

COUNTY COUNCIL OF BEAUFORT COUNTY
ADMINISTRATION BUILDING
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D. PAUL SOMMERVILLE
CHAIRMAN

GERALD W. STEWART
VICE CHAIRMAN

COUNCIL MEMBERS

CYNTHIA M. BENSCH
RICK CAPORALE
GERALD DAWSON
BRIAN E. FLEWELLING
STEVEN G. FOBES
ALICE G. HOWARD
WILLIAM L. MCBRIDE
STUART H. RODMAN
ROBERTS "TABOR" VAUX

GARY T. KUBIC
COUNTY ADMINISTRATOR

JOSHUA A. GRUBER
DEPUTY COUNTY ADMINISTRATOR
SPECIAL COUNSEL

SUZANNE M. RAINEY
CLERK TO COUNCIL

AGENDA
COUNTY COUNCIL OF BEAUFORT COUNTY
Monday, March 23, 2015
4:00 p.m.
Large Meeting Room
Hilton Head Island Branch Library
11 Beach City Road, Hilton Head Island

Citizens may participate in the public comment periods and public hearings from telecast sites at the Hilton Head Island Branch Library as well as Mary Field School, Daufuskie Island.

1. CAUCUS - 4:00 P.M.
 - A. Discussion of Consent Agenda
 - B. Discussion is not limited to agenda items
 - C. Executive Session
 1. Discussion of negotiations incident to proposed contractual arrangements and proposed purchase of property
 2. Receipt of legal advice for pending or threatened claims
2. REGULAR MEETING - 5:00 P.M.
3. CALL TO ORDER
4. PLEDGE OF ALLEGIANCE
5. INVOCATION – Councilman Brian Flewelling
6. ADMINISTRATIVE CONSENT AGENDA
 - A. Approval of Minutes – March 9, 2015 ([backup](#))
 - B. Receipt of County Administrator's Two-Week Progress Report ([backup](#))
 - C. Receipt of Deputy County Administrator/Special Counsel's Two-Week Progress Report ([backup](#))
 - D. Committee Reports (next meeting)
 1. Community Services (April 27 at 2:00 p.m., ECR)
 2. Executive (April 13 at 1:00 p.m., ECR)
 3. Finance (April 6 at 12:00 Noon, ECR)
 - a. Minutes – March 16, 2015 ([backup](#))
 4. Governmental (April 6 at 4:00 p.m., ECR)
 5. Natural Resources (April 6 at 2:00 p.m., ECR)
 6. Public Facilities (April 20 at 4:00 p.m., BIV #3)
 - E. Appointments to Boards and Commissions ([backup](#))



7. PUBLIC COMMENT

8. PRESENTATION / USC-BEAUFORT SMALL BUSINESS DEVELOPMENT CENTER
([backup](#))

Mr. Martin Goodman, Executive Director

9. RESOLUTION DESIGNATING APRIL 2015 AS FAIR HOUSING MONTH ([backup](#))

10. CONSENT AGENDA

A. AN ORDINANCE OF THE COUNTY OF BEAUFORT, SOUTH CAROLINA TO AMEND SECTION 2-346, *ET SEQ.* OF THE BEAUFORT COUNTY CODE OF LAWS ESTABLISHING THE SALARIES FOR VARIOUS ELECTED OFFICIALS, EXCLUDING COUNTY COUNCIL MEMBERS ([backup](#))

1. Consideration of second reading to occur March 23, 2015
2. Public Hearing Announcement – Monday, April 13, 2015, beginning at 6:00 p.m. in Council Chambers of the Administration Building, Beaufort County Government Robert Smalls Complex, 100 Ribaut Road, Beaufort
3. First reading approval occurred March 9, 2015 / Vote 8:1:1
4. Finance Committee discussion and recommendation to approve ordinance on first reading occurred February 16, 2015 / Vote: 4:1

B. AN ORDINANCE TO APPROPRIATE FUNDS NOT TO EXCEED \$806,727 FROM THE 3% LOCAL ACCOMMODATIONS TAX FUND TO THE COUNTY GENERAL FUND FOR CONSTRUCTION OF THE SPANISH MOSS TRAIL – PHASE 2 ([backup](#))

1. Consideration of second reading to occur March 23, 2015
2. Public Hearing Announcement – Monday, April 13, 2015, beginning at 6:00 p.m. in Council Chambers of the Administration Building, Beaufort County Government Robert Smalls Complex, 100 Ribaut Road, Beaufort
3. First reading approval occurred March 9, 2015 / Vote 11:0
4. Public Facilities Committee discussion and recommendation to approve ordinance on first reading occurred February 16, 2015 / Vote: 4:1

C. TEXT AMENDMENT TO THE ORDINANCE ESTABLISHING A ROAD MAINTENANCE FEE ON ALL VEHICLES WHICH ARE DOMICILED AND GARAGED IN BEAUFORT COUNTY AND THEREBY USE THE ROADWAYS AND BRIDGES OWNED AND MAINTAINED BY BEAUFORT COUNTY AND THE STATE TO INCREASE THE FEE FROM \$10.00 TO \$20.00 AND PROVIDE FOR SUBSEQUENT INCREASES AS APPROPRIATE BASED ON THE CONSUMER PRICE INDEX ([backup](#))

1. Consideration of second reading to occur March 23, 2015
2. Public Hearing Announcement – Monday, April 13, 2015, beginning at 6:00 p.m. in Council Chambers of the Administration Building, Beaufort County Government Robert Smalls Complex, 100 Ribaut Road, Beaufort
3. First reading approval occurred March 9, 2015 / Vote 8:3
4. Public Facilities Committee discussion and recommendation to approve ordinance on first reading occurred February 16, 2015 / Vote: 4:2

- D. AN ORDINANCE TO AMEND BEAUFORT COUNTY ORDINANCE 2014/14, FY 2014-2015 BEAUFORT COUNTY BUDGET BY DELETING EXISTING APPROPRIATION LEVELS SO AS NOT TO EXCEED ANTICIPATED GENERAL REVENUES ([backup](#))
1. Consideration of first reading approval to occur March 23, 2015
 2. Finance Committee discussion and recommendation to approve ordinance on first reading occurred March 16, 2015 / Vote: 5:0
- E. A RESOLUTION TO AMEND RESOLUTION NO. 2003-23 AND SUBSEQUENT RESOLUTIONS SO AS TO TERMINATE HEALTH CARE BENEFITS FOR CERTAIN RETIREES ([backup](#))
1. Finance Committee discussion and recommendation to adopt resolution occurred March 16, 2015 / Vote: 5:0
- F. AN ORDINANCE TO APPROPRIATE \$150,000 FROM THE 3% LOCAL ACCOMMODATIONS TAX FUND TO THE SANTA ELENA FOUNDATION ([backup](#))
1. Consideration of first reading approval to occur March 23, 2015
 2. Finance Committee discussion and recommendation to approve ordinance on first reading occurred March 16, 2015 / Vote: 4:1
- G. AN ORDINANCE AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE A LEASE AGREEMENT WITH DIAMOND TRANSPORTATION, LLC ([backup](#))
1. Consideration of first reading approval to occur March 23, 2015
 2. Finance Committee discussion and recommendation to approve ordinance on first reading occurred March 16, 2015 / Vote: 5:0
- H. PURCHASE OF TWO NEW 2015 VOLVO MODEL G930 MOTOR GRADERS FOR PUBLIC WORKS DEPARTMENT ([backup](#))
1. Contract award: ASC Construction Equipment, Savannah, Georgia
 2. Contract amount: \$313,040
 3. Funding source: Account #40090011-54213, 2014 Bonds, Specialized Capital Equipment
 4. Public Facilities Committee discussion and recommendation to purchase two motor graders reading occurred March 16, 2015 / Vote: 6:0
- I. AN ORDINANCE TO APPROPRIATE NOT TO EXCEED \$76,810 FROM THE 3% LOCAL ACCOMMODATIONS TAX FUND TO THE GENERAL FUND FOR THE BROAD RIVER FISHING PIER REHABILITATION PROJECT ([backup](#))
1. Consideration of first reading approval to occur March 23, 2015
 2. Public Facilities Committee discussion and recommendation to approve ordinance on first reading occurred March 16, 2015 / Vote: 5:1
- J. PURCHASE OF THREE MINI VANS WITH WHEELCHAIR TIE-DOWN AND RAMP CONVERSION FOR DISABILITIES AND SPECIAL NEEDS DEPARTMENT ([backup](#))
1. Contract award: Mobility Supercenter, Charleston, South Carolina
 2. Contract amount \$144,945.
 3. Funding source: Accounts 24420011-54000-Day Program, 24470011-54000-Port Royal and 24450013-54000-Peyton Way CTHII Disabilities and Special Needs-Vehicle Purchases (DSN)
 4. Community Services Committee discussion to occur March 23, 2015 beginning at 1:00 p.m.

K. A RESOLUTION AGREEING TO REQUEST A SOUTH CAROLINA DEPARTMENT OF TRANSPORTATION MATCHING GRANT IN THE AMOUNT OF \$80,000 FOR FERRY SERVICE TO AND FROM DAUFUSKIE ISLAND ([backup](#))

1. Community Services Committee discussion to occur March 23, 2015 beginning at 1:00 p.m.

L. A RESOLUTION ENDORSING AN APPLICATION AND COMMITMENT OF 10% LOCAL FUNDS (\$55,000 ESTIMATE) REQUIRED FOR A COMMUNITY DEVELOPMENT BLOCK GRANT OF APPROXIMATELY \$556,000 FOR INSTALLATION OF WATER LINES IN THE SEABROOK COMMUNITY ([backup](#))

1. Community Services Committee discussion to occur March 23, 2015 beginning at 1:00 p.m.

M.A RESOLUTION TO COMMISSION AN ANIMAL SERVICE OFFICER TO ENFORCE BEAUFORT COUNTY ANIMAL ORDINANCES FOR BEAUFORT COUNTY PURSUANT TO THE AUTHORITY GRANTED IN SECTION 4-9-145 OF THE CODE OF LAWS OF SOUTH CAROLINA, 1976, AS AMENDED ([backup](#))

1. Governmental Committee discussion to occur March 23, 2015 beginning at 1:00 p.m.

11. PUBLIC COMMENT

12. ADJOURNMENT

Official Proceedings
County Council of Beaufort County
March 9, 2015

The electronic and print media duly notified in
accordance with the State Freedom of Information Act.

CAUCUS

A caucus of the County Council of Beaufort County was held Monday, March 9, 2015 beginning at 4:00 p.m. in Council Chambers of the Administration Building, Beaufort County Government Robert Smalls Complex, 100 Ribaut Road, Beaufort South Carolina.

ATTENDANCE

Chairman D. Paul Sommerville, Vice Chairman Gerald Stewart and Councilmen Cynthia Bensch, Rick Caporale, Gerald Dawson, Brian Flewelling, Steven Fobes, Alice Howard, William McBride, Stewart Rodman and Roberts "Tabor" Vaux.

DISCUSSION ITEMS

At the request of Mr. Flewelling and Mr. McBride, agenda item 10G, establishing a road maintenance fee on all vehicles which are domiciled and garaged in Beaufort County to increase the fee from \$10.00 to \$20.00 and provide for subsequent increases as appropriate based on the consumer price index, was removed from the consent agenda.

At the request of Mr. Rodman, agenda item 10C, establishing the salaries for various elected officials, excluding County Council members, was removed from the consent agenda.

Mr. Vaux recused himself, left the room, and was not present for any of the discussion. Mr. Vaux's wife is a County Magistrate.

Council discussed the proposed ordinance establishing the magistrate's salaries.

Mr. Vaux reentered the room.

CALL FOR EXECUTIVE SESSION

It was moved by Mr. Rodman, seconded by Mr. Fobes, that Council go immediately into executive session regarding the: (i) discussion of negotiations incident to proposed contractual arrangements and proposed purchase of property, and (ii) receipt of legal advice for pending or threatened claims, The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mrs. Howard, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. The motion passed.

EXECUTIVE SESSION

RECONVENE OF REGULAR SESSION

REGULAR MEETING

The regular meeting of the County Council of Beaufort County was held Monday, March 9, 2015 beginning at 4:00 p.m. in Council Chambers of the Administration Building, Beaufort County Government Robert Smalls Complex, 100 Ribaut Road, Beaufort South Carolina.

ATTENDANCE

Chairman D. Paul Sommerville, Vice Chairman Gerald Stewart and Councilmen Cynthia Bensch, Rick Caporale, Gerald Dawson, Brian Flewelling, Steven Fobes, Alice Howard, William McBride, Stewart Rodman and Roberts “Tabor” Vaux.

PLEDGE OF ALLEGIANCE

The Chairman led those present in the Pledge of Allegiance to the Flag.

INVOCATION

Councilman Gerald Dawson gave the Invocation.

PROCLAMATION

The Chairman proclaimed March 2015 as Disabilities Awareness Month and encouraged our citizens to recognize the many contributions made by people with disabilities in their communities, and to work together to promote increased opportunities for people with disabilities. Mrs. Gardenia Simmons-White, board member, accepted the proclamation.

The Chairman passed the gavel to the Vice Chairman in order to receive the Administrative Consent Agenda.

ADMINISTRATIVE CONSENT AGENDA

Review of Proceedings of the Regular Meeting held February 9, 2015

This item comes before Council under the Administrative Consent Agenda.

It was moved by Mr. Fobes, seconded by Mr. Dawson, that Council approve the minutes of the regular meeting held February 9, 2015. The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mrs. Howard, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. The motion passed.

County Administrator's Four-Week Progress Report

This item comes before Council under the Administrative Consent Agenda.

Mr. Gary Kubic, County Administrator, presented his Four-Week Progress Report, which summarized his activities from February 9, 2015 through March 6, 2015.

Deputy County Administrator/Special Counsel's Four-Week Progress Report

This item comes before Council under the Administrative Consent Agenda.

Mr. Josh Gruber, Deputy County Administrator/Special Counsel, presented his Four-Week Progress Report, which summarized his activities from February 9, 2015 through March 6, 2015.

Committee Reports

Community Services Committee

Beaufort Memorial Hospital Board

Terry Murray

The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mrs. Howard, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. Mrs. Terry Murray was reappointed to serve as a member of the Beaufort Memorial Hospital Board after garnering the ten votes required to reappoint.

Dr. James Simmons

The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mrs. Howard, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. Dr. James Simmons was reappointed to serve as a member of the Beaufort Memorial Hospital Board after garnering the ten votes required to reappoint.

Executive Committee

Resolution of Beaufort County Council in support of the creation of an outlying airfield for use of the Marine Corps Air Station Beaufort

It was moved by Mr. Stewart, as Executive Committee Chairman (no second required), that Council adopt a resolution supporting the need for an outlying airfield for use by aircrew stationed at MCAS Beaufort to support day and night field carrier landing practice (FCLP) operations by the U.S. Marine Corps aircraft. The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mrs. Howard, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. The motion passed.

Resolution of the Beaufort County Council supporting the adoption of South Carolina House Bill 3562 to allow a one-cent local option sales tax the revenue of which would be used to provide a credit against property taxes levied in the County for school operations

It was moved by Mr. Stewart, as Executive Committee Chairman (no second required), that Council adopt a resolution supporting the adoption of South Carolina House Bill 3562 to allow for a one-cent local option sales tax the revenue of which would be used to provide credit against property taxes levied within the County for school operations. The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mrs. Howard, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. The motion passed.

Resolution of Beaufort County Council directing all appropriated funds in the possession of the Lowcountry Economic Alliance to the Beaufort County Human Services Alliance

It was moved by Mr. Stewart, as Executive Committee Chairman (no second required), that Council adopt a resolution authorizing the Beaufort County Administrator to execute any and all documents to effectuate the transfer and management of such appropriated Lowcountry Economic Alliance funds to Beaufort County Human Services Alliance as well as any credits against any future appropriation amounts. The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mrs. Howard, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. The motion passed.

Finance Committee

Accommodations Tax (2% State) Board

Dick Farmer

The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mrs. Howard, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. Mr. Dick Farmer, representing at-large, was reappointed to serve as a member of the Accommodations Tax (2% State) Board after garnering the ten votes required to reappoint.

Airports Board

Mr. Stewart, as Finance Committee Chairman, nominated Will Dopp, representing proximity to Hilton Head Island Airport; Anne Esposito, representing active pilot/aircraft owner at Hilton Head Island Airport; and Norman Kerr, representing active/recently retired commercial pilot, for reappointment to serve as members of the Airports Board. Mr. Stewart nominated Leslie Adlman, representing qualifications, and Robert Richardson, representing proximity to Hilton Head Island Airport, for appointment to serve as members of the Airports Board.

Mr. Sommerville nominated Mr. James Buckley, representing proximity to Hilton Head Island Airport, for appointment to serve as a member of the Airports Board.

Governmental Committee

Burton Fire District Commission

John Harris

The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mrs. Howard, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. Mr. John Harris was reappointed to serve as a member of the Burton Fire District Commission after garnering the eight votes required to reappoint.

Thomas Peeples

The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mrs. Howard, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. Mr. Thomas Peeples was reappointed to serve as a member of the Burton Fire District Commission after garnering the ten votes required to reappoint.

Construction Adjustments and Appeals Board

Herbert Brown

The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mrs. Howard, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. Mr. Herbert Brown, representing design professional, contractor or building industry, was reappointed to serve as a member of the Construction Adjustments and Appeals Board after garnering the ten votes required to reappoint.

Andrew Corriveau

The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mrs. Howard, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. Mr. Andrew Corriveau, representing design professional, contractor or building industry, was reappointed to serve as a member of the Construction Adjustments and Appeals Board after garnering the ten votes required to reappoint.

Don Dean

The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mrs. Howard, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. Mr. Don Dean Corriveau, representing design professional, contractor or building industry, was reappointed to serve as a member of the Construction Adjustments and Appeals Board after garnering the ten votes required to reappoint.

Bruce A. Kline

The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mrs. Howard, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. Mr. Bruce A. Kline, representing design professional, contractor or building industry, was reappointed to serve as a member of the Construction Adjustments and Appeals Board after garnering the ten votes required to reappoint.

Albert Thomas

The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mrs. Howard, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. Mr. Albert Thomas, representing design professional, contractor or building industry, was reappointed to serve as a member of the Construction Adjustments and Appeals Board after garnering the eight votes required to reappoint.

Samuel Brusco

The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mrs. Howard, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. Mr. Samuel Brusco, representing design professional, contractor or building industry, was appointed to serve as a member of the Construction Adjustments and Appeals Board after garnering the six votes required to appoint.

Daniel Anderson

The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mrs. Howard, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. Mr. Daniel Anderson, representing at-large, was appointed to serve as a member of the Construction Adjustments and Appeals Board after garnering the six votes required to appoint.

Daufuskie Island Fire District Board

Patricia Beichler

The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mrs. Howard, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. Mrs. Patricia Beichler was reappointed to serve as a member of the Daufuskie Island Fire District Board after garnering the ten votes required to reappoint.

Lowcountry Regional Transportation Authority

Richard Hamilton

The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mrs. Howard, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. Mr. Richard Hamilton was appointed to serve as a member of the Lowcountry Regional Transportation Authority after garnering the six votes required to appoint.

Mr. Stewart noted that Alexander Wattay is only interested in serving as a member of the Airports Board; therefore, his name is withdrawn from consideration.

Natural Resources Committee

Design Review Board

James Atkins

The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mrs. Howard, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. Mr. James Atkins, representing registered architect, was appointed to serve as a member of the Design Review Board after garnering the six votes required to appoint.

Pearce Scott

The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mrs. Howard, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. Mr. Pearce Scott, representing registered architect, was appointed to serve as a member of the Design Review Board after garnering the six votes required to appoint.

John Michael Brock

The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mrs. Howard, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. Mr. John Michael Brock, representing registered landscape architect, was appointed to serve as a member of the Design Review Board after garnering the six votes required to appoint.

James Tiller

The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mrs. Howard, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. Mr. James Tiller, representing registered landscape architect, was appointed to serve as a member of the Design Review Board after garnering the six votes required to appoint.

Patrick Kelly

The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mrs. Howard, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. Mr. Patrick Kelly, representing design professional, was appointed to serve as a member of the Design Review Board after garnering the six votes required to appoint.

Peter Brower

The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mrs. Howard, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. Mr. Peter Brower, representing design professional, was appointed to serve as a member of the Design Review Board after garnering the six votes required to appoint.

Donald Starkey

The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mrs. Howard, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. Mr. Donald Starkey, representing citizen at-large, was appointed to serve as a member of the Design Review Board after garnering the six votes required to appoint.

Historic Preservation Review Board

Rita Igleheart

The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mrs. Howard, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. Mrs. Rita Igleheart, representing Historic Beaufort Foundation, was reappointed to serve as a member of the Historic Preservation Review Board after garnering the ten votes required to reappoint.

Sally Murphy

The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mrs. Howard, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. Mrs. Sally Murphy, representing northern Beaufort County, was reappointed to serve as a member of the Historic Preservation Review Board after garnering the ten votes required to reappoint.

Katie Epps

The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mrs. Howard, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. Mrs. Katie Epps, representing a Bluffton Historic Preservation organization, was appointed to serve as a member of the Historic Preservation Review Board after garnering the six votes required to appoint.

Planning Commission

Robert Semmler

The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mrs. Howard, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. Mr. Robert Semmler, representing at-large, was reappointed to serve as a member of the Planning Commission after garnering the ten votes required to reappoint.

Randolph Stewart

The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mrs. Howard, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. Mr. Randolph Stewart, representing southern Beaufort County, was reappointed to serve as a member of the Planning Commission after garnering the eight votes required to reappoint.

There are two nominees for one vacancy representing southern Beaufort County.

Eric Walsnovich (nominee 1 of 2)

The vote: YEAS - Mr. Flewelling, Mrs. Howard, Mr. McBride, Mr. Sommerville, Mr. Stewart and Mr. Vaux. Mr. Eric Walsnovich, representing southern Beaufort County, was appointed to serve as a member of the Planning Commission after garnering the six votes required to appoint.

Kenneth Skodacek (nominee 2 of 2)

The vote: YEAS – Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Fobes and Mr. Rodman. Mr. Kenneth Skodacek, representing southern Beaufort County, failed to garner the six votes required to appoint to serve as a member of the Planning Commission.

Rural and Critical Lands Preservation Board

Bob Bender

The vote: YEAS - Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mrs. Howard, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. NAYS – Mrs. Bensch. Mr. Bob Bender, representing District 4, was reappointed to serve as a member of the Rural and Critical Lands Preservation Board the after garnering the eight votes required to reappoint.

Selena Brown

The vote: YEAS - Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mrs. Howard, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. NAYS – Mrs. Bensch and Mr. Caporale. Mrs. Selena Brown, representing District 10, failed to garner the ten votes required to reappoint to serve as a member of the Rural and Critical Lands Preservation Board.

Ed Pappas

The vote: YEAS - Mr. Dawson, Mr. Flewelling, Mrs. Howard, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. NAYS – Mrs. Bensch, Mr. Caporale and Mr. Fobes. Mr. Ed Pappas, representing District 5, failed to garner the ten votes required to reappoint to serve as a member of the Rural and Critical Lands Preservation Board.

Denise Sullivan

The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mrs. Howard, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. Mrs. Denise Sullivan, representing Council District 2, was reappointed to serve as a member of the Rural and Critical Lands Preservation Board after garnering the eight votes required to reappoint.

Mark Baker

The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mrs. Howard, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. Mr. Mark Baker, representing Council District 8, was appointed to serve as a member of the Rural and Critical Lands Preservation Board after garnering the six votes required to appoint.

Zoning Board of Appeals

William Mitchell

The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mrs. Howard, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. Mr. William Mitchell, representing northern Beaufort County, was reappointed to serve as a member of the Zoning Board of Appeals after garnering the eight votes required to reappoint.

Mr. Stewart noted that Tim Rentz resigned as a member of the Zoning Board of Appeals effective February 17, 2015; therefore, his name is withdrawn from consideration.

The Vice Chairman passed the gavel back to the Chairman in order to continue the meeting.

PUBLIC COMMENT

The Chairman recognized Mrs. Mare Baracco, a resident of the Town of Port Royal, who spoke about a Notice of Motion for Rule to Show Cause she received from Beaufort County. She questioned its legitimacy. There has to be a way for a citizen to question policy and procedures without becoming a target.

Mr. James Crick, a resident of the Town of Hilton Head Island, spoke about a Notice of Motion for Rule to Show Cause he received from Beaufort County. He had no opportunity to tell his side of the story.

Mrs. Susan Dickson, a resident of Dataw Island, encouraged Council to pursue the building of a gun range for the enjoyment of Beaufort County citizens.

Mr. Jim Dickson, a resident of Dataw Island, is in support of a public shooting facility in Beaufort County.

Mrs. Sally Germer, a resident of the Town of Port Royal, stated on July 4, 2012, her five-pound dog was viciously attacked and killed in Port Royal by Mare Baracco's dog.

Mrs. Pat Trezevant, a resident of Dale, would like Council to pass a resolution that the farm land (Duncan Farms) is kept rural, not rezoned, and that no special use permit is issued for the purpose of a gun park or any proposal that would develop that land.

Mr. Sam Tims, a resident of Seabrook, asked Council to pass a resolution preventing this property (Duncan Farms) from being used as a gun range.

Mrs. Kristina Wetzel, a resident of the Town of Port Royal, stated the most important question before Council tonight is how our local government reacted to a citizen in Port Royal who questioned a County procedure. The County served Mrs. Mare Barocco with a Notice of Motion for Rule to Show Cause. There was no clear path to appeal what has been served by the County.

Mr. Rufus Williams, a resident of Dale, asked Council not to allow a gun range to locate on the Duncan Farms property.

Mr. Dawson asked the members of Council not to move forward with the gun range project on the Duncan Farms property.

Mr. Flewelling commented that Council voted to acquire Duncan Farms property, regardless of what ends happening to it. It is a valuable piece of property that is directly in line with the goals of the Rural and Critical Lands Program. Absent of any gun range, on its own merits, it deserved to be purchased by the Program.

PRESENTATION / FY-2014 COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)

Mrs. Bonnie Cox, Partner, and Mrs. Jessican Cawley, Senior Manager, reported that Cherry Bekeart has issued a clean audit opinion on the financial statements for the year ending June 30, 2015.

Cherry Beckeart is required to present an audit communication, audit results, and recommendations for the County under the U.S. Generally Accepted Auditing Standards: (i) to express an opinion about whether the financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles, (ii) consideration of

internal control, no assurance provided, and (iii) overall outcome: unmodified opinion, or “clean” opinion.

Cherry Bekaert encountered no significant difficulties in dealing with management in performing and completing our audit. There were no disagreements with management during our audit procedures. There were no transactions entered into by the County during the year for which there is a lack of authoritative guidance or consensus. Significant estimates included in the financial statements include depreciation of capital assets, retirement plan benefits, and allowance for doubtful accounts. We have obtained certain representations from management that were included in the management representation letter. To our knowledge, there were no consultations with other accountants.

Compliance OMB A-133 Results of the County. Internal Controls over Compliance – Summer Service Food Program for Children – Items 2014-01, 2014-02 and 2014-03. The County does not have proper procedures in place to ensure: meal counts are reported correctly by site supervisors, site supervisors are accounting for each meal delivered, and monitors are performing the required site visits and review.

GASB Statement No. 68. – Cherry Bekeart reported a new accounting standard effective FY 2015. The primary objective of this Statement is to improve accounting and financial reporting by state and local governments for pensions. It significantly changes pension accounting for accrual basis financial statements. It has no effect on governmental fund statements. Changes focus from income statement approach to focus on annual required contributions and adequacy of funding required contributions.

CONSENT AGENDA

AN ORDINANCE OF THE COUNTY OF BEAUFORT, SOUTH CAROLINA TO AMEND SECTION 2-346, *ET SEQ.* OF THE BEAUFORT COUNTY CODE OF LAWS ESTABLISHING THE SALARIES FOR VARIOUS ELECTED OFFICIALS, EXCLUDING COUNTY COUNCIL MEMBERS

Mr. Vaux recused himself, left the room, and was not present for any of the discussion. Mr. Vaux’s wife is a County Magistrate.

Main motion: It was moved by Mr. Stewart, as Finance Committee Chairman (no second required), that Council approve on first reading an ordinance of the County of Beaufort, South Carolina to amend Section 2-346, *et seq.* of the Beaufort County Code of Laws establishing the salaries for various elected officials, excluding County Council members.

Motion to amend by addition: It was moved by Mr. Rodman, seconded by Mrs. Bensch, to amend the motion to change the compensation to include the \$2.00 per hour increase (from \$38 to \$40 per hour) as requested by the magistrates and approved in the FY 2014-15 budget. The vote: YEAS – Mrs. Bensch, Mr. Fobes and Mr. Rodman. NAYS – Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mrs. Howard, Mr. McBride, Mr. Sommerville and Mr. Stewart. RECUSAL -

Mr. Vaux recused himself, left the room, and was not present for any of the discussion. Mr. Vaux's wife is a County Magistrate. The motion failed.

Vote on the main motion: The vote: YEAS - Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mrs. Howard, Mr. McBride, Mr. Rodman, Mr. Sommerville and Mr. Stewart. NAYS – Mr. Caporale. ABSTAIN – Mrs. Bensch. RECUSAL - Mr. Vaux recused himself, left the room, and was not present for any of the discussion. Mr. Vaux's wife is a County Magistrate. The motion passed.

Mr. Vaux reentered the room.

TEXT AMENDMENT TO THE ORDINANCE ESTABLISHING A ROAD MAINTENANCE FEE ON ALL VEHICLES WHICH ARE DOMICILED AND GARAGED IN BEAUFORT COUNTY AND THEREBY USE THE ROADWAYS AND BRIDGES OWNED AND MAINTAINED BY BEAUFORT COUNTY AND THE STATE TO INCREASE THE FEE FROM \$10.00 TO \$20.00 AND PROVIDE FOR SUBSEQUENT INCREASES AS APPROPRIATE BASED ON THE CONSUMER PRICE INDEX

Main motion: It was moved by Mr. Dawson, as Chairman of the Public Facilities Committee (no second required), that Council approve on first reading a text amendment to the ordinance establishing a road maintenance fee on all vehicles which are domiciled and garaged in Beaufort County and thereby use the roadways and bridges owned and maintained by Beaufort County and the State to increase the fee from \$10.00 to \$20.00 and provide for subsequent increases as appropriate based on the Consumer Price Index.

Motion to amend by substitution: It was moved by Mr. Flewelling, seconded by Mr. McBride, that Council increase the fee from \$10.00 to \$16.50. The vote: YEAS – Mr. Dawson, Mr. Flewelling and Mr. McBride. NAYS – Mrs. Bensch, Mr. Caporale, Mr. Fobes, Mrs. Howard, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. The motion failed.

Vote on the main motion: YEAS – Mrs. Bensch, Mr. Fobes, Mrs. Howard, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. NAYS - Mr. Caporale, Mr. Dawson and Mr. Flewelling. The motion passed.

CONSENT AGENDA

CONTRACT AWARD / PHOTOCOPIER, MULTIFUNCTION PRINTER LEASE AND PRINT MANAGEMENT SERVICES (COUNTY DEPARTMENTS)

This item comes before Council under the Consent Agenda. Discussion occurred at the February 16, 2015 meeting of the Finance Committee.

It was moved by Mr. McBride, seconded by Mr. Flewelling, that Council award a contract to ABR Digital Office Solutions, Savannah, Georgia in the amount of \$210,581 for

photocopier/multifunction lease and print management services for Beaufort County. The source of funding is paid by various department accounts #51140-Equipment Rentals and #52010-Supplies. The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mrs. Howard, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux.

CONTRACT AWARD / REMOUNTING SERVICES FOR TWO AMBULANCES (EMS)

This item comes before Council under the Consent Agenda. Discussion occurred at the February 16, 2015 meeting of the Finance Committee.

It was moved by Mr. McBride, seconded by Mr. Flewelling, that Council award a contract to AEV/Northwestern Emergency Vehicles, Jefferson, North Carolina, in the amount of \$234,467 for the purchase of remounting services for two existing County ambulances. The source of funding will come from account #40090011-54003, EMS-Vehicle Purchases. The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mrs. Howard, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. The motion passed.

AN ORDINANCE TO APPROPRIATE FUNDS NOT TO EXCEED \$806,727 FROM THE 3% LOCAL ACCOMMODATIONS TAX FUND TO THE COUNTY GENERAL FUND FOR CONSTRUCTION OF THE SPANISH MOSS TRAIL – PHASE 2

This item comes before Council under the Consent Agenda. Discussion occurred at the February 16, 2015 meeting of the Public Facilities Committee.

It was moved by Mr. McBride, seconded by Mr. Flewelling, that Council approve on first reading an ordinance to appropriate funds not to exceed \$806,727 from the 3% Local Accommodations Tax fund to the County General Fund for construction of the Spanish Moss Trail – Phase 2. The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mrs. Howard, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. The motion passed.

CONTRACT AWARD / CONSTRUCTION OF BEAUFORT COUNTY SPANISH MOSS TRAIL – PHASE

This item comes before Council under the Consent Agenda. Discussion occurred at the February 16, 2015 meeting of the Public Facilities Committee.

It was moved by Mr. McBride, seconded by Mr. Flewelling, that Council award a contract to Lewallen Construction Co., Inc., Marietta, Georgia in the amount of \$1,558,602.95 for construction of the Spanish Moss Trail – Phase 2. The source of funding is the Rail Trail Expenditure account #48060011-54435. The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mrs. Howard, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. The motion passed.

Council viewed a video that highlighted the progress of the Spanish Moss Trail.

REMOVAL OF PRITCHARD STREET, BLUFFTON FROM COUNTY ROAD MAINTENANCE

This item comes before Council under the Consent Agenda. Discussion occurred at the February 16, 2015 meeting of the Public Facilities Committee.

It was moved by Mr. McBride, seconded by Mr. Flewelling, that Council designate Prichard Street as a private road and that County perform no further work or maintenance on this road. The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mrs. Howard, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. The motion passed.

PUBLIC HERINGS

AN ORDINANCE AUTHORIZING THE DONATION OF APPROXIMATELY 0.39 ACRES OF COUNTY OWNED REAL ESTATE TO THE CHILD ABUSE PREVENTION ASSOCIATION (CAPA)

The Chairman opened a public hearing beginning at 6:02 p.m. for the purpose of receiving public comment on an ordinance authorizing the donation of approximately 0.39 acres of County-owned real estate to the Child Abuse Prevention Association (CAPA). Further, the property shall be held by the Child Abuse Prevention Association, its successor and assigns and for so long as the premises are used as a house for abused children. If the premises at any time are not so used or are used for any other purpose or by any other organization, the premises shall revert to Beaufort County. After calling three times for public comment and receiving none, the Chairman declared the hearing closed at 6:03 p.m.

It was moved by Mr. Dawson, as Public Facilities Chairman (no second required), that Council approve on third and final reading an ordinance authorizing the donation of approximately 0.39 acres of County-owned real estate to the Child Abuse Prevention Association (CAPA). Further, the property shall be held by the Child Abuse Prevention Association, its successor and assigns and for so long as the premises are used as a house for abused children. If the premises at any time are not so used or are used for any other purpose or by any other organization, the premises shall revert to Beaufort County. The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mrs. Howard, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. The motion passed.

AN ORDINANCE AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE A LEASE AGREEMENT WITH THE SANTA ELENA PROJECT FOUNDATION FOR THE FEDERAL COURTHOUSE

The Chairman opened a public hearing beginning at 6:07 p.m. for the purpose of receiving public comment on an ordinance authorizing the County Administrator to execute a Lease Agreement with the Santa Elena Project Foundation for the Federal Courthouse (1501 Bay Street). After

calling three times for public comment and receiving none, the Chairman declared the hearing closed at 6:08 p.m.

It was moved by Mr. Dawson, as Public Facilities Committee (no second required), that Council approve on third and final reading an ordinance authorizing the County Administrator to execute a Lease Agreement with the Santa Elena Project Foundation for the Federal Courthouse (1501 Bay Street). The vote: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mrs. Howard, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. The motion passed.

PUBLIC COMMENT

The Chairman recognized Ms. Christina Wilson, Executive Director, Child Abuse Prevention Association, who thanked Council for its generous gift of a 0.39-acre tract adjacent to our existing children's home. We promise to be good stewards of that land, to use it to change lives, to heal children in need, and to give them hope.

ADJOURNMENT

Council adjourned at 6:20 p.m.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____

D. Paul Sommerville, Chairman

ATTEST _____

Suzanne M. Rainey, Clerk to Council

Ratified:



Memorandum

DATE: March 20, 2015

TO: County Council

FROM: Gary Kubic, County Administrator *Gary Kubic*

SUBJ: County Administrator's Progress Report

The following is a summary of activities that took place March 9, 2015 through March 20, 2015:

March 9, 2015

- Employee Orientation
- Executive Committee
- Caucus
- County Council

March 10, 2015

- Paul Sommerville, David Bennett, and Steve Riley re: County / Town Issues

March 11, 2015

- Joshua Gruber, Brian Flewelling, Tony Criscitiello and Allison Coppage re: Rural and Critical Land Preservation Program Administration
- Joshua Gruber and Alicia Holland re: FY 2016 Budget

March 12, 2015

- FAA Officials / Palmetto Hall representatives / Staff re: Phone conference / Hilton Head Island Airport

March 13, 2015

- Myrtle Park / Business Prospect

March 16, 2015

- Employee Orientation
- Joshua Gruber, Suzanne Gregory, Alicia Holland re: FY 2016 Hospitalization
- Finance Committee
- Public Facilities Committee

COUNTY COUNCIL

March 20, 2015

Page 2

March 17, 2015

- Mark Roseneau re: Security camera installations / Myrtle Park Renovation
- Joshua Gruber, and Jim Minor re: Solid Waste Management
- Joshua Gruber, Jim Minor, Eddie Bellamy, and Russell Hightower re: Waste Management

March 18, 2015

- Agenda review with Chairman, Vice Chairman and Executive Staff re: Review draft agenda for March 23, 2015 Council Meeting
- Paul Sommerville, Jerry Stewart, Joshua Gruber, and Allison Coppage
- Joshua Gruber, Suzanne Gregory, Alicia Holland and Carla Hartsoe, of Arthur Gallagher & Company re: FY 2015 – 2016 Health Benefits Renewal
- Paul Sommerville, Joshua Gruber, Bill Prokop, Interim City Manager, and Billy Keyserling, City Mayor re: City / County Issues

March 19, 2015

- Interview / 2015 Clemson Senior Leadership Program Participants
- Joshua Gruber, Ed Hughes and Alicia Holland re: County Assessor Update
- Chief Magistrate Larry McElynn / Tour of Bond Court

March 20, 2015

- Joshua Gruber, Alicia Holland, Dr. Jeffrey Moss and Phyllis White re: Fiscal Year 2016 Revenue



Memorandum

DATE: March 20, 2015

TO: County Council

FROM: Joshua A. Gruber, Deputy County Administrator

SUBJECT: Deputy County Administrator's Progress Report

The following is a summary of activities that took place March 9, 2015 through March 20, 2015:

March 9, 2015 (Monday):

- Budget Meeting with Finance Team and Monica Spells, Assistant County Administrator, and MaryEllen Keough, Records Management
- Budget Meeting with Finance Team and Monica Spells, Assistant County Administrator, and Scott Grooms, Broadcasting
- Budget Meeting with Finance Team and Monica Spells, Assistant County Administrator, Dan Morgan and Andrew Dalkos, IT Departments
- Budget Meeting with Finance Team and Monica Spells, Assistant County Administrator, for Communications & Accountability
- Executive Committee
- County Council

March 10, 2015 (Tuesday):

- Meet with Doug Henderson, Treasurer, Maria Walls, Treasurer-Elect, and Alicia Holland, CFO
- Meet with Alicia Holland, CFO, and Chanel Lewis, Finance re: Budget Presentation Preparation

March 11, 2015 (Wednesday):

- Budget Meeting with Finance Team and Eric Larson, Environmental Engineering and Tony Criscitiello, Planning
- Budget Meeting with Finance Team and Eric Larson, Environmental Engineering and Tony Criscitiello, Planning and Hillary Austin, Zoning
- Meet with Jerri Roseneau, Clerk of Court and Alicia Holland, CFO

- Meet with Gary Kubic, County Administrator, Brian Flewelling, Councilman, Tony Criscitiello, Planning and Allison Coppage, Assistant County Attorney re: Rural and Critical Land Preservation Program Administration
- Meet with Gary Kubic, County Administrator and Alicia Holland CFO re: FY2015-2016 Budget

March 12, 2015 (Thursday):

- Meet with County Attorney Position Applicant
- Meet with Mark Roseneau, Facilities Management and Kenneth Fulp, Probate Judge re: Office Space Options
- Telephone call with Jon Rembold, Airports Director, Gary Kubic, County Administrator, FAA Representatives and Palmetto Hall Representatives
- Meet with Mark Roseneau, Facilities Management, Shannon Loper, PALS and School District Representative re: Field Lining Responsibilities
- Meet with Alicia Holland, CFO

March 13, 2015 (Friday):

- Budget Meeting with Finance Team and Monica Spells, Assistant County Administrator and Bud Boyne, Alcohol and Drug
- Budget Meeting with Finance Team and Monica Spells, Assistant County Administrator and Mitzi Wagner, Disabilities and Special Needs
- Telephone Calls with Gary Kubic, County Administrator
- Telephone Call with Mary Lohr, Esquire, Howell, Gibson & Hughes
- Attend Myrtle Park / Business Prospect Meeting with Gary Kubic, County Administrator, Alicia Holland, CFO and Tony Criscitiello, Planning
- Conference Call with County Officials and Transportation Secretary Foxx
- Meeting with Gary Kubic, County Administrator

March 16, 2015 (Monday):

- Budget Meeting with Finance Team and Monica Spells, Assistant County Administrator and Fred Leyda, COSY
- Meeting re: January 2015 Medical / RX Monthly Report
- Meet with Robert Achurch, Esquire, Howell, Gibson and Hughes re: Nyce Settlement
- Meet with Gary Kubic, County Administrator
- Finance Committee
- Public Facilities Committee

March 17, 2015 (Tuesday):

- Meet with Joy Nelson, Media Relations & FOIA Specialist re: FOIA Requests
- Meet with Scott Marshall, PALS Director, Shannon Loper, PALS, Pastor Roberts and Theresa Roberts re: Summer Camps and Food Programs
- Meet with Gary Kubic, County Administrator, Scott Marshall, PALS Director and Mark Roseneau, Facilities Maintenance re: Lind Brown Facility

- Meet with Traci Washington, WTOC for Interview
- Meet with Gary Kubic, County Administrator and Jim Minor, Solid Waste Director re: Carolina Waste
- Meet with Gary Kubic, County Administrator Jim Minor, Solid Waste Director re: Disposal Contract

March 18, 2015 (Wednesday):

- Agenda Review
- Meet with Carla Hartsoe re: Gallaher Healthcare Analytics Information
- Telephone Conference with Frannie Heizer, Esquire, McNair Law Firm re: Pepper Hall Plantation
- Meet with Gary Kubic, County Attorney, Paul Sommerville, Council Chairman and Mayor Keyserling to Discuss Common Issues
- Meet with Quandara Grant, Detention Center Director

March 19, 2015 (Thursday):

- Meet with Candidate for Administrative Position for Deputy County Administrator and County Attorney Position
- Meet with Cindy Baysden with Open Land Trust - Meet and Greet New Staff
- Attend County Assessor Monthly Meeting with Gary Kubic, County Administrator and Ed Hughes, Assessor
- Attend Spanish Moss Trail Meeting

March 20, 2015 (Friday):

- Attend Pre-Meeting for HHI Humane Association Meeting with Phil Foot, Public Safety Director and Tallulah Trice, Animal Services Director
- Meet with School District Representatives re: Fiscal Year 2016 Revenue
- Meet with Potential Candidate for County Attorney Position

FINANCE COMMITTEE

March 16, 2015

The electronic and print media duly notified in accordance with the State Freedom of Information Act.

The Finance Committee met Monday, March 16, 2015 beginning at 2:00 p.m., in the Conference Room of Building 3, Beaufort Industrial Village, 104 Industrial Village Road, Beaufort, South Carolina.

ATTENDANCE

Chairman Jerry Stewart, Vice Chairman Steve Fobes and members Cynthia Bensch, William McBride and Stu Rodman. Members Rick Caporale and Brian Flewelling absent. Non-Committee members Gerald Dawson, Alice Howard, Paul Sommerville and Tabor Vaux present. (Paul Sommerville, as County Council Chairman, serves as an *ex-officio* member of each standing committee of Council and is entitled to vote.)

County staff: Jim Beckert, Administration; Allison Coppage, Deputy County Attorney; Joshua Gruber, Deputy County Administrator/Special Counsel; Gary Kubic, County Administrator; Suzanne Gregory, Employee Services Director; Alicia Holland, Assistant County Administrator—Finance Division; and John Rembold, Airports Director.

Media: Joe Croley, *Lowcountry Inside Track*; Zach Murdock, *The Beaufort Gazette/The Island Packet*; and Scott Thompson, *Bluffton Today*.

Public: Reid Armstrong, Beaufort Office-Coastal Conservation League; Andy Beall, Executive Director, Santa Elena Foundation; Bill Ferguson, Bluffton Township Fire District; Ed Olsen, Bluffton Township Fire District Board; John Thompson, Chief, Bluffton Township Fire District.

Councilman Stewart chaired the meeting.

ACTION ITEMS

- 1. An Ordinance to Amend Beaufort County Ordinance 2014/14, FY 2014-2015 Beaufort County Budget By Deleting Existing Appropriation Levels so as not to Exceed Anticipated General Revenues**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Joshua Gruber, Deputy County Administrator/Special Counsel, reviewed this item with the Committee. The County FY2014/2015 budget, adopted by Ordinance 2014/14, included a three percent (3%) vacancy factor that amounted to \$1,916,536 in order to

fund County operations and avoid a reduction in the County's General Reserve Fund. The effort was engaged; however, the goal was not met. Staff has reviewed and examined the budget to identify potential areas for savings. The Ordinance before the Committee outlines the reductions in the amount of authorized appropriations.

Motion: It was moved by Mr. Rodman, seconded by Mr. Fobes, that Committee approve and recommend to Council first reading approval of an ordinance to amend County Ordinance 2014/14, FY 2015-2015 County Budget by deleting existing appropriation levels so as not to exceed anticipated General Revenues. The vote: YEAS – Mrs. Bensch, Mr. Fobes, Mr. McBride, Mr. Rodman and Mr. Stewart. ABSENT – Mr. Caporale and Mr. Flewelling. The motion passed.

Recommendation: Council approve on first reading an ordinance to amend Beaufort County Ordinance 2014/14, FY 2015-2015 County Budget by deleting existing appropriation levels so as not to exceed anticipated General Revenues.

2. Lease Agreement – Diamond Transportation, LLC for the use of the Property Located at 16 Hunter Road, Hilton Head Island

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. John Rembold, Airports Director, reviewed this item with the Committee. This proposed Lease Agreement between Beaufort County and Diamond Transportation, LLC, would allow for the rental of property located at 16 Hunter Road to park vehicles that service the Hilton Head Island Airport.

Motion: It was moved by Mr. Rodman, seconded by Mr. Fobes, that Committee approve and recommend to Council first reading approval of an ordinance authorizing the County Administrator to execute any and all documents necessary to execute a lease agreement with the Diamond Transportation, LLC for the use of the property located at 16 Hunter Road, Hilton Head Island, South Carolina. The vote: YEAS – Mrs. Bensch, Mr. Fobes, Mr. McBride, Mr. Rodman and Mr. Stewart. ABSENT – Mr. Caporale and Mr. Flewelling. The motion passed.

Recommendation: Council approve on first reading an ordinance authorizing the County Administrator to execute any and all documents necessary to execute a lease agreement with the Diamond Transportation, LLC for the use of the property located at 16 Hunter Road, Hilton Head Island, South Carolina.

3. Resolution / Retiree Healthcare Plan / Bluffton Township Fire District / County Council

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Gary Kubic, County Administrator, introduced this item to the Committee. Over the years, we have had a retiree benefit package associated with our health care program. As time moved forward, one of the most dynamic changes that have occurred is with hospitalization and health care for both our active employees and retirees as well as for the Bluffton Township Fire District. The Affordable Healthcare Act even further complicates the process. Today, we are beginning a series of discussions involving the issue of cost containment or identifying the factors of providing retiree benefits. This has to be an open process. We have a duty to the taxpayers who bear the burden of this benefit.

Chief Thompson, Bluffton Township Fire District, reviewed with the Committee the impact on the District's Retiree Health Care Plan. Their Plan began in 2006 and closed to new employees in 2009. Currently, there are 10 people in the Plan and 86 who are working with the Fire District and could someday draw the benefit. The unfunded and accrued liability continues to grow with this Plan. Currently, the District would be paying approximately \$54,000 in FY-2016 for the current 10 retirees. The District grew quickly and had many people hired at one time. By 2020, the District will have an additional 13 individuals eligible for retirement and five to seven per year eligible thereafter. By 2020 this Plan would cost approximately \$120,000 to \$150,000. The unfunded liability incurred is more than \$1.1 million. Over time we will be in a situation of not being able to operate. The District is looking for a solution.

Mr. Gruber reviewed with the Committee the impact on the County's Retiree Health Care Plan. The Plan was implemented as follows:

- 10 years of service – 50% contribution
- 15 years of service – 75% contribution
- 20+ years of services – 100% contribution

There are 590 people entitled to this benefit and 90 of them are currently drawing benefits. This will cost the County \$330,000 in FY-2016 to provide this benefit for those 90 individuals. When the additional 500 individuals are drawing the benefit, at this year's rate, it would be an additional \$2.4 million. This would be an actual out-of-pocket liability cost of approximately \$2.8 million. That does not take into account the amount recorded with financial unfunded liabilities that impacts the credit rating. This Plan is unsustainable long term. Staff recommends this benefit be discontinued for both the Bluffton Township Fire District and Beaufort County with a one-year delay effective date of July 1, 2016.

Motion: It was moved by Mr. McBride, seconded by Mrs. Bensch, that Committee approve and recommend to Council the adoption of a resolution to amend resolution 2003-23 and subsequent resolutions so as to terminate health care benefits for certain retirees effective July 1, 2016. The vote: YEAS – Mrs. Bensch, Mr. Fobes, Mr. McBride, Mr. Rodman and Mr. Stewart. ABSENT – Mr. Caporale and Mr. Flewelling. The motion passed.

Recommendation: Council adopt a resolution to amend resolution 2003-23 and subsequent resolutions so as to terminate health care benefits for certain retirees effective July 1, 2016.

4. Pepper Hall Plantation Purchase (Consideration of this item is scheduled to occur at April 23, 2015 Council meeting)

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Josh Gruber, Deputy County Administrator / Special Counsel, provided the Committee with the history and legal requirements for this item. The County currently has an option to purchase the Pepper Hall Plantation property which is an 88-acre tract of land in southern Beaufort County at the intersection of U.S. Highway 278 and S. C. Highway 170. The County spent \$500,000 to acquire an option on the property for \$12.0 million. In order to exercise the option, we would have to come up with \$11.5 million in additional funding. Members of the Rural and Critical Lands Board have looked at this issue; but, have not made a formal recommendation to the Natural Resources Committee. The Natural Resources Committee recommendation is that no additional Rural and Critical Lands funds be used in exercising the purchase option. Essentially, it is because the 300-foot buffer, that was previously purchased for \$4.0 million, in their opinion is sufficient to provide the ecological benefits that are intended for many developments that will occur on the remaining tract.

Staff is looking at using the county reserve fund and/or borrowing. The recommendation would be to use a nominal drawdown from the County's reserve fund between \$2.0 million and \$3.0 million, and, go out to the bond market for the remaining money. Given the low interest rates, the County would be able to secure and, hopeful, temporary nature of holding that property.

Motion: It was moved by Mr. Rodman, seconded by Mrs. Bensch, that Committee approve and recommend to Council first reading approval of an ordinance to acquire Pepper Hall Plantation to be funded using between \$2.0 million to \$3.0 million from the reserve fund and the remainder from bonding. The vote: YEAS – Mrs. Bensch, Mr. Fobes, Mr. McBride, Mr. Rodman and Mr. Stewart. ABSENT – Mr. Caporale and Mr. Flewelling. The motion passed.

Recommendation: Council on first reading an ordinance to acquire Pepper Hall Plantation to be funded using between \$2.0 million to \$3.0 million from the county reserve fund and the remainder from bonding.

5. An Ordinance to Appropriate \$150,000 from the 3% Local Accommodations Tax Fund to the Santa Elena Foundation

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Dr. Andy Beall, Executive Director, Santa Elena Foundation, provided the Committee with a brief PowerPoint presentation regarding progress and upcoming opportunities.

Motion: It was moved by Mr. Fobes, seconded by Mrs. Bensch that Committee approve and recommend to Council first reading approval of an ordinance to appropriate \$150,000 from the 3% Local Accommodations Tax Fund to the Santa Elena Foundation. The vote: YEAS – Mrs. Bensch, Mr. Fobes, Mr. Rodman and Mr. Stewart. ABSTAIN – Mr. McBride. ABSENT – Mr. Caporale and Mr. Flewelling. The motion passed.

Recommendation: Council approve on first reading an ordinance to appropriate \$150,000 from the 3% Local Accommodations Tax Fund to the Santa Elena Foundation.

6. Consideration of Reappointments and Appointments

• Airports Board

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Motion: It was moved by Mr. Sommerville, seconded by McBride, that Committee approve and recommend Council nominate James Buckley, representing proximity to Hilton Head Island Airport, for appointment to serve as a member on the Airports Board. The vote: YEAS – Mr. McBride, Mr. Rodman, Mr. Sommerville and Mr. Stewart. NAYS - Mrs. Bensch and Mr. Fobes. ABSENT – Mr. Caporale and Mr. Flewelling. The motion passed.

Motion: It was moved by Mr. Fobes, seconded by Mrs. Bensch, that Committee approve and recommend Council nominate Ronald Smetek, representing proximity to Hilton Head Island Airport, for reappointment to serve as a member of the Airports Board. The vote: YEAS – Mrs. Bensch, Mr. Fobes and Mr. Rodman. NAYS - Mr. McBride and Mr. Sommerville. ABSTAIN - Mr. Stewart. ABSENT – Mr. Caporale and Mr. Flewelling. The motion passed.

Motion: It was moved by Mr. Sommerville, seconded by Mr. McBride, that Committee approve and recommend Council nominate Lawrence Roberts, representing proximity to Lady's Island Airport, for appointment to serve as a member on the Airports Board. The vote: YEAS – Mrs. Bensch, Mr. Fobes, Mr. McBride, Mr. Rodman, Mr. Sommerville and Mr. Stewart. ABSENT – Mr. Caporale and Mr. Flewelling. The motion passed.

Motion: It was moved by Mr. Sommerville, seconded by Mr. McBride, that Committee approve and recommend Council nominate Dan Ahern, representing proximity to Lady's Island Airport, for reappointment to serve as a member on the Airports Board. The vote: YEAS – Mrs. Bensch, Mr. Fobes, Mr. McBride, Mr. Rodman, Mr. Sommerville and Mr. Stewart. ABSENT – Mr. Caporale and Mr. Flewelling. The motion passed.

Recommendation: Council nominate James Buckley, representing proximity to Hilton Head Island Airport, and Lawrence Roberts, representing proximity to Lady's Island Airport, for appointment to serve as members of the Airports Board. Council nominate Ronald Smetek,

representing proximity to Hilton Head Island Airport, and Dan Ahern, representing proximity to Lady's Island Airport, for reappointment to serve as members of the Airports Board.

7. Consideration of Reappointments and Appointments

• Accommodations Tax (2% State) Board

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Motion: It was moved by Mr. Sommerville, seconded by McBride, that Committee approve and recommend Council nominate Vimal Desai, representing hospitality-lodging, for appointment to serve as a member of the Accommodations Tax (2% State) Board. The vote: YEAS – Mr. McBride, Mr. Rodman, Mr. Sommerville and Mr. Stewart. NAYS - Mrs. Bensch and Mr. Fobes. ABSENT – Mr. Caporale and Mr. Flewelling. The motion passed.

Motion: It was moved by Mr. Fobes, seconded by Mrs. Bensch, that Committee approve and recommend Council nominate Walter Young, representing hospitality-lodging, for appointment to serve as a member of the Accommodations Tax (2% State) Board. The vote: YEAS – Mrs. Bensch, Mr. Fobes and Mr. Rodman. NAYS – Mr. Stewart. ABSTAIN - Mr. McBride. ABSENT – Mr. Caporale and Mr. Flewelling. The motion passed.

Recommendation: Council nominate Vimal Desai, representing hospitality-lodging, and Walter Young, representing hospitality-lodging, for appointment to serve as a member on the Accommodations Tax (2% State) Board.

INFORMATION ITEMS

8. Presentation – FY 2015-2016 County Budget Proposal

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Joshua Gruber, Deputy County Administrator/Special Counsel, provided the Committee with a PowerPoint presentation on the FY 2015-2016 budget proposal. He identified both Council retreat priorities and Administration retreat priorities which are as follows:

County Council Retreat Priorities

- Fund FY2015 Budget at \$102 million (\$1.9 million)
- Provide 3% cost of living adjustment (COLA) to all County staff (\$1.75 million)
- Absorb FY2015-2016 health insurance premium increases without increasing employee contribution (\$1.8 million)

Administrative Retreat Priorities

- Fund analysis studies

- Compensation Study (\$100,000)
- Detention Center/Law Enforcement Center Study (\$100,000)
- Facilities/Campus Study (\$100,000)
- Budget for capital needs rather than borrowing (\$1.1 million)

Mr. Gruber provided the Committee with various comparisons between FY 2015 and FY 2016 budgets. The Elected/Appointed Officials and State Appropriations expenditures amounted to \$41,942,162 in FY 2015, and proposed at \$43,556,021 for FY 2016. This amount includes a 3% COLA and 100% absorption of projected health insurance premium increases. Expenditures for County Administration operations amounted to \$60,316,118 for FY 2015, and proposed at \$63,602,701 for FY 2016. This proposal would fund Council retreat priorities, Administration retreat proprieties, includes a 3% COLA and 100% absorption of projected health insurance premium increases, as well as \$1.1 million in capital expenditures.

A revenue comparison was also provided as follows:

<u>Revenue</u>	<u>FY 2014-2015</u>	<u>FY 2015-2016</u>
Other (non-ad valorem)	\$23,661,744	\$23,455,464
Ad Valorem Tax Collections	\$76,678,000	\$83,557,900

Mr. Gruber also provided the Committee a millage comparison between the current fiscal year and upcoming fiscal year with a budget proposed. A 2.38 mill increase would be necessary in order to fund the budget proposed. The impact of such increase was reviewed.

Status: Information only.

9. An Ordinance of the County of Beaufort, South Carolina, to Amend Section 2-28 of the Beaufort County Code of Laws Establishing Reelection or Reappointment Increase for County Council Members

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Joshua Gruber, Deputy County Administrator / Special Counsel, reviewed this item with the Committee. This ordinance would provide County Council members with a five (5%) percent increase following reappointment/reelection.

Motion: It was moved by Mrs. Bensch, seconded by Mr. Rodman, that Committee approve and recommend to Council first reading approval of an ordinance of the County of Beaufort, South Carolina, to amend Section 2-28 of the Beaufort County Code of Laws establishing reelection or reappointment increase for County Council Members. The vote: YEAS – Mrs. Bensch and Mr. Fobes. NAYS – Mr. McBride, Mr. Rodman and Mr. Stewart. ABSENT – Mr. Caporale and Mr. Flewelling. The motion failed.

Status: The motion failed. No action required.

10. Consideration of Reappointments and Appointments

• Tax Equalization Board

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Status: No discussion or action taken on this item at this time.

DRAFT

BOARDS AND COMMISSIONS

Reappointments and Appointments March 23, 2015

1. Finance Committee

① Accommodations Tax (2%) Board

Nominate	Name	Position/Area/Expertise	Reappoint/Appoint	Votes Required
03.23.15	Vimal Desai	Lodging/Hospitality	Appoint	6/11
03.23.15	Walter Young	Lodging/Hospitality	Appoint	6/11

② Airports Board

Nominate(d)	Name	Position/Area/Expertise	Reappoint/Appoint	Votes Required
03.09.15	Will Dopp	Proximity to HHI Airport	Reappoint	10/11
03.09.15	Anne Esposito	Active pilot/aircraft owner HHI Airport	Reappoint	8/11
03.09.15	Norman Kerr	Active/recently retired commercial pilot	Reappoint	10/11
03.09.15	Leslie Adlman	Qualifications	Appoint	6/11
03.23.15	Ronald Smetek *	Proximity to HHI Airport	Reappoint	10/11
03.09.15	James Buckley *	Proximity to HHI Airport	Appoint	6/11
03.09.15	Robert Richardson *	Proximity to HHI Airport	Appoint	6/11
03.23.15	Dan Ahern	Proximity to LI Airport	Reappoint	8/11
03.23.15	Lawrence Roberts	Proximity to LI Airport	Appoint	6/11

*There are three nominees to fill one vacancy.



SOUTH CAROLINA

SBDC

USCB Small Business Development Center

Helping Beaufort County Businesses Grow

USCB Small Business Development Center

SBDC Economic Impact

We track the following Economic Impact Indicators

- **New Business Start-ups**
- **Jobs Created**
- **Annual Wages Influx Into the Local Economy**
- **Business Loans and Owner Investment**
- **Total Number of Business Clients Assisted**
- **Total Citizens Assisted**

USCB Small Business Development Center

USCB SBDC

Local Economic Impact 2014

- **New Business Starts - 15**
- **Jobs Created – 155**
- **Wages Into Local Economy** - \$5,553,805**
- **Loans and Owner Investment – \$6,240,550**
- **Clients Assisted – 143**
- **Citizens Served* - 232**

***Indicates business clients served and workshop participants**

****Based on 155 jobs were created or saved, earning an average of \$35,831 per capita income, represents \$5,553,805 in annual wages in the local economy. (2013 per-capita personal income figures obtained from the US Bureau of Economic Analysis at www.bea.gov)**

USCB Small Business Development Center

What is the SBDC?

- **We are a federal, state and local economic development program**
- **We do one-on-one business consulting**
- **The program is available in all 50 states and U.S. territories**
- **We assist new business owners as well as existing business owners**
- **Our consulting services are at no charge**

USCB Small Business Development Center

- **All data and consulting is strictly confidential**
- **We work with Women owned, Veterans, Minority and Family owned businesses**

ADDITIONALLY

- **We conduct management training workshops and seminars**
- **We conduct business training at MCAS Beaufort (B2B Program)**

USCB Small Business Development Center

We Help Entrepreneurs

- **Market research data**
- **Financial projections and analysis**
- **Business plan preparation**
- **Loan packaging and preparing loan documents**
- **Setting up bookkeeping - QuickBooks® training**
- **Payroll set-up and payroll tax training**
- **License and permit data and applications**
- **We answer general business questions**

USCB Small Business Development Center

EXISTING BUSINESS SERVICES

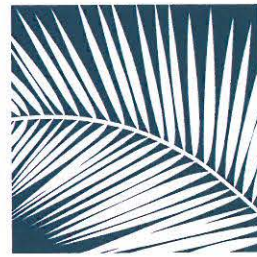
- **Assistance with loan packages**
- **Business analysis**
- **Strategic planning**
- **Buying and selling business**
- **Financial analysis**
- **Human resource assistance**
- **Employee manuals**
- **Payroll tax assistance**
- **Assistance with government contracting and procurement**

USCB Small Business Development Center

**We have two offices at USCB
to serve the citizens of Beaufort County**

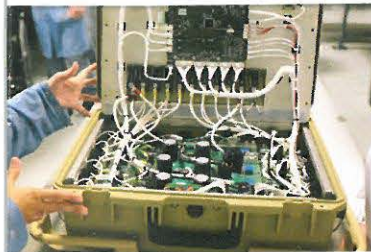
- **At USCB Historic Beaufort Campus in Beaufort
Located in the Sandstone Building
Martin Goodman – 521-4143**
- **At USCB Gateway to Hilton Head Campus
Located in the Library Building
Pat Cameron – 208-8259**

2013 ANNUAL REPORT

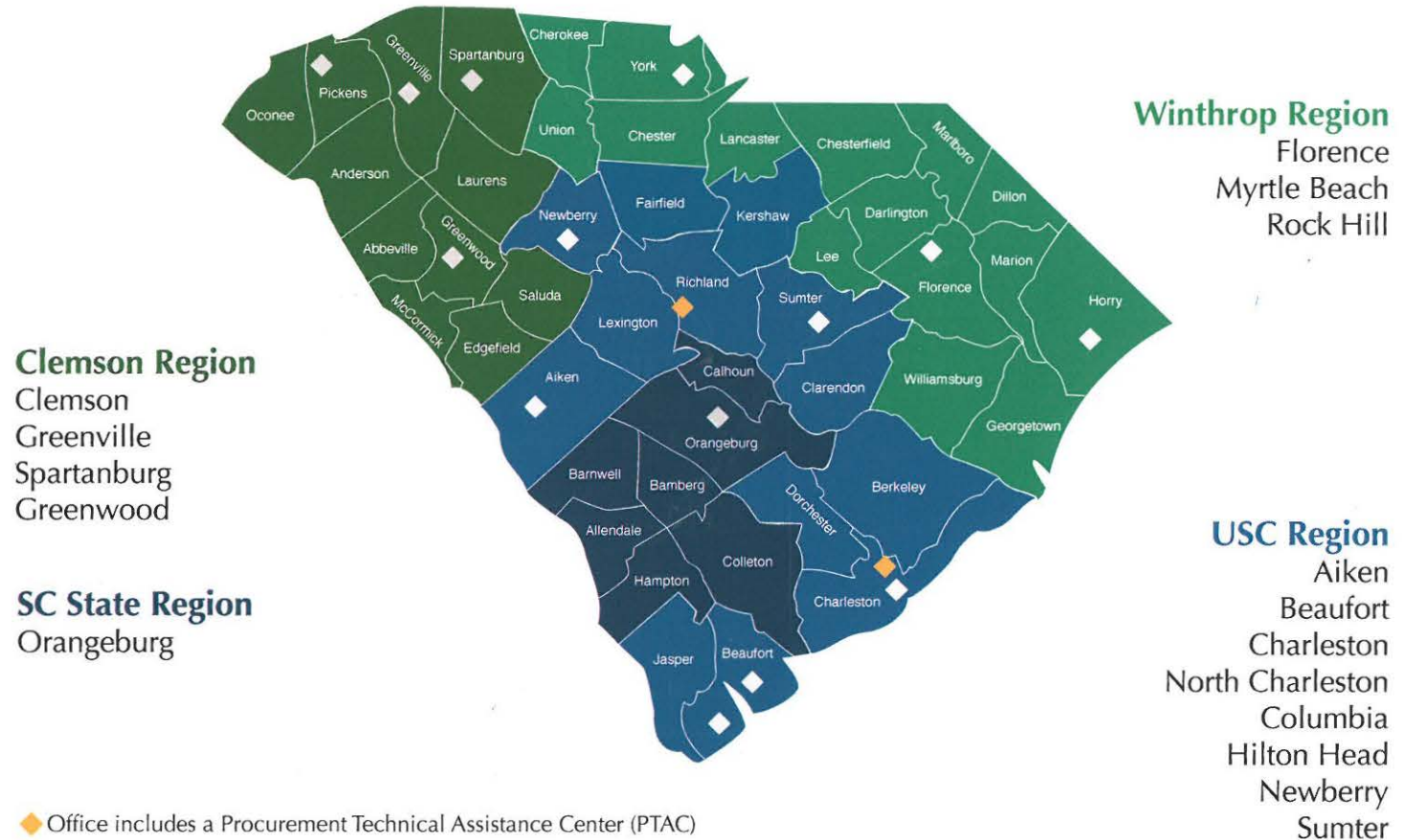


SOUTH CAROLINA

SBDC



Seventeen South Carolina Small Business Development Centers (SC SBDC) across the state offer individual, confidential business consulting at no cost. Highly-trained consultants assist both existing and startup companies. Consultants provide a variety of services, including advisement on business plans, fiscal and operations management, financing options, marketing strategies, human resources and much more. Centers conduct affordable education workshops and provide referrals to useful business resources. Specialized services include government contracting, exporting, technology commercialization, veterans business assistance and minority outreach.



Visit us! SCSBDC.com

Like us! [Facebook.com/SCSBDC](https://www.facebook.com/SCSBDC)

Follow us! [Twitter.com/SCSBDC](https://www.twitter.com/SCSBDC)



About Us/Advisory Board	Page 1
From Governor Nikki Haley, State of South Carolina	Page 2
From Michele Abraham, State Director, SC SBDC	Page 3
From Dean Roger Weikle, SC SBDC Consortium Chair	Page 4
SC SBDC News	Pages 5-8
Client Success Stories	Pages 9-15
Seminars	Page 16



In appreciation of Frank L. Roddey
for his leadership and support in
the creation of the SC Small
Business Development Centers



We're big on small business.

For 35 years, entrepreneurs have turned to the South Carolina Small Business Development Centers. The SC SBDC's mission is to advance the state's economic development by helping entrepreneurs grow successful businesses. This means not only assisting the formation of new ventures, but also helping existing businesses find new markets and faltering companies to stay on course. SC SBDC consultants tailor their approach to meet the needs of any business—from a technology startup to a local restaurant to a manufacturing plant with 500 employees.

The SC SBDC offers client education and no-cost confidential counseling on financing, marketing, employee management, importing and exporting, strategic planning, market expansion, bookkeeping, technology commercialization, manufacturing and government procurement. There are also focused programs for veterans and minority-owned businesses. The SC SBDC is always evolving and developing new programming to meet the needs of an ever-shifting economy.

Visit www.SCSBDC.com for more information on educational seminars, workshops, business resources and consulting services available throughout the state.

Advisory Board

Steve Bailey, CEO and Chairman, Merus Refreshment Services, Inc.

Barbara Blau, Chair and President, DP Professionals

H. Greg Hyman, Owner, Hyman Vineyards

Rachelle Jamerson-Holmes, Owner, Thee Matriarch Bed & Breakfast

Dr. Alonzo Johnson, President and CEO, Agape Certified Nursing Assistant Academy

Frank Knapp, Jr., President and CEO, SC Small Business Chamber of Commerce

George Long, Lead Small Business Underwriter, TD Bank

George B. Patrick, III, Deputy Secretary SC Department of Commerce

A. O'Neil Rashley, Jr., Senior Vice President and Counsel, SC Bankers Association

Raymond F. Reich, Downtown Development Manager, City of Florence

Louise Schmidt, President, Life Industries Corporation

John A. Walter, President and CEO, PMG Management Group and Owner, Clemson Cleaning Co.

Robert (Rob) F. Youngblood, President, York County Regional Chamber of Commerce

Honorary member, Elliott Cooper, District Director, Small Business Administration



NIKKI R. HALEY
GOVERNOR



State of South Carolina Office of the Governor

1205 PENDLETON STREET
COLUMBIA 29201

Dear Friends,

What an exciting time to be part of business development in the Palmetto State! With more people working now than ever before, we are grateful that our entrepreneurs have the South Carolina Small Business Development Centers to call on for assistance with the start-up and daily operations of their companies. From suppliers and manufacturers to sales and service, small businesses are the backbone of our economy, creating jobs and contributing to the economic stability of communities throughout the state. The professional assistance available through the Small Business Development Center network is a valuable resource that helps equip them with the tools they need to succeed.

On behalf of the people of the Palmetto State, thank you for being such a vital part of Team South Carolina. God bless.

My very best,

Nikki R. Haley



Michele Abraham

State Director, SC Small Business Development Centers

Dear Friends, Partners and Clients,

2013 marked a year of continued program enhancements in the SC SBDC that further expanded and improved our ability to serve the small businesses of our great state. As we began to see modest signs of economic improvement, we maintained our focus on strategic initiatives and services that drive measurable results and the greatest positive impact for our clients.

Highlights include the addition of three new export specialists and enhancement of our export services to assist more business owners who want to pursue international trade. We also continued development of our technology/product commercialization program for entrepreneurs seeking to introduce new products to the marketplace. South Carolina is home to small companies developing products and technologies that could have far-reaching impact on local, regional and national business.

While we continued to work with small businesses in our urban and suburban markets, we also increased resources and focus on smaller enterprises in rural areas of South Carolina. This resulted in new collaborations with local chambers, city and county officials and private foundations, partnerships that help leverage our collective resources and provide great outcomes. Coordination with other service providers ensures we offer a broad range of services without duplication of effort.

All of this led to measurable economic impact in 2013 such as 116 new businesses started and \$32.2 million in capital formation. The SC SBDC strives to innovate and continually improve our services, operating as we counsel our small business clients to do. We have an experienced and dedicated staff that is passionate about helping South Carolina's small businesses succeed, and it shows in our results.

We invite you to contact one of our centers to assist you in achieving your goals. Ask us. We can help.

We mean it when we say, "We're big on small business."

Sincerely,

A handwritten signature in black ink that reads "Michele Abraham". The script is fluid and cursive.

Michele Abraham
State Director, SC SBDC



Roger Weikle

SC SBDC Consortium Chair

Dear Clients, Friends and Stakeholders,

For more than 30 years SC Small Business Development Centers have worked alongside the business schools of our state's colleges and universities. On-campus centers allow for mutually beneficial relationships among faculty and students and SC SBDC business consultants and clients.

With the guidance of both SC SBDC consultants and faculty, students participate in practical projects and internships in research, exporting, accounting, marketing and financial analysis. Students help the SC SBDC keep pace with advances in technology including online marketing, brand building and social media. Often, a semester is dedicated to SC SBDC companies with student team findings and recommendations made in an official client presentation. These future business leaders provide highly valued consulting services, which normally prove too expensive for small businesses. The hands-on experience also helps students land good jobs.

The SC SBDC keeps pace with market developments and client needs, always searching for new, innovative tools and approaches to help businesses be successful. SC SBDC consultants serve as networking and referral sources facilitating connections necessary to do business with the government, military and private industry. The SC SBDC also holds workshops and seminars, often in conjunction with host schools, that help entrepreneurs gain control of their small enterprise, chart a path for growth and thrive in an unpredictable economy.

Although our state's small businesses were greatly impacted by the economic downturn, we are happy to see discernible signs of improvement. The SC SBDC will continue to evolve to meet the ever-changing needs of the business community and to contribute to the gradual recovery of the economy one small business client at a time.

Sincerely,

A handwritten signature in black ink that reads "Roger D. Weikle". The signature is fluid and cursive.

Roger D. Weikle, Ph.D.
Dean of the College of Business Administration
Winthrop University

In 2013, the SC SBDC network helped:

- **4,427 entrepreneurs.**
- **create or retain 1,039 jobs.**
- **start 116 new ventures.**
- **create \$32.2 million in capital formation.**
- **secure more than \$618.5 million in government contracts.**



Mel Wallace
SC State Director

New Director for SC State Region

SC SBDC welcomes Mel Wallace as the new director of the SC State Region SBDC. As director, Wallace will lead outreach, education and consulting services for the SBDC in Allendale, Bamberg, Barnwell, Colleton, Calhoun, Hampton and Orangeburg counties.

Wallace, formerly the manager for the SC SBDC's Minority Outreach Program, will continue to focus on the African-American community and other underserved populations. Wallace plans to make a greater impact in these underserved areas by introducing entrepreneurship as a means to lower poverty rates.

"Hundreds of South Carolinians are waiting to live their dream, create their own livelihoods and build their community through entrepreneurial pursuits," Wallace said. "I will assist companies in all stages of growth, from start-ups to businesses just trying to survive and make a turnaround. I'm eager to work with companies primed for

expansion. Companies positioned in high-growth markets provide the greatest potential for job creation."

For more information on the SC State Region SBDC, to make an appointment for consulting or to extend an invitation to speak at a community event, contact the center on SC State University's campus in Belcher Hall. The address is 300 College Street, Orangeburg, SC 29117. The SC State Region's phone number is 803.536.8445. Wallace may be reached directly via email at mwallac3@scsu.edu.

Student export projects reap great benefit for SC SBDC clients

Every spring and fall semester students from the Darla Moore School of Business examine the export potential of various products made within South Carolina. Each semester, the SC SBDC offers this opportunity to clients who have products with the potential to find success in international markets. This year, one student group worked with Rock Hill Area SBDC client Jameson of Clover, SC.

Jameson produces construction and commercial lighting, as well as military expeditionary lighting. They recently added the Cero light to their durable lighting line. Students in the global competitiveness class led by Professor Frank Rydzewski examined opportunities and obstacles that Jameson could face in entering the mining market of various countries.

Mark Myrick, sales manager of Jameson, said that his company had benefitted from the student projects and that it was a good way for Jameson to give back to the business leaders of tomorrow.

"The Cero light export project conducted by our student team was a well written and extensively researched report that provides great insight into markets that Jameson will explore further," Myrick said. "We can take the recommendations from this report and quickly increase our international sales."

The report included examination of opportunities to export the Cero light to a number of international markets with active opening mining economies including China, Australia, South Africa, North America, Africa and South America. The student team examined bureaucratic obstacles, trade barriers, risk, market saturation, currency rates, infrastructure needs, potential economic growth, duties, shipping, insurance, compliance costs and many other necessary elements involved in international trade.



Professor Frank Rydzewski with international business students Thomas Deutinger, Vienna (Austria), Dominic Freudensprung, Vienna (Austria), Katerina Popova, Moscow (Russia), and Daniel Nagel, Columbus, Ohio. Also, pictured are Mark Myrick, sales manager, Jameson and Forrest Norman, business consultant, Rock Hill Area SBDC.

"I appreciate the efforts of the SCDC in providing valuable advice and service to small businesses in our area. These businesses are the backbone of our economy and this needed support fosters the success of many entrepreneurs."

The Honorable Gary Simrill
SC House of Representatives

"The SC Small Business Development Centers are a vital resource for our community. Their services help start, maintain and grow our small businesses, which in turn helps stimulate the economy and create jobs."

The Honorable
J. David Weeks
SC House of
Representatives

Aiken Area SBDC receives SBA Excellence and Innovation Award

The U.S. Small Business Administration (SBA) has awarded Laura DiSano and Bob Clark, business consultants at the Aiken Area SBDC, the 2014 South Carolina Small Business Development Center Excellence and Innovation Award.

This SBA award honors a SBDC that has made remarkable contributions to the local small business community by surpassing typical consulting, startup and capital infusion goals.

"We are proud of the work Laura DiSano and Bob Clark have done on behalf of small businesses throughout the Central Savannah River Area, and we are honored to count the Aiken Area SBDC as our partner," said Elliott Cooper, director of the SBA's South Carolina District Office.



Bob Clark, Laura DiSano
Aiken area Business Consultants

New minority business advisor joins SC SBDC

SC SBDC welcomes Cheryl Salley as the network's new minority business development manager. Salley has more than 20 years of experience working with small and minority businesses throughout the Southeast. She concentrates on management and technical assistance, counseling, administrative management, strategic business growth and recognizing and promoting business development opportunities.

An entrepreneur herself, Salley started several small businesses of her own where she offered private online consulting and website development. Salley will lead development strategies to increase the SC SBDC's visibility and client base, as well as network with other centers and businesses to share information, ideas and best practices for minority businesses.



Cheryl Salley
Minority Business Consultant

Through experience, strategic partnerships and the use of new technologies, the SC SBDC serves small and minority-owned businesses throughout South Carolina and seeks to place such clients on a high-growth trajectory by promoting relationships and business opportunities that increase their market, capital, education and training.

7

Salley can be reached at the Columbia Area SBDC at 803.777.4409 or csalley@sc.edu.

Scott Whelchel chosen State Star

Scott Whelchel was named the SC SBDC network's 2013 State Star, a distinction imparted by his peers. This honor was based on Whelchel's exemplary performance as a business consultant in specific key performance indicators, his enthusiasm for representing the network in the business community and his longstanding contributions as a consummate team player for the SC SBDC. In 2008, he became the Greenville Area SBDC manager. He holds the Certified Economic Development Finance Professional designation and is a certified FastTrac facilitator.

"I relate to clients who build a business around applying their knowledge to solve someone else's problems," Whelchel said. He views his role in large part as a facilitator and networker. "The SC SBDC is more like a resource directory, connected to our local communities, able to share those connections with clients. When we partner with universities, chambers of commerce, lenders and economic development organizations, our clients benefit from a wide range of resources."

No matter what needs a client brings to the Greenville Area SBDC, Whelchel measures success by helping clients reach their personal goals. He enjoys working with a diverse group of companies across many industries. His successful client businesses include retailers, restaurants, marketing services, a distillery, professional services, staffing services and clothing designers.



Scott Whelchel,
Business Consultant



Cassius Butts, Regional Administrator, U.S. Small
Business Administration, Region IV,
Carlether Nesmith, Grants Administrator,
Williamsburg County

Carlether Nesmith named SBA Minority Entrepreneurship Advocate of the Year

As the grants administrator for Williamsburg County, Carlether Nesmith has written and received numerous grants to support small business enterprises. She manages millions of grant dollars and makes these funds available to small and minority enterprises throughout the county. She also manages the county's Small Business Support Center, which provides technical assistance to individuals looking to start or expand a company.

Nesmith was nominated as SBA Minority Entrepreneurship Advocate of the Year by business consultant Mike Bell of the Florence Area SBDC. Nesmith has served on the advisory board of the Winthrop University Region SBDC and has proven to be a valuable partner in working with the Florence Area SBDC.

**Carolina Recruitment's Melissa Gladden
selected runner-up SBA Small Business Owner of the Year**

Melissa Gladden started her career in the staffing industry after graduating from Winthrop University in Rock Hill. She had great success working with staffing companies, but as one company cut pay and another downsized Gladden began to consider going out on her own.

"I knew about the Small Business Development Centers from being a Winthrop student. I'd seen the sign. So I made an appointment," Gladden said. "I just went by and said this is the industry I want to compete in. What does the infrastructure look like? What technology do I need to use? They helped me draw up a business plan and formalize a budget."

Carolina Recruitment was established in 2001. A WBE (woman business owned enterprise) minority provider and MSP (manage service provider), Carolina Recruitment offers workforce solutions such as contingent staffing, human resource duties, payroll services and permanent placements. Gladden focuses on the niche market of front office support for manufacturing and distribution logistics. A human connection and personalized customer service quickly earned Carolina Recruitment a loyal customer base and a leadership position in staff development for companies with national and international presence.



Melissa Gladden
Carolina Recruitment

Over the years, Gladden has received ongoing advice from the Rock Hill Area SBDC. Her business consultant, Forrest Norman was so impressed with Gladden's abilities that he nominated her as SBA Small Business Owner of the Year. At the end of March, Gladden was selected as a runner-up for the award.

"I'm so very grateful to Forrest. He has been a blessing to me. He came in and saw our operations from a very intimate perspective. He observed our new technology tools. He got involved," Gladden said. "For him to nominate me for this award is such an honor. When you are the business owner nobody gives you a pep talk. To have somebody from outside be impressed with you is unusual. What you usually hear are problems, or you only see how far you have to go. Sometimes you need to stop and recognize what you have accomplished."

"The South Carolina SBDC plays an important role in cultivating successful, growing businesses throughout our state.

Their assistance and encouragement is invaluable in helping these companies create jobs and generate personal wealth. I applaud their good work and look forward to their continued contributions in the years ahead."

U.S. Senator Lindsey Graham

Tamara Johnson chosen SBA Young Entrepreneur of the Year

Tammy Johnson had worked in food service, bartending and catering, but recognized that it was difficult to deliver a “wow” experience when trying to do it all. She decided to focus on one thing and do it really well. In January 2011, she launched Liquid Catering in Greenville to offer the region’s only on-site specialty bartending service.

Johnson saw how catering became complicated in terms of logistics, liability and permitting when alcohol was served at an event.

“By becoming an expert in the insurance and permitting topics, we were able to be more efficient in an area that can be complicated for vendors who don’t often go through the process,” Johnson said. The expertise she demonstrated in developing a systematic approach to solve that problem paid off. Liquid Catering has grown substantially in each of its first three years.

By early 2012, the business was growing and Johnson sought outside financing for additional equipment. A banker introduced her to the Greenville Area Small Business Development Center to help with a detailed financial projection for the business. At the Greenville Area SBDC, she met with Area Manager Scott Whelchel.

“Right away I was very impressed with the business model and the focus that Tammy demonstrated,” Whelchel said. “She was able to put systems in place to anticipate and solve problems and that was key.”

With a revised financial plan Johnson was able to borrow \$30,000 for a van and additional equipment. And with good financial reporting systems Liquid Catering is better able to anticipate periods of slow cash flow and develop better pricing for custom projects.

By actively networking and marketing the business, Johnson has grown her customer base and sales dramatically, something that led to a second problem, staffing. Again, she applied a systematic approach and found a solution. She uses a number of processes when recruiting and training staff, scheduling staff for events and communicating with her Liquid Catering team. From the beginning, the business adopted technology whenever possible to maintain the efficiency to deliver multiple events from a single warehouse.

Liquid Catering now has four full-time employees and draws on a team of more than 45 part-time staff to deliver top-shelf service for clients.

Johnson was recently selected Young Entrepreneur of the Year by SBA. Whelchel, who nominated Johnson commented, “The work that Tammy does in her business is impressive, as well as her contributions to our community. I am delighted that she has been recognized for her business acumen, hard work and community involvement.”



Tamara Johnson
Liquid Catering



Ted Westmoreland
Tactical Development Group

Greenville Vetpreneur increases footprint in Medical Trauma Care

Ted Westmoreland served in the U.S. Army where he was awarded two Silver Stars, as well as the Legion of Merit. As an assault troop medic, Westmoreland experienced the challenges of rendering aid on the battlefield with medical devices not designed for use in that environment. While in active combat he designed and fielded the Combat Application Tourniquet (CAT), a device that has saved thousands of US lives and has been fielded worldwide. He also helped design the Abdominal Aortic Tourniquet (AAT) that has been a game changer in conjunctural bleeding control, a leading cause of pre-hospital death.

Westmoreland retired in 2008 and started Tactical Development Group (TDG), a service-disabled veteran-owned firm headquartered in Greenville SC. At first, the company employed only Westmoreland and his wife who sewed tourniquets on their dining room table. They recently moved into a large office and warehouse space to accommodate increased staff and the warehousing and specialized packing requirements of the business. The business now employs three fulltime and two part-time people.

In 2011, when sequestration began to affect business, Westmoreland sought business advice from the Greenville Area SBDC. There he met consultant Sherry Pittinger, who specializes in government procurement. She helped Westmoreland with business development, locating funding sources, government contracts, audit compliance and various other needs. She connected Westmoreland with a number of SC SBDC consultants around the state and together they took a team approach to meeting challenges.

With Pittinger's assistance, Westmoreland was able to acquire a \$50,000 Patriot Express loan to help with working capital. Pittinger also assisted in the exploration of new markets including exporting opportunities.



From art to part: Lowcountry manufacturer provides solutions in plastic



Deborah Herbert
Multiplastics and Curd Industries

"If it's plastic, we can make it. If it isn't plastic, maybe it should be." When Deborah Herbert, President of Multiplastics and Curd Industries utters this mantra it is with a twinkle in her eyes. She doesn't view her Charleston-based companies as manufacturers as much as problem solvers.

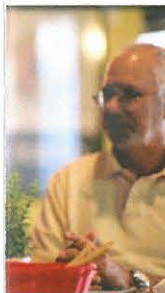
"Clients come to us with all manner of product needs. We assess their problems and often can offer solutions that are more durable and cost effective than they ever imagined," Herbert said. "If it can be conceptualized, we can build it."

From packaging to skins to containers, Multiplastics can manufacture most anything. Curd Industries, which specializes in producing buoys of all shapes and sizes sells in all fifty states to the Navy, Coast Guard, Army Corp of Engineers, as well as private clients.

President of both businesses since 1979, Herbert has seen these companies experience recent major positive shifts in business. In 2013, the companies saw an increase in sales of \$70,000.00 for shopping cart seats for handicapped individuals. They had an increase of 16 new hires last year (total 30 FTE) to support increased production.

Knowing she could use assistance in managing the growth of her company, Herbert sought help from the Charleston Area SBDC where she met business consultant, Charles Maury. With a background in manufacturing, Maury was quick to see potential for expanding the sale of Curd's buoys into an international market.

"They guided me to look for countries that offered free trade agreements. We've successfully exported to Canada and we're now looking at other countries," Herbert said. "Ask for a counselor who has expertise in the area you need. Don't waste your time. These people know everything. Their services are free. It's just a great, great resource."





Entrepreneurial couple opens first restaurant and finds startup success

Monica and George Kessler love Italy. Over the years, they have traveled to the country numerous times, reveling in the beauty of the land and people, but most of all appreciating the wonderful culinary delights. This love of Italian food and wine sparked the inspiration for their restaurant, Il Giorgione

(George), located on Devine Street in Columbia.

Before they opened, the couple attended a number of seminars offered by the Columbia Area Small Business Development Center. The ones they found the most helpful were about employment law, payroll taxes and how to start your own business.

Il Giorgione opened for business in 2012 and has experienced a pleasant, brisk business. With an interior design based on mementos brought back from their travels and soft Italian music playing in the background, the restaurant is seeing good interest in their traditional recipes George picked up from his Italian-American grandparents. George takes his family food traditions very seriously.

"We encompass as many regions as we can, with different dishes, with the wine, the music, the photographs on the walls, everything," George said.

And business is cooking.

"We're doing great at night, especially when the weather is nice our patio is full," Monica said. "We are looking into ways to increase our lunch crowd."

After attending the seminars, Monica and George received free counseling sessions at the Columbia Area SBDC. There got help with their business plan and had a number of questions about running a business answered. The Kesslers invested \$516,000 of their own money into their restaurant, of which they used \$325,000 to purchase their building. Il Giorgione now employs 16 people, four fulltime and 12 part time.

Recently featured in the SC Small Business Development Centers' video on successful clients at www.SCSBDC.com, the Kesslers have great things to say about the help they received.

"We are sure we saved time and money working with the SBDC," Monica said. "Their expertise is invaluable, yet their services are free!"



George and Monica Kessler
Il Giorgione



USC Aiken Chancellor Dr. Sandra Jordan, Caradasa President Catie Rabun and Co-Manager of the Aiken Area SBDC Laura Disano sign MOU to develop The Mill on Park in Aiken, SC

Aiken Area SBDC assists in development of The Mill on Park in downtown Aiken

The historic town of Aiken is host to one of the state's newest small business incubators, The Mill on Park. Located at a prominent intersection in downtown, this workspace is available to help offset the cost of starting a company. The 19,000 square foot building provides one-person offices, as well as larger ones for up to five people. The office community concept is intended not only for startups, but also for established businesses needing office space.

Like most incubators, The Mill on Park not only hosts private office space, but a variety of shared areas such as meeting space, a kitchen and a lounge. With 24/7 access to the building,

tenants can enjoy paying only one bill each month for utilities, rent, Internet, recycling, cleaning services and security. There is even a business center with copy services and an outdoor area with tables, benches and bike racks.

The Aiken Area SBDC, located on the University of South Carolina's Aiken campus, provides free, personalized consulting to the resident businesses at The Mill on Park. With a presence on the premises, the Aiken Area SBDC will hold workshops and provide private consulting on how to establish or grow a business. The center, which has educated hundreds of businesses in the area over the past two decades, is available to anyone in the community looking for business related help.

This project came about through the combined efforts and vision of USCA, the Aiken Area SBDC and the city of Aiken.

"For decades, the local economy has depended heavily on the Savannah River Site for the bulk of job creation and economic impact," said Laura DiSano, co-manager of the Aiken Area SBDC. "Unfortunately, like many federal nuclear facilities, ours is slowing production and the impact on Aiken's economy is diminishing. The growth of small business is where the future of our local economy lies. The Mill of Park is a great start to that growth."

"South Carolina is committed to being the most business-friendly state in the nation and while large companies that choose to locate here make the news, small businesses are just as important to creating jobs and growing our economy. The SBDC's located throughout our state offer South Carolinians an array of invaluable services, including personal consulting in the critical early stages of small business development. The SC SBDC is an important component of our economic development toolbox."

The Honorable Bryan White
SC House of Representatives
Chairman of House Ways and Means



Rick Robertson
Superior Bands

Superior Bands cinches the market in O-ring solutions

Superior Bands, a small family-owned manufacturer in Anderson County, has been making round elastic rope belts for industrial use since 1953. According to Superior Band's president Rick Robertson, their beltlines provide quality O-ring tension band solutions for distribution centers, as well as textile and plastic bag manufacturing.

In the early years, Superior Bands focused on the three-ply rubber covering machine belt that became the standard for the textile industry. This was the primary belt product for Superior Bands until demand for domestic textiles declined. Refocusing, Superior Bands developed a belt for the plastic bag industry. The durability and flexibility of this new product made it one of the leading bands in the country.

Most recently, Superior Bands began making a belt designed for large rolling conveyance systems most commonly found in distribution centers.

This round rope elastic belt proved to be a viable player in the Twisted O-Ring market offering advantages over traditional plastic counterparts. With their product mix retooled for market conditions, Robertson and his leadership team began to work closely with Ben Smith of the Clemson Area SBDC on strategic positioning and leadership development in 2013.

"The Clemson Area Small Business Development Center and Ben have really helped us get a handle on our long-term thinking and translating that into areas of focus," Robertson said.

Sales are up 35 percent on an annualized basis, their workforce is 20 employees and they have a clear long-term direction that includes gradual market diversification via export integration next. Superior Bands will turn to the production side of the operation by leveraging the SC SBDC's manufacturing specialist, Charles Maury. This team approach to consulting is one that the SC SBDC uses statewide, calling on consultants with different specialties to assist clients.



Thank you to our host universities.



The Citadel
Costal Carolina University
Florence-Darlington Technical College

Lander University
Newberry College
Spartanburg Community College

SC SBDC offered more than 150 workshops and seminars in 2013.

Part of the SC SBDC's mission is to make vital training available to small business owners at a very reasonable cost. In 2013, nearly 2,000 entrepreneurs attended one of the 169 different sessions offered by SC SBDCs across the state. Some of the most popular seminars were:

- Tips for Startup Success
- Managing a Business
- IRS Tax Workshop
- QuickBooks
- How to Build a Website
- NxLevel for Existing Businesses
- Financing Your Small Business
- Understanding Your Credit
- Preparing a Budget Using Excel
- Choosing the Best Business Entity Structure
- Marketing Your Small Business

Each center maintains a list of their upcoming workshops and seminars at SCSBDC.com. Click on the Workshops and Seminars tab on the left menu to view all educational opportunities.

Thank you to the generous sponsors of our 2013 annual statewide conference.



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South Carolina Small Business Development Centers

FAIR HOUSING RESOLUTION

WHEREAS, April 11, 2015, marks the 47th anniversary of the passage of the U.S. Fair Housing Law, Title VIII of the Civil Rights Act of 1968, as amended, and the State of South Carolina enacted the South Carolina Fair Housing Law in 1989, that both support the policy of Fair Housing without regard to race, color, creed, national origin, sex, familial status, and handicap, and encourages fair housing opportunities for all citizens; and

WHEREAS, the County Council of Beaufort County is committed to addressing discrimination in our community, to supporting programs that will educate the public about the right to equal housing opportunities, and to planning partnership efforts with other organizations to help assure every citizen of their right to fair housing; and

WHEREAS, the County Council of Beaufort County rejects discrimination on the basis of race, religion, color, sex, national origin, disability, and/or familial status in the sale, rental, or provision of other housing services; and

WHEREAS, the County Council of Beaufort County desires that all its citizens be afforded the opportunity to attain a decent, safe, and sound living environment.

NOW, THEREFORE, BE IT RESOLVED, that the County Council of Beaufort County does hereby designate April 2015 as Fair Housing Month and, the County Council of Beaufort County recognizes the policy supporting Fair Housing in encouraging all citizens to endorse Fair Housing opportunities for all not only during Fair Housing month, but also throughout the year.

Adopted this ____ day of April, 2015.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
D. Paul Sommerville, Chairman

ORDINANCE 2015 /

AN ORDINANCE OF THE COUNTY OF BEAUFORT, SOUTH CAROLINA TO AMEND SECTION 2-346, ET SEQ. OF THE BEAUFORT COUNTY CODE OF LAWS ESTABLISHING THE SALARIES FOR VARIOUS ELECTED OFFICIALS, EXCLUDING COUNTY COUNCIL MEMBERS.

Whereas, Standards that are underscored shall be added text and Standards that are ~~line through~~ shall be deleted text.

WHEREAS, the County Council of Beaufort County has created a salary administration program for compensating elected and appointed officials; and

WHEREAS, the County Council of Beaufort County has established an entry level salary for each elected and appointed official; and

WHEREAS, the County Council of Beaufort County deems it advisable to establish an Ordinance outlining the policy for the establishment of such a plan and the entry-level salaries for each elected and appointed official referenced herein; and

WHEREAS, an Ordinance is the mode prescribed by law to create a salary administration program for elected and appointed officials and to establish entry-level salaries for each elected and appointed official.

NOW, THEREFORE, BE IT ORDAINED by County Council of Beaufort County in a meeting duly assembled, by their authority to create such a plan and the entry-level salaries by Ordinance does hereby amend Beaufort County Code of Laws Section 2-346, et seq., to read as follows:

Section 2-346 – Salary administration program created

There is created a salary administration program for compensating elected and appointed officials, other than members of the council, and to establish entry level salaries for each elected and appointed position.

1. Auditor
2. Clerk of Court
3. Coroner
4. Probate Judge
5. Sheriff
6. Treasurer
7. Master-in-Equity
8. Magistrate

Section 2-347 – Entry Level Salary

(a) Salary. The entry-level salary for each elected and appointed official is hereby established:

- Auditor - ~~\$55,638~~ \$59,915, which excludes any other stipend paid by the County and/or State.
- Clerk of Court - ~~\$74,138~~ \$79,837, which excludes any other stipend paid by the County and/or State,
- Coroner - ~~\$65,344~~ \$70,367, which excludes any other stipend paid by the County and/or State,
- Probate Judge - ~~\$91,102~~ \$100,067, which excludes any other stipend paid by the County and/or State.
- Sheriff - ~~\$95,072~~ \$102,380, which excludes any other stipend paid by the County and/or State.
- Treasurer - ~~\$59,735~~ \$64,327, which excludes any other stipend paid by the County and/or State.
- Master-in-Equity - set pursuant to S.C. Code Ann §14-11-30, which excludes any other stipend paid by the County and/or State.
- Magistrate – set pursuant to S.C. Code Ann § 22-8-40(b)(2), which excludes any other stipend paid by the County and/or State.

The above entry-level salaries were established using the average salaries of peer counties in the tier 1 classification as determined by population in the South Carolina Association of Counties Annual Salary Survey for each position or the current Beaufort County salary, whichever was greater.

(b). Cost of Living. At each instance of a cost of living allowance (COLA) pay increase awarded by the Beaufort County Council, after the enactment date of this ordinance. The entry-level salary of each elected or appointed office listed in Section 2-347 above will be increased accordingly.

Section 2-348 – Incorporation of state payments

Any salary and/or stipend received from the State by any elected and appointed official will be incorporated into the overall compensation plan as an addition to the county-paid salary.

Section 2-349 – County and/or state salary adjustments

A. Each elected and appointed official shall receive the, County's annual cost of living adjustment.

B. Elected or appointed officials will receive mandated State salary adjustments or Council approved salary adjustments, whichever is the greater of the two.

Section 2-350 – Reelection or reappointment

An elected or appointed official, who is reelected and/or reappointed to his/her same office, without a break in service, will receive a five (5%) percent increase at the beginning of his/her new term of office.

Section 2-351 – Pay for performance program

Elected and/or appointed officials will not be eligible for the county pay for performance program.

Section 2-352 – Appointment to unexpired term

A person who is appointed to fill an unexpired term of an official will, in accordance with State Law, be compensated at the same salary of the person who was holding the office for the remainder of that unexpired term of office. If the appointee is subsequently elected or reappointed to the same office, his/her salary will revert to the entry-level salary of that particular office for the official shown in Section 2-347 below, when his/her elected term of office becomes effective, plus a 5% election increase.

This Ordinance shall become effective on the first full pay period in July, 2015.

Adopted this ___ day of _____, 2015.

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: _____
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

Joshua A. Gruber, Deputy County Administrator
Special Counsel

ATTEST:

Suzanne M. Rainey, Clerk to Council

First Reading: March 9, 2015
Second Reading:
Public Hearing:
Third and Final Reading:

ORDINANCE NO. _____

AN ORDINANCE TO APPROPRIATE FUNDS NOT TO EXCEED \$806,727 FROM THE 3% LOCAL ACCOMMODATIONS TAX FUNDS TO THE COUNTY GENERAL FUND FOR CONSTRUCTION OF THE SPANISH MOSS TRAIL – PHASE 2

WHEREAS, Beaufort County has developed a bicycle and pedestrian trail for the use by the public and visitors as part of Beaufort County's Rails to Trails program; and

WHEREAS, Beaufort County applied for and was awarded a grant from the Transportation, Community, and System Preservation program of the Federal Highway Administration in an amount of \$1,043,520.00; and

WHEREAS, as a condition of accepting the grant, Beaufort County was required to provide a local match funds of 20% of the overall grant award or in this case \$260,880.00; and

WHEREAS, Beaufort County Council by Resolution dated October 10, 2011 allocated the local match funds for the Spanish Moss Trail; and

WHEREAS, to complete the construction of the Spanish Moss Trail - Phase 2 project an additional \$806,727.00 is required, resulting in a total expenditure from the 3% Accommodations Tax Fund in the amount of \$1,067,607.00;

WHEREAS, Beaufort County Council believes that it is in the best interests of its citizens and to visitors of Beaufort County, to provide them with a safe and accessible pedestrian and bicycle route that will not only become a recreational asset, but provide an alternative mode of transportation that will link people to jobs, services and schools,

NOW, THEREFORE, BE IT ORDAINED by Beaufort County Council that a transfer in the amount of \$806,727.00 is hereby authorized from the 3% Local Accommodations Tax Fund to the General Fund for the purpose of constructing the Spanish Moss Trail – Phase 2.

DONE this ____ day of ____, 2015.

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: _____
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

Joshua A. Gruber, Deputy County Administrator
Special Counsel

First Reading: March 9, 2015

Second Reading:

Public Hearing:

Third and Final Reading:

ORDINANCE No. _____

TEXT AMENDMENT TO THE ORDINANCE ESTABLISHING A ROAD MAINTENANCE FEE ON ALL VEHICLES WHICH ARE DOMICILED AND GARAGED IN BEAUFORT COUNTY AND THEREBY USE THE ROADWAYS AND BRIDGES OWNED AND MAINTAINED BY BEAUFORT COUNTY AND THE STATE TO INCREASE THE FEE FROM \$10.00 TO \$20.00 AND PROVIDE FOR SUBSEQUENT INCREASES AS APPROPRIATE BASED ON THE CONSUMER PRICE INDEX

WHEREAS, Standards that are underscored shall be added text and Standards that are ~~line through~~ shall be deleted text.

WHEREAS, Beaufort County Council owns and maintains hundreds of miles of roadways and bridges for the safety and welfare of its citizens and for access and egress to residential and business activities and for emergency evacuation all which serve the best interest, welfare and safety of the citizen of Beaufort County; and

WHEREAS, all citizens who own and operate motor vehicles principally housed and garaged in Beaufort County enjoy the benefits provided by the ownership and maintenance of such roads by the County; and

WHEREAS, such ownership and maintenance of roadways is a tremendous expense to the citizens of Beaufort County and such expense should be borne principally by the owners and operators of motor vehicles in Beaufort County; and

WHEREAS, it is deemed appropriate by County Council to increase the road maintenance fee from ten dollars (\$10.00) to twenty dollars (\$20.00) and provide for subsequent annual increases as appropriate based on the Consumer Price Index; and

NOW, THEREFORE, BE IT ORDAINED by County Council of Beaufort County in a meeting duly assembled, by their authority to increase the road maintenance fee by Ordinance does hereby amend Beaufort County Code of Laws Section 2-437 Road Use Fee to read as follows:

Sec. 2-437. – Road Use Fee

- (a) Established. There is established a road use fee on all motorized licensed vehicles required by the state to be licensed, which are carried on the tax records of the county. Any person owning such vehicle shall be subject to and shall pay, in addition to any other licensing fees and taxes, the sum of ~~\$10.00~~ \$20.00 per vehicle per annum or such adjusted value to reflect the one (1) year percentage increase if any, in the Consumer Price Index.
- (b) Assessments. The auditor is directed to add a uniform charge per vehicle of ~~\$10.00~~ \$20.00 per annum to all motorized licensed vehicles subject to the taxes in the county beginning with tax notices which become due and each month thereafter. The charge of ~~\$10.00~~ \$20.00 so added shall become due and payable at the time other personal property taxes become due and payable.

- (c) Collection. The county treasurer is directed to collect the charges in this section at the time of collection of all other charges and taxes due on such vehicles.
- (d) Purpose and use of funds collected. The funds collected under the terms and conditions of this section shall be deposited in the general fund of the county and shall be utilized for the purchase, condemnation, construction, ownership, maintenance, and repairs of all County and State owned roads and bridges.

This ordinance shall become effective upon adoption.

Adopted this ____ day of ____, 2015.

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: _____
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

Joshua A. Gruber, Deputy County Administrator
Special Counsel

ATTEST:

Suzanne M. Rainey, Clerk to Council

First Reading: Mach 9, 2015

Second Reading:

Public Hearing:

Third and Final Reading:

ORDINANCE NO. 2015/

AN ORDINANCE TO AMEND BEAUFORT COUNTY ORDINANCE 2014/14, FY 2014-2015
BEAUFORT COUNTY BUDGET BY DELETING EXISTING APPROPRIATION LEVELS SO AS
NOT TO EXCEED ANTICIPATED GENERAL REVENUES

WHEREAS, on June 23, 2014, Beaufort County Council adopted Ordinance 2014/14 which established the County's FY 2014-2015 budget; and

WHEREAS, an amount of \$102,258,280.00 was appropriated to the General Fund; and

WHEREAS, this Ordinance contained a three percent (3%) vacancy restructuring factor in the amount of \$1,916,536.00 which restricts General Fund expenditures to \$100,341,744.00; and

WHEREAS, the midyear analysis of the three percent (3%) vacancy restructuring factor projects an achievable reduction of approximately \$400,000.00, it is now necessary to delete General Fund appropriations throughout the current authorized budget so as to avoid a reduction in the County's General Reserve Fund or additional staffing eliminations; and

WHEREAS, the County has reviewed the approved elected official budgets, the corresponding current and anticipated rate of General Fund expenditures and has identified the capability to make one-time reductions in appropriations for this budget year to achieve the \$1,916,536.00 restructuring target; and

WHEREAS, South Carolina Code of Laws Section 8-15-65 states that any reduction of expenditures in the operations of the offices of county elected officials without the elected official's consent may result in a corresponding reduction to the distribution that would otherwise be due the county pursuant to Chapter 27 of Title 6, the State Aid to Subdivisions Act.

NOW, THEREFORE, Beaufort County Council does hereby amend Ordinance 2014/14 so as to reflect a reduction in the amount of authorized appropriations so as to not exceed the anticipated amount of revenue identified in the FY 2014-2015 budget.

Those items that are underscored are hereby added to the document and those items that contain a ~~striketrough~~ are hereby stricken from the document.

SECTION 4. COUNTY OPERATIONS APPROPRIATION

An amount of ~~\$100,341,744 includes a three percent (3%) vacancy factor in the amount of \$1,916,536 and~~ \$99,977,030 is appropriated to the Beaufort County General Fund to fund County operations and subsidized agencies as follows:

I. Elected Officials and State Appropriations:

A. Sheriff	\$	24,750,664	<u>24,450,664</u>
Emergency Management	\$	7,407,119	
B. Magistrate	\$	2,133,759	
C. Clerk to Court	\$	1,404,379	<u>1,304,379</u>
D. Treasurer	\$	1,178,584	<u>1,078,584</u>
E. Probate Court	\$	868,289	
F. County Council	\$	760,963	
G. Auditor	\$	686,416	
H. Public Defender	\$	600,000	
I. Coroner	\$	506,566	<u>481,566</u>
J. Master-in-Equity	\$	344,234	
K. Social Services	\$	147,349	
L. Legislative Delegation	\$	93,840	
M. Solicitor	\$	1,060,000	
Total	\$	41,942,162	<u>41,417,162</u>

Management of these individual accounts shall be the responsibility of the duly elected official for each office. At no time shall the elected official exceed the budget appropriation identified above without first receiving an approved appropriation by County Council.

II. County Administration Operations:

A. Public Works	\$	14,613,967	<u>14,463,967</u>
B. Detention Center	\$	6,463,861	
C. Administration	\$	6,214,868	<u>6,014,868</u>
D. EMS	\$	6,800,513	
E. Library	\$	3,852,812	
F. Education Allocation	\$	4,000,000	
G. Parks and Leisure Services	\$	3,547,784	
H. Community Services	\$	3,670,097	<u>3,220,097</u>
I. Assessor	\$	2,000,452	
J. Public Health	\$	1,423,789	<u>923,789</u>
K. Mosquito Control	\$	1,639,417	
L. General Government Subsidies	\$	436,629	<u>380,379</u>
M. Employee Services	\$	1,033,095	<u>633,095</u>
N. Building Codes and Enforcement	\$	999,795	
O. Voter Registration	\$	797,173	
P. Planning	\$	592,640	
Q. Animal Shelter	\$	815,556	
R. Traffic Engineering	\$	634,136	
S. Register of Deeds	\$	575,011	
T. Zoning	\$	204,523	
Total	\$	60,316,118	<u>58,559,868</u>

The detailed Operations budget containing line-item accounts by department and/or agency is hereby adopted as part of this Ordinance.

This Ordinance shall become effective upon its adoption.

DONE this ____ day of April, 2015.

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: _____
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

Joshua A. Gruber, Deputy County Administrator
Special Counsel

ATTEST:

Suzanne M. Rainey, Clerk to Council

First Reading:
Second Reading:
Public Hearing:
Third and Final Reading:

RESOLUTION 2015 _____

A RESOLUTION TO AMEND RESOLUTION NO. 2003-23 AND SUBSEQUENT
RESOLUTIONS SO AS TO TERMINATE
HEALTH CARE BENEFITS FOR CERTAIN RETIREES

WHEREAS, Beaufort County Council, as the governing body of Beaufort County, has established by Resolution certain retirement benefits for Beaufort County Employees; and

WHEREAS, by Resolution 2003-23 adopted November 10, 2003, Beaufort County Council amended Section 2, Article VII, of the Personnel Policies, to allow employees, who retire under the requirements of the South Carolina Retirement System with a minimum of ten years of service with Beaufort County Council, may continue health and dental coverage for themselves and their dependents, who are on the policy prior the employees' retirement, subject to payment of necessary contributions; and, further, length of service is waived for employee retiring due to disability; and

WHEREAS, by Resolution 2008-9 adopted June 9, 2008, Beaufort County Council amended Resolution 2003-26 so as to provide a suspension of the retiree health insurance and subsidy benefits provided by Resolution 2003-23 to all future county employees who began their employment with Beaufort County on or after June 1, 2008; and

WHEREAS, during the period of time between these two Resolutions, approximately 590 current and former Beaufort County employees became eligible to receive this benefit; and

WHEREAS, at current rates paid for by Beaufort County, this benefit, once the entire pool of eligible individuals has begun receiving this benefit, would cost approximately \$2.8 million dollars or the equivalent of 1.63 mills or more per year; and

WHEREAS, due to the requirements of GASB 45, the County must identify on its financial statements the total amount of unfunded liabilities related to providing this benefit which, if allowed to accrue to unsustainable levels, can have a detrimental effect to the County's credit rating; and

WHEREAS, there have been substantial changes that have occurred through the adoption and implementation of the Affordable Care Act that make obtaining and paying for health insurance more readily accessible for qualifying individuals; and

WHEREAS, Beaufort County Council has determined that in light of the substantial costs that must be incurred to continue providing this benefit, the overall limited number of current and former employees who would qualify, and the ability to obtain health care coverage through state and Federal health care exchanges, it is necessary and proper to terminate these

health benefits as provided in Resolution 2003-23 with an effective termination date of July 1, 2016.

NOW, THEREFORE, BE IT RESOLVED, by Beaufort County Council that the County Administrator is authorized to take all actions necessary, appropriate, or required to carry out the termination of the benefits created under Resolution 2003-23 and that Resolution 2003-23 is hereby rescinded with an effective termination of benefits date of July 1, 2016.

DONE this _____ day of March, 2015.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

Joshua A. Gruber, Deputy County Administrator
Special Counsel

ORDINANCE NO. _____

AN ORDINANCE TO APPROPRIATE \$150,000 FROM THE 3% LOCAL ACCOMMODATIONS TAX FUND TO THE SANTA ELENA FOUNDATION

WHEREAS, County Council is authorized to utilize the 3% Local Accommodations Tax Fund for certain limited purposes including tourism – related buildings and the promotion of cultural, recreational or historic facilities; and

WHEREAS, Beaufort County Code Ordinance Sec. 66-44(b) states “the authorization to utilize any funds from the ‘County of Beaufort, South Carolina, Local Accommodations Tax Account,’ shall be by ordinance duly adopted by the County Council;” and

WHEREAS, the Santa Elena Foundation is a non-profit organization with a mission to expand the story of European colonization of North America through discovery, preservation, and promotion of Santa Elena, the first colonial capital in present – day United States located in Beaufort, South Carolina; and

WHEREAS, the Santa Elena Foundation seeks to achieve its mission through continual archeological research and through programs at a cultural interpretive center; and

WHEREAS, Beaufort County Council believes that it is in the best interests of its citizens to appropriate \$150,000.00 from the 3% Local Accommodations Tax Fund to support the establishment and development of the cultural interpretive center at 1501 Bay Street, Beaufort, South Carolina.

NOW, THEREFORE, BE IT ORDAINED by Beaufort County Council, duly assembled, hereby appropriates \$150,000.00 from the 3% Local Accommodations Tax Fund to the Santa Elena Foundation.

DONE this ____ day of ____, 2015.

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: _____
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

Joshua A. Gruber, Deputy County Administrator
Special Counsel

First Reading:

Second Reading:

Public Hearing:

Third and Final Reading:

ORDINANCE 2015 _____

**AN ORDINANCE AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE
A LEASE AGREEMENT WITH DIAMOND TRANSPORTATION, LLC**

WHEREAS, Beaufort County is the owner of certain property located at 16 Hunter Road, Hilton Head Island, South Carolina (the "Property"); and

WHEREAS, Diamond Transportation, LLC has occasionally used this Property for the parking of vehicles and it is the desire of both Beaufort County and Diamond Transportation, LLC to formalize an agreement regarding such use; and

WHEREAS, Diamond Transportation LLC's intended use of the Property is to park vehicles that service the Hilton Head Island Airport on a portion of the Property that is not identified as within the airport obstacle free area; and

WHEREAS, Beaufort County Council believes that it is in the best interests of its citizens to lease certain Property upon such terms and conditions as provided in the "Rental Agreement."

NOW, THEREFORE, BE IT ORDAINED by Beaufort County Council, duly assembled, to hereby authorize the County Administrator to execute any and all documents necessary to execute a lease agreement with the Diamond Transportation, LLC for the use of the property located at 16 Hunter Road, Hilton Head Island, South Carolina.

Adopted this ____ day of ____, 2015.

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: _____
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

Joshua A. Gruber, Deputy County Administrator
Special Counsel

First Reading:

Second Reading:

Public Hearing:

Third and Final Reading:

RENTAL AGREEMENT

THIS RENTAL AGREEMENT ("Agreement") is made and entered into this ____ day of _____, 2015, by and between BEAUFORT COUNTY (the "Landlord") and DIAMOND TRANSPORTATION, LLC (the "Tenant").

WITNESSETH:

WHEREAS, Beaufort County is the owner of that certain property located at 16 Hunter Road, Hilton Head Island, South Carolina (the "Property"); and

WHEREAS, Diamond Transportation, LLC has occasionally used this Property to park its rental vehicles that service the Hilton Head Island Airport and it is the desire of the Landlord and Tenant to formalize an agreement by which Diamond Transportation, LLC may rent this Property on a month-to-month basis from Landlord.

NOW, THEREFORE, for good and valuable consideration, the receipt of which is hereby acknowledged by the parties hereto, Landlord and Tenant agree as follows:

1. Rent. The rent to be paid by the Tenant to the Landlord shall be Three Hundred Fifty and No/100 (\$350.00) Dollars per month.
2. Term. The term of this Agreement will commence on _____ and shall terminate on an undetermined time unless sooner terminated pursuant to the provisions of this Agreement. See Paragraph 11.
3. Use of the Property. Tenant's intended use of the Property is to park vehicles that service the Hilton Head Island Airport. Such use shall be limited to the area designated on the attached Exhibit "A" as being green and/or that area closest to Dillon Road. Landlord shall also physically mark the parking line on the Property.
4. Subletting and Assignment. Tenant shall not be allowed to sublet, assign, share or rent the Property to any other entity, company, corporation, contractor, subcontractor, their agents, officers, employees or assigns without the prior written consent of Landlord.
5. Insurance. Tenant understands and agrees that Tenant bears full responsibility for insuring Tenant's personal property. Tenant shall also carry comprehensive general liability insurance insuring Landlord and its agents and Tenant. Tenant shall obtain and keep in force during the term of this Agreement public liability insurance insuring Tenant against liability arising out of ownership, use, occupancy or maintenance of the Property.
6. Indemnification. Tenant shall indemnify Landlord from any loss or damage, fraud, gross negligence, or willful misconduct on the part of Tenant or Tenant's employees, agents, contractors, subcontractors or members and shall protect, defend, indemnify and hold Landlord harmless from and against any and all claims, liabilities, losses, or expenses arising from injury

to any person or property in, about, on, or in connection with the Property from any cause whatsoever.

7. Condition of the Property. Tenant is fully familiar with the physical condition of the Property. Landlord has made no representation in connection with the condition of the Property and shall not be liable for any latent defects therein; provided however, that if such latent defects render the Property untenantable for the purposes of this Agreement, Tenant may, at its option, upon prior written notice to Landlord, terminate this Agreement.

8. Repairs. Subject to applicable law, Tenant shall keep and maintain the Property and all equipment and fixtures thereon or used therewith repaired, whole and of the same kind, quality and description and in such good repair, order and condition as the same are at the beginning of the term of this Agreement or may be put in thereafter, reasonable and ordinary wear and tear and damage by fire and other unavoidable casualty (not due to Tenant's negligence) only excepted. If Tenant fails within a reasonable time to make such repairs, or makes them improperly, then and in any such event or events, Landlord may (but shall not be obligated to) make such repairs and Tenant shall reimburse Landlord for the reasonable cost of such repairs in full, as additional rent, upon demand.

9. Alterations and Improvements. Tenant shall not make any improvements to the Property and shall not construct any other structures on the Property.

10. Condemnation. If the Property is partially or wholly taken for any public use, Landlord or Tenant may terminate this Agreement by giving written notice to the other party within thirty (30) days of such notification.

11. Entry, Inspection and Maintenance. Tenant shall allow Landlord or its agents during the term, at any time, to enter and view the Property and to make repairs and alterations if it should elects to do so.

12. Termination. Tenant agrees to quit and deliver up the Property peaceably and quietly to Landlord, or its attorney, or other duly authorized agent, at the expiration of other termination of this Agreement. This Agreement may be terminated by either party upon thirty (30) days notice to the other party.

13. Notices. Notices and requests shall be made in writing and delivered to Landlord or Tenant at the addresses listed below:

As to Landlord:	Beaufort County Attn: Jon Rembold P. O. Box 1228 Beaufort, SC 29901-1228
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As to Tenant:	Diamond Transportation, LLC
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14. Compliance with Law. The Tenant shall comply with all laws, orders, ordinances and other public requirements now or hereafter pertaining to the Tenant's use of the Property.

15. Default. If a party shall breach a provision of this Agreement and fails to cure the default within ten (10) days of written notice thereof, the non-defaulting party shall have the right to pursue any and all available remedies at either law or equity.

16. Entire Agreement. The parties acknowledge that they have read and understand the terms of this Agreement. This Agreement contains the entire agreement and understanding between the parties regarding the Property and is subject to no agreements, conditions or representations that are not expressly set forth herein. This Agreement may only be amended in a writing signed by both the Landlord and the Tenant.

17. Binding Effect. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors, legal representatives and assigns where permitted.

IN WITNESS WHEREOF, the parties have executed this Rental Agreement on the day and year first written above.

LANDLORD:

BEAUFORT COUNTY

By: _____
Name: _____
Title: _____

TENANT:

DIAMOND TRANSPORTATION, LLC

By: _____
Name: _____
Its: _____



**COUNTY COUNCIL OF BEAUFORT COUNTY
PURCHASING DEPARTMENT**

106 Industrial Village Road, Bldg 2—Post Office Drawer 1228
Beaufort, South Carolina 29901-1228

TO: Councilman Gerald Dawson, Chairman, Public Facilities Committee

FROM: Dave Thomas, CPPO, Purchasing Director *DT*

SUBJ: **Request to Purchase two Motor Graders from State Contract for Beaufort County's Public Works Department**

DATE: March 16, 2015

BACKGROUND: The Purchasing Department received a request from the Public Works Department to purchase two 2015 Volvo model G930 motor graders from a State contract vendor. The new motor graders are replacements for a 2000 John Deere Model 770CH motor grader assigned to Roads & Drainage North (RDN) and a 1984 John Deere Model 770B assigned to Roads & Drainage South (RDS). The RDN Section currently has three motor graders, all of which have in excess of 7,000 operating hours. Public Works intends to replace the least reliable of the three. RDS has two motor graders, a 2001 with more than 7,000 hours that we use on the mainland and a 1984 with more than 10,000 hours on Daufuskie Island. Public Works intends to keep the new motor grader on the mainland and transfer the 2001 to Daufuskie Island. Both replaced motor graders will be sold on GovDeals.

STATE CONTRACT VENDOR INFORMATION:

COST

ASC Construction Equipment, Savannah, GA

\$313,040

FUNDING: Account # 40090011-54213-2014 Bonds, Specialized Capital Equipment-PW

FOR ACTION: Public Facilities Committee meeting on March 16, 2015.

RECOMMENDATION: The Purchasing Department recommends that the Public Facilities Committee approve and recommend to County Council the contract award of \$313,040 to purchase two new 2015 Volvo model G930 motor graders from the aforementioned vendor in support of Public Works operations.

CC: Gary Kubic, County Administrator *GKubic*
Joshua Gruber, Deputy County Administrator/Special Counsel *JG*
Alicia Holland, Asst. Co. Administrator, Finance *AH*
Eric Larson, Environmental Engineer
Eddie Bellamy, Director Public Works

Att: Pricing Information



Construction Equipment USA, INC.

SALES CONTRACT AND SECURITY AGREEMENT

Customer No.	County Beaufort	State SC	Date 2.10.15	Customer P.O. No.	Salesman James Holcombe	No.
Destination Beaufort, SC			State SC	Via <input type="checkbox"/> Customer Pick-up <input checked="" type="checkbox"/> Other	<input type="checkbox"/> COMMON CARRIER NAME Delivery by ASC Construction Equipment	DELIVERY DATE: 2.25.15

S **Beaufort County**
O
L **120 Shanklin Road**
D
T **Beaufort, SC 29906**
O PHONE #

<input type="checkbox"/> Individual	<input type="checkbox"/> Partnership	<input checked="" type="checkbox"/> Corp
TERMS: <input type="checkbox"/> Cash on Delivery		<input checked="" type="checkbox"/> Finance
		No. Months
Attention: Chad Stanely		
Contract NO: 4400005538		

Quan.	Mfg.	Model	Serial Number	Sales Price
1	2015 Volvo	G930	583022	\$156,220.00
	Equipped as per SCMMO Contract			
1	2015 Volvo	G930	583017	\$156,220.00
	Equipped as per SCMMO Contract			
WITH WARRANTY OF: New Machine Warranty Included & Extended Warranty 5 yr & or 3,000 hours				
			F.O.B.	Equipment Price
				\$312,440.00
Used Equipment sold on an "AS IS WHERE IS" basis unless specifically noted on the face of this contract.				Freight
				Included
Trade-ins are F.O.B. our branch				Less Trade In
				NA
				Sub Total
				\$312,440.00
BILL OF SALE FOR TRADE IN: For value received, Customer sell and delivers unto ASC Construction Equipment USA, Inc.				Carrying Charge
				NA
Mfg.	Model	Serial No.	Attachments	Sales Tax
				\$600.00
Customer warrants that there is no lien, debt, mortgage, or encumbrance of any kind, nature, or description against this property now existing, of record or otherwise, and that same is free and clear and is his sole and absolute property.				Less Down Payment
				\$0.00
				Trade Payoff
				\$0.00
				Unpaid Balance
				\$313,040.00

*All shipments subject to unforeseen contingencies of the effect of priorities or other regulations of the United States government, or delays occasioned by strikes, weather, or any other occurrence beyond our control. Prices are F.O.B. Factory unless otherwise noted and are subject to any change in current list prices at the time of shipment from factory. On the purchase of new equipment, the warranties, including all limitations, of the manufacturer of that equipment are transferred by ASC Construction Equipment USA, Inc. to the customer. These warranties are incorporated by reference. You are entitled to a copy of these warranties prior to signing this contract. There are no understandings, representations, or agreements outside the terms of this contract. This contract is not binding upon ASC Construction Equipment USA, Inc. until approved and accepted by the Management of ASC Construction Equipment USA, Inc. Order cancellation changes assessed to ASC Construction Equipment USA, Inc. by the supplies or manufacturer, if any, will be paid by the customer"

SUBJECT TO TERMS AND CONDITIONS OF REVERSE SIDE INCLUDING WARRANTY LIMITATIONS

ACCEPTED ASC	Credit Approved By	Purchasing Company Beaufort County		
Signature	Date	Signature of Customer	Title	Date 2.10.15
Title	Date	Signature of Salesman		Date 2.10.15

ORDINANCE NO. _____

AN ORDINANCE TO TRANSFER FUNDS NOT EXCEED \$78, 810 FROM THE 3% LOCAL ACCOMMODATIONS TAX FUND TO THE GENERAL FUND FOR THE BROAD RIVER FISHING PIER REHABILITATION PROJECT

WHEREAS, County Council is authorized to utilize the 3% Local Accommodation Tax Fund for certain limited purposes including cultural, recreational or historic facilities and highways, roads, streets, bridges and boat ramps providing access to tourist destinations; and

WHEREAS, Beaufort County Code Ordinance Sec. 66-44(b) states “the authorization to utilize any funds from the ‘County of Beaufort, South Carolina, Local Accommodations Tax Account,’ shall be by ordinance duly adopted by the County Council”; and

WHEREAS, the northernmost 1800 feet of the former Broad River Bridge originally constructed in 1957, was converted to a fishing pier in 2004; and

WHEREAS, the Broad River Fishing Pier provides access to the Broad River for the enjoyment of both Beaufort County citizens and tourists; and

WHEREAS, in 2013 an inspection of the pier was completed and the subsequent report indicated the pier was in fair condition and a preservation plan should be pursued to ensure appropriate and timely repair of the facility; and

WHEREAS, Beaufort County issued a Request for Proposals for qualified firms to inspect, design and provide rehabilitation recommendations for the Broad River Fishing Pier; and

WHEREAS, a selection committee reviewed all responses to the Request for Proposal and recommend approving the contract award to O’Quinn Marine to complete Stage I – Inspection and Engineering for the rehabilitation and preservation of the Broad River Fishing Pier; and

WHEREAS, Beaufort County Council believes that it is in the best interests of its citizens to transfer funds not exceed \$78,810.00 from the 3% Local Accommodations Tax Fund to the general fund for the Broad River Fishing Pier Project.

NOW, THEREFORE, BE IT ORDAINED by Beaufort County Council, duly assembled, hereby transfers funds not to exceed \$78,810.00 from the 3% Local Accommodations Tax Fund to the General Fund for the Broad River Fishing Pier Project.

DONE this ____ day of _____, 2015.

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: _____
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

Joshua A. Gruber, Deputy County Administrator
Special Counsel

First Reading: March 9, 2015
Second Reading:
Public Hearing:
Third and Final Reading:



**COUNTY COUNCIL OF BEAUFORT COUNTY
PURCHASING DEPARTMENT**

106 Industrial Village Road, Bldg 2—Post Office Drawer 1228
Beaufort, South Carolina 29901-1228

TO: Councilman William L. McBride, Chairman, Community Services Committee

FROM: Dave Thomas, CPPO, Purchasing Director

SUBJ: **Contract Bid Recommendation to Purchase Three (3) New Minivans with Wheelchair Tie Down and Ramp Conversion for Beaufort County's Department of Disabilities and Special Needs**

DATE: March 23, 2015

BACKGROUND: The Purchasing Department received a request from the Department of Disabilities and Special Needs to purchase three new minivans from Mobility Supercenter, the lowest responsible and responsive bidder. These vans are to replace a Day Program 2006 Ford lift van with 103,502 miles which is out of service due to repairs, a Peyton Way CTH II 2006 Ford lift van with 204,482 miles currently being used by the Day Program because of a shortage of lift vehicles to transport consumers to and from homes, and a Port Royal 2006 Ford 15 passenger vehicle with 70,081 miles which was totaled in an accident. The vehicles will be delivered to the County within forty five days from the order.

<u>BIDDERS</u>	<u>COST</u>	<u>TOTAL</u>
1. National Bus Sales, Inc., Marietta, GA	3 x \$39,295	\$117,885*
2. Butler, Chrysler, Dodge, Jeep, Beaufort SC	3 x \$40,954	\$122,862 **
3. Mobility Supercenter, Charleston, SC	3 x \$48,315	\$144,945***

*National Bus Sale's vans did not offer a big enough door opening for the consumer and was even a smaller configuration than the Butler, Chrysler, Dodge, Jeep vans.

** Butler, Chrysler, Dodge, Jeep's vans did not offered the best configuration after testing the loading ramp and will not be considered.







*** The vans offered by Mobility Supercenter offered the best configuration solution after testing the loading and unloading of consumers. Although Mobility Supercenter was the highest bidder, the vans configuration is the best solution for the County.

FUNDING: Accounts 24420011-54000-Day Program, 24470011-54000-Port Royal and 24450013-54000-Peyton Way CTHII Disabilities and Special Needs - Vehicle Purchases (DSN). See attached funding summary.

FY 2014 COST: N/A

FOR ACTION: Community Services Committee meeting occurring March 23, 2015.

RECOMMENDATION: The Purchasing Department recommends that the Community Services Committee approve the contract award to purchase the vehicles from Mobility Supercenter and recommends to County Council approval of the contract for a total purchase price of \$144,945.

CC: Gary Kubie, County Administrator 
Joshua Gruber, Deputy County Administrator/Special Counsel 
Alicia Holland, Asst. Co. Administrator, Finance 
Monica Spells, Asst. Co. Administrator, Civic Engagement 
Morris Campbell, Community Services Director 
Mitzi Wagner, Disabilities and Special Needs Director 

Attachments: Funding Summary
Bid Tab

RESOLUTION 2015 /

WHEREAS, Daufuskie Island is a barrier island accessible primarily by use of water transportation; and

WHEREAS, the County Council of Beaufort County and the South Carolina Department of Transportation provide funds to assist in the transportation of Daufuskie Island property residents and owners to and from the mainland; and

WHEREAS, the County Council of Beaufort County desires to continue assistance in providing opportunities for the Island's residents and property owners to travel to and from the island in the pursuit of life-sustaining activities, *e.g.*, employment, medical services, clothing, food, and supplies; and

WHEREAS, the availability of this service is critical to the island as the primary source of transportation for most of the residents and property owners; and

WHEREAS, the County Council of Beaufort County agrees with the need to submit an application to the South Carolina Department of Transportation for a dollar-to-dollar matching grant in the amount of Eighty Thousand Dollars (\$80,000) for ferry service for residents and property owners of Daufuskie Island.

NOW, THEREFORE, BE IT RESOLVED, that the County Council of Beaufort County does hereby agree to apply to the State of South Carolina Department of Transportation for a matching grant to assist with ferry service to and from Daufuskie Island.

Adopted this ___ day of ___, 2015.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

Joshua A. Gruber, Deputy County Administrator
Special Counsel

ATTEST:

Suzanne M. Rainey, Clerk to Council

RESOLUTION 2015 /

WHEREAS, water infrastructure has been identified as a priority community need for Beaufort County, and the Seabrook Water Lines Installation Project has been identified as a priority community project of the County; and

WHEREAS, Beaufort County wishes to address this need by submitting an application to the South Carolina Department of Commerce, Division of Community Grant Programs for approximately \$556,316 in Community Infrastructure Grant Funds; and

WHEREAS, the completion of the project would directly benefit approximately 140 people in the Seabrook area of Beaufort County, of which at least 53% qualify as having low-to-moderate incomes.

NOW, THEREFORE, BE IT RESOLVED, that the County Council of Beaufort County does hereby endorse the Seabrook Water Lines Installation Project, because it will greatly improve the quality of life for the residents of the Seabrook area of Beaufort County.

The County Council of Beaufort County further authorizes the Beaufort County Administrator to prepare and submit a Community Development Block Grant (CDBG) Community Infrastructure application for the Seabrook Water Lines Installation Project and to commit funds in the amount of 10% of the grant request to meet the matching commitment of the Community Development Program.

Adopted this __ day of __, 2015.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

Joshua A. Gruber, Deputy County Administrator/
Special Counsel

ATTEST:

Suzanne M. Rainey, Clerk to Council

RESOLUTION 2015 /

A RESOLUTION TO COMMISSION AN ANIMAL SERVICE OFFICER TO ENFORCE BEAUFORT COUNTY ANIMAL ORDINANCES FOR BEAUFORT COUNTY PURSUANT TO THE AUTHORITY GRANTED IN SECTION 4-9-145 OF THE CODE OF LAWS OF SOUTH CAROLINA, 1976 AS AMENDED.

WHEREAS, Beaufort County Council may appoint and commission as many animal service officers as may be necessary for proper security, general welfare and convenience of the County; and

WHEREAS, each candidate for appointment as a Beaufort County Animal Service Officer has completed training and whatever certification may be necessary.

NOW, THEREFORE, BE IT RESOLVED by the County Council of Beaufort County, South Carolina that:

1. County Council hereby appoints and commissions the following individual as Animal Service Officer for Beaufort County:

Danny Capers, Beaufort County Animal Services

2. Each Animal Service Officer shall present the appropriate certificate to a duly-appointed magistrate for Beaufort County to take the oath of office prior to any official action as an Animal Service Officer.

Adopted this ____ day of _____, 2015.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

Joshua A. Gruber, Deputy County Administrator
Special Counsel

ATTEST:

Suzanne M. Rainey, Clerk to Council