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ADMINISTRATION BUILDING
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JOSHUA A. GRUBER
INTERIM COUNTY ADMINISTRATOR

THOMAS J. KEAVENY, II
COUNTY ATTORNEY

AGENDA
COUNTY COUNCIL OF BEAUFORT COUNTY
CAUCUS

Monday, June 11, 2018
2:30 p.m.

Executive Conference Room, Administration Building
Beaufort County Government Robert Smalls Complex
100 Ribaut Road, Beaufort

1. CALL TO ORDER – 2:30 P.M.
2. EXECUTIVE SESSION
 - A. Receipt of Information from GovHR relative to search for new County Administrator
 - B. Discussion incident to proposed contractual negotiations and the possible purchase of property (Bluffton Property)
 - C. Legal Department Discussion of Pending Litigation (Potential Annexation of Property in Unincorporated Beaufort County)
3. CAUCUS
 - A. Receipt of Interim County Administrator's Two-Week Progress Report ([backup](#))
 - B. Discussion / Consent Agenda
 - C. Discussion / Non-Agenda Items
4. ADJOURNMENT





MEMORANDUM

DATE: June 8, 2018
TO: County Council
FROM: Joshua A. Gruber, Interim County Administrator
SUBJECT: Interim County Administrator's Progress Report

The following is a summary of meeting activities that took place Monday, May 28, 2018 to Friday, June 8, 2018:

May 28, 2018

- Memorial Day Holiday

May 29, 2018

- New Hire Employee Orientation
- Thomas Keaveny, Monica Spells and Ray McBride re: Library Meeting Rooms / Conference Call
- Thomas Keaveny, Eric Larson, Nancy Moss, Tony Criscitiello, Eric Greenway, Robert Merchant, Christopher Inglese, Hillary Austin, Tameka Judge, Lisa Anderson, Attorney Walter Nester and Owners from Connecticut re: Chartwell Mews Development Agreement / Land Use Change
- Robert McFee and Jennifer Ray of Johnson, Mirmiran & Thompson, Inc. re: SIB Conference Call
- County Council Caucus
- County Council Regular Session

May 30, 2018

- County Council Subcommittee re: Okatie River Park
- Carolyn Vanagel re: Flight of Fancy / Concours d'Elegance & Monitoring Festival 2018

May 31, 2018

- John O'Toole, Economic Development Corporation Executive Director; Stephen Riley, Hilton Head Island Town Manager; Jon Rembold, Airports Director; Tom Demint, Commercial Real Estate Broker and Ashley Feaster of Palmetto Electric Cooperative re: Hilton Head Airport Development Project

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May 31, 2018 (Continued)

- Emergency Management Annual Hurricane Planning Session
- FY 2018 South Carolina City / County Management Association Summer Meeting, Westin Hilton Head Island Resort (Day 1)
- Malind Bluff TRO Hearing

June 1, 2018

- FY 2018 South Carolina City / County Management Association Summer Meeting (Day 2)
- Meeting Regarding Tire Disposal Contracts
- Boundary Street Ribbon Cutting
- Eric Larson, Robert McFee, Colin Kinton and Thomas Keaveny re: Engineering Projects Status Update

June 4, 2018

- Suzanne Gregory re: Novatime for County Council Members
- New Hire Employee Orientation
- Tour / Geismar Manufacturing Facility – One Year Anniversary
- Jean Cecil Frick of NP Strategy, Suzanne Gregory and Thomas Keaveny re: Employee Satisfaction Survey Touchbase / Conference Call
- Finance Committee
- Governmental Committee

June 5, 2018

- US 278 SIB Application Coordination Team / Conference Call
- Frank Emminger re: Stormwater Issues

June 6, 2018

- Alicia Holland, Philip Foot and Suzanne Gregory re: Monthly Project Review / Status Update
- Agenda Review with Chairman, Vice Chairman and Executive Staff re: June 11, 2018 County Council Meeting Agenda
- Reconstruction Era National Monument / Conference Call
- St. James Baptist Church Meeting

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June 7, 2018

- Alicia Holland and Gary James re: County Assessor Update
- Janelle Protor re: Friends of Fort Fremont

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- Thomas Keaveny, Suzanne Gregory, NP Strategy Representatives Jean Cecil Frick and Sara McCarthy re: County Employee Satisfaction Survey / Conference Call
- Council Chairman Paul Sommerville, Council Members Jerry Stewart, Stu Rodman and Mary Carns, of TCL re: TCL Workforce Training Center / Capital Support