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COUNTY ATTORNEY

SUZANNE M. RAINEY
CLERK TO COUNCIL

AGENDA
COUNTY COUNCIL OF BEAUFORT COUNTY
Monday, February 29, 2016
5:00 p.m.
Executive Conference Room, Administration Building
Beaufort County Government Robert Smalls Complex
100 Ribaut Road, Beaufort

1. CALL TO ORDER – 5:00 P.M.
2. EXECUTIVE SESSION
 - A. Discussion of negotiations incident to proposed contractual arrangements and proposed purchase or sale of property
3. CAUCUS
 - A. Receipt of County Administrator's Five-Week Progress Report ([backup](#))
 - B. Receipt of Deputy County Administrator/Special Counsel's Five-Week Progress Report ([backup](#))
 - C. Discussion of consent agenda
 - D. Discussion is not limited to agenda items
4. ADJOURNMENT





Memorandum

DATE: February 26, 2016

TO: County Council

FROM: Gary Kubic, County Administrator *Gary Kubic*

SUBJ: County Administrator's Progress Report

The following is a summary of activities that took place Monday, January 25, 2016 through Friday, February 26, 2016:

January 25, 2016

- Joshua Gruber, Phil Foot, Monica Spells and Alicia Holland re: Bi-weekly Project Review / Status Update
- Employee New Hire Orientation
- Larry Rowland re: Historical Beaufort County Events
- Joshua Gruber and Carl Wedler re: Veterans Division / Relocation / Access
- Community Services Committee
- Caucus
- County Council

January 26, 2016

- Joshua Gruber and Vince Graham, Chairman of State Infrastructure Bank
- Hilton Head National Golf Course Public Charrette

January 27, 2016

- Dick Stewart and Rob Wells, Greater Beaufort Chamber of Commerce re: Spring Tour at Waddell Mariculture Center
- Presentation / Clemson Senior Leadership 2016 Program

January 28, 2016

- Eric Larson and Steve Andrews re: Mike Zara / Stormwater

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January 29, 2016

- Dr. Rodell Lawrence re: Penn Center Stormwater Fees
- Bluffton Office Hours

February 1, 2016

- Employee New Hire Orientation
- Department Staff Meeting re: Security / Solid Waste Convenience Centers
- Council member Jerry Stewart, Joshua Gruber and Representative Shannon Erickson re: Fire Services
- Natural Resources Committee

February 2, 2016

- Joshua Gruber, Tom Keaveny, Mark Roseneau and Judge Kenneth Fulp re: Office Space
- Ray McBride re: Library Update

February 3, 2016

- J. L. Goodwin re: Yemassee Amtrak Station
- Lyle Sumeck and Joshua Gruber re: Council 2016 Annual Strategic Planning Session

February 4, 2016

- Joshua Gruber and Alicia Holland re Proposed New Tax Bill
- Council member Jerry Stewart, Joshua Gruber and Alicia Holland re: FY 2016 - 2017 Budget
- Joshua Gruber, Gary James and Alicia Holland re: County Assessor Monthly Update

February 5, 2016

- Joshua Gruber, Gary James and Eric Larson re: Penn Center Stormwater Fee Calculations
- Joshua Gruber and Ed Saxon re: Boundary Street Project
- Community Training Home (CTH) Visits

February 8, 2016

- Employee New Hire Orientation

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February 8, 2016 (Continued)

- Joshua Gruber, Alicia Holland, Suzanne Gregory and Emily Stewart re: 2016 – 2017 Health Benefits Pre-Renewal Analysis
- Executive Committee

February 9, 2016

- Monica Spells and Eric Larson re: Stormwater Public Education and Neighbors for Clean Water Partnership
- Rev. Venice Young re: Stormwater Fees / Church Property / Easements
- Sheriff P. J. Tanner re: Proposed CIP / Sales Tax
- Capital Project Sales Tax Commission

February 10, 2016

- Council member Jerry Stewart, Joshua Gruber, Alicia Holland, and Maria Walls re: FY 2016 – 2017 School District Budget
- County Representatives: Councilmember Jerry Stewart, Joshua Gruber, Alicia Holland, Maria Walls, Jim Beckert, and School District / Board Members: Chairman Mary Cordray, Paul Roth, Bill Payne and Phyllis White re: School District FY 2016-2017 Budget

February 11, 2016

- County Council 2016 Annual Strategic Planning Session at Bluffton Library (Day 1)

February 12, 2016

- County Council 2016 Annual Strategic Planning Session at Bluffton Library (Day 2)

February 13, 2016

- County Council 2016 Annual Strategic Planning Session at Bluffton Library (Day 3)

February 15, 2016

- Employee New Hire Orientation
- Mark Roseneau re: Tour / Department of Social Services Building
- Joshua Gruber, Monica Spells, Robert McFee, Phil Foot and Colin Kinton re: County Presentation / Capital Project Sales Tax Commission
- Public Facilities Committee

February 16, 2016

- Maria Walls re: FY 2016 – 2017 Treasurer Budget
- Michael Covert re: County Operations
- Joshua Gruber and Attorney Robert Achurch re: Deposition Preparation / {Road, LLC vs. Beaufort County and Equity Source Partners, LLC} 2/17/16 Hearing
- Mike Turner re: Plantation Business Park Drive

February 17, 2016

- Agenda Review with Chairman, Vice Chairman and Executive Staff re: February 29, 2016 County Council Meeting
- Council member Gerald Dawson, Joshua Gruber, Council member Tabor Vaux, Monica Spells, Tony Criscitiello, Michelle Knight, Don Newton and Bill Greenwood re: Daufuskie Island / Transfer Station Project / CDBG Funding
- Attorney Robert Achurch re: Deposition / {Road, LLC vs. Beaufort County and Equity Source Partners, LLC}

February 18, 2016

- Gallagher Consultants and Department Heads re: Compensation and Classification Overview and Training
- Gallagher Consultants, Joshua Gruber, Alicia Holland, Phil Foot, Rob McFee, Colin Kinton and Eric Larson re: Division Heads / Compensation and Classification Overview and Training (Day 1)

February 19, 2016

- Jim Beckert re: Auditor Update
- Speaker / Beaufort Middle School Junior Leadership Day - Council Chambers
- Joshua Gruber, Rob McFee and Colin Kinton re: SIB Application Amendment
- Gallagher Consultants, Joshua Gruber, Alicia Holland, Phil Foot, Rob McFee, Colin Kinton and Eric Larson re: Division Heads / Compensation and Classification Overview (Day 2)

February 22, 2016

- Town of Hilton Head Island Public Facilities Committee re: Jenkins Island Access Management System Study
- Bluffton Office

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February 23, 2016

- Boundary Street Update
- Capital Project Sales Tax Commission / County Presentation of Recommended Projects

February 24, 2016

- Blakeley Williams
- Joshua Gruber and Jon Rembold re: Conference Call / Palmetto Hall Update
- Suzanne Gregory and Wells Fargo re: Beaufort County Blue Cross Revised Renewal Rates

February 25, 2016

- Jim Beckert re: County Auditor Update
- County / Town of Bluffton Issues

February 26, 2016

- Eric Larson and David Wilhelm re: Church Property / Easements / Stormwater Fees
- Department Heads' Meeting
- Joshua Gruber, Tom Keaveny, Tony Criscitiello and Colin Kinton re: Traffic Study



Memorandum

DATE: February 26, 2016

TO: County Council

FROM: Joshua A. Gruber, Deputy County Administrator

SUBJECT: Deputy County Administrator's Progress Report

The following is a summary of activities that took place Monday, January 25, 2016 through Friday, February 26, 2016:

January 25, 2016 (Monday):

- Gary Kubic, Monica Spells, Alicia Holland and Phil Foot re: Bi-weekly Project Review / Status Update
- Gary Kubic and Carl Wedler re: Veterans Division / Relocation / Access
- Community Services Committee
- Caucus
- County Council

January 26, 2016 (Tuesday):

- Gary Kubic and Vince Graham, Chairman of State Infrastructure Bank
- Eric Larson, Rob McFee and Colin Kinton re: Engineering Team Coordination Meeting

January 27, 2016 (Wednesday):

- Attend Staff Review Team Meeting re: Bluffton Gateway
- Phil Foot re: PALS Update
- Tony Criscitiello, Tom Keaveny and Judy Graves re: Judy Graves Property

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January 28, 2016 (Thursday):

- Steve Riley, Scott Liggett, Brad Tadlock and Charles Cousins re: Daufuskie Island EMS Transport, PALS Transfer, and Airport Tree Removal Project / Replanting, Penny Sales Tax Projects and Dirt Roads
- Dr. Robert Bohnstengel and Mark Roseneau re: Bridges Preparatory School – HVAC System
- Alicia Holland, Gary James and Suzanne Gregory re: Personnel Matter

January 29, 2016 (Friday):

- Personal Leave Day

February 1, 2016 (Monday):

- Allison Coppage and Chuck Atkinson re: Affordable Housing 82-33
- Maria Walls re: SC Code Section 12-59-90 Execution of Deed and Validation of Certain Deeds
- Department Staff Meeting re: Security / Solid Waste Convenience Centers
- Council member Jerry Stewart, Gary Kubic and Representative Shannon Erickson re: Fire Services

February 2, 2016 (Tuesday):

- Alicia Holland re: Magistrates' Payroll
- Gary Kubic, Tom Keaveny, Mark Roseneau and Judge Kenneth Fulp re: Office Space
- Suzanne Gregory re: Personnel Matter
- Alicia Holland re: Introductory Meeting with Winkler Group

February 3, 2016 (Wednesday):

- Suzanne Gregory re: Personnel Matters
- Lyle Sumeck and Gary Kubic re: Council 2016 Annual Strategic Planning Session

February 4, 2016 (Thursday):

- Gary Kubic and Alicia Holland re: Proposed New Tax Bill
- Council member Jerry Stewart, Gary Kubic and Alicia Holland re: FY 2016 – 2017 Budget
- Gary Kubic, Gary James and Alicia Holland re: County Assessor Monthly Update

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February 5, 2016 (Friday):

- Meeting with Bill Prokop, Beaufort City Manager re: Lady's Island Development/Traffic Study
- Gary Kubic, Gary James and Eric Larson re: Penn Center Stormwater Fee Calculations
- Gary Kubic and Ed Saxon re: Boundary Street Project

February 8, 2016 (Monday):

- Alicia Holland re: Council County Strategic Planning Retreat Prep. Meeting
- Gary Kubic, Alicia Holland, Suzanne Gregory and Emily Stewart re: 2016 - 2017 Health Benefits Pre-Renewal Analysis
- Executive Committee

February 9, 2016 (Tuesday):

- Tom Keaveny and David Pagliarini, Esq. re: Tiger Express and Boundary Street Gas Condemnation Cases
- AED/CPR EMS Training Session
- Capital Project Sales Tax Commission

February 10, 2016 (Wednesday):

- Council member Jerry Stewart, Gary Kubic, Alicia Holland and Maria Walls re: FY 2016 – 2017 School District Budget
- Council Representatives: Council member Jerry Stewart, Gary Kubic, Alicia Holland, Maria Walls, Jim Beckert, and School District / Board Members: Chairman Mary Cordray, Paul Roth, Bill Payne and Phyllis White re: School District FY 2016 - 2017 Budget

February 11, 2016 (Thursday):

- County Council 2016 Annual Strategic Planning Session at Bluffton Library (Day 1)

February 12, 2016 (Friday):

- County Council 2016 Annual Strategic Planning Session at Bluffton Library (Day 2)

February 13, 2016 (Saturday):

- County Council 2016 Annual Strategic Planning Session at Bluffton Library (Day 3)

February 15, 2016 (Monday):

- Gary Kubic, Monica Spells, Phil Foot, Rob McFee and Colin Kinton re: County Presentation / Capital Project Sales Tax Commission
- Council member Gerald Dawson, Rob McFee and Dave Thomas re: Pre-Public Facilities Committee Meeting
- Public Facilities Committee Meeting

February 16, 2016 (Tuesday):

- Monica Spells, William Love and Mark Roseneau re: DSN Facility Repairs / Upgrades
- Michael Covert re: County Operations
- Gary Kubic and Attorney Robert Achurch re: Deposition Preparation / {Road, LLC vs. Beaufort County and Equity Source Partners, LLC} 2/17/16 Hearing

February 17, 2016 (Wednesday):

- Agenda Review with Chairman, Vice Chairman and Executive Staff re: February 29, 2016 County Council Meeting
- Council member Gerald Dawson, Council member Tabor Vaux, Gary Kubic, Monica Spells, Tony Criscitiello, Michelle Knight, Don Newton and Bill Greenwood re: Daufuskie Island / Transfer Station Project / CDBG Funding
- Lisa Lord re: R&CL Properties
- Gary James and Mark Roseneau re: Hilton Head Island Office Space

February 18, 2016 (Thursday):

- Gallagher Consultants, Gary Kubic, Alicia Holland, Phil Foot, Rob McFee, Colin Kinton and Eric Larson re: Division Heads / Compensation and Classification Overview and Training (Day 1)
- Ken Driggers re: Rural and Critical Lands Direction
- Mary Lohr, Esq., Tom Keaveny and Kim Chesney re: Supplemental Discovery Request from SBK – J. Dub Holdings, LLC vs. SBK Investments, L.P. and Beaufort County

February 19, 2016 (Friday):

- Alicia Holland, Chanel Lewis, First Southwest Representatives Steven Kantor, Janice Burke and Mary Winans re: Beaufort County Series 2007 GO Bond Refunding
- Alicia Holland and Fire Chief John Thompson re: Impact Fees
- Phil Foot, Arthur Middleton and Tom Ertter re: Review PALS Director Position Applications

February 19, 2016 (Friday) (continued):

- Gary Kubic, Rob McFee and Colin Kinton re: SIB Application Amendment
- Gallagher Consultants, Gary Kubic, Alicia Holland, Phil Foot, Rob McFee, Colin Kinton and Eric Larson re: Division Heads / Compensation and Classification Overview (Day 2)

February 22, 2016 (Monday):

- 2016 National Association of Counties Legislative Conference – Washington, DC (Day 1)

February 23, 2016 (Tuesday):

- 2016 National Association of Counties Legislative Conference – Washington, DC (Day 2)

February 24, 2016 (Wednesday):

- 2016 National Association of Counties Legislative Conference – Washington, DC (Day 3)
- Gary Kubic and Jon Rembold re: Palmetto Hall Update

February 25, 2016 (Thursday):

- 2016 National Association of Counties Legislative Conference – Washington, DC (Day 4)

February 26, 2016 (Friday):

- Department Heads' Meeting
- Tom Keaveny, Monica Spells, Miriam Mitchell, James Johnson and Dan Morgan re: Cyber Risk
- Gary Kubic, Tom Keaveny, Tony Criscitiello and Colin Kinton re: Traffic Study
- Steve Hill, Chairman and Daufuskie Island Council members, Council member Tabor Vaux and Tom Keaveny re: Daufuskie Island