

COUNTY COUNCIL OF BEAUFORT COUNTY  
ADMINISTRATION BUILDING  
BEAUFORT COUNTY GOVERNMENT ROBERT SMALLS COMPLEX  
100 RIBAUT ROAD

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D. PAUL SOMMERVILLE  
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GERALD W. STEWART  
VICE CHAIRMAN

COUNCIL MEMBERS

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RICK CAPORALE  
GERALD DAWSON  
BRIAN E. FLEWELLING  
STEVEN G. FOBES  
ALICE G. HOWARD  
WILLIAM L. MCBRIDE  
STEWART H. RODMAN  
ROBERTS "TABOR" VAUX

GARY T. KUBIC  
COUNTY ADMINISTRATOR

JOSHUA A. GRUBER  
DEPUTY COUNTY ADMINISTRATOR  
SPECIAL COUNSEL

THOMAS J. KEAVENY, II  
COUNTY ATTORNEY

SUZANNE M. RAINEY  
CLERK TO COUNCIL

AGENDA  
COUNTY COUNCIL OF BEAUFORT COUNTY

Monday, August 8, 2016

6:00 p.m.

Council Chambers, Administration Building  
Beaufort County Government Robert Smalls Complex  
100 Ribaut Road, Beaufort

Citizens may participate telephonically in the public comments and public hearings segments from the Hilton Head Island Branch Library as well as Mary Field School, Daufuskie Island.

1. CALL TO ORDER - 6:00 P.M.
2. REGULAR SESSION
3. PLEDGE OF ALLEGIANCE
4. INVOCATION – Council Member William McBride
5. PROCLAMATION
6. ADMINISTRATIVE CONSENT AGENDA
  - A. Approval of Minutes
    1. July 25, 2016 [caucus](#) and July 25, 2016 [regular session](#)
  - B. Committee Reports (next meeting)
    1. Community Services (August 22 at 3:00 p.m., HHI Branch Library)
    2. Executive (September 12 at 4:00 p.m., ECR)
    3. Finance (September 6 at 2:00 p.m., ECR)
    4. Governmental (September 6 at 4:00 p.m., ECR)
    5. Natural Resources (August 15 at 2:00 p.m., ECR)
    6. Public Facilities (August 15 at 4:00 p.m., ECR)
  - C. Appointments to Boards and Commissions
7. PUBLIC COMMENT – Speaker sign-up encouraged no later than 5:45 p.m. day of meeting.
8. NEW BUSINESS
  - A. PRESENTATION / USC-BEAUFORT SMALL BUSINESS DEVELOPMENT CENTER  
Mr. Martin Goodman, Executive Director



9. CONSENT AGENDA

A. AN ORDINANCE TO AMEND BEAUFORT COUNTY ORDINANCE 2016/15, FY 2016-2017 BEAUFORT COUNTY BUDGET SO AS TO REELECT A SUPPLEMENTAL BUDGET APPROPRIATION IN THE AMOUNT OF \$112,075 IN ORDER TO PROVIDE FOR ENHANCED LEVELS OF SERVICE FOR DAUFUSKIE ISLAND FERRY ([backup](#))

1. Consideration of second reading to occur August 8, 2016
2. Public hearing announcement – Monday, August 22, 2016 beginning at 6:30 p.m. in the large meeting room of the Hilton Head Island Branch Library, 11 Beach City Road, Hilton Head Island
3. First reading occurred July 25, 2016 / Vote 9:0
4. County Council adopted Resolution 2016/12 which resolved to pass an ordinance providing a supplemental appropriation to the FY 2016-2017 budget. Approval occurred June 27, 2016 / Vote 11:0
5. Finance Committee discussion and recommendation to adopt a resolution which resolves to pass an ordinance providing a supplemental appropriation to the FY 2016-2017 budget. Approval occurred June 27, 2016 / Vote 7:0

B. RUNWAY 7 APPROACH OBSTRUCTION TREE REMOVAL BEAUFORT COUNTY AIRPORT (LADY'S ISLAND) ([backup](#))

1. Contract award: Carolina Tree Care, LLC, Summerton, South Carolina
2. Contract amount: \$355,066 (\$199,400 Carolina Tree Care, \$115,666 Talbert, Bright and Ellington, \$40,000 project arborist)
3. Funding sources: 90% FAA grant, 5% SCAC grant, 5% Beaufort County Airport Capital Projects Fund
4. Finance Committee discussion and recommendation to occur Monday, August 8, 2016 beginning at 3:00 p.m. in the Executive Conference Room of the Administration Building, Beaufort County Government Robert Smalls Complex, 100 Ribaut Road, Beaufort

C. EXTERNAL AUDITING AND CONSULTING SERVICES FOR FISCAL YEARS 2016, 2017 AND 2018 ([backup](#))

1. Contract award: Mauldin & Jenkins, Macon, Georgia
2. Contract amount: \$173,500
3. Funding sources: General Fund Accounts 10001100-51160, County Administrator, Professional Services; 10001111-51160, Finance, Professional Services
4. Finance Committee discussion and recommendation to occur Monday, August 8, 2016 beginning at 3:00 p.m. in the Executive Conference Room of the Administration Building, Beaufort County Government Robert Smalls Complex, 100 Ribaut Road, Beaufort

10. MATTERS ARISING OUT OF EXECUTIVE SESSION

11. PUBLIC HEARING – 6:30 P.M.

A. LADY’S ISLAND MAP AMENDMENT / REZONING REQUEST FOR R200 010 000 0022 0000 (KNOWN AS GREENHEATH PLANNED UNIT DEVELOPMENT (PUD), 98.35 ACRES OFF BRICKYARD POINT ROAD AND FIDDLER DRIVE) FROM PUD TO LADY’S ISLAND COMMUNITY PRESERVATION (LICP) DISTRICT ([backup](#))

1. Consideration of third and final reading to occur August 8, 2016
2. Second reading approval occurred July 25, 2016 / Vote 9:0
3. First reading approval occurred June 27, 2016 / Vote 11:0
4. Natural Resources Committee discussion and recommendation to approve on first reading occurred June 21, 2016 / Vote 6:0

12. PUBLIC COMMENT - Speaker sign-up encouraged.

13. ADJOURNMENT

Official Proceedings  
County Council of Beaufort County  
July 25, 2016

The electronic and print media duly notified in  
accordance with the State Freedom of Information Act.

A caucus of the County Council of Beaufort County was held Monday, July 25, 2016 beginning at 5:00 p.m. in the Executive Conference Room of the Administration Building, Beaufort County Government Robert Smalls Complex, 100 Ribaut Road, Beaufort, South Carolina.

**ATTENDANCE**

Chairman D. Paul Sommerville, Vice Chairman Gerald Stewart and Councilmen Cynthia Bensch, Rick Caporale, Gerald Dawson, Brian Flewelling, Alice Howard and Stewart Rodman. Steven Fobes, William McBride and Roberts "Tabor" Vaux absent.

**PLEDGE OF ALLEGIANCE**

The Vice Chairman led those present in the Pledge of Allegiance.

**CALL FOR EXECUTIVE SESSION**

It was moved by Mr. Rodman, seconded by Mr. Flewelling, that Council go immediately into executive session to discuss economic development prospects – Project Eagle, Project Abacus, and Project Cozy as well as receipt of legal advice for pending or threatened claims – Jeffrey D. Smith, *et al.* vs. Beaufort County and Bluffton Township Fire District. The vote: YEAS – Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mrs. Howard, Mr. Rodman, Mr. Sommerville and Mr. Stewart. ABSENT – Mr. Fobes, Mr. McBride and Mr. Vaux. The motion passed.

**EXECUTIVE SESSION**

**RECONVENE OF CAUCUS**

**RECEIPT OF COUNTY ADMINISTRATOR'S FOUR-WEEK PROGRESS REPORT**

Mr. Gary Kubic, County Administrator, presented his Four-Week Progress Report, which summarized his activities from June 27, 2016 through July 22, 2016.

**RECEIPT OF DEPUTY COUNTY ADMINISTRATOR / SPECIAL COUNSEL'S FOUR-WEEK PROGRESS REPORT**

Mr. Joshua Gruber, Deputy County Administrator / Special Counsel, presented his Four-Week Progress Report, which summarized his activities from June 27, 2016 through July 22, 2016.

**ADJOURNMENT**

Council adjourned at 6:00 p.m.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: \_\_\_\_\_  
D. Paul Sommerville, Chairman

ATTEST:

\_\_\_\_\_  
Suzanne M. Rainey, Clerk to Council

Ratified:

Official Proceedings  
County Council of Beaufort County  
July 25, 2016

The electronic and print media duly notified in  
Accordance with the State Freedom of Information Act.

The regular session of the County Council of Beaufort County was held Monday, July 25, 2016 beginning at 6:00 p.m. In Council Chambers of the Administration Building, Beaufort County Government Robert Smalls Complex, 100 Ribaut Road, Beaufort, South Carolina.

**ATTENDANCE**

Carmen D. Paul Sommerville, Vice Chairman Gerald Stewart and Councilmen Cynthia Bensch, Rick Caporale, Gerald Dawson, Brian Flewelling, Alice Howard, Stewart Rodman and Roberts "Tabor" Vaux. Steven Fobes and William McBride absent.

**PLEDGE OF ALLEGIANCE**

The Chairman led those present in the Pledge of Allegiance.

**INVOCATION**

Council member Alice Howard gave the Invocation.

**MOMENT OF SILENCE / ETTA NICKPEAY MANN**

The Chairman called for a moment of silence in remembrance of Etta Nickpeay Mann, who died July 14 at Beaufort Memorial Hospital with her two sons, Earl and Eric, by her side during her final moments. She was 88. Mrs. Mann was a devoted wife and mother, as well as an educator and guidance counselor in Beaufort County for nearly 40 years, after starting her career at Penn School in 1949. Her continued involvement and passion for all that Penn represented culminated in her induction into the 1862 Circle last year.

Mrs. Mann also served as a member of the Beaufort County Council Seal Committee in 1976, charged with the responsibility of selecting a seal for Beaufort County. Her passion was serving her church, her community, and her beloved sorority. In addition to her sons and daughter-in-law Robynne, she leaves behind her granddaughters Jasmine and Sydney. She was preceded in death by her husband, U.S. Marine Corps Master Sgt. Earl Mann, Sr.

## **PROCLAMATIONS**

### **Gullah Geechee Nation Appreciation Week**

The Chairman proclaimed July 25 through August 2, 2016 as Gullah Geechee Nation Appreciation Week in Beaufort County. Queen Quet, Chieftess, Gullah/Geechee Nation, accepted the proclamation.

### **Beaufort County's Economic Ambassador of the Year**

The Chairman recognized Mr. Cliff D. Mrkvicka, Systems Engineer Field Tech Support and Senior Site Manager for Marine Corps Air Station Beaufort and Lockheed Martin, who was selected Beaufort County's 2016 Ambassador of the Year for his exceptional efforts to bolster community and economic development activities in South Carolina. The South Carolina Department of Commerce, as part of the 25th Annual Industry Appreciation Week, selected one individual from each of the 46 counties, as ambassador. These individuals include local leaders from the private sector, representing a variety of businesses committed to advancing their communities.

The Chairman passed the gavel to the Vice Chairman in order to receive the administrative consent agenda.

## **ADMINISTRATIVE CONSENT AGENDA**

### **Review of the Proceedings of the Caucus held June 27, 2016**

This item comes before Council under the Administrative Consent Agenda.

It was moved by Mr. Flewelling, seconded by Mrs. Bensch, that Council approve the minutes of the caucus held June 27, 2016. The vote: YEAS – Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mrs. Howard, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. ABSENT – Mr. Fobes and Mr. McBride. The motion passed.

### **Review of the Proceedings of the Regular Session held June 27, 2016**

This item comes before Council under the Administrative Consent Agenda.

It was moved by Mr. Flewelling, seconded by Mrs. Bensch, that Council approve the minutes of the regular session held June 27, 2016. The vote: YEAS – Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mrs. Howard, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. ABSENT – Mr. Fobes and Mr. McBride. The motion passed.

## **PUBLIC COMMENT**

There were no requests to speak during public comment.

## **FINAL REPORT / BLUFFTON PARKWAY 5A FLYOVER PROJECT**

Mr. Kubic, County Administrator, announced that Beaufort County hosted a ribbon-cutting ceremony on July 15, 2016 for the Bluffton Parkway 5A Flyover, a mile-long elevated roadway designed to link Bluffton Parkway at Buckingham Plantation Drive to U.S. Highway 278 and the bridges to Hilton Head Island. The flyover opening marks years of public engagement, planning, coordination, dedication, and collaboration, as well as design and construction. The \$46 million project began in May 2013. Project funding came from a one-percent sales tax approved by County voters in 2006 and a Federal Highway Administration grant of \$15 million via the South Carolina Department of Transportation (SCDOT). More than 53,000 vehicles travel on this stretch of U.S. Highway 278 daily. Based on estimates by the SCDOT, traffic is expected to decrease from U.S. Highway 278 by 25-percent with about 13,000 vehicles being diverted to the flyover. The flyover will add to public safety by giving motorists an alternate evacuation route that will serve our County well for years to come. Council viewed a video of the final report.

## **NEW BUSINESS**

### **CONTRACT AWARD / ENGINEERING DESIGN SERVICES FOR DIRT ROAD PAVING CONTRACT #50**

It was moved by Mr. Stewart, seconded by Mr. Rodman, that Council award a contract to Andrews Engineering, Inc., Beaufort, South Carolina in the amount of \$195,600 and Ward Edwards Engineering, Inc., Bluffton, South Carolina in the amount of \$226,000 for engineering design services for Dirt Road Paving Design Contract #50, and approve a permitting and design contingency of \$50,000 for a total appropriation of \$471,600. The source of funding is TAG Funds Professional Services, Account #2342001T-51160. The vote: YEAS – Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mrs. Howard, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. ABSENT – Mr. Fobes and Mr. McBride. The motion passed.

### **CONTRACT AWARD / RESURFACING OF RED CEDAR STREET AND CONNECTOR IMPROVEMENTS FOR BLUFFTON GATEWAY COMMERCIAL CENTER**

It was moved by Mr. Dawson, seconded by Mrs. Bensch, that Council award a contract to McCrory Construction, LLC, Columbia, South Carolina in the amount of \$199,216 for resurfacing of Red Cedar Street and connector improvements for Bluffton Gateway Commercial Center. The source of funding is TAG Funds, Account #2341001T-54901, Resurfacing and Paving Improvements. The vote: YEAS – Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mrs. Howard, Mr. Rodman, Mr. Sommerville and Mr. Stewart. NAYS – Mr. Vaux. ABSENT – Mr. Fobes and Mr. McBride. The motion passed.



### **CONSENT AGENDA**

#### **LADY’S ISLAND MAP AMENDMENT / REZONING REQUEST FOR R200 010 000 0022 0000 (KNOWN AS GREENHEATH PLANNED UNIT DEVELOPMENT (PUD), 98.35 ACRES OFF BRICKYARD POINT ROAD AND FIDDLER DRIVE) FROM PUD TO LADY’S ISLAND COMMUNITY PRESERVATION (LICP) DISTRICT**

This item comes before Council under the Consent Agenda. Discussion occurred at the June 21, 2016 meeting of the Natural Resources Committee.

It was moved by Mr. Flewelling, seconded by Mr. Dawson, that Council approve on second reading a rezoning request for R200 010 000 0022 0000 (known as Greenheath Planned Unit Development (PUD), 98.35 acres off Brickyard Point Road and Fiddler Drive) from PUD to Lady’s Island Community Preservation (LICP) District. The vote: YEAS – Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mrs. Howard, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. ABSENT – Mr. Fobes and Mr. McBride. The motion passed.

The Chairman announced a public hearing on Monday, August 8, 2016 beginning at 6:30 p.m. in Council Chambers of the Administration Building, Beaufort County Government Robert Smalls Complex, 100 Ribaut Road, Beaufort.

#### **AN ORDINANCE TO AMEND BEAUFORT COUNTY ORDINANCE 2016/15, FY 2016-2017 BEAUFORT COUNTY BUDGET SO AS TO REFLECT A SUPPLEMENTAL BUDGET APPROPRIATION IN THE AMOUNT OF \$112,075 IN ORDER TO PROVIDE FOR ENHANCED LEVELS OF SERVICE FOR DAUFUSKIE ISLAND FERRY**

This item comes before Council under the Consent Agenda. Discussion occurred at the June 27, 2016 meeting of the Finance Committee.

It was moved by Mr. Flewelling, seconded by Mrs. Howard, that Council approve on first reading an ordinance to amend Beaufort County Ordinance 2016/15, FY 2016-2017 Beaufort County Budget to reflect a supplemental budget appropriation in the amount of \$112,075 in order to provide for enhanced levels of service for Daufuskie Island Ferry. The vote: YEAS – Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mrs. Howard, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. ABSENT – Mr. Fobes and Mr. McBride. The motion passed.

### **MATTERS ARISING OUT OF EXECUTIVE SESSION**

There were no matters arising out of executive session.

### **PUBLIC COMMENT**

There were no requests to speak during public comment.

**ADJOURNMENT**

Council adjourned at 7:05 p.m.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: \_\_\_\_\_  
D. Paul Sommerville, Chairman

ATTEST: \_\_\_\_\_  
Suzanne M. Rainey, Clerk to Council

Ratified

DRAFT

2016 /

AN ORDINANCE TO AMEND BEAUFORT COUNTY ORDINANCE 2016/15, FY 2016-2017 BEAUFORT COUNTY BUDGET, TO REFLECT A SUPPLEMENTAL BUDGET APPROPRIATION IN THE AMOUNT OF \$112,075 IN ORDER TO PROVIDE FOR ENHANCED LEVELS OF SERVICE FOR THE DAUFUSKIE ISLAND FERRY

WHEREAS, on June 13, 2016 Beaufort County Council passed Ordinance No. 2016/15, County Budget for FY 2016 - 2017, which provides \$258,725 for ferry services to and from Daufuskie Island; and

WHEREAS, this Council received a proposal from Haig Point Ferry Company, Inc. That provides for additional services above historic levels, but at a higher cost to the County than the amount provided for in Ordinance No. 2016/15; and

WHEREAS, this Council adopted Resolution 2016/12 in which it resolved to pass an ordinance providing a supplemental appropriation to increase the budget in the amount of \$112,075 for ferry service to Daufuskie Island.

NOW, THEREFORE, BE IT ORDAINED, by Beaufort County Council that the FY 2016-2017 County Budget Ordinance is hereby amended so as to provide additional appropriations in the amount of \$112,075 with such funds to be allocated to provide enhanced levels of service for the Daufuskie Island Ferry.

DONE this \_\_\_\_ day of \_\_\_\_\_, 2016.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: \_\_\_\_\_  
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

\_\_\_\_\_  
Thomas J. Keaveny, II, County Attorney

ATTEST:

\_\_\_\_\_  
Suzanne M. Rainey, Clerk to Council

First Reading: July 25, 2016

Second Reading:

Public Hearing:

Third and Final Reading:



**COUNTY COUNCIL OF BEAUFORT COUNTY  
PURCHASING DEPARTMENT**

106 Industrial Village Road  
Post Office Drawer 1228  
Beaufort, South Carolina 29901-1228

TO: Councilman Jerry W. Stewart, Chairman, Finance Committee

FROM: Dave Thomas, CPPO, Purchasing Director *et*

SUBJ: **Contract Award Recommendation for Invitation for Bid (IFB) #070716ARW: RWY 7 Approach Obstruction Tree Removal**

DATE: July 22, 2016

**BACKGROUND:** Beaufort County issued an IFB to contractors capable of providing the requisite services associated with removing obstructions that currently penetrate the Runway 7 aircraft approach surfaces. Execution of this project allows the airport to operate more efficiently because operational constraints can be removed when the surfaces are free of obstructions. The bids were reviewed and evaluated by staff and it was determined that Carolina Tree Care, LLC of Summerton, SC, was the lowest responsible/responsive bidder.

This project is being undertaken in accordance with the Beaufort County Airport Layout Plan as approved by the FAA in 2014.

**VENDOR BID INFORMATION:**

1. Carolina Tree Care, LLC, Summerton, SC
2. All Care Tree Surgery, Inc. Hilton Head Island, SC
3. Graham County Land Co., LLC, Robbinsville, NC

**COST:**

\$199,400  
\$264,555  
\$584,900

**CONSTRUCTION ADMIN, RESIDENT PROJECT REPRESENTATIVE:**

Talbert, Bright, and Ellington, Columbia, SC

\$115,666 NTE

(Construction admin, project reports, closeout, continuous presence of project rep in accordance with FAA AIP funding requirements. This is a Not To Exceed estimate)

**PROJECT ARBORIST (estimate):**

\$ 40,000

Grand Total

**\$355,066**

*gH* **FUNDING:** 90% via FAA Grant, 5% via SCAC Grant, 5% via Beaufort County Airport Capital Projects Fund

**FOR ACTION:** Finance Committee meeting occurring on August 9, 2016.

**RECOMMENDATION:** The Finance Committee approve and recommend to County Council the contract award to Carolina Tree Care, LLC. of Summerton, SC, to perform the required construction services for a total cost of \$199,400 and the construction administration/resident project representative fee of \$115,666 to Talbert, Bright, and Ellington. In addition, an allowance of \$40,000 is requested to provide project arborist services.

cc: Gary Kubic, County Administrator *GKubic*  
Joshua Gruber, Deputy County Administrator/Special Counsel *JG*  
Alicia Holland, Assistant County Administrator, Finance *AH*  
Colin Kinton, Director, Transportation Engineering *CK*  
Jon Rembold, Airports Director *JR*

Att: Bid Tab, TBE Work Authorization

**BEAUFORT COUNTY AIRPORT  
LADY'S ISLAND, SOUTH CAROLINA  
WORK AUTHORIZATION 16-01  
July 14, 2016  
PROJECT NO.: TBI NO. 2119-1601**

It is agreed to undertake the following work in accordance with the provisions of our Contract for Professional Services.

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**Description of Work Authorized:** Construction administration services and inspection of the tree obstruction removal within the 34:1 approach to Runway 7. Services include:

- **Design** – this includes several additional meetings with impacted property owners and revisions to plans based on these meetings.
- **Construction Administration** – this includes providing professional construction contract administration services during the construction contract. This includes: conduct Preconstruction Conference and transmit meeting minutes, review of submittals/shop drawings, site visits during construction, conduct progress meetings and transmit meeting minutes, answer questions and review Contractor change requests during construction, process Contractor pay requests during construction, conduct final inspection and transmit punch list items, prepare record drawings and coordinate final improvements with FAA, final Engineer's Report, project closeout documents.
- **Resident Project Representative** – this includes providing resident project representative (construction observation) services required by the FAA during construction. This primarily includes providing a resident construction observer while the Contractor is onsite working to observe the Contractor's work activities and finished work. The contract budget not-to-exceed amount includes providing a full-time resident construction observer while the Contractor is onsite working during this project. The resident construction observer will also verify quantities of completed work by the Contractor that are eligible for inclusion on each Contractor pay request.

**Estimated Time Schedule:** Work shall be completed in accordance with the schedule established and agreed upon by the Owner and Engineer.

**Cost of Services:** The method of payment shall be in accordance with Article 6 of the Master Contract. The basic services work shall be performed in accordance with the Master Contract as a lump sum of **\$41,230.00**, which includes reimbursable expenses. Special Additional Services shall be performed as listed below with a budget of

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Talbert, Bright & Ellington, Inc.

*Work Authorization 2119-1601*

**\$74,436.00.** The total value of this Work Authorization shall not exceed **\$115,666.00** without additional authorization

**Agreed as to Scope of Services, Time Schedule and Budget:**

**APPROVED:**  
BEAUFORT COUNTY

**APPROVED:**  
TALBERT, BRIGHT & ELLINGTON,  
INC.

\_\_\_\_\_  
Title

\_\_\_\_\_  
Vice President  
Title:

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Witness:

\_\_\_\_\_  
Witness:

\_\_\_\_\_  
Talbert, Bright & Ellington, Inc.

*Work Authorization 2119-1601*





**SUMMARY OF FEES**

**CONSTRUCTION PHASE SERVICES FOR RUNWAY 7 APPROACH  
TREE OBSTRUCTION REMOVAL**  
BEAUFORT COUNTY AIRPORT  
LADY'S ISLAND, SOUTH CAROLINA  
AIP PROJECT NO: PENDING  
TBE PROJECT NO: 2119-1503

July 14, 2016

DESCRIPTION	ESTIMATED
<b>BASIC SERVICES</b>	
PROJECT FORMULATION/DEVELOPMENT PHASE (01)	\$ -
DESIGN PHASE (04)	\$ 10,595.00
CONSTRUCTION ADMINISTRATION PHASE (06)	\$ 26,286.00
SUBTOTAL	\$ 36,881.00
 EXPENSES	\$ 4,349.00
SUBCONSULTANTS	\$ -
INSPECTION - RESIDENT PROJECT REPRESENTATIVE	\$ 74,436.00
SUBTOTAL	\$ 78,785.00
 TOTAL	\$ 115,666.00



# MANHOUR ESTIMATE

## CONSTRUCTION PHASE SERVICES FOR RUNWAY 7 APPROACH TREE OBSTRUCTION REMOVAL

BEAUFORT COUNTY AIRPORT  
LADY'S ISLAND, SOUTH CAROLINA  
AIP PROJECT NO. PENDING  
TBE PROJECT NO. 2119-1601

July 14, 2016

### DESIGN PHASE (0+1)

DESCRIPTION	PRIN	PM	SP	E6	E4	E3	E2	E1	T5	T3	AD5	AD3
	\$ 184	\$ 172	\$ 134	\$ 150	\$ 115	\$ 103	\$ 84	\$ 74	\$ 100	\$ 71	\$ 78	\$ 55
PLANS												
Cover sheet (1)	0	0	0	0	0	0	0	0	0	0	0	0
Phasing & safety plan (1)	0	0	0	0	0	0	0	0	0	0	0	0
Overlay grading plan (3)	0	0	0	0	0	0	0	0	0	0	0	0
Plan & profile (3)	0	0	0	0	0	0	0	0	0	0	0	0
Marking plan (3)	0	0	0	0	0	0	0	0	0	0	0	0
Lighting adjustment plan (3)	0	0	0	0	0	0	0	0	0	0	0	0
Miscellaneous Details (2)	0	29	6	0	0	45	2	0	0	0	0	0
Centerline Profiles (2)	0	0	0	0	0	0	0	0	0	0	0	0
DESIGN												
Coordination/Meetings with Client	0	0	0	0	0	0	0	0	0	0	0	0
Sequence of construction	0	0	0	0	0	0	0	0	0	0	0	0
Overlay grading design	0	0	0	0	0	0	0	0	0	0	0	0
Marking design	0	0	0	0	0	0	0	0	0	0	0	0
DEHC submittals	0	0	0	0	0	0	0	0	0	0	0	0
Specifications	0	0	0	0	0	0	0	0	0	0	0	0
Quantities & estimate	0	0	0	0	0	0	0	0	0	0	0	0
Quality assurance	0	0	0	0	0	0	0	0	0	0	0	0
Revisions	0	0	0	0	0	0	0	0	0	0	0	0
MANHOUR TOTAL	0	29	6	0	0	45	2	0	0	0	0	0

### DIRECT LABOR EXPENSES

CLASSIFICATION		BILL RATE	EST. MHRS	EST. COST
Principal	PRIN	\$ 184	-	\$ -
Project Manager	PM	\$ 172	29	\$ 4,988
Senior Planner	SP	\$ 134	6	\$ 804
Engineer V	E6	\$ 150	-	\$ -
Engineer IV	E4	\$ 115	-	\$ -
Engineer III	E3	\$ 103	45	\$ 4,635
Engineer II	E2	\$ 84	2	\$ 168
Engineer I	E1	\$ 74	-	\$ -
Technician V	T5	\$ 100	-	\$ -
Technician III	T3	\$ 71	-	\$ -
Admin. Assistant IV	AD5	\$ 78	-	\$ -
Admin. Assistant III	AD3	\$ 55	-	\$ -
	Total		82	
SUBTOTAL				\$ 10,595.00

Talbert, Bright & Ellington, Inc.

Work Authorization 2119-1601

MANHOUR ESTIMATE

CONSTRUCTION PHASE SERVICES FOR RUNWAY 7 APPROACH TREE OBSTRUCTION REMOVAL  
BEAUFORT COUNTY AIRPORT  
LADY'S ISLAND, SOUTH CAROLINA  
AIP PROJECT NO: PENDING  
TBE PROJECT NO: 2119-1601

July 14, 2016

DESIGN PHASE (04)

DIRECT EXPENSES:

EXPENSE DESCRIPTION	UNIT	UNIT RATE	EST. UNITS	EST. COST
Telephone	LS	\$ -	\$	-
Postage	LS	\$ -	\$	-
Miscellaneous expenses (prints, faxes, copies)	LS	\$ -	\$	-
Travel	LS	\$ -	\$	-
<b><i>SUBTOTAL</i></b>			\$	-

SCOPE OF SUBCONTRACTED SERVICES:

EXPENSE DESCRIPTION		UNIT RATE	EST. UNITS	EST. COST
DBE Plan	NTE	\$ -	\$	-
	NTE	\$ -	\$	-
<b><i>SUBTOTAL</i></b>			\$	-
<b>TOTAL DESIGN COST:</b>			\$	<b>10,595.00</b>

# MANHOUR ESTIMATE

CONSTRUCTION PHASE SERVICES FOR RUNWAY 7 APPROACH TREE OBSTRUCTION REMOVAL.  
 BEAUFORT COUNTY AIRPORT  
 LADY'S ISLAND, SOUTH CAROLINA  
 AIP PROJECT NO. PENDING  
 THE PROJECT NO. 2119-1601

July 14, 2016

## CONSTRUCTION ADMINISTRATION PHASE (06)

DESCRIPTION	PRIN	PM	SP	E6	E4	E2	E1	T5	T3	AD5	AD3
	\$ 184	\$ 172	\$ 134	\$ 150	\$ 115	\$ 84	\$ 74	\$ 100	\$ 71	\$ 78	\$ 55
Coordinate award of contract	0	4	0	0	0	0	0	0	0	0	2
Coordinate/ conduct preconstruction	0	6	0	0	1	0	0	0	1	0	1
Preconstruction minutes	0	2	0	0	0	0	0	0	0	0	2
Coordinate project schedule	0	2	0	0	2	0	0	0	0	0	2
Coordinate submittals	0	4	0	6	8	10	0	0	0	4	4
Construction visits (4)	8	32	0	0	0	0	0	0	0	0	0
Construction observation reports	1	4	0	0	0	0	0	0	0	2	0
Review/coordinate field changes	2	6	0	4	0	0	0	0	0	0	2
Construction correspondence	1	10	0	2	0	0	0	0	0	2	1
Process requests for partial payment	0	6	0	0	0	0	0	0	0	3	0
Final inspection	0	8	0	0	2	0	0	0	0	0	1
Follow Up inspection	0	2	0	0	6	0	0	0	0	1	0
Punch List inspection	0	8	0	0	0	0	0	0	0	0	1
Develop record drawings	0	2	0	0	4	0	0	0	4	0	2
MANHOUR TOTAL	12	96	0	12	23	10	0	0	5	12	18

## DIRECT LABOR EXPENSES

CL ASSIFICATION		BILL RATE	EST. MHRS	EST COST
Principal	PRIN	\$ 184	12	\$ 2,208
Project Manager	PM	\$ 172	96	\$ 16,512
Senior Planner	SP	\$ 134	0	\$ -
Engineer V	E6	\$ 150	12	\$ 1,800
Engineer IV	E4	\$ 115	23	\$ 2,645
Engineer II	E2	\$ 84	10	\$ 840
Engineer I	E1	\$ 74	0	\$ -
Technician V	T5	\$ 100	0	\$ -
Technician III	T3	\$ 71	5	\$ 355
Admin. Assistant IV	AD5	\$ 78	12	\$ 936
Admin. Assistant III	AD3	\$ 55	18	\$ 990
	Total		188	
SUBTOTAL				\$ 26,286.00

## DIRECT EXPENSES

EXPENSE DESCRIPTION	UNIT	UNIT RATE	EST. UNITS	EST. COST
Telephone	LS	\$ 250	1	\$ 250.00
Postage	LS	\$ 150	1	\$ 150.00
Copying	LS	\$ 600	1	\$ 600.00
Reproduction-Rel for Const.	LS	\$ 800	1	\$ 800.00
Reproduction-As Built	LS	\$ 250	1	\$ 250.00
Miscellaneous expenses (prints, faxes, copies)	LS	\$ 500	1	\$ 500.00
Per Diem	LS	\$ 147	7	\$ 1,029.00
SUBTOTAL				\$ 3,579.00

## SCOPE OF SUBCONTRACTED SERVICES

EXPENSE DESCRIPTION	UNIT	UNIT RATE	EST. UNITS	EST. COST
	LS		1	\$ -
	LS		1	\$ -
SUBTOTAL				\$ -

TOTAL CONSTRUCTION ADMIN. COST: \$ 29,865.00

Talbert, Bright & Ellington, Inc.

Work Authorization 2119-1601

MANHOUR ESTIMATE

CONSTRUCTION PHASE SERVICES FOR RUNWAY 7 APPROACH TREE  
OBSTRUCTION REMOVAL  
BEAUFORT COUNTY AIRPORT  
LADY'S ISLAND, SOUTH CAROLINA  
AIP PROJECT NO: PENDING  
THE PROJECT NO: 2119-1601

July 14, 2016

RESIDENT PROJECT REPRESENTATIVE (PHASE 51)

CALENDAR DAYS 60

DESCRIPTION	RPR
	\$ 80
Project review	8
Site mobilization	4
On site inspection	720
Final inspection	8
Follow up inspection	24
Punch List inspection	8
Site demobilization	4
MANHOUR TOTAL	776

DIRECT LABOR EXPENSES:

CLASSIFICATION	BILL RATE	EST. MHRS	EST. COST
RESIDENT ENGINEER RPR	\$ 80	776	\$ 62,080
	Total	776	
<b>SUBTOTAL</b>			<b>\$ 62,080.00</b>

DIRECT EXPENSES:

EXPENSE DESCRIPTION	UNIT	UNIT RATE	EST. UNITS	EST. COST
Telephone	LS	\$ 300	1	\$ 300.00
Postage	LS	\$ 200	1	\$ 200.00
Miscellaneous expenses (prints, faxes, copies, photos)	LS	\$ 300	1	\$ 300.00
Travel	LS	\$ 200	1	\$ 200.00
<b>SUBTOTAL</b>				<b>\$ 1,000.00</b>

PER DIEM:

EXPENSE DESCRIPTION	UNIT	UNIT RATE	EST. UNITS	EST. COST
DAILY PER DIEM	PD	\$ 167	68	\$ 11,356
	Total		68	
<b>SUBTOTAL</b>				<b>\$ 11,356.00</b>

TOTAL INSPECTION COST: \$ 74,436.00

BID TABULATION  
 RUNWAY 7 APPROACH TREE OBSTRUCTION REMOVAL  
 BEAUFORT COUNTY AIRPORT  
 TBI PROJECT NO. 2119-1401  
 JULY 14, 2016

					Carolina Tree Care, LLC 5686 Bill Davis Rd Summerton, SC 29148 LICENSE NO.: 32-0121942		Allcare Tree Surgery, Inc 41 Ulmer Rd Hilton Head, SC 29925 LICENSE NO.: 57-1052181		Graham County Land Co, LLC 750 Tallulah Rd Robbinsville, NC 28771 LICENSE NO.: 56-2089131		Engineer's Estimate	
ITEM NO.	SPEC NO.	DESCRIPTION	QTY	UNIT	UNIT PRICE	EXT. TOTAL	UNIT PRICE	EXT. TOTAL	UNIT PRICE	EXT. TOTAL	UNIT PRICE	EXT. TOTAL
1	P-150	MOBILIZATION	1	LS	\$3,500.00	\$3,500.00	\$8,000.00	\$8,000.00	\$30,000.00	\$30,000.00	\$40,500.00	\$40,500.00
2	S-102	TRIMMING OF PINE TREES (6" DBH AND GREATER)	63	EA	\$250.00	\$15,750.00	\$425.00	\$26,775.00	\$850.00	\$53,550.00	\$350.00	\$22,050.00
3	S-102	TRIMMING OF HARDWOOD TREES (LESS THAN TEN FEET)	200	EA	\$400.00	\$80,000.00	\$450.00	\$90,000.00	\$1,025.00	\$205,000.00	\$350.00	\$70,000.00
4	S-102	TRIMMING OF HARDWOOD TREES (TEN FEET UP TO TWENTY FEET)	50	EA	\$425.00	\$21,250.00	\$425.00	\$21,250.00	\$1,300.00	\$65,000.00	\$700.00	\$35,000.00
5	S-102	REMOVAL OF HARDWOOD TREES (6-INCH UP TO 12-INCH DBH)	26	EA	\$600.00	\$15,600.00	\$305.00	\$7,930.00	\$1,100.00	\$28,600.00	\$400.00	\$10,400.00
6	S-102	REMOVAL OF HARDWOOD TREES (12-INCH UP TO 24-INCH DBH)	42	EA	\$700.00	\$29,400.00	\$675.00	\$28,350.00	\$1,600.00	\$67,200.00	\$700.00	\$29,400.00
7	S-102	REMOVAL OF HARDWOOD TREES (24-INCH AND GREATER DBH)	10	EA	\$900.00	\$9,000.00	\$950.00	\$9,500.00	\$2,800.00	\$28,000.00	\$1,000.00	\$10,000.00
8	S-102	GRIND STUMP OF REMOVED TREE	78	EA	\$50.00	\$3,900.00	\$125.00	\$9,750.00	\$225.00	\$17,550.00	\$70.00	\$5,460.00
9	S-103	SURVEYING	1	LS	\$20,000.00	\$20,000.00	\$55,000.00	\$55,000.00	\$70,000.00	\$70,000.00	\$20,000.00	\$20,000.00
10	SPEC	TRAFFIC CONTROL	1	LS	\$1,000.00	\$1,000.00	\$8,000.00	\$8,000.00	\$20,000.00	\$20,000.00	\$4,000.00	\$4,000.00
TOTAL BID AMOUNT:						\$199,400.00		\$264,555.00		\$584,900.00		\$246,810.00

\* Corrected math error

DBE PARTICIPATION AMOUNT:	\$20,000.00	\$55,000.00	\$35,700.00
DBE PARTICIPATION %	10.00%	21.00%	6.00%

I HEREBY CERTIFY THIS TABULATION OF BIDS TO BE CORRECT

TALBERT, BRIGHT & ELLINGTON, INC.

7/15/2016  
 DATE



COUNTY COUNCIL OF BEAUFORT COUNTY  
**PURCHASING DEPARTMENT**

106 Industrial Village Road  
Post Office Drawer 1228  
Beaufort, South Carolina 29901-1228

TO: Councilman Jerry W. Stewart, Chairman, Finance Committee

FROM: Dave Thomas, CPPO, Purchasing Director

SUBJ: **Contract Award Recommendation for Request for Proposal (RFP) #071616, Auditing and Consulting Services for the Beaufort County Finance Department**

DATE: August 4, 2016

**BACKGROUND:** The Beaufort County Purchasing Department issued a Request for Proposals for External Financial Audit Services, including a required Single Audit of federal expenditures, Agreed Upon Procedures for the Beaufort County Disabilities and Special Needs Department and a Passenger Facility Charge (PFC) Audit for the Hilton Head Island Airport for three (3) fiscal years, 2016, 2017 and 2018. There were six (6) Certified Public Accounting (CPA) firms that responded with a proposal. An evaluation committee consisting of Alicia Holland, Assistant County Administrator - Finance, Chanel Lewis, County Controller, Maria Walls, County Treasurer, and Tom Keaveny, County Attorney, evaluated the proposals. Mauldin and Jenkins, LLC, Macon, GA was selected as the number one ranked firm and was interviewed for further information.

**VENDOR BID INFORMATION:**

	<b><u>COST:</u></b>
1. Mauldin & Jenkins, Macon, GA	\$173,500
2. Greene, Finney & Horton, LLP, Mauldin, SC	\$145,500
3. Webster Rogers LLP, Bluffton, SC	\$196,350
4. Thompson, Price, Scott, Adams & Co., PA, Whiteville, NC	\$265,500
5. Martin Smith & Company, CPAs, PA, Greenville, SC	\$153,000
6. Cherry Bekaert, Augusta, GA*	\$215,200

\* Cherry Bekaert, LLP, Augusta, GA – this firm was our current auditors for the most recent three (3) fiscal years, 2013, 2014 and 2015. The evaluation committee felt that a rotation of auditors was in the best interest of the County.

**FUNDING:**

General Fund Accounts:

- 10001100-51160, County Administrator, Professional Services
- 10001111-51160, Finance, Professional Services

**FOR ACTION:** Finance Committee meeting occurring on August 8, 2016.

**RECOMMENDATION:** The Finance Committee approve and recommend to County Council the contract award to Mauldin & Jenkins of Macon, GA, the top ranked firm, for the three (3) fiscal years 2016, 2017, and 2018 in the amount of \$173,500.

cc: Gary Kubic, County Administrator *GK*  
Joshua Gruber, Deputy County Administrator/Special Counsel *JG*  
Alicia Holland, Assistant County Administrator, Finance *AH*

Att: Bid Tab

Audit Proposals Evaluation Summary.xlsx

	<u>WebsterRogers LLP Bluffton, SC</u>	<u>Greene Finney &amp; Horton Mauldin, SC</u>	<u>Cherry Bekaert, LLP Augusta, GA</u>	<u>Martin Smith &amp; Company, CPAs Greenville, SC</u>	<u>Mauldin &amp; Jenkins Macon, GA</u>	<u>Thompson, Price, Scott, Adams &amp; CO Whiteville, NC</u>
Tom Keaveny	79	80	-	69	87	74
Alicia Holland	69	78	69	65	92	63
Chanel Lewis	59	84	63	53	93	55
Maria Walls	76	75	-	55	100	55
<b>Average Score</b>	<b>71</b>	<b>79</b>	<b>33</b>	<b>61</b>	<b>93</b>	<b>62</b>

Note: Cherry Bekaert, LLP were the auditors for the most recent fiscal year ending 6/30/2015. This firm was not scored by 2 members of the committee.

2016 / \_\_\_\_

LADY'S ISLAND ZONING MAP AMENDMENT FOR R200 010 000 0022 0000 (KNOWN AS GREENHEATH PLANNED UNIT DEVELOPMENT (PUD), 98.35 ACRES OFF BRICKYARD POINT ROAD AND FIDDLER DRIVE) FROM PUD TO LADY'S ISLAND COMMUNITY PRESERVATION (LICP) DISTRICT.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: \_\_\_\_\_  
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

\_\_\_\_\_  
Thomas J. Keaveny, II, County Attorney

ATTEST:

\_\_\_\_\_  
Suzanne M. Rainey, Clerk to Council

First Reading: June 27, 2016

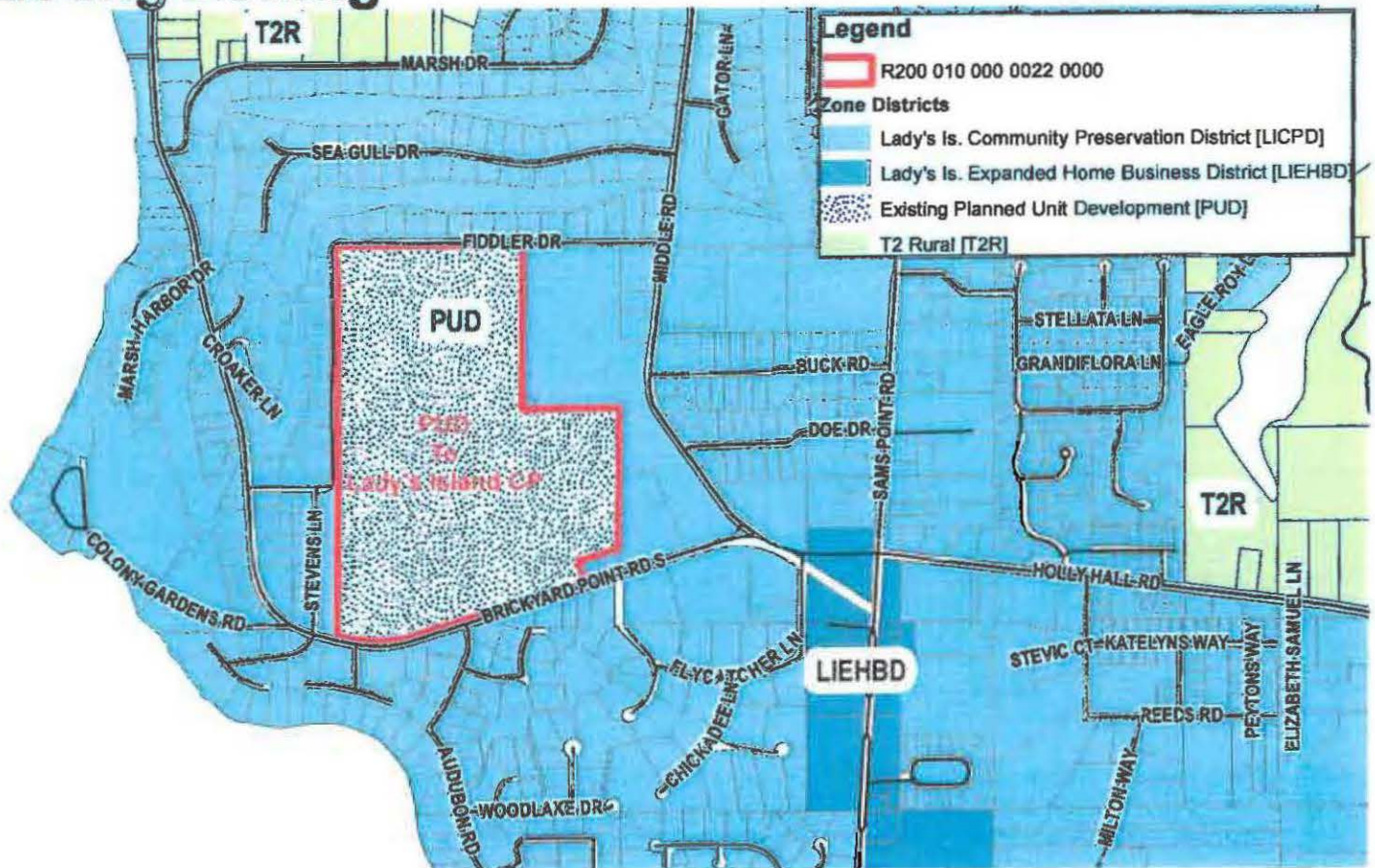
Second Reading: July 25, 2016

Public Hearing:

Third and Final Reading:



# Existing Zoning



# Proposed Zoning

