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AGENDA  
COUNTY COUNCIL OF BEAUFORT COUNTY  
Monday, September 28, 2015  
4:00 p.m.  
Executive Conference Room, Administration Building  
Beaufort County Government Robert Smalls Complex  
100 Ribaut Road, Beaufort

1. CALL TO ORDER – 4:00 P.M.

2. CAUCUS

- A. Receipt of County Administrator's Two-Week Progress Report ([backup](#))
- B. Receipt of Deputy County Administrator/Special Counsel's Two-Week Progress Report ([backup](#))
- C. Discussion of consent agenda
- D. Discussion is not limited to agenda items
- E. Executive Session
  - (1) Receipt of legal advice relating to a pending construction claim covered by the attorney-client privilege
  - (2) Receipt of legal advice relating to pending and potential claims covered by the attorney-client privilege / Barrel Landing property and Pinkney Point property

3. ADJOURNMENT





# Memorandum

DATE: September 25, 2015

TO: County Council

FROM: Gary Kubic, County Administrator *Gary Kubic*

SUBJ: County Administrator's Progress Report

The following is a summary of activities that took place Monday, September 14, 2015 through Friday, September 25, 2015:

September 14, 2015

- Employee New Hire Orientation
- Joshua Gruber, Monica Spells, Joanne Romine and Daniel Morgan re: MIS Support
- Paul Sommerville, Jerry Stewart, Brian Flewelling, Joshua Gruber, Monica Spells, Maria Walls, Jim Beckert and George Wright re: Treasurer / Auditor / System Management
- Governmental Committee
- Caucus
- County Council

September 15, 2015

- Daufuskie Island Visit / Tour

September 16, 2015

- Guest Speaker – Retired Old Men Eating Out (ROMEEO), Sun City
- Colin Kinton, Tony Criscitiello, Gary Rowe, Shawn Leininger and Hal Grayson re: Development Concepts
- Chairman Paul Sommerville
- Ed Hughes re: Assessor Update
- Paul Sommerville, Joshua Gruber, Jerry Stewart, Paul Roth, Bill Evans, Dr. Jeffrey Moss, Alicia Holland, and Phyllis White re: Capital Improvements Financing

September 17, 2015

- Joshua Gruber, Monica Spells, Daniel Morgan and Joanne Romine re: IT Systems Protocols
- Joshua Gruber and Lillian Aquino of Verizon Wireless re: Smart Cities Presentation / Verizon Wireless Solutions
- Airports Board
- Joshua Gruber, Tabor Vaux, Tom Keaveny, Rob McFee, Eric Larson, Mike Turner and Michael Hawanczak re: Plantation Business Park

September 18, 2015

- Guest Speaker - Sun City's Government and Business Affairs Committee
- Colin Kinton re: Windmill Harbour Traffic Enhancements
- Community Training Home Visit

September 21, 2015

- Mark Roseneau re: Beaufort County Sheriff's Office Security Protocols
- Mare Baracco Hearing
- Finance Committee
- Public Facilities Committee

September 22, 2015

- Mike Bostwick, YMCA CEO, YMCA Board representatives, Mayor Billy Keyserling and Scott Marshall re: Charles "Lind" Brown Activity Center

September 23, 2015

- Agenda review with Chairman, Vice Chairman and Executive staff re: Review Draft Agenda for September 28, 2015 County Council Meeting
- Beaufort County staff, Cleland, SCDOT and Thomas & Hutton re: SC170 Roadway Widening Project
- Assessor Candidate Interview
- Joshua Gruber, Rob McFee, Mark Roseneau, Phil Foot and Rick Higginbotham, ABM Building Solutions re: Meet and Greet

September 24, 2015

- Jim Beckert re: Projects and Goals
- Marie Smalls re: Status Update
- Speak to United Way Department Liaisons / 2015 United Way Kick-off Campaign

September 25, 2015

- Dr. Al Panu, new USCB-Chancellor/ Introduction
- Dr. Panu, Monica Spells, Fred Leyda, Researchers and Human Service Alliance Staff re: Together for Beaufort County Initiative



## Memorandum

DATE: September 25, 2015

TO: County Council

FROM: Joshua A. Gruber, Deputy County Administrator

SUBJECT: Deputy County Administrator's Progress Report

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The following is a summary of activities that took place September 14, 2015 through September 25, 2015:

September 14, 2015 (Monday):

- Gary Kubic re: IT issues
- Gary Kubic, Monica Spells, Joanne Romine and Daniel Morgan re: MIS Support
- Paul Sommerville, Gary Kubic, Jerry Stewart, Brian Flewelling, Monica Spells, Maria Walls, Jim Beckert and George Wright re: Treasurer/Auditor/System Management
- Governmental Committee
- County Council

September 15, 2015 (Tuesday):

- Daufuskie Island Visit/Tour

September 16, 2015 (Wednesday):

- SCACA County Government and Intergovernmental Relations Steering Committee Meeting
- Gary Kubic, Paul Sommerville, Jerry Stewart, Paul Roth, Bill Evans, Dr. Jeffrey Moss, Alicia Holland, and Phyllis White re: Capital Improvements Financing

September 17, 2015 (Thursday):

- Gary Kubic, Monica Spells, Daniel Morgan and Joanne Romine re: IT Systems Protocols
- Gary Kubic and Lillian Aquino of Verizon Wireless re: Smart Cities Presentation/Verizon Wireless Solutions
- Gary Kubic, Tabor Vaux, Tom Keaveny, Rob McFee, Eric Larson, Mike Turner and Michael Hawanczak re: Plantation Business Park

September 18, 2015 (Friday):

- Meet with Bluffton Fire Chief John Thompson re: Status Update on Fire District Projects
- Meeting with Dick Stewart and Jon Rembold re: Hangar Development at Lady's Island Airport
- Jim Minor and Suzanne Gregory re: Convenience Center Hours and Personnel

September 21, 2015 (Monday):

- Rob McFee and Dave Thomas re: Developing an RFP for the Prospect Building at Myrtle Park
- Mare Baracco Motion to Vacate Contempt Order Hearing
- Finance Committee
- Public Facilities Committee

September 22, 2015 (Tuesday):

- SCDOT/Federal Highways Administration 2015 Title VI Training Session, Columbia, SC

September 23, 2015 (Wednesday):

- Agenda Review with Chairman, Vice Chairman and Executive Staff re: Review Draft Agenda for September 28, 2015 County Council Meeting
- Beaufort County staff, Cleland Site Prep., SCDOT and Thomas & Hutton Engineering Co. re: SC 170 Roadway Widening Project
- Assessor Candidate Interview
- Gary Kubic, Rob McFee, Mark Roseneau, Phil Foot and Rick Higginbotham, ABM Building Solutions re: Meet and Greet

September 24, 2015 (Thursday):

- Alicia Holland, Monica Spells and Phil Foot re: Bi-Weekly Project Review
- Tony Criscitiello, Charles Atkinson and Secession POA/Club Members re: Gibbs Island PUD

September 25, 2015 (Friday):

- Animal Shelter design review meeting with Engineer/Architect
- Meeting with Hilton Head Humane Association re: Development of MOU
- Jim Minor re: Adopt-a-Highway Program