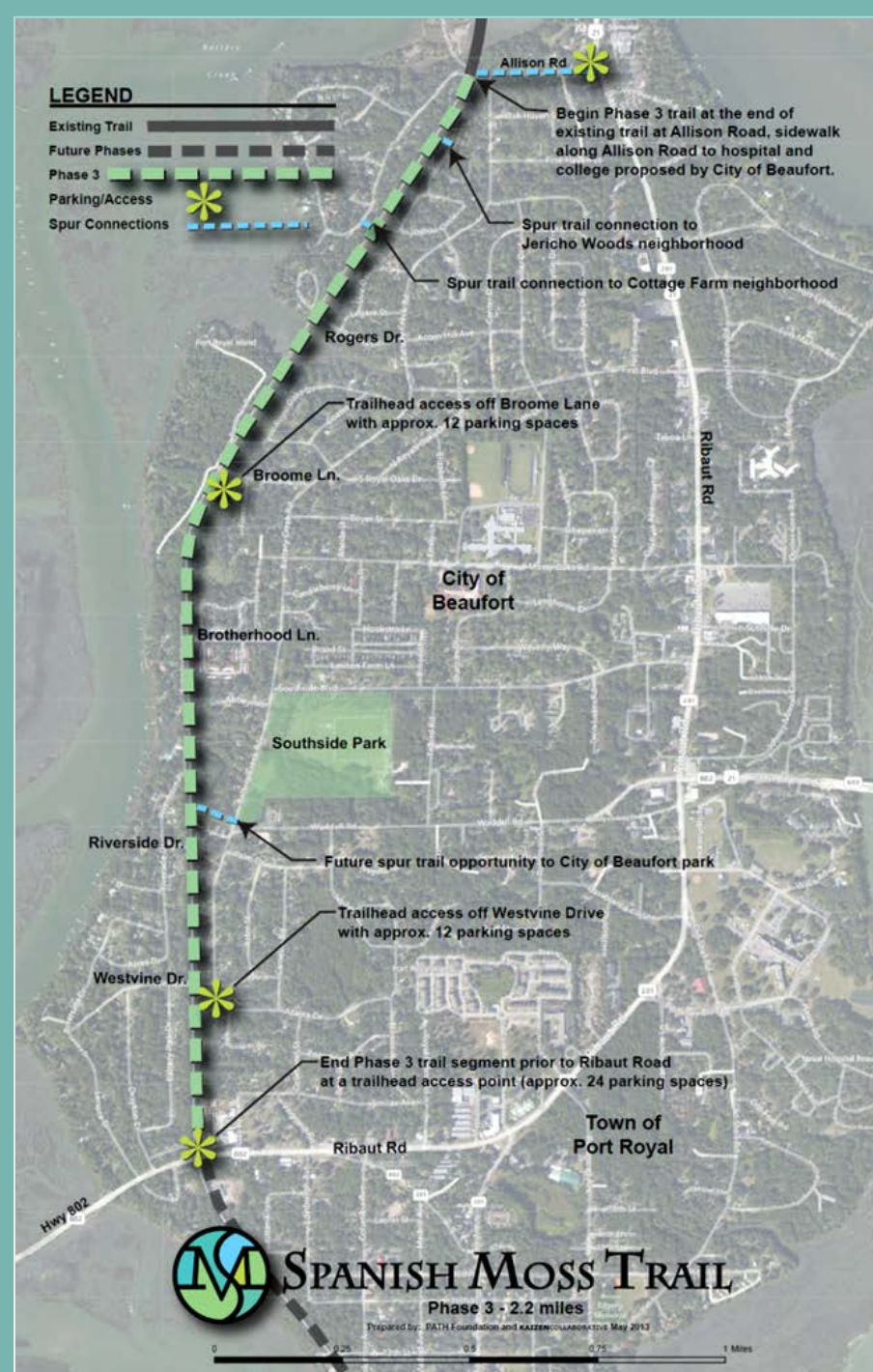
## **Proposed Funding:**

- Cox Foundation: \$600,000
- Beaufort County: \$275,000  
includes in-kind contributions
- Other Sources: \$225,000  
(including City of Beaufort, Town of Port Royal, Beaufort Memorial Hospital, Keyserling Family, other private donors)



# Phase 3 Highlights

- Trail serves heavily populated area
- Offers future connections to Beaufort Memorial Hospital, Southside Park, and Port Royal
- Three new parking areas
- Spurs to Cottage Farms and Jericho Woods
- Water and marsh access to Mossy Oaks residents







# Summary of First Three Phases

| Phase              | Beaufort<br>County | Cox<br>Foundation  | Other<br>Sources   |
|--------------------|--------------------|--------------------|--------------------|
| Phase 1            | in-kind            | \$567,000          | In-kind            |
| Phase 2            | \$260,880          | \$0                | \$1,043,520        |
| Phase 3            | \$275,000          | \$600,000          | \$225,000          |
| <b>Total</b>       | <b>\$535,880</b>   | <b>\$1,167,000</b> | <b>\$1,268,520</b> |
| <b>GRAND TOTAL</b> |                    |                    | <b>\$2,435,520</b> |



## Summary of First Three Phases

| Phase              | Beaufort County  | Cox Foundation     | Other Sources      |
|--------------------|------------------|--------------------|--------------------|
| Phase 1            | in-kind          | \$567,000          | In-kind            |
| Phase 2            | \$260,880        | \$0                | \$1,043,520        |
| Phase 3            | \$275,000        | \$600,000          | \$225,000          |
| <b>Total</b>       | <b>\$535,880</b> | <b>\$1,167,000</b> | <b>\$1,268,520</b> |
| <b>GRAND TOTAL</b> |                  |                    | <b>\$2,435,520</b> |

The County's **\$535,880** contribution leverages an additional **\$2,435,520** to build over 5 miles of trail!



# Contributors and Partners

## □ Cox Foundation

- PATH Foundation
- BJWSA
- Beaufort County
- City of Beaufort
- Beaufort Memorial Hospital
- Friends of the Spanish Moss Trail
- Town of Port Royal
- FHWA/SCDOT
- Technical College of the Lowcountry



# Contributors and Partners

- The Greenery
- Ward Edwards
- Atlas Surveying
- Pender Brothers
- Lowcountry Pavers
- Preservation Tree Care
- Kaizen Collaborative
- Atlas Surveying
- Lowcountry Concrete
- Grayco
- LCR Construction
- Heirs Construction Co.
- Legare Electric Co.
- Winn Electric
- Speedy Concrete Cutting
- Oliver Bush Hogging Co.
- HSA Environmental
- SCE&G
- Beaufort Construction Co.

RESOLUTION 2013 /

A Resolution of the Beaufort County Council to Amend a Previously-Adopted Resolution Dated August 27, 2012 and Entitled "To Adopt Geographical Boundaries for a Beaufort County and Jasper County Metropolitan Planning Area and to Create a Metropolitan Planning Organization"

WHEREAS, the County Council of Beaufort County previously adopted on August 27, 2012, a Resolution providing for approval of the Beaufort County and Jasper County Metropolitan Planning Area geographical boundaries and creating a Metropolitan Planning Organization (MPO) named Lowcountry Area Transportation Study (LATS); and

WHEREAS, County Council now desires to change the LATS Policy Board so as to consist of the following voting members:

|  |     |
|--|-----|
| Town of Hilton Head Island Mayor or designee                         | (1) |
| Town of Bluffton Mayor or designee                                   | (1) |
| Town of Port Royal Mayor or designee                                 | (1) |
| City of Beaufort Mayor or designee                                   | (1) |
| City of Hardeeville Mayor or designee                                | (1) |
| Beaufort County Council Chairman or designee                         | (1) |
| Jasper County Council Chairman or designee                           | (1) |
| Beaufort County Legislative Delegation Representative                | (1) |
| Jasper County Legislative Delegation Representative                  | (1) |
| S. C. Transportation Commissioners within the MPA                    | (3) |
| LRTA Board Chairman or designee                                      | (1) |
| and the following <i>ex-officio</i> , non-voting member: SCDOT staff | (1) |

NOW, THEREFORE BE IT, AND IT HEREBY IS RESOLVED by the County Council of Beaufort County that the membership of the LATS Policy Board is amended to include the LRTA Board Chairman or designee as a voting member.

Dated this \_\_\_\_\_ day of June, 2013.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: \_\_\_\_\_  
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

\_\_\_\_\_  
Joshua A. Gruber, Staff Attorney

ATTEST:

\_\_\_\_\_  
Suzanne M. Rainey, Clerk to Council

Budget FY 2013  
As of 6/21/2013

**Actual Year to Date Comparison**  
For the Period Ending May 31st

June 21, 2013  
Actual to Date

Adopted  
Budget

| Description | Organization            | ORG                                | FY 2010      | FY 2011      | FY 2012      | FY 2013      | FY 2013      | FY 2013      |
|-------------|-------------------------|------------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|
|             | Taxes                   | 41000                              | (71,125,421) | (71,382,384) | (71,213,553) | (71,373,955) | (71,412,122) | (72,323,941) |
|             | Licenses & Permits      | 42000                              | (1,949,003)  | (1,880,284)  | (2,370,077)  | (2,146,851)  | (2,686,722)  | (2,680,000)  |
|             | Intergovernmental       | 43000                              | (4,853,564)  | (5,521,131)  | (5,563,486)  | (5,199,734)  | (5,200,174)  | (8,000,000)  |
|             | Charges for Services    | 44000                              | (9,362,606)  | (9,568,020)  | (9,792,059)  | (10,450,177) | (10,595,855) | (11,175,589) |
|             | Fines & Forfeitures     | 45000                              | (1,037,704)  | (771,495)    | (772,863)    | (683,017)    | (684,753)    | (860,000)    |
|             | Interest                | 46000                              | (131,739)    | (123,752)    | (132,415)    | (56,555)     | (76,097)     | (175,100)    |
|             | Miscellaneous           | 47000                              | (592,632)    | (693,237)    | (422,085)    | (510,562)    | (533,934)    | (675,500)    |
|             | Other Financing Sources | 48000                              | (1,442,449)  | (1,299,201)  | (1,068,011)  | (1,491,397)  | (1,591,397)  | (1,260,000)  |
|             | General Fund Revenue    |                                    | (90,495,118) | (91,239,504) | (91,334,549) | (91,912,248) | (92,781,054) | (97,150,130) |
| General     | Elected                 | COUNTY COUNCIL                     | 1000         | 589,021      | 591,485      | 505,178      | 592,519      | 603,520      |
| General     | Elected                 | AUDITOR                            | 1010         | 594,375      | 504,502      | 454,382      | 462,303      | 600,704      |
| General     | Elected                 | TREASURER                          | 1020         | 760,969      | 744,581      | 644,928      | 1,047,827    | 677,760      |
| General     | Elected                 | TREASURER TAX BILLS & CC FEES      | 1021         | 1,315,754    | 478,872      | 348,819      | -            | 340,000      |
| General     | Elected                 | CLERK OF COURT                     | 1030         | 884,732      | 781,523      | 720,199      | 733,460      | 822,751      |
| General     | Elected                 | FAMILY COURT                       | 1031         | 310,265      | 209,795      | 180,761      | 175,152      | 232,615      |
| General     | Elected                 | PROBATE COURT                      | 1040         | 780,326      | 667,381      | 678,108      | 641,695      | 760,699      |
| General     | Elected                 | CORONER                            | 1060         | 338,483      | 285,674      | 341,741      | 395,920      | 435,571      |
| General     | State                   | BEAUFORT MAGISTRATE                | 1081         | 626,561      | 603,913      | 703,652      | 638,727      | 742,215      |
| General     | State                   | BLUFFTON MAGISTRATE                | 1082         | 492,987      | 326,303      | 353,273      | 314,988      | 372,615      |
| General     | State                   | SHELDON MAGISTRATE                 | 1083         | 59,261       | 59,699       | 62,908       | 65,299       | 71,640       |
| General     | State                   | ST HELENA MAGISTRATE               | 1084         | 76,313       | 76,606       | 45,922       | 39,857       | 104,923      |
| General     | State                   | MAGISTRATE BOND COURT              | 1085         | 78,100       | 73,578       | 87,842       | 90,400       | 97,515       |
| General     | State                   | MAGISTRATE AT-LARGE                | 1086         | 73,019       | 93,873       | 121,933      | 180,123      | 140,092      |
| General     | State                   | MASTER IN EQUITY                   | 1090         | 284,376      | 262,717      | 262,692      | 269,835      | 297,848      |
| General     | Elected/Sta             | GENERAL GOVT ELECTED BENEFITS POOL | 1099         | -            | -            | -            | -            | -            |
| General     | Allocation              | GEN GOVT DIRECT SUBSIDIES          | 1198         | 1,524,628    | 1,198,682    | 937,212      | 1,025,035    | 1,234,129    |
| General     | Admin                   | COUNTY ADMINISTRATOR               | 1100         | 4,464        | 587,044      | 449,032      | 537,767      | 509,119      |
| General     | Admin                   | PUBLIC INFORMATION OFFICER         | 1101         | 339,868      | 85,228       | 71,277       | 130,306      | 148,529      |
| General     | Admin                   | BROADCAST SERVICES                 | 1102         | -            | 167,734      | 191,534      | 215,652      | 223,431      |
| General     | Admin                   | COUNTY ATTORNEY                    | 1103         | 472,891      | 487,102      | 537,244      | 207,919      | 400,063      |
| General     | Admin                   | VOTER REGISTRATION/ELECTIONS       | 1143         | 552,277      | 531,248      | 508,256      | 769,391      | 634,703      |
| General     | Admin                   | ELECTION WORKERS                   | 1144         | (1,050)      | 211          | 940          | 1,314        | -            |
| General     | Admin                   | ASSESSOR                           | 1120         | 2,246,222    | 1,715,271    | 1,573,837    | 1,650,507    | 2,069,589    |
| General     | Admin                   | REGISTER OF DEEDS                  | 1122         | 510,630      | 417,671      | 416,707      | 440,482      | 475,359      |

Budget FY 2013  
As of 6/21/2013

**Actual Year to Date Comparison**  
For the Period Ending May 31st

June 21, 2013  
Actual to Date

Adopted  
Budget

| Description   |         | Organization                       | ORG  | FY 2010    | FY 2011    | FY 2012   | FY 2013   | FY 2013    | FY 2013    |
|---------------|---------|------------------------------------|------|------------|------------|-----------|-----------|------------|------------|
|               |         |                                    |      |            |            |           |           |            |            |
| General       | Admin   | RISK MANAGEMENT                    | 1115 | 121,549    | 85,281     | 84,699    | 89,738    | 91,594     | 103,691    |
| General       | State   | LEGISLATIVE DELEGATION             | 1070 | 76,761     | 61,991     | 62,003    | 69,153    | 70,466     | 69,304     |
| General       | Admin   | ZONING & DEVELOPMENT ADM           | 1130 | 221,256    | 178,998    | 167,502   | 150,038   | 153,136    | 161,054    |
| General       | Admin   | PLANNING                           | 1131 | 788,423    | 656,583    | 647,374   | 573,705   | 583,917    | 698,539    |
| General       | Admin   | COMPREHENSIVE PLAN                 | 1132 | 31,835     | 371,680    | 138,829   | -         | -          | 7,100      |
| General       | Admin   | AUTOMATED MAPPING/GIS              | 1152 | 543,559    | 425,847    | 360,451   | 305,125   | 319,813    | 420,926    |
| General       | Admin   | DIRECTOR OF COMMUNITY SERVICES     | 1140 | 204,107    | 115,944    | 112,265   | 112,145   | 114,091    | 146,040    |
| General       | Admin   | EMPLOYEE SERVICES                  | 1160 | 866,606    | 846,287    | 888,762   | 910,601   | 943,502    | 676,856    |
| General       | Admin   | RECORDS MANAGEMENT                 | 1154 | 186,870    | 139,714    | 213,358   | 280,465   | 283,998    | 401,975    |
| General       | Admin   | FINANCE DEPARTMENT                 | 1111 | 504,236    | 514,393    | 548,240   | 556,830   | 564,830    | 600,202    |
| General       | Admin   | PURCHASING                         | 1116 | 231,150    | 209,944    | 193,023   | 150,301   | 152,721    | 234,987    |
| General       | Admin   | BUSINESS LICENSES                  | 1134 | 465,463    | 150,314    | 46,558    | 42,679    | 43,396     | 67,127     |
| General       | Admin   | MANAGEMENT INFORMATION SYSTEMS     | 1150 | 2,319,984  | 1,904,982  | 1,862,224 | 1,960,369 | 1,993,842  | 2,229,809  |
| General       | Admin   | DIRECTOR OF PUBLIC SERVICES        | 1300 | 239,140    | 193,218    | 192,568   | 198,041   | 202,146    | 205,747    |
| General       | Fringe  | GENERAL GOVT BENEFITS POOL         | 1199 | -          | 2,133,627  | 1,935,175 | 2,201,774 | 2,402,527  | 2,486,724  |
| Public Safety | Elected | SHERIFF                            | 1201 | 6,388,160  | 6,686,504  | 5,760,198 | 6,287,653 | 6,410,194  | 6,536,306  |
| Public Safety | Elected | SHERIFF                            | 1202 | 10,824,542 | 11,556,350 | 9,881,957 | 9,847,946 | 10,101,489 | 11,018,434 |
| Public Safety | Elected | SHERIFF                            | 1203 | -          | -          | 549,586   | 569,606   | 579,346    | 641,414    |
| Public Safety | Elected | SHERIFF                            | 1205 | 1,271,225  | 1,227,916  | 1,038,854 | 1,005,786 | 1,023,647  | 1,161,829  |
| Public Safety | Elected | PUB SAFETY ELECTED POOLED BENEFITS | 1209 | -          | -          | -         | -         | -          | -          |
| Public Safety | Admin   | EMERGENCY MANAGEMENT               | 1210 | 658,821    | 463,751    | 416,695   | 405,920   | 412,475    | 419,151    |
| Public Safety | Admin   | EMERGENCY MANAGEMENT               | 1211 | 5,339      | 141,678    | 77,807    | 15,967    | 16,293     | 16,558     |
| Public Safety | Admin   | EMERGENCY MANAGEMENT - Comm        | 1220 | 3,831,412  | 3,838,933  | 4,766,896 | 5,067,431 | 5,276,550  | 5,450,504  |
| Public Safety | Admin   | EMERGENCY MANAGEMENT - DATA        | 1240 | 686,278    | 459,513    | 501,164   | 434,637   | 411,135    | 523,912    |
| Public Safety | Admin   | EMERGENCY MEDICAL SERVICE          | 1230 | 5,669,868  | 4,704,417  | 4,512,787 | 4,691,603 | 4,779,302  | 4,728,752  |
| Public Safety | Admin   | DETENTION CENTER                   | 1250 | 5,962,902  | 5,096,800  | 4,658,567 | 4,842,988 | 4,972,247  | 5,473,854  |
| Public Safety | Admin   | TRAFFIC - Signal Management        | 1241 | 264,872    | 194,658    | 265,560   | 407,342   | 412,765    | 438,601    |
| Public Safety | Admin   | TRAFFIC - Signal Management        | 1242 | 115,463    | 101,209    | 113,291   | 99,740    | 99,740     | 126,900    |
| Public Safety | Admin   | BUILDING CODES                     | 1260 | 1,220,783  | 887,266    | 636,392   | 524,978   | 535,725    | 638,407    |
| Public Safety | Admin   | BUILDING CODES ENFORCEMENT         | 1261 | -          | -          | 166,013   | 220,465   | 224,382    | 218,468    |
| Public Safety | Fringe  | PUBLIC SAFETY BENEFITS POOL        | 1299 | -          | 2,721,340  | 4,585,056 | 4,517,359 | 4,926,734  | 5,239,864  |
| Public Works  | Admin   | FACILITIES MANAGEMENT              | 1310 | 2,102,443  | 1,975,504  | 1,590,399 | 1,860,654 | 1,902,120  | 1,872,952  |
| Public Works  | Admin   | BUILDINGS MAINTENANCE              | 1311 | 940,929    | 1,009,328  | 920,026   | 905,054   | 921,959    | 1,099,344  |
| Public Works  | Admin   | GROUPS MAINTENANCE - NORTH         | 1312 | 1,243,975  | 994,594    | 1,142,426 | 1,677,156 | 1,702,011  | 2,103,038  |
| Public Works  | Admin   | GROUPS MAINTENANCE - SOUTH         | 1313 | 1,047,116  | 830,328    | 526,146   | -         | -          | -          |
| Public Works  | Admin   | PUBLIC WORKS GEN SUPPORT           | 1301 | 897,191    | 646,386    | 628,709   | 645,391   | 652,200    | 669,996    |
| Public Works  | Admin   | ROADS/DRAINAGE - NORTH             | 1320 | 940,947    | 806,999    | 732,620   | 840,358   | 850,380    | 814,177    |
| Public Works  | Admin   | ROADS/DRAINAGE - SOUTH             | 1321 | 653,197    | 569,961    | 418,099   | 404,036   | 409,269    | 465,388    |
| Public Works  | Admin   | PUBLIC WORKS ADMINISTRATION        | 1302 | 343,139    | 260,581    | 247,462   | 254,189   | 258,314    | 294,241    |
| Public Works  | Admin   | ENGINEERING                        | 1330 | 418,371    | 292,894    | 241,473   | 317,262   | 323,513    | 501,977    |



Budget FY 2013  
As of 6/21/2013

**Actual Year to Date Comparison**  
For the Period Ending May 31st

June 21, 2013  
Actual to Date

Adopted  
Budget

| Description               |            | Organization                    | ORG  | FY 2010    | FY 2011    | FY 2012    | FY 2013    | FY 2013    | FY 2013    |
|---------------------------|------------|---------------------------------|------|------------|------------|------------|------------|------------|------------|
|                           |            |                                 |      |            |            |            |            |            |            |
| Public Works              | Admin      | SWR ADMINISTRATION              | 1340 | 4,309,157  | 3,703,625  | 3,777,352  | 4,048,540  | 4,060,797  | 4,338,807  |
| Public Works              | Admin      | SWR HILTON HEAD                 | 1343 | 96,756     | 99,929     | 93,332     | 93,651     | 95,293     | 100,594    |
| Public Works              | Admin      | SWR BLUFFTON                    | 1344 | 147,972    | 132,039    | 137,737    | 142,214    | 145,075    | 165,731    |
| Public Works              | Admin      | SWR BURTON                      | 1345 | 144,235    | 151,874    | 128,837    | 119,200    | 121,125    | 148,518    |
| Public Works              | Admin      | SWR DAUFUSKIE                   | 1346 | 34,252     | 203        | -          | -          | -          | 7,200      |
| Public Works              | Admin      | SWR ST HELENA                   | 1347 | 134,586    | 124,348    | 137,213    | 150,808    | 153,611    | 183,078    |
| Public Works              | Admin      | SWR SHELDON                     | 1348 | 100,825    | 100,786    | 93,557     | 107,846    | 109,507    | 107,588    |
| Public Works              | Fringe     | PUBLIC WORKS BENEFITS POOL      | 1399 | -          | 1,551,532  | 1,205,300  | 1,298,094  | 1,419,969  | 1,511,164  |
| Public Health             | Admin      | ANIMAL SHELTER & CONTROL        | 1270 | 825,101    | 696,453    | 745,378    | 883,150    | 895,822    | 834,369    |
| Public Health             | Admin      | MOSQUITO CONTROL                | 1400 | 1,577,763  | 1,046,287  | 1,003,883  | 1,222,221  | 1,288,670  | 1,369,461  |
| Public Health             | Allocation | PUBLIC HEALTH DIRECT SUBSIDIES  | 1498 | 2,477,594  | 2,509,249  | 1,884,685  | 1,603,784  | 1,610,534  | 1,741,785  |
| Public Health             | Fringe     | PUBLIC HEALTH BENEFITS POOL     | 1499 | -          | 345,180    | 272,202    | 348,655    | 380,072    | 412,938    |
| Public Welfare            | Admin      | VETERANS AFFAIRS                | 1500 | 181,844    | 129,095    | 128,933    | 132,430    | 136,331    | 181,207    |
| Public Welfare            | State      | DEPT OF SOCIAL SERVICES         | 1510 | 181,886    | 194,140    | 170,123    | 159,718    | 166,301    | 170,700    |
| Public Welfare            | Allocation | PUBLIC WELFARE DIRECT SUBSIDIES | 1598 | 480,820    | 493,330    | 438,443    | 372,613    | 372,613    | 435,000    |
| Public Welfare            | Fringe     | PUBLIC WELFARE BENEFITS POOL    | 1599 | -          | 39,088     | 26,230     | 28,240     | 30,845     | 32,514     |
| Cultural                  | Admin      | PALS CENTRAL ADMINISTRATION     | 1600 | 378,359    | 335,424    | 234,881    | 289,863    | 292,754    | 362,550    |
| Cultural                  | Admin      | PALS SUMMER PROGRAM             | 1601 | 98,835     | 107,414    | 98,967     | 140,558    | 140,909    | 114,500    |
| Cultural                  | Admin      | PALS AQUATICS PROGRAM           | 1602 | 1,073,971  | 941,512    | 882,066    | 988,904    | 1,006,209  | 1,147,382  |
| Cultural                  | Admin      | PALS HILTON HEAD PROGRAMS       | 1603 | 77,916     | 80,000     | 80,000     | 80,000     | 80,000     | 80,000     |
| Cultural                  | Admin      | PALS BLUFFTON PROGRAMS          | 1604 | 850,456    | 730,123    | 110,063    | 109,699    | 112,165    | 122,000    |
| Cultural                  | Admin      | PALS ATHLETIC PROGRAMS          | 1605 | 441,331    | 358,543    | 690,332    | 651,333    | 660,613    | 912,649    |
| Cultural                  | Admin      | PALS RECREATION CENTERS         | 1606 | 804,396    | 576,603    | 544,975    | 556,951    | 563,626    | 548,272    |
| Cultural                  | Admin      | LIBRARY ADMINISTRATION          | 1620 | 807,980    | 581,613    | 574,488    | 622,382    | 659,836    | 626,166    |
| Cultural                  | Admin      | LIBRARY BEAUFORT BRANCH         | 1621 | 609,755    | 466,186    | 455,925    | 417,111    | 425,179    | 533,606    |
| Cultural                  | Admin      | LIBRARY BLUFFTON BRANCH         | 1622 | 713,846    | 517,147    | 401,609    | 436,622    | 445,009    | 531,912    |
| Cultural                  | Admin      | LIBRARY HILTON HEAD BRANCH      | 1623 | 650,242    | 565,355    | 483,755    | 458,697    | 467,621    | 574,105    |
| Cultural                  | Admin      | LIBRARY LOBECO BRANCH           | 1624 | 190,175    | 102,574    | 113,044    | 113,163    | 115,684    | 133,782    |
| Cultural                  | Admin      | LIBRARY ST HELENA BRANCH        | 1625 | 82,631     | 85,530     | 83,525     | 341,655    | 351,611    | 552,327    |
| Cultural                  | Admin      | LIBRARY TECHNICAL SERVICES      | 1626 | 820,597    | 352,681    | 409,822    | 436,379    | 441,022    | 482,525    |
| Cultural                  | Admin      | LIBRARY SC ROOM                 | 1627 | 103,051    | 89,304     | 88,368     | 91,771     | 93,484     | 99,591     |
| Cultural                  | Fringe     | CULTURAL & RECRE BENEFITS POOL  | 1699 | -          | 937,066    | 735,035    | 677,205    | 740,003    | 776,442    |
| General Fund Expenditures |            |                                 |      | 84,158,534 | 82,941,115 | 78,555,691 | 81,194,420 | 83,512,358 | 90,298,001 |

Budget FY 2013  
As of 6/21/2013

**Actual Year to Date Comparison**  
For the Period Ending May 31st

June 21, 2013  
Actual to Date

Adopted  
Budget

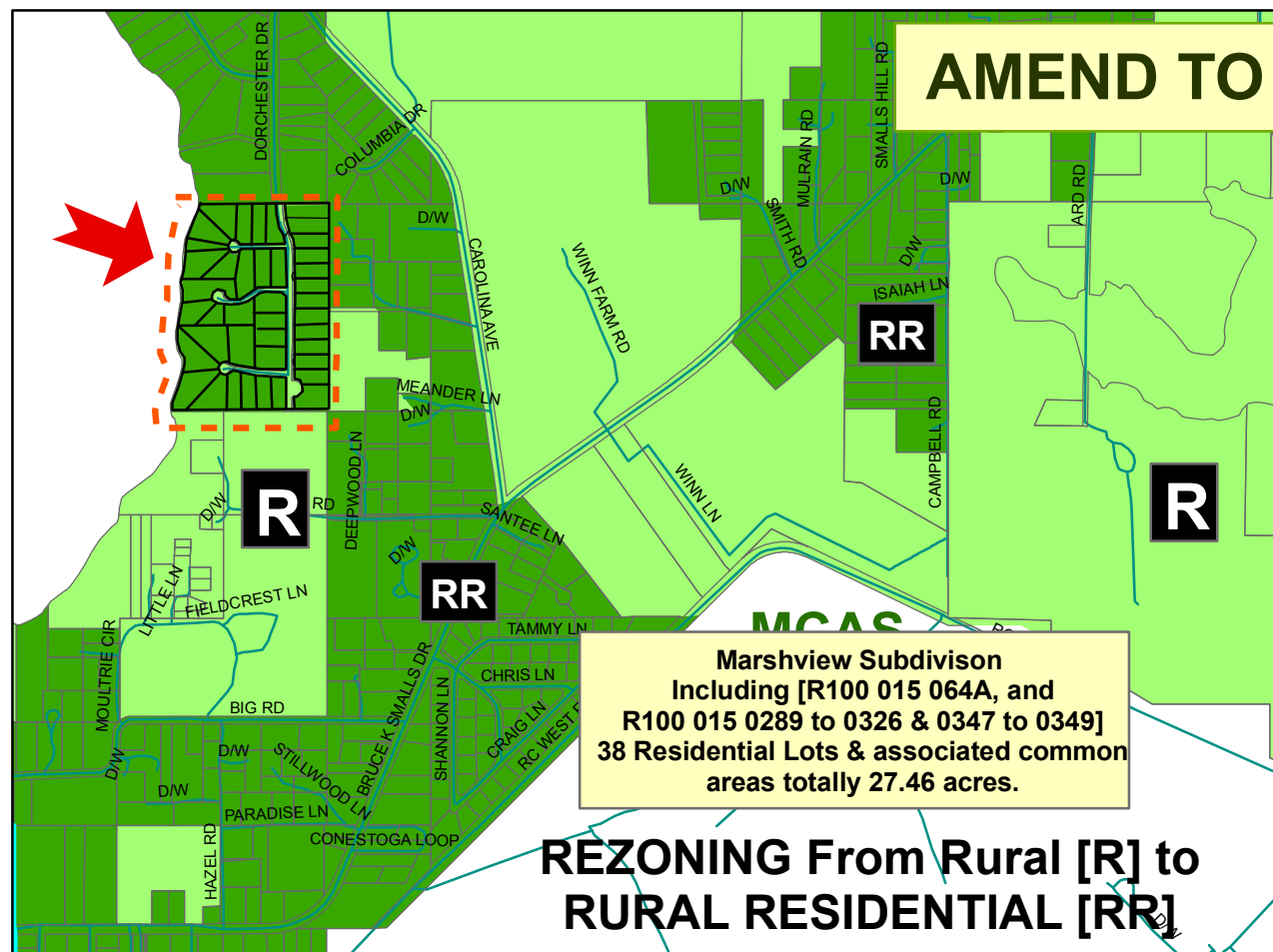
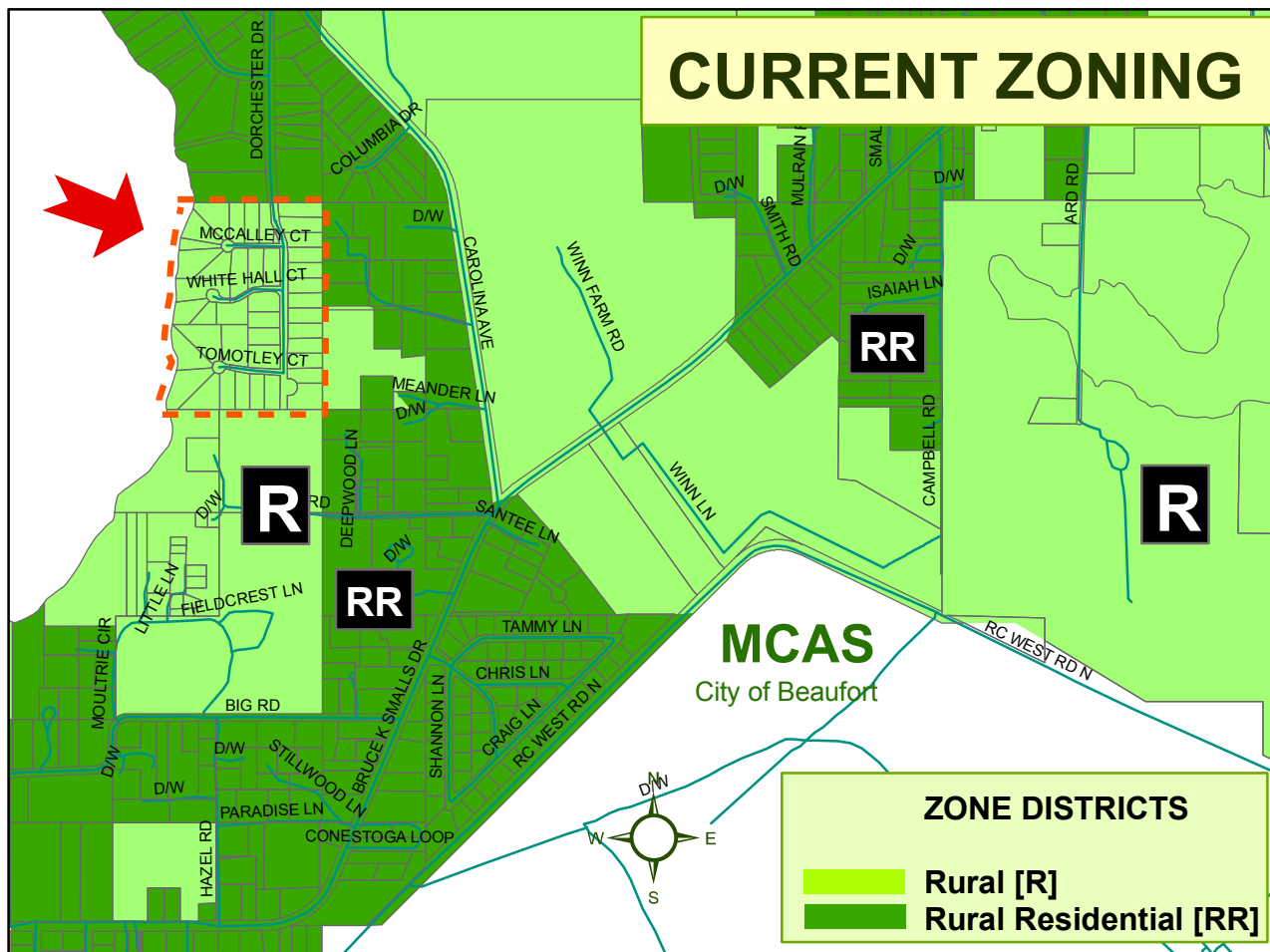
| Description | Organization | ORG   | FY 2010 | FY 2011    | FY 2012    | FY 2013     | FY 2013     | FY 2013     |
|-------------|--------------|---|---------|------------|------------|-------------|-------------|-------------|
| Transfers   | Allocation   | GENERAL FUND XFERS OUT  | 1999    |            |            |             |             |             |
|             |              | Miscellaneous Grant   | 59200   | -          | -          | -           | -           | -           |
|             |              | Daufuskie Ferry   | 59202   | 68,750     | 91,667     | 91,667      | 91,667      | 100,000     |
|             |              | Public Safety Grants  | 59206   | -          | 61,180     | 2,472       | 7,788       | -           |
|             |              | EMS Grants  | 59207   | 6,352      | 7,554      | 5,500       | -           | -           |
|             |              | Real Property   | 59209   | -          | -          | 333,859     | -           | -           |
|             |              | Energy Grant  | 59225   | -          | -          | -           | 444         | 444         |
|             |              | Tire Recycling  | 59226   | 8,808      | -          | -           | -           | -           |
|             |              | Dale Water Line   | 59229   | -          | 34,939     | -           | -           | -           |
|             |              | PALS Programs Fund  | 59231   | -          | 2,999      | -           | -           | -           |
|             |              | DSN Programs Fund   | 59241   | 1,708,846  | 1,350,510  | 1,246,208   | 1,558,333   | 1,700,000   |
|             |              | A&D Programs Fund   | 59261   | 449,592    | 303,803    | 274,713     | 320,833     | 350,000     |
|             |              | DNA Laboratory  | 59270   | 291,882    | 304,786    | -           | -           | -           |
|             |              | Victims Assistance  | 59271   | 277,557    | 86,015     | 98,665      | 109,349     | 119,290     |
|             |              | School Resource Officer   | 59273   | 105,447    | 133,700    | 122,330     | 130,936     | 142,839     |
|             |              | Sheriff Grant   | 59274   | 6,311      | 24,947     | 4,406       | -           | -           |
|             |              | Sheriff's Vehicles  | 59277   | 500,000    | -          | -           | -           | -           |
|             |              | DNA Grant Fund  | 59280   | -          | -          | 22,097      | -           | -           |
|             |              | COSY Program  | 59281   | 119,167    | 119,167    | 148,333     | 128,333     | 140,000     |
|             |              | Solid Waste   | 59290   | -          | -          | -           | -           | -           |
|             |              | Debt Service Fund   | 59300   | -          | -          | 400,000     | -           | -           |
|             |              | LI Airport  | 59570   | 91,667     | -          | -           | -           | -           |
|             |              | HHI Airport   | 59580   | 137,500    | 12,500     | -           | -           | -           |
|             |              | Treasurer's Execution Fund  | 59603   | -          | -          | -           | 41,302      | 41,302      |
|             |              | Clerk of Court  | 59619   | -          | -          | -           | -           | -           |
|             |              | Public Defender   | 59651   | 598,916    | 419,028    | 275,000     | 275,000     | 300,000     |
|             |              | Sheriff's Trust   | 59663   | -          | 20,000     | 15,000      | 10,000      | -           |
|             |              | Total General Fund Transfers Out  |         | 4,370,795  | 2,972,795  | 3,040,250   | 2,673,985   | 2,911,663   |
| Education   | Education    | Education Allocation  | 1698    | 4,716,300  | 4,716,300  | 4,000,000   | 4,000,000   | 4,000,000   |
|             |              | General Fund Expenditures<br>(including Transfers and Education Allocation) |         | 93,245,629 | 90,630,210 | 85,595,941  | 87,868,405  | 90,424,021  |
|             |              | Net (Surplus)/Deficit   |         | 2,750,511  | (609,294)  | (5,738,608) | (4,043,843) | (2,357,033) |

Client: **BCC - Bryan - County Council of Beaufort County**  
Engagement: **Monthly County Council Report**  
Period Ending: **5/31/2013**  
Trial Balance: **1000.05 - FY 2013 TRIAL BALANCE**  
Workpaper: **1500.16 - FY 2013 TRIAL BALANCE Summary of Object Characters - Revenue**

| Account            | Description                  | ORIG APPROP<br>5/31/2013      | FY 2013 PER 99<br>5/31/2013   | FY 2013 PER 11<br>5/31/2013   | FY 2012 PER 11<br>5/31/2012   | FY 2011 PER 11<br>5/31/2011   | FY 2010 PER 11<br>5/31/2010   |
|--------------------|------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|
| Group : [40000]    | REVENUES                     |                               |                               |                               |                               |                               |                               |
| 41000              | Taxes                        | (72,323,941.00)               | (71,412,121.88)               | (71,373,954.94)               | (71,213,553.15)               | (71,382,384.45)               | (71,125,420.85)               |
| 42000              | Licenses & Permits           | (2,680,000.00)                | (2,686,722.41)                | (2,146,850.98)                | (2,370,076.99)                | (1,880,284.03)                | (1,949,002.72)                |
| 43000              | Intergovernmental            | (8,000,000.00)                | (5,200,174.31)                | (5,199,734.31)                | (5,563,485.86)                | (5,521,131.47)                | (4,853,563.85)                |
| 44000              | Charges for Services         | (11,175,589.00)               | (10,595,854.97)               | (10,450,177.23)               | (9,792,058.76)                | (9,568,019.54)                | (9,362,606.26)                |
| 45000              | Fines & Forfeitures          | (860,000.00)                  | (684,753.21)                  | (683,017.19)                  | (772,863.25)                  | (771,494.77)                  | (1,037,703.58)                |
| 46000              | Interest                     | (175,100.00)                  | (76,096.73)                   | (56,555.28)                   | (132,414.87)                  | (123,751.75)                  | (131,739.07)                  |
| 47000              | Miscellaneous                | (675,500.00)                  | (533,933.83)                  | (510,562.29)                  | (422,085.22)                  | (693,237.38)                  | (592,632.10)                  |
| 48000              | Other Financing Sources      | (1,260,000.00)                | (1,591,396.62)                | (1,491,396.62)                | (1,068,011.41)                | (1,299,201.02)                | (1,442,449.03)                |
| <b>40000 Total</b> |                              | <b><u>(97,150,130.00)</u></b> | <b><u>(92,781,053.96)</u></b> | <b><u>(91,912,248.84)</u></b> | <b><u>(91,334,549.51)</u></b> | <b><u>(91,239,504.41)</u></b> | <b><u>(90,495,117.46)</u></b> |
|                    | <b>Sum of Account Groups</b> | <b>(97,150,130.00)</b>        | <b>(92,781,053.96)</b>        | <b>(91,912,248.84)</b>        | <b>(91,334,549.51)</b>        | <b>(91,239,504.41)</b>        | <b>(90,495,117.46)</b>        |

Client: **BCC - Bryan - County Council of Beaufort County**  
Engagement: **Monthly County Council Report**  
Period Ending: **5/31/2013**  
Trial Balance: **1000.05 - FY 2013 TRIAL BALANCE**  
Workpaper: **1500.15 - FY 2013 TRIAL BALANCE Summary of Object Characters**

| Account      | Description                  | ORIG APPROP     | FY 2013 PER 99        | FY 2013 PER 11        | FY 2012 PER 11        | FY 2011 PER 11      | FY 2010 PER 11      |
|--------------|------------------------------|-----------------|-----------------------|-----------------------|-----------------------|---------------------|---------------------|
|              |                              | 5/31/2013       | 5/31/2013             | 5/31/2013             | 5/31/2012             | 5/31/2011           | 5/31/2010           |
| 40000        | REVENUES                     | (97,150,130.00) | (92,781,053.96)       | (91,912,248.84)       | (91,334,549.51)       | (91,239,504.41)     | (90,495,117.46)     |
| 50000        | SALARIES, WAGES, OT, HOLIDAY | 43,222,154.00   | 39,980,446.89         | 39,160,916.97         | 38,007,146.40         | 38,266,713.85       | 38,409,390.74       |
| 50100        | EMPLYR COST OF EE            | 7,994,572.00    | 7,354,471.63          | 7,203,116.46          | 6,678,424.70          | 6,650,815.32        | 6,622,269.91        |
| 50140        | POOLED BENEFITS              | 10,459,646.00   | 9,900,150.46          | 9,071,328.04          | 8,758,997.37          | 10,394,889.00       | 9,922,322.50        |
| 50500        | EMPLOYEE RECOGNITION AWARD   | 2,085.00        | 308,858.40            | 282,471.13            | 269,537.21            | 237,106.92          | 226,220.11          |
| 51000        | PURCHASED SVCS               | 17,924,144.00   | 16,479,646.03         | 16,194,180.67         | 15,690,535.47         | 16,327,295.91       | 16,795,731.76       |
| 52000        | SUPPLIES                     | 5,292,345.00    | 4,723,979.21          | 4,637,121.16          | 4,729,908.03          | 4,172,368.44        | 4,731,787.68        |
| 54000        | CAPITAL                      | 1,266,856.00    | 1,112,850.50          | 1,021,178.50          | 538,288.38            | 1,811,271.65        | 1,353,533.71        |
| 55000        | SUBSIDIES                    | 7,739,914.00    | 7,363,042.61          | 7,335,198.51          | 7,552,756.11          | 9,337,360.87        | 9,622,576.12        |
| 56000        | CONTINGENCY                  | 56,285.00       | 0.00                  | 0.00                  | 0.00                  | 0.00                | 4,464.11            |
| 57000        | UNCLASSIFIED                 | 340,000.00      | 288,913.06            | 288,913.06            | 330,092.85            | 459,586.84          | 1,186,534.65        |
| 58000        | DEPRECIATION                 | 0.00            | 0.00                  | 0.00                  | 0.00                  | 0.00                | 0.00                |
| 59000        | TRANSFERS OUT                | 2,852,129.00    | 2,911,663.69          | 2,673,986.30          | 3,040,250.47          | 2,972,794.69        | 4,370,795.44        |
| <b>Total</b> |                              | <b>0.00</b>     | <b>(2,357,031.48)</b> | <b>(4,043,838.04)</b> | <b>(5,738,612.52)</b> | <b>(609,300.92)</b> | <b>2,750,509.27</b> |





**COUNTY COUNCIL OF BEAUFORT COUNTY  
PURCHASING DEPARTMENT**  
Building 2, 102 Industrial Village Road  
Post Office Drawer 1228, Beaufort, SC 29901-1228  
Phone: (843) 255-2353 Fax: (843) 255-9437

TO: Councilman Stewart H. Rodman, Chairman, Finance Committee  
FROM: Dave Thomas, CPPO, Purchasing Director *DT*  
SUBJ: Contract award recommendation for IFB# 1310001201051526, Uniforms for the Beaufort County's Sheriff's Office  
DATE: June 10, 2013

**BACKGROUND:** On May 15, 2013, Beaufort County's Purchasing Department opened bids for Uniform Services in support of the Beaufort County's Sheriff's Office. The County received one responsive bid from Wright Johnston Uniforms, LLC. All bidders were provided estimated quantities and required to provide the items delivered within 30 days of order. Based on the uniform estimates provided by the Sheriff's Office, Wright Johnston's unit pricing total was \$189,544.96. The Sheriff's Office and the Purchasing Department reviewed the bid and certified that Wright Johnston Uniforms, LLC was the lowest responsive and responsible bidder. See the attachment for unit pricing information and uniform descriptions. The new contract term will begin July 1, 2013 and end June 30, 2016 with a total contract award of \$65,000. Subject to County Council's approval, this contract may be renewed up to two additional one year terms. The contractor will honor his unit pricing for up to five years.

| <u>Bidder:</u>                                 | <u>Total Bid</u> |
|--|------------------|
| 1. Wright Johnston Uniforms, LLC, Columbia, SC | \$189,544.96*    |

\*Total estimated purchases/cost by the Sheriff's Office for the first year is \$65,000.

**FUNDING AND COST BREAKDOWN:**

The funding will be taken from account numbers 10001201-52050 and 10001202-52050, which have a total available balance of \$65,000.

**FOR ACTION:** Finance Committee meeting occurring on June 17, 2013.

**RECOMMENDATION:** The Purchasing Department recommends that the Finance Committee approve and recommend to County Council approval of the contract award for the uniform items from the aforementioned vendor for a total amount of \$65,000.

CC: Gary Kubic, County Administrator *GK*  
Bryan Hill, Deputy Administrator *BH*  
Alicia Holland, Controller *AH*  
Michael Hatfield, Chief Deputy, Beaufort County Sheriff's Office *MH*  
Richard Dimont, Contract Specialist *RD*

1 | Page

SheriffOfficeMemouniformsrec061013.pdf (2/7)

The following bids were received for the above referenced project:

Dave Thomas, CPPO, Dave Thomas  
Bid Administrator Signature

Richard Dimont  
Bid Recorder

5/15/2013


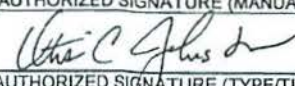


**THIS IS NOT AN ORDER**

\*ONE VENDOR ORIGINAL & ONE VENDOR COPY TO BE  
SUBMITTED BY EACH BIDDER

\*VENDOR ORIGINAL ☒  
\*VENDOR COPY ☐  
Page 1 of 20 Pages

Dates Advertised:

|  |  |   |   |
|--|--|---|---|
|   | <b>INVITATION<br/>FOR BID<br/>(IFB)</b>  |   | FORMAL SEALED BID (X)      REQUEST FOR QUOTE ( )  |
|  | BIDS SHOULD BE MAILED TO: Purchasing Department<br>Beaufort County<br>P.O. Drawer 1228<br>Beaufort, SC 29901-1228<br>Phone: (843) 255-2353 |   | HAND DELIVERED AND/OR EXPRESS MAIL BIDS TO: Purchasing Department<br>Beaufort Industrial Village<br>102 Industrial Village Rd., Bldg. 3<br>Beaufort, SC 29906-4291<br>(FAX BID NOT ACCEPTED)                                |
| *BIDS WILL BE RECEIVED UNTIL 3:00 P.M. ON:<br><b>May 15, 2013</b><br>LOCAL TIME-THEN PUBLICLY OPENED IF SEALED BID   |  | Bid No. (No., Date, Time of Opening and State License Numbers to be shown on Envelope)<br><b>IFB #<br/>1310001201051526</b> |   |
| <b>BID TITLE: UNIFORMS FOR THE BEAUFORT COUNTY SHERIFF'S OFFICE</b>  |  |   |   |
| PREBID CONFERENCE: There is <b>NO</b> pre-bid conference.  |  |   |   |
| David L. Thomas, CPPO<br>Purchasing Director   |  | Mailing Date  | FAX or E-MAIL QUESTIONS TO:<br>Dave Thomas -- (843) 255-9437<br>dthomas@bcgov.net<br>Richard Dimont -- (843) 255-9437<br>rdimont@bcgov.net<br>At least calendar 10 days before bid opening. E-mail questions are preferred. |
| VENDOR NAME <u>WRIGHT JOHNSTON WIFE</u>  |  | REASON FOR NO BID   |   |
| VENDOR MAILING ADDRESS<br><u>601 TAYLOR ST.</u>  |  | Amend Number(s) Received:   |   |
| CITY-STATE-ZIP-CODE<br><u>COLUMBIA S.C. 29201</u>  |  | S.C. TAX NO. <u>040697665</u>   |   |
| Telephone Number (803) <u>7999448</u>  |  | FEDERAL I.D. OR SOCIAL SECURITY NO.   |   |
| Toll-Free Number ( )   |  | <u>205 370 177</u>  |   |
| Fax Number (803) <u>7990924</u>  |  | AUTHORIZED SIGNATURE (MANUAL)<br>       |   |
| I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm or any corporation, firm, or person submitting a bid for the same materials, supplies, or equipment, and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this bid and certify that I am authorized to sign this bid for the bidder. |  | AUTHORIZED SIGNATURE (TYPE/TITLE)<br><u>Otis C. Johnston Pres.</u>  |   |
| Bid Security is attached (if required) in the amount of:<br>5% of Bid if over \$30,000.00.   |  |   |   |

**IF A SUMMARY OF BIDS IS DESIRED, ENCLOSE A SELF-ADDRESSED STAMPED**

**BID ACCEPTANCE AND DELIVERY** (Prices bid must be firm for a minimum of 90 days). In compliance with the invitation, and subject to all conditions thereof, the above signed offers and agree, if this bid is accepted within 90 days from date of opening, to furnish any or all items quoted on at prices as set forth after the item and to make delivery within 31 days after receipt of order with transportation cost included and prepaid. Unless otherwise stated and accepted herein, I agree to complete this proposed contract in less than sixty (60) days after issue date of purchase order. The Beaufort County School District or any other Beaufort County Department at their option, shall be eligible for use of any contract awarded pursuant to this solicitation.

**DISCOUNTS:** Discount will be allowed as follows: Thirty (30) calendar days 1.5 per cent.

**IMPORTANT:** IF YOU CONSIDER THESE SPECIFICATIONS AS RESTRICTIVE, SEE GENERAL PROVISIONS, PARAGRAPH #20, DISCREPANCIES.

\* Bids received after the time specified for opening cannot be considered and will be returned to the bidder unopened.

- Drop shoulder flap front extending to top of sport collar.
  - Drop shoulder design with angled cargo/hand warmer pockets with covered zippers and hidden pencil slots.
  - Large inside security pocket.
  - Pit zippers for access to shell.
  - Scotchlite strips that deploy from underside of cuffs and collar.
  - Badge tab and military epaulets.
  - Removable waterproof hood stored in collar.
  - 23" long like jacket style.
5. **Raincoat-** Style #26991 Black reversible to HiVis Yellow with hood #1233U also Black by Blauer.
    - Screened as follows- "Tuftcrest" logo on black side on each sleeve and on left breast.
    - Scotchlite letters on back of HiVis Yellow side "DEPUTY SHERIFF" 2 1/4" logo on two lines.
  6. **Dress Shoes-** Style # 831-6027 (mens) & 531-6303 (womens) by Thorogood. (Est Quantity 80)
    - Upper to be high gloss poromeric.
    - Goodyear welt construction.
    - Slip resistance Vibram EVA outsole.
    - Comfort weave lining.
    - Removable poly-pillow footpacer insole.
    - Rubber midsole.
    - Fiberglass shank.
  7. **Dress Trouser-** Style #21P9987 by Fechheimer. (Est Quantity 80)
    - Poly/wool gabardine, Green shade #2212
    - Must meet specifications of US Marine Corps dress trouser according to MIL-T-28918A (MC) of April 20, 1994 adopted by the US Marine Corps, Department of the Navy for use by agencies and departments of the Department of Defense.
  8. **Street Gear Long Sleeve Shirt-** Style #8703 X, O D Green by Blauer. (Est Quantity 80)
    - 65/35 Poly Cotton, 11oz. linear twill weave with 10% stretch.
    - Pleated pockets with scalloped flaps, pencil slot and hook and loop closure.
    - Convertible sport collar.
    - 5 crease military style with sewn-in-creases.
    - 2 Button adjustable cuffs.
    - Epaulets, badge eyelets with internal support strap.
    - 3X Dry feature to provide water repellency and moisture wicking.
  9. **Street Gear Short Sleeve Shirt-** Style #8713 X, O D Green by Blauer. (Est Quantity 80)
    - Same features as Blauer Style #8703 X except with short sleeves.
  10. **Rainpants-** Style #134 (Est Quantity 80)
    - B.DRY® waterproof, windproof, breathable laminate on durable polyester shell fabric
    - Elasticized drawcord waistband with side openings
    - Zippered leg openings with adjustable cuffs
    - Seams sealed with thermal tape
    - Side openings provide access to trouser pockets
    - 134-1 is hi-vis version certified to ANSI 107-2010 Class E

### BID SCHEDULE

PRICES INDICATED HEREIN REFLECT STRICT COMPLIANCE WITH TERMS, CONDITIONS, PROVISIONS AND SPECIFICATIONS OF THIS INVITATION FOR BID, OR WITH EXCEPTION DETAILED IN AN ENCLOSURE APPENDED HERETO. Prices INCLUDE ALL DELIVERY, FOB, AND HANDLING CHARGES.

| ITEM. | U/M | COMMODITY OR SERVICES               | UNIT PRICE | TOTAL PRICE  |
|-------|-----|-------------------------------------|------------|--------------|
| 1     | EA  | Street Gear Trouser (800)           | \$ 65.50   | \$ 52400.00  |
| 2     | EA  | Class Act Long Sleeve Shirt (800)   | \$ 54.90   | \$ 43920.00  |
| 3     | EA  | Class Act Short Sleeve Shirt (800)  | \$ 50.90   | \$ 40720.00  |
| * 4   | EA  | Gortex Jacket (80) <i>see below</i> | \$ *       | \$ *         |
| 5     | EA  | Raincoat (80)                       | \$ 172.00  | \$ 13760.00  |
| 6     | EA  | Dress Shoes (80)                    | \$ 94.50   | \$ 7560.00   |
| 7     | EA  | Dress Trouser (80)                  | \$ 110.00  | \$ 8800.00   |
| 8     | EA  | Street Gear Long Sleeve Shirt (80)  | \$ 51.90   | \$ 4152.00   |
| 9     | EA  | Street Gear Short Sleeve Shirt (80) | \$ 43.90   | \$ 3512.00   |
| 10    | EA  | Rain pants (80)                     | \$ 49.90   | \$ 3992.00   |
|       |     | 6% SC Sales Tax                     | \$         | \$ 10728.96  |
|       |     | Total Cost                          | \$         | \$ 189544.96 |

\* BID SURETY IS REQUIRED ON BIDS OVER \$30,000.00 IN THE FORM OF A BIDDER'S BOND, CASHIER'S CHECK OR CERTIFIED CHECK IN AN AMOUNT OF 5% OF THE BID AMOUNT, PAYABLE TO THE BEAUFORT COUNTY TREASURER.

|  | <u>Unit Price</u> | <u>Total Price</u>            |
|--|-------------------|-------------------------------|
| * <u>Item # 4</u> (A) # 9910 Z by Blauer (80)<br>(page 28) | 264 <sup>00</sup> | 2120.00 plus 6% SC Sales Tax  |
| (B) # 6120 by Blauer (80)<br>(page 29)                     | 142 <sup>00</sup> | 11360.00 plus 6% SC Sales Tax |

Prices on each jacket are without the options listed in the catalogue

Bid Swaty enclosed for #10,620<sup>00</sup>

WRIGHT-JOHNSTON UNIFORMS  
601 TAYLOR STREET  
COLUMBIA, S.C. 29201  
Ph: (803) 799-9440 • Fax: (803) 799-0924

**DEVIATIONS FROM TERMS, CONDITIONS, PROVISIONS, SPECIFICATIONS,  
AND ENCLOSED CONTRACT**

**If you do not have any deviations, write "NONE."**

IFB #: 1310001201051526

| <u>PAGE #</u> | <u>ITEM #</u> | <u>DESCRIPTION</u>       | <u>EXPLAIN DIFFERENCES BELOW</u>         |
|---------------|---------------|--------------------------|--|
| <u>2</u>      | <u>4</u>      | <u># 9910Z Gortex</u>    | <u>Lot 9905Z has been discontinued</u>   |
|               |               |                          | <u>by Blauer Mfg. Co and replaced it</u> |
|               |               | <u># 6120 Non Gortex</u> | <u>with either the style</u>             |
|               |               |                          | <u># 9910Z or the style #</u>            |
|               |               |                          | <u>6120. A Blauer</u>                    |
|               |               |                          | <u>Catalogue is enclosed plus</u>        |
|               |               |                          | <u>a sample of each jacket</u>           |
|               |               |                          | <u>will be presented upon</u>            |
|               |               |                          | <u>request.</u>                          |

I agree to abide by all the terms, conditions, provisions, and specifications of this bid; except those as listed above.

WRIGHT JOHNSTON UNIFORMS  
Company

Chad Johnston  
Authorized Signature

5/12/13  
Date

## REFERENCES

Each bidder shall furnish all information requested below. Bids shall be received from qualified contractors.

Years in business: 66

Please list at least five (5) customer references.

| Company                       | Address  | Contact                | Phone Number  |
|-------------------------------|--|------------------------|---------------|
| Columbia Police Dept.         | #1 Justice Square<br>Columbia, S.C. 29201      | Capt. Rick Hines       | 1-803-5453569 |
| Richland Co. Sheriff's Dept.  | 5623 Two Notch Rd.<br>Columbia, S.C. 29223     | Sheriff Leon Lott      | 1-803-5763021 |
| Greenville Fire Dept.         | 10 Watson Aviation Rd.<br>Greenville, SC 29607 | Dep. Chief Allen Quinn | 1-864-5610136 |
| Fairfield Co. Sheriff's Dept. | 350 Columbia Rd.<br>Wrensboro, SC 29180        | Sheriff Herman Young   | 1-803-7710322 |
| Aiken Public Safety           | 251 Laurens St. NW.<br>Aiken, S.C. 29801       | Lt. Phil Kestel        | 1-803-6427620 |

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601 TAYLOR STREET  
COLUMBIA, S.C. 29201  
Ph: (803) 799-9448 • Fax: (803) 799-0924

|                                     | <u>STATE ATAX</u>        | <u>LOCAL ATAX</u>          |
|-------------------------------------|--------------------------|----------------------------|
| FUND BALANCE AS OF JUNE 30, 2012    | \$ 595,071               | \$ 2,326,990               |
| REVENUES TO DATE                    | 642,932                  | 872,416                    |
| EXPENDITURES TO DATE                | <u>704,376</u>           | <u>398,252</u>             |
| INCREASE/(DECREASE) IN FUND BALANCE | (61,444)                 | 474,164                    |
| FUND BALANCE AS OF JUNE 17, 2013    | <u><u>\$ 533,627</u></u> | <u><u>\$ 2,801,154</u></u> |



Beaufort County, South Carolina, Code of Ordinances >> PART I - GENERAL ORDINANCES >> **Chapter 66 - TAXATION >> ARTICLE II. - ACCOMMODATIONS TAX BOARD >> DIVISION 2. ACCOMMODATIONS (3%) TAX >>**

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**DIVISION 2. ACCOMMODATIONS (3%) TAX**

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[Sec. 66-41. Authority.](#)

[Sec. 66-42. Local \(3%\) accommodations tax—definitions.](#)

[Sec. 66-43. Payment of local \(3%\) accommodations tax.](#)

[Sec. 66-44. Permitted uses of local \(3%\) accommodations tax funds.](#)

[Sec. 66-45. Inspections and audits.](#)

[Sec. 66-46. Violations and penalty.](#)

[Sec. 66-47. Management and use of local \(3%\) accommodations tax.](#)

[Sec. 66-48. Applicability and effective date.](#)

[Sec. 66-49. Severability.](#)

[Sec. 66-50. Reserved.](#)

**Sec. 66-41. Authority.**

This article is enacted pursuant to the authority S.C. Code § 4-9-30 (1976, as amended) which provides that the county may adopt all ordinances which appear necessary and proper for the security, general welfare and convenience of the county and for the preservation of the general health, peace and order in the county and S.C. Code § 6-1-500 et seq. (1976, as amended) which expressly provides authorization for the imposition of a local accommodations tax.

(Ord. No. 2002-11, § 1, 3-11-2002; [Ord. No. 2005/10, § 1, 3-28-2005](#))

**Sec. 66-42. Local (3%) accommodations tax—definitions.**

- (a) *Tourist and transient* means a person traveling to and staying in places outside his or her usual environment for one night or more for leisure, business, or any other purpose for consideration within the unincorporated areas of Beaufort County, South Carolina. A person meeting this definition may be staying in places of public accommodations such as hotels, motels, inns, condominium, bed and breakfasts, tourist courts, campgrounds or the residences of family or friends for consideration.
- (b) *Local accommodations tax* means a tax on the gross proceeds derived from the rental or charges for any rooms, campground spaces, lodgings, or sleeping accommodations furnished to transients by any hotel, inn, tourist court, tourist camp, motel, campground, residence or any place in which rooms, lodgings, or sleeping accommodations are furnished to transients for consideration. This tax does not apply where the facilities consist of less than six sleeping rooms, contained on the same premises, which is used as the individual's place of abode. The gross proceeds derived from the lease or rental of sleeping accommodations supplied to the same person for a period of 90 continuous days are not considered proceeds from transients. The tax imposed herein does not apply to additional guest charges as defined in S.C. Code § 12-36-920(B) (1976, as amended).
- (c)

A local accommodations tax equal to three percent is hereby imposed on the gross proceeds derived from the rental of any room(s) (excluding meeting rooms) as provided above.

(Ord. No. 2002-11, § 2, 3-11-2002; Ord. No. 2005/10, § 2, 3-28-2005; Ord. No. 2009/15, 3-30-2009)

#### **Sec. 66-43. Payment of local (3%) accommodations tax.**

- (a) Payment of the local accommodations tax established herein shall be the liability of the consumer of the services described herein. The local accommodations tax shall be paid at the time of delivery of the services to which the local accommodations tax applies, and shall be collected by the provider of the services.
- (b) The county shall provide a local accommodations tax return, which shall be utilized by the provider of the services to calculate the amount of local accommodation taxes collected and due. Payment shall be made to Beaufort County and shall be made at the same time the return is required to be filed as provided below.

Real estate agents, brokers, corporations, or listing services required to remit taxes under this article must notify the county if rental property, previously listed by them, is dropped from their listings. The notice shall be on a form provided by the county.
- (c) The local accommodations tax collected by the provider of the services as required herein shall be remitted to the County of Beaufort, South Carolina, as follows:
  - (1) Payment shall be collected and remitted monthly starting January 1, 2010 and each month thereafter.
  - (2) Payments are due on or before the twentieth day following the end of the filing period.
- (d) An interest-bearing restricted account, kept in a separate fund segregated from the county's general fund and to be known as "The County of Beaufort, South Carolina, Local Accommodations Tax Account" is hereby established. All revenue and interest generated by the local accommodations tax shall be deposited into this account. "The County of Beaufort, South Carolina, Local Accommodations Tax Account," shall be controlled by the county administrator for the County of Beaufort, South Carolina. The principal and any accrued interest thereon shall be spent only as provided herein.
- (e) Deposits into "The County of Beaufort, South Carolina, Local Accommodations Tax Account" may also include appropriations from the general fund by the county council and voluntary contributions of money and other liquid assets from any source. Once any such funds are so deposited, the funds become dedicated funds and may only be spent as provided herein.

(Ord. No. 2002-11, § 3, 3-11-2002; Ord. No. 2005/10, § 3, 3-28-2005; Ord. No. 2009/15, 3-30-2009; Ord. No. 2009/36, 10-12-2009)

#### **Sec. 66-44. Permitted uses of local (3%) accommodations tax funds.**

- (a) The county council is hereby authorized to utilize the funds collected from the imposition and collection of the local accommodations tax and other funds deposited into "The County of Beaufort, South Carolina, Local Accommodations Tax Account." The revenue generated by the local accommodations tax must be used exclusively for the following purposes:
  - (1) **Tourism-related buildings, including, but not limited to, civic centers, coliseums, and aquariums;**
  - (2) Cultural, recreational, or historic facilities;
  - (3) River/beach access and renourishment;
  - (4) Highways, roads, streets, bridges and boat ramps providing access to tourist destinations;

- (5) Advertisements and promotions related to tourism development;
  - (6) Water and sewer infrastructure to serve tourism-related demand; and
  - (7) The operation and maintenance of those items provided in (a)(1) through (a)(6) above, including police, fire protection, emergency medical services, and emergency-preparedness operations directly attendant to those facilities.
  - (8) For all other proper purposes including those set forth herein.
- (b) Authorization to utilize any funds from the "County of Beaufort, South Carolina, Local Accommodations Tax Account," shall be by ordinance duly adopted by the county council for the County of Beaufort, South Carolina.

(Ord. No. 2002-11, § 4, 3-11-2002; Ord. No. 2005/10, § 4, 3-28-2005; Ord. No. 2009/15, 3-30-2009)

#### **Sec. 66-45. Inspections and audits.**

- (a) For the purpose of enforcing the provisions of this article, the license official or other authorized agent of the County of Beaufort, South Carolina, is empowered to enter upon the premises of any person or establishment subject to this article to make inspections, examine and audit books and records of such person or establishment.
- (b) It shall be unlawful for any person to fail or refuse to make available the necessary books and records during normal business hours upon 24 hours' written notice. In the event that the audit reveals that false information has been filed by the remitter, the costs of the audit shall be added to the correct amount determined to be due in addition to the penalties provided herein. The license official may make systematic inspections of all businesses within the unincorporated areas of the County of Beaufort, South Carolina, to ensure compliance with this chapter.

(Ord. No. 2002-11, § 5, 3-11-2002; Ord. No. 2005/10, § 5, 3-28-2005; Ord. No. 2009/36, 10-12-2009)

#### **Sec. 66-46. Violations and penalty.**

- (a) It shall be a violation of this chapter to:
- (1) Fail to collect the local accommodations tax in connection with the rental of accommodations to tourists or transients as set forth herein.
  - (2) Fail to remit to the County of Beaufort, South Carolina, any local accommodations taxes collected pursuant to this article by the twentieth day of the following month, as set forth herein.
  - (3) Knowingly provide false information on a return submitted to the County of Beaufort, South Carolina, as set forth herein.
  - (4) Fail or refuse to provide books and records to an authorized agent of the County of Beaufort, South Carolina, for the purpose of an examination or audit upon 24 hours' written notice as provided herein.
- (b) In the event that local accommodations taxes are not timely remitted to the County of Beaufort, South Carolina as provided herein, the person or establishment failing to remit shall also pay a penalty equal to one and one-half percent of the unpaid amount for each month or portion thereof that such taxes remain unpaid.
- (c) A person or establishment failing or refusing to timely file a return and make appropriate payment and/or provide books and records as provided herein may be subject to a conviction for a violation hereof. The violator shall be guilty of a misdemeanor and subject to the penalties provided in section 1-6 of the Code of the County Council of Beaufort County, South Carolina.

- (d) Upon identification of a delinquent account, the director of business license or his/her designee has the authority to establish payment plans, revenue procedures, and reduce or waive penalties based on the revenue procedures as adopted with this amendment.

(Ord. No. 2002-11, § 6, 3-11-2002; Ord. No. 2005/10, § 6, 3-28-2005; Ord. No. 2009/36, 10-12-2009)

## **Sec. 66-47. Management and use of local (3%) accommodations tax.**

[The management and use of local accommodations tax is as follows:]

- (a) Fund the approved annual operating expenditures of the program at an amount not to exceed eight percent of the funds collected.
- (b) Allocate \$350,000.00 annually for advertising and promotion programs related to tourism development (subsection 66-44(a)(5)). These funds shall be allocated as follows:
- (1) One hundred fifty thousand dollars shall be allocated to the Beaufort Regional Chamber of Commerce for advertising, promotion and events to increase tourism within the county.
  - (2) One hundred fifty thousand dollars shall be allocated to the Hilton Head - Bluffton Chamber of Commerce for advertising, promotion and events to increase tourism within the county.
  - (3) Fifty thousand dollars shall be allocated to the Beaufort County Black Chamber of Commerce for advertising, promotion and events to increase tourism within the county.
  - (4) Funds shall be distributed to the designated organizations on a quarterly basis no later than 30 days after the end of the quarter.
  - (5) Advertising expenditures using these county funds cannot be spent within Beaufort County except for notifications of festivals or other events similar in nature.
- (c) Allocate the remaining balance of collections as follows:
- (1) Twenty percent to establish a reserve fund for emergency or other unforeseen needs;
  - (2) Twenty percent for river/beach access and renourishment (subsection 66-44(a)(3));
  - (3) Sixty percent for tourism-related buildings, including, but not limited to, civic centers, coliseums and aquariums (subsection 66-44(a)(1)); cultural, recreational, or historic facilities; highways, roads, streets, bridges and boat ramps providing access to tourist destinations (subsection 66-44(a)(2)); water and sewer infrastructure to serve tourism-related demand (subsection 66-44(a)(6)); the operation and maintenance, including police, fire protection, emergency medical services and emergency preparedness operating directly attendant to those facilities as referenced above (subsection 66-44(a)(7)); and for all other proper purposes (subsection 66-44(a)(8)).
- (d) In accordance with state law, the three chambers shall submit for approval a budget of planned expenditures. At the end of each fiscal year, an organization receiving funds shall render an accounting of the expenditure to the county.
- (e) Any changes to this section of the code shall go into effect after July 1, 2009.

(Ord. No. 2002-11, § 7, 3-11-2002; Ord. No. 2005/10, § 7, 3-28-2005; Ord. No. 2009/15, 3-30-2009)

**Sec. 66-48. Applicability and effective date.**

- (a) This division shall become effective on October 12, 2009.
- (b) The business license department is authorized to adopt guidelines, policies and procedures to implement this division.

*(Ord. No. 2009/36, 10-12-2009)*

**Sec. 66-49. Severability.**

If any part of the ordinance is held by a court of competent jurisdiction be unconstitutional, illegal, or invalid for any reason, it shall be construed to have been the legislative intent of the County Council of Beaufort County, South Carolina, to pass this Ordinance [Ord. No. 2009/36] without such unconstitutional, illegal or invalid provision, and the remainder of this division shall be deemed and held to be constitutional, lawful and valid as if such portion had not been included. If this division or any provision thereof is held by a court of competent jurisdiction to be inapplicable to any person, group of persons, property, kind of property, circumstances, or set of circumstances, such holding shall not affect the applicability thereof to any other persons, property or circumstances.

*(Ord. No. 2009/36, 10-12-2009)*

**Sec. 66-50. Reserved.**





**COUNTY COUNCIL OF BEAUFORT COUNTY  
PURCHASING DEPARTMENT**

Building 3, 102 Industrial Village Road  
Post Office Drawer 1228, Beaufort, SC 29901-1228  
Phone: (843) 255-2353 Fax: (843) 255-9437

TO: Councilman Gerald Dawson, Chairman, Public Facilities Committee  
FROM: Dave Thomas, CPPO, Purchasing Director *DT*  
SUBJ: Contract Renewal for Fleet Management and Maintenance Operations for Beaufort County  
DATE: June 17, 2013

**BACKGROUND:** Beaufort County received a contract renewal request from the Public Works Director requesting that the Fleet Maintenance contract with First Vehicle Services be renewed for an additional two year term beginning on July 1, 2013 and ending on June 30, 2015. The initial contract price in 2009 was \$1,339,345.00. First Vehicle is requesting a CPI increase of 1.4% with the increase totaling \$18,750.00. First Vehicle will continue to manage our fuel operations and provide a fuel clerk for an annual cost of \$38,000. The total contract price for each year is \$1,396,095. First Vehicles Services currently performs the preventive maintenance services and repairs of 889 units (cars, trucks, boats, trailers, trackers, lawn mowers, motorcycles, bulldozers, graders, and specialized heavy equipment).

**FUNDING:** Contract is paid by using various department accounts (Garage Repairs, Maintenance, 51300)

**FOR ACTION:** Public Facilities Committee meeting occurring on June 17, 2013.

**RECOMMENDATION:** The Purchasing Department recommends that the Public Facilities Committee approve and recommend to County Council the contract award of \$1,396,095 for each year to First Vehicle Services to provide Fleet Management and Maintenance Services for Beaufort County. The contract term is for two years and at the mutual discretion of both the County and First Vehicle Services, the contract may be extended for an additional two (2) years after June 30, 2015, provided that the terms are mutually agreeable to the parties and approved by Beaufort County Council.

cc: Gary Kubic, County Administrator *GK*  
Bryan Hill, Deputy County Administrator *BH*  
Alicia Holland, Controller *AH*  
Robert McFee, Division Director, Engineering and Infrastructure *RMF*  
Monica Spells, Compliance Officer *Spells*  
Eddie Bellamy, Public Works Director

Attachments: First Vehicle Letter, Contract Survey

# Memo



County of Beaufort  
Beaufort County Purchasing Department  
David L. Thomas, CPPO, CPPB Purchasing Director  
Post Office Drawer 1228  
Beaufort, SC 29901-1228

May 2, 2013

Dear Mr. Thomas

This letter is in response to our meeting on April 10, 2013 concerning the renewal of the Maintenance contract between Beaufort County and First Vehicle Services. Beaufort County reference number 3961/090668

As you know FVS has been providing professional fleet management service for the County since 1995. The overriding theme of First Vehicle Services has always been to go beyond a simple vendor-client relationship to form a true partnership to deliver first class, value-added service to Beaufort County. We believe that the strong partnership we have developed over the many years of working together has been an important factor in our mutual success and shared accomplishments. All of our FVS employees at the location live in Beaufort County

We have provided an experienced on-site management team who has placed partnership with Beaufort County at the top of the list. We have furnished a technically-competent, highly productive workforce that lives in the County, pays taxes in the County and gives back to the County by providing a much needed service to Beaufort County. Our local staff is on call 24 hours a day ready to meet the challenge of any emergency.

FVS administers all subcontractor and supplier service work. FVS expects that subcontracted repairs will be limited to instances of cost-effectiveness and time-efficiency, i.e. where the cost of subcontracted repairs will be less than towing the vehicle to the central maintenance facility or less than the cost of repairing the vehicle at the central maintenance facility. FVS assumes all responsibility for paperwork, invoice processing, payment and quality control pertaining to subcontracted services.

FVS uses local vendors as often as possible to help support the community. Only in situations when the part or supply is not available locally, i.e. Caterpillar, John Deere etc. or grossly overpriced we do purchase from vendors outside the County. FVS uses our national Corporate Purchasing Agreements (CPA's) to buy parts and supplies from local

**First Vehicle Services**  
3009 Pamplico Highway  
Florence, SC 29505

suppliers such as NAPA, AutoZone and Chrysler for less money than what the County could do on their own. As you know, FVS is part of a \$10.5 billion dollar worldwide company with significant purchasing power that is passed on to the County. In addition, the County is not charged for parts until they are used on the fleet and then they are priced at our cost with no mark-up. We provide an in house inventory to keep daily maintenance consistent and time efficient as well as cost efficient for you. Tracking of inventory by individual part, as well as individual repair effort, permits inventory management to be proactive as well as allowing required inventory levels to be ascertained by actual history.

The table shown below includes our top 10 part numbers used at the facility from our system. I included this to show a comparison between the pricing First Vehicle Services can get compared to just seeking the same items using the same annual quantity purchase between three vendors for each product line. During this study we inquired about state contracted pricing when available.

| Part Number | Description                   | Issued Quantity | FVS Unit Price | FVS Total | Vendor 1 Unit price | Vendor 1 Total Price | Vendor 2 Unit price | Vendor 2 Total Price | Vendor 3 Unit price | Vendor 3 Total Price |
|-------------|-------------------------------|-----------------|----------------|-----------|---------------------|----------------------|---------------------|----------------------|---------------------|----------------------|
| DE15BLK     | OIL, ENGINE, 15W/40 CJ4       | 20,271          | \$1.69         | \$34,157  | \$4.79              | \$97,098             | \$3.99              | \$80,881             | \$3.50              | \$70,949             |
| HDW46       | OIL, HYDRAULIC, AW46, BULK    | 2,714           | \$1.43         | \$3,874   | \$2.22              | \$6,025              | \$2.39              | \$6,486              | \$2.29              | \$6,215              |
| DTRANBLK    | FLUID, HYDRAULIC, TRACTOR     | 1,276           | \$1.82         | \$2,326   | \$2.29              | \$2,922              | \$2.32              | \$2,960              | \$2.45              | \$3,126              |
| 6536        | CLEANER, BRAKE                | 962             | \$2.10         | \$2,018   | \$3.99              | \$3,838              | \$3.99              | \$3,838              | \$2.50              | \$2,405              |
| PXL2C30     | GREASE, MULTIPURPOSE, NLGI #2 | 748             | \$1.68         | \$1,260   | \$3.49              | \$2,611              | \$3.49              | \$2,611              | \$3.49              | \$2,611              |
| 5519(A)     | SOLVENT, WASHER, WINDSHIELD   | 491             | \$1.35         | \$664     | \$1.99              | \$977                | \$2.99              | \$1,468              | \$1.99              | \$977                |
| MOSP5       | OIL, ENGINE, SYNTHETIC, 5W/20 | 444             | \$2.05         | \$911     | \$8.99              | \$3,992              | \$5.49              | \$2,438              | \$5.49              | \$2,438              |
| DL-22       | BLADES, WIPER 22"             | 422             | \$5.93         | \$2,502   | \$9.99              | \$4,216              | \$5.69              | \$2,401              | \$7.49              | \$3,161              |
| 732002500   | TIRE, P235/55R17              | 386             | \$115.25       | \$44,487  | \$132.00            | \$50,952             | \$125.01            | \$48,254             | \$133.99            | \$51,720             |
| DE15C12     | OIL, ENGINE, 15W/40, CJ-6     | 336             | \$2.25         | \$756     | \$4.45              | \$1,495              | \$3.99              | \$4                  | \$3.49              | \$1,173              |
|             |                               |                 |                | \$92,955  |                     | \$174,126            |                     | \$151,342            |                     | \$144,773            |

Vendor used in the parts pricing sampling are: Napa, Auto Zone, Advanced Auto parts, Bernard tire, and Goodyear tire.

**First Vehicle Services**  
**3009 Pamplico Highway**  
**Florence, SC 29505**



# Memo



## Price shopped Price Comparison

| FVS       | Time   |       |        |       | Island Tire negotiated FVS price |       |        |       | Jiffy           | Lube   | Total |
|-----------|--------|-------|--------|-------|----------------------------------|-------|--------|-------|-----------------|--------|-------|
|           | Filter | Oil   | 0.1133 | Total | Filter                           | Oil   | 0.1133 | Total | Oil &<br>Filter | 0.1133 |       |
| Taurus    | 2.65   | 11.89 | 6.51   | 21.05 | 6.99                             | 22.74 | 8.5    | 38.23 | 20.00           | 17.15  | 37.15 |
| Tahoe     | 1.49   | 13.76 | 6.51   | 21.76 | 6.99                             | 22.74 | 8.5    | 38.23 | 31.10           | 17.15  | 48.25 |
| Durango   | 1.72   | 12.88 | 6.51   | 21.11 | 6.99                             | 22.74 | 8.5    | 38.23 | 31.10           | 17.15  | 48.25 |
| Escape    | 1.87   | 12.36 | 6.51   | 20.74 | 6.99                             | 22.74 | 8.5    | 38.23 | 20.00           | 17.15  | 37.15 |
| Charger   | 1.71   | 11.04 | 6.51   | 19.26 | 6.99                             | 26.53 | 8.5    | 42.02 | 20.00           | 17.15  | 37.15 |
| Crown Vic | 1.99   | 13.76 | 6.51   | 22.26 | 6.99                             | 22.74 | 8.5    | 38.23 | 20.00           | 17.15  | 37.15 |
| F 150     | 2.65   | 11.11 | 6.51   | 20.27 | 6.99                             | 22.74 | 8.5    | 38.23 | 31.10           | 17.15  | 48.25 |
| F250      | 1.89   | 15.54 | 6.51   | 23.94 | 7.23                             | 30.32 | 8.5    | 46.05 | 31.10           | 17.15  | 48.25 |

Loaded FVS labor rate      \$57.50  
Island tire Labor rate      \$75.00  
Jiffy Lube Labor              \$80.00

Labor is figured on a standard time of .1133 tenths of an hour.

I have also included samples of our standard light vehicles PM sheet for review

FVS assists the County in preparation of purchase specifications for additional or replacement vehicles and/or replacement equipment. FVS will also identifies and recommend to Beaufort County services and equipment that will reduce the cost of maintenance and/or improve the quality of vehicular services provided to Beaufort County.

FVS started managing the County's fuel site six months in to the current contract. Due to this service the County has gained the follow.

- Complete management of the fuel system, to include UST Compliance, Underground storage tank compliance and certification of FVS staff members to manage the system according to law.
- Reduction of one county employee and unit associated cost.
- Competitive pricing that has been reviewed not only by the Beaufort County Staff but also by our competitors.
- In place emergency response plan, be it weather related or any other crisis.

**First Vehicle Services**  
3009 Pamplico Highway  
Florence, SC 29505

# Memo



- Monitored fuel island and retail card system for all units and employees traveling in and out of the local area or status changed due to emergency.
- Restrictions in place to safeguard from the misuse of fuel by means of vehicles user draw limits and usage measured against the odometer or hour meter readings.
- Reporting by Vehicle and User by Department.
- County does not get billed for fuel till it is pumped using strict guide lines.
- On call 24/7 response to fuel related site issues.

FVS has experienced a dramatic increase in the cost of tires, fluids, parts, etc. do to circumstances beyond our control such as the cost of oil and raw rubber. We clearly understand your current budget restraints due to the economic conditions we are both experiencing. A strong partnership is not truly tested in the good times but in difficult times such as the one we find ourselves in today. We have not asked for a CPI increase during the contract period. With that in mind, FVS has proposed budget request of the current CPI of 1.4% with the increase totaling \$18,750.

FVS values Beaufort County as a longtime partner and looks forward to continuing our partnership through these difficult economic times.

If any additional information is required please do not hesitate to contact me at 843-319-3157.

Cordially,

A handwritten signature in black ink, appearing to read "Steve Breeden".

Steve Breeden  
Region Vice President

CC: Eddie Bellamy  
Curtis McDaniel

**First Vehicle Services**  
3009 Pamplico Highway  
Florence, SC 29505



### V100 Maintenance Expense by Vendor

Organization : 4756 Beaufort County Service Center

Start Date : Jan 1 2012

End Date : Dec 31 2012

| Supplier No. | Supplier Name   | Total Dollars |
|--------------|---|---------------|
| 314150       | AUTOZONE PARTS INC (CPA-USD), GA, ATLANTA, LOCKBOX 116067             | \$100,605.03  |
| 341236       | NAPA (CPA-USD), IL, CHICAGO, dba NAPA                                 | \$24,374.19   |
| 193582       | GOODYEAR, SC, BEAUFORT, 199 PARRIS ISLAND                             | \$90,992.08   |
| 71152        | O C WELCH FORD LINCOLN MERCUR, SC, HARDEEVILLE, 4920 INDEPENDENCE     | \$74,566.55   |
| 280499       | FENDERS AT LAUREL BAY LLC, SC, BEAUFORT, PO BOX 4432                  | \$59,557.40   |
| 68064        | COASTAL TRANSMISSION, SC, BEAUFORT, 2741 BOUNDARY ST                  | \$29,693.16   |
| P_Card       | Parts card spend  | \$6,935.39    |
| 67636        | BUTLER CHRYSLER DODGE JEEP, SC, BEAUFORT, dba BUTLER CHRYSLER         | \$26,098.70   |
| 67252        | BARNARD TIRE, SC, BEAUFORT, PO BOX 4006                               | \$22,614.82   |
| 145522       | RAY'S COLLISION CENTER LLC, SC, BEAUFORT, dba RAY'S COLLISIO          | \$22,533.34   |
| 67158        | AUTOMOTIVE AIR, SC, BEAUFORT, 3108 PALOMINO DRIV                      | \$19,243.94   |
| 563029       | GREEN TIRE SERVICE LLC, SC, BEAUFORT, dba GREEN TIRE SER              | \$16,118.50   |
| 370712       | VADEN OF BEAUFORT, GA, SAVANNAH, PO BOX 14217                         | \$15,401.27   |
| 563028       | MY TECH AUTOMOTIVE LLC, SC, BEAUFORT, 260 BAY PINES ROAD              | \$14,232.08   |
| 141166       | DUKES TOWING & RECOVER, USE 730437, SC, BEAUFORT, 82 SAVANNAH HIGHWA  | \$11,865.00   |
| 563583       | PRECISION PAINT & BODYWORKS LLC, SC, BEAUFORT, 69 SAVANNAH HWY        | \$7,116.60    |
| 636920       | INTERSTATE TOWING & RECOVERY LLC, SC, BEAUFORT, dba INTERSTATE TOW    | \$5,840.00    |
| 141747       | SOUTHERN SIGNS & GRAPHICS, SC, LOBECO, dba SOUTHERN SIGNS             | \$5,430.00    |
| 672585       | RANDELS LAWNMOWER EQUIPMENT, SC, BEAUFORT, 2518 BOUNDARY STRE         | \$4,860.02    |
| 734097       | EAST COAST COLLISION & RECOVERY LLC, SC, BEAUFORT, 69 SAVANNAH HIGHWA | \$4,742.08    |
| 708801       | AUTOPRO OF HILTON HEAD, SC, HILTON HEAD, dba AUTOPRO OF HIL           | \$4,112.74    |
| 69796        | ISLAND TIRE & AUTOMOTIVE SERVICES, SC, HILTON HEAD I, PO BOX 6627     | \$3,284.40    |
| 92432        | BROWN METAL FABRICATION, SC, BEAUFORT, dba BROWNS METAL               | \$2,686.94    |
| 72173        | SEA ISLAND MARINE INC, SC, BEAUFORT, 1105 RODGERS STREE               | \$1,672.65    |

|  |  |                      |
|--|--|----------------------|
| 711909   | OCEANSIDE GLASS & MIRROR LLC, SC, BEAUFORT, 599<br>ROBERT SMALLS | \$773.85             |
| 105583   | BEAUFORT OIL CO INC, SC, BEAUFORT, PO BOX 1258                   | \$593.70             |
| 67766  | CAROLINA AUTO TRIM, SC, BEAUFORT, # 8 NEIL RD                    | \$500.00             |
| 298522   | BEAUFORT CYCLES, SC, BEAUFORT, dba BEAUFORT<br>CYCLE             | \$477.32             |
| 71392  | PENDER BROTHERS INC, SC, PORT ROYAL, PO BOX 122                  | \$336.45             |
| 149399   | JACKIES ALIGNMENT CENTER, SC, SEABROOK, 1565<br>TRASK PARKWAY    | \$79.95              |
| <b>Local Beaufort County Vendor Spend</b>                      |  | <b>\$577,338.15</b>  |
| Total annual spend with all parts and Supplier service vendors |  | <b>\$919,111.00</b>  |
| Total spend with vendors within Beaufort Co.                   |  | <b>\$577,338.15</b>  |
| % of FVS Vendor Spend within Beaufort Co. for 2012             |  | <b>63%</b>           |
| FVS payroll dollars spend in Beaufort County                   |  | <b>\$ 537,490.00</b> |

Bureau of Labor Statistics

**Consumer Price Index - All Urban Consumers**  
**12-Month Percent Change**

Series Id: CUUR0000SS48021

Not Seasonally Adjusted

Area: U.S. city average

Item: Vehicle parts and equipment other than tires

Base Period: 1982-84=100

Years: 2003 to 2013

| Year | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Annual | HALF1 | HALF2 |
|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|--------|-------|-------|
| 2003 | 3.1 | 3.0 | 2.4 | 2.3 | 2.2 | 2.0 | 0.7 | 0.7 | 0.5 | 1.1 | 0.9 | 1.4 | 1.7    |       |       |
| 2004 | 0.8 | 0.6 | 1.0 | 1.0 | 1.1 | 1.1 | 0.8 | 0.3 | 0.5 | 0.8 | 0.5 | 0.4 | 0.8    |       |       |
| 2005 | 1.2 | 1.4 | 1.4 | 1.4 | 1.6 | 1.7 | 2.3 | 3.0 | 3.0 | 2.6 | 2.8 | 3.4 | 2.1    |       |       |
| 2006 | 2.6 | 2.6 | 3.3 | 4.2 | 4.7 | 5.0 | 5.0 | 4.8 | 4.8 | 5.1 | 5.1 | 4.8 | 4.4    |       |       |
| 2007 | 4.8 | 4.6 | 4.4 | 3.4 | 3.0 | 2.8 | 3.0 | 2.5 | 3.0 | 3.7 | 3.9 | 4.6 | 3.6    |       |       |
| 2008 | 5.2 | 5.6 | 5.3 | 5.4 | 5.2 | 5.5 | 5.2 | 6.3 | 6.2 | 6.1 | 7.3 | 6.4 | 5.8    |       |       |
| 2009 | 5.5 | 5.2 | 5.2 | 5.5 | 5.4 | 5.1 | 4.7 | 4.0 | 3.5 | 2.6 | 1.4 | 1.8 | 4.1    |       |       |
| 2010 | 2.4 | 2.1 | 1.5 | 1.7 | 2.0 | 1.9 | 2.2 | 1.9 | 1.6 | 1.5 | 1.1 | 0.7 | 1.7    |       |       |
| 2011 | 1.0 | 1.5 | 1.7 | 1.5 | 2.1 | 2.4 | 1.8 | 1.9 | 2.9 | 2.9 | 2.8 | 3.0 | 2.1    |       |       |
| 2012 | 2.0 | 1.8 | 2.3 | 1.7 | 1.5 | 1.0 | 2.3 | 2.1 | 1.7 | 2.0 | 2.5 | 2.5 | 1.9    |       |       |
| 2013 | 2.6 | 2.5 | 2.8 | 2.9 |     |     |     |     |     |     |     |     |        |       |       |

Source: Bureau of Labor Statistics

Generated on: June 12, 2013 (04:43:20 PM)



**COUNTY COUNCIL OF BEAUFORT COUNTY**  
**PURCHASING DEPARTMENT**

Building 3, 102 Industrial Village Road  
Post Office Drawer 1228, Beaufort, SC 29901-1228  
Phone: (843) 255-2353 Fax: (843) 255-9437

TO: Councilman Gerald Dawson, Chairman, Public Facilities Committee

VIA: Gary Kubic, County Administrator *GKubic*  
Bryan Hill, Deputy County Administrator  
Alicia Holland, Controller *AH*  
Robert McFee, Division Director, Engineering and Infrastructure *RMcFee*  
Monica Spells, Compliance Officer *MSpells*  
James S. Minor, Jr., Solid Waste Manager *JSM*

FROM: Dave Thomas, CPPO, Purchasing Director *DT*

SUBJ: Beaufort County Scrap/Waste Tire Service for IFB # 1310001340042223

DATE: June 10, 2013

**BACKGROUND:** The Public Works Department, Solid Waste and Recycling Section, collects 180-250 tons of waste tires annually from the convenience centers and consolidates them at the Tire/Baler building for recycling. Beaufort County issued an Invitation for Bids (IFB) on March 27, 2013 to solicit bids from qualified firms to provide services for the transport and recycling of waste tires. A non-mandatory pre-bid meeting was held on April 11, 2013 and bids were opened on April 30, 2013. The County received bids from three firms:

|   | <u>Bid Amount</u> |
|---|-------------------|
| 1. SC Tire Processing, Inc., Aiken, SC              | \$12,480.00       |
| 2. VivaSC Recycling, Moncks Corner, SC              | \$13,185.60       |
| 3. Liberty Tire Ridge Recycler's Inc., Johnston, SC | \$14,872.00       |

The Purchasing Department staff reviewed the bids for responsiveness and evaluated the firms' proposed cost. Based on the review of bids, SC Tire Processing was selected as the lowest responsible/responsive bidder and determined to meet the County's services requirements required by the IFB. Please see Bid Tabulation as Attachment I.

**FUNDING:** Revenue to pay for these services is generated by a SC Department of Revenue program through a \$2 fee charged by retailers for each new tire sold in the state of South Carolina. The State returns funds from this program to each County, based on population, to cover the cost of recycling waste tires. Revenues are received in Accounts # 23450001-43310 & 43750. Expenses are charged against Account # 23450011-51160. Service for the current contract is provided by Ridge Recycling, Inc. and expenditures for FY2013 are estimated to be \$25,000. Actual expenses for FY 2014 and beyond under the new contract are dependent on tonnage disposed of by our citizens. FY2014 expenses are expected to be in the same general amount.

**FOR ACTION:** Public Facilities Committee meeting occurring on June 17, 2013.

**RECOMMENDATION:** The Purchasing Department recommends that the Public Facilities Committee approve and recommend to County Council the award of a contract to provide waste tire recycling services to SC Tire Processing of Aiken, SC. Term of the contract is for one year with four one-year renewals upon mutual agreement by both parties. Funds for these services are available in the referenced accounts.

cc: Rick Dimont  
Attachment I: Bid Tabulation Sheet IFB# 1310001340042223



The following bids were received for the above referenced project

Beaufort County posts PRELIMINARY bid tabulation information within 2 business days of the advertised bid opening. Information on the PRELIMINARY bid tabulation is posted as it was read during the bid opening. Beaufort County makes no guarantees as to the accuracy of any information on the PRELIMINARY tabulation. The bid results indicated here do not necessarily represent the final compliance review by Beaufort County and are subject to change. After the review, the final award will be made by Beaufort County Council and a certified bid tab will be posted online.

Bd Recorder Signature



2013 /

TEXT AMENDMENT TO THE BEAUFORT COUNTY CODE OF ORDINANCES,  
CHAPTER 74—BUILDING AND BUILDING REGULATIONS, SECTION 74-64 –  
ADOPTION OF BUILDING CODES, SUBPARAGRAPH (1) (AMENDS ORDINANCE TO  
ADOPT THE 2012 EDITION OF THE INTERNATIONAL RESIDENTIAL CODE).

Whereas, Standards that are underscored shall be added text and Standards lined through  
shall be deleted text.

Adopted this \_\_\_\_\_ day of August, 2013.

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: \_\_\_\_\_  
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

\_\_\_\_\_  
Joshua A. Gruber, Staff Attorney

ATTEST:

\_\_\_\_\_  
Suzanne M. Rainey, Clerk to Council

First Reading:  
Second Reading:  
Public Hearing:  
Third and Final Reading:

**Sec. 74-64. Adoption of building codes.**

The regulations of the following **standards** codes recommended and published in book form and hereby adopted as the regulations governing the construction of buildings and other structures in the county; and it shall be unlawful to erect or construct any building or structure in the county in violation of, or without complying with, these regulations:

- (1) International Building Code, ~~2006~~ **2012** Edition including Chapter 1.



**BEAUFORT COUNTY PUBLIC WORKS**

120 Shanklin Road

Beaufort, South Carolina 29906

Voice (843) 255-2800 Facsimile (843) 255-9435



TO: Councilman Gerald Dawson, Chairman, Public Facilities Committee

VIA: Gary Kubic, County Administrator *GKubic*  
Bryan Hill, Deputy County Administrator *BHill*  
Robert McFee, Division Director, Engineering and Infrastructure *McFee*  
Monica Spells, Compliance Officer *Spells*  
Eddie Bellamy, Public Works Director *MCB*

FROM: James S. Minor, Jr., Solid Waste Manager *JSM*

SUBJ: **Updated Beaufort County Solid Waste Management Plan**

DATE: June 12, 2013

**BACKGROUND:** The South Carolina Solid Waste Policy and Management Act of 1991 created a requirement for each County to develop and maintain a Solid Waste Management Plan (SWMP). The SWMP is required to cover a twenty (20) year planning horizon explaining how disposal of current and projected waste volumes within the County will be properly handled. The County's SWMP also must address County recycling programs that contribute toward achieving State waste reduction and recycling goals. The current Beaufort County SWMP was developed and approved by Council in February 2000.

In view of the rapid growth and changes within the County since February 2000, staff felt a major revision of the SWMP was due. Beginning in June of 2011 staff and the Solid Waste & Recycling Citizen Advisory Board held a series of advertised/public workshops to review and revise the SWMP. In addition, staff met with staff of SCDHEC to review each chapter and provide comments on the SWMP revision throughout the process. The SWMP revision was completed at the February 2013 meeting of the Board when the SWMP revision dated February 2013 was approved and recommended to be sent to Council for approval.

Major revisions to the plan include:

1. States that, "To manage waste, Beaufort County plans to site, permit and construct a transfer station of suitable capacity to handle waste streams for the next twenty years."
2. Incorporates the recommendation from the 2010 Comprehensive Plan: "to explore means of initiating mandated curbside pick-up for solid waste Districts 6, 7 & 9."
3. Added that "Additionally, as curbside services are implemented across the County, services at Convenience Centers within these areas may be reduced / modified, providing for the combination / closure of some facilities."
4. Organizes the document in accordance with State guidelines.

**FOR ACTION:** Public Facilities Committee meeting occurring on June 17, 2013.

**RECOMMENDATION:** Recommend that the Public Facilities Committee approve and recommend to County Council the updated Solid Waste Management Plan dated February 2013.



MEMBER  
NATIONAL SAFETY COUNCIL



# **2013 Beaufort County Solid Waste Management Plan**



# **Section 1.0 Executive Summary**

1.1 Plan Development and Objectives

1.2 Plan Revision

1.3 Annual Progress Report

## **Section 2.0 Legislative Authority**

2.1 Federal and State Authority

2.2 Existing Solid Waste Ordinances

2.3 Policies

2.4 Organization Structure



## **Section 3.0 Demographics**

3.1 Land Description

3.2 Population Trends

3.3 Economic Trends

3.4 Tourist Information

## **Section 4.0 Existing Solid Waste Management**

4.1 Generation & Characterization

4.2 Collection, Temporary Storage, and  
Transportation of Solid Waste

4.2.1 Convenience Centers

4.3 Solid Waste Transfer Stations

4.4 Solid Waste Processing Facilities

4.5 Short Term Structural Fill

4.6 Class One Landfills (Land-Clearing Debris and  
Yard Waste)

4.7 Class Two Landfills (Construction, Demolition,  
and Land-Clearing Debris Landfills & Certain  
Industrial Landfills)

## **Section 4.0 Existing Solid Waste Management**

4.8 Class Three Landfills (Municipal, Industrial, Sludge, Incinerator Ash)

4.9 Solid Waste Incinerators

4.10 Composting & Wood Chipping/Shredding Facilities

4.11 Used Oil Collection and Processing Facilities

4.12 Waste Tire Haulers, Collection Facilities, Processing Facilities, and Disposal Facilities

4.13 Research, Development, and Demonstration (RD&D) Permits

4.14 Land Application of Solid Waste Permits

## **Section 4.0 Existing Solid Waste Management**

4.15 Recycling Programs

4.16 Special Wastes

4.17 Household Hazardous Materials (HHM)

4.18 Import and Export of Waste

4.19 Solid Waste Management Funding

## **Section 5.0 Future Solid Waste Management**

### **5.1 Waste Stream Projections**

#### **5.1.1 Class One Waste**

#### **5.1.2 Class Two Waste**

#### **5.1.3 Class Three Waste**

### **5.2 Collection, Temporary Storage, and Transportation of Solid Waste**

#### **5.2.1 Convenience Centers**

### **5.3 Solid Waste Transfer Stations**

### **5.4 Solid Waste Processing Facilities**

### **5.5 Class One Landfills (Land-Clearing Debris and Yard Waste) – No New Class One Landfills**

## **Section 5.0 Future Solid Waste Management**

5.6 Class Two Landfills (Construction, Demolition, and Land-Clearing Debris Landfills & Certain Industrial Landfills – No New Class Two

5.7 Class Three Landfills (Municipal, Industrial, Sludge, Incinerator Ash) No Class Three

5.8 Solid Waste Incinerators - None

5.9 Composting & Wood Chipping/Shredding Facilities – Case by Case

5.10 Used Oil Collection and Processing Facilities

5.11 Waste Tire Haulers, Collection Facilities, Processing Facilities, and Disposal Facilities

No new facilities



## **Section 5.0 Future Solid Waste Management**

5.12 Research, Development, and Demonstration (RD&D) Permits – Case by Case

5.13 Land Application of Solid Waste Permits

5.14 Recycling Programs

5.15 Special Wastes

5.16 Household Hazardous Materials (HHM)

5.17 Import and Export of Waste

5.18 Storm Debris Management

## **5.2 Collection, Temporary Storage, and Transportation of Solid Waste**

- All solid waste facilities and equipment in Beaufort County are planned, designed, and operated as an integral function of this Plan
- Beaufort County will strive to improve solid waste management and recycling technologies to minimize the amount of waste disposed of in landfills
- Beaufort County will continue to study and pursue implementation of curbside collection of waste and recyclables

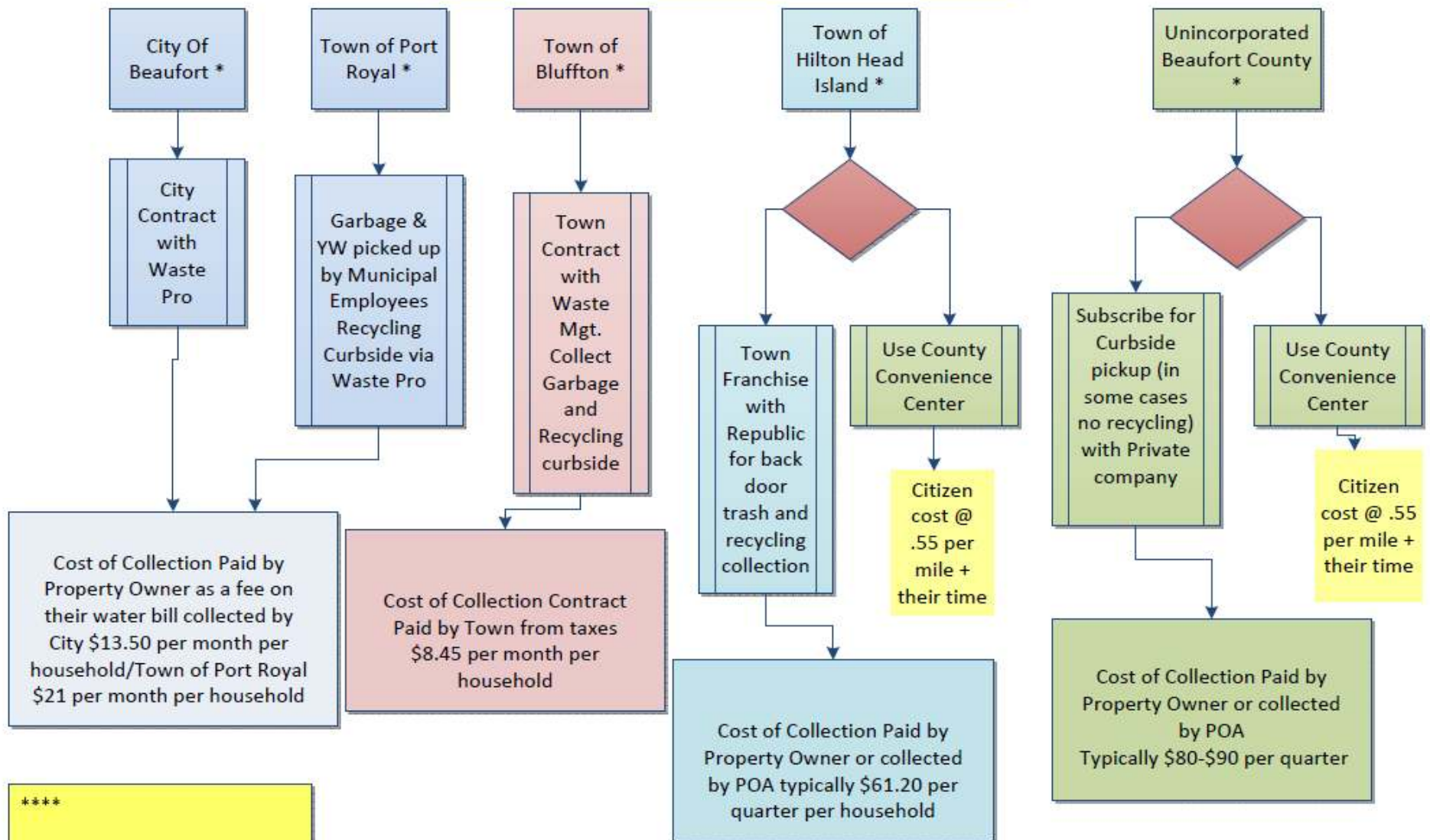
## 5.2.1 Convenience Centers

- The 2010 Beaufort County Comprehensive Plan addresses the future of Convenience Centers as follows:
  - The County should explore an exclusive franchise system, allowing haulers to bid on servicing an entire Solid Waste District or a designated area within the Solid Waste District if not feasible for one hauler to service the entire district. This will help to reduce costs for citizens and decrease truck traffic in residential neighborhoods.

## 5.2.1 Convenience Centers – Continued

- The County should work with the Town to explore the provision of mandatory franchised curbside and recycling collection administered by the Town of Hilton Head
- The County should increase the efficiency and capacity of its high- usage convenience centers by installing trash compacting equipment to complement curbside collection
- As curbside services are implemented across the County, services at Convenience Centers within these areas may be reduced/modified, providing for the combination/closure of some facilities.

## Residential Waste Collection



\*\*\*\*

Nearly all residents bring waste to Convenience centers regardless of location; Yard waste, white goods, bulky items; C&D + special event waste

## Residential Waste Disposal

**Beaufort County Taxes pays for all residential waste disposal generated in the County**

**\$2.4 million**



| Beaufort County Solid Waste Annual Total Cost Estimate |       |            |           |          |                 |  |                      |  |   |  |  |  |  |
|--|-------|------------|-----------|----------|-----------------|--|----------------------|--|---|--|--|--|--|
|  |       |            |           |          |                 |  |                      |  |   |  |  |  |  |
|  |       |            |           |          |                 |  |                      |  |   |  |  |  |  |
|  |       | Households | Rate      |          | Cost Estimate   |  | Annual Cost Estimate |  |   |  |  |  |  |
| City of Beaufort                                       |       | 4616       | \$13.50   |          | \$ 747,792.00   |  | \$162                |  |   |  |  |  |  |
|  |       |            |           |          |                 |  |                      |  |   |  |  |  |  |
| Town of Port Royal                                     |       | 1722       | 21        |          | \$ 433,944.00   |  | \$252                |  |   |  |  |  |  |
|  |       |            |           |          |                 |  |                      |  |   |  |  |  |  |
| Town of Bluffton                                       |       | 5253       | 8.45      |          | \$ 532,654.20   |  | \$101                |  |   |  |  |  |  |
|  |       |            |           |          |                 |  |                      |  |   |  |  |  |  |
| Town of Hilton Head                                    |       | 13024      | 61.2      |          | \$ 3,188,275.20 |  | \$245                |  |   |  |  |  |  |
|  |       |            |           |          |                 |  |                      |  |   |  |  |  |  |
| Unincorporated curbside                                |       | 6841       | 85        |          | \$ 2,325,940.00 |  | \$340                |  |   |  |  |  |  |
|  |       |            |           |          |                 |  | \$ 7,228,605.40      |  | Curbside Collection Total Cost Estimate |  |  |  |  |
|  |       |            |           |          |                 |  |                      |  |   |  |  |  |  |
|  | Total | 31456      |           |          |                 |  |                      |  |   |  |  |  |  |
| Convenience Centers                                    |       |            |           |          |                 |  |                      |  |   |  |  |  |  |
| Hauling  |       |            |           |          | \$ 750,000.00   |  |                      |  |   |  |  |  |  |
| Salaries   |       |            |           |          | \$ 885,209.00   |  |                      |  |   |  |  |  |  |
| Misc   |       |            |           |          | \$ 70,300.00    |  |                      |  |   |  |  |  |  |
| Citizen transport                                      |       | 135,000    | 1,350,000 | 16200000 | \$ 5,940,000.00 |  | \$ 7,645,509.00      |  | Convenience Center Total Cost Estimate  |  |  |  |  |
|  |       |            |           |          |                 |  |                      |  |   |  |  |  |  |
| Disposal   |       |            |           |          |                 |  |                      |  |   |  |  |  |  |
| Hickory Hill   |       |            |           |          | \$ 2,100,000.00 |  |                      |  |   |  |  |  |  |
| Barnwell Resources                                     |       |            |           |          | \$ 70,000.00    |  |                      |  |   |  |  |  |  |
| Oakwood  |       |            |           |          | \$ 120,000.00   |  |                      |  |   |  |  |  |  |
| Evergreen  |       |            |           |          | \$ 120,000.00   |  |                      |  |   |  |  |  |  |
|  |       |            |           |          |                 |  |                      |  |   |  |  |  |  |
| Recycling  |       |            |           |          | \$325,000       |  |                      |  |   |  |  |  |  |
|  |       |            |           |          |                 |  |                      |  |   |  |  |  |  |
|  |       |            |           |          |                 |  | \$ 17,609,114.40     |  | Beaufort County Total Cost Estimate     |  |  |  |  |

## 5.3 Solid Waste Transfer Stations

- A transfer station can be designed to transfer or process recyclables as well as collect and properly manage materials that may be better managed outside the solid waste stream such as household hazardous waste, tires, used oil, and electronics. Beaufort County does not have access to a transfer station.
- Without a transfer station to consolidate waste for longer distance transport, the only option for Beaufort County solid waste disposal is the Hickory Hill Landfill (8.4 years of estimated remaining life on permitted disposal / 13.2 years of estimated remaining life on current disposal rates)

## 5.3 Solid Waste Transfer Stations - Continued

- Beaufort County has authorized several investigations into solutions for this issue
- In 2010 R.W. Beck (now SAIC), Beaufort County's solid waste professional consulting firm updated their 2005 findings for Beaufort County. These findings included:
  - Nine of fourteen landfills contacted expressed an interest in Beaufort County's solid waste. One of the three was Three Rivers Solid Waste Authority in Aiken County.

## 5.3 Solid Waste Transfer Stations – Continued

- Estimated range of capital costs for a 500 ton per day transfer station
  - High \$6,025,000
  - Low \$ 4,896,700
- Estimated range of cost/ton, including financing costs of capital
  - High Estimate \$53.09/ton
  - Low Estimate \$46.24/ton

## **5.7 Class III Landfills (Municipal, Industrial, Sludge, Incinerator Ash)**

- The estimated remaining life of the Hickory Hill Landfill based on permitted and current disposal rate is 5.3 to 8.3 years. Beaufort County needs to secure another outlet for waste disposal within a short timeframe
- The Act states that a county has "the responsibility and authority to provide for the operation of solid waste management facilities to meet the needs of all incorporated or unincorporated areas of the county"
- The County has concluded that the most prudent long range plan is to site a transfer station either in Beaufort County or a neighboring county

## 5.14 Recycling Programs

- Beaufort County plans to continue its recycling programs through the use of its convenience/recycling drop-off centers and all other means possible
- Curbside pick-up is the most convenient method of recycling, and the public is more likely to recycle based on convenience. In areas where the population density is high enough, the County will pursue initiation of mandatory curbside recycling.
- Beaufort County will continue to educate its residents on the importance of recycling
- Beaufort County will seek to expand its public education programs



## 5.14 Recycling Programs - Continued

- Beaufort County will seek to expand its public education programs
- Having a transfer station will allow:
  - More flexibility in waste handling and disposal options
  - Enable workers to screen incoming wastes to separate out readily recyclable materials
  - Option of including a Materials Recycling Facility or a recyclable processing area will be considered for inclusion with the construction of a transfer station. This would enable the County to market it's recyclables according to the most economical practices available

## **5.16 Household Hazardous Materials (HHM)**

- Beaufort County's Public Works department currently works with local citizen's groups to holds one-day events each year to collect HHM from residents.
- The option of including HHM collection facilities will be considered for inclusion with the construction of a transfer station, allowing for year round collection of materials such as paint, pesticides, cleaning supplies, and batteries

## **5.17 Import and Export of Waste**

- Per Beaufort County Code (ARTICLE III, Section 62-28), the County does not accept waste generated outside of Beaufort County at County operated facilities

# **Section 6.0 Goals, Policies, Strategies, and Barriers**

6.1 Reduction

6.2 Recycling

6.3 Educational Programs

6.4 Technical Assistance

## 6.1 Reduction

- Methods that will be used to promote source reduction include speaking engagements, tours of solid waste and recycling facilities, newspaper articles, radio and TV commercials, and displays
- By separating out a greater percentage of recyclable aluminum, paper, cardboard, plastic, and glass, Beaufort County's waste stream can be greatly reduced

## 6.2 Recycling

- For FY11 the County recycled 23.7% of the defined Class Three waste generated in the County compared to the statewide average of 27.7%
- To meet the 40% goal, public education will be utilized to inform residents of recycling programs being implemented within Beaufort County and the best way for each resident to participate
- Beaufort County will continue to develop and distribute literature that focuses on recycling and its importance to the environment



## 6.3 Public Education

- A public education program is to inform the public, students, key decision makers and community representatives about current solid waste management practices, the need for waste reduction and recycling activities and future solid waste management plans in order to institute positive changes as needed
- Information regarding Beaufort County's solid waste recycling program can be obtained from the County's website ([www.bcgov.net/recycle](http://www.bcgov.net/recycle))
- Beaufort County has and will continue to work with the Office of Solid Waste Reduction and Recycling to obtain assistance with their public education campaign and grant program

## 6.4 Technical Assistance

- Contacts for information regarding solid waste
  - Mr. Jim Minor  
Solid Waste Manager
  - Mrs. Carol Murphy  
Recycling Coordinator

## **Section 7.0 Revision and Consistency with Waste Management Plans**

7.1 Annual Progress Reports

7.2 Revisions to the Beaufort County Solid Waste  
Management Plan

7.3 Determining Consistency with the County Solid  
Waste Management Plan

## **7.2 Revisions to the Beaufort County Solid Waste Management Plan**

- The Beaufort County Solid Waste Management Plan will be reviewed annually and revised as needed by the Beaufort County Solid Waste and Recycling Board and the Beaufort County Administrator, and approved by County Council
- Any revisions made to the Beaufort County Solid Waste Management Plan shall be submitted to SCDHEC.
- The Department may accept revisions to the Plan only from the County Administrator

## **7.3 Determining Consistency with County Solid Waste Management Plan**

- Only the Beaufort County Administrator may comment to SCDHEC regarding all consistency correspondence

## **Section 8.0 Full Cost Disclosure**

### **8.1 Beaufort County Solid Waste Full Cost Disclosure**

| <b>Categories of Expenses</b> | <b>Cost per Capita<br/>FY 2009</b> | <b>Cost per Capita<br/>FY 2010</b> | <b>Cost per Capita<br/>FY 2011</b> | <b>Cost per Capita<br/>FY 2012</b> |
|-------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|
| Collection                    | <b>\$16.49</b>                     | <b>\$17.58</b>                     | <b>\$15.12</b>                     | <b>\$13.95</b>                     |
| Disposal                      | <b>\$14.56</b>                     | <b>\$13.76</b>                     | <b>\$13.98</b>                     | <b>\$14.19</b>                     |
| Recycling                     | <b>\$1.98</b>                      | <b>\$0.22</b>                      | <b>-\$0.51</b>                     | <b>-\$0.74</b>                     |
| Other                         | <b>\$0</b>                         | <b>\$0</b>                         | <b>\$0</b>                         | <b>\$0</b>                         |
| <b>Total Cost per Capita</b>  | <b>\$33.03</b>                     | <b>\$31.56</b>                     | <b>\$28.59</b>                     | <b>\$27.40</b>                     |

## A RESOLUTION

RELATING TO THE DECLARATION OF INTENT BY THE COUNTY COUNCIL OF BEAUFORT COUNTY, SOUTH CAROLINA, TO REIMBURSE CERTAIN EXPENDITURES PRIOR TO THE ISSUANCE BY THE COUNTY OF ITS TAX-EXEMPT DEBT.

WHEREAS, the Internal Revenue Service and U.S. Treasury Department have promulgated Section 1.150-2 of the Treasury Regulations (the "Regulations") that authorizes an issuer to reimburse itself for expenditures made with respect to property to be purchased for use as a solid waste transfer facility (the "Project") prior to the issuance of tax-exempt debt for such Project; and

WHEREAS, Beaufort County, South Carolina (the "County"), anticipates incurring certain expenditures (the "Expenditures") with respect to the Project by the County prior to the issuance by the County of tax-exempt debt for such purpose; and

WHEREAS, the County intends to fund the Project from proceeds of tax-exempt debt not to exceed \$865,000; and

WHEREAS, the Regulations require that the governing body of the political subdivision declare an official intent to reimburse an expenditure prior to the incurrence of the expenditure.

NOW, THEREFORE, BE IT, AND IT HEREBY IS, RESOLVED BY THE COUNTY COUNCIL OF BEAUFORT COUNTY, SOUTH CAROLINA, as follows:

Section 1. The County Council hereby declares that this Resolution shall constitute its declaration of official intent pursuant to Regulation § 1.150-2 to reimburse the County from the proceeds of debt financing to be issued pursuant to South Carolina state law, for Expenditures with respect to the purchase of the Project. The Council anticipates incurring Expenditures with respect to the Project prior to the issuance by the County of debt financing for such purposes.

Section 2. To be eligible for reimbursement of the Expenditures, the reimbursement allocation must be made not later than 18 months after the later of (a) the date on which the Expenditures were paid, or (b) the date the Project was placed in service, but in no event more than three (3) years after the original Expenditures.

Section 3. The Expenditures are incurred solely to acquire, construct or rehabilitate property having a reasonably expected economic life of at least one (1) year.

Section 4. The Council hereby authorizes the use of general fund monies or other funds on hand as the source of funds for the Expenditures with respect to the Project.

Section 5. This Resolution shall be in full force and effect from and after its adoption as provided by law. This Resolution shall be made available for inspection during normal business hours by the general public at the offices of the County.



**AND IT IS SO RESOLVED**, this \_\_\_\_ day of \_\_\_\_\_, 2013.

BEAUFORT COUNTY, SOUTH CAROLINA

\_\_\_\_\_  
D. Paul Sommerville, Chairman, County Council

ATTEST:

\_\_\_\_\_  
Clerk to Council



21 Oak Park Drive  
PO Box 21264  
Hilton Head Island, SC 29925  
[www.hhpsd.com](http://www.hhpsd.com)

---

May 20, 2013

To: Gary Kubic, County Administrator  
Beaufort County Councilmembers

From: Richard C. Cyr  
Hilton Head Public Service District

Subject: General Obligation (GO) Bonding Authorization

Hilton Head Public Service District (PSD) is requesting Beaufort County Council's authorization to commit \$3.75 million in General Obligation bonds to construct certain public drinking water supply projects.

#### Background

As presented to the Beaufort County Council in September 2012, Hilton Head Island is experiencing saltwater intrusion into our traditional source of drinking water, the Upper Floridan Aquifer. Hilton Head PSD anticipates the loss of three more of the District's remaining six water production wells in the next few years. Beaufort County Council has assisted Hilton Head PSD in the past by authorizing GO Bonding to construct our Reverse Osmosis Water Treatment Plant and our Aquifer Storage and Recovery Facility, both of which were needed to replace water supply lost as a result of saltwater intrusion.

Hilton Head PSD has recently completed an updated Water Supply Master Plan. This plan reviewed all potential alternatives to replace the current and future water supply losses to saltwater contamination. The current projects identified are:

- Expand the treatment capacity of the existing Reverse Osmosis (RO) Water Treatment Plant by adding a 1.0-MGD (million gallons per day) filter skid;
- Upgrade existing Middle Floridan Aquifer wells that feed the RO Plant;
- Construct a new Jenkins Island Water Booster Station.

In addition, funding is being requested for the relocation of our 24-inch water transmission main from the mainland to the Island. This relocation is required due to the construction of the Bluffton Fly-Over.

### Project Costs

Hilton Head PSD is requesting authorization for GO Bonding not to exceed \$3.75 million to complete the following:

- \$1,590,000 Expand RO Plant by adding a 1.0-MGD filter skid
- 1,310,000 Upgrade 3 Middle Floridan Aquifer Wells for RO Plant
- 350,000 Jenkins Island Water Booster Station
- 500,000 Bluffton Fly-Over Transmission Main Relocation
- \$3,750,000 Total

### Timeline

Construction of the water supply projects would begin this fall. Work will take approximately one year to complete. Relocation of the transmission main will proceed as the Fly-Over construction schedule dictates.

### Funding

Hilton Head PSD has applied for and completed the DHEC required Preliminary Engineering Report (PER) for funding through the South Carolina State Drinking Water Revolving Fund (SRF). The SRF loan is for 20 years with an interest rate of 1.9 percent.

### Millage Impact

The PSD currently has a 3.0 Operations millage. There are no plans to adjust this millage upward despite the reassessment currently in progress.

Based on the most recent estimated numbers provided by Beaufort County staff, the Debt Millage would be:

|                             |             |
|-----------------------------|-------------|
| Current GO Debt Millage     | 3.88        |
| Proposed New Debt Millage   | <u>0.72</u> |
| Total Proposed Debt Millage | 4.60        |

The additional debt millage has an annual impact of \$2.88 on an owner-occupied home assessed at \$100,000.

Hilton Head PSD looks forward to discussing this matter with the Beaufort County Council's Finance Committee as soon as possible.



# **Hilton Head Public Service District**

## **Water Supply Projects**

**Richard C. Cyr  
General Manager  
Hilton Head PSD**

**Beaufort County Council  
Finance Committee  
June 24, 2013**

# **What's on Tap Today?**

- **Requesting County Council authorization for General Obligation (G.O.) borrowing not to exceed \$3.75 million**
- **Funding needed to construct three water supply projects**

# **Hilton Head PSD**

- **19,000 customers**
- **3 water sources**
  - **Reverse osmosis (40%)**
  - **Wholesale surface water (34%)**
  - **Upper Floridan Aquifer wells (26%)**
- **Recycled water for golf irrigation/wetlands**
- **Peak demand of 11 MGD (Million Gallons Per Day)**

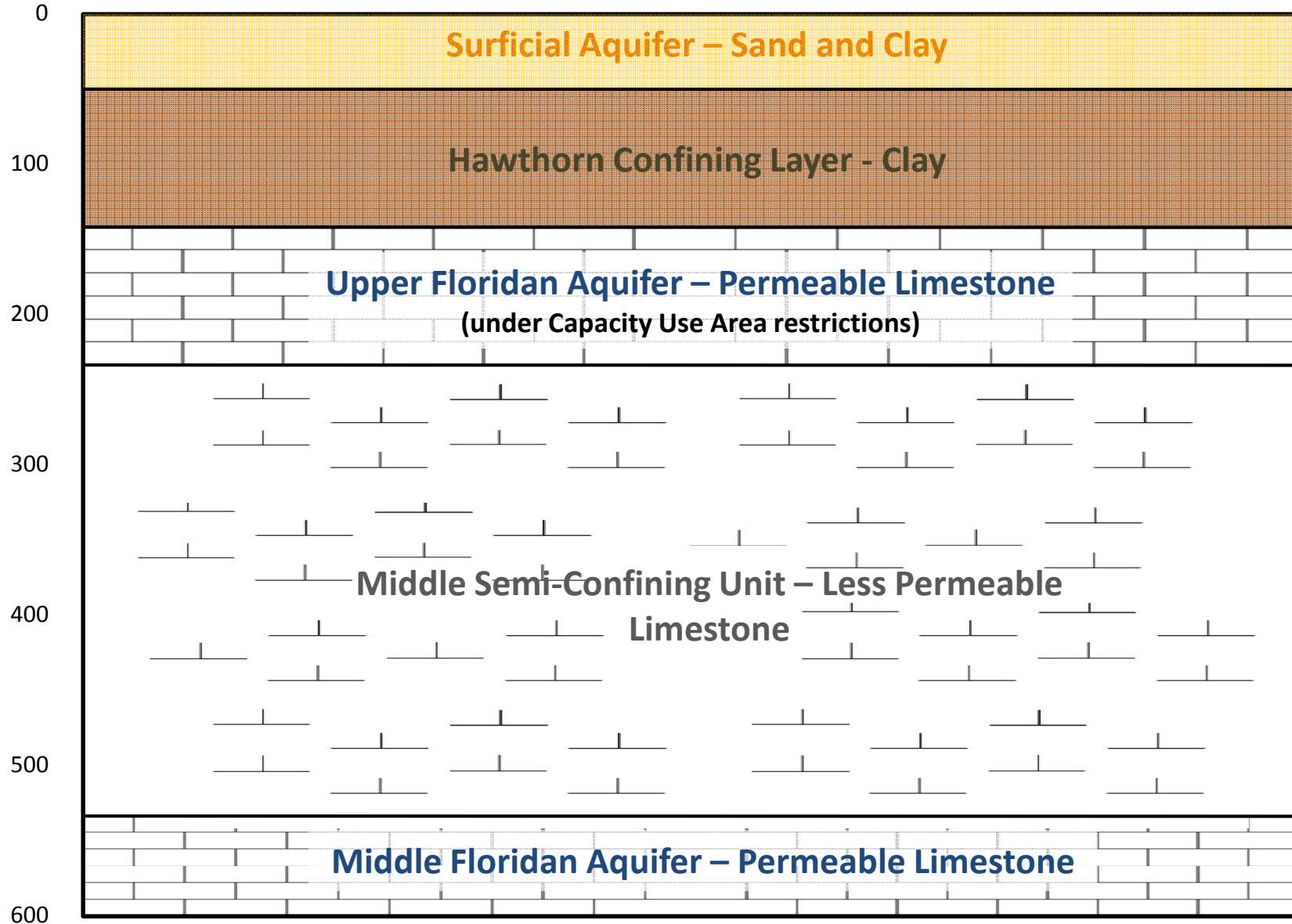
# **Water Supply Problems**

- **Reduction of water supply due to state mandate**
- **Saltwater contamination**
- **Growth demands**

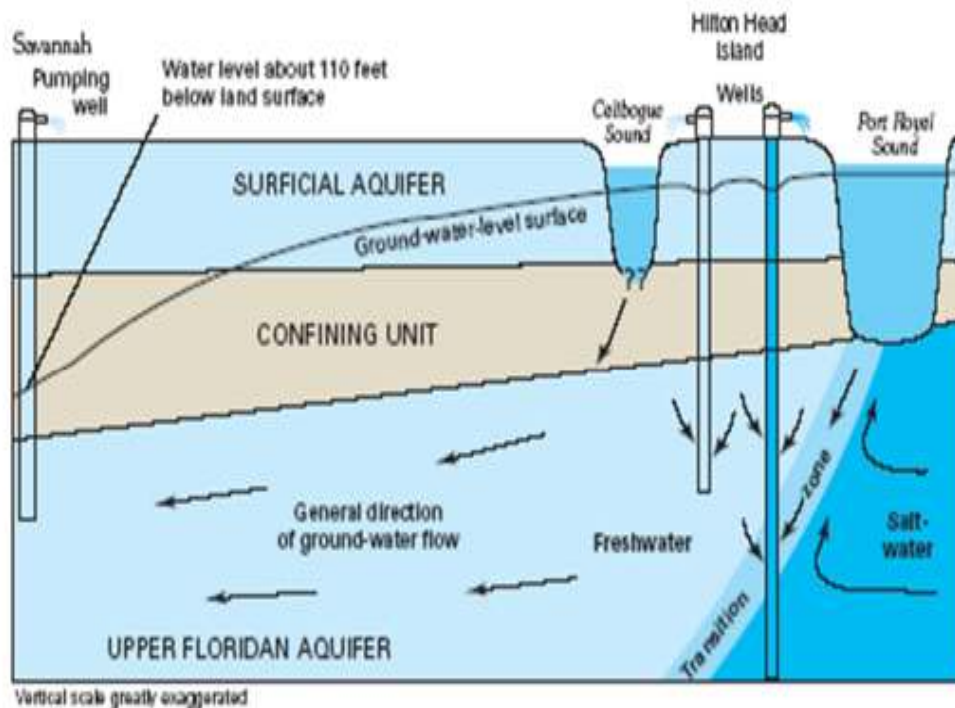


# Aquifers and Confining Layers in the Hilton Head Island Area

Feet Below  
Mean Sea  
Level



# Saltwater Intrusion in the Upper Floridan Aquifer

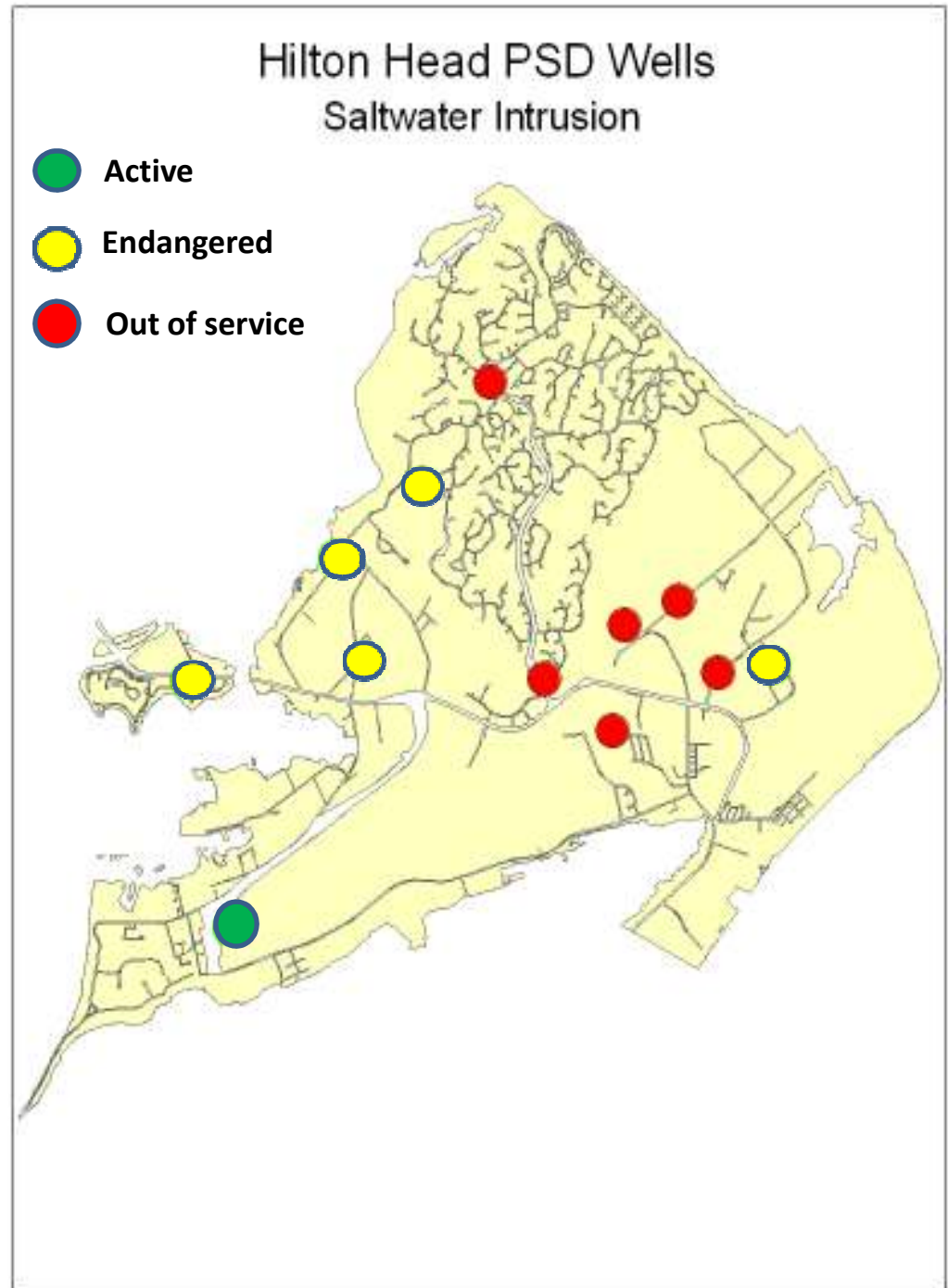


**USGS Conceptual Model**

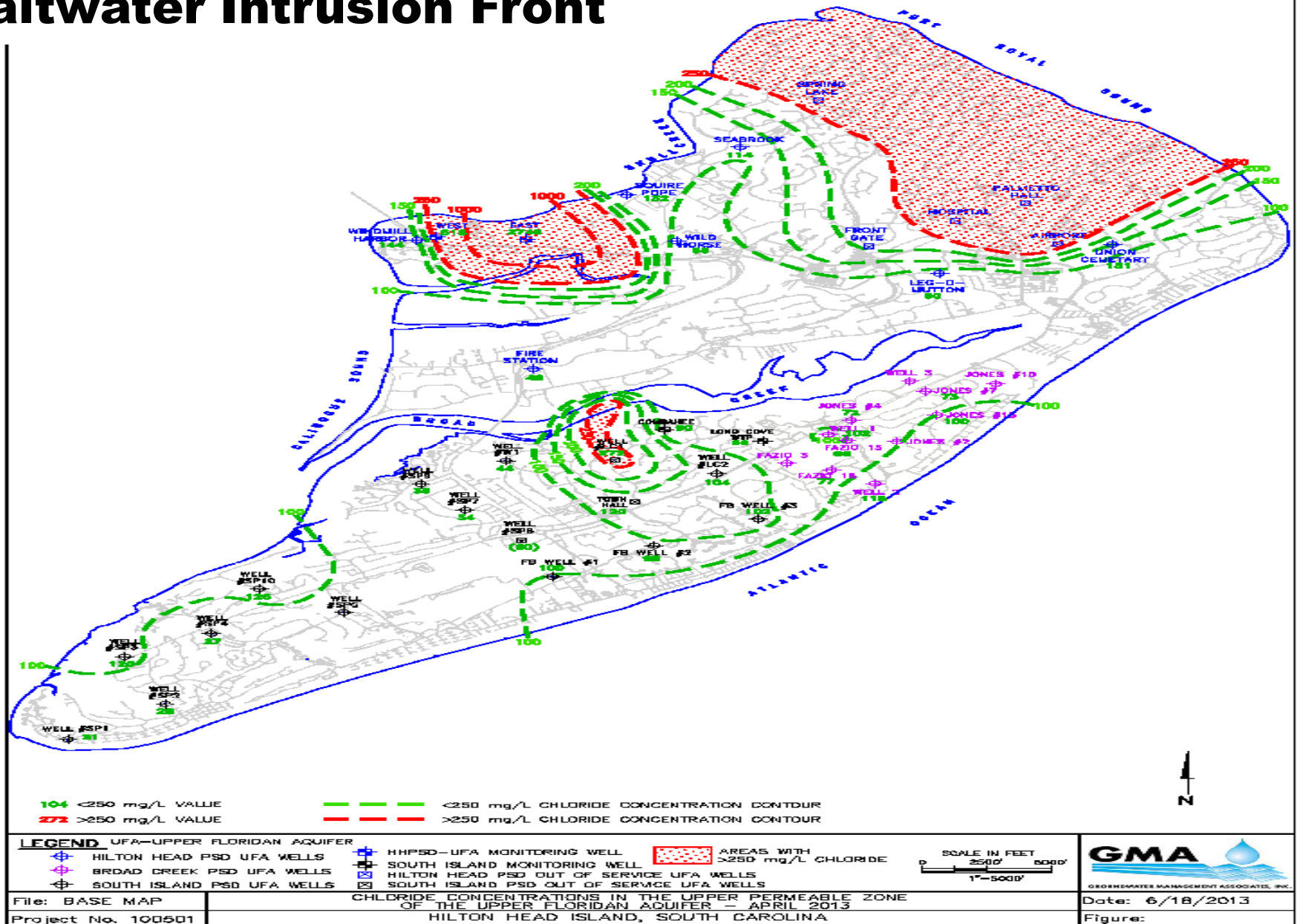
- **Caused by overpumping in Savannah region, and naturally occurring**
- **Nothing the island can do to stop it**
- **Accelerating – 400 ft. or more a year**
- **Ultimately, all Upper Floridan Wells on Hilton Head will be lost**

## Loss of Upper Floridan Wells

- **6 of 12 wells lost since 2000**
- **5 of remaining 6 to be lost by 2024**



# The Upper Floridan Aquifer Saltwater Intrusion Front



# **The Island's Response**

- **Reduced pumping by more than 40%**
- **Recycled water**
- **Efficiency/conservation customer education**
- **Islandwide irrigation ordinance**
- **Capital projects to replace lost supply**

# Response Timeline

- **(1995) S.C. DHEC limits HHI to 9 MGD from Upper Floridan**
- **(1999) Pipeline provides surface water from mainland**
- **(2008) County Council G.O. Authorization for RO Plant**
- **(2010) County Council G.O. Authorization for ASR Well**
- **(2013) RO Plant Expansion**



**RO well drill rig**

# **WATER SUPPLY PROJECTS**



# The RO Plant

- **3 MGD**
- **Expandable to 6 MGD**
- **3 wells**
- **Middle Floridan Aquifer (brackish)**
- **600 ft. deep**



# The RO Plant



**Built with Room to Grow**

# RO Plant Expansion

- **Expand capacity of plant by 1 MGD**
  - **1-MGD filter skid needed**
  - **Brings capacity to 4 MGD total**
- **Upgrade existing wells to provide expanded capacity**

**Cost = \$2.9 million**



**RO filter skids**

# **Jenkins Island Booster Station**

- **Construct a water booster station on Jenkins Island**
- **Needed to help maintain system pressure**

**Cost = \$350,000**



**PSD Water Booster Station at Wildhorse Tower**

# **24-Inch Water Transmission Pipeline Relocation**

- **Relocate a portion of the PSD's 24-inch water transmission pipeline that supplies treated surface water from the mainland as part of the Bluffton Fly-Over project**
- **The pipeline supplies more than 25% of the PSD's water**

**Cost = \$500,000**

# Projects Cost Summary

- **RO Plant Expansion:** **\$2.9 million**
- **Jenkins Island Booster Station:** **\$350,000**
- **Transmission Pipeline Relocation:** **\$500,000**

---

**Total = \$3.75 million**

# Millage Impacts

- **Projected 2014 PSD total millage = 6.88 mills  
(3 mills, Operations; 3.88 mills, Debt Service)**
- **Estimated 2015 PSD total millage (includes proposed borrowing) = 7.60 mills (3 mills, Operations; 4.60 mills, Debt Service)**
- **Projected 2014 PSD taxes on a home valued at \$100,000 = \$27.52**
- **Estimated 2015 PSD taxes = \$30.40**
- **Incremental Change = 0.72 mill or \$2.88 a year**



# **FUTURE STRATEGIES**

# **Our Incremental Approach**

- **Avoid over-building capacity**
- **Expand as demand and well loss warrant**

**2008 – RO Plant (3 MGD)**

**2010 – Aquifer Storage & Recovery (ASR) Well  
(240 MG; 2 MGD in Summer)**

**2013 – Expand RO Plant by 1 MGD (4 MGD total)**

**2016 – Construct ASR #2  
(240 MG; 4 MGD total from both ASRs in Summer)**

**2020 – Expand RO Plant by 1 MGD (5 MGD total)**

# Future Water Supply Strategies

- **Encourage and promote water efficiency**
- **Expansion of RO Plant to 6 MGD capacity (in 1-MGD increments)**
- **Construct ASR Well #2**
- **Expand use of recycled water**
- **Wholesale surface water**
- **Stormwater harvesting**



**PSD rain garden demonstration  
at Coastal Discovery Museum**

# Questions?







COUNTY COUNCIL OF BEAUFORT COUNTY  
**PURCHASING DEPARTMENT**  
102 Industrial Village Road, Bldg 3 Post Office Drawer 1228  
Beaufort, South Carolina 29901-1228

David L. Thomas, Purchasing Director  
[dthomas@bcgov.net](mailto:dthomas@bcgov.net) 843.255.2353  
Richard Dimont, Contract Specialist  
[rdimont@bcgov.net](mailto:rdimont@bcgov.net) 843.255.2352 FAX: 843.255.9437

TO: Councilman Stewart H. Rodman, Chairman, Finance Committee

FROM: Dave Thomas, CPPO, Purchasing Director *DT*

SUBJ: **Request for Purchase Order with Southern Health Partners for Medical Services for Beaufort County's Detention Center**

DATE: June 19, 2013

**BACKGROUND:** Beaufort County's Detention Center contracts with Southern Health Partners for annual medical services for inmates at the Detention Center. Southern Health Partners provides all medical needs for inmates in custody to include: screening at booking, health appraisals, dispensing of prescriptions, physician sick-call, dentist sick-call, compliance with National Correctional Health Care Accreditation Standards, state and federal regulations, and 24 hour medical coverage. The contract term began January 1, 2013 and ends December 31, 2013, the below cost will cover the first six (6) months of fiscal year 2013/2014, and the last six (6) months of the contract period.

**CONTRACTOR:**

**Semi-Annual Cost**

Southern Health Partners, Chattanooga, TN

\$314,665.60\*

\*Includes \$274,665.60 for medical and \$40,000 for cost pool.

**FUNDING:** Account 10001250-51190 Detention Center Medical Services

**FOR ACTION:** Finance Committee meeting occurring on June 24, 2013.

**RECOMMENDATION:** The Finance Committee approves and recommends the purchase order to County Council in the amount of \$314,665.60 to Southern Health Partners to provide medical services for Beaufort County's Detention Center.

CC: Gary Kubic, County Administrator *GK*  
Bryan Hill, Deputy Administrator *BH*  
Alicia Holland, Controller *AH*  
Philip Foot, Public Safety Director *PF*  
Richard Dimont, Contract Specialist *RD*



# COUNTY COUNCIL OF BEAUFORT COUNTY

## PURCHASING DEPARTMENT

102 Industrial Village Road, Bldg 3 Post Office Drawer 1228  
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TO: Councilman Stewart H. Rodman, Chairman, Finance Committee

FROM: Dave Thomas, CPPO, Purchasing Director *DT*

SUBJ: **Request Contract Renewal with Motorola Palmetto 800 Port and Fiber Fees for Beaufort County's Emergency Management Department**

DATE: June 20, 2013

**BACKGROUND:** Beaufort County's Emergency Management Department contracts with Motorola for the Palmetto 800 Public Safety Communication System annually. These costs are associated with the physical connection from Beaufort and Columbia to connect to the master switch which controls our 800 MHz radio system. The contract term will begin July 1, 2013 and end June 30, 2014.

| <u>CONTRACTOR:</u>                     | <u>Annual Cost</u> |
|--|--------------------|
| 1. Motorola Palmetto 800, Columbia, SC | \$222,000          |

**FUNDING:** Account 10001220-51160 Communications Professional Services

**FOR ACTION:** Finance Committee meeting occurring on June 24, 2013.

**RECOMMENDATION:** The Finance Committee approves and recommends the contract award to County Council in the amount of \$222,000 to Motorola Palmetto 800 to provide communications, port, fiber, and support services for Beaufort County's Emergency Management Department.

CC: Gary Kubic, County Administrator *GKubic*  
Bryan Hill, Deputy Administrator *BH*  
Alicia Holland, Controller *AH*  
Philip Foot, Public Safety Director *PF*  
Todd Ferguson, Director Emergency Management *TF*  
Richard Dimont, Contract Specialist *RD*



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TO: Councilman Stewart H. Rodman, Chairman, Finance Committee

FROM: Dave Thomas, CPPO, Purchasing Director *DT*

SUBJ: **Request Contract Renewal with the Town of Hilton Head Island for E911 Subsidy for Salary, Benefits and Other Supportive Expenses for the Town of Hilton Head E911 Personnel**

DATE: June 18, 2013

**BACKGROUND:** Beaufort County's Emergency Management Department contracts with the Town of Hilton Head Island to provide E911 personnel. The County provides an annual subsidy that covers salary, benefits and other supportive costs for the Town of Hilton Head Island's E911 Personnel: Public Safety Systems Admin, Address Database Admin, and a Public Systems Analyst. The contract term will begin July 1, 2013 and end June 30, 2014.

| <u>CONTRACTOR:</u>                | <u>Annual Cost</u> |
|-----------------------------------|--------------------|
| 1. Town of Hilton Head Island, SC | \$134,640          |

**FUNDING:** Account 22010011-55000 E911 Direct Subsidy

**FOR ACTION:** Finance Committee meeting occurring on June 24, 2013.

**RECOMMENDATION:** The Finance Committee approves and recommends contract award to County Council in the amount of \$134,640 to the Town of Hilton Head Island, to provide E911 staff support for Beaufort County's Emergency Management Department.

CC: Gary Kubic, County Administrator *GK*  
Bryan Hill, Deputy Administrator *BH*  
Alicia Holland, Controller *AH*  
Philip Foot, Public Safety Director *PF*  
Todd Ferguson, Director Emergency Management *TF*  
Richard Dimont, Contract Specialist *RD*





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TO: Councilman Stewart H. Rodman, Chairman, Finance Committee

FROM: Dave Thomas, CPPO, Purchasing Director *DT*

SUBJ: **Request Contract Renewal with Harris Computer Systems for the Annual Maintenance of Public Safety Software for Beaufort County's Emergency Management Department**

DATE: June 18, 2013

**BACKGROUND:** Beaufort County's Emergency Management Department contracts with Harris Computer Systems for the annual maintenance of the Public Safety Software utilize by Emergency Management, Emergency Medical Services, Law Enforcement, Fire and the Detention Center. The software maintained includes CAD, CAPS, CASE, Citations, JAMS, Warrants/Civil Process, License & Permits, 911 Interface, Mapping Interface, CISPhoto, 911 GIS Interface, Web Search, Keefe Commissary, Swanson Interface, Crystal Reports, Mobile Cad, and AcuGt Runtime for Windows for 250 users. The contract term will begin July 1, 2013 and end June 30, 2014.

**CONTRACTOR:**

**Annual Cost**

**1. Harris Computer Systems, Chicago, IL**

**\$109,582**

**FUNDING:** Account 10001220-51110 Communications Maintenance Contracts  
Account 22010011-51110 E911 Maintenance Contracts

**FOR ACTION:** Finance Committee meeting occurring on June 24, 2013.

**RECOMMENDATION:** The Finance Committee approves and recommends the contract award to County Council in the amount of \$109,582 to Harris Computer Systems to provide Public Safety Software Maintenance for Beaufort County's Emergency Management Department.

CC: Gary Kubic, County Administrator *GKubic*  
Bryan Hill, Deputy Administrator *BH*  
Alicia Holland, Controller *AH*  
Philip Foot, Public Safety Director *PF*  
Todd Ferguson, Director Emergency Management *TF*  
Richard Dimont, Contract Specialist *RD*



COUNTY COUNCIL OF BEAUFORT COUNTY  
**PURCHASING DEPARTMENT**

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TO: Councilman Stewart H. Rodman, Chairman, Finance Committee

FROM: Dave Thomas, CPPO, Purchasing Director *DT*

SUBJ: **Purchase Request for One (1) 2013 Seventy-Two passenger (children) Bus for Beaufort County's Parks and Leisure Services Department**

DATE: June 20, 2013

**BACKGROUND:** Beaufort County's Parks and Leisure Services (PALS) Department has requested the purchase of a new 2013 bus that will seat 72 children. The 1989 Thomas has steering and electrical problems for which parts are no longer available. Funding for this purchase will be transferred from vacant salary lines into the capital account listed below for your approval.

**BIDDER:**

**STATE CONTRACT PRICE:**

Interstate Transportation Equipment Company, Columbia, SC      \$92,541.00

**FUNDING:** Account 10001606-54000 Vehicle Purchases. This purchase is funded by FY2013 General Fund.

**FOR ACTION:** Finance Committee meeting occurring on June 24, 2013.

**RECOMMENDATION:** The Finance Committee approves and recommends to County Council the purchase of the seventy-two seat activity bus for the PALS Department from Interstate Transportation Equipment Company for a total contract cost of \$92,541.00.

CC: Gary Kubic, County Administrator *GKubic*  
Bryan Hill, Deputy Administrator *BH*  
Alicia Holland, Controller  
Scott Marshall, PALS Director *SM*  
Shannon Loper, PALS Fiscal Tech  
Richard Dimont, Contract Specialist *RD*

Att: State Contract Pricing Information, First Vehicle Recommendation Letter



INTERSTATE TRANSPORTATION EQUIPMENT, INC. (800) 726-0779  
P.O. Box 9163 Columbia, SC 29290

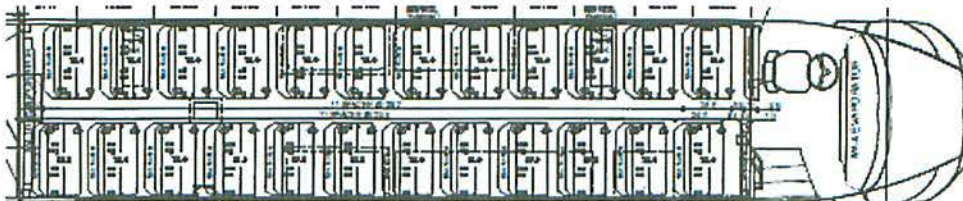
**Beaufort County Parks and Recreation Commission**

Thomas Saf-T-Liner C2 School Bus, Base Bus, 65/66 \$82,277.00  
State Contract # 5000012836

Includes the following additional options/upgrades: (on buses available in stock, available for immediate purchase)

|   |            |
|---|------------|
| Seating for 72-children (3 per seat) or 48-passengers (2 per seat) (in lieu of std) | \$2,982.00 |
| Storage Compartments, Both Sides, Lockable, Assist Cylinders                        | \$2,690.00 |
| Interior Storage Racks (above passenger seats)                                      | \$1,954.00 |
| Speed, rear axle ratio (65 mph top speed in lieu of std 55 mph)                     | \$292.00   |
| Exterior White (in lieu of yellow), MFSAB (no stop arm/warn. lts/cross. gate)       | \$670.00   |
| Black Window Frames   | \$374.00   |
| Engine Exhaust Brake, Cummins Engine EPA 2013 compliant                             | \$615.00   |
| Fuel Tank Upgrade, 100-gallon (in lieu of std 60-gallon)                            | \$387.00   |
| Pick-up bus upon completion in Columbia, SC   |            |

|                |                    |
|----------------|--------------------|
| SUB-TOTAL      | \$92,241.00        |
| SC sales tax + | \$300.00           |
| <b>TOTAL</b>   | <b>\$92,541.00</b> |





## Memo

**First**  Vehicle Services

**To:** Dave Thomas, CPPO  
**From:** Curtis McDaniel, FVS-Beaufort Co. Service Center  
**Subject:** Unit # 15517 1989 Thomas Flat nose passenger bus  
**Date:** June 21, 2013

Dear Mr. Thomas:

As per our previous conversation with regards to unit # 15517 a 1989 Thomas Flat nose passenger bus. The mileage on this bus this morning is 172,162 miles. The steering system is in need of repair at this time. This repair is estimated to be around \$2,000 The A/C system is not working and is in need of repair as well. That repair could run upwards of \$3,000 To \$4,000 to complete. The Bus has an electrical problem that will require extensive repair. Early troubleshooting has the bus needing a main wiring harness and electrical panel, which is no longer available from the manufacture. The wiring repair alone would make it cost prohibitive to repair this bus given the miles and age. For the last 2 ½ years this bus has become less and less dependable.

It is the recommendation of First Vehicle Services that this unit be taken out of service due to the continued high repair cost, mileage and age of the unit.

Please let me know if I can be of further assistance  
Sincerely,  
Curtis McDaniel

First Vehicle Services  
Beaufort County  
Burton SC2990



COUNTY COUNCIL OF BEAUFORT COUNTY  
**PURCHASING DEPARTMENT**  
102 Industrial Village Road, Bldg 3 Post Office Drawer 1228  
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Richard Dimont, Contract Specialist  
[rdimont@bcgov.net](mailto:rdimont@bcgov.net) 843.255.2352 FAX: 843.255.9437

TO: Councilman Stewart H. Rodman, Chairman, Finance Committee

FROM: Dave Thomas, CPPO, Purchasing Director *DT*

SUBJ: **Request Contract Renewal with Hilton Head Humane Association for Veterinary Services for Beaufort County's Animal Shelter**

DATE: June 19, 2013

**BACKGROUND:** Beaufort County contracts with the Hilton Head Human Association for Veterinary Services for annual veterinary medical services for Beaufort County's Animal Shelter. The service provides veterinary medical services after hour emergencies, reduced pharmaceutical supplies, spay and neuter free vouchers, free feral cat program, and general medical care of shelter animals. The contract term will begin July 1, 2013 and end June 30, 2014.

| <u>CONTRACTOR:</u>                         | <u>Annual Cost</u> |
|--|--------------------|
| 1. Hilton Head Humane Association, HHI, SC | \$65,000           |

**FUNDING:** Account 10001270-51160 Animal Shelter Professional Services, 10001270-51165 Animal Shelter Spay/Neuter Services

**FOR ACTION:** Finance Committee meeting occurring on June 24, 2013.

**RECOMMENDATION:** The Finance Committee approves and recommends the contract award to County Council in the amount of \$65,000 to the Hilton Head Human Association to provide Veterinary Services for Beaufort County's Animal Shelter.

CC: Gary Kubic, Administrator *GKUBIK*  
Bryan Hill, Deputy Administrator *BH*  
Alicia Holland, Controller *AH*  
Philip Foot, Public Safety Director *PF*  
Tallulah Trice, Director Animal Shelter *TT*  
Richard Dimont, Contract Specialist *RD*



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TO: Councilman Stewart H. Rodman, Chairman, Finance Committee

FROM: Dave Thomas, CPPO, Purchasing Director *DT*

SUBJ: **Request Contract Renewal with the Town of Hilton Head Island for Subsidy for Salaries and Benefits for the Town of Hilton Head Dispatch Personnel**

DATE: June 18, 2013

**BACKGROUND:** Beaufort County's Emergency Management Department contracts with the Town of Hilton Head Island to provide a Salary Subsidy to the Dispatch Personnel for the Town's PSAP. The Dispatch Personnel dispatch EMS and Fire Calls to the Town's First Responders. The contract term will begin July 1, 2013 and end June 30, 2014.

| <u>CONTRACTOR:</u>                | <u>Annual Cost</u> |
|-----------------------------------|--------------------|
| 1. Town of Hilton Head Island, SC | \$50,000           |

**FUNDING:** Account 10001220 – 55000 Communications Direct Subsidy

**FOR ACTION:** Finance Committee meeting occurring on June 24, 2013.

**RECOMMENDATION:** The Finance Committee approves and recommends contract award to County Council in the amount of \$50,000 to the Town of Hilton Head Island, to provide a dispatch salary subsidy for Beaufort County's Emergency Management Department.

CC: Gary Kubic, County Administrator *GKubic*  
Bryan Hill, Deputy Administrator *BH*  
Alicia Holland, Controller *AH*  
Philip Foot, Public Safety Director *PF*  
Todd Ferguson, Director Emergency Management *TF*  
Richard Dimont, Contract Specialist *RD*





County Council of Beaufort County  
Hilton Head Island Airport – [www.hiltonheadairport.com](http://www.hiltonheadairport.com)  
Beaufort County Airport – [www.beaufortcoairport.com](http://www.beaufortcoairport.com)

Phone: (843)770-2003 - Fax: (843)770-2005

TO: Councilman Stewart H. Rodman, Chairman, Finance Committee

VIA: Gary Kubic, County Administrator  
Bryan Hill, Deputy County Administrator  
Alicia Holland, Controller  
Robert McFee, Director of Engineering & Infrastructure

FROM: Joel Phillips, Airport Supervisor

SUBJ: **Hangar Rate Increase at the Lady's Island Airport**

Date: June 21, 2013

**BACKGROUND.** Due to increased operating costs related to maintaining the aircraft hangars and other airport infrastructure, an increase in hangar fees of 5% is requested at this time. During the past year several non-routine repairs have been made to the hangars and other airfield equipment. It is expected that additional repairs to hangars and airfield infrastructure will be needed in the coming year. This increase will help offset these expenses. The current hangar lease rate is \$265.00 per month. The 5% increase would raise the rate to \$278.25 per month and generate an additional \$5,400 annually. In addition to the rate increase, it is also requested that the hangar property taxes be incorporated as part of the monthly lease payment. This would add an additional \$17.75 per month for a total lease payment of **\$296 per month**. There are currently 34 hangars located at the Lady's Island Airport with 100% occupancy. The hangar waiting list consists of approximately 38 possible tenants awaiting a hangar space. The new rate is competitive with surrounding airports with hangars available for rent. The Aviation Board fully endorses this request.

**FOR ACTION.** Finance Committee Meeting on June 24, 2013.

**RECOMMENDATION.** That the Finance Committee approve and recommend that County Council increase the Hangar Lease Rate at the Lady's Island Airport from \$265 per month to \$296 per month (5% increase plus monthly prorated hangar property taxes).

JP/cvs





COUNTY COUNCIL OF BEAUFORT COUNTY  
**PURCHASING DEPARTMENT**  
102 Industrial Village Road, Bldg 3 Post Office Drawer 1228  
Beaufort, South Carolina 29901-1228

David L. Thomas, Purchasing Director  
[dthomas@bcgov.net](mailto:dthomas@bcgov.net) 843.255.2353  
Richard Dimont, Contract Specialist  
[rdimont@bcgov.net](mailto:rdimont@bcgov.net) 843.255.2352 FAX: 843.255.9437

TO: Councilman William McBride, Chairman, Community Services Committee

FROM: Dave Thomas, CPPO, Purchasing Director *dst*

SUBJECT: **Contract Renewal for Ferry Transportation Services-Daufuskie Island**

DATE: June 21, 2013

**Background:**

J & W of Greenwood is currently our only public ferry service provider for the residents of Daufuskie Island. J & W provides Monday through Friday round-trip service and two Saturdays per month for \$900 per day. For any times not covered under the contract schedule, the County pays \$13 for a resident on a space available basis. County officials and employees may ride for \$10 one way.

Parking is available, but it will be the Daufuskie Island resident/property owner's responsibility to secure the parking from Palmetto Breeze. The parking is \$30 per month for residents. Additionally, J & W will continue to provide ferry services during emergencies as noted in the contract.

J & W of Greenwood is not requesting any increase for this contract term.

**Current Spring/Summer Season Schedule (Year Round):**

Monday through Friday, J & W provides one round trip per day; the schedule will be determined by the residence. The first and fourth Saturday of the month J & W provides Daufuskie Island departures at 12 noon, and HHI departures at 6:00 p.m. (5 p.m. during EST daylight savings time.)

**Funding/Cost:**

Expenditure account 25460011-55540-Total contract cost:

|                               |                  |
|-------------------------------|------------------|
| Ferry Services (J&W)          | \$268,600*       |
| Parking (Simmons)             | \$ 9,000         |
| Palmetto Breeze (Ticket & ID) | \$ 4,200         |
| <b>Total</b>                  | <b>\$281,800</b> |

\*Includes estimated ridership any day.

Daufuskie Ferry Transportation revenue sources:

|  |                  |
|--|------------------|
| General Fund Transfer                      | \$206,800        |
| SCDOT Grant                                | \$ 50,000        |
| Projected ticket sales and parking revenue | \$ 25,000        |
| <b>Total</b>                               | <b>\$281,800</b> |

**For Action:** Community Services Committee meeting on June 24, 2013.

**Recommendation:** The Community Services Committee approves and recommends to County Council a contract renewal for Daufuskie Island Ferry Services to the aforementioned contractors, with the anticipated cost of \$281,800.

DT:rjd

cc: Gary Kubic, County Administrator  
Bryan Hill, Deputy Administrator  
Alicia Holland, Controller  
Morris Campbell, Community Services Director *MC*  
Richard Dimont, Contract Specialist *RD*

## FY 2013-2014 BEAUFORT COUNTY BUDGET

To provide for the levy of tax for corporate Beaufort County for the fiscal year beginning July 1, 2013 and ending June 30, 2014, to make appropriations for said purposes, and to provide for budgetary control of the County's fiscal affairs.

BE IT ORDAINED BY COUNTY COUNCIL OF BEAUFORT COUNTY:

## SECTION 1. TAX LEVY

The County Council of Beaufort County hereby appropriates the funds as detailed in Sections 4, 5 and 6 of this Ordinance. Further, that the County Council of Beaufort County hereby establishes the millage rates as detailed in Sections 2 and 3 of this Ordinance. However, the County Council of Beaufort County reserves the right to modify these millage rates at its August 26, 2013 meeting.

## SECTION 2. MILLAGE

The County Auditor is hereby authorized and directed to levy in Fiscal Year 2013-2014 a tax of 56.30 mills on the dollar of assessed value of property within the County, in accordance with the laws of South Carolina. These taxes shall be collected by the County Treasurer, as provided by law, and distributed in accordance with the provisions of this Ordinance and subsequent appropriations hereafter passed by the County Council of Beaufort County.

|                                   |       |
|-----------------------------------|-------|
| County Operations                 | 46.48 |
| Purchase of Real Property Program | 4.34  |
| County Debt Service               | 5.48  |

## SECTION 3. SPECIAL DISTRICT TAX LEVY

The County Auditor is hereby authorized and directed to levy, and the County Treasurer is hereby authorized and directed to collect and distribute the mills so levied, as provided by law, for the operations of the following special tax districts:

|  |       |
|--|-------|
| Bluffton Fire District Operations                          | 24.02 |
| Bluffton Fire District Debt Service                        | 0.00  |
| Burton Fire District Operations                            | 60.18 |
| Burton Fire District Debt Service                          | 5.74  |
| Daufuskie Island Fire District Operations                  | 52.57 |
| Daufuskie Island Fire District Debt Service                | 2.00  |
| Lady's Island/St. Helena Island Fire District Operations   | 34.82 |
| Lady's Island/St. Helena Island Fire District Debt Service | 2.30  |
| Sheldon Fire District Operations                           | 34.53 |
| Sheldon Fire District Debt Service                         | 2.20  |

#### SECTION 4. COUNTY OPERATIONS APPROPRIATION

An amount of \$99,351,096 is appropriated to the Beaufort County General Fund to fund County operations and subsidized agencies as follows:

##### I. Elected Officials and State Appropriations:

|                           |                  |
|---------------------------|------------------|
| A. Sheriff                | \$23,447,877     |
| B. Magistrate             | \$ 1,832,869     |
| C. Clerk of Court         | \$ 1,423,608     |
| D. Treasurer              | \$ 1,050,115     |
| E. Probate Court          | \$ 825,342       |
| F. Auditor                | \$ 652,866       |
| G. County Council         | \$ 788,035       |
| H. Coroner                | \$ 479,886       |
| I. Master-in-Equity       | \$ 387,403       |
| J. Public Defender        | \$ 600,000       |
| K. Social Services        | \$ 147,349       |
| L. Legislative Delegation | \$ <u>86,540</u> |
| Total                     | \$31,721,890     |

Management of these individual accounts shall be the responsibility of the duly elected official for each office. At no time shall the elected official exceed the budget appropriation identified above without first receiving an approved supplemental appropriation by County Council.

##### II. County Administration Operations:

|                                   |                   |
|-----------------------------------|-------------------|
| A. Public Works                   | \$14,560,777      |
| B. Emergency Management           | \$ 7,167,696      |
| C. Detention Center               | \$ 6,370,802      |
| D. Administration                 | \$ 6,034,884      |
| E. EMS                            | \$ 6,019,792      |
| F. Education Allocation           | \$ 4,000,000      |
| G. Library                        | \$ 4,110,011      |
| H. Parks and Leisure Services     | \$ 3,514,238      |
| I. Community Services             | \$ 3,347,346      |
| J. Assessor                       | \$ 2,452,900      |
| K. Public Health                  | \$ 1,741,947      |
| L. Mosquito Control               | \$ 1,530,158      |
| M. General Government Subsidies   | \$ 1,359,129      |
| N. Building Codes and Enforcement | \$ 952,251        |
| O. Animal Shelter                 | \$ 639,121        |
| P. Employee Services              | \$ 1,038,008      |
| Q. Planning                       | \$ 645,388        |
| R. Voter Registration             | \$ 799,178        |
| S. Traffic Engineering            | \$ 607,488        |
| T. Register of Deeds              | \$ 545,270        |
| U. Zoning                         | \$ <u>192,822</u> |
| Total                             | \$67,629,206      |

The detailed Operations budget containing line-item accounts by department and/or agency is hereby adopted as part of this Ordinance.

#### SECTION 5. COUNTY OPERATIONS REVENUES

The appropriation for County Operations will be funded from the following revenues sources:

- A. \$75,817,001 to be derived from tax collections;
- B. \$ 2,293,000 to be derived from fees for licenses and permits;
- C. \$ 7,865,416 to be derived from Intergovernmental revenue sources;
- D. \$10,662,398 to be derived from charges for services;
- E. \$ 1,107,531 to be derived from fines and forfeitures' collections;
- F. \$ 105,000 to be derived from interest on investments;
- G. \$ 232,000 to be derived from miscellaneous revenue sources;
- H. \$ 1,268,750 to be derived from inter-fund transfers;

Additional operations of various County departments are funded by Special Revenue sources. The detail of line-item accounts for these funds is hereby adopted as part of this Ordinance.

#### SECTION 6. PURCHASE OF DEVELOPMENT RIGHTS AND REAL PROPERTY PROGRAM

The revenue generated by a 4.34 mill levy is appropriated for the County's Purchase of Development Rights and Real Property Program.

#### SECTION 7. COUNTY DEBT SERVICE APPROPRIATION

The revenue generated by a 5.48 mill levy is appropriated to defray the principal and interest payments on all County bonds and on the lease-purchase agreement authorized to cover other Capital expenditures.

#### SECTION 8. BUDGETARY ACCOUNT BREAKOUT

The foregoing County Operation appropriations have been detailed by the County Council into line-item accounts for each department. The detailed appropriation by account and budget narrative contained under separate cover is hereby adopted as part of this Ordinance. The Fire Districts, as described in Section 3 of this Ordinance, line-item budgets are under separate cover but are also part and parcel of this Ordinance.

#### SECTION 9. OUTSTANDING BALANCE APPROPRIATION

The balance remaining in each fund at the close of the prior fiscal year, where a reserve is not required by State or Federal law, is hereby transferred to the Unreserved Fund Balance of that fund.

#### SECTION 10. AUTHORIZATION TO TRANSFER FUNDS

In the following Section where reference is made to "County Administrator" it is explicit that this refers to those funds under the particular auspices of the County Administrator requiring his approval as outlined in Section 4 subpart II.

Transfers of monies/budgets among operating accounts, capital accounts, funds, and programs must be authorized by the County Administrator or his designee, upon the written request of the

Department Head. Any transfer in excess of \$25,000 for individual expenditures or in excess of \$50,000 cumulatively during any current fiscal year is to be authorized by County Council, or its designee.

Transfer of monies/budgets within operating accounts, capital accounts, funds, and programs must be authorized by the County Administrator or his designee, upon written request of the Department Head. The County Administrator, or his designee, may also transfer funds from any departmental account to their respective Contingency Accounts. All transfers among and within accounts in excess of \$25,000 for individual expenditures and in excess of \$50,000 cumulatively during any current fiscal year are to be reported to County Council through the Finance Committee on a quarterly basis.

#### SECTION 11. ALLOCATION OF FUNDS

The County Administrator is responsible for controlling the rate of expenditure of budgeted funds in order to assure that expenditures do not exceed funds on hand. To carry out this responsibility, the County Administrator is authorized to allocate budgeted funds.

#### SECTION 12. MISCELLANEOUS RECEIPTS ABOVE-ANTICIPATED REVENUES

Revenues other than, and/or in excess of, those addressed in Sections 4, 5 and 6 of this Ordinance, received by Beaufort County, and all other County agencies fiscally responsible to Beaufort County, which are in excess of anticipated revenue as approved in the current budget, may be expended as directed by the revenue source, or for the express purposes for which the funds were generated without further approval of County Council. All such expenditures, in excess of \$10,000, shall be reported, in written form, to the County Council of Beaufort County on a quarterly basis. Such funds include sales of products, services, rents, contributions, donations, special events, insurance and similar recoveries.

#### SECTION 13. TRANSFERS VALIDATED

All duly authorized transfers of funds heretofore made from one account to another, or from one fund to another during Fiscal Year 2014, are hereby approved.

#### SECTION 14. EFFECTIVE DATE

This Ordinance shall be effective July 1, 2013. Approved and adopted on third and final reading this \_\_\_\_\_<sup>th</sup> day of June, 2013.

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: \_\_\_\_\_  
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

\_\_\_\_\_  
Joshua A. Gruber, Staff Attorney

ATTEST:

\_\_\_\_\_  
Suzanne M. Rainey, Clerk to Council  
First Reading, By Title Only: May 20, 2013  
Second Reading: June 10, 2013  
Public Hearing: June 10, 2013  
Third and Final Reading:

ORDINANCE NO. 2013- \_\_

FY 2013-2014 BEAUFORT COUNTY SCHOOL DISTRICT BUDGET

An Ordinance to provide for the levy of tax for school purposes for Beaufort County for the fiscal year beginning July 1, 2013 and ending June 30, 2014, and to make appropriations for said purposes.

BE IT ORDAINED BY COUNTY COUNCIL OF BEAUFORT COUNTY:

SECTION 1. TAX LEVY

The County Council of Beaufort County hereby appropriates the funds as detailed in Sections 3 and 4 of this Ordinance and establishes the millage rates as detailed in Section 2 of this Ordinance. The County Council of Beaufort County reserves the right to modify these millage rates at its August 26, 2013 meeting.

SECTION 2. MILLAGE

In Fiscal Year 2013-2014 and in accordance with the laws of South Carolina, the County Auditor is hereby authorized and directed to levy a tax on the following mills on the dollar of assessed value of property within the County.

|   |        |
|---|--------|
| School Operations                                 | 100.55 |
| School Bond Debt Service (Principle and Interest) | 31.71  |

These taxes shall be collected by the County Treasurer, as provided by law, and distributed in accordance with the provisions of this Ordinance and subsequent appropriations as may be hereafter passed by the County Council of Beaufort County.

SECTION 3. SCHOOL OPERATIONS APPROPRIATION

An amount of \$183,234,997 of which \$182,906,012 is hereby appropriated to the Beaufort County Board of Education to fund school operations and \$328,985 is appropriated to the Fund Balance of the School District. This appropriation is to be spent in accordance with the school budget approved by the County Council of Beaufort County, and will be funded from the following revenue sources:

- A. \$114,868,815 to be derived from tax collections;
- B. \$ 61,645,428 to be derived from State revenues;
- C. \$ 900,000 to be derived from Federal revenues;
- D. \$ 1,463,500 to be derived from other local sources;
- E. \$ 4,357,254 to be derived from inter-fund transfers;



The Beaufort County Board of Education is responsible for ensuring that the school expenditures do not exceed those amounts herein appropriated without first receiving the approval of a supplemental appropriation from County Council.

#### SECTION 4. BUDGETARY ACCOUNT BREAKOUT

The line-item budgets submitted by the Beaufort County Board of Education under separate cover for FY 2013-2014 are incorporated herein by reference and shall be part and parcel of this Ordinance.

#### SECTION 5. OUTSTANDING BALANCE APPROPRIATION

The balance remaining in each fund at the close of the prior fiscal year, where a reserve is not required by State or Federal law, is hereby transferred to the appropriate category of Fund Balance of that fund.

#### SECTION 6. TRANSFERS VALIDATED

All duly authorized transfers of funds heretofore made from one account to another, or from one fund to another during Fiscal Year 2013 are hereby approved.

#### SECTION 7. EFFECTIVE DATE

This Ordinance shall be effective July 1, 2013. Approved and adopted on third and final reading this \_\_\_\_<sup>th</sup> day of June, 2013.

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: \_\_\_\_\_  
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

\_\_\_\_\_  
Joshua A. Gruber, Staff Attorney

ATTEST:

\_\_\_\_\_  
Suzanne M. Rainey, Clerk to Council

First Reading: May 20, 2013  
Second Reading: June 10, 2013  
Public Hearing: June 10, 2013  
Third and Final Reading:



**BEAUFORT COUNTY BOARD OF EDUCATION**  
May 15, 2013

**VIA EMAIL**

**BILL EVANS**  
Chairman, District 2  
Lady's Island, Beaufort

**MARY CORDRAY**  
Vice Chairman, District 8  
Bluffton

**LAURA BUSH**  
Secretary, District 9  
Bluffton, Daufuskie

**EARL CAMPBELL**  
District 1  
Burton, Dale, Lobeco, Seabrook

**MICHAEL RIVERS, SR.**  
District 3  
St. Helena Island

**JIM BECKERT**  
District 4  
Beaufort, Port Royal

**GERI KINTON**  
District 5  
Burton, Okatie

**PAUL ROTH**  
District 6  
Bluffton

**EVVA ANDERSON**  
District 7  
Bluffton

**MIKE SANZ**  
District 10  
Hilton Head Island

**JOANN ORISCHAK**  
District 11  
Hilton Head Island

**DR. JACQUELINE ROSSWURM**  
Acting Superintendent

**ROBYN CUSHINGBERRY**  
Executive Assistant to the Board

The Hon. Paul Sommerville  
Beaufort County Council Chairman  
100 Ribaut Road, Suite 150  
Beaufort, SC 29902

Re: Beaufort County Board of Education  
FY 2013-2014 Certified Budget

Dear Chairman Sommerville:

On May 7, 2013, the Beaufort County Board of Education ("Board") certified its budget by adopting the following motion:

"I move that the Beaufort County Board of Education approve and certify to the Beaufort County Council a Fiscal Year 2013-2014 General Fund Budget in the amount of \$182,906,012 with anticipated revenue in the amount of \$183,234,977 from the following sources:

- (1) \$114,868,815 to be derived from property tax collections;
- (2) \$61,645,428 to be derived from state revenues;
- (3) \$900,000 to be derived from federal sources;
- (4) \$1,463,500 to be derived from other local sources;
- (5) \$4,357,254 to be derived from inter-fund transfers;

As requested by County Council, also enclosed is a draft county ordinance. We believe the enclosed ordinance is the maximum extent of what the County can assert as its lawful authority.

We would be pleased to respond to your questions or concerns.

Respectfully submitted,

William Evans  
Chairman, Beaufort County Board of Education

cc: Beaufort County Board of Education Members  
Beaufort County Council Members  
Dr. Jacqueline Rosswurm, Acting Superintendent

ORDINANCE NO. 2013- \_\_

FY 2013-2014 BEAUFORT COUNTY SCHOOL DISTRICT BUDGET

An Ordinance to provide for the levy of tax for school purposes for Beaufort County for the fiscal year beginning July 1, 2013 and ending June 30, 2014, and to make appropriations for said purposes.

BE IT ORDAINED BY COUNTY COUNCIL OF BEAUFORT COUNTY:

SECTION 1. TAX LEVY

The County Council of Beaufort County hereby appropriates the funds as detailed in Sections 3 and 4 of this Ordinance and establishes the millage rates as detailed in Section 2 of this Ordinance. The County Council of Beaufort County reserves the right to modify these millage rates at its August 26, 2013 meeting.

SECTION 2. MILLAGE

In Fiscal Year 2013-2014 and in accordance with the laws of South Carolina, the County Auditor is hereby authorized and directed to levy a tax on the following mills on the dollar of assessed value of property within the County.

|   |        |
|---|--------|
| School Operations                                 | 100.55 |
| School Bond Debt Service (Principal and Interest) | 31.71  |

These taxes shall be collected by the County Treasurer, as provided by law, and distributed in accordance with the provisions of this Ordinance and subsequent appropriations as may be hereafter passed by the County Council of Beaufort County.

SECTION 3. SCHOOL OPERATIONS APPROPRIATION

An amount of \$183,234,997 of which \$182,906,012 is hereby appropriated to the Beaufort County Board of Education to fund school operations and \$328,985 is appropriated to the Fund Balance of the School District. This appropriation is to be spent in accordance with the school budget approved by the County Council of Beaufort County, and will be funded from the following revenue sources:

- A. \$114,868,815 to be derived from tax collections;
- B. \$ 61,645,428 to be derived from State revenues;
- C. \$ 900,000 to be derived from Federal revenues;
- D. \$ 1,463,500 to be derived from other local sources;
- E. \$ 4,357,254 to be derived from inter-fund transfers;

The Beaufort County Board of Education is responsible for ensuring that the school expenditures do not exceed those amounts herein appropriated without first receiving the approval of a supplemental appropriation from County Council.

#### SECTION 4. BUDGETARY ACCOUNT BREAKOUT

The line-item budgets submitted by the Beaufort County Board of Education under separate cover for FY 2013-2014 are incorporated herein by reference and shall be part and parcel of this Ordinance.

#### SECTION 5. OUTSTANDING BALANCE APPROPRIATION

The balance remaining in each fund at the close of the prior fiscal year, where a reserve is not required by State or Federal law, is hereby transferred to the appropriate category of Fund Balance of that fund.

#### SECTION 6. TRANSFERS VALIDATED

All duly authorized transfers of funds heretofore made from one account to another, or from one fund to another during Fiscal Year 2013 are hereby approved.

#### SECTION 7. EFFECTIVE DATE

This Ordinance shall be effective July 1, 2013. Approved and adopted on third and final reading this \_\_\_\_<sup>th</sup> day of June, 2013.

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: \_\_\_\_\_  
D. Paul Sommerville, Chairman

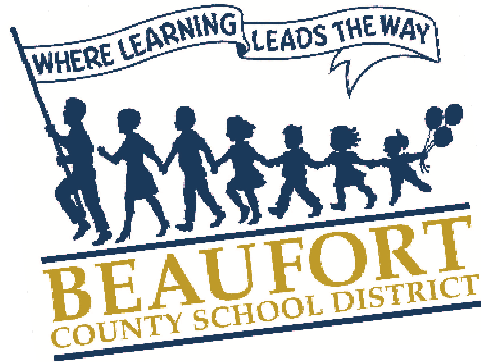
APPROVED AS TO FORM:

\_\_\_\_\_  
Joshua A. Gruber, Staff Attorney

ATTEST:

\_\_\_\_\_  
Suzanne M. Rainey, Clerk to Council

First Reading, By Title Only:  
Second Reading:  
Public Hearing:  
Third and Final Reading:



# FY 2013-2014 CERTIFIED GENERAL FUND BUDGET

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Beaufort County School District

First Reading – County Council  
Phyllis White, Chief Operational Services Officer  
May 20, 2013

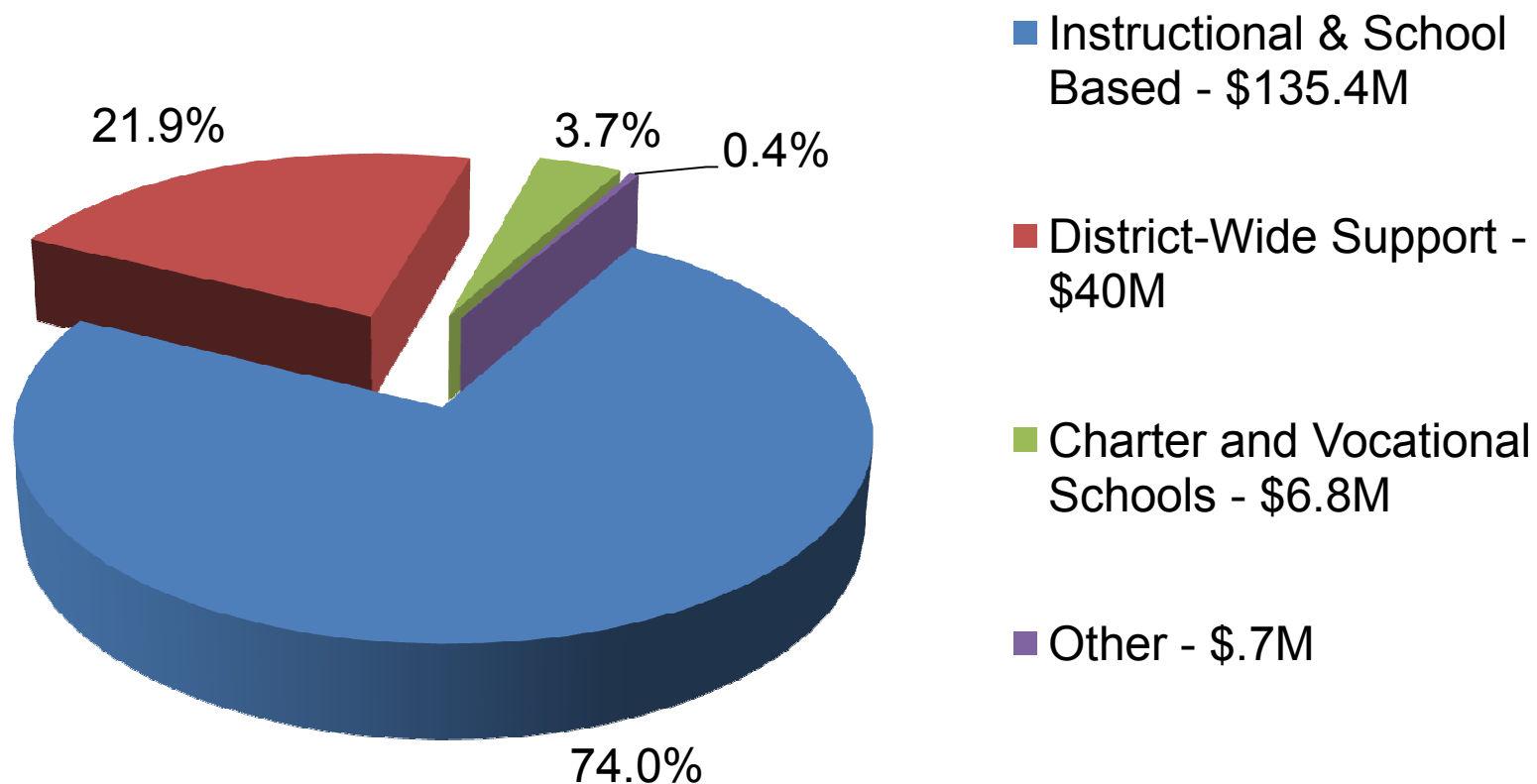
# Comprehensive Budget-All Funds

|                                     | 2012-2013            | 2013-2014            | Change             |
|-------------------------------------|----------------------|----------------------|--------------------|
|                                     | Approved Budget      | Approved Budget      |                    |
| <b>Comprehensive Budget (Total)</b> | <b>\$280,397,319</b> | <b>\$287,192,656</b> | <b>\$6,795,337</b> |
| General Fund                        | 177,978,690          | 182,906,012          | \$4,927,322        |
| Special Revenue Funds*              | 19,410,869           | 17,801,878           | (\$1,608,991)      |
| Education Improvement Act Funds*    | 11,352,298           | 12,334,623           | \$982,325          |
| Debt Service Fund*                  | 50,190,374           | 51,537,981           | \$1,347,607        |
| School Building Fund*               | 9,846,159            | 10,500,000           | \$653,841          |
| Internal Service Fund*              | 801,500              | 881,800              | \$80,300           |
| School Food Service Fund*           | 8,616,144            | 8,579,500            | (\$36,644)         |
| Pupil Activity Fund*                | 2,201,285            | 2,650,862            | \$449,577          |

\*Restricted in use

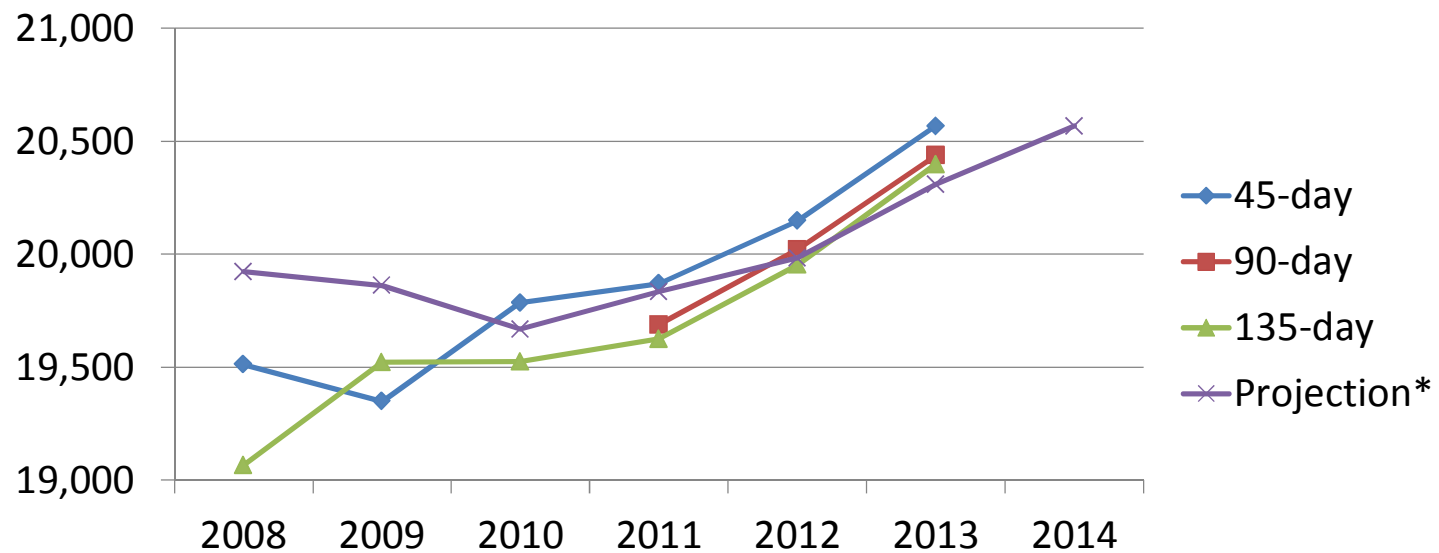
# FY 2013-2014 General Fund Budget

**Total Budget = \$182.9M**





## Beaufort County School District 2014 Enrollment Projection



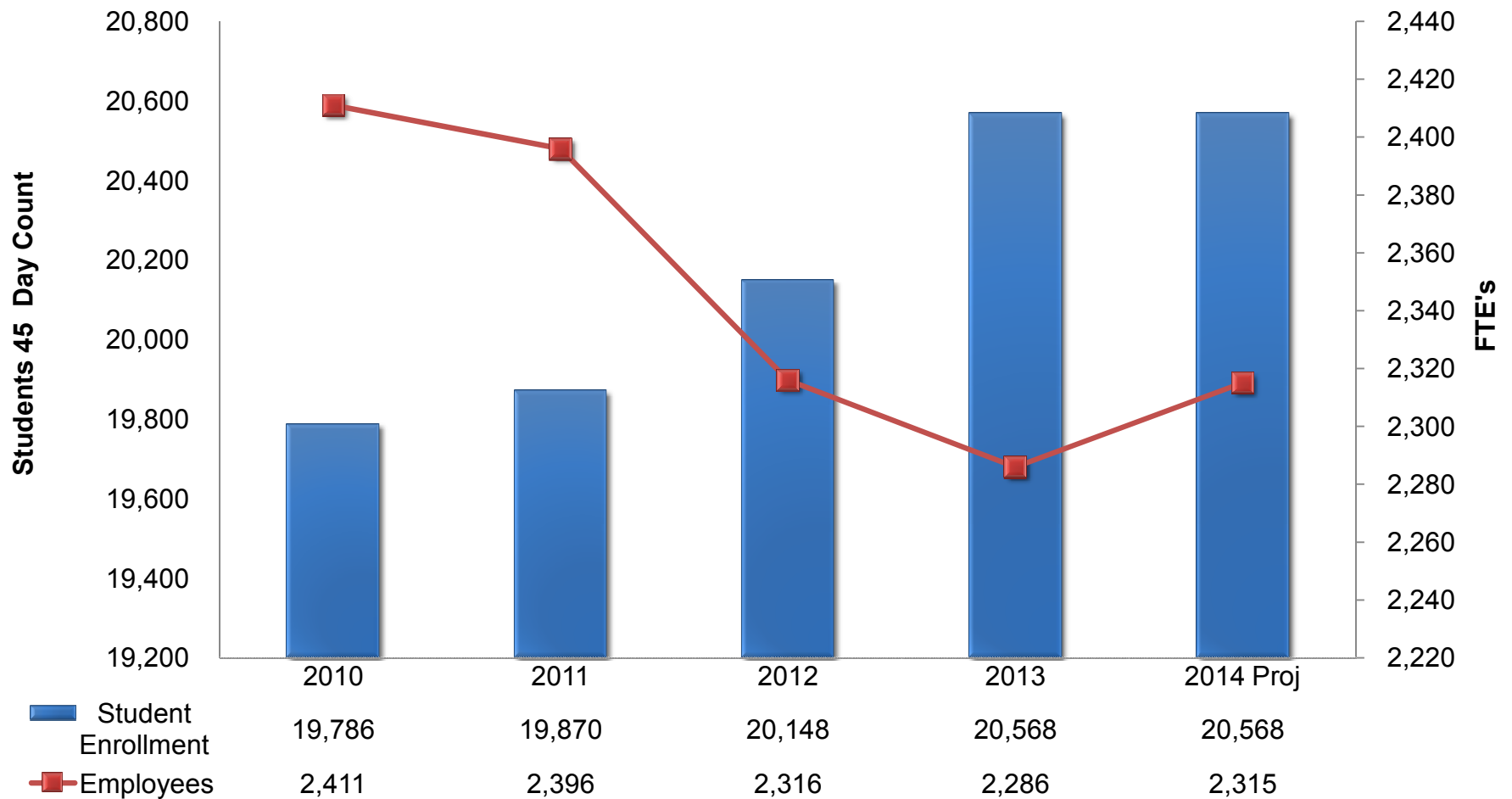
|             |        |        |        |        |        |        |        |
|-------------|--------|--------|--------|--------|--------|--------|--------|
| 45-day      | 19,512 | 19,349 | 19,786 | 19,870 | 20,148 | 20,568 |        |
| 90-day      | 19,346 | 19,349 | 19,580 | 19,689 | 20,021 | 20,437 |        |
| 135-day**   | 19,221 | 19,067 | 19,525 | 19,626 | 19,953 | 20,399 |        |
| Projection* | 19,923 | 19,862 | 19,669 | 19,834 | 19,983 | 20,148 | 20,568 |

\*Projection is based on 45<sup>th</sup> day

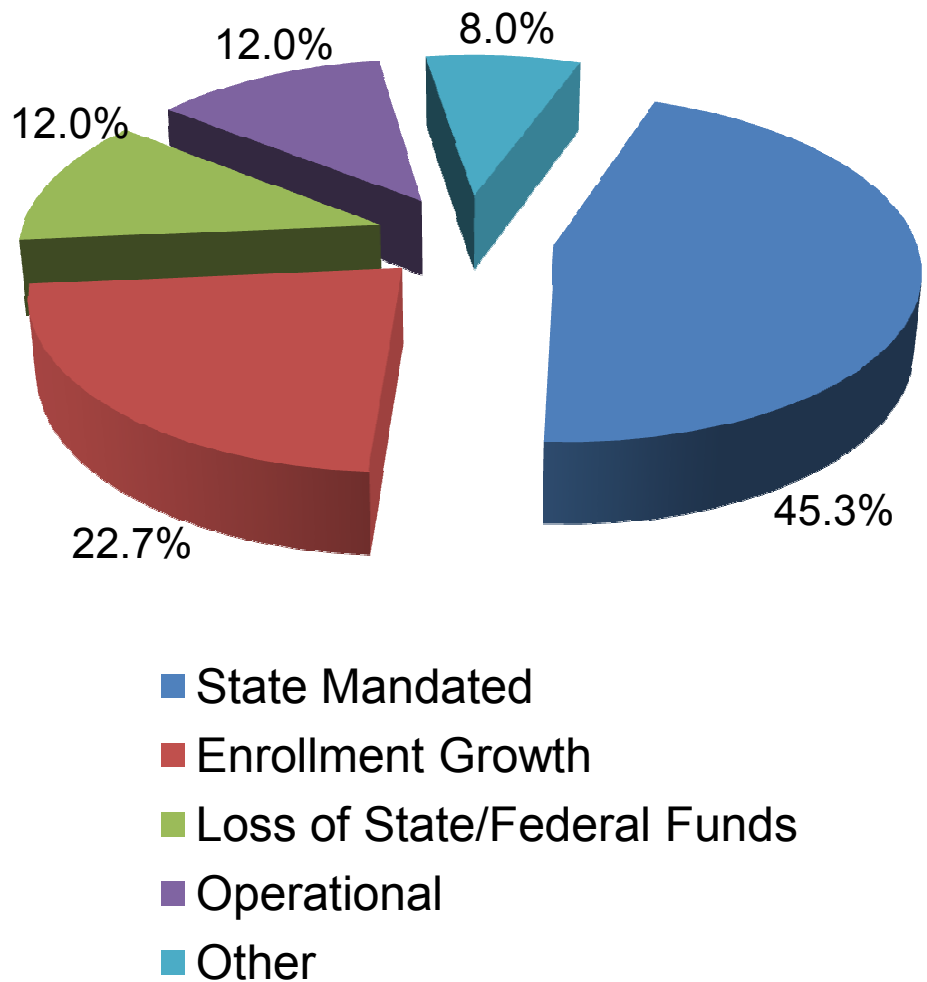
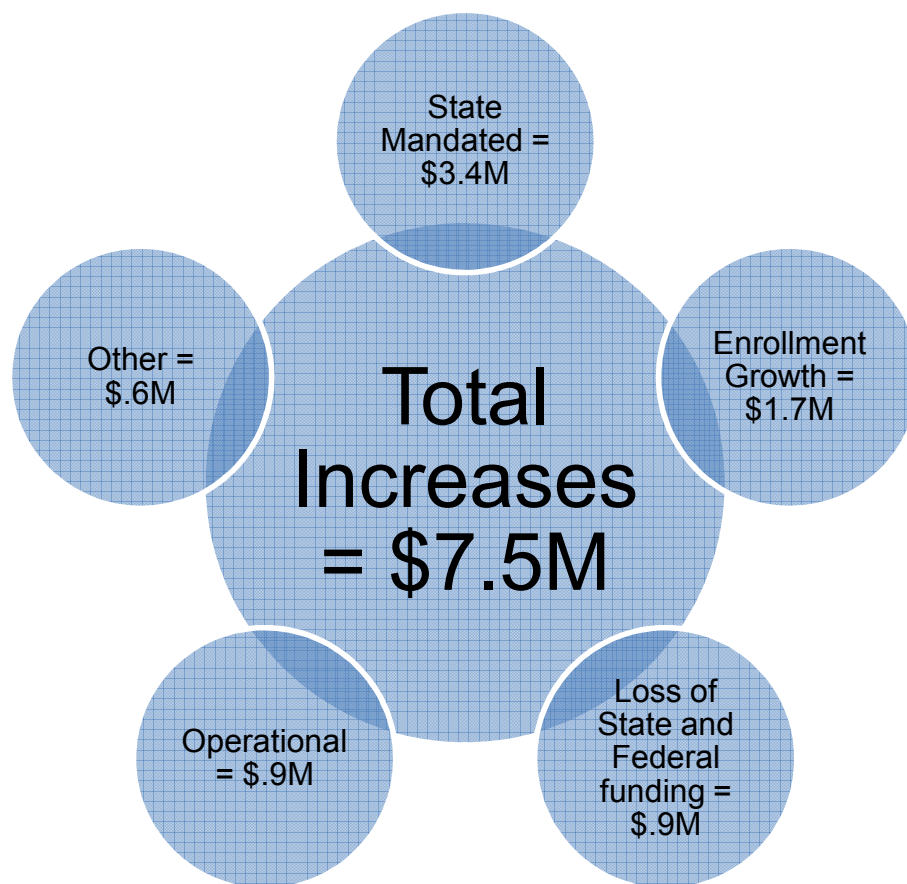
Note: All #s include charter school 2010 - 248, 2011 - 304, 2012 - 342, 2013 - 456, 2014 - 494

\*\*<1% change from 45<sup>th</sup> day to 135<sup>th</sup> day

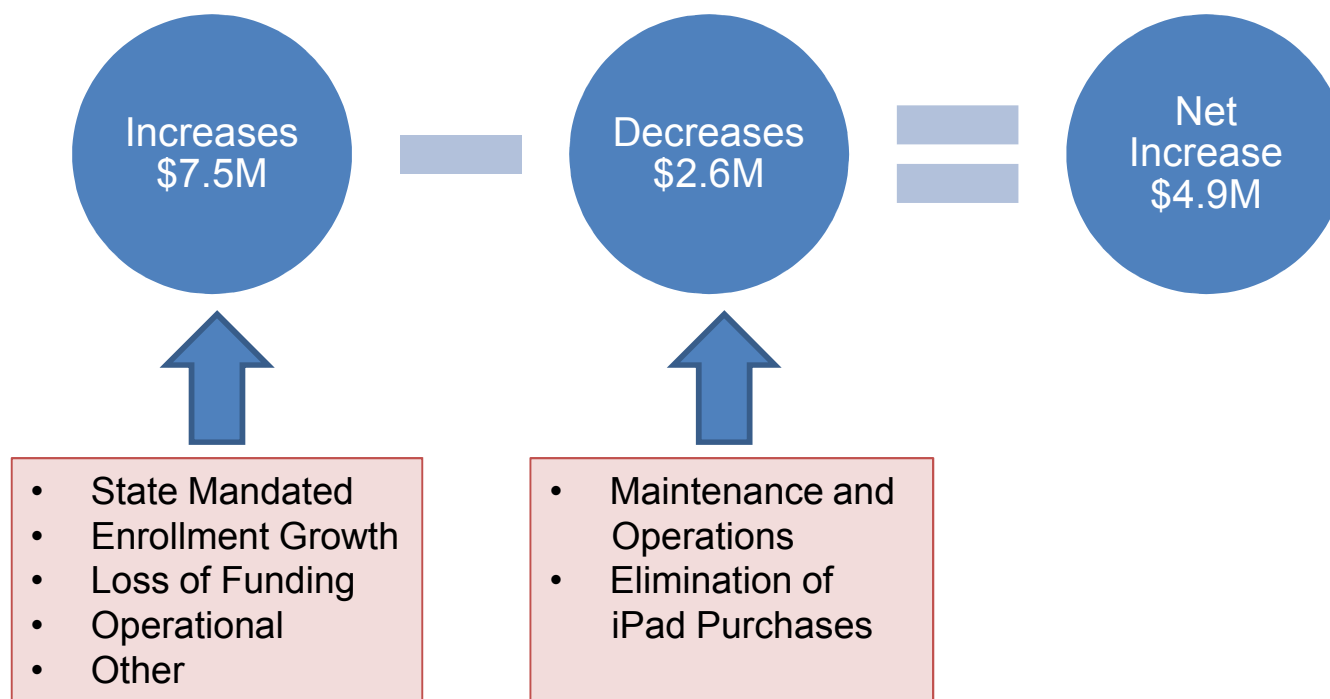
# Staff vs. Students



# Increases for FY 2013-2014 Budget



# Net Expenditure Changes



# Summary FY 2013-2014 (in millions)

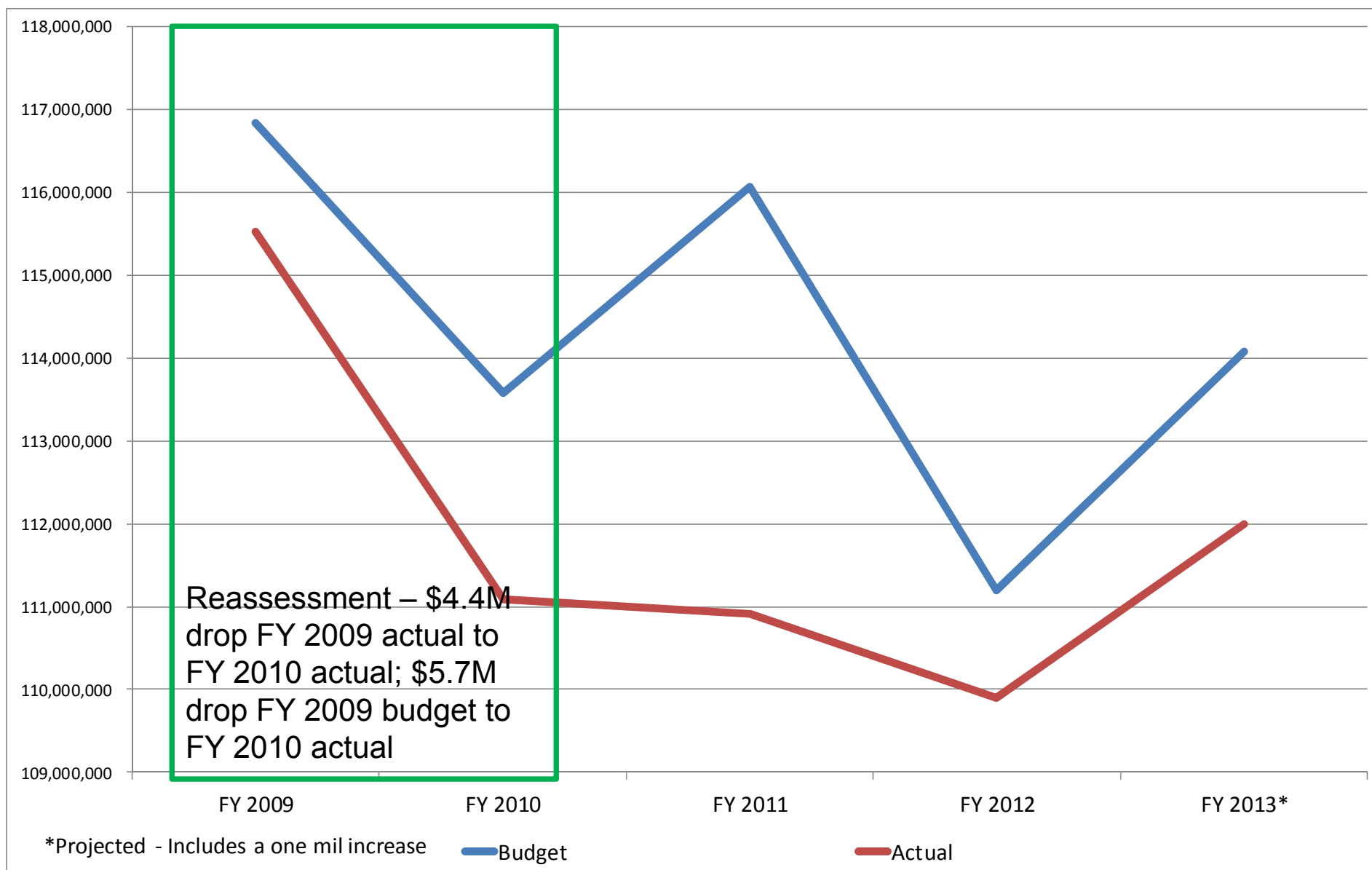
|   | Est.           |                | Inc / (Dec)    |                   |                |                |                |
|---|----------------|----------------|----------------|-------------------|----------------|----------------|----------------|
|   | <u>FY 2011</u> | <u>FY 2012</u> | <u>FY 2013</u> | <u>'14 vs '13</u> | <u>FY 2014</u> | <u>FY 2015</u> | <u>FY 2016</u> |
| <b><u>Revenues:</u></b>                   |                |                |                |                   |                |                |                |
| Doe Settlement                            |                | 2.7            |                |                   |                |                |                |
| State                                     |                | 57.2           | 61.9           | 4.1               | 66.0           | 67.1           | 73.2           |
| Local                                     |                | 112.0          | 114.1          | 7.2               | 121.3          | 115.4          | 115.4          |
| TIF                                       |                | 1.3            | 1.3            | (1.3)             |                |                |                |
| Appeals                                   |                |                |                | (6.4)             | (6.4)          |                |                |
| Other                                     |                | <u>2.2</u>     | <u>2.3</u>     | <u>0.1</u>        | <u>2.4</u>     | <u>2.3</u>     | <u>1.7</u>     |
|   |                | 175.3          | 179.5          | 3.7               | 183.2          | 184.7          | 190.3          |
| <b><u>Expenditures:</u></b>               |                |                |                |                   |                |                |                |
| State Mandate - Step & Benefits           |                |                |                | 3.4               |                |                |                |
| Enrollment Growth                         |                |                |                | 1.7               |                |                |                |
| Operational Increases                     |                |                |                | 1.0               |                |                |                |
| Loss of State & Fed Funding               |                |                |                | 0.9               |                |                |                |
| All Other                                 |                |                |                | 0.6               |                |                |                |
| Operational Decreases                     |                |                |                | (0.9)             |                |                |                |
| iPads                                     |                |                |                | (1.6)             |                |                |                |
| Expenditures:                             |                | <u>173.7</u>   | <u>177.4</u>   | <u>4.9</u>        | <u>182.9</u>   | <u>186.9</u>   | <u>190.9</u>   |
| <b><u>Revenues less expenditures:</u></b> |                | 1.6            | 2.1            |                   | 0.3            | (2.2)          | (0.6)          |
| <b><u>Fund Balance:</u></b>               | <u>26.5</u>    | <u>28.1</u>    | <u>30.2</u>    |                   | <u>30.5</u>    | <u>28.4</u>    | <u>27.7</u>    |
| <b>Percent of Next Year:</b>              |                |                | 16.5%          |                   | 16.3%          | 14.9%          | 14.2%          |

# Historical Reassessment Information

| <b>Beaufort County</b>  |                          |                         |                       |                           |
|---|--------------------------|-------------------------|-----------------------|---------------------------|
| <b>Changes in TY 2009 Real Property Billed (Net of TIFs)</b>                    |                          |                         |                       |                           |
| <b>December 15, 2009 - October 31, 2010</b>                                     |                          |                         |                       |                           |
| <b>Note:</b> Personal property and automobiles are excluded from these amounts. |                          |                         |                       |                           |
| <b>Taxing Entity</b>  | <b>December 15, 2009</b> | <b>October 31, 2010</b> | <b>Difference</b>     | <b>Percent Difference</b> |
| County Operations County  | 65,776,416.35            | 64,452,735.51           | (1,323,680.84)        | -2.0%                     |
| Debt County   | 5,921,683.44             | 5,802,516.28            | (119,167.16)          | -2.0%                     |
| County Purchase Property  | 3,484,303.51             | 3,414,185.90            | (70,117.61)           | -2.0%                     |
| <b>BCSD Operations</b>  | <b>100,768,331.39</b>    | <b>95,408,652.42</b>    | <b>(5,359,678.97)</b> | <b>-5.3%</b>              |
| BCSD Debt   | 40,542,282.72            | 39,722,279.63           | (820,003.09)          | -2.0%                     |
| Burton FD Operations  | 2,940,471.17             | 2,820,640.90            | (119,830.27)          | -4.1%                     |
| Burton FD Debt  | 291,035.67               | 279,176.20              | (11,859.47)           | -4.1%                     |
| LISH FD Operations  | 3,840,444.10             | 3,731,433.03            | (109,011.07)          | -2.8%                     |
| LISH FD Debt  | 189,612.75               | 184,235.19              | (5,377.56)            | -2.8%                     |
| Bluffton FD Operations  | 8,040,825.42             | 7,804,805.32            | (236,020.10)          | -2.9%                     |
| Bluffton FD Debt  | 151,257.47               | 146,817.40              | (4,440.07)            | -2.9%                     |
| Sheldon FD Operations   | 935,471.57               | 898,081.36              | (2,494.29)            | -4.0%                     |
| Sheldon FD Debt   | 62,385.69                | 59,891.40               | (2,494.29)            | -4.0%                     |
| Daufuskie FD Operations   | 855,580.60               | 843,120.87              | (922.87)              | -1.5%                     |
| Daufuskie FD Debt   | 63,366.12                | 62,443.25               | (922.87)              | -1.5%                     |
|   |                          |                         |                       |                           |
|   |                          |                         |                       |                           |

Source: Beaufort County

# Local Tax Revenue Budget vs. Actual





# Timeline

- June 10, 2013 – County Council Second reading of FY 2013-2014 Budget – 5 p.m. (6:00 public hearing) County Chambers, Beaufort
- June 24, 2013 – County Council Third and Final reading of FY 2013-2014 Budget – Adoption of Budget – 5 p.m. (6:00 public hearing) County Chambers, Beaufort
- August 26, 2013 – Final millage setting by County Council

**RESOLUTION NO. \_\_\_\_**

**A RESOLUTION OF BEAUFORT COUNTY COUNCIL ENDORSING THE AUGUST 2011 MASTER PLAN UPDATE OF THE BEAUFORT COUNTY AIRPORT AT LADY'S ISLAND**

**WHEREAS**, Beaufort County has engaged the services of CDM Smith to conduct a Master Plan Update for the Lady's Island Airport which contains a Master Plan Technical Report, an Airport Layout Plan Set and will guide the development and improvement of the Beaufort County Airport for the next 20 years; and

**WHEREAS**, on January 18, 2012, Beaufort County Council held a joint informational meeting with the City of Beaufort to receive the Master Plan Update from its contractors, present the information contained in the Master Plan to the general public, and receive questions and feedback on the presented materials; and

**WHEREAS**, subsequently to the joint meeting, CDM Smith provided responses to the questions that were received from the public to both Beaufort County Council and the City of Beaufort; and

**WHEREAS**, the City of Beaufort, on August 14, 2012, at a duly called meeting of its City Council, did unanimously vote to endorse the Beaufort County Airport Master Plan update as presented; and

**WHEREAS**, on June 14, 2012, the Beaufort County Airport Board voted to recommend to Beaufort County Council that the Beaufort County Airport Master Plan Update be adopted as presented.

**NOW, THEREFORE, BE IT RESOLVED** by the Beaufort County Council that it hereby endorses and approves of the Beaufort County Airport Master Plan Update of August 2011 as presented by CDM Associates.

**DONE** this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: \_\_\_\_\_  
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

\_\_\_\_\_  
Joshua A. Gruber, Staff Attorney

ATTEST:

\_\_\_\_\_  
Suzanne M. Rainey, Clerk to Council

Scott F. Dadson  
CITY MANAGER  
843-525-7070  
FAX 843-525-7013



**CITY OF BEAUFORT**  
P. O. DRAWER 1167  
BEAUFORT, SOUTH CAROLINA 29901-1167

COUNCIL MEMBERS:  
Billy Keyserling, Mayor  
Donnie Beer  
Gary Fordham  
Mike Sutton  
Mike McFee

August 15, 2012

Mr. Gary Kubic, Administrator  
Beaufort County  
100 Ribaut Road  
P.O. Drawer 1228  
Beaufort, SC 29901

Re: Beaufort County Airport Master Plan

Dear Gary:

The City Council of the City of Beaufort in regular session assembled, discussed and approved a motion in support of the proposed Airport Master Plan for the Ladys Island Airport. The Council also wanted to express its thanks to the County Council for extending the opportunity to participate in this process. The City looks forward to continued cooperation on this and other endeavors.

If you have any questions regarding this matter, please do not hesitate to call on me.

Sincerely,

Scott F. Dadson, City Manager  
City of Beaufort

Cc: Mayor and City Council  
Mr. Rob McFee  
Mr. Graham Kerr, Airport Board

**RESOLUTION ENDORSING THE AUGUST 2011 MASTER PLAN UPDATE OF THE BEAUFORT COUNTY AIRPORT/ARW**

**Main motion:** It was moved by Mr. Glaze, as Public Facilities Committee Chairman (no second required), that Council adopt a resolution endorsing and approving the Beaufort County Airport Master Plan Update of August 2011 as presented by CDM Associates.

**Motion to amend by substitution:** It was moved by Ms. Von Harten, seconded by Mr. Baer, the Council accept the meets standards element and remove the extension component.

Messrs. Rodman and Newton stated there are questions that need to be answered.

Ms. Von Harten, as maker of the motion, and Mr. Baer, as seconder of the motion, agreed to withdraw the motion to amend by substitution.

**Motion to table:** It was moved by Mr. Glaze, seconded by Ms. Von Harten, that Council table the main motion to allow the County Administrator to coordinate with the consultant and to conduct a public presentation and discussion with regard to the Beaufort County Airport Master Plan Update of August 2011 as presented by CDM Associates. The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Newton, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. The motion passed.

**MOTION TO EXTEND BEYOND 8:00 P.M.**

It was moved by Mr. Caporale, seconded by Mr. Baer, that Council extend beyond 8:00 p.m. The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. Newton, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. NAYS – Mr. McBride. The motion passed.

**AN ORDINANCE TO AMEND BEAUFORT COUNTY ORDINANCE NO. 2012/7 TO PROVIDE FOR A SUPPLEMENTAL BUDGET APPROPRIATION FROM THE COUNTY'S GENERAL FUND TO PAY OFF EXISTING OBLIGATIONS UNDER THE NEW RIVER TAX INCREMENT FINANCING DISTRICT**

It was moved by Mr. Rodman, as Finance Committee Chairman (no second required), that Council approve on first reading an ordinance to amend Beaufort County Ordinance No. 2012/7 to provide for a supplemental budget appropriation from the county's general fund to pay off existing obligations under The New River Tax Increment Financing District. The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Newton, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. The motion passed.

**AUTHORIZATION FOR THE COUNTY ADMINISTRATOR TO EXECUTE AND ADDITIONAL ONE-YEAR EXTENSION OF THE EASEMENT AND MAINTENANCE AGREEMENT OF PERRYCLEAR DRIVE WITH THE UNITED STATES MARINE**

ORDINANCE NO. 2013 /

AN ORDINANCE TO AMEND THE FY 2012-2013 BEAUFORT COUNTY COUNCIL BUDGET, SECTION 4, COUNTY OPERATIONS APPROPRIATION, SECTION 11 COUNTY ADMINISTRATION OPERATIONS, PARAGRAPH M. GENERAL GOVERNMENT SUBSIDIES (TO APPROPRIATE \$150,000 TO THE PUBLIC DEFENDER BUDGET AND \$150,000 TO THE DAUFUSKIE ISLAND FERRY SERVICE BUDGET).

Be it resolved, that County Council hereby appropriate:

- \$150,000 to the FY 2012-2013 Public Defender's budget, account 10001198-55230;
- \$150,000 to the FY 2012-2013 Daufuskie Island Ferry Service budget, account 10001999-59202.

Adopted this \_\_\_\_\_ day of June, 2013.

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: \_\_\_\_\_  
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

\_\_\_\_\_  
Joshua A. Gruber, Staff Attorney

ATTEST:

\_\_\_\_\_  
Suzanne M. Rainey, Clerk to Council

First Reading: May 20, 2013  
Second Reading: June 10, 2013  
Public Hearing:  
Third and Final Reading: