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INTERIM COUNTY ADMINISTRATOR

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COUNTY ATTORNEY

ASHLEY M. BENNETT
CLERK TO COUNCIL

AGENDA
COUNTY COUNCIL OF BEAUFORT COUNTY
CAUCUS

Monday, March 12, 2018
5:00 p.m.

Executive Conference Room, Administration Building
Beaufort County Government Robert Smalls Complex
100 Ribaut Road, Beaufort

1. CALL TO ORDER – 5:00 P.M.
2. EXECUTIVE SESSION
 - A. Receipt of legal issues incident to potential changes to traffic management in Callawassie Island area
 - B. Discussion of legal issues which have arisen in opioid litigation
3. CAUCUS
 - A. Introduction of executive recruitment firm, GovHR USA
 - B. Receipt of Interim County Administrator's Three-Week Progress Report ([backup](#))
 - C. Discussion of Consent Agenda
 - D. Discussion of Non-Agenda Items
4. ADJOURNMENT





Memorandum

DATE: March 9, 2018

TO: County Council

FROM: Joshua A. Gruber, Interim County Administrator

SUBJECT: Interim County Administrator's Progress Report

The following is a summary of meeting activities that took place Monday, February 19, 2018 through Friday, March 9, 2018:

February 19, 2018

- New Hire Employee Orientation
- Beaufort County and Town of Hilton Head Island Representatives re: Bridge Replacement Project and Jenkins Island/Windmill Harbour Project
- Natural Resources Committee
- Community Services Committee
- County Council Caucus
- County Council Regular Session

February 20, 2018

- Alicia Holland, Monica Spells, Thomas Keaveny, Suzanne Gregory, Ashley Bennett, Fred Leyda, Bill Love, Ray McBride and Chanel Lewis re: Departments' FY 2018-2019 Budget Reviews
- CTR Factor, Inc. Representatives Suri Surinder, Founder/CEO, Jill Feters, Vice President of Business Development and Anita Gonzales, Co-Founder and Partner re: Metrics Ideas/Employee Engagement Relating to Annual Performance Reviews / Follow-up Conference Call
- Council Member Gerald Dawson, Mitch Mitchell, Mark Roseneau and Graybar Fence Representative re: Paige Point Cemetery / Fence Installation
- Hilton Head Island Town Council re: Jenkins Island Project

February 21, 2018

- South Carolina Association of Counties 2018 Mid -Year Conference, Columbia, SC (Day 1)

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February 21, 2018 (Continued)

- Council Chairman Paul Sommerville, Council Members Mike Covert, Gerald Dawson, Alice Howard and Legislative Delegation Members re: Issues Affecting Beaufort County, Palmetto Club, Columbia, SC

February 22, 2018

- South Carolina Association of Counties 2018 Mid-Year Conference, Columbia, SC (Day 2)
- Beaufort Regional Chamber of Commerce Government Committee Presentation

February 23, 2018

- Jimmy Bagnall, Chief Investigator, and Rynne Caldwell, Senior Investigator, South Carolina State Ethics Commission re: Complaint
- Monica Spells, Alicia Holland, Suzanne Gregory, Carl Wedler, Daniel Morgan, Patrick Hill and MaryEllen Keough re: Departments' FY 2018-2019 Budget Reviews

February 26, 2018

- Alicia Holland, Technical College of the Lowcountry (TCL) Representatives Mary Carns, Vice President for Institutional Advancement and Executive Director, and Andrew Smith, Vice President of Administrative re: TCL Culinary Institute
- New Hire Employee Orientation
- Council Members Alice Howard and York Glover and Alicia Holland re: United Community Task Force Community Programs
- Beaufort Regional Chamber of Commerce Legislative Luncheon, Callawassie Island Club, Okatie, SC
- County Council Work Session re: Community Development Code

February 27, 2018

- Marc Orlando, Bluffton Town Manager, Kim Jones and Bryan McIlwee, Bluffton Engineering and Eric Larson re: Stormwater
- Southern Lowcountry Regional Board Meeting, Rotary Community Center, Oscar Frazier Park, Bluffton, SC
- Deborah Smith, Chair, Daufuskie Island Council and Council Member Tabor Vaux
- Monica Spells, Alicia Holland, Suzanne Gregory, Scott Grooms, Marie Smalls and Wendell Roberson re: Departments' FY 2018-2019 Budget Reviews

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February 27, 2018 (Continued)

- Thomas Keaveny, Monica Spells, Haig Point Representatives Doug Egly, Steve Hill, Richard Inglis and Council Member Tabor Vaux re: Buckingham Landing Ferry Embarkation

February 28, 2018

- Chairman Paul Sommerville, Vice Chairman Jerry Stewart and Executive Staff re: Agenda for March 12, 2018 County Council Meeting
- Beaufort County Transportation Committee and Public Facilities Committee Joint Workshop at Beaufort-Jasper Water and Sewer Authority

March 1, 2018

- Greater Island Council of Hilton Head Island and Bluffton Presentation
- Monica Spells, Alicia Holland, Chanel Lewis, Suzanne Gregory, Gary James, Edra Stephens, Dave Thomas and Dale Butts re: Departments' FY 2018-2019 Budget Reviews
- Alicia Holland, Suzanne Gregory and Tyler Traudt, Vice President, First Tryon Securities re: Data Visualization Tool
- Beaufort Regional Chamber of Commerce Executive Board Presentation re: Transportation Sales Tax

March 2, 2018

- Monica Spells, Alicia Holland, Suzanne Gregory, Kyle Jackson, Eric Larson, Tony Criscitiello, Eric Greenway, David Wilhelm, Pamela Cobb, Robert McFee, Colin Kinton, Jon Rembold and Mark Roseneau re: Departments' FY 2018-2019 Budget Reviews
- William Gregory re: 6% Penalty for Out of State Property
- Confidential Attorney/Client Communication / Conference Call – Attorney Al Nickles, Nickles Law Firm

March 3, 2018

- National Association of Counties 2018 Legislative Conference, Washington, DC (Day 1)

March 4, 2018

- National Association of Counties 2018 Legislative Conference, Washington, DC (Day 2)

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March 5, 2018

- National Association of Counties 2018 Legislative Conference, Washington, DC (Day 3)

March 6, 2018

- National Association of Counties 2018 Legislative Conference, Washington, DC (Day 4)

March 7, 2018

- National Association of Counties 2018 Legislative Conference re: Meetings with United States Congressional Officers and/or Legislative Assistants: Senator Timothy Scott, Senator Lindsey Graham, Congressman Mark Sanford, Congressman James Clyburn, along with Chairman Paul Sommerville, Vice Chairman Jerry Stewart and Council Member Michael Covert re: US 278: Hilton Head Bridge Rehabilitation/Replacement, Local Issues on Corridor Initiatives, and Traffic Growth, Reconstruction Era National Monument Update and FEMA Reimbursement Update (Day 5)

March 8, 2018

- Return from Washington, DC

March 9, 2018

- Christopher Inglese re: Financial Policies