

COUNTY COUNCIL OF BEAUFORT COUNTY

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COUNTY ADMINISTRATOR

BRYAN J. HILL
DEPUTY COUNTY ADMINISTRATOR

JOSHUA A. GRUBER
COUNTY ATTORNEY

SUZANNE M. RAINEY
CLERK TO COUNCIL

AGENDA COUNTY COUNCIL OF BEAUFORT COUNTY

Monday, April 23, 2012

4:00 p.m.

Council Chambers, Administration Building

Citizens may participate in the public comment periods and public hearings from telecast sites at the Hilton Head Island Branch Library as well as Mary Field School, Daufuskie Island.

1. CAUCUS - 4:00 P.M.
Discussion is not limited to agenda items.
Executive Conference Room
2. REGULAR MEETING - 5:00 P.M.
Council Chambers
3. CALL TO ORDER
4. PLEDGE OF ALLEGIANCE
5. INVOCATION
6. REVIEW OF MINUTES – [MARCH 26](#) AND [APRIL 9, 2012](#)
7. PUBLIC COMMENT
8. COUNTY ADMINISTRATOR'S REPORT
Mr. Gary Kubic, County Administrator
 - A. The County Channel / Broadcast Update ([backup](#))
 - B. Two-Week Progress Report ([backup](#))
 - C. Resolution to Ratify the Appointment of Beaufort County Representatives to the Lowcountry Economic Alliance Board ([backup](#))
9. DEPUTY COUNTY ADMINISTRATOR'S REPORT
Mr. Bryan Hill, Deputy, County Administrator
 - A. Two-Week Progress Report ([backup](#))
 - B. Monthly Budget Summary ([backup](#))

Over



C. Construction Project Updates

Mr. Rob McFee, Division-Director Engineering and Infrastructure

One Cent Sales Tax Referendum Projects:

U.S. Highway 278 Construction Project

Bluffton Parkway Phase 5A Roadway

Capital Improvement Projects:

St. Helena Island Branch Library at Penn Center

Lady's Island Community Park

Burton Wells Regional Park Phase II

D. Update / Master Plans Beaufort County (Lady's Island) and Hilton Head Island Airports

Mr. Paul Andres, Airports Director ([backup](#))

10. CONSENT AGENDA – ITEM A THROUGH C

A. NAMING OF LADY'S ISLAND PARK / THE COURSEN AND TATE MEMORIAL PARK ([backup](#))

1. Consideration of approval to occur April 23, 2012
2. Community Services Committee discussion and recommendation to approve occurred April 16, 2012 / Vote 5:0

B. RESOLUTION TO ADOPT A DEBT RESERVE POLICY FOR BEAUFORT COUNTY' DEBT SERVICE FUND ([resolution](#)) ([powerpoint](#))

1. Consideration of approval to occur April 23, 2012
2. Finance Committee discussion and recommendation to approve occurred April 16, 2012 / Vote 4:0

C. AN ORDINANCE TO SATISFY HISTORICAL COMMUNITY DEVELOPMENT BLOCK GRANT MORTGAGES ISSUED ON BEHALF OF BEAUFORT COUNTY

1. Consideration of first reading approval to occur April 23, 2012
2. Finance Committee discussion and recommendation to approve occurred April 16, 2012 / Vote 4:0

11. PUBLIC HEARING – 6:00 P.M.

A. AN ORDINANCE AUTHORIZING THE PLEASANT FARM SPECIAL TAX DISTRICT TO BORROW FUNDS FROM A QUALIFIED LENDING INSTITUTION IN AN AMOUNT NOT TO EXCEED \$60,000 FOR PURPOSES OF PROVIDING INFRASTRUCTURE IMPROVEMENTS AS PROVIDED FOR IN ORDINANCE NO. 2006/4 ([backup](#))

1. Consideration of third and final reading to occur April 23, 2012
2. Second reading approval occurred April 9, 2012 / 10:1
3. First reading approval occurred March 26, 2012 / 10:1
4. Finance Committee discussion and recommendation to approve occurred March 19, 2012 / Vote 6:1

12. COMMITTEE REPORTS ([backup](#))

13. PUBLIC COMMENT

14. ADJOURNMENT

Official Proceedings
County Council of Beaufort County
March 26, 2012

The electronic and print media was duly notified in accordance with the State Freedom of Information Act.

CAUCUS

A caucus of the County Council of Beaufort County was held at 4:00 p.m. on Monday, March 26, 2012 in the Executive Conference Room of the Administration Building, 100 Ribaut Road, Beaufort, South Carolina.

ATTENDANCE

Chairman Weston Newton, Vice Chairman D. Paul Sommerville and Councilmen Steven Baer, Rick Caporale, Gerald Dawson, Brian Flewelling, William McBride, Stu Rodman, Gerald Stewart and Laura Von Harten. Herbert Glaze absent.

DISCUSSION ITEMS

Topics discussed during the caucus included a: (i) presentation on renovations to the Beaufort County Courthouse, Administration Building and Detention Center from Mr. Miles Glick of Glick, Boehm Architecture; (ii) approval of the partnership contract between Circle of Hope Coalition and Beaufort County to lease the Charles Lind Brown Community Activity Center with the stipulation that a \$500 maximum monthly contribution will be included in the FY 2013 budget of the Parks and Leisure Services Department; (iii) removal of agenda item 10E from today's meeting -- public / private partnership contract between beau fort county and direct instruction support systems, inc., an ohio non-profit corporation, dba, go zip Hilton head for the creation and development of certain educational and recreational activities in the Katie regional park to be called "goziphiltonhead"; (iv) monthly financial report and ability to identify the \$150,000 economic development budget line item; (v) update on the resolution authorizing Beaufort County Administration to calculate the withholding of funds from tax increment financing districts from tier iii reimbursement rather than from ad valorem property tax collections;

REGULAR MEETING

The regularly scheduled meeting of the County Council of Beaufort County was held at 5:00 p.m. in Council Chambers of the Administration Building, 100 Ribaut Road, Beaufort, South Carolina.

ATTENDANCE

Chairman Weston Newton, Vice Chairman D. Paul Sommerville and Councilmen Steven Baer, Rick Caporale, Gerald Dawson, Brian Flewelling, Herbert Glaze, William McBride, Stu Rodman, Gerald Stewart and Laura Von Harten.

PLEDGE OF ALLEGIANCE

The Chairman led those present in the Pledge of Allegiance to the Flag.

INVOCATION

Councilman Gerald Dawson gave the Invocation.

REVIEW OF PROCEEDINGS OF THE REGULAR MEETING HELD FEBRUARY 13, 2012

It was moved by Mr. Rodman, seconded by Mr. Flewelling, that Council approve the minutes of the regular meeting held February 13, 2012. The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Newton, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. The motion passed.

REVIEW OF PROCEEDINGS OF THE REGULAR MEETING HELD FEBRUARY 27, 2012

It was moved by Mr. Rodman, seconded by Mr. Flewelling, that Council approve the minutes of the regular meeting held February 27, 2012. The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Newton, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. The motion passed

REVIEW OF PROCEEDINGS OF THE REGULAR MEETING HELD MARCH 12, 2012

It was moved by Mr. Rodman, seconded by Mr. Flewelling, that Council approve the minutes of the regular meeting held March 12, 2012. The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. ABSTAIN - Mr. Newton. The motion passed

PROCLAMATION / RECOGNITION

Second Helpings

The Chairman commended Second Helpings in the milestone of their 20th Anniversary of delivering surplus food to agencies serving area residents. Mr. John Geisler, PRP Hilton Head Island, accepted the proclamation.

Sea Island Regional Science Fair Competition

The Chairman stated it is always a pleasure to recognize the good work of our young people. Tonight we have here with us the winners of the annual Sea Island Regional Science Fair Competition, and we are very proud of their accomplishments. We also plan to recognize the organizers of the fair – a group of wise, well-educated folks, who know the value of science education not only to our individual students, but to our nation as a whole.

Certificates were presented to students: Natalie Alvarez, Carlie Van, John Gulbin, Bridgette Noonan, Christian Steinmetz, Weber Pike, Hunter Hodges, Whitaker Gannon, Julia Nahman, Julia Nahman, Mark Oppenheimer, Olivia Joslin, Brian Ludewig, Dustin Mullins, Julian Amrine, Jordan Larch, Russel Freed, Cassandra Knoppel, Tessa Jansen, Jackson Richard, Will Monts, Victoria Hamlin, Andrew Lesnett, Spencer McAllister, Halen Mikolajczyk, Adam Oppenheimer and Joseph Ludewig.

Dr. Harold Hauer, Fair Committee Chairman, introduced the teachers and other officials involved in the event: Tina Webb-Browning Heidi McAllister, Scott Hamlin, Hayden Leon, Jay Finch, Chris Clayton, Bill Evans and Dr. Ahmed Sean Alford.

PUBLIC COMMENT

The Chairman recognized Mr. William Kinsey, a lifelong resident of Beaufort County, who read from a prepared statement, “I’ve been involved in coaching whether it is the high school level or Parks and Leisure Services (PALS) level for about 16/17 years now. I’m just going to read you my statement and then we’ll go from there. I stand before you tonight in dismay of the allegations levied by PALS at the request of one particular family. PALS allegedly received complaints from the 2011 All Star Football Season that I, myself, was selected head coach that do not properly reflect my demeanor. At no time during practice or game time situations have I ever used profanity in the presence of my players, nor have I ever berated a child to tears. My commitment for the past several years and seasons for PALS as a coach has been nothing but support and dedication. The sources of these complaints which are not outlined; I do have a packet for you all, I’ll distribute it to you, they are from a mother and an aunt and an alleged coach which is also the child’s grandfather. The sources are erroneous and invalidated; but yet PALS, the County Administrator, nor the PALS Board never once in four months alleged November 29 and November 30 and I was contacted about this on March 22. At no time did anyone from PALS discuss this with me. I have over 15 communications with Mr. Kubic himself, Harold Sanders, and Darryl Petola from PALS in these months; but yet, the concerns were not vetted. The letters that you’re going to see in the packet I’m presenting for you in just a few minutes refer to several things. These allegations, at one point they say ‘we the coaches and PALS representatives.’ The information I received it was suppose to be from a parent, an aunt and a concerned coach, also the grandfather, but yet you find errors like that throughout the letters. We had a game in Charleston, first all-star game, didn’t go so well for us. Were we just unhappy? Well, you know, the kids were disappointed at the showing that we had. We had a parent who tracked down my brother in the parking lot and another coach and they had an exchange. They talked, not me, my brother is standing right back there in the red shirt. The

person who levied these complaints cannot even tell us apart. To me this lends no credibility to their complaint. I mean if they can't identify me. If we were in a Court of Law, Mr. Newton, they would ask you to identify the assailant and that can't even be done. I read through the communications that were handed to me Friday by Mr. Gruber and, again, let me remind you this was constructed by an unhappy grandfather, aunt and mom. Upon notification, I contacted the Head Athletic Director for PALS which is Mr. Harold Sanders and he conferred with me that he filled in no written complaints related to the 2011 football season all stars. I've coached, like I said, for nearly 18 years in Beaufort County and have yet been accused of anything near this. I've been accused of a few things, positive character builder, a positive role model and being a wonderful coach. In the package you're getting I have letters from various players (if I could have 10 seconds, Wes/Mr. Newton, I'll wind it down). To me these claims are egregious. Upon the end of the public forum tonight, I would like to request a re-instatement, an investigation which allows me to have due process to present my side, which I can understand why it was not done in the first place because it is written in the by-laws of Beaufort County that anyone of accusation does have a right to face their accusers and call a witness on their behalf. With that, I rest."

Mr. Robert Mitchell, representing the community and residents Hampton Lake, said Hampton Parkway was built in 2005 and 2006. Since Hampton Lake was created, over the past six years, over 600 properties have been sold, upon which over 200 homes have been built, there are currently 23 under construction in that beautiful community, and more property owners are moving in/more families are moving in every day. We are frankly concerned about the safety of each other as they use Hampton Parkway on a daily basis going to and from Highway 278. We are concerned that the plans to eliminate the decel lane and the median cut will make the intersection of Hampton Parkway and Highway 278 unsafe. While there is a long-range plan to relocate the intersection further to the east and signalize it, the relocation is probably several years away due to the weak economy. It may never happen. We don't understand why the existing decel lane would be removed because it would definitely make right turns off 278 more dangerous. We believe the existing decel lane should remain in place for the safety of Beaufort County residents. In addition, we don't understand why the median cut is being removed. The removal of this median cut will result in drivers making u-turns on Highway 278 and will also increase traffic on 278 as a result of that. Thank you all for your service to the citizens of Beaufort County. Please convince the SCDOT to keep the current decel lane and median cut in place for the safety of our residents here in Beaufort County.

Mr. Ted Herold, a resident of Beaufort County and the father-in-law of William Kinsey, said he has had the opportunity on many occasions to be at games where either William has coached or has been on the practice field including the games, the All Star Football Game in Charleston, and the All Star Football Game, that was held in Bluffton. Just a little bit about his background. "I'm a former Chief of Police of Hardeeville, South Carolina and former Chief of Police of St. Mary's, Georgia. I'm currently employed with US Investigations as a federal investigator and a field training officer. As such, I'm a pretty well trained investigator and trained observer. Under no instance have I ever seen William Kinsey act inappropriately with any child on or off the field. I think what's going on here is -- there was an incident where the football equipment for the PALS football team came up missing in January of this year and it was in a building that was

owned by the County or PALS. He reported it to them, and got nowhere, and then we ended up filing a police report in January about the equipment. They tried to shovel under the covers and the next thing you know, they're going to pay for the equipment. Since that time, it seems like that somebody in authority has decided to carry on some kind of vendetta against him. The first thing I recall was there was some kind of manufactured police report that he had done something criminally wrong. Well, this is ridiculous. He's a Beaufort High School teacher; he has a law check done every year, and it surely would have come up if there would have been anything wrong. Well, that turned out to be bogus. Because of that, he's not one of the head coaches for the baseball season this year and he's done that for six years now. The next thing I heard was his son, Lucas, was being denied to play this year because of some equipment that didn't get turned in. Well, low and behold, they had the receipt of it so now he's playing. This is going on and on and on and on. And it's ending in now this blackball situation that's going on which is ridiculous. Instead of being here to talk about William being blackballed from the PALS we ought to be here congratulating him for his good citizenship. I don't know what needs to be done about it but I know it needs to come to an end because somebody is misusing their authority to the best of my opinion. I don't know who it is but I know you have the ability to get to the bottom of this."

Mr. Gary Rowe, a resident of Bluffton, addressed, once again, the Hampton Parkway decel lane and, wanted to add two or three pieces of information that maybe you heard, maybe you have not, so I just wanted to make sure you had. "I'm not going to address the median cut because it's already been closed and I don't think we have much of a chance of saving it anyway. I have said several times, and I believe it's been closed prematurely but regardless of that it's been closed I guess. We do want to save the decel lane and as far as I'm concerned it's very much a matter of safety to the citizens of Beaufort County. In my opinion, the most important thing that the government does for its citizens is try to keep them safe and this is an instance, I believe, where the system hasn't worked. The system doesn't always work and I'm glad that we have a redress in this fashion and that people are willing to listen. You've been willing to listen, SCDOT has been willing to listen and I hope we can be successful in saving this decel lane. Three or four facts I'd like to bring to your attention. (i) The new road does not take up – I paid my \$60.00 so I have given my \$60.00 to SCDOT to download the plans which is on their web site for the construction of the road – one thing I found, I think hopefully everybody knows now, the new road being built does not take up the decel lane and, in fact, as best as I can tell from the plans, and I'd be happy to pass it around if you would like – I have it here, it doesn't touch the decel lane so to me I don't see any reason why it can't be incorporated either as is or hopefully improved into the road that's being built. (ii) On the web site there is a striping plan that I downloaded which I also have with me that actually has the decel lane on it. I hope it shows that somebody thought at some point it's an idea that should be considered and quite frankly, ladies and gentlemen, I can't imagine why it would not be left. I've spoken to Beaufort County Sheriff's Department, I've spoken to Bluffton Police Department; it is working as it is, it's not accident prone, neither of the people I spoke to, not definitive, they didn't go back and check every record, neither of them were aware of any accidents that's occurred on the decel lane that's there. There's no doubt in my mind that there will be accidents if there is no decel lane left there. (iii) The other thing I found, it's been discussed quite a bit, the encroachment permit and does the encroachment permit require a developer to pay for the decel lane. My opinion, that's

debatable. There are two encroachment permits. I brought that up before. I can be discussed. But, in my opinion, the decel lane should be left in place. Then, if that needs to be discussed, discuss it but to not leave the decel lane in place because of that is wrong in my opinion. I would ask why are there 20 other decel lanes on the plans that I downloaded, if I counted them correctly and I believe I did, there are 20 other decel lanes on the new six-lane highway that's being built right now. There are 26 decel lanes, if I counted them correctly, on the existing six-lanes of Highway 278. It was suggested to me by more than, by frankly staff at both Beaufort County and SCDOT that the third lane would serve as the decel lane. If it would then why are there 46 other decel lanes on 278 from Highway 170 to Hilton Head. (iv) Lastly, I would ask why does there need to be a collection to pay for this decel lane. There's 20 others and to my knowledge, SCDOT or someone is paying for those and not collecting money from taxpayers who are already paying their taxes, why are the taxpayers on Hampton Parkway not as good as the taxpayers everywhere else?

Thank you very much.

Mr. Scott Medeiros, a resident of Beaufort, spoke on behalf of William Kinsey. "I am one of his assistant coaches that helped to coach the Beaufort Bulldogs and all star team and one of the complaints that were logged against him was about him and me talking to a parent but the situation never occurred with him because it was his brother with me. So it seems like that situation in general holds no effect or opinion in this. And also the other complaints seem to be through one parent whose child was not able to play excessive time and it seems like that just seems like it someone who is after someone not allowing their child to play even though we allow everybody to play but it's a certain amount of time everybody gets. And I'm just here to say I've never seen Coach Kinsey, William Kinsey, use vulgar language, and yell at the children. I mean, its football, its gets aggressive with the kids playing and everything but other than that I've never seen him behave in that way. That's it, I just think what was brought up against him just doesn't seem to make much sense or no reason. It just seems like someone just wants him no longer involved in PALS."

Mr. Jeff Stanek, a resident of Beaufort, spoke on behalf of Coach Kinsey. "As the step-father of an ADHD child, my son has been on his football team for the last two years and was coached by him in the all star baseball last year. A man of great patience and as a parent that goes to every practice and every game, I wasn't there during the alleged incident but for every practice and every game that I've been to in two years, never have I heard vulgar language, never have I heard berating of a child on the sideline, I hear nothing but coaching, positive motivation, "you'll get them next time," and like I said, I have an ADHD child, the patience is all I can ask for in a coach. And to suspend a man for three years for alleged allegations, I think it's egregious and I think it would be a great loss to lose someone who volunteers their time to coach."

Ms. Kersty Kinsey, a resident of Beaufort, deferred. She did not speak.

Ms. Lisa Wechsler, a resident of Beaufort, is here as a supporter for Coach Kinsey. "My son has played basketball with Coach Kinsey as head coach, he played baseball with Coach Kinsey as assistant coach, and he's played two full football seasons with Coach Kinsey as head coach. In all of those seasons I have been to every game. I've just recently read the communication from

the disgruntled parents and family and I was at the Burton game where there was some words spoken between the teams and I can tell you as a witness to it, the people on the Burton side were screaming and yelling and cussing at us. I was at the all stars game when the second incident that's reported in the letter occurred and the parents who are now on our all stars team were yelling and cussing at him from our sidelines during that event. In reading the letters I noticed they didn't even have his name spelled correctly. I think there may be some case of mistaken identity as the other people have attested to between him and his brother but what happened at the Burton game was mainly between his brother and the referees and he was punished for that. And I think that it was only fair to him, to Coach Kinsey, that some of the other parents be allowed to speak for the events that occurred at both of those games and no one has contacted me. And as far as I know, I found out about this on Saturday and Coach Kinsey had just found out about it the week before that on Friday when he picked up the equipment. So these letters were written back in November, there's been plenty of time since then to contact all of us and get some more information about the events that occurred. And so as a parent whose been to all of these games for four years under Coach Kinsey I just want to say that I have never seen him treat any child unfairly, I've never seen him make any child cry; that game was a very hard game for all the boys, we were out-matched, we knew we were going to be out-matched because these kids all weighed over 100 lbs.; they were older than our kids, and our kids were thirty fourth graders and they beat us badly. All of the kids were crying; everybody was upset and we had had a very winning season. We had not lost but one game the entire season. So when we got crushed that night it was heartbreaking to everybody and I think there was a lot of disappointment. Now ten years ago I stood before the County Council; I was on a task force committee and I was an advocate for PALS and Parks and Recreation and putting more and more funds in that. And during those ten years I've seen disgruntled parents, people leaving PALS, starting their own leagues because of situations like this. So I just wanted to speak on behalf of him tonight and let you know as a parent we are in support of him."

Ms. Milbrey Gnann, a resident of Beaufort, spoke in support of Coach Kinsey. "I've been with him since my nine year old six years old. We've had five seasons with him and he's a wonderful coach. He's been an inspiration to our family and I think he's allowed due process and better representation. I too agree with Lisa and all the other people before, PALS really needs to take a look at this. You know, we're to promote recreation and sports, these are volunteer coaches. My husband has coached for numerous years too. It's hard. You look at that Bluffton game, that wasn't even supposed to be the all star team, it was suppose to be the winning team of the season but we get there and the rules changed, you know, and it's not fair for our players. We need to really look at this all star thing - the teams have got together, you have two weeks to get ready – it was hard. My son never worked so hard than he did to get ready for that all star game to go to Charleston to get butchered on the field. Verbally, too, by the other players and to have the rules or the consequences change. If you all felt so strongly about that to relieve him of his volunteer duties this happened in November. He's been coaching baseball with my neighbor's kids now for two weeks. If there's a concern about that, it should have been stopped before the next season started so you all may even want to look at the process of how you look at coaches and not have them already working with children if you're fearful for children. But he's a wonderful man. He can have my kids any time. He's taken kids that

couldn't even hit the ball, hitting the ball and making it to first base. He's a wonderful coach and he deserves that respect and at least a representation of himself."

Mr. Robbie Kinsey, a resident of Beaufort, spoke in support of his brother, William Kinsey, "One of the incidents that is alleged to have happened to him was actually an incident that happened between the other assistant coach Scott and myself. One of the ladies after the game in Charleston didn't know what was going on, she came up and ran me and Scott down in the parking lot, began asking us questions, didn't know I wasn't William even though twice in the conversation I said we're assistant coaches, you shouldn't be bringing your concerns to me, you should bring it to the head coach. I walked away to deal with another situation with another parent, came back and I was spoken to very rudely by her. At that point I terminated the conversation although not exactly as I'm expressed in her unique version of the truth that she presented to the Parks and Leisure Service. My brother coaches every sport that he can for my nephew. I assist my brother because he asked me to. We do the best job that we can. At no time do I cuss anyone, my brother cuss anyone, do we yell or scream at any children to make them to the point of crying. These are children between the ages of six and nine years old, mistakes happen with them and to scream and yell at them is not going to get you anywhere. The only fact I could really add is, turn around right now, will everybody in here for my brother please stand up because some of them you won't get to hear from tonight. Stand up, raise your hand. One third of your room here is in support of my brother for being railroaded over the claims of three individuals in a family. This has got to stop. Bullying by PALS has got to stop. The County Administrator abusing his duties has got to stop. I ask you before we leave here tonight that a decision be made on this and something be clarified for me and my brother because he does not give his time for this coaching to be abused by the system. This is the United States of America. We have a democracy here. We do not put people on trial and not allow them to defend themselves."

Mr. Thomas Winburn, a resident of Beaufort and owner of Emily's restaurant, spoke in support of William Kinsey. "My son has been on his team for two years. I, for one, have never missed a practice myself; never missed a game. I'm even called coach sometimes. I was at the Charleston game and I was on the sidelines and I heard the parents and there was a lot of profanity on their part because they were wondering why their child wasn't playing, put my child in the game, and Coach Kinsey never responded. He probably didn't even hear them but I did tell him after the game he's going to have trouble from them folks. I have never heard, one time, him use any profanity. As a matter of fact, I think one time, I don't know if I was celebrating or what I was doing, I used the wrong language and I was immediately admonished and told that wasn't appropriate and I don't do that. I think he should be reinstated. I think I understand that, somebody was telling me tonight that you all are looking for leadership for PALS and I hope you all find some because what you got right now is very ineffective."

Ms. Donna Della Rosa is a resident of Bluffton and lives in Baynard Park which is off of Hampton Parkway. We are extremely concerned as residents about losing that decel lane. It's extremely dangerous to make a right-hand turn. It is an accident waiting to happen. Hopefully, we don't have a tragedy because of losing that lane.

Ms. Holly O'Brien, a resident of Hampton Lake, said cars come around that curve and over the bridge easily 40 mph, 50 mph and sometimes 60 mph. To try to make that turn safely is very, very difficult and without the decel lane it will be practically impossible. She is afraid there are going to be some serious accidents there. Please take a close look at it personally.

Mr. Sylvester McKnight, a resident of Lady's Island, said his son, James, has been playing for Coach Kinsey ever since he's been playing football. "I've been friends with Coach Kinsey for a very long time, since he's been starting football and not only do I help him assist on coaching but he's a good friend of mine and he's been very good to my son and his peers, players, and he's been good to me. Not at one time has he ever used vulgar language towards my children or any other children out there on the field but he shows respect to any other coach that's playing against us and to the fellow players. To hear this whole ordeal about him using vulgar language or being harsh to any parent or other player or coach or referee or have not, I've never heard it. I'm a truck driver, I drive for On-Site Concrete, but times where I can be there for support for my son or to be there for him to even help him assist in coaching if he needs a hand, I've never heard vulgar language used on the field so for him to be brought up on allegations like that I feel in a sense that they're talking about me, myself because me and Coach Kinsey, we're one in one, together. We all as parents out on the field we help assist Coach Kinsey with the kids as far as behavior, as far as mannerism, as far as respect. He's a fair but firm man. He's not disrespectful but he's there to support the children of Beaufort County and of Port Royal area especially because kids need guidance and you can't be wishy-washy with kids so to speak, you have to show them direction on how it is to respect and be respectful to others and he's showing a great example of that. And as far as my son is concerned, he's showed him a lot of respect even when I'm not there to help assist him in that. So, I'm going to keep that short and sweet but I believe he needs to be reinstated and don't take that away from him because of what somebody else said because to me that's just an opinion and it's basically a vendetta against him because somebody just dislikes him because I mean, like, he's done a lot for the community. He's taken them to the championship, play-offs, I mean, he does a lot and I've been there to witness it and see it all and that's all I have to say for right now."

Ms. Fayettey McKnight, a resident of Lady's Island, is before Council on behalf of Coach William Kinsey. "The only thing I want to add to what my husband is saying, this little one right here, has done exceptionally well in school. Coach Kinsey has taught him not only to respect people and adults, he keeps his grades up. He doesn't want to play for anyone else except for Coach Kinsey because Coach Kinsey is like my second dad as he likes to say. But he also knows, you know, you can't play football if the grades aren't good and I mean he busts his butt to make sure he gets those A's and B's because he wants to be with Coach Kinsey. I really would hate for anything to happen to Coach Kinsey because we're looking forward to another season. He's been with him for four years and that's all I have to add to that."

Mr. Michael Brock, a resident of Parkside at Baynard Park which has access to the Hampton Parkway and the decel lane that several people have spoken tonight about, said it has been alluded that the traffic is very fast and even though during the construction that is going on right now, it is still extremely dangerous. The cars are coming across that bridge so fast and he is personally, very happy the median break is closed. His wife goes across that every day to travel

to Beaufort to teach on Lady's Island. He has three children in her car and it scares his every time she gets in that car and drives across that median. He is glad it is closed. Why take out the decel lane. There is going to be three lanes of traffic going eastbound. We need your support on trying to get this decel lane to be maintained. As a member of the Board for the Homeowners Association, he has polled the entire neighborhood consisting of approximately 100 houses and about 60 children. Please support this decel lane to be maintained for the safety of all the residents back along Hampton Parkway.

COUNTY ADMINISTRATOR'S REPORT

William Kinsey

Mr. Gary Kubic, County Administrator, said it is very difficult to discuss some of the things that we received. We do not react based on vacuum. What we did, was, we received letters from individuals including parents, officials, and a coach regarding sideline behavior. Taking these things into consideration we made a decision to suspend this particular individual. It was alluded that in some investigation, a theft in Parks and Leisure Services (PALS), was somehow put aside or uncovered. He had Sheriff Tanner and Officer Baird conduct an investigation. It is here -- all of the testimony. The outcome was that we were not able to determine who broke into the shed and stole the equipment. As a result, we replaced the equipment that Mr. Kinsey indicated was his. The delay in his suspension was a result of that investigation ongoing. You are welcome to see the comments he has from Officer Baird and the testimony that was given by the people in PALS and others. You are welcome because they are public records to review all of the letters indicating that the conduct was inappropriate. Mr. Kubic was not there; but, does react based on what we see. What he may be willing to do, and will think about it, and discuss it with the parties involved, is to have a review, but will insist that there will be a few other coaches. We will have the Officials Association involved and maybe a couple of parents to reevaluate the situation; and, from that, maybe we can get a clearer picture of what actually transpired. As a result of this effort, if we are trying to find some good has been taking place, Mr. Kubic is convinced -- that as you heard some of the football games – the enthusiasm, maybe, has a new descriptive meaning and that is the conduct of both the parents and other individuals associated with the game. It is not about the adults. It is not about the coaches. It is about ensuring that our kids have the appropriate things available to them to learn the game and to compete. We are going to consider doing things like mic'ing the sideline. We are going to do things about reporting parents' activity both on video and sound because it is clear to Mr. Kubic, from what we have learned in this short period of time, not saying that one side is more right than the other, but clearly there are episodes where the behavior on both sides, in his opinion, is inappropriate and needs to improve. If he does not have video or actual sound, we will always be at a point where we are competing – ten people can watch an accident happen and then have ten different viewpoints on the matter. Mr. Kubic recommended that he will appoint a few individuals -- coaches from throughout the various leagues (baseball, football and others), some of the officials, who we contract to take care of the game -- and he will present this matter to them and will consider their recommendation. To explain why he did what he did, he has the various letters from these individuals and we are acting accordingly.

Mr. Newton commented that Council is at a disadvantage since it has not seen any of the paper work which is being discussed tonight or any of the allegations that have been raised at the same time. As policy makers, Council does not sit in review of Mr. Kubic's determination and issues of this sort. Mr. Newton thinks there is probably an interest amongst Council hearing back from Mr. Kubic with regard to taking this step and appointing a group of individuals to take a look at it.

Mr. Kubic will make available to Council all of the emails and letters that we have available. He will share them with all members of Council. The media is welcome to them. The family members here, the players, the coaches, the parents, all of them can have a copy of what we have. Mr. Kubic will gather that and make it available sometime tomorrow. If people want an electronic copy, please email Mr. Kubic at gkubic@bcgov.net

Mr. Caporale inquired if PALS bylaws include a formal process when a protest is lodged.

Mr. Kubic suspects there is, but will get Mr. Caporale an answer. Mr. Kubic has advised Deputy County Administrator Bryan Hill that prior to any of our sporting events, whether it soccer, baseball or football, he will meet personally, with all of the coaches at a collective session. He is going to advise them of what we are going to do in terms of technology, advise them of our zero tolerance for any swearing at any one – he does not care who it is – a coach, an official, and /or a parent – we are not going to tolerate it on our fields. Whether these individuals, who wrote this material to him is accurate or not, we will go and vet; but there are references here to the inappropriate use of language. These are kids. It is suppose to be games for these children. The intensity of winning of game is there, but it does not rise to the level where we start teaching our children inappropriate conduct. It does not have to be by the coaches. A lot of this comes from the parents. People need to realize that if you do not stop it, if you don't say that is enough, then you will always have this situation at our fields, and it takes away from the ability of our children to actually have the benefit of a real athletic learning experience. If Mr. Kubic has to mic everybody and videotape basketball and football, we are going to do it. Then we will play it for everybody to see. There will not be a debate as to who said what to whom. We will know.

Mr. Glaze said he heard this morning that were an attempt to start another league in Jasper County.

Mr. Kubic does not think that it is a problem having another league.

The County Channel / Broadcast Update

Mr. Gary Kubic, County Administrator, announced The County Channel has been working with the Planning Department, the Beaufort County Libraries, and County Historian Ian Hill to produce video shorts on "The Little-Know" facts about Beaufort County history. The "Beaufort County Moments" will include such topics as the Gold Eagle Tavern, Frogmore Stew, and Snapping Shrimp. These segments will be featured on The County Channel, and on the Beaufort County Library's website.

The County Channel has completed another episode in its Night Skies series. The series is hosted by environmental educator Kristen Marshall Mattson of the Lowcountry Institute. The video is featured on The County Channel and on our website.

Two-Week Progress Reports

Mr. Kubic presented his Two-Week Progress Report as well as the Deputy County Administrator's, which summarized their activities from March 12, 2012 through March 23, 2012.

Presentation / Outstanding Safety Achievement Award: Opticom Infrared / GPS and Emergency Vehicle Preemption (EVP) Systems

Mr. John Henderson, Director of Risk Management Services, South Carolina Association of Counties, announced that Beaufort County was one of the counties to win an Outstanding Safety Achievement Award at the Workers' Compensation Insurance Trust meeting. Our award was for the installation of the Opticom Infrared / GPS and Emergency Vehicle Preemption system. The award was presented to Ms. Mariam Mitchell, Risk Management and Safety Officer; and Mr. Colin Kinton, Traffic /Transportation Engineer.

Resolution / Fair Housing Month

It was moved by Mr. Flewelling, seconded by Glaze, that Council adopt a resolution designating April 2012 as Fair Housing Month and the County Council of Beaufort County recognizing the policy supporting Fair Housing in encouraging all citizens to endorse Fair Housing opportunities for all not only during Fair Housing month but throughout the year. The vote was: YEAS – Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Newton, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. The motion passed.

Recognition / Retirement - Darlene Smith, Former Chief Magistrate

Mr. Kubic announced this evening it his pleasure to recognize Beaufort County's former Chief Magistrate, Darlene Smith. Judge Smith recently retired and he invited her here this evening so that we would have an opportunity to thank her for all she has done for Beaufort County. Judge Smith began working in the Magistrate Court in 1987 as a secretary and bookkeeper for Chief Magistrate Rita Simmons. She learned quickly and in 1994 was appointed to fill the unexpired term of the late Judge Cecil Reynolds. She was the youngest judge ever appointed as a Magistrate in Beaufort County.

Judge Smith was named Chief Magistrate upon the retirement of Judge Rita Simmons in 2009. During her tenure, she implemented several efficient new practices in our Magistrate Court. She oversaw the conversion from an outdated case system to a sophisticated, computerized court management system. She began the Set-Off Debt Program which has collected about \$180,000 in back debt this year alone. She initiated and supervised a financial audit that took several months and she oversaw an audit of bench warrants that took more than one year to complete.

Judge Smith has always worked tirelessly for the integrity of judiciary and to make sure that all who appear before her are treated with dignity and respect.

She looks forward to her time with her husband, US Army Lt. Cdr. Clyde Cochrane, III. They have received orders to report to Oahu, Hawaii for the next three years.

Mrs. Smith thanked Council for honoring her tonight. “I am a very humble person and just trying to the job that I was hired to do. I heard an interesting quote the other day, ‘A good leader takes responsibility and sometimes criticism, but does not take the credit.’ The credit for anything that I have accomplished during my time as an employee and as a Judge goes to my co-workers and other judges that have served with me. I may have had the idea or the plan, but they made it happen. To the staff and judges, not only of the Magistrate’s Court, but of Municipal Courts in Beaufort County, thank you so much for making the court what they are today. Your hard work, dedication and winning attitude have made going to work every day for 25 years a pleasure. To County Council, your job cannot be easy. I know it is a thankless job sometimes. But thank you for your support over the years. I hope that this year’s budget, you will give great consideration to our security issues. Judge Sproatt, who is now the Chief Magistrate and has been since January; and Stephanie Garce, our court administrator, have prepared a budget to address this. Mr. Kubic has worked tireless to build a comprehensive plan of attack to address these issue and we cannot take chances with the safety of our staff or the citizens and victims what enter our courtroom. Finally, I was never really at a place that I could make a comment. We are really not suppose to make public comments, but I want you to know that during this very sensitive situation with the census issue, that out of 11 judges 8 of us abstained from any litigation or issues with the County. Out of 11 judges and me being the senior judge of 17 years of service as a judge, I received zero compensation during this census issue. My opinion of the litigation is not important. I want you to know I did my job because I love my job. I never did my job because of the money. It would be inappropriate for me, as a leader, to ask for something that my employees wouldn’t get first. I put my employees first. I want you to please understand that you have some very dedicated Beaufort County employees, who work very hard for Beaufort County. My husband is in the US Army. He has received orders to Hawaii for three years, and we will be leaving Beaufort County April 13. I want to thank you for the opportunity to serve Beaufort County and its citizens and it has been my pleasure. Aloha.”

Update / US 278 Widening / Hampton Parkway Intersection

Mr. Brent Rewrite, SCDOT Program Manager, said SCDOT has taken into consideration Beaufort County and the Town of Bluffton request for us to look at the intersection at US 278 / Hampton Parkway. In doing so we are going to get updated traffic counts at that intersection to see if the right turns warrant a right-turn deceleration lane. We should get those counts in the next couple of weeks. Depending upon our Traffic Division recommendations, if it is approved to move forward with a right-turn lane, we will put in the right-turn lane under the current funding conditions in place now.

Mr. Newton said it is curious that there are 46 other decel lanes along there that have been included in the various widening and not, at this one. So that this does not remain unended, do

you have a timeframe as to when those traffic counts will warrant? He is not trying to prejudge the study, but hopes that the study comes back and suggests that it is appropriate to have the decel lane here. From the layman's point of view, it makes sense that if there are 45 other decel lanes, he is not sure what makes the distinction between all the rest of them and this one. He does understand the issue about the bridge; but he also understands, as of late, that there is the capability to put in all most everything that you would want, even within the distance between the roadway and the bridge without having the change the bridge design. You bring great tidings from Columbia.

Mr. Stewart is hoping that the traffic count will justify it; but even if it would not, it would be a very difficult decision to not put that deceleration lane in. It is very important having driven it and having come off that bridge with cars behind him going at 50+ miles an hour. It would be very difficult to not have that lane to decelerate. Please do everything you can to see that that remain a deceleration lane.

Mr. Rewise said SCDOT should have the counts back within two weeks and to make a decision by week three.

Mr. Newton thanked Mr. Ross and SCDOT Commissioner Craig Forrest for everything they are doing regarding this issue.

Mr. Sommerville did drive the area several times. He is convinced, from the lay point of view, it is necessary. But what intrigued him was, as he tried to understand the engineering drawings for the expansion of the Parkway, it looks like there is going to be about nine feet left anyway.

Mr. Ross said a large section of that deceleration will still be there. SCDOT will try to bring it up to current standards.

Construction Project Updates

US Highway 278 Roadway Construction

Mr. Rob McFee, Division Director-Engineering and Infrastructure, reported this project involves widening of a total of 4.8 miles of US Highway 278 including the bridges over the Okatie River. The contractor is APAC Southeast of Savannah, Georgia. The cost is \$23,637,119. The contract completion date is November 2013. Erosion control measures are in place. Drainage pipes between SC 170 and Okatie River are 95% complete. The bridge contractor is schedule to be in the middle of April. Through the Public Facilities Committee last month, we have a path forward with regard to the water quality efforts.

Bluffton Parkway Phase 5A Roadway

Mr. Rob McFee, Division Director-Engineering and Infrastructure, reported this project involves construction of 2.31 miles of new four lane divided highway between Burnt Church Road and Buckingham Plantation Road. The contractor is Cleland Construction of Ridgeland, South

Carolina. The cost is \$11,578,729. The contract completion date is July 2012. Final paving of mainline final surface between Burnt Church and Malphrus Roads is scheduled to begin next week.

St. Helena Library at Penn Center

Mr. Rob McFee, Division Director-Engineering and Infrastructure, reported this project is a 25,000 square foot library facility, LEED certified, and associated infrastructure. The contractor is Choate Construction Company of Pooler, Georgia. The cost is \$7,332,403. The contract completion date is October 2012. Structural steel and wood framing is complete. Roofing and interior systems are underway.

Lady's Island Community Park

Mr. Rob McFee, Division Director-Engineering and Infrastructure, reported this project is a design / build contract covering the first two phases of this facility including two multi-use fields, playground and pavilion with bathrooms and picnic tables. The contractor is JoCo Construction of Beaufort, South Carolina. The cost is \$775,817. The contract completion date is March 15, 2012. Substantial park completion occurred March 15. Turf grass is breaking dormancy.

Burton Wells Park

Mr. Rob McFee, Division Director-Engineering and Infrastructure, reported this project involves construction of Phase II improvements including terraced lawn amphitheater, pond development and pavilion, pedestrian trails, landscaping and restrooms. The contractor is Beaufort Engineering Services of Beaufort, South Carolina. The cost is \$1,856,142. The contract completion date is March 23, 2012. Substantial park completion occurred March 23.

PUBLIC HEARING

AUTHORIZING THE ISSUANCE AND SALE OF NOT EXCEEDING \$2,500,000 OF GENERAL OBLIGATION BOND ANTICIPATION NOTES TO PROVIDE FUNDS FOR THE ACQUISITION OF THE BUILDING AND REAL PROPERTY KNOWN AS THE MYRTLE PARK COUNTY ADMINISTRATION BUILDING, LOCATED AT 4815 BLUFFTON PARKWAY, BLUFFTON, SOUTH CAROLINA

Mr. Rodman remarked the County is currently occupying the building. Staff did a good analysis of comparing the current lease cost versus the cost if we were to borrow the money. The difference between those two cash streams would provide us about a 40% savings. In either case we have the same expenses maintaining the building and we own the building at the end. Essentially, by doing this we save significant money for the County. The issues unanimously proceeded through the committees and first and second readings.

The Chairman opened a public hearing at 6:24 p.m. for the purpose of received information from the public regarding an ordinance authorizing the issuance and sale of not exceeding \$2,500,000 of general obligation bond anticipation notes to provide funds for the acquisition of the building and real property known as the Myrtle Park County Administration Building, located at 4815 Bluffton Parkway, Bluffton, South Carolina. After calling three times for public comment and receiving none, the Chairman declared the hearing closed at 6:24 p.m.

It was moved by Mr. Rodman, as Finance Committee Chairman (no second required), that Council approve on third and final reading an ordinance authorizing the issuance and sale of not exceeding \$2,500,000 of general obligation bond anticipation notes to provide funds for the acquisition of the building and real property known as the Myrtle Park County Administration Building, located at 4815 Bluffton Parkway, Bluffton, South Carolina.

Mr. Flewelling does not perceive this issue as any kind of a mil swap right now. He expects a reduction in operating millage commensurate with the cost of repaying the debt. In other words we are not increasing debt in order to free up operating money at this point. This will be a zero sum gain in the end of the day for the cap.

Mr. Newton remarked that from a cash flow perspective, the debt service cost is slightly less than what the rental service payments we are paying today.

Mr. David Starkey, Chief Financial Officer, replied in the affirmative. According to his calculations, upon immediate purchase, we would be looking at, inclusion of all of the interest to be paid over the course of this loan, a \$3.3 million cost as opposed to a 15 year lease-to-own, which would be a \$5.2 million cost. The cost savings is significant. At year eight the actual savings would be totally realized at that point in time -- where we will be paying less in total at that point in time. The millage requirement would be less from the beginning, *i.e.*, .03 mills per year savings.

Mr. Newton said that begins to cut in to the millage that could be necessary to rehabilitate the county courthouse, roughly half of what would be required to do that.

Mr. Caporale offered clarification based on comments Mr. Baer made that he thought we were looking at about a \$250,000 a year savings. He thinks Council discussed moving that money out so that we assured ourselves there was not going to be a net increase or that it would not get spent somewhere else.

Mr. Flewelling said that, too, was his point.

Mr. Baer reiterated that we are looking to the savings we are getting in the rent to reduce the millage on operations. He fears in the last few weeks we have raised or will raise the debt millage for a few things, including the reskinning of the county courthouse, the bonds for St. Helena Island Library at Penn Center, and the bonds for this project. It is slowly creeping up 1/10th or 1/8th of a mill at a time, and pretty soon we have a mill more in debt millage. He wants to see the operating millage decreased in offset that.

The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. Newton, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. The motion passed.

RESOLUTION AUTHORIZING BEAUFORT COUNTY ADMINISTRATION TO CALCULATE THE WITHHOLDING OF FUNDS FROM TAX INCREMENT FINANCING DISTRICTS FROM TIER III REIMBURSEMENT RATHER THAN FROM AD VALOREM PROPERTY TAX COLLECTIONS

This item comes before Council under the Consent Agenda. It was discussed at the March 19, 2012 Finance Committee meeting.

It was moved by Mr. McBride, seconded by Mr. Flewelling, that Council adopt a resolution authorizing Beaufort County Administration to calculate the withholding of funds from Tax Increment Financing Districts from Tier III reimbursement rather than from ad valorem property tax collections. The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Newton, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. The motion passed.

FINANCIAL ADVISORY SERVICES OF BEAUFORT COUNTY DEBT

This item comes before Council under the Consent Agenda. It was discussed at the March 19, 2012 Finance Committee meeting.

It was moved by Mr. McBride, seconded by Mr. Flewelling, that Council approve a contract to First Southwest, the top ranked firm, with an anticipated cost per year of \$25,000 for a five-year contract totaling \$125,000. The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Newton, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. The motion passed.

PURCHASE OF 150 VIRTUAL MACHINE LICENSES, WIRELESS G. CONTROLLERS FOR WIRELESS CONTROL PROJECT AND UPS REFRESH EQUIPMENT

This item comes before Council under the Consent Agenda. It was discussed at the March 19, 2012 Finance Committee meeting.

It was moved by Mr. McBride, seconded by Mr. Flewelling, that Council approve the purchase of 150 virtual machine licenses, Wireless G. Controllers for wireless control project and UPS refresh equipment as follows: (i) Mobile Data Project - \$35,000 to New Century Systems, Charlotte, North Carolina; funding source account 11439-54209, MDCS Special Capital Equipment; (ii) Wireless Controller Project - \$45,000 to Computer Software Innovations, Easley, South Carolina; funding source account 15060-54110, Data Processing Equipment; and (iii) UPS Refresh Equipment - \$25,100 to Graybar, Beaufort, South Carolina; funding source account

15060-62611, Data Processing Equipment. The total cost of the purchases is \$105,100. The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Newton, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. The motion passed.

M.C. RILEY COMPLEX MULTIPURPOSE FIELD LIGHTING

This item comes before Council under the Consent Agenda. It was discussed at the March 19, 2012 Community Services Committee meeting.

It was moved by Mr. McBride, seconded by Mr. Flewelling, that Council approve the M.C. Riley Complex multipurpose field lighting project in the amount of \$175,000. The funding source is Bluffton Park and Leisure Services Impact Fees. The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Newton, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. The motion passed.

RESOLUTION TO DISTRIBUTE SOUTH CAROLINA PARKS AND RECREATION DEVELOPMENT FUNDS TO BEAUFORT COUNTY MUNICIPALITIES AND BEAUFORT COUNTY

This item comes before Council under the Consent Agenda. It was discussed at the March 19, 2012 Community Services Committee meeting.

It was moved by Mr. McBride, seconded by Mr. Flewelling, that Council adopt a resolution to distribute South Carolina Parks and Recreation Department funds to Beaufort County municipalities and Beaufort County as follows: (i) Beaufort County - \$35,535.56 (Basil Green Complex \$21,772.10 (2011 PARD funds)) (Bluffton Recreation Center (\$13,763.46 (2012 PARD funds)); (ii) City of Beaufort - \$4,974.97, Basil Green Complex; (iii) Town of Bluffton - \$5,039.59, DuBoise Park Phase I; (iv) Town of Hilton Head Island, \$14,795.71 Jarvis Creek; (v) Town of Port Royal - \$4,624.26, John S. Parker Playground (Casablanca Park). The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Newton, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. The motion passed.

PARTNERSHIP CONTRACT BETWEEN CIRCLE OF HOPE COALITION AND BEAUFORT COUNTY TO LEASE THE CHARLES LIND BROWN COMMUNITY ACTIVITY CENTER FOR A PERIOD OF ONE YEAR TO PROVIDE EVENING PROGRAMS AND ACTIVITIES

This item comes before Council under the Consent Agenda. It was discussed at the March 19, 2012 Community Services Committee meeting.

It was moved by Mr. McBride, seconded by Mr. Flewelling, that Council authorize the County Administrator to enter into a partnership between the Circle of Hope Coalition and Beaufort County to lease the Charles Lind Brown Community Activity Center for a period of one year to provide evening programs and activities with the stipulation that a \$500 maximum monthly

contribution will be included in the FY 2013 budget of the Parks and Leisure Services Department. The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Newton, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. The motion passed.

AN ORDINANCE AUTHORIZING THE PLEASANT FARM SPECIAL TAX DISTRICT TO BORROW FUNDS FROM A QUALIFIED LENDING INSTITUTION IN AN AMOUNT NOT TO EXCEED \$60,000 FOR PURPOSES OF PROVIDING INFRASTRUCTURE IMPROVEMENTS AS PROVIDED FOR IN ORDINANCE NO. 2006/4

Mr. Baer understands that County has to guarantee this loan in order for Pleasant Farm Special Tax District (District) to get the bank loan. There is about \$20,000 in the Pleasant Farm account, and they want a \$60,000 bank loan. This makes the County the grantor for about \$40,000. This is not the business we ought to be in. He will vote against the motion.

Mr. Caporale will vote in favor of the motion; but, agrees in theory that this is not a business should be in. We ought to review the enabling legislation, send the ordinance back to Finance Committee, and see if there are any other obligations we have entered into under that ordinance.

Mr. Josh Gruber, staff attorney, stated generally speaking the special tax districts have received these funds, we will accumulate them; and once they have accumulated enough, we will go ahead and make the expenditure for the improvements. In this case, Pleasant Farm Homeowners Association had been getting loans from a financial institution. The bank erroneously thought that those loans were going to be backed by the faith and credit of the County because they were related to the District. But once they realized they were not, they did not feel comfortable making those loans anymore, so they wanted to make the loans directly to the District. In this case, because of the last minute change in financing, the District has already gone out and selected a contractor that is poised to move forward with making those improvements. Based on those circumstances, that is why they are here before you to ask that you allow for the financing in this instance because of the unique set of circumstances at which this issue has arisen. What you are doing is re saying that this loan will be paid for by the County; but this particular obligation, there is already a revenue stream that is guaranteed by the action that was taken by Council in 2006 when it created the District. With particular District there is a \$300 per year assessment on the 66 lots that are within this subdivision. That generates \$19,800 per year in revenue for the District. It will continue for a period of ten years or until it collects \$200,000. Right now they have about \$80,000 to go in collections and they are looking to borrow \$60,000 of that to go ahead and put these infrastructure improvements in place. Even though this is becoming an obligation of Council, the revenue stream to pay for this obligation is already secured and in place. There is nothing more Council needs to do in that regard. In this case, the County will ensure of 100% collection on this revenue because the assessment is placed on the tax bill.

Mr. Newton said assuming there is only a 95% collection rate, there is still enough money coming in from the other 66 lots that would more than cover what the County's potential exposure.

Mr. Gruber agreed in the affirmative.

Mr. Newton does not disagree with Mr. Baer that this is a slippery slope that the County is guaranteeing debt. However, in this particular instance, knowing that the revenue stream that is pledged with a modest discount for the collection rate, it is highly unlikely that there will be any exposure to the taxpayer. Mr. Newton will vote in favor of this; however, this ought not to be a mechanism that we routinely employ, and this is only a one-shot deal. However, it is interesting that Pleasant Farm is asking the County to help them be able to borrow the money with a pledged revenue stream so it will not cost anything to resurface their roads as opposed to so many areas that ask to the County to spend tax dollars to fix their roads. Pleasant Farm ought to be commended for taking the responsibility to pave their own roads, and not trying to dump them on the County and burden all the other taxpayers, in a fashion that recognizes their responsibility with at least a little credit assistance from the County.

Mr. Baer asked, "If this were not called Pleasant Farm and called Melrose Club, would the County be a lien holder?"

Mr. Gruber replied this is generated by the ordinance that County Council passed in 2006 in creating the District. Council set the terms of the geographic boundaries, the amount that would be assessed on the properties, and the collection. The way this was generated was by at least 75% of the property owners submitting a petition requesting that the County create this District on their behalf.

Mr. Baer asked, "Do we have bankrupt homeowner associations in Beaufort County?"

Mr. Newton replied it is not the homeowners association paying back the loan -- it is the 66 lot owners. If all 66 lot owners went bankrupt, then their past debts would be extinguished, but their ongoing obligations come out of bankruptcy. There is a \$300 a year ongoing coming out of bankruptcy. Even bankruptcy would not remove the \$19,800 a year.

Mr. Flewelling urged Council to support this motion. These residents are his constituents who are taking it upon themselves to have their own roads fixed and paved and are willing to shoulder the obligation in an appropriate manner.

Mr. Rodman understands that there is absolutely no risk to the County in doing this. Regarding the bankruptcy issue, if a particular property was in bankruptcy and they had not paid for a year or two years their taxes, it is Mr. Rodman's understanding not only the obligation would carry forward, but it would also carry back and those taxes would be discharged at the sale and we would received our money (super priority).

It was moved by Mr. McBride, seconded by Mr. Flewelling, that Council approve on first reading and an ordinance authorizing the Pleasant Farm Special Tax District to borrow funds from a qualified lending institution in an amount not to exceed \$60,000 for purposes of providing infrastructure improvements as provided for in Ordinance No. 2006/4. The vote was: YEAS - Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Newton, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. OPPOSED - Mr. Baer. The motion passed.

PUBLIC / PRIVATE PARTNERSHIP CONTRACT BETWEEN BEAUFORT COUNTY AND DIRECT INSTRUCTION SUPPORT SYSTEMS, INC., AN OHIO NON-PROFIT CORPORATION, DBA, GO ZIP HILTON HEAD FOR THE CREATION AND DEVELOPMENT OF CERTAIN EDUCATIONAL AND RECREATIONAL ACTIVITIES IN THE OKATIE REGIONAL PARK TO BE CALLED “GOZIPHILTONHEAD”

Mr. Newton stated that during caucus today he explained his intention to take this item off today’s agenda. He asked the County Administrator to schedule this matter for a public hearing and consideration at the appropriate time with the contract rather than assigning three readings to a contract approval that only requires one reading.

COMMITTEE REPORTS

Public Facilities Committee

Solid Waste / Recycling Board

LaShonda Scott

The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. Newton, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. Ms. LaShonda Scott, representing Solid Waste District #5, garnered the six votes required to serve as a member of the Solid Waste / Recycling Board.

The Vice Chairman passed the gavel to Chairman in order to continue the meeting.

PUBLIC COMMENT

The Chairman recognized Mrs. Laura Winholt, President of the Board of Directors, Daufuskie Island Conservancy, who stated that on March 12, 2012, she emailed Council the final version of the Solid Waste Integrated Services Study along with a cover letter. That study, conducted by Joyce Engineering, recommends that a single waste facility is ample for our eight square mile island rather than the three current facilities. Since sending the study to you, there have been new developments with regard to a potential location for such a study. (1) A Daufuskie property owner and land developer has signed a contract for the purchase of the Melrose Transfer Station. (2) An environmental assessment of the property is underway. (3) An operations plan with financials is being developed. We consider these to be positive steps toward a single facility that,

we believe, will benefit the county and Pods who would benefit from the economies of scale. This single facility would reduce the amount of land being used for waste collection, eliminate redundant barge trips and offer a wider range of services to Daufuskie Island residents and businesses. We ask the county council to give serious consideration to the recommendations of the Solid Waste Integrated Services Study and participate in this forward thinking proposal before building the planned County convenience center on Frances Jones Boulevard.

ANNOUNCEMENTS

The Chairman announced that US Senator Lindsey Graham will be holding a BRAC discussion meeting on Tuesday, April 10, beginning at 2:00 p.m. in Council Chambers of the Administration Building.

The Alljoy Boat Landing is back in use with the float having been repaired. This is a very positive step. He thanked Mr. Eddie Bellamy, Public Works Director, for his department's efforts.

A potential Council workshop will be scheduled in the immediate future to discuss items that were identified during the annual planning session as being potential or appropriate items for a work session discussion.

CALL FOR EXECUTIVE SESSION

It was moved by Mr. Caporale, seconded by Mr. Glaze, that Council go immediately into executive session for the purpose of receiving information regarding negotiations incident to proposed contractual arrangements and proposed purchase of property. The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. Newton, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. The motion passed.

MOTION TO EXTEND BEYOND 8:00 P.M.

It was moved by Mr. Caporale, seconded by Mr. Flewelling, that Council extend beyond 8:00 p.m. The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. Newton, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. The motion passed.

EXECUTIVE SESSION

ADJOURNMENT

Council adjourned at 8:30 p.m.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
Wm. Weston J. Newton, Chairman

ATTEST _____
Suzanne M. Rainey, Clerk to Council

Ratified:

DRAFT

Official Proceedings
County Council of Beaufort County
April 9, 2012

The electronic and print media was duly notified in accordance with the State Freedom of Information Act.

CAUCUS

A caucus of the County Council of Beaufort County was held at 4:00 p.m. on Monday, April 9, 2012 in the Executive Conference Room of the Administration Building, 100 Ribaut Road, Beaufort, South Carolina.

ATTENDANCE

Chairman Weston Newton, Vice Chairman D. Paul Sommerville and Councilmen Steven Baer, Gerald Dawson, Brian Flewelling, Herbert Glaze, William McBride, Stu Rodman, Gerald Stewart and Laura Von Harten. Rick Caporale absent.

DISCUSSION ITEMS

Topics discussed during the caucus included: (i) renovations to the Beaufort County Government Complex / Courthouse and Detention Center discussions in Public Facilities Committee included the bid to do the Courthouse work and the Detention Center, but did not include the component of renovation that was discussed by Mr. Glick at our last Council meeting that involved the IT arrangements and the security system that had to be done next door. That number is \$257,000. It was left out of the Public Facilities data package for discussion at April 9 meeting held at 3:30 p.m. Staff's recommendation is for the award of the construction contract in the amount of \$13,430,500 and for the Detention Center \$601,000. The IT / security system, furnishings/fixture/equipment (FFE) and special inspections also needs to be allocated in the amount of \$257,000. The number is now \$14,288,500. (ii) Agenda items 10G and 10F deal with the Graves property. The Natural Resources Committee voted to deny the motion. To approve the consent agenda means to ratify the Natural Resources Committee vote to deny the motion. (iii) Aesthetic enhancement to the concrete barrier wall at McGarvey's Corner attendant to the widening of US Highway 278. (iii) Mitchelville Preservation Project, (iv) Rail Trail Agreement (Friends of Spanish Moss); and (v) possibility of holding a work session of Council April 30.

REGULAR MEETING

The regularly scheduled meeting of the County Council of Beaufort County was held at 5:00 p.m. in Council Chambers of the Administration Building, 100 Ribaut Road, Beaufort, South Carolina.

ATTENDANCE

Chairman Weston Newton, Vice Chairman D. Paul Sommerville and Councilmen Steven Baer, Gerald Dawson, Brian Flewelling, Herbert Glaze, William McBride, Stu Rodman, Gerald Stewart and Laura Von Harten. Rick Caporale absent.

PLEDGE OF ALLEGIANCE

The Chairman led those present in the Pledge of Allegiance to the Flag.

INVOCATION

Chairman Rodman gave the Invocation.

RECOGNITION

The Chairman announced that Beaufort County can be proud of its own Mike Bonyne, a resident of the City of Beaufort, who was selected Athlete of the Year by the South Carolina Special Olympics. Mike was recognized at the state conference in Myrtle Beach last month. He was nominated by his friend Jeff Riley, who also likes sports. Mike attended the national games in Baton Rouge and the state games in Charleston. He excels in bowling, bocce and track and field. We are pleased to have Mike Bonyne with us this afternoon.

PROCLAMATIONS

Hope Haven of the Lowcountry

The Chairman proclaimed April 2012 as Sexual Assault Awareness Month. Ms. Marianne Rothnie, Hope Haven of the Lowcountry board member, accepted the proclamation.

Zero Tolerance for Litter Month

The Chairman proclaimed April 2012 as Zero Tolerance for Litter Month in Beaufort County. Beaufort County Council along with the Beaufort County Sheriff's Office, law enforcement agencies statewide, the South Carolina Litter Control Association, Keep South Carolina Beautiful, Keep Beaufort County Beautiful and Palmetto Pride, Beaufort County Public Works Department and Solid Waste and Recycling Section will all work together to eliminate litter and keeping our highways safe and beautiful. Sheriff PJ Tanner, Mrs. Carol Murphy, Recycling Corridor; Sgt. Carl Barr, Litter Officer; and Deputy Jay Cook, Litter Officer, accepted the proclamation.

COMMENDATION

The Chairman commended The Heritage Classic Foundation for its generous and dynamic contributions to the quality of life of the people of Beaufort County. RBC Heritage Presented by

Boeing Golf Tournament generates in excess of \$82 million in economic benefit to the community and creates more than 1,200 jobs each year during the tournament. The Foundation scholarship program greatly benefits many people in their quest for higher education. The Foundation donated \$1.25 million to more than 60 organizations. Thanks to that dedication and support of sponsors, volunteers and spectators, the Foundation to date has donated more than \$22 million.

PUBLIC COMMENT

The Chairman recognized Ms. Peggy Allard a resident of Lady's Island and Co-Chairperson of the Friends of Crystal Lake Committees. The committee has compiled a community-sponsored plan for the development of Crystal Lake Passive Park on Lady's Island. Ms. Allard expressed appreciation to Council and the vision getting the project started and allowing the committee to reach the point that they are at. She can see the project becoming a reality in the near future with the continued support of the county and community. She acknowledged Mr. Dick Stewart and his family for their support and donation of the lake / property to the county for this use. She also thanked the Rural and Critical Lands Preservation Board for allowing the county to continue to purchase land that will make up the 26 acres in the park. The project is a real gem to the community; the community is real excited.

Mr. Frank Gibson, a resident of Lady's Island, expressed his appreciation to the Natural Resource Committee support of the Crystal Lake Passive Park. He acknowledged several organizations that were involved in the project to date: Master Gardeners Association, Native Plant Association, Beaufort County School District, Planning Commission and Staff, Port Royal Sound Foundation, Beaufort Regional Chamber of Commerce, St. Peter's Catholic Church, Mr. Clearance Washington for representing the communities around the lake, and Planning Commission Chairman Jim Hicks.

Mr. William Kinsey, a volunteer coach with the Parks and Leisure Services Department, thanked the Council for giving him another chance to appear before them tonight. Beaufort County has no due process in place at this time, and that there were accusations made with no valid proof substantiated from either. Mr. Kinsey advised that he took some time and did research from Beaufort County documentation posted online. When he signed the contract with Beaufort County as a coach, specific rules were attached (a copy of the rules are included in the data package provided to Council). The document did not state anything about the possibility of three suspensions. The Parks and Leisure Services Board does not have the power to suspend anyone. The county should have rules governing all sporting activities in the county.

ANNOUNCEMENT

US Highway 278 Widening at Hampton Parkway

The Chairman, in talking with Mr. Craig Forrest, SCDOT Commissioner, announced that the SC Department of Transportation has conducted the traffic counts for the decel lane for the US Highway 278 widening at Hampton Parkway. SCDOT has made the determination that the decel

lane will be installed as part of the US Highway 278 widening contract, and it will be installed within the scope of the current contract. There are no additional funds that are necessary to do that. That is a wonderful outcome. Mr. Newton thanked Mr. Forrest for all of his assistance and leadership on that issue as well.

COUNTY ADMINISTRATOR'S REPORT

William Kinsey Request

Mr. Kubic, County Administrator, informed Council that he has decided to appoint a three-member group consisting of one parent or coach from the north, one parent or coach from the south, and one Beaufort County Official Association representative, as a mediation technique to allow both sides, as Mr. Kinsey indicated, to discuss the matter. What people do not understand fully, yet Mr. Kubic appreciates the fact that they have an opportunity to come to the podium here and express their feelings, is the way that they should address matters of interest or disputes or differences of opinion. But in so doing, our particular form of government, as a Council / County Administrator form of government, clearly divides the process between policy setting, which is Council responsibility, and administration, which is totally Mr. Kubic's responsibility. In the coach's application preamble there is the reference to the discussion of about placement of coaches. It is predicated on two factors. This suspension involves placement. The process that got it to Mr. Kubic's desk involved the Parks and Leisure Services Board and their Program Subcommittee that made a recommendation in a two-part form. One is suspension and the second is to allow Mr. Kinsey the opportunity to petition to be reinstated. We are now entering the second phase of that process. The mediation process of those individuals, once we get people to agree, we will advise Mr. Kinsey of who they are so that we could probably have a discussion as to the process. The rules and regulations will be set up by the three-member group.

Mr. Kubic pointed out, as a County Administrator, whether or not he has the direct or indirect knowledge of every single activity that occurs in our recreation programs, especially with volunteer coaches, volunteer coaches are an extension of his administration. His expectation is that a coach is the individual who is responsible for the conduct of what occurs on the sideline whether it soccer, baseball, football or whatever the sport may be for himself or herself, his assistant coaches, his athletes, and parents. In Mr. Kubic's view the head coach is like a county administrator in that whatever happens in that process during that game is ultimately the responsibility of the head coach. Because we are in a situation of conflicting opinions, Mr. Kubic chose to go through the mediation route. He thanked all of the speakers. He has a complete portfolio of all of the exchanges that have been going back and forth. He has tried to copy everyone the best he can and will continue to do so.

The County Channel / Broadcast Update

Mr. Gary Kubic, County Administrator, announced The County Channel two weeks ago introduced a new series call "Beaufort County Moments." This is about historical events, Beaufort County lore, interesting people, other quirky odds and ends about Beaufort County

done is short snippets which will be woven into our regular programming as an interest feature for our viewers. The second in the series is Frogmore Stew.

The County Channel working with Sheriff's Office and Solid Waste and Recycling Section recently completed two public service announcements focused on the zero tolerance and anti-littering campaign happening this month. They are entering their zero tolerance effort into the statewide event which rewards the winner with the choice of a bullet-proof vest or an in-car camera system.

Beaufort County School District has plenty to be happy about this week. During the yearly Palmetto's Finest event, Hilton Head Island High and Beaufort Middle School were named top schools for the state. The County Channel was there to cover the event and streamed it live online for the School District. There were 387 online views during the event and are currently airing in replay on The County Channel as well as video on demand.

Two-Week Progress Reports

Mr. Kubic presented his Two-Week Progress Report as well as the Deputy County Administrator's, which summarized their activities from March 26, 2012 through April 9, 2012.

Mr. Kubic had an opportunity to work with representatives of Mitchelville Preservation Project and staff of the County library. We are working closely with them to come up with a method that they feel comfortable with to accurately account for their data that will eventually lead, hopefully, to a complete repository, under the control and management of Mitchelville Preservation Project. We are happy to have a minor role in that process.

Mr. Kubic met with Dr. Alan Warren and Danielle Michel of USC-B to discuss the potential creation of the water quality lab. We will be doing some discovery regarding the volume of public dollars that are currently being spent for water testing believed to be in the millions. We have some opportunity to capture that and not have it spent to Vermont or out-of-state, but keep it here, in Beaufort County, which would create jobs and help us in the economic development process.

Mr. Kubic pointed out that Chairman Newton and he received an initial letter from the Military Enhancement Committee (MEC). The letter was offered to us on behalf of the Committee by Mrs. Blakely Williams, President and CEO, Beaufort Regional Chamber of Commerce. It indicates a concept of a budgetary requirement that we will be discussing for the MEC and the amount being requested in \$250,000.

Mr. Newton announced an April 10 meeting is scheduled in Council Chambers with senior staff of both US Senator Lindsey Graham and Representative Tim Scott to specifically talk about the federal budget cuts and what is going on. With regard to the letter Mrs. Williams sent, this follows the discussion with Col. John Payne, Chairman of the MEC, and Mrs. Williams at the State Military Task Force meeting held February 28, 2012. Mr. Newton assigned the funding request to the Finance Committee as well as request to the MEC to provide a business plan.

Recognition / Retirement - Suzanne Larson, former Public Information Officer

Mr. Kubic stated when you have the privilege of serving as a County Administrator, you have, at times, the ability, rightly or wrongly, to take a traditional function and watch it become a non-traditional function. Why Mr. Kubic professed his introduction with that is in 2004, Mr. Pete Nardi was our Public Information Officer. He was here when Mr. Kubic was first hired, and he sort of guided him along the way. Then Pete left to become a public information officer for the Hilton Head Public Service District. At that time it posed an interesting challenge for Mr. Kubic because he did not really know too many people here, but he went through the process and Suzanne Larson impressed him with several things: (i) She thought a lot out-of-the box, which Mr. Kubic was interest in. (ii) She offered an opportunity to link with the artistic community and the theatrical community in way where the recognition of that portion of the community has better acknowledgement by Council and the citizens of Beaufort County -- that is a very, very good thing. When you ask about Mrs. Larson's functions, you get: the Beaufort County calendar which is now a yearly tradition, the thousands of press releases, the familiar voice that Mrs. Larson gave to the voiceovers in video production, and the challenges of working for hurricane evacuation (both in understanding all of the component parts and moving parts of the various communities, but also addressing the Hispanic community and getting the orders in Spanish completed with the help of some of our employees). Then the job assimilated into handling the hundreds of Freedom of Information requests that our office gets every day and the thousands of the Citizengrams, each and every one answered on Mr. Kubic's behalf. All of the ceremonies (thanks to Council support) we have had plenty of grand openings and plenty of ceremonies all coordinated with Mrs. Larson. As people recognize that time moves on and change is part of moving forward, Mrs. Larson announced that she would retire effective March 30, 2012.

It is only fitting that we pay special recognition to her with an standing round of applause that an actor likes to hear. Mr. Kubic thanked Mrs. Larson for a wonderful job. Mr. Newton presented Mrs. Larson a bouquet of flowers and a certificate of appreciate.

Mrs. Larson read a few prepared remarks so that she does not overly gush, "It has been a privilege to work for you. It has been an honor. And in some way to help support the very good work that you do for the people of Beaufort County. I don't think most people know how hard you work every day to make life better for all of us. You have my deepest respect and admiration, each of you, for your intelligent decision making and your commitment. I will always be grateful to Mr. Kubic for hiring me as the County Public Information Officer. He is a great boss, who inspires the best in his employees, motivating them by his very positive example. Thank you, Mr. Kubic. You are a wonderful leader and teacher. Thank you, all."

AUTHORIZATION TO FORMALLY REQUEST A COST-SHARING AGREEMENT WITH MCAS BEAUFORT FOR MAINTENANCE OF PERRY CLEAR DRIVE

This item comes before Council under the Consent Agenda. It was discussed at the March 27, 2012 Public Facilities Committee meeting.

It was moved by Mr. Glaze, seconded by Mr. Stewart, that Council authorize the County Administrator to formally request a cost-sharing agreement with MCAS Beaufort for maintenance of Perryclear Drive. The vote was: YEAS – Mr. Baer, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Newton, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. ABSENT – Mr. Caporale. The motion passed.

EMERGENCY DEMOLITION AND REMOVAL OF HUSPAH CREEK RAILROAD TRESTLE

This item comes before Council under the Consent Agenda. It was discussed at the March 27, 2012 Public Facilities Committee meeting.

It was moved by Mr. Glaze, seconded by Mr. Stewart, that Council award a contract to Cape Romain Constructions, Inc., Wando, South Carolina, for the emergency demolition and removal of the Huspah Creek Railroad Trestle in the amount of \$397,250. The funding sources are account #11436-54456, Brickyard Point Boat Landing and account #11439-56000, FY 2009 General Contingency. The vote was: YEAS – Mr. Baer, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Newton, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. ABSENT – Mr. Caporale. The motion passed.

Mr. Rodman commented that there was some discussion about whether we would eventually come back and build a fishing pier at that same location. It strikes Mr. Rodman that it is the same kind of contractor and mobilization costs tend to be kind of high in that particular industry. He would not want to hold anything up, but it may be something that if there were some signification dollars to be saved, we may want to consider those issues together before the award of contract. Mr. Rodman is in favor of what Council vote for.

AUTHORIZING THE COUNTY ADMINISTRATOR TO ACCEPT THE SCDOT HIGHWAY COMMISSION GRANT OFFER OF \$15,000,000 FROM THE FEDERAL MATCH PROGRAM FOR THE CONSTRUCTION OF THE BLUFFTON PARKWAY 5A FLYOVER PROJECT AS DESCRIBED IN THE APPROVED GRANT APPLICATION WITH THE UNDERSTANDING THAT: (I) THE TOWN OF HILTON HEAD ISLAND AND COUNTY MAKE AN EFFORT TO INVESTIGATE POSSIBLE AESTHETIC IMPROVEMENTS FOR THE FLYOVER THROUGH ARCHITECTURAL DETAIL AND LANDSCAPING; AND (II) THAT THE STATE, TOWN OF HILTON HEAD ISLAND AND COUNTY COORDINATE FLYOVER CONSTRUCTION AS TO NOT IMPEDE TRAFFIC FLOW AT WINDMILL HARBOUR'S ENTRANCE

This item comes before Council under the Consent Agenda. It was discussed at the March 27, 2012 Public Facilities Committee meeting.

It was moved by Mr. Glaze, seconded by Mr. Stewart, that Council authorize the County Administrator to accept the SCDOT Highway Commission grant offer of \$15,000,000 from the Federal Match Program for the construction of the Bluffton Parkway 5A Flyover Project as

described in the approved grant application with the understanding that: (i) the Town of Hilton Head Island and County make an effort to investigate possible aesthetic improvements for the flyover through architectural detail and landscaping; and (ii) that the State, Town of Hilton Head Island and County coordinate flyover construction as to not impede traffic flow at Windmill Harbour's entrance. The vote was: YEAS – Mr. Baer, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Newton, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. ABSENT – Mr. Caporale. The motion passed.

ADOPTION OF THE TRANSPORTATION ADVISORY GROUP (BTAG) RECOMMENDATION TO INCLUDE THE US 278 FRONTAGE ROAD AT ISLAND WEST AS AN ELIGIBLE ONE CENT SALES TAX PROJECT WITH A PROPOSED FUNDING ALLOCATION OF \$800,000

This item comes before Council under the Consent Agenda. It was discussed at the March 27, 2012 Public Facilities Committee meeting.

It was moved by Mr. Glaze, seconded by Mr. Stewart, that Council adopt of the Transportation Advisory Group (BTAG) recommendation to include the US 278 Frontage Road at Island West as an eligible one cent sales tax project with a proposed funding allocation of \$800,000. The vote was: YEAS – Mr. Baer, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Newton, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. ABSENT – Mr. Caporale. The motion passed.

RENOVATIONS TO THE BEAUFORT COUNTY GOVERNMENT COMPLEX / COURTHOUSE AND DETENTION CENTER

This item comes before Council under the Consent Agenda. It was discussed at the April 9, 2012 Public Facilities Committee meeting.

Mr. Newton commented that based on information shared a caucus regarding the cost of the renovation to the County Government Complex, Courthouse and Detention Center, that any motion to approve that award of contract includes the understanding that the additional item attendant to that project be made part of that motion. That was the additional \$257,000 that is the requirement for the security and the IT facilities as part of that project.

It was moved by Mr. Glaze, seconded by Mr. Stewart, that Council award a construction contract for renovations to the Beaufort County Courthouse in the amount of \$13,430,500, renovations to the Detention Center in the amount of \$601,000, as well as IT / security system, furnishings/fixture/equipment (FFE), and special inspections in the amount of \$257,000 for a total contract amount of \$14,288,500. The vote was: YEAS – Mr. Baer, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Newton, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. ABSENT – Mr. Caporale. The motion passed.

APPROVAL OF PROPOSAL FOR DEVELOPMENT AND USE OF CRYSTAL LAKE PROPERTY AS A COMMUNITY PARK BY FRIENDS OF CRYSTAL LAKE COMMITTEE

This item comes before Council under the Consent Agenda. It was discussed at the April 2, 2012 Natural Resources Committee meeting.

It was moved by Mr. Glaze, seconded by Mr. Stewart, that Council approve the proposal for the development and use of the Crystal Lake property as a community park. The vote was: YEAS – Mr. Baer, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Newton, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. ABSENT – Mr. Caporale. The motion passed.

AN ORDINANCE AUTHORIZING THE PLEASANT FARM SPECIAL TAX DISTRICT TO BORROW FUNDS FROM A QUALIFIED LENDING INSTITUTION IN AN AMOUNT NOT TO EXCEED \$60,000 FOR PURPOSES OF PROVIDING INFRASTRUCTURE IMPROVEMENTS AS PROVIDED FOR IN ORDINANCE NO. 2006/4

Mr. Baer will vote against this issue, because the County should not be in this business.

Mr. Rodman said this item came out of Finance Committee. Essentially, the County would be putting forward a guarantee to a bank that these funds would be paid, but, these are funds that are collected on the tax bill. There is actually no risk for us in doing that. Therefore, Mr. Rodman does think it harms the County in any way to go forward with this.

Mr. Flewelling pointed out that the funds will be used for projects which would normally be the responsibility of County government. It is admirable that the citizens of Pleasant Farm subdivision are attempting to pay for these improvements out of their pockets.

It was moved by Mr. Glaze, seconded by Mr. Stewart, that Council approve on second reading and an ordinance authorizing the Pleasant Farm Special Tax District to borrow funds from a qualified lending institution in an amount not to exceed \$60,000 for purposes of providing infrastructure improvements as provided for in Ordinance No. 2006/4. The vote was: YEAS - Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Newton, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. OPPOSED - Mr. Baer. ABSENT – Mr. Caporale. The motion passed.

FUTURE LAND USE MAP AMENDMENT OF SOUTHERN BEAUFORT COUNTY PROPERTIES R600 021 0002 0000, R600 021 000 0075 0000, R603 021 000 004A 0000, R603 021 000 004A 0000, R603 021 000 006A 0000, R603 021 000 007B 0000, R603 021 000 0194 0000, AND R603 021 000 0195 0000 (7 PARCELS TOTALING 142+/- ACRES OFF HIGHWAY 278/FORDING ISLAND ROAD AND GRAVES ROAD KNOWN AS PEPPER HALL); FROM RURAL AND COMMUNITY COMMERCIAL TO REGIONAL COMMERCIAL AND NEIGHBORHOOD MIXED USE

Mr. Rodman's remarks relate to the Graves property (both the Future Land Use Map amendment as well as the Southern Beaufort County Zoning Map amendment). This is a complex issue. He does not want to get into that because there is a general agreement that we need to consider doing something on the property. That would be some downstream discussions that would take place once this particular piece is denied. Mr. Rodman commented the County has some risks if we do nothing. One is whatever the alternative to development might be. Secondly, this property would be prime targets, potentially, for the City of Hardeeville and Town of Bluffton to annex, particular, since the New River Tax Increment Financing District is coming off the end of 2012. Therefore, the potential tax revenues from there are not insignificant. The third risk is that we do have an opportunity to complete the preservation and failing to do so, we, essentially, would find ourselves in a position where we spent probably approaching 30% of the \$90 million that was spent on rural and critical lands to preserve much of the northern side of the Okatie River and to fail to do something on the east side of that river, would be a partial waste of the money that we have already spent. There are a couple of opportunities. One, we really can preserve the Okatie River. There is some significant runoff from US Highway 278 and Berkeley Hall Plantation that flow through the property which can be captured. We have put on the November 2012 ballot a referendum for another \$25 million Rural and Critical Lands. Demonstrating that we were good citizens would say that we probably ought to make sure we addressed the preservation of the Okatie River. Perhaps, as the referendum is argued, there could be options that would allow money from that to actually go to help with the funding, with what he thinks everybody wants to do, if we can figure out a way to do it. He hopes we can get on with the next step. It makes sense to bring this issue to a conclusion.

Mr. Newton commented that Mr. Rodman makes some sentiments that are shared by all. As Mr. Sommerville said at the committee meeting, we recognize that the family has been good stewards of the land; and, clearly, it is a special piece of property. If we can find a way to preserve that property and protect and preserve the Okatie River, then we certainly need to do our level best to try to it. Mr. Newton thanked Mr. Sommerville for his committee's work (Natural Resources) in taking a look at this and for your recommendations. He will also suggest that in the very near term we ask the Rural and Critical Lands Board as well as the Planning Department to be communication with family to see what we may be capable of doing that recognizes this County's denial of the rezoning request and the desire to protect that special part of southern Beaufort County.

It was moved by Mr. Sommerville, as Natural Resources Committee Chairman (no second required), that Council deny a Future Land Use Map amendment of southern Beaufort County properties R600 021 0002 0000, R600 021 000 0075 0000, R603 021 000 004A 0000, R603 021 000 004A 0000, R603 021 000 006A 0000, R603 021 000 007B 0000, R603 021 000 0194 0000, and R603 021 000 0195 0000 (7 parcels totaling 142+/- acres off Highway 278/Fording Island Road and Graves Road known as Pepper Hall); from Rural and Community Commercial to Regional Commercial and Neighborhood Mixed Use. The vote was: YEAS – Mr. Baer, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Newton, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. ABSENT – Mr. Caporale. The motion passed.

SOUTHERN BEAUFORT COUNTY ZONING MAP AMENDMENT / REZONING REQUEST FOR R600 021 0002 0000, R600 021 000 0075 0000, R603 021 000 004A 0000, R603 021 000 004A 0000, R603 021 000 006A 0000, R603 021 000 007B 0000, R603 021 000 0194 0000, AND R603 021 000 0195 0000 (7 PARCELS TOTALING 142+/- ACRES OFF HIGHWAY 278/FORDING ISLAND ROAD AND GRAVES ROAD KNOWN AS PEPPER HALL) FROM RURAL (R) AND RURAL WITH TRANSITIONAL OVERLAY (R-TO) ZONING DISTRICT TO COMMERCIAL REGIONAL (CR) AND SUBURBAN (S)

It was moved by Mr. Sommerville, as Natural Resources Committee Chairman (no second required), that Council deny a southern Beaufort County Zoning Map amendment / rezoning request for R600 021 0002 0000, R600 021 000 0075 0000, R603 021 000 004A 0000, R603 021 000 004A 0000, R603 021 000 006A 0000, R603 021 000 007B 0000, R603 021 000 0194 0000, and R603 021 000 0195 0000 (7 parcels totaling 142+/- acres off Highway 278/Fording Island Road and Graves Road known as Pepper Hall) from Rural (R) and Rural with Transitional Overlay (R-To) Zoning District to Commercial Regional (CR) and Suburban (S). The vote was: YEAS - Mr. Baer, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Newton, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. ABSENT – Mr. Caporale. The motion passed.

RESOLUTION APPROVING THE MUTUAL AID AGREEMENTS AND/OR INTER-JURISDICTIONAL AGREEMENTS ENTERED INTO BY THE SHERIFF OF BEAUFORT COUNTY

It was moved by Mr. Stewart, seconded by Mr. Sommerville, that Council adopt a resolution approving the Mutual Aid Agreements and/or Inter-Jurisdictional Agreements entered into by the Sheriff of Beaufort County. The vote was: YEAS - Mr. Baer, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Newton, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. ABSENT – Mr. Caporale. The motion passed.

A RESOLUTION TO COMMISSION BUILDING CODE ENFORCEMENT OFFICER FOR BEAUFORT COUNTY PURSUANT TO THE AUTHORITY GRANTED IN SECTION 49-145 OF THE CODE OF LAWS OF SOUTH CAROLINA, 1976, AS AMENDED

It was moved by Mr. Stewart, seconded by Mr. Sommerville, that Council adopt a resolution appointing and commissioning Mr. Charles Atkinson, Building Code Enforcement Officer; further, that each Building Code Enforcement Officer shall present the appropriate certificate to a duly appointed magistrate for Beaufort County to take the oath of office prior to any official action as a Building Code Enforcement Officer. The vote was: YEAS - Mr. Baer, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Newton, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. ABSENT – Mr. Caporale. The motion passed.

The Chairman passed the gavel to the Vice Chairman in order to receive committee reports.

COMMITTEE REPORTS

Finance Committee

Mr. Rodman, as Finance Committee Chairman, remarked that the County is starting into the budget process. In our discussion at Finance Committee there are two overarching types of things we will be doing. One is that Council, at its retreat, had prioritized certain items, many of them long-lead type items, but high priority that we want to get on with, such as addressing the transfer station. The avenue we will go down will be to ask administration to take those items, not change their priorities, but tell us what they think the impact is in the upcoming year. Perhaps, we will want to weigh in on the prioritization of when those may start as part of the budget process.

Secondly, there are a large number of things that are a little bit beyond our control in terms of inflation that will have an adverse impact on the budget, and that we, as Council, had set up three baseline factors that we were interested in. One was to hold the line on taxes. Second was to consider a cost of living and/or merit increase for employees, who have gone without for many years. Third was to not dip into fund balance. That is certainly an aggressive task. We will probably go down one of two paths. One is that administration may end up putting together that baseline budget. Then we can see how that compares against those three items; or, if they feel that there having trouble doing a budget that would honor those three items, then, perhaps, we would take that up sooner to see what that is. We are into the higher level strategic discussion on where we are at the budgeting. Staff has done an outstanding job in the last couple of years of holding the line. On the other hand, we are seeing a lot of pressure in a lot of areas.

Governmental Committee

Lady's Island / St. Helena Island Fire District Commission

Mr. Stewart, as Governmental Committee Chairman, nominated Mrs. Pat Harvey-Palmer, representing St. Helena Island; and Mr. Charles Schreiner, representing at large, to serve as members of the Lady's Island / St. Helena Island Fire District Commission.

Natural Resources Committee

Rail Trail Agreement – Friends of Spanish Moss

Mr. Sommerville, as Natural Resources Committee Chairman, explained members considered a conceptual plan for the first mile of the Rail Trail. This is in order to expedite our being able to receive a private grant which will pay approximately the first mile of the Rail Trail. The amount of the grant is approximately \$1.0 million. The grant is contingent upon Council approving a conceptual plan, which is what Natural Resources Committee did. Of the \$1.0 million grant, approximately \$100,000 is going to be spent to create a master plan for the entire trail up to Whale Branch. That plan will involve, not just the donor, but our County staff, who have not been involved up to this point. Once the discussion begins on the master plan for entire Trail,

our staff will be involved. The plan will originate with staff. From staff it will go Planning Commission. From there it will go to Natural Resources Committee and then to Council for final approval.

It was moved by Mr. Sommerville, as Natural Resources Committee Chairman, that Council accept the Rail Trail Agreement subject to approval of the Master Plan by the Planning Commission and County Council. The vote was: YEAS - Mr. Baer, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Newton, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. ABSENT – Mr. Caporale. The motion passed.

Public Facilities Committee

Airports Board

Mr. Glaze, as Public Facilities Committee Chairman, nominated Mr. Richard Sells, representing Hilton Head Island Town Council, to serve as a member of the Airports Board.

Mr. Glaze, as Public Facilities Committee Chairman, nominated Mr. Robert Jepson, representing close proximity to Beaufort County/Lady's Island Airport, to serve as a member of the Airports Board.

Mr. Sommerville announced that Mr. Robert Jepson has relocated to the State of Alaska and has withdrawn his name from consideration.

Mr. Glaze, as Public Facilities Committee Chairman, nominated Mr. Michael Nash, representing close proximity to Beaufort County/Lady's Island Airport, to serve as a member of the Airports Board.

Mr. Baer nominated Dr. James A. Brown, representing close proximity to Beaufort County/Lady's Island Airport, to serve as a member of the Airports Board.

Mr. Nash and Dr. Brown are vying for the same vacancy on the Airports Board, *i.e.*, close proximity to Beaufort County/Lady's Island Airport.

US Highway 278 Concrete Barrier Wall

Mr. Newton stated that during caucus Council discussed the continuation of a discussion that started at the March 27, 2012 Public Facilities meeting when there was a single option of consideration of an enhancement to the concrete barrier wall at McGarvey's Corner attendant to the widening of US Highway 278. In keeping with the expression of Transportation Advisory Group (BTAG) and Public Facilities meeting in early 2010 era, Mr. Newton asked Mr. Glaze, as Public Facilities Committee Chairman, to take up, in conjunction with the discussion with staff, other aesthetic possibilities with regard to that wall. There was a single item presented for consideration, which was sort of a Welsh Coal Mine/pressed concrete. While that may have been determined to be not necessarily aesthetically pleasing and certainly not \$250,000 pleasing,

the idea of attempting to have aesthetic enhancements to what otherwise, will end of being just a white smooth, slick concrete wall. You can go on the internet and pull up etching of certain concrete walls and stampings, certain drawings on walls, coloration of concrete. He asked Mr. Kubic and his staff to bring back a list of possibilities for consideration by committee to look at how that wall might be aesthetically improved. That is in keeping with the item we approved on the consent agenda this evening with regard to accepting the \$15 million grant from the Department of Transportation for the flyovers is to explore and investigate what aesthetic enhancements may be made to those flyovers as well. Staff will be in the process of researching these items for both of these projects and would encourage them to do so as quickly as possible so we do not miss any deadline with regard to the wall at McGarvey's Corner that might be appropriate.

Mr. Glaze encouraged staff to look at the newly construction retraining wall that separate the track at Beaufort High School.

The Vice Chairman passed the gavel back to the Chairman in order to continue the meeting.

PUBLIC COMMENT

There were no requests to speak during public comment.

CALL FOR EXECUTIVE SESSION

It was moved by Mr. McBride, seconded by Mr. Rodman, that Council go into executive session regarding the discussion of negotiations incident to proposed contractual arrangements and proposed purchase of property. The vote was: YEAS - Mr. Baer, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Newton, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. ABSENT – Mr. Caporale. The motion passed.

EXECUTIVE SESSION

ADJOURNMENT

Council adjourned at 6:37 p.m.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
Wm. Weston J. Newton, Chairman

ATTEST _____
Suzanne M. Rainey, Clerk to Council
Ratified:



Beaufort County Moments

Leamington Lighthouse



The County Channel continues to produce its Beaufort History Moments. This latest episode focuses on Hilton Head Island's Leamington Lighthouse.

{NEXT SLIDE, WITH VIDEO}



The
County
Channel

Beaufort County Moments



{VIDEO PLAYS WITH AUDIO}



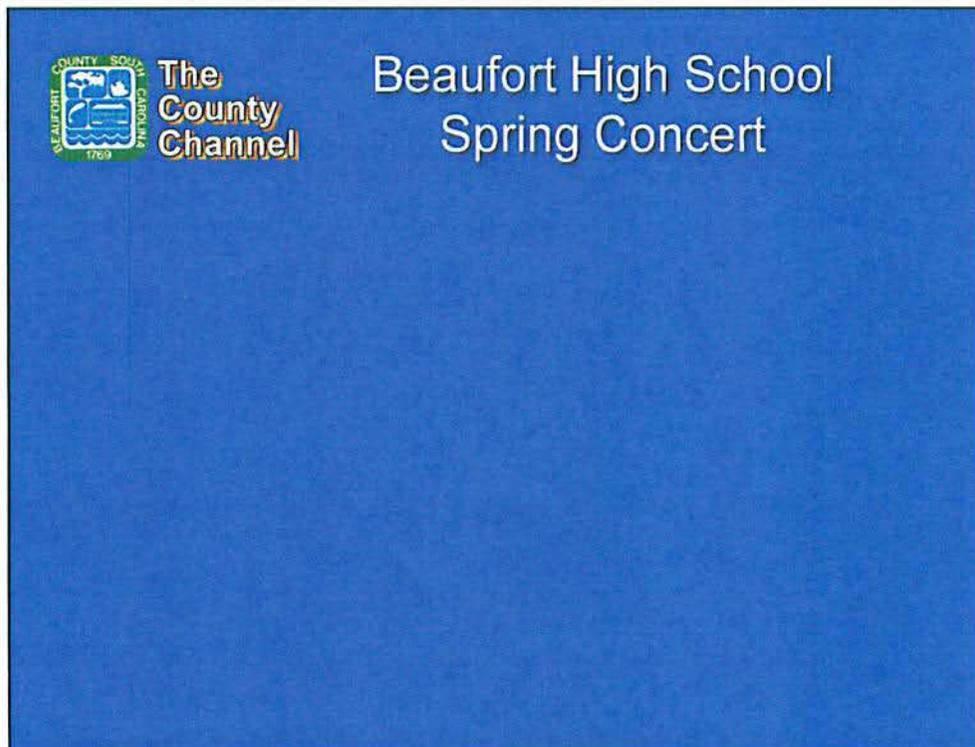
The
County
Channel

Earth Day at the Farmer's Market



Port Royal, SC

{Slideshow of pictures plays, no audio} The County Channel, along with Solid Waste and Recycling set up at this year's Earth Day celebration at the Port Royal Farmer's Market.... The host of "Coastal Kingdom," Tony Mills was there with Corn Snakes, Baby Alligators, and Diamondback Terrapins. Scott Grooms, and Rob Lewis were also out there, demonstrating some of the TV cameras and equipment used to make the show. Carol Murphy and Beth Lewis also had an interactive display to teach kids about the importance of recycling.



County Channel cameras were rolling on the Beaufort High School Spring Concert. The concert featured the “Voices” chorus group, directed by Mrs. Jordan Norris. Here is a clip...



The
County
Channel

Beaufort High School Spring Concert

{Video Plays WITH Audio}



Memorandum

DATE: April 20, 2012

TO: County Council

FROM: Gary Kubic, County Administrator

SUBJ: County Administrator's Progress Report

The following is a summary of activities that took place April 9, 2012 through April 20, 2012:

April 9, 2012

- Meeting with Dr. Tom Leitzel, President of Technical College of the Lowcountry (TCL), General Brown, David Robinson, Jerry Stewart, and Stu Rodman re: Funding request to support TCL Enterprise Campus Development
- Finance Committee meeting
- Public Facilities Committee meeting
- Caucus meeting
- County Council meeting

April 10, 2012

- Meeting with representatives from US Congressman Tim Scott's and Senator Lindsey Graham's offices re: Federal budget constraints and potential impacts to our military installations, to include potential Base Realignment and Closure Commission (BRAC) processes

April 11, 2012

- Meeting with Roland Gardner, Executive Director of Beaufort Jasper-Hampton Comprehensive Health Services (B-JHCHS) re: Space options at B-JHCHS site (Chelsea)

April 12, 2012

- Staff meeting re: Bluffton Recreation Center complaints
- Staff meeting re: Beaufort County Complex contract

April 13, 2012

- Meeting between representatives of County Council, Administration, and the Open Land Trust to discuss Pepper Hall Plantation

April 16, 2012

- Employee orientation
- Finance Committee meeting
- Community Services Committee meeting

April 17, 2012

- County / Town of Hilton Head bimonthly meeting to discuss county/ town issues
- Board of Education meeting

April 18, 2012

- Agenda review with Chairman, Vice Chairman and Executive Staff
- Meeting with Hillary Austin, Zoning Administrator and staff

April 19, 2012

- Meeting with Steve Wilson, of Greater Island Council, and staff re: landscaping and maintenance of southern county corridors
- Meeting with Lucille Robinson-Ellis, Mary Lohr of Howell, Gibson and Hughes, PA and staff re: delinquent tax sale / property issue

April 20, 2012

- Staff meeting re: Possible recycle and transfer facility parcel locations
- Meeting with Doug Henderson, Treasurer re: Execution Fund

A RESOLUTION

TO RATIFY THE APPOINTMENT OF BEAUFORT COUNTY REPRESENTATIVES TO THE LOWCOUNTRY ECONOMIC ALLIANCE BOARD

WHEREAS, pursuant to discussions of Beaufort County Council, it was deemed appropriate and necessary to organize an Economic Development Alliance to enhance the opportunities for grant funding, planning, and marketing of Beaufort and Jasper Counties. The creation of an Alliance was based upon the recognition that each county will mutually benefit by working together in the pursuit of common interests; and

WHEREAS, Beaufort County Council adopted Resolution 2008-10 creating the Economic Development Alliance Board and adopting the by-laws thereof; and

WHEREAS, due to the sudden death of a board member and the dissolution of the Lowcountry Economic Network, it is necessary to amend the membership seats on the Economic Development Alliance Board and to ratify the appointment of alternate board members to constitute Beaufort County's representatives thereof.

NOW, THEREFORE, BE IT RESOLVED, at a meeting duly assembled of Beaufort County Council, that the following amendments are made to Resolution 2008-10 and the appointments thereto are hereby ratified as identified below:

2. The Alliance shall have a Board comprised of the following membership:

b. One elected official from Beaufort County

Councilman Jerry Stewart

~~d. The Executive Director of the Lowcountry Economic Network~~

d. A staff official or other designated economic development representative for Beaufort County

Gary Kubic, Beaufort County Administrator

f. A private business representative from Beaufort County

David Tigges, CEO, McNair Law Firm

Adopted this ____ day of April, 2012.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
Wm. Weston J. Newton, Chairman

ATTEST:

Suzanne M. Rainey, Clerk to Council

A RESOLUTION

Creating the Lowcountry Economic Alliance between Beaufort and Jasper Counties.

WHEREAS, pursuant to discussions of Beaufort County Council, it is deemed appropriate and necessary to organize an Economic Development Alliance to enhance the opportunities for grant funding, planning, and marketing of Beaufort and Jasper Counties. The creation of an Alliance is based upon the recognition that each county will mutually benefit by working together in the pursuit of common interests.

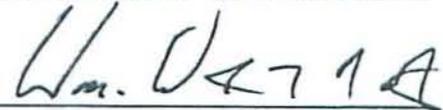
1. In order to support the Alliance, it is recommended that each County contribute to the success of the Alliance. It is also recognized that the Lowcountry Economic Network will fulfill the funding responsibility of Beaufort County. The By-Laws are described on the attached Exhibit A.
2. The Alliance shall have a Board comprised of the following membership:
 - a. One elected official from Jasper County Council;
 - b. One elected official from Beaufort County Council;
 - c. A staff official charged with economic development for Jasper County;
 - d. The Executive Director of the Lowcountry Economic Network;
 - e. A private business representative from Jasper County;
 - f. A private business representative from Beaufort County.
3. Any vacancy will be filled by its representative Council.
4. The members shall elect a Chairperson from its membership.
5. The Board shall meet at least quarterly.

NOW, THEREFORE, BE IT RESOLVED, that Beaufort County Council does hereby approve this Resolution to create an Economic Development Alliance with Jasper County to promote and enhance economic opportunities with each jurisdiction.

Adopted this 23rd day of June, 2008.

COUNTY COUNCIL OF BEAUFORT COUNTY

BY:



Wm. Weston J. Newton, Chairman

ATTEST:


Suzanne M. Rainey, Clerk to Council

EXHIBIT A

LOWCOUNTRY ECONOMIC ALLIANCE
BY-LAWS

ARTICLE I.
NAME

SECTION 1.1 The name of the organization shall be the Lowcountry Economic Alliance, hereinafter referred to as the LEA or the Alliance.

ARTICLE II.
PURPOSE, VISION, AND MISSION

SECTION 2.1 The purpose of the Alliance is to position and market the South Carolina Lowcountry Region to compete successfully for global business investment. For purposes of these Bylaws, Lowcountry region is comprised of Beaufort and Jasper Counties.

SECTION 2.2 The vision of the Alliance is a diversified Lowcountry economy wherein the region is positioned to market the Lowcountry to potential new businesses creating jobs that pay above the State average wage level.

SECTION 2.3 The mission of the Alliance is to further the purpose and vision as set out above in the following ways:

- 2.3.1 Market the Lowcountry Region to targeted business sectors
- 2.3.2 Support the economic development activities of both public and private sector organizations within the Region.
- 2.3.3 Build cohesive relationships among and between the Region's public and private sectors.
- 2.3.4 Cooperate with federal, state, regional, and local economic development organizations and activities.
- 2.3.5 Work to solicit resources that further the mission and vision of the organization.
- 2.3.6 Work to build synergistic systems and teams to address the workforce deficiencies found in the region.
- 2.3.7 Work to identify and promote policies that support the need for affordable workforce housing in the region.
- 2.3.8 Educate local, state, and federal officials of critical economic development issues for their consideration as new policies and laws are considered and developed.
- 2.3.9 Engage in such other lawful activities from time to time in furtherance of its mission as the Board of Directors may find appropriate.

SECTION 2.4 The Alliance shall also have the authority to do any and all lawful acts and to engage in any and all lawful activities which may be necessary or appropriate in connection with the aforementioned vision and mission; *provided however*, that in carrying out its purposes and exercising its powers, the Alliance (Lowcountry Economic Alliance) shall not engage in any activities which would

cause it to fail to qualify under Section 501(c)(6) of the United States Internal Revenue Code as amended from time to time, or successor provisions thereto ("the Internal Revenue Code").

ARTICLE III.
STRUCTURE AND GOVERNANCE

SECTION 3.1 **The Board of Directors.** The authority and responsibility of governance and policy-making decisions of the Alliance shall be vested in its Board of Directors. The Board shall take appropriate action to achieve and maintain private, non-profit 501(c)(6) status for the Alliance.

SECTION 3.2 **Composition.** The Board of directors shall consist of the following voting members.

- One elected official from Beaufort County Council;
- One elected official from Jasper County Council;
- A staff official charged with economic development for Jasper County;
- The Executive Director of the Lowcountry Economic Network;
- A private business representative from Jasper County;
- A private business representative from Beaufort County.

SECTION 3.3 **Additional members** may be appointed by a two-thirds majority of the voting members of the Board of Directors for reasons deemed appropriate by the Board. Private sector Board membership is desirable and encouraged. Such members shall serve three-year terms and may be reappointed to serve consecutive terms. Voting membership is transferable or assignable only by the appointing authority.

SECTION 3.4 **The officers** of the Alliance Board shall be the Chair, the Vice-chair, the Secretary and the Treasurer. The officers shall have the powers and perform the duties usually incident to that office and those prescribed by the Board of Directors.

SECTION 3.5 **Regular Meetings and Quorum** The Board shall meet at least quarterly and on a regular meeting schedule to be approved by the Board. A majority of the number of members of the Board of Directors shall constitute a quorum for the transaction of business at any meeting of the Board of Directors. Once a quorum is present, those remaining present may thereafter conduct any and all business properly coming before the meeting; unless otherwise provided for by these Bylaws or by other proper action of the Board of Directors, a majority of those present and voting shall be required to decide any issue

SECTION 3.6 **Special Meetings.** Special called Board meetings may be held only within the Region.

SECTION 3.7 **Notice.** A notice of the date, time, and place of all meetings of the Board of Directors shall be given at least three days prior thereto by mail, telefax, or email, except in case of emergency. In the case of a special meeting, the purpose of the meeting shall be stated in the notice.

SECTION 3.8 **Budget** The board shall adopt an annual budget for the Alliance, which may be amended or revised from time to time as needed.

SECTION 3.9 Committees. The board shall have an Executive Committee, consisting of the officers of the Board and the most immediate past Chair, which may act for the Board of Directors between meetings as authorized by the Board. The board may appoint such other standing and special committees from time to time as it deems appropriate. Members of such committees may include Board members, as well as individuals representing regional business interests, local governments, public agencies, educational institutions, non-profit organizations, Alliance supporters and interested citizens.

ARTICLE IV.
OPERATIONS

SECTION 4.0 Staffing. The established economic development staff for each county government shall have the authority and responsibility to conduct the day-to-day operations and carry out actions as authorized by the Board. The established economic development staff for Beaufort County is the Lowcountry Economic Network.

ARTICLE V.
REGIONAL RESPONSIBILITY

Board members individually and collectively shall be considerate of the entire Region's needs for economic development and shall not, in any way, limit their actions, interests and concerns to the geographic area in which they live, conduct business or represent on the Board.

ARTICLE VI.
OTHER RESPONSIBILITIES

SECTION 6.0 Conflict of Interest

(a) Purpose:

The purpose of the Conflict of Interest Policy is to protect this tax-exempt organization's (organization) interest when it is contemplating entering into a transaction or arrangement that might benefit the private interest of an officer or director of the Organization or might result in a possible excess benefit transaction. This policy is intended to supplement but not replace any applicable state and federal laws governing conflict of interest applicable to nonprofit and charitable organizations.

(b) Definitions:

1. Interested Person – Any director, principal officer or member of a committee with governing board delegated powers, who has a direct or indirect financial interest, as defined below, is an interested person.
2. Financial Interest – A person has a financial interest if the person has, directly or indirectly, through business, investment, or family:
 - i. An ownership or investment interest in any entity with which the Organization has a transaction or arrangement;

- ii. A compensation arrangement with the Organization or with any entity or individual with which the Organization has a transaction or arrangement, or;
- iii. A potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which the Organization is negotiating a transaction or arrangement.

Compensation includes direct and indirect remuneration as well as gifts or favors that are not insubstantial. A financial interest is not necessarily a conflict of interest. Under Article III, Section 9(c)2, a person who has a financial interest may have a conflict of interest only if the appropriate governing board or committee decides that a conflict of interest exists.

(c) Procedures:

1. Duty to Disclose. In connection with any actual or possible conflict of interest, an interested person must disclose the existence of the financial interest and be given the opportunity to disclose all material facts to the directors and members of the committees with governing board delegated powers considering the proposed transaction or arrangement.

2. Determining Whether a Conflict of Interest Exists. After disclosure of the financial interest and all material facts, and after any discussion with the interested person, he/she shall leave the governing board or committee meeting while the determination of a conflict of interest is discussed and voted upon. The remaining board or committee members shall decide if a conflict of interest exists.

3. Procedures for Addressing the Conflict of Interest.

i. An interested person may make a presentation at the governing board or committee meeting, but after the presentation, he/she shall leave the meeting during the discussion of, and the vote on, the transaction or arrangement involving the possible conflict of interest.

ii. The chairperson of the governing board or committee shall, if appropriate, appoint a disinterested person or committee to investigate alternatives to the proposed transaction or arrangement.

iii. After exercising due diligence, the governing board or committee shall determine whether the Organization can obtain with reasonable efforts, a more advantageous transaction or arrangement from a person or entity that would not give rise to a conflict of interest.

iv. If a more advantageous transaction or arrangement is not reasonably possible under circumstances not producing a conflict of interest, the governing board or committee shall determine by a majority vote of the disinterested directors whether the transaction or arrangement is in the

Organization's best interest, for its own benefit, and whether it is fair and reasonable. In conformity with the above determination, it shall make its decision as to whether to enter into the transaction or arrangement.

4. Violations of the Conflicts of Interest Policy.

- i. If the governing board or committee has reasonable cause to believe a member has failed to disclose actual or possible conflicts of interest, it shall inform the member of the basis for such belief and afford the member an opportunity to explain the alleged failure to disclose.
- ii. If, after hearing the member's response and after making further investigation as warranted by the circumstances, the governing board or committee determines the member has failed to disclose an actual or possible conflict of interest, it shall take appropriate disciplinary and corrective action.

(d) Records of Proceedings:

The minutes of the governing board and all committees with board delegated powers shall contain:

1. The names of the persons who disclosed or otherwise were found to have a financial interest in connection with an actual or possible conflict of interest, the nature of the financial interest, any action taken to determine whether a conflict of interest was present, and the governing board's or committee's decision as to whether a conflict of interest in fact existed.
2. The names of the persons who were present for discussions and votes relating to the transaction or arrangement, the content of the discussion, including any alternatives to the proposed transaction or arrangement, and a record of any votes taken in connection with the proceedings.

ARTICLE VII.
AMENDMENTS

These By-Laws may be amended by a two-thirds majority of the voting members of the Board, provided written notice of such proposed amendment, including a copy of the amendment, is mailed to each board member at least two weeks prior to such meeting. Any such amendment shall be without material change from the proposed amendment mailed to each board member.

All by-law amendments are conditioned upon approval by Beaufort and Jasper County Councils.



Memorandum

DATE: April 20, 2012
TO: County Council
FROM: Bryan Hill, Deputy County Administrator
SUBJECT: Deputy County Administrator's Progress Report

The following is a summary of activities that took place April 9, 2012 through April 20, 2012:

April 9, 2012 (Monday):

- Prepare for County Council and Finance Committee Meeting
- Meeting with First Southwest—County Financial Advisor
- Finance Committee Meeting
- Public Facilities Committee Meeting
- County Council

April 10, 2012 (Tuesday)--Bluffton:

- Work on Budget
- Meet with Mike Easton re: Offender Management Services
- Conference with Duffie Stone, Solicitor
- Bluffton Hours

April 11, 2012 (Wednesday)--Bluffton:

- Work on Budget
- Bluffton Hours

April 12, 2012 (Thursday):

- Attend Complaints/Bluffton Recreation Center Meeting with Gary Kubic, County Administrator, Joe Penale, PALS and Suzanne Gregory, Employee Services
- Attend Beaufort County Complex Contract Staff Meeting

April 13, 2012 (Friday):

- Meet with Gabriel Baker, MIS and Purchasing Department Staff re: Munis Work Flow
- Meet with Colin Kinton, Traffic re: Metropolitan Planning Organization (MPO)
- Meet with Stu Rodman, Councilman
- Bluffton Hours P.M.

April 16, 2012 (Monday):

- DA Meeting
- Budget Meeting with Fire Chiefs
- Munis Meeting with Gabriel Baker, MIS and Purchasing Staff
- Finance Committee Meeting
- Community Services Meeting
- Meet with Morris Campbell, Community Services Director

April 17, 2012 (Tuesday):

- Meet with Robert McFee, Infrastructure & Engineering Director
- Meet with Mary Ellen Keough, Records, Alicia Holland, Controller and Dan Morgan, MIS Director re: Staff Services Coordination
- Meet with Alicia Holland, Controller and Suzanne Gregory, Employee Services re: Finance Presentation
- Meet with Alicia Holland, Controller re: Budget

April 18, 2012 (Wednesday):

- Agenda Review
- Conference Call with Miles Glick re: Beaufort County Complex Contract
- Meet with Gary Kubic, County Administrator, Anthony Criscitiello, Planning Director and Hillary Austin, Zoning
- Work on Budget

April 19, 2012 (Thursday)--Bluffton:

- Work on Budget
- Bluffton Hours

April 20, 2012 (Friday)--Bluffton:

- Meet with Douglas Henderson, Treasurer re: Execution Fund
- Work on Budget
- Bluffton Hours

Budget FY 2012
As of 4/19/2012

Description			Organization	ORG	Actual 4 Year Comparison				April 19, 2012	Adopted
					For the Period Ending March 31st				Actual to Date	Budget
				FY 2009	FY 2010	FY 2011	FY 2012	FY 2012	FY 2012	
			Taxes	41000	(70,177,365)	(69,814,171)	(69,614,374)	(69,425,191)	(69,425,191)	(72,130,243)
			Licenses & Permits	42000	(1,585,806)	(1,331,766)	(1,270,188)	(1,550,335)	(1,576,241)	(2,567,500)
			Intergovernmental	43000	(3,823,881)	(3,073,792)	(2,854,497)	(3,014,943)	(3,018,032)	(7,422,875)
			Charges for Services	44000	(6,882,516)	(6,881,412)	(7,521,677)	(7,583,682)	(7,916,181)	(11,226,774)
			Fines & Forfeitures	45000	(758,049)	(881,984)	(651,970)	(608,539)	(629,574)	(953,000)
			Interest	46000	(183,620)	(92,397)	(78,324)	(128,009)	(128,010)	(141,000)
			Miscellaneous	47000	(850,223)	(474,649)	(593,735)	(368,944)	(376,335)	(705,600)
			Other Financing Sources	48000	(638,704)	(1,256,799)	(882,274)	(881,319)	(1,156,319)	(1,156,500)
			General Fund Revenue		(84,900,164)	(83,806,970)	(83,467,039)	(83,560,962)	(84,225,883)	(96,303,492)
General	Newton	Elected	COUNTY COUNCIL	11000	614,985	475,731	507,039	429,801	449,587	623,982
General	Burriss	Elected	AUDITOR	11010	473,716	476,423	409,913	377,402	396,027	623,510
General	Henderson	Elected	TREASURER	11020	785,708	685,864	640,253	518,672	537,756	645,070
General	Henderson	Elected	TREASURER TAX BILLS & CC FEES	11021	-	599,892	444,197	238,032	238,032	481,000
General	Roseneau	Elected	CLERK OF COURT	11030	749,314	712,880	634,208	599,170	622,133	831,574
General	Roseneau	Elected	FAMILY COURT	11031	336,511	255,160	175,800	150,626	156,243	249,668
General	Simon	Elected	PROBATE COURT	11040	633,746	638,772	541,380	547,099	582,437	756,659
General	Allen	Elected	CORONER	11060	341,783	277,483	226,809	281,368	290,105	391,938
General	Smith	State	HILTON HEAD MAGISTRATE	11100	75,674	32,609	567	-	-	-
General	Smith	State	BEAUFORT MAGISTRATE	11101	425,303	507,069	501,389	555,820	581,509	606,062
General	Smith	State	BLUFFTON MAGISTRATE	11102	425,906	388,365	282,435	292,987	312,291	401,125
General	Smith	State	SHELDON MAGISTRATE	11103	40,141	47,706	49,448	49,698	52,565	66,618
General	Smith	State	ST HELENA MAGISTRATE	11104	72,619	62,170	65,068	45,352	45,788	82,508
General	Smith	State	MAGISTRATE BOND COURT	11105	61,515	64,183	60,413	69,476	72,760	90,681
General	Smith	State	MAGISTRATE AT-LARGE	11106	78,184	57,465	77,515	90,815	96,509	101,058
General	Dukes	State	MASTER IN EQUITY	11110	230,366	232,065	215,586	215,446	225,951	295,937
General	Allocation	Allocation	GEN GOVT DIRECT SUBSIDIES	11199	957,133	1,311,635	982,143	733,755	815,283	1,128,340
General	Admin	Admin	COUNTY ADMINISTRATOR	12000	354,739	627,017	477,561	408,573	426,524	567,747
General	Planning	Admin	HOUSING	12003	13,663	-	-	-	-	-
General	Admin	Admin	PUBLIC INFORMATION OFFICER	12005	215,500	303,525	73,893	69,180	69,180	85,218
General	Admin	Admin	BROADCAST SERVICES	12006	-	-	138,942	155,586	162,557	221,467
General	Admin	Admin	STAFF ATTORNEY	12010	535,427	451,450	417,743	465,048	473,798	497,661
General	Finance	Admin	INTERNAL AUDITOR	12015	35,915	84,143	30,398	42,375	44,550	66,091
General	Hood	State	PUBLIC DEFENDER	12020	169,328	150	-	-	-	-
General	Community	Admin	VOTER REGISTRATION/ELECTIONS	12030	658,835	446,200	447,643	461,631	482,636	598,260
General	Community	Admin	ELECTION WORKERS	12031	-	(1,050)	211	940	940	-
General	Real	Admin	ASSESSOR	12040	1,781,748	1,846,468	1,419,176	1,293,557	1,355,729	2,053,520

Budget FY 2012
As of 4/19/2012

Actual 4 Year Comparison
For the Period Ending March 31st

April 19, 2012
Actual to Date
Adopted
Budget

Description			<u>Organization</u>	<u>ORG</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2012</u>	<u>FY 2012</u>
General	Real	Admin	ASSESSOR	12041	-	-	(10)	-	-	-
General	Real	Admin	REGISTER OF DEEDS	12050	512,327	427,468	356,779	338,722	352,990	469,563
General	Finance	Admin	RISK MANAGEMENT	12060	99,358	99,510	71,139	68,055	71,714	96,495
General	Delegation	State	LEGISLATIVE DELEGATION	12080	63,662	63,082	50,447	50,755	53,296	67,535
General	Planning	Admin	ZONING & DEVELOPMENT ADM	13330	184,414	180,926	145,598	141,322	147,448	204,643
General	Planning	Admin	PLANNING	13340	676,630	648,689	539,237	528,012	554,996	696,539
General	Planning	Admin	COMPREHENSIVE PLAN	13341	60,757	5,438	351,662	138,829	138,829	126,475
General	MIS	Admin	AUTOMATED MAPPING/GIS	13350	352,789	369,158	296,762	245,282	250,718	407,316
General	Community	Admin	DIRECTOR OF COMMUNITY SERVICES	14000	204,374	136,675	99,159	90,393	94,173	127,785
General	Admin	Admin	STAFF SERVICES	14010	363,805	304,958	288,548	215,794	234,315	353,193
General	Employee	Admin	EMPLOYEE SERVICES	14020	606,889	719,606	712,995	718,789	757,315	872,760
General	MIS	Admin	RECORDS MANAGEMENT	14030	221,854	152,748	116,571	221,127	229,377	208,385
General	Finance	Admin	FINANCE DEPARTMENT	15010	475,124	405,533	412,688	449,049	469,884	593,166
General	Finance	Admin	PURCHASING	15040	170,842	194,840	164,041	161,150	166,347	235,383
General	Finance	Admin	BUSINESS LICENSES	15050	528,825	363,894	142,771	37,333	38,760	97,537
General	MIS	Admin	MANAGEMENT INFORMATION SYSTEMS	15060	1,510,691	1,831,634	1,610,371	1,476,413	1,522,398	2,360,307
General	MIS	Admin	MANAGEMENT INFORMATION SYSTEMS	15061	1,112	1,128	-	-	-	-
General	Engineering	Admin	DIRECTOR OF PUBLIC SERVICES	17000	187,169	199,072	159,126	157,132	165,111	205,382
General	Fringe	Fringe	GENERAL GOVT BENEFITS POOL	19199	-	-	1,741,085	1,567,085	1,758,925	2,177,360
Public Safety	Tanner	Elected	SHERIFF	21051	4,955,825	5,187,819	5,387,701	4,610,872	4,830,528	6,567,860
Public Safety	Tanner	Elected	SHERIFF	21052	9,164,675	8,778,315	9,433,320	7,921,085	8,226,983	10,655,494
Public Safety	Tanner	Elected	SHERIFF	21053	-	-	-	432,488	456,080	555,457
Public Safety	Tanner	Elected	SHERIFF	21055	888,665	1,011,296	965,198	842,422	875,020	1,302,274
Public Safety	Public Safety	Admin	EMERGENCY MANAGEMENT	23140	506,060	533,657	368,480	342,508	358,931	440,327
Public Safety	Public Safety	Admin	EMERGENCY MANAGEMENT	23141	22,653	-	-	-	-	-
Public Safety	Public Safety	Admin	EMERGENCY MANAGEMENT	23142	-	-	115,399	74,848	75,533	91,586
Public Safety	Public Safety	Admin	EMERGENCY MANAGEMENT - Comm	23150	3,457,360	3,104,698	3,048,236	3,494,795	3,951,183	4,602,211
Public Safety	Public Safety	Admin	EMERGENCY MANAGEMENT - DATA	23155	399,047	526,475	378,480	407,740	432,417	692,857
Public Safety	Public Safety	Admin	EMERGENCY MEDICAL SERVICE	23160	4,678,979	4,638,839	3,902,574	3,705,992	3,869,351	4,898,239
Public Safety	Public Safety	Admin	DETENTION CENTER	23170	5,044,497	4,927,018	4,245,884	3,787,645	3,991,963	5,433,000
Public Safety	Public Safety	Admin	TRAFFIC - Signal Management	23322	265,757	209,013	169,993	219,940	227,125	307,314
Public Safety	Public Safety	Admin	TRAFFIC - Signal Management	23323	-	87,903	93,585	99,686	100,809	116,000
Public Safety	Public Safety	Admin	BUILDING CODES	23360	1,143,185	1,005,854	725,587	506,850	537,004	624,837
Public Safety	Public Safety	Admin	BUILDING CODES ENFORCEMENT	23361	-	-	-	136,827	143,336	219,393
Public Safety	Fringe	Fringe	PUBLIC SAFETY BENEFITS POOL	29299	-	-	2,223,650	3,668,728	4,158,289	5,372,376
Public Works	Engineering	Admin	FACILITIES MANAGEMENT	33020	1,683,131	1,728,341	1,553,575	1,264,612	1,322,255	2,055,403
Public Works	Engineering	Admin	BUILDINGS MAINTENANCE	33030	867,882	757,497	847,208	771,023	795,451	1,061,572
Public Works	Engineering	Admin	GROUND MAINTENANCE - NORTH	33040	1,014,201	1,017,627	833,791	914,342	939,685	1,759,275

Budget FY 2012
As of 4/19/2012

				Actual 4 Year Comparison					April 19, 2012	Adopted
				For the Period Ending March 31st					Actual to Date	Budget
Description		Organization	ORG	FY 2009	FY 2010	FY 2011	FY 2012	FY 2012	FY 2012	
Public Works	Engineering	Admin	GROUNDS MAINTENANCE - SOUTH	33042	900,939	864,183	691,706	434,134	454,233	-
Public Works	Engineering	Admin	PUBLIC WORKS GEN SUPPORT	33300	668,353	762,018	523,177	516,236	532,996	709,671
Public Works	Engineering	Admin	ROADS/DRAINAGE - NORTH	33301	788,585	781,631	670,355	589,980	608,758	801,181
Public Works	Engineering	Admin	ROADS/DRAINAGE - SOUTH	33302	411,457	515,903	474,927	343,310	354,915	539,706
Public Works	Engineering	Admin	PUBLIC WORKS ADMINISTRATION	33305	322,294	285,618	212,028	203,850	213,622	248,018
Public Works	Engineering	Admin	ENGINEERING	33320	801,329	337,191	242,954	186,817	199,024	338,283
Public Works	Engineering	Admin	SWR ADMINISTRATION	33390	832,221	3,453,736	3,027,681	2,825,446	2,849,837	4,744,454
Public Works	Engineering	Admin	SWR	33391	126,012	-	-	-	-	-
Public Works	Engineering	Admin	SWR	33392	169,098	-	-	-	-	-
Public Works	Engineering	Admin	SWR HILTON HEAD	33393	711,518	77,344	80,640	76,950	80,662	100,693
Public Works	Engineering	Admin	SWR BLUFFTON	33394	783,131	122,361	111,334	111,827	116,547	145,790
Public Works	Engineering	Admin	SWR BURTON	33395	442,538	117,606	124,724	105,293	110,350	177,521
Public Works	Engineering	Admin	SWR DAUFUSKIE	33396	248,713	33,475	203	127	127	49,356
Public Works	Engineering	Admin	SWR ST HELENA	33397	357,319	107,907	102,951	108,112	114,279	163,455
Public Works	Engineering	Admin	SWR SHELDON	33398	184,317	84,934	83,917	76,968	80,160	101,993
Public Works	Engineering	Fringe	PUBLIC WORKS BENEFITS POOL	39399	45,638	-	1,265,954	963,243	1,089,883	1,429,893
Public Health	Public Safety	Admin	ANIMAL SHELTER & CONTROL	43180	735,425	667,293	573,411	606,059	628,846	774,061
Public Health	Public Safety	Admin	MOSQUITO CONTROL	43190	1,239,194	1,377,467	855,775	833,664	909,543	1,091,325
Public Health	Community	Allocation	PUBLIC HEALTH DIRECT SUBSIDIES	44199	2,006,968	2,155,295	2,131,052	1,631,356	1,723,768	1,800,511
Public Health	Fringe	Fringe	PUBLIC HEALTH BENEFITS POOL	49499	-	-	281,804	217,136	245,952	325,265
Public Welfare	Community	Admin	VETERANS AFFAIRS	54050	169,087	151,049	105,290	104,755	112,047	143,034
Public Welfare	Community	State	DEPT OF SOCIAL SERVICES	54060	153,908	154,331	146,404	151,423	158,732	195,700
Public Welfare	Community	Allocation	PUBLIC WELFARE DIRECT SUBSIDIES	54299	474,181	480,820	493,330	422,943	422,943	540,000
Public Welfare	Engineering	Fringe	PUBLIC WELFARE BENEFITS POOL	59599	-	-	31,800	21,216	23,852	29,572
Cultural	Community	Admin	PALS CENTRAL ADMINISTRATION	63310	265,059	308,549	287,657	184,532	191,907	264,628
Cultural	Community	Admin	PALS SUMMER PROGRAM	63311	101,040	94,825	104,438	94,600	94,600	120,450
Cultural	Community	Admin	PALS AQUATICS PROGRAM	63312	856,802	897,633	797,086	724,707	752,547	924,044
Cultural	Community	Admin	PALS HILTON HEAD PROGRAMS	63313	255,531	57,916	60,000	59,979	59,979	80,000
Cultural	Community	Admin	PALS BLUFFTON PROGRAMS	63314	485,782	675,726	584,082	85,837	85,837	145,500
Cultural	Community	Admin	PALS ATHLETIC PROGRAMS	63316	475,234	364,867	303,917	528,085	550,838	917,492
Cultural	Community	Admin	PALS RECREATION CENTERS	63317	760,751	671,958	473,537	444,119	462,138	717,584
Cultural	Community	Admin	LIBRARY ADMINISTRATION	64070	663,858	651,885	477,090	474,611	491,839	651,166
Cultural	Community	Admin	LIBRARY BEAUFORT BRANCH	64071	517,614	503,977	386,932	367,779	385,771	512,347
Cultural	Community	Admin	LIBRARY BLUFFTON BRANCH	64072	622,334	593,276	448,016	333,759	345,532	509,272
Cultural	Community	Admin	LIBRARY HILTON HEAD BRANCH	64073	584,133	537,192	479,134	400,494	417,384	572,403
Cultural	Community	Admin	LIBRARY LOBECO BRANCH	64074	151,709	163,038	85,225	91,698	96,040	128,087
Cultural	Community	Admin	LIBRARY ST HELENA BRANCH	64075	74,690	70,379	71,105	68,131	71,639	91,919
Cultural	Community	Admin	LIBRARY TECHNICAL SERVICES	64078	623,105	648,027	505,134	349,809	359,396	579,194

Budget FY 2012
As of 4/19/2012

Actual 4 Year Comparison
For the Period Ending March 31st

April 19, 2012
Actual to Date
Adopted
Budget

Description	Organization	ORG	FY 2009	FY 2010	FY 2011	FY 2012	FY 2012	FY 2012	
Cultural	Community Admin	LIBRARY SC ROOM	64079	80,673	83,205	74,268	73,573	76,946	99,178
Cultural	Community Fringe	CULTURAL & RECRE BENEFITS POOL	69699	-	-	764,936	593,997	667,368	834,815
		General Fund Expenditures		69,470,838	69,054,701	68,505,334	63,306,609	66,930,266	89,118,554
Transfers	Allocation Allocation	GENERAL FUND XFERS OUT	99100						
		Miscellaneous Grant	59200	7,500	-	-	-	-	-
		Daufuskie Ferry	59202	56,250	56,250	75,000	75,000	83,333	100,000
		Public Safety Grants	59206	8,040	-	61,180	2,472	2,472	-
		EMS Grants	59207	-	4,500	4,500	4,500	5,000	6,000
		Tire Recycling	59226	-	3,000	-	-	-	-
		Real Property	59209	-	-	-	-	-	333,859
		Dale Water Line	59229	-	-	34,939	-	-	-
		PALS Programs Fund	59231	-	-	2,999	-	-	-
		DSN Programs Fund	59241	1,317,877	1,398,147	1,215,459	1,019,625	1,132,917	1,359,500
		A&D Programs Fund	59261	378,500	367,848	273,422	224,765	249,739	299,687
		DNA Laboratory	59270	242,534	238,813	249,370	-	-	-
		Victims Assistance	59271	152,683	225,945	70,376	80,726	89,696	107,635
		School Resource Officer	59273	86,275	86,275	109,391	100,088	111,209	133,451
		Sheriff Grant	59274	17,939	6,311	20,411	3,605	4,005	4,806
		Sheriff's Vehicles	59277	-	500,000	-	-	-	-
		DNA Grant Fund	59280	-	-	-	22,097	22,097	-
		COSY Program	59281	31,500	97,500	97,500	125,000	136,667	140,000
		Debt Service Fund	59300	-	-	-	-	-	400,000
		LI Airport	59570	-	75,000	-	-	-	-
		HHI Airport	59580	-	112,500	12,500	-	-	-
		Public Defender	59651	180,000	490,022	377,125	225,000	250,000	300,000
		Sheriff's Trust	59663	-	-	10,000	15,000	15,000	-
		Total General Fund Transfers Out		2,479,098	3,662,111	2,614,172	1,897,878	2,102,135	3,184,938
Education	Education Education	Education Allocation	64399	3,144,200	3,144,200	3,144,200	2,666,667	3,333,333	4,000,000

AIRPORTS UPDATE

APRIL 23, 2012

BEAUFORT COUNTY AIRPORT

- **MASTER PLAN**

- **Draft Report Distributed to Elected Officials/Airports Board**
- **Joint Presentation to County/City Councils
January 18, 2012**
- **Meeting Minutes and Consultant's Response to Comments Provided**
- **Additional Presentation(s) as Required**
- **Submission to FAA / State for Review/Approval**

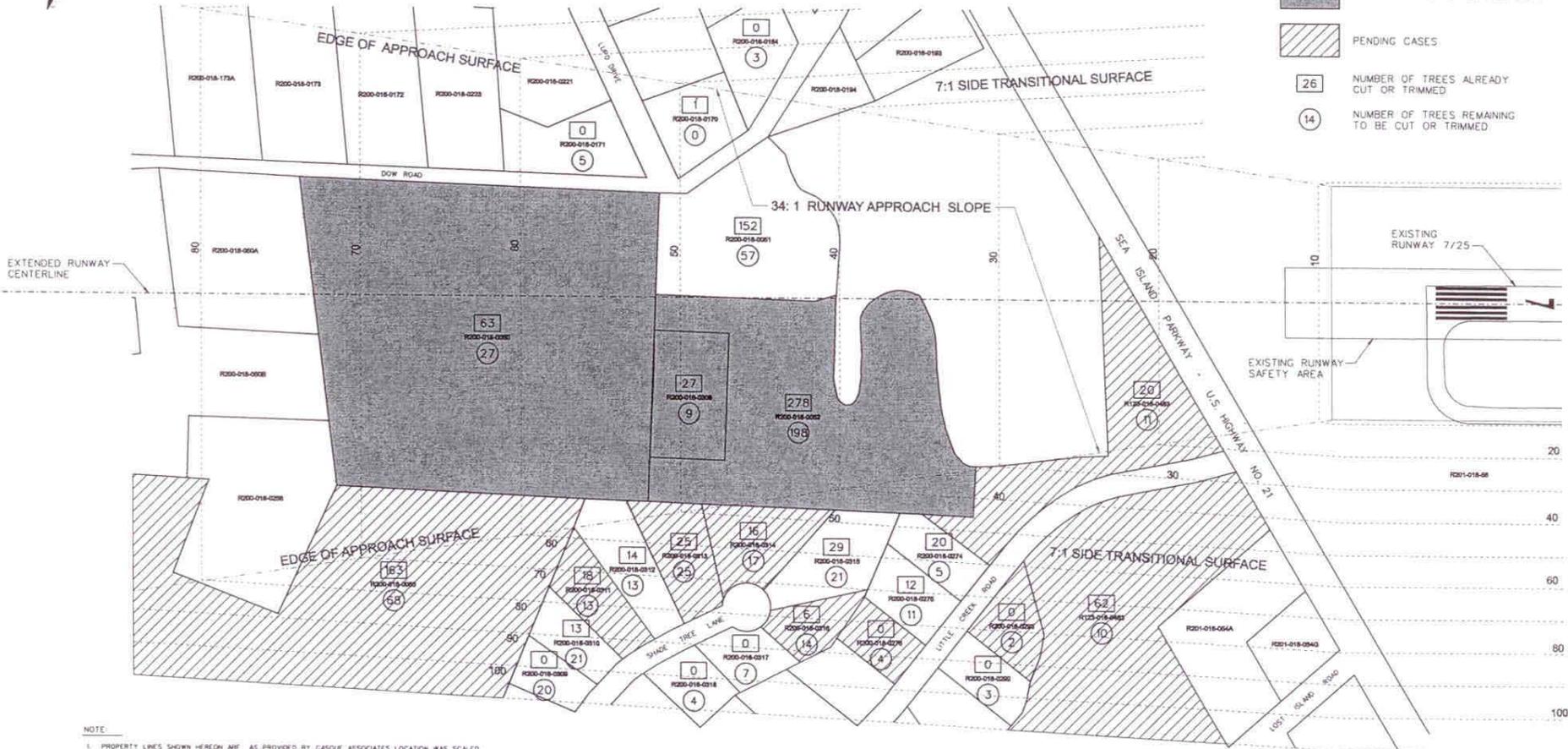
BEAUFORT COUNTY AIRPORT (CONT)

- **TREE OBSTRUCTIONS**
 - **FAA Resolving SCE&G Power Pole Issues**
 - **Over 600 Tree Obstructions Remain**
 - **Additional FAA Grant Funding to be Requested**
 - **Property Owner Mediation Oct 11, 2011 Unsuccessful**
 - **Preparing for Trials**



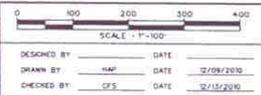
LEGEND

-  PARCEL / TAX MAP NO.
-  AIRSPACE CONTOURS
-  RESOLVED / LITIGATION COMPLETE
-  PENDING CASES
-  NUMBER OF TREES ALREADY CUT OR TRIMMED
-  NUMBER OF TREES REMAINING TO BE CUT OR TRIMMED



NOTE
 1. PROPERTY LINES SHOWN HEREON ARE AS PROVIDED BY CASQUE ASSOCIATES. LOCATION WAS SCALED FROM TAX MAP INFORMATION AND ARE APPROXIMATE; THEY DO NOT REPRESENT SURVEYED PROPERTY LINES.

REVISIONS:		
REV. NO.	DATE	REVISION DESCRIPTION



DESIGNED BY: _____ DATE: _____
 DRAWN BY: _____ DATE: 12/09/2010
 CHECKED BY: _____ DATE: 02/15/2010

K:\Projects\A101\SC1\Beaufort\%date%.dwg Tree Survey\09\10\Station\end_Trees_Station_12-14-2010.dwg

WILBUR SMITH ASSOCIATES
 CONSULTING ENGINEERS
 P.O. BOX 82
 COLUMBIA, S.C. 29902
 (803) 798-4500

PLANS PREPARED FOR
BEAUFORT COUNTY AIRPORT (ARW)
BEAUFORT COUNTY, S.C.

PROJECT NO. (CLIENT): _____
 PROJECT NO. (WJSA): 100618

PARCEL LITIGATION AND TREE STATUS

SHEET 1 of 1

HILTON HEAD ISLAND AIRPORT

- **MASTER PLAN**

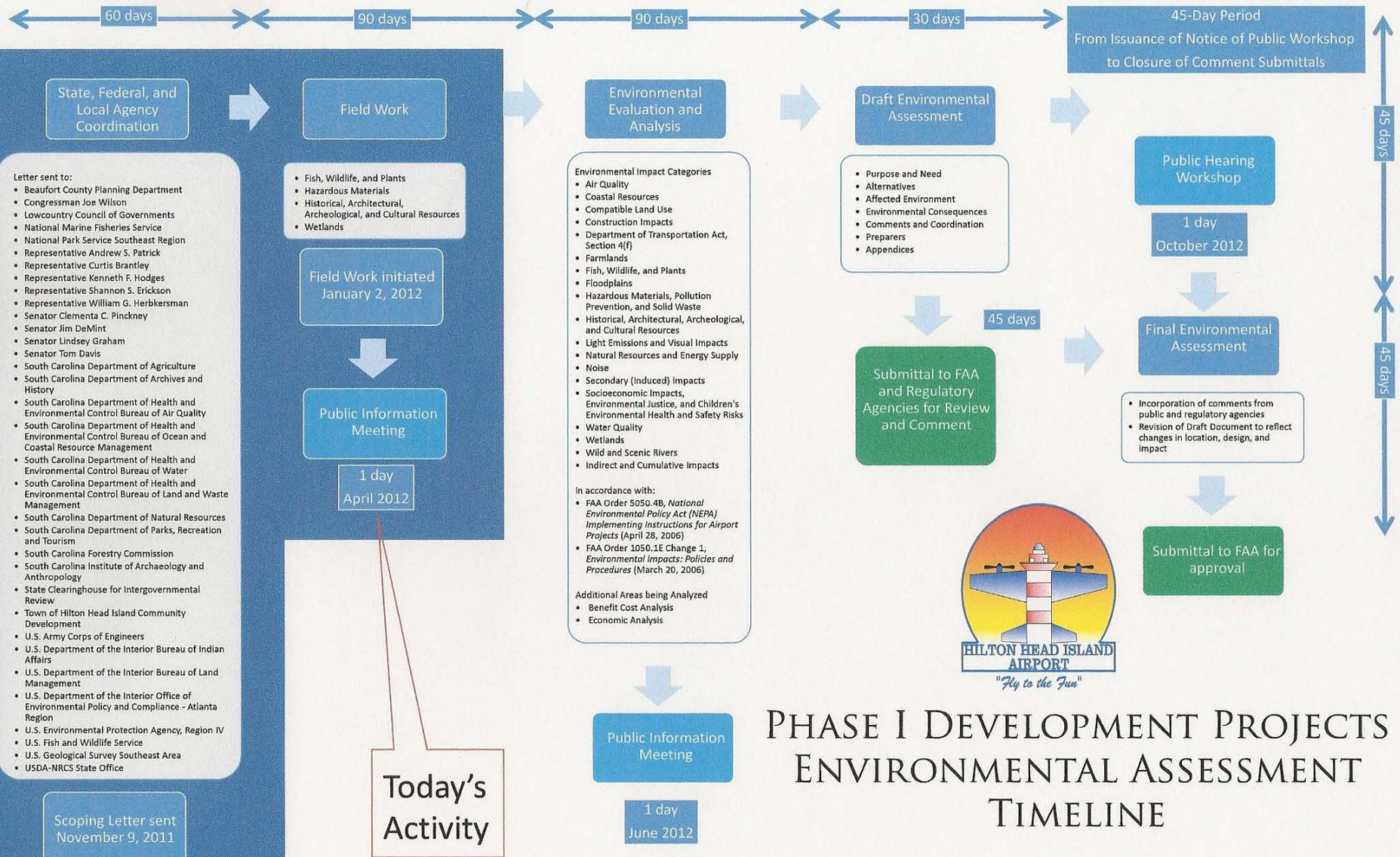
- **FAA Approval Received Sept 9, 2011**

- **EA/BCA Underway**

- **Public Information Meeting April 3, 2012**

- **Archeological Artifacts – Mitchelville**

- **No Issues with Wetlands, Threatened & Endangered Species, or Hazardous Materials (Aviation Fuels)**



PHASE I DEVELOPMENT PROJECTS ENVIRONMENTAL ASSESSMENT TIMELINE

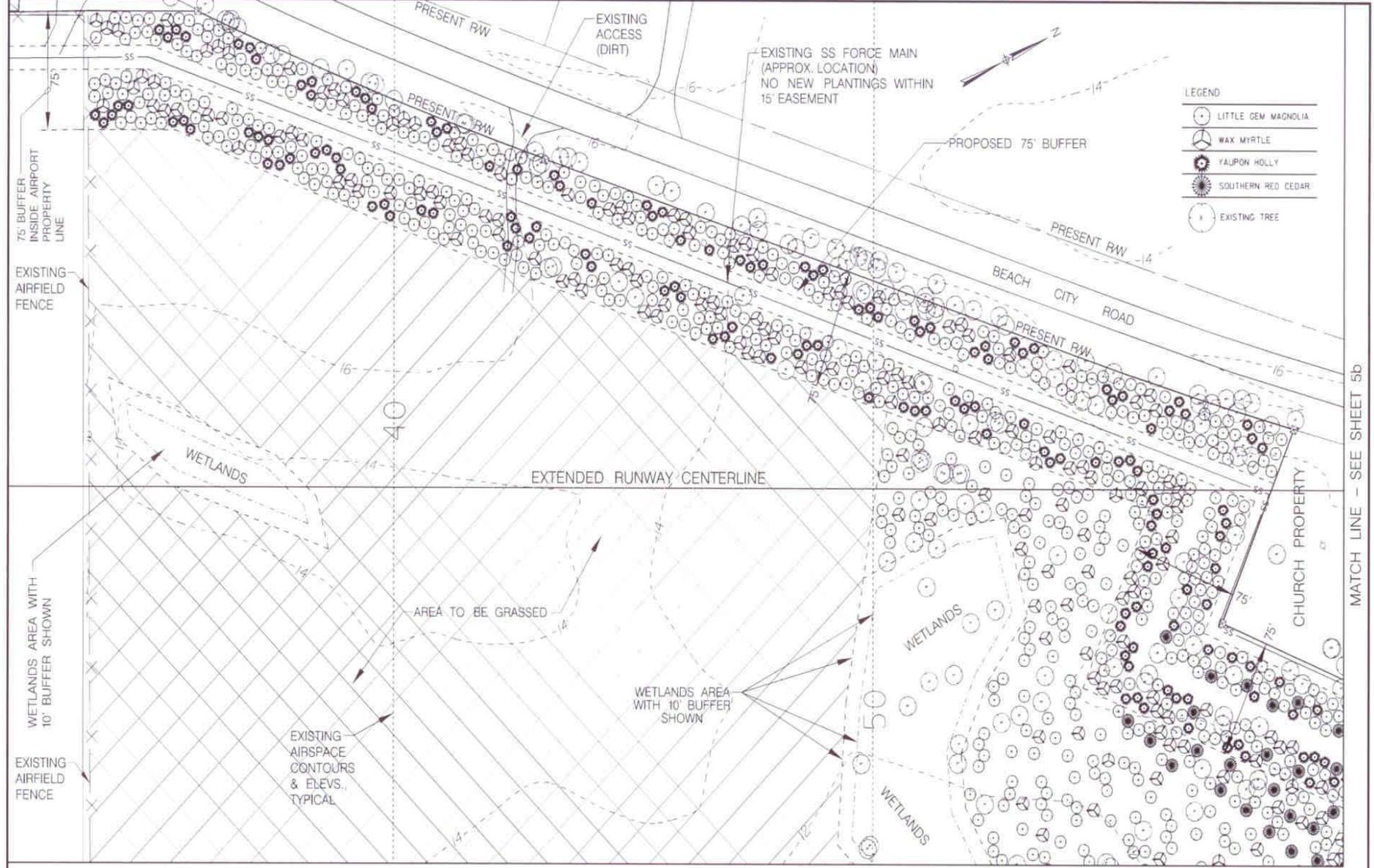
TREE OBSTRUCTION REMOVAL

□ RUNWAY 21 (NORTH END) ON-AIRPORT

- Contractor – All Care Tree Surgery**
- Contract Amount - \$469,948.00**
- Work Commenced – September 1, 2011**
- Progress – Trimming/Removal Complete**

TREE OBSTRUCTION REMOVAL

- **Mitigation Plan**
 - ✓ **Develop After Trimming/Removal Complete – February 2012**
 - ✓ **Submit to DRB for Approval – March 27**
 - ✓ **Emphasize Dense Replanting in Buffer Areas**



LEGEND

	LITTLE GEM MAGNOLIA
	WAX MYRTLE
	YALPON HOLLY
	SOUTHERN RED CEDAR
	EXISTING TREE

MATCH LINE - SEE SHEET 5b

MATCH LINE - SEE SHEET 5b

REV. NO.	DATE	REVISIONS DESCRIPTION OF REVISION

DESIGNED BY	JES	DATE	01-15-12
DRAWN BY	JES	DATE	01-15-12
CHECKED BY	JES/CFS	DATE	

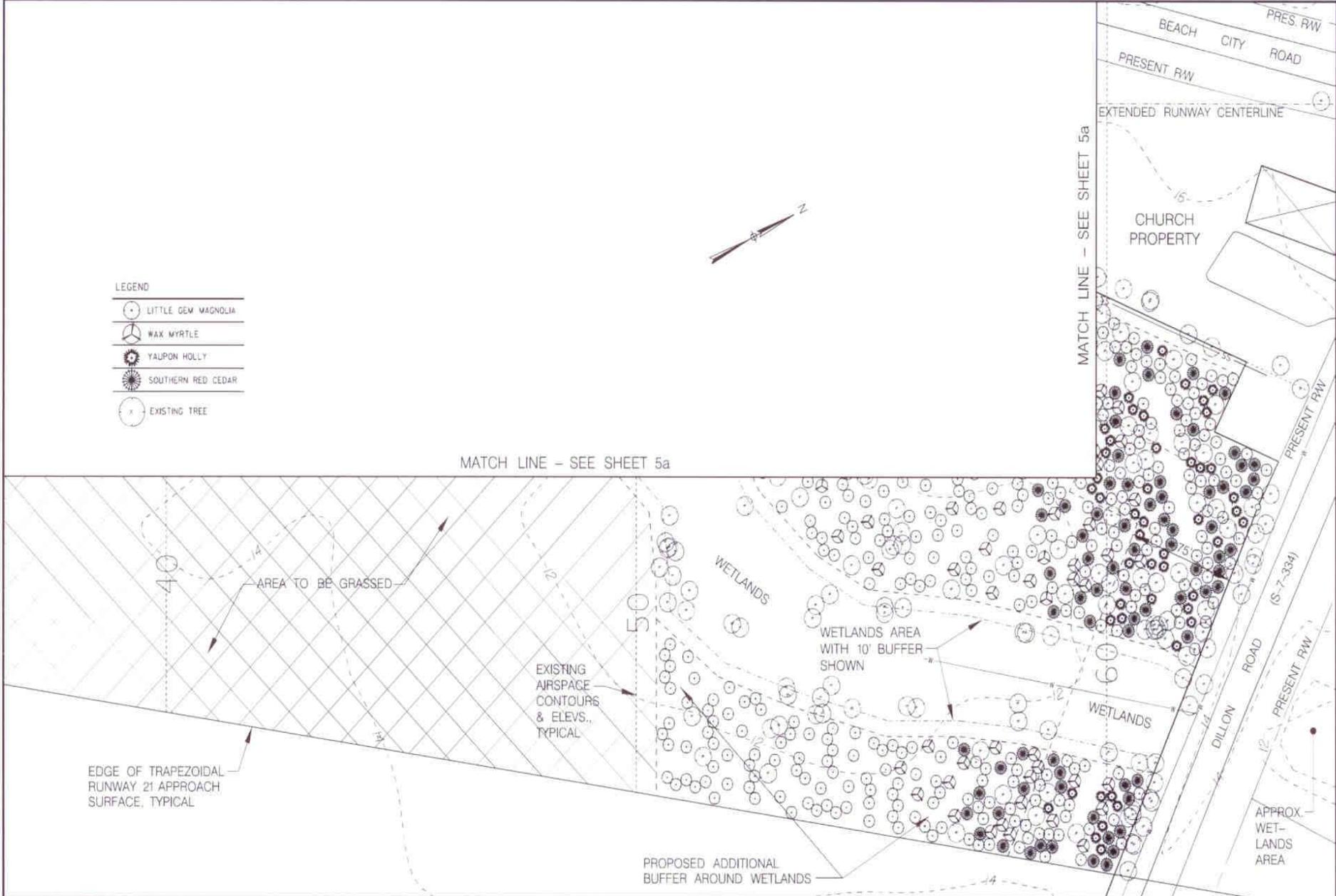


PLANS PREPARED FOR
 BEAUFORT COUNTY
 HILTON HEAD ISLAND AIRPORT (HXD)
 HILTON HEAD ISLAND, SC

PROJECT NO. 86216.PLT.BK
 TREE MITIGATION PLAN (1 of 2)
 FAA A.I.P. 3-45-0030-029-2010

LEGEND

-  LITTLE GEM MAGNOLIA
-  WAX MYRTLE
-  YAUPON HOLLY
-  SOUTHERN RED CEDAR
-  EXISTING TREE



REVISIONS		DESCRIPTION OF REVISION
REVISION NO.	DATE	

DESIGNED BY	JES	DATE	01-15-12
DRAWN BY	JES	DATE	01-15-12
CHECKED BY	JESCFS	DATE	



PLANS PREPARED FOR
 BEAUFORT COUNTY
 HILTON HEAD ISLAND AIRPORT (HXD)
 HILTON HEAD ISLAND, SC

PROJECT NO. BEA
 86216.PLTBK

TREE MITIGATION PLAN (2 of 2)

FAA A.I.P. 3-45-0030-029-2010 NO. 5b OF 7

TREE OBSTRUCTION REMOVAL

□ RUNWAY 21 (NORTH END) OFF-AIRPORT

- FAA Grant Funding Received
- Plans/Specifications Ready to Bid
- **Obtaining Avigation Easements –
9 out of 17**

TREE OBSTRUCTION REMOVAL

- **Project Emphasis on Trimming**
- **Fort Howell/Mitchellville Historic Sites**
- **Mitigation Plan**
 - ✓ **Develop After Trimming/Removal Complete**
 - ✓ **Submit to DRB for Approval**
 - ✓ **Emphasize Dense Replanting in Buffer Areas**



LEGEND:



WETLANDS



HISTORIC SITES

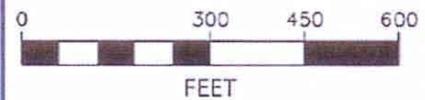


TREE OBSTRUCTIONS
OFF AIRPORT PROPERTY

Alternative 2
Tree Obstructions to be Removed Off Airport
Property in the 34:1 Approach Surface



**HILTON HEAD ISLAND AIRPORT
(HXD) RUNWAY 21 EA**
HILTON HEAD ISLAND, BEAUFORT CO., SC



**FIGURE
2.3**

TREE OBSTRUCTION REMOVAL

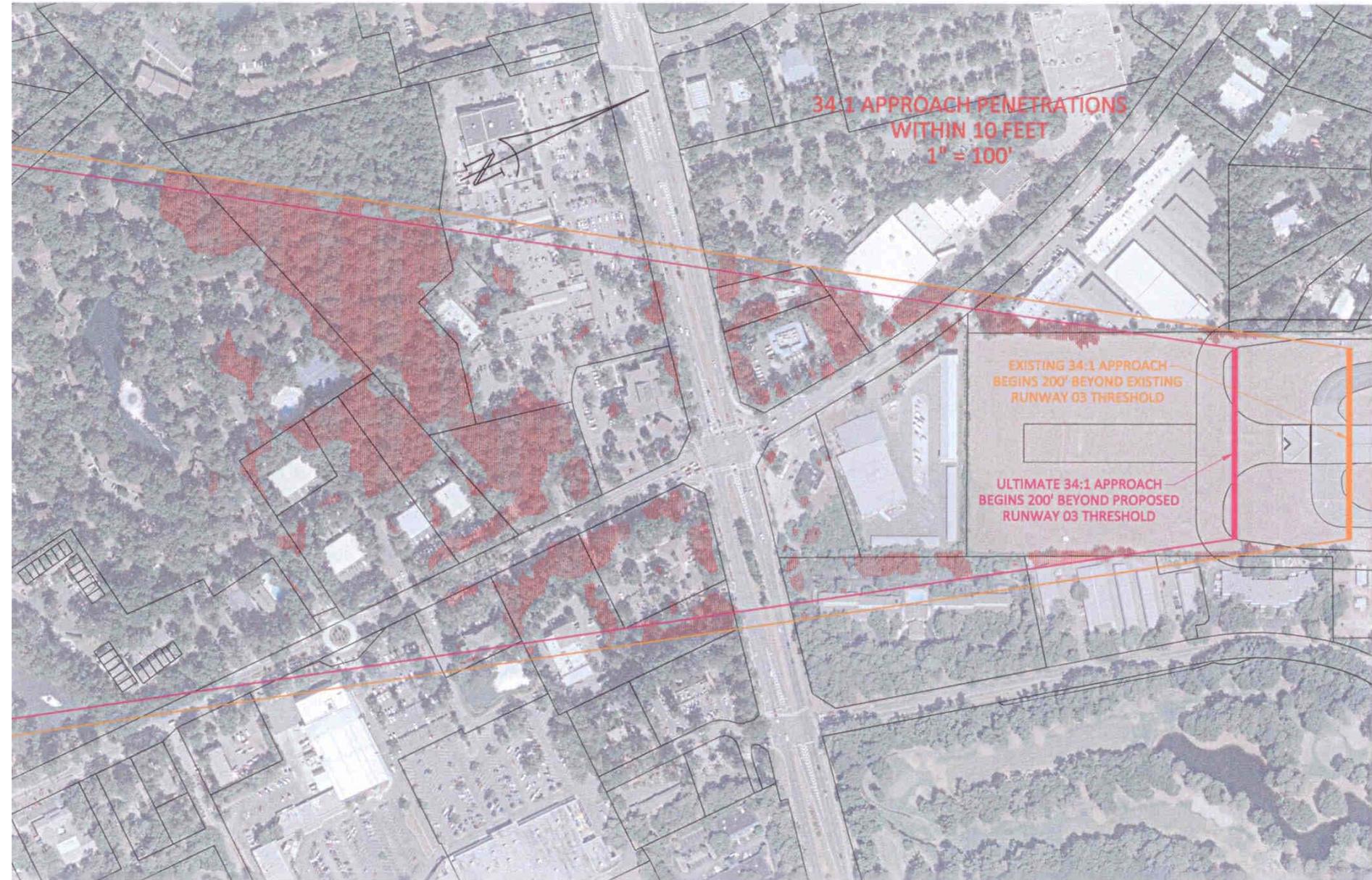
□ RUNWAY 03 (SOUTH END) OFF-AIRPORT

- Design Underway – 34:1 Slope
- Project Ready for Bid – June 2012
- FAA Grant Funding to be Requested
- **Obtaining Avigation Easements – 23 out of 26**
- Tentative Start Date – Fall 2012
- Project Emphasis on Trimming
- Mitigation Plan – Same as for North End

34:1 APPROACH PENETRATIONS
WITHIN 10 FEET
1" = 100'

EXISTING 34:1 APPROACH
BEGINS 200' BEYOND EXISTING
RUNWAY 03 THRESHOLD

ULTIMATE 34:1 APPROACH
BEGINS 200' BEYOND PROPOSED
RUNWAY 03 THRESHOLD



HILTON HEAD ISLAND AIRPORT (CONT)

- **RUNWAY SAFETY AREA DRAINAGE IMPROVEMENTS**
 - **Permit Issued by Town**
 - **Taxiway F Repairs Complete**
 - **Coordinating with Contractor on Remaining Work**

HILTON HEAD ISLAND AIRPORT (CONT)

- **DESIGN PROJECTS**
 - **Commercial Terminal Improvements Pending**
 - **Runway Lighted Sign Design Underway (60% Review)**

HILTON HEAD ISLAND AIRPORT (CONT)

- **PASSENGER FACILITY CHARGE (PFC) PROGRAM**
 - **Airline Consultation Meeting – 11/02/11**
 - **US Airways**
 - **Delta Air Lines**
 - **30-Day Comment Period Closed – 12/02/11**
 - **Beaufort County Airports Board Meeting – 12/15/11**

HILTON HEAD ISLAND AIRPORT (CONT)

- **PFC PROGRAM TIMELINE**
 - **Beaufort County Council Meeting – 01/23/12**
 - **Submittal to FAA for Approval – 02/22/12**
 - **FAA Approval Received – 03/07/12**
 - **PFC Collections Commence – 05/01/12**
 - **PFC Program Modification**

OFFICE OF THE COUNTY ADMINISTRATOR
COUNTY COUNCIL OF BEAUFORT COUNTY

GARY T. KUBIC
COUNTY ADMINISTRATOR

CHERYL HARRIS
EXECUTIVE ASSISTANT

ADMINISTRATION BUILDING
100 RIBAUT ROAD
POST OFFICE DRAWER 1228
BEAUFORT, SOUTH CAROLINA 29901-1228
TELEPHONE: (843) 255-2026
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BRYAN J. HILL
DEPUTY COUNTY ADMINISTRATOR

JOSHUA A. GRUBER
STAFF ATTORNEY

April 9, 2012

Mr. William McBride
Chairman, Community Services Committee
Beaufort County Council
Beaufort, SC 29901

Re: Naming of Lady's Island Park / Policy Statement – 10.

Dear Chairman McBride:

Pursuant to Beaufort County Policy, Statement #10, titled Beaufort County Policy for Naming and Renaming Landmarks, I am submitting for Community Services Committee consideration and approval the naming of the new Lady's Island Park, "The Coursen and Tate Memorial Park".

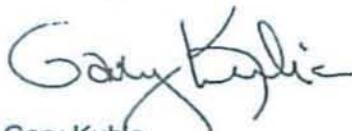
As required by Policy Statement #10, Sheriff Tanner, Councilman Sommerville and I submitted the proposed name for review and approval by the Beaufort County Historic Preservation Review Board (HPRB). The HPRB has approved the naming of the Lady's Island Park as "The Coursen and Tate Memorial Park".

As you may recall, on January 8, 2002, Lance Corporal Dana Lyle Tate and Corporal Dyke A. "A.J." Coursen were killed in a gun battle after responding to a domestic dispute call. In one very tragic moment, we lost two heroes. At the time of the shooting, both officers lived on Lady's Island.

Hopefully, your Committee will agree that after ten years, it is fitting and proper to honor and preserve their memory with this designation.

After the acceptance of this recommendation by your committee, it will move forward for consideration by the members of County Council.

Sincerely,



Gary Kubic
County Administrator

GK:ch

Attachments

Mr. William L. McBride, Chairman
Community Services Committee
April 9, 2012
Page 2

Re: Naming of Lady's Island Park

cc: Members of Beaufort County Council
P. J. Tanner, Sheriff
Members of the PALS Advisory Board
Bryan Hill, Deputy County Administrator
Morris Campbell, Director of Community Services
Anthony Criscitiello, Division Director, Planning and Development
Ian Hill, Historic Preservationist
Mark Roseneau, Director of Facilities
Sue Rainey, Clerk to Council

BEAUFORT COUNTY POLICY FOR NAMING AND RENAMING LANDMARKS

Beaufort County is blessed with a number of historic buildings, sites, and events that reflect our long and significant history. It is important when such sites are named or renamed that the historic names associated with these sites be retained. Changing the historic name of a landmark should be done only in extraordinary circumstances. If Council wishes to honor a distinguished citizen by naming an existing facility after them, the appropriate method would be to add "In Memory of (name)" to the existing name.

Prior to County Council approving the naming or renaming of any County site or landmark, the proposed name shall be submitted for review by the Beaufort County Historic Preservation Review Board (HPRB). The submittal shall include the proposed name change, the reason for the change, and any available historic information regarding the site and the proposed name. After reviewing the proposal, the HPRB shall forward its recommendation to County Council.

Criteria for Naming or Renaming Landmarks

Historic Names

- A. Citizens who have made a significant contribution to the history of Beaufort County, South Carolina, or the United States, and who have been deceased a minimum of 5 years.

Examples: elected officials, community leaders, educators, military heroes, and individuals involved in the arts or athletics, etc.

- B. Places that have played a significant role in the history of Beaufort County, South Carolina, or the United States.

Examples: battle sites, sites associated with early explorers, or the sites of significant buildings, bridges, boat landings, and ferries

- C. Events that have made a significant contribution to the broad patterns of our history.

Examples: events related to the Revolutionary or Civil Wars, civil rights movement, or maritime history of the County

Native American Names

Names associated with the long habitation of Native Americans in the Beaufort County area.

Examples: rivers, islands, settlements, and indian towns.

Natural Features

Names associated with nature that are indigenous to Beaufort County.

Examples: animals, birds, flowers, trees, marshes, and geological features.

Adopted this 22nd day of June, 1998.

COUNTY COUNCIL OF BEAUFORT COUNTY

BY



H. Emmett McCracken, Jr.
Chairman

ATTEST:



Clerk to Council



MEMORANDUM

TO: Members of the Historic Preservation Review Board

FROM: Gary Kubic, County Administrator 

DATE: March 28, 2012

SUBJ: Beaufort County Policy for Naming and Renaming Landmarks
(Policy Statement – 10)

Dear Board Members:

I am writing on behalf of Sheriff Tanner, Councilman Sommerville and the members of Beaufort County Council to request that you review and approve the naming of the recently built Lady's Island Park located on Springfield Road, "The Coursen and Tate Memorial Park".

On January 8, 2002, Lance Corporal Dana Lyle Tate and Corporal Dyke A. "A.J." Coursen were killed in a gun battle after responding to a domestic dispute call. In one very tragic moment, we lost two heroes. At the time of the shooting both officers lived on Lady's Island.

Hopefully, you will agree that after ten years, it is fitting and proper to honor and preserve their memory with this designation.

If you have any questions regarding this request, please contact Sheriff Tanner at (843) 255-3191 or myself at (843) 255-2026.

I eagerly await your favorable decision.

GK:ch

Attachments

cc: Members of Beaufort County Council
Members of PALS Advisory Board
Bryan Hill, Deputy County Administrator
Morris Campbell, Director of Community Services
Anthony Criscitiello, Division Director, Planning and Development
Ian Hill, Historic Preservationist

RESOLUTION NO. _____

RESOLUTION TO ADOPT A DEBT RESERVE POLICY FOR BEAUFORT COUNTY'S DEBT SERVICE FUND

WHEREAS, Beaufort County is obligated to make payments on the interest and principal amounts of debt that have been acquired by the County to ensure the adequate provision of various governmental services; and

WHEREAS, since the inception of the Governmental Accounting Standards Board (GASB) Statement 54, Fund Balance Reporting and Governmental Type Definitions, which the County adopted in its fiscal year 2011 comprehensive annual financial report (CAFR); and

WHEREAS, the adoption of a Debt Reserve Policy for the County's Debt Service Fund has the potential to increase the County's bond rating, thus allowing the County to save additional funds when it must issue revenue bonds.

NOW, THEREFORE, BE IT RESOLVED at a meeting duly assembled of Beaufort County Council, that there is hereby adopted a Reserve Policy for the County's Debt Service Fund. The Policy shall state that the County will strive to maintain enough fund balance, net of any potential incoming revenue, within its Debt Service Fund and the County Purchase Property Fund to cover the County's interest-only payments occurring on August 1 and September 1 of every fiscal year. The additional revenues required to grow the fund balance may be achieved by maintaining all borrowing premium revenues within the funds when debt millage levels are maintained to cover each year's debt service payments.

Adopted this ____ day of April, 2012.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
Wm. Weston J. Newton, Chairman

ATTEST:

Suzanne M. Rainey, Clerk to Council



Beaufort County, South Carolina

Debt Service Millage Projections – Fiscal Years 2013 – 2017



Presentation Outline

- ❖ Estimated General Obligation (GO) Debt Service Requirements FY 2013 – FY 2017
- ❖ Estimated GO Debt Millage FY 2013 – FY 2017
- ❖ Rural and Critical Lands Referendum (R&C) Debt Service Requirements FY 2013 – FY 2017
- ❖ Estimated R&C Debt Millage FY 2013 – FY 2017
- ❖ Questions



Estimated GO Debt Service Requirements FY 2013 – FY 2017

- ❖ Parameters:
 - ❖ All figures are net of bond refinancing, R&C debt service, and debt paid from other non-ad valorem revenues
 - ❖ Future estimated debt service includes:
 - ❖ \$2.5 Million Myrtle Park BAN – FY 2013
 - ❖ \$6 Million USDA loan – FY 2013
 - ❖ \$4 Million courthouse and detention center – FY 2014
 - ❖ \$1 Million coroner facility – FY 2014



Estimated GO Debt Service Requirements FY 2013 – FY 2017

- ❖ FY 2013 = \$8.6 million
- ❖ FY 2014 = \$8.6 million
- ❖ FY 2015 = \$8.8 million
- ❖ FY 2016 = \$9.7 million
- ❖ FY 2017 = \$9.7 million



Estimated GO Debt Service Millage FY 2013 – FY 2017

- ❖ Parameters:
 - ❖ For comparability, all FY 2014 – FY 2017 millages are pre-reassessment and are not rolled forward or back
 - ❖ Annual mil values related to the corresponding annual GO debt millage requirements take into account TIFs ending in the prior fiscal years
 - ❖ i.e. Mil values will grow as TIFs end
 - ❖ If any TIF is extended, the corresponding millages presented will increase



Estimated GO Debt Service Millage FY 2013 – FY 2017

- ❖ FY 2013 = 4.44 Mils
- ❖ FY 2014 = 4.47 Mils
- ❖ FY 2015 = 4.47 Mils
- ❖ FY 2016 = 4.87 Mils
- ❖ FY 2017 = 4.89 Mils



Estimated R&C Debt Service Requirements FY 2013 – FY 2017

- ❖ Parameters:
 - ❖ All figures assume that there will be no further R&C borrowings
 - ❖ Referendum to be held in November 2012
 - ❖ Any further borrowings will increase these requirements



Estimated R&C Debt Service Requirements FY 2013 – FY 2017

- ❖ FY 2013 = \$6.6 million
- ❖ FY 2014 = \$6.5 million
- ❖ FY 2015 = \$6.7 million
- ❖ FY 2016 = \$6.9 million
- ❖ FY 2017 = \$7.1 million



Estimated R&C Debt Service Millage FY 2013 – FY 2017

- ❖ Parameters:
 - ❖ For comparability, all FY 2014 – FY 2017 millages are pre-reassessment and are not rolled forward or back
 - ❖ Annual mil values related to the corresponding annual R&C debt millage requirements take into account TIFs ending in the prior fiscal years
 - ❖ i.e. Mil values will grow as TIFs end
 - ❖ If any TIF is extended the corresponding millages will increase



Estimated R&C Debt Service Millage FY 2013 – FY 2017

- ❖ FY 2013 = 3.87 Mils
- ❖ FY 2014 = 3.78 Mils
- ❖ FY 2015 = 3.84 Mils
- ❖ FY 2016 = 3.81 Mils
- ❖ FY 2017 = 3.93 Mils



Questions?

ORDINANCE NO. 2011 /5

AN ORDINANCE AUTHORIZING THE PLEASANT FARM SPECIAL TAX DISTRICT TO BORROW FUNDS FROM A QUALIFIED LENDING INSTITUTION IN AN AMOUNT NOT TO EXCEED \$60,000 FOR PURPOSES OF PROVIDING INFRASTRUCTURE IMPROVEMENTS AS PROVIDED FOR IN ORDINANCE NO. 2006/4

WHEREAS, Beaufort County Ordinance No. 2006/4 created the Pleasant Farm Special Tax District for the purposes of assessing a uniform fee on each residential lot within the District to raise revenue for the replacement of certain facilities and the improvement of infrastructure within the geographical boundaries of the County; and

WHEREAS, pursuant to Ordinance No. 2006/4, the Pleasant Farm Special Tax District shall be in existence for a period of ten (10) years or until it has collected TWO HUNDRED THOUSAND AND NO/100 Dollars (\$200,000) in revenue; and

WHEREAS, the Pleasant Farm Special Tax District desires to borrow funds in an amount not to exceed SIXTY THOUSAND AND NO/100 Dollars (\$60,000) in order to install certain infrastructure improvements as provided for under the Ordinance creating the District; and

WHEREAS, the revenue needed to repay the funds borrowed by the Pleasant Farm Special Tax District is to be pledged from the special assessment collected by the County under the terms of Ordinance No. 2006/4.

NOW, THEREFORE, BE IT ORDAINED that Beaufort County Council hereby authorizes the Pleasant Farm Special Tax District to borrow funds from a qualified financial institution in an amount not to exceed \$60,000 for purposes of installing infrastructure improvements with said funds being repaid from the revenue collected by special assessment under Ordinance No. 2006/4.

Done this ____ day of April, 2012.

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: _____
Wm. Weston J. Newton, Chairman

APPROVED AS TO FORM:

Joshua A. Gruber, Staff Attorney

ATTEST:

Suzanne M. Rainey, Clerk to Council

First Reading: March 26, 2012
Second Reading: April 9, 2012
Public Hearing:
Third and Final Reading:

Committee Reports

April 23, 2012

A. COMMITTEES REPORTING

1. Community Services

- ① Minutes are provided from the [April 16](#) meeting. Action is required. See main agenda item 10A.
- ② Disabilities and Special Needs Board

<i>Nominate</i>	<i>Name</i>	<i>Position/Area/Expertise</i>	<i>Reappoint/Appoint</i>	<i>Votes Required</i>
4.23.12	Gloria Bolino	At-Large	Appoint	6/11 (1 st term)

2. Finance

- ① Minutes are provided from the [April 9](#) meeting. No action is required.
- ② Minutes are provided from the [April 16](#) meeting. Action is required. See main agenda items 10B and 10C.

3. Government

- ① Lady's Island / St. Helena Island Fire Commission

<i>Nominated</i>	<i>Name</i>	<i>Position/Area/Expertise</i>	<i>Reappoint/Appoint</i>	<i>Votes Required</i>
4.9.12	Pat-Harvey Palmer	St. Helena Island	Reappoint *	10/11 (5 th term)
4.9.12	Charles Schreiner	At-Large	Reappoint *	8/11 (2 nd term)

* Governor approval is required to reappoint.

4. Public Facilities

- ① Minutes are provided from the [April 9](#) meeting. No action is required.
- ② Airports Board

<i>Nominated</i>	<i>Name</i>	<i>Position/Area/Expertise</i>	<i>Reappoint/Appoint</i>	<i>Votes Required</i>
4.9.12	Richard Sells	HHI Town Council	Appoint	6/11 (1 st term)
4.9.12	Dr. James A. Brown	Close proximity-LI Airport *	Appoint	6/11 (1 st term)
4.9.12	Michael Nash	Close proximity-LI Airport *	Appoint	6/11 (1 st term)

* There are two nominees to fill one vacancy.

B. COMMITTEE MEETINGS

1. Community Services

William McBride, Chairman

Gerald Dawson, Vice Chairman

➔ Next Meeting – Monday, May 14 at 4:00 p.m., BIV#2

2. Executive

Weston Newton, Chairman

➔ Next Meetings – April 2012 - Topic: Status Report / Policy and Management Agendas 2012

3. Finance

Stu Rodman, Chairman

Rick Caporale, Vice Chairman

- ➔ Next Meeting – Monday, April 23 at 1:00 p.m., ECR
- ➔ Next Meeting – Wednesday, May 2 at 2:00 p.m., ECR
- ➔ Next Meeting – Monday, May 7 at 2:00 p.m., ECR
- ➔ Next Meeting – Monday, May 14 at 2:00 p.m., BIV#2

4. Governmental

Jerry Stewart, Chairman

Laura Von Harten, Vice Chairman

- ➔ Next Meeting – Monday, April 30 at 4:00 p.m., ECR

5. Natural Resources

Paul Sommerville, Chairman

Brian Flewelling, Vice Chairman

- ➔ Next Meeting – Monday, April 30 at 2:00 p.m., ECR

6. Public Facilities

Herbert Glaze, Chairman

Steven Baer, Vice Chairman

- ➔ Next Meeting – Tuesday, April 24 at 4:30 p.m., ECR

7. Transportation Advisory Group

Weston Newton, Chairman

Stu Rodman, Vice Chairman

- ➔ Next Meeting – To be announced.

COMMUNITY SERVICES COMMITTEE

April 16, 2012

The electronic and print media were duly notified in accordance with the State Freedom of Information Act.

The Community Services Committee met on Monday, April 16, 2012 at 4:00 p.m., in the Conference Room, Building 2, Beaufort Industrial Village, 102 Industrial Village Road, Beaufort, South Carolina.

ATTENDANCE

Community Services Committee Members: Chairman William McBride, Vice Chairman Gerald Dawson and members Steven Baer, Herbert Glaze, and Laura Von Harten. Committee members Paul Sommerville and Rick Caporale were absent.

County staff: Morris Campbell, Division Director – Community Services; and Dave Thomas, Purchasing Director; Monica Spells, Compliance Officer.

Public: Anita Singleton-Prather, Circle of Hope Coalition; Rev. Alford Givens, President, Circle of Hope Coalition; Larry Holman, President, Beaufort Black Chamber of Commerce.

Media: Joe Croley, Hilton Head Island-Bluffton Chamber of Commerce; Richard Brooks, *Bluffton Today*; and Ann Chrisnovitch, *Island Packet/Beaufort Gazette*.

Councilman McBride chaired the meeting.

ACTION ITEMS

1. Discussion / Naming of Lady's Island Park

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. McBride, Committee Chairman, stated members have been asked to consider and approve the naming of the new Lady's Island Park, "The Coursen and Tate Memorial Park." As required by Policy Statement #10, Sheriff Tanner, Councilman Paul Sommerville and County Administrator Gary Kubic submitted the proposed name for review and approval by the County Historic Preservation Review Board. The Board has approved the naming of the Lady's Island Park, "The Coursen and Tate Memorial Park." On January 8, 2002 Lance Corporal Dana Lyle Tate and Corporal Dyke A. "A.J." Coursen were killed in a gun battle after responding to a domestic dispute call. At the time of the shooting, both officers lived on Lady's Island.

Ms. Von Harten remarked that these officers made a tremendous value performing their duties, and it is an honor to name the park after them.

Mr. McBride commented that it has been ten years since the untimely death of the officers.

Motion: It was moved by Ms. Von Harten, seconded by Mr. Glaze, that Committee approve and recommend to Council naming of the Lady's Island Park, "The Coursen and Tate Memorial Park." The vote was: FOR - Mr. Baer, Mr. Dawson, Mr. Glaze, Mr. McBride and Mr. Von Harten. ABSENT – Mr. Caporale and Mr. Sommerville. The motion passed.

Recommendation: Council name the Lady's Island Park, "The Coursen and Tate Memorial Park."

2. Consideration of Reappointments and Appointments

Disabilities and Special Needs Board

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Motion: It was moved by Mr. Glaze, seconded by Ms. Von Harten, that Community Services Committee nominate Gloria Bolino to serve as a member of the Disabilities and Special Needs Board. The vote was: FOR - Mr. Baer, Mr. Dawson, Mr. Glaze, Mr. McBride and Mr. Von Harten. ABSENT – Mr. Caporale and Mr. Sommerville. The motion passed.

Recommendation: Committee nominate Gloria Bolino to serve as a member of the Disabilities and Special Needs Board.

INFORMATION ITEMS

3. Reconsideration / Circle of Hope and Beaufort County Partnership

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Morris Campbell, Division Director – Community Services, stated Council approved at its March 26, 2012, meeting authorizing the County Administrator to enter into a partnership between the Circle of Hope Coalition and Beaufort County to lease the Charles Lind Brown Community Activity Center for a period of one year to provide evening programs and activities with the stipulation that a \$500 maximum monthly contribution will be included in the FY 2013 budget of the Parks and Leisure Services Department.

Mr. Campbell reported that staff is recommending allowing Circle of Hope Coalition to operate its program 15 hours each week. Operating hours close at sunset. The facility must be staffed with a Parks and Leisure Services employee whenever the facility is open.

Motion: It was moved by Ms. Von Harten, second Mr. Glaze, that Committee approve allowing Circle of Hope Coalition to operate its program 15 hours each week, operating hours close at sunset, the facility must be staffed with a Parks and Leisure Services employee whenever the facility is open. The vote was: FOR - Mr. Baer, Mr. Dawson, Mr. Glaze, Mr. McBride and Ms. Von Harten, and Mr. Glaze. ABSENT – Mr. Caporale and Mr. Sommerville. The motion passed.

Recommendation: Committee approved allowing Circle of Hope Coalition to operate its program 15 hours each week, operating hours close at sunset, and the facility must be staffed with Parks and Leisure Services employee whenever the facility is open.

4. Update / Local Preference Ordinance

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Dave Thomas, Purchasing Director, gave a PowerPoint presentation on the Local Preference Ordinance. The update included: (i) Solicitation Summary Fiscal Year 2011 (over \$25,000); (ii) Solicitation Summary Fiscal Year 2012 (over \$25,000); (iii) Solicitation Summary Fiscal Year 2012 (over 25,000); (iv) Dollars awarded to local, small and minority businesses (subcontractors); (v) dollars awarded for architectural and engineering (A & E) services (under \$25,000); (vi) local preference usage; (vii) total local vendor payments (includes expenditures of all funds); and (viii) local subcontractor usage report on ongoing construction projects.

FINANCE COMMITTEE

April 9, 2012

The electronic and print media was duly notified in accordance with the State Freedom of Information Act.

The Finance Committee met on Monday, April 9, 2012 at 1:30 p.m., in the Executive Conference Room, Administration Building, 100 Ribaut Road, Beaufort, SC.

ATTENDANCE

Finance Committee Members: Chairman Stu Rodman, members Steven Baer, Brian Flewelling, William McBride, Paul Sommerville and Jerry Stewart were present. Member Rick Caporale was absent. Non Committee member Gerald Dawson, Weston Newton, and Laura Von Harten.

County staff: Paul Andres, Airports Director; Joshua Gruber, County Attorney; Doug Henderson, Treasurer; Bryan Hill, Deputy County Administrator; Alicia Holland, Budget Analyst; Gary Kubic, County Administrator; and David Starkey, Chief Financial Officer.

Public: Stacey Brenton, USC-Beaufort; Arthur Brown, Technical College of the Lowcountry (TCL); Mary Corgy, USC-Beaufort; Pat Greene, TCL; Thomas Lietzel, TCL President; David Robinson, TCL; Jane Upshaw, Chancellor of USC-Beaufort; Steve Weizer, TCL; and Phyllis White, School District Chief Operational Services Officer.

Media: Richard Brooks, *Bluffton Today*; Joe Croley, Hilton Head Island-Bluffton Chamber of Commerce; and Anne Christnovitch, *Island Packet/Beaufort Gazette*.

Councilman Rodman chaired the meeting.

INFORMATION ITEMS

1. **FY2013 Budget Proposal – Technical College of the Lowcountry**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Dr. Thomas Leitzel, President, Technical College of the Lowcountry, presented the Committee with a PowerPoint Presentation. He reviewed TCL's current statistics, vision, enrollment/funding, tuition rates, information relative to funding, strategic planning and review of their budget request. He stated their expenses have gone up to include both salary related and operating expenses. Last year the County funded TCL in the amount of \$2,000,000, for a budget of \$15,424,326. This year they are requesting funding from Beaufort County in the amount of \$2,350,000.

Status: This item was for informational purposes only. A vote will be made on the matter when staff brings forth their recommendation with the complete FY 2013 budget.

2. FY 2013 Budget Proposal – University of South Carolina - Beaufort

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Dr. Jane Upshaw, Chancellor for the University of South Carolina – Beaufort, presented the Committee with a PowerPoint presentation on their FY2013 budget request. The PowerPoint outlined areas such as mission/vision, the economic/social benefits of USC-Beaufort, the baccalaureate degree program, highlights, enrollment, deliverables, growth, support, graduates, tuition costs, impact, needs/goals and their budget request. Last year, Beaufort County funded USC-Beaufort the amount of \$2,000,000 for a total budget of \$16,405,043. This year they are requesting funding in the amount of \$2,358,150 for a proposed FY 2013 budget of \$17,488,597.

Status: This item was for informational purposes only. A vote will be made on the matter when staff brings forth their recommendation with the complete FY 2013 budget.

3. County Budget Presentation

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Bryan Hill, Deputy County Administrator, presented the Committee with a PowerPoint Presentation providing them with an overview of the FY2013 budget. He stated it was his understanding Council is looking for millage neutrality, no use of General Fund Reserves, and a cost of living adjustment (COLA). He informed the Committee that Workers Compensation has increased 2% for FY 2013. As of calendar year 2011, there were 161 claims which will increase our value by an approximate \$250,000. Health insurance has also increased which will make for a FY2013 budgeted increase of 2.5%. That is a change in value of \$272,867.

He presented Committee an overview of healthcare costs over the last four years on a per employee basis. Over the last four years, we have either not re-employed folks into open lines or have tried to ensure we get all our services done with less people. That has created an approximate \$3 million reduction in salaries and a reduced employee count of 57. He presented graphs to reflect such. He also reviewed additions that are going forward into FY2013. These included Disabilities and Special Needs, Burton Wells Phase II, Lady's Island Park, St. Helena Library at Penn Center, and Coroner Facility. Fuel was budgeted at \$3.25 per gallon this past year. His projection is now \$4.10 per gallon which is a \$460,000 increase. Staff is looking at alternatives to reduce the amount of fuel going forward. Electricity has increased 8% which is a \$270,000 increase based on current capacity. There are also increases in maintenance agreements to include those related to Emergency Management Division and Management Information Systems. He reviewed vehicle replacements. Under the purview of Mr. Kubic, we have replaced a limited amount of high mileage vehicles since 2008. The Sheriff has a rolling stock

replacement plan of every three years which he will be addressing at a later meeting. In regard to Emergency Medical Services, we have been trying to get our ambulances replaced and have gone forward with quick reaction vehicles, but still need replacement ambulances. Heavy equipment needs replacement in Public Works. Parks and Leisure Services Department has not received a vehicle in four years. We are also looking to replace a van for Animal Control. He reviewed further additions such as Bluffton Parkway maintenance, boat landing maintenance, and contribution to agencies.

County Administrator Gary Kubic spoke before the Committee. Staff is in the process of reviewing the legality of granting bonuses. He reminded Council that since the County has not given COLAs in over four years, it is very difficult to grant bonuses in key areas in varying amounts. The purpose of today's exercise is to create an environment of topics and things staff wants Council to look at. One difficult thing for administration is to build the bridge based on policy priorities developed in retreat and how to fund those.

- We want Council to think about and give guidance as to the interest in the creation of a transfer station.

- Also we have the County Courthouse reskinning project and for some time have talked about the relocation of our MIS Division.

- We are pursuing some potential lease negotiations with the City of Beaufort. Some progress has been made with the Water Quality Office. Stormwater staff has met with Chancellor Upshaw's team at USC-Beaufort to discuss the development of a testing facility at the university. It would afford students to have another curriculum, but we are now in the discovery process where we believe the various agencies, in terms of public dollars, have in excess of \$2 million to \$3 million in water quality testing payments. That money could potentially be routed through a Water Quality Office and kept local.

- He also spoke about Form Based Code (Community Development Code), the Mitchelville Historical Site, the Economic Alliance, Burton Wells Regional Park Phase III, Buckwalter Regional Park Phase II, and the Daufuskie Island Ferry. We have spent time with the Mitchelville Historical Board and working with them to enhance their capability to create their own repository and formalize all of their collections as it would be formalized in any library or repository held by a state historical society. We have dedicated space and are mechanically working with them.

- We need to decide our approach toward the Lowcountry Economic Alliance, Burton Wells Regional Park Phase III, and the Buckwalter Regional Park Phase II. Once built, they have obvious operational costs.

- We need to discuss whether we want to reallocate to invest in the Daufuskie Ferry beyond what we currently Band-Aid together.

- He stated he also needs to know the steps and how Council wants to phase in the Top Priority List.

The report card and the progress we have made on these items are linked to Council and the funding process to get these items started. He informed the Committee that there will be a working session in the Finance Committee to discuss the Top Priority List.

Mr. Bryan Hill continued his presentation. We want to put together a budget styled after County Council and that is going to allow the citizens of Beaufort County to receive the necessary services that we are providing currently. County employees have done an excellent job with the diminishing expenditures that we have been able to go forth with. Going forward we need a gage of where Council wants us to go.

At the April 16 Finance Committee, elected officials will be giving an overview of their budget and the needs they see going forward. At the April 23 meeting, the fire chiefs will present their budgets; Suzanne Gregory, Employee Services Director, will speak on salaries, wage, insurance, and workman's comp components; Alicia Holland, Controller, will speak on the expenditure side of our budget and the nuances we are finding; and David Starkey, Chief Financial Officer, will review our millage projection on the debt and operating side, and our revenue projections. The School District will present their budget to the Committee on May 2. The budget will go to Council for first reading on May 7.

Committee discussion and questions followed.

Status: This item was intended for information purposes only.

4. Discussion – Budget Items Referred from Airports Board

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Committee Chairman Stu Rodman reviewed airports-related items with the Committee. Those items included allocating airport-related revenues to the airports, allocating costs for county activities using airports, and establishing a Hilton Head Island Airport revolving line of credit. These items come as recommendations from the Airports Board. Committee discussion followed regarding the items.

Mr. Rodman also discussed the Master Plan Phase I acceleration and the difficulties it may have.

Status: This item was intended for information purposes only and will be discussed at a later meeting.

5. Public/Private Partnership Contract Between Beaufort County and Direct Instruction Support Systems, Inc., an Ohio Non-Profit Corporation, DBA, Go Zip Hilton Head for the Creation and Development of Certain Educational and Recreational Activities in the Okatie Regional Park to be Called "GOZIPHILTONHEAD"

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: County Administrator Gary Kubic stated administration recommends this item be removed from the agenda. County Attorney Joshua Gruber received a request from the

party that they would like to continue negotiations; therefore, he feels it would not be appropriate to bring forward at today's meeting.

Status: This item will be discussed at a later meeting.

DRAFT

FINANCE COMMITTEE

April 16, 2012

The electronic and print media was duly notified in accordance with the State Freedom of Information Act.

The Finance Committee met on Monday, April 16, 2012 at 2:00 p.m., in the Conference Room, Building 2, Beaufort Industrial Village, 102 Industrial Village Road, Beaufort, S.C.

ATTENDANCE

Finance Committee Members: Chairman Stu Rodman, members Steven Baer, William McBride, and Jerry Stewart were present. Vice Chairman Rick Caporale and members Brian Flewelling and Paul Sommerville were absent. Non Committee members Gerald Dawson and Laura Von Harten were also present.

County staff: Ed Allen, Coroner; Paul Andres, Airports Director; Suzanne Cook, Financial Officer, Sheriff's Office; Assistant Judge Fulp, Probate; Stephanie Garst, Magistrate; Pat Garvin, Probate; Joshua Gruber, County Attorney; Chief Deputy Michael Hatfield; Doug Henderson, Treasurer; Bryan Hill, Deputy County Administrator; Alicia Holland, Budget Analyst; Gary Kubic, County Administrator; Ashley Martin, Magistrate; Jerri Roseneau, Clerk of Court; Judge Simon, Probate; Rod Sproatt, Chief Magistrate; PJ Tanner, Sheriff; and David Starkey, Chief Financial Officer.

Media: Richard Brooks, *Bluffton Today*; Joe Croley, Hilton Head Island-Bluffton Chamber of Commerce; and Anne Christnovitch, *Island Packet/Beaufort Gazette*.

Councilman Rodman chaired the meeting.

ACTION ITEMS

1. Satisfaction of Historical Community Development Block Grant Mortgages Issued on Behalf of Beaufort County

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Staff Attorney Joshua Gruber reviewed this item with Committee. Recently, he had a citizen who wanted to know if she and her mother would receive a satisfaction for mortgage. He thought they were speaking to the wrong entity, and thought the County did not issue mortgages. He stated, however, he was wrong. In 1987 and/or 1988, the County, through the Community Development Block Grant Program, issued 7 different mortgages to homeowners in the County under a program wherein the County would pay for the installation of indoor plumbing and take out a mortgage on the property which was paid back over 20 years. The issue that has arisen is that the recordkeeping of these mortgages and the payments associated have been lost. They were originally maintained by one of the banking institutions. But through

successive mergers, acquisitions and transfers they have somehow disappeared. We have seven mortgages now that expired several years ago, but the County has not filled a satisfaction of those mortgages. It is his understanding and knowledge of the records we can ascertain, that these mortgages have been satisfied. In order to get authority to move forward and file a release of these with the Register of Deeds Office, it needs to be brought before Council for authority to take such action. The aggregate sum of such is in the neighborhood of \$65,000 to \$75,000.

It was moved by Mr. McBride, seconded by Mr. Stewart, that the Finance Committee approve and recommend Council authorize the County Attorney to move forward in issuing a satisfaction of the seven Historical Community Development Block Grant Mortgages issued on behalf of Beaufort County. The vote was: YEAS – Mr. Baer, Mr. McBride, Mr. Rodman and Mr. Stewart. ABSENT – Mr. Caporale, Mr. Flewelling and Mr. Sommerville. The motion passed.

Recommendation: Council authorize the County Attorney to issue a satisfaction of the seven Historical Community Development Block Grant Mortgages issued on behalf of Beaufort County.

2. Fund Balance Discussion

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Chief Financial Officer, David Starkey, reviewed this item with Committee. Best practice dictates that governing bodies adopt fund balance policies for all funds, especially, those that are funded through property tax millage. This is especially true since the inception of Governmental Accounting Standards Board (GASB) Statement 54, Fund Balance Reporting and Governmental Fund Type Definitions, which the County was required to adopt in its fiscal year 2011 Comprehensive Annual Financial Report (CAFR). The policy is also a priority item of County. Staff recommends, at a minimum the County, shall maintain enough fund balance (net of any incoming impact fee revenues admission fees revenues and TAG revenues) within its Debt Service Funds and the County Purchase Property Fund to cover the County's interest-only payments occurring on August 1 and September 1 of every fiscal year. Furthermore, the County shall set a long-range goal of maintaining one year's worth of debt service payments (net of any incoming impact fee revenues, admission fees revenues and TAG revenues) within these funds.

Committee and staff discussion followed.

It was moved by Mr. McBride, seconded by Mr. Stewart, that the Finance Committee approve and recommend Council approve the Fund Balance Policy. The Vote was: YEAS – Mr. Baer, Mr. McBride, Mr. Rodman and Mr. Stewart. ABSENT – Mr. Caporale, Mr. Flewelling and Mr. Sommerville. The motion passed.

Recommendation: Council approve amendments to the County's Fund Balance Policy to include the following language, "At a minimum the County shall maintain enough fund balance (net of any incoming impact fee revenues admission fees revenues and TAG revenues) within its Debt Service Funds and the County Purchase Property Fund to cover the County's

interest-only payments occurring on August 1 and September 1 of every fiscal year. Furthermore, the County shall set a long-range goal of maintaining 1 year's worth of debt service payments (net of any incoming impact fee revenues, admission fees revenues and TAG revenues) within these funds."

INFORMATION ITEMS

3. FY 2013 Budget Proposals - Treasurer

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Treasurer Doug Henderson presented Committee with a PowerPoint Presentation providing them an overview of his proposed FY2013 budget. He reviewed the Execution Fee Budget, which they are proposing an increase of \$107,000. The increase is due to an increase of professional fees (hiring of an auctioneer and a firm to post properties), an increase in printer purchases (automobile decal printers), and an increase for data processing software (Manatron Software). There had also been savings in other areas such as advertising. He then reviewed with Committee the proposed FY2013 General Fund Budget, to include an increase of \$34,300. This increase is due to an increase in printing costs and the issuance of tag decals.

Status: This item was for informational purposes only. A vote will be made on the matter when staff brings forth their recommendation with the complete FY 2013 budget.

4. FY 2013 Budget Proposals – Magistrate

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Chief Magistrate Rod Sproatt and staff members Stephanie Garst and Ashley Martin provided Council an overview of the Department's proposed FY2013 budget. They distributed detailed copies of their budget and presented Committee with a short PowerPoint presentation. Judge Sproatt spoke about judge costs and the need for additional dollars in that area. The Beaufort Magistrate Office has actual full time equivalents of 11.79, but operates with full-time equivalents of 8. They are requesting one additional. He also spoke about security and their needs related thereto. He informed Committee of their need for five scanners, at a cost of \$1,200 a piece. These are needed to become CMS Compatible, for transparency purposes, recordkeeping, saving time as well as saving paper. They believe the scanners will ultimately pay for themselves. Regarding furniture and fixture the Department is in need of a chair replacement, window coverings, cubical walls and magnetometers / magnetic wands. Overall their proposed FY2013 budget contains an increase of \$51,000, plus the cost of constables for security purposes.

Status: This item was for informational purposes only. A vote will be made on the matter when staff brings forth their recommendation with the complete FY 2013 budget.

5. FY 2013 Budget Proposals – Clerk of Court

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Clerk of Court Jerri Roseneau informed Committee the amount she is requesting for FY2013 is the same as the previous year. Some areas of the budget have increased, while other areas have decreased. The total budget is approximately \$1.3 million.

Status: This item was for informational purposes only. A vote will be made on the matter when staff brings forth their recommendation with the complete FY 2013 budget.

6. FY 2013 Budget Proposals – Sheriff

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Sheriff P.J. Tanner, Suzanne Cook, Financial Officer, and Chief Deputy Michael Hatfield attended the meeting to provide Council an overview of the Sheriff's Office FY2013 Budget request. Last year, Council approved their budget in the amount of \$20,063,694. Their budget has increase over FY2012 by \$217,548, with a total FY2013 budget request of \$20,281,242. He presented Committee with FY2013 revenue figures. The Committee was also provided information regarding the increases which included replacement vehicles, increase in health insurance, and increase in SC Retirement and Police Officers Retirement System.

Status: This item was for informational purposes only. A vote will be made on the matter when staff brings forth their recommendation with the complete FY 2013 budget.

7. FY 2013 Budget Proposals – Probate

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Assistant Judge Fulp, Judge Simon, and Pat Garvin with the Probate Court were present to provide Council with an overview of the FY2013 requested budget for the Probate Court. The Probate Court is requesting an additional \$6,000 over the FY2012 budget. That \$6,000 is for non-personnel side of the budget. The personnel side of the budget contains an increase as well due to group insurance and workers compensation increases. Staff's salaries have not increased since the last cost of living adjustment in 2008. No additional personnel have come on board since the part time secretary for clerk in 2002. Since 2000, the deceased estates case load has increased by 34%, guardianships by 156%, metal and chemical commitment cases by 70%, marriage license by 13% and the number of contested litigation in complex cases have also increased. For the current year the Probate Court is estimating in excess of \$550,000 in gross revenues. For FY2013, their hope is for that number to increase to \$570,000. The annual marriage license revenues are approximately three times greater than ten years ago. The revenues generated by the Court pay a substantial portion of the cost of running the Court.

Ms. Von Harten inquired as to the Probate Court's need for an additional employee due to the case load increase. Judge Simon replied the real problem is has been awhile since the County has done a compensation review. When that happens again, he asks Council to consider the difficult position the Probate Court has been in. He stated they cannot compete with the law firms. Probate Court's starting salary is \$28,145. The equivalent starting is \$35,000. He stated the Probate Court becomes a training ground for the law firms. He stated that is an on-going problem.

Mr. Rodman commented the Solicitor has a similar problem.

Status: This item was for informational purposes only. A vote will be made on the matter when staff brings forth their recommendation with the complete FY 2013 budget.

8. FY 2013 Budget Proposals – Coroner

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Coroner Ed Allen presented Committee a PowerPoint presentation and provided an overview of his FY2013 budget request. He provided Committee with current statistics and the increase in services over the years. The Coroner's Office has diligently been working with staff and the architect on getting plans in place for the renovations of the old Disabilities and Special Needs Building. There is a conceptual layout of how we would like to see it renovated. They envision taking the right side of the building and using it as the County's morgue. This will be the first time the County will have a morgue. Up to this point, the County has been utilizing space at the Hilton Head Hospital and Beaufort Memorial Hospital. In the past, former Coroner Copeland utilized space at his funeral home. The left side of the building will be used for administrative offices for himself, his administrative deputy, deputy coroner, evidence preservation. That building presented itself with a surplus of space. Working with the Sheriff's Office it was presented that the surplus space be used for victim's assistance and sex offender which is currently being housed in the Arthur Horne Building. He stated the only increase for the FY2013 budget request is due to the need for an additional coroner. The current budget is \$391,000. The increase is \$63,000. He also stated the equipment for the facility will be budgeted in the CIP and mentioned some furnishings from the DSN Building will be used for Coroner use.

Status: This item was for informational purposes only. A vote will be made on the matter when staff brings forth their recommendation with the complete FY 2013 budget.

9. FY 2013 Budget Proposals – Master-in-Equity

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Deputy Administrator Bryan Hill reviewed this item with Committee in the absence of Judge Marvin Dukes, who was in court. He stated the Master in Equity's budget will remain flat at \$650,000. He informed Council that their collection of fees has increased due to

the number of foreclosures, but they foresee that number to begin to decrease. What used to be a collection of approximately \$200,000 in not in excess of \$1 million.

Status: This item was for informational purposes only. A vote will be made on the matter when staff brings forth their recommendation with the complete FY 2013 budget.

10. FY 2013 Budget Proposals – Auditor

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Status: Auditor Sharron Burris was unable to make the meeting to present her FY2013 Budget request to Committee.

11. Public / Private Partnership Contract Between Beaufort County and Direct Instruction Support Systems, Inc., an Ohio non-profit corporation, DBA, Go Zip Hilton Head for the creation and Development of Certain Educational and Recreational Activities in the Okatie Regional Park to be Called “GOZIPHIOLTONHEAD”

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: County Administrator Gary Kubic stated this item will be brought forward at a later meeting. The County is still in contract negotiations and has two or three revisions for the contract.

Status: This item will be discussed at a later meeting.

12. Discussion / Budget Items Referred from Airports Board

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Committee Chairman Stu Rodman opened the meeting up for discussions. He spoke in regard to the Master Plan Phase I Acceleration and the recommendations the Airports Board is asking for Committee to endorse.

Status: This item will be discussed at a later meeting.

PUBLIC FACILITIES COMMITTEE

April 9, 2012

The electronic and print media was duly notified in accordance with the State Freedom of Information Act.

The Public Facilities Committee met on Monday, April 9, 2012 at 3:30 p.m., in the Executive Conference Room of the Administration Building, 100 Ribaut Road, Beaufort, South Carolina.

ATTENDANCE

Public Facilities Chairman Herbert Glaze, Vice Chairman Steve Baer, and members Gerald Dawson, Brian Flewelling, William McBride and Jerry Stewart. Non-committee member Weston Newton, Stu Rodman, Paul Sommerville and Laura Von Harten also present.

County staff: Paul Andres, Airports Director; Josh Gruber, Staff Attorney; Bryan Hill, Deputy County Administrator; Alicia Holland, Controller; Rob McFee, Division Director – Engineering and Infrastructure; Mark Roseneau, Facilities Management Director; David Starkey, Chief Financial Officer; and Dave Thomas, Purchasing Director.

Public: Joe Fraser, Fraser Construction; and Andrew Wilson of Glick Boehm Architecture.

Media: Richard Brooks, *Bluffton Today*; Joe Croley, Hilton Head Island-Bluffton Chamber of Commerce; and Anne Christnovitch, *Island Packet/Beaufort Gazette*.

Mr. Glaze chaired the meeting.

ACTION ITEM

1. Renovations to the Beaufort County Government Complex / Courthouse and Detention Center

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Chairman Herbert Glaze reviewed this item with the Committee. During March 2011, Beaufort County advertised a Request for Qualifications (RFQ) in order to pre-qualify contractors who would then be eligible to submit bid proposals for the subject renovations. The project evaluation committee consisted of Mark Roseneau, Facilities Management Director; Larry Beckler, Facilities Management Deputy Director; Dave Thomas, Procurement Director; Monica Spells, Compliance Officer; Miles Glick and Andrew Wilson of Glick Boehm Architecture. The evaluation committee reviewed 11 qualification packets and selected 8 firms for interviews. After the interviews, the following six firms were pre-qualified and selected to submit bids: Fraser Construction, M.B. Kahn Construction Company, Hightower Construction Company, H.G. Reynolds Company, Mashburn Construction Company, and Thompson Turner Construction.

Beaufort County received one bid from Fraser Construction on September 22, 2011. The following is the contractors pricing information total and by site:

Fraser Construction, 12B Arley Way, Bluffton, SC sent a pricing total in the amount of \$18,016,500. The cost per site is as follows: Courthouse \$13,430,500; Administrative Building \$3,985,730; and Detention Center \$601,000.

Funding for this project will be from Account 11440-54426 with a current balance of \$5,312,052. Upon completion of the St. Helena Library, an addition \$5,000,000 will be added to that figure. The estimated balance will be \$10,312,052. The remainder will need to be borrowed.

Staff recommends the Committee to approve and recommend to County Council award of a construction contract to Fraser Construction Company in the amount of \$13,430,500 for the renovations to the Beaufort County Courthouse.

Main motion: It was moved by Mr. Flewelling, seconded by Mr. McBride, that Committee approve and recommend that Council award a construction contract to Fraser Construction Company in the amount of \$13,430,500 for renovations to the Beaufort County Courthouse.

Motion to amend by addition: It was moved by Mr. McBride, seconded by Mr. Flewelling, that Committee include the Detention Center renovations, in the amount of \$601,000, to the construction contract.

Vote on amended motion which is now main motion (includes motion to amend by addition): Committee approve and recommend to Council award of a construction contract to Fraser Construction Company for renovations to the Beaufort County Courthouse in the amount of \$13,430,500 as well as renovations to the Detention Center in the amount of \$601,000 for a total contract amount of \$14,031,500. The vote was: FOR - Mr. Baer, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride and Mr. Stewart. The motion passed.

Recommendation: Council award a construction contract for renovations to the Beaufort County Courthouse in the amount of \$13,430,500 as well as renovations to the Detention Center in the amount of \$601,000, for a total contract amount of \$14,031,500.