



AGENDA
AIRPORTS BOARD
Thursday, April 21, 2016
1:30 p.m.

Town of Hilton Head Island, Council Chambers

NO AUDIO/VIDEO WILL BE AVAILABLE AT THE HILTON HEAD ISLAND LIBRARY

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. MOTION TO ACCEPT April 20, 2016 AGENDA
4. MOTION TO ACCEPT March 17, 2016 MINUTES ([backup](#))
5. PUBLIC COMMENT - Limited to Three Minutes Each Person
6. LADY'S ISLAND AIRPORT REPORT – Jon Rembold ([backup](#))
7. HILTON HEAD ISLAND AIRPORT REPORT – Jon Rembold ([backup](#))
8. PROJECT SCHEDULE UPDATE – Jon Rembold & Pat Turney
9. DIRECTOR'S REPORT - Jon Rembold
10. NEW BUSINESS
 - a. Presentation from Lipman Produce
11. UNFINISHED BUSINESS:
 - a. Avigation Easements
12. PUBLIC COMMENT - Limited to Three Minutes Each Person



13. FUTURE MEETINGS

Airports Board: The next meeting will be held on Thursday, May 19, 2016 at 1:30 pm at Town of Hilton Head Island, Council Chambers.

Executive Session – potential use/lease of airport property

ADJOURNMENT



AIRPORTS BOARD

March 17, 2016

The electronic and print media were duly notified in
Accordance with the State Freedom of Information Act

Notification: To view video of full discussion of this meeting please visit
http://beaufort.granicus.com/ViewPublisher.php?view_id=2

The Airports Board met on Thursday, March 17, 2016 at 1:30 p.m. in the Council Chambers at Beaufort County Administration Building. Chairman Sells called the meeting to order and led the attendees in the Pledge of Allegiance.

ATTENDANCE

Airports Board Members: Wally Wallace, Jim Buckley, Gregory Viventi, Dan Ahern, Rich Sells, Will Dopp, Leslie Adlam, Blakely Williams and Gerry Costa (Absent: Anne Esposito).

County Staff: Jon Rembold, Airports Director; Renee' Ford, Administrative Assistant; Beaufort County Councilman Rick Caporale, Beaufort County Councilman, Stewart Rodman and Beaufort County Councilman, Gerald Dawson.

Public: Judy Elder - Talbert, Bright and Ellington.

MOTION TO ACCEPT AGENDA

Motion: It was moved by Mr. Dopp, seconded by Mr. Ahern that the March 17, 2016 agenda be approved. The vote was: FOR – Wally Wallace, James Buckley, Gregory Viventi, Dan Ahern, Rich Sells, Will Dopp, Leslie Adlam, Blakely Williams and Gerry Costa. AGAINST – None. ABSENT: Anne Esposito. MOTION PASSED.

MOTION TO ACCEPT MINUTES

Motion: It was moved by Ms. Adlam, seconded by Mr. Viventi that the February 18, 2016 minutes be approved. The vote was: FOR – Wally Wallace, James Buckley, Gregory Viventi, Dan Ahern, Rich Sells, Will Dopp, Leslie Adlam, Blakely Williams and Gerry Costa. AGAINST – None. ABSENT: Anne Esposito. MOTION PASSED.

PUBLIC COMMENTS – None.

ELECTION OF OFFICERS

Chairman Sells called for nominations for the Chairman of the Airports Board.

Nomination(s): Mr. Dopp nominated Mr. Wallace for Chairman of the Airports Board with a second by Mr. Ahern. There were no further nominations. FOR – Mr. Buckley, Mr. Ahern, Mr.

Viventi, Mr. Sells, Mr. Dopp, Ms. Adlam, Ms. Williams, and Mr. Costa. AGAINST – None. ABSENT: Ms. Esposito. Mr. Wallace was elected as Chairman of the Airports Board.

Mr. Wallace asked for nominations for a Vice Chairman of the Airports Board.

Nomination(s): Mr. Buckley nominated Mr. Viventi for Vice Chairman of the Airports Board with a second by Mr. Dopp. There were no further nominations. The vote was: FOR – Mr. Dopp, Mr. Wallace, Mr. Buckley, Mr. Ahern, Mr. Sells, Ms. Adlam, Ms. Williams and Mr. Costa. AGAINST – None. ABSENT: Ms. Esposito. Mr. Viventi was elected as Vice Chairman of the Airports Board.

FINANCIAL UPDATE

Alicia Holland, Beaufort County Chief Financial Officer, was unable to attend meeting.

LADY'S ISLAND AIRPORT REPORT

Mr. Rembold reported on the fuel sales and operations for the Lady's Island Airport for February 2016; ARW was 2,300 gallons more than last year! An excellent February; Mr. Wallace asked if there is a breakdown between Avgas and Jet A. Mr. Rembold stated it should be on the attached detailed reports.

HILTON HEAD ISLAND AIRPORT REPORT

Mr. Rembold gave the fuel, tower and operations reports for February 2016. Numbers are steady and continue to be up from last year.

PROJECT SCHEDULE UPDATE

LADY'S ISLAND PROJECT UPDATE

Mr. Rembold stated there have had three (3) public meetings; two well attended; one resident attended the last meeting. Letters have been sent out to property owners for a one-on-one to reach a mutual agreement; to-date only two residents responded; we are close to having the project in final design. We will be trimming some trees versus cutting them down completely; similar to what's being done on Hilton Head. The plan is to be advertise bid in the Spring; award late Summer or early Fall.

Lady's Island RWY 07 Safety Area and Parallel Taxiway Environmental Assessment:

- Assessment for this project is moving along; the environmental assessment document is going through the internal review; we're waiting on a little more information regarding our salt water mitigation. The project is moving as scheduled.

EA Document Preparation -95% (internal review)
FAA Review – April 1, 2016 - Milestone Date
Public Hearing – July 1, 2016 - Milestone Date
Final EA – September 15, 2016 - Milestone Date

HILTON HEAD PROJECT UPDATE

RWY 21 Obstruction Removal – Mr. Rembold reported on RWY 21 north end; expect to start work this month (March). We'll put together a schedule; approach the property owners to let them know when to expect the surveyor and the arborist to identify trees and mark them. Afterward, the crew will begin work.

Mr. Dopp asked if we have a permit from the Town of Hilton Head. Mr. Rembold stated, yes, we have our permit. The Town of Hilton Head grant permits by parcels. Mr. Dopp asked if Palmetto Hall will get a two (2) week notice before tree trimming; the board believed it's in the Memorandum of Understanding (MOU). Mr. Rembold will check the MOU and report back.

Mr. Sells asked where TB&E and the contractor, Allcare Tree, are in their discussions. Mr. Rembold stated TB&E and the contractor are setting a date based on the contractor's workload and coordinating with the surveyor and arborist. Once we get a firm date we will provide notification to the property owners.

RUNWAY 03/21 EXTENSION (Both Runway Ends)

Mr. Rembold report the runway extension project depends on the FAA; the timing of the design and the phasing of the project(s) have a lot to do with FAA identifying funding for the project. The details are in the CIP plan. FAA knows that it's coming, but we're not sure the quantities of funding and timing of those will determine the scope of work and how it gets phased; will have more updates as FAA provides us with the funding schedule. **Mr. Dopp** asked if the EMAS for both ends was in the CIP. Mr. Rembold stated the EMAS is identified in the CIP for funding purpose. **Mr. Buckley** stated in last month meeting, it was stated FAA has some flexibility in funding based on other airport facilities having delays in their projects. Is there anything the board should be doing with our congressional delegates or other political figures to help us maintain or advance our schedule. Mr. Rembold thanked him for that offer and will keep the board up to date.

RWY 03 Obstruction Removal - Mr. Rembold reported the project is 45%-50% completed. All trees that were slated to be removed have been; the company is currently trimming. There may be more trees that will have to be cut based on the arborist recommendation.

DIRECTOR'S REPORT

Legislative Issues – Mr. Rembold reported on his trip to Washington, DC. Prior to the trip Mr. Rembold sent letters to members of the state general assembly regarding airline property tax and place \$5M into the budget for Aeronautics Commission. Ms. Leslie Adlam hand carried a letter when she went up and the Chamber of Commerce sent a letter on behalf of the airport. Mr. Rembold received some favorable feedback from our delegate. Ms. Adlam stated Senator Tom Davis was very supportive. The bill has passed the House; it's in the Senate Finance Committee. Mr. Rembold "thanked" Ms. Adlam for advocating on our behalf.

Director Presentations – Mr. Rembold reported he spoke at the Chamber Government Affairs Committee about our airport. Provided a brief update on our improvement projects; the Committee voted to send a letter of support to the state delegation encouraging passage of key airport legislation.

Program for Exceptional People – Mr. Rembold reported clients from Program for Exceptional People received a tour of the airport. The purpose was to give the clients an overview of what to expect when travelling through an airport. TSA and American Airlines walked them through from arriving to the airport, getting a boarding pass, to going through security. They educated them with what to bring on an airport, what is appropriate to take through security and even a “pat down”. The tour is part of a nationwide Autism Travel Awareness program. TSA has a program called “Passenger Support”; a specialist who provides on the spot assistance to people with disabilities. The next tour will be Wednesday, March 23rd. There was an article in the March 15th Bluffton Sun regarding the tour.

Advocacy Trip – Washington DC – Mr. Rembold reported he was in Washington, DC to advocate for the **FAA reauthorization bill**. Representatives from the Georgia and South Carolina airports; members from Hilton Head Chamber of Commerce and Savannah Chamber of Commerce & Visitors Bureau; General Dynamics and Gulfstream also attended. They hosted a breakfast for the staffers and members of Congress. They briefed them on the current situation with the airports regarding the **FAA Reauthorization bill** and the **PFC (Passenger Facility Charge)**. Because the legislative process on the bill will probably move forward; they will be advocating for a long term solution, at least one year.

In regards to the PFC, the last time the PFC was increased was in 2000. As a result, many airports, including Hilton Head, have reached their debt capacity under the \$4.50 PFC and cannot finance new projects. An increase to \$8.50 PFC will provide airports the continued safety, security, expansion and modernization of airport facilities. All were in favor of the long term bill and most on the increase of PFC.

Mr. Dopp asked if there were any discussion on the control tower. Mr. Rembold stated no not at that time. It was not a topic at the breakfast meeting. The airports position is to have uninterrupted, safe service from the control tower.

The Role of the Board – Mr. Rembold has some ideas of small, aesthetic improvement projects to bring to the board, who are chief advocates for the airport. Mr. Rembold appealed to the board to reach out to their connections within the community to assist in the following improvements:

- Rocking chairs & tables need restoration;
- Add charging stations;
- Snack area in dire need of paint, tables & chairs;
- Carpet, specifically sterile area;
- Hallway (behind rental car area) paint;
- Add ceiling fans to circulate air;
- More Heritage advertising from RBC;
- Improve entrance to terminal (a covering/awning) and
- Friends of the Airport

Ms. Adlam asked if the airport was county run. Mr. Rembold stated we are within the county, but an enterprise fund. Mr. Wallace stated other airports that are county-run have used

organizations that are non-profit to do things at the airport. Mr. Rembold stated we also need to look at Lady's Island airport. It also can use a new conference room, landscape, furniture in the terminal.

NEW BUSINESS – Mr. Dopp has been approached regarding the video & audio availability at Hilton Head Island Library; so they can participate in the BCAB meeting. Mr. Rembold stated the audio is available and understands the video will be available soon. As soon as he receives a date he will report to the board.

UNFINISHED BUSINESS

Avigation Easements – Beaufort County and St James Baptist Church are working on a resolution.

PUBLIC COMMENTS - None

FUTURE MEETINGS

The next Airports Board meeting will be Thursday, April 21, 2016; 1:30 p.m. at the Town of Hilton Head Council Chambers.

ADJOURNMENT – 2:15 PM

LADY'S ISLAND AIRPORT OPERATIONS REPORT

		Avgas	Jet A	Total Flow	YTD Total Flow	Total Flight Ops	YTD Flight Ops
2016							
January		1,982	4,494	6,476	6,476	1,274	1,274
February		2,598	4,619	7,217	13,693	1,679	2,953
March		3,322	4,684	8,006	21,699	1,766	4,719
April							
May							
June							
July							
August							
September							
October							
November							
December							
2016 Totals		7,902	13,797	21,699		4,719	
2015							
January		2,293	2,086	4,379	4,379	1,122	1,122
February		1,885	3,004	4,889	9,268	1,069	2,191
March		2,460	5,987	8,447	17,715	1,998	4,189
April		3,293	8,846	12,139	29,854	2,349	6,538
May		3,592	6,447	10,039	39,893	2,113	8,651
June		2,076	3,674	5,750	45,643	1,119	9,770
July		3,453	2,177	5,630	51,273	1,043	10,813
August		2,692	3,002	5,694	56,967	1,028	11,841
September		2,233	2,935	5,168	62,135	1,105	12,946
October		3,307	5,277	8,584	70,719	2,010	14,956
November		2,745	5,130	7,875	78,594	1,845	16,801
December		3,271	6,343	9,614	88,208	2,089	18,890
2015 Totals		33,300	54,908	88,208		18,890	
2014							
January		2,370	1,573	3,943	3,943	981	981
February		2,146	2,085	4,231	8,174	968	1,949
March		3,181	4,421	7,602	15,776	1,846	3,795
April		3,097	4,803	7,900	23,676	1,916	5,711
May		3,415	3,837	7,252	30,928	1,710	7,421
June		2,022	2,721	4,743	35,671	1,042	8,463
July		2,884	3,252	6,136	41,807	1,294	9,757
August		2,165	3,692	5,857	47,664	1,188	10,945

LADY'S ISLAND AIRPORT OPERATIONS REPORT

September		1,980	3,118	5,098	52,762	1,088	12,033
October		3,389	4,940	8,329	61,091	1,974	14,007
November		2,689	5,147	7,836	68,927	1,822	15,829
December		2,187	3,330	5,517	74,444	1,106	16,935
2014 Totals		31,525	42,919	74,444		16,935	

ENPLANEMENTS/DEPLANEMENTS

OCT	10,867	6,672											
NOV	7,934	5,436											
DEC	6,496	3,442											
TOTALS	111,590	78,486	14,660										

Delta Connection/ASA began service March 17, 2007

Delta Connection/ASA suspended service November 30, 2008

Delta Connection/Mesaba began service March 2, 2009

Delta Connection/Mesaba suspended service November 2, 2009

Delta Connection/Mesaba began service March 4, 2010

Delta Connection/Mesaba suspended service November 1, 2010

HXD TOWER REPORT

ITINERATE			LOCAL										YTD Total
TOWER	AIR TAXI	GA	MILITARY	LOCAL GA	LOCAL MIL	VFR	IFR	Total	After Hrs. GA	After Hrs. Comm	Total Ops		
January 2016	386	1,367	8	206	30	1,073	924	1,997	186	5	2,188	2,188	
February 2016	393	1,490	32	316	48	1,326	953	2,279	166	0	2,445	4,633	
March 2016	711	1,856	45	214	76	1,540	1,362	2,902	113	41	3,056	7,689	
April 2016													
May 2016													
June 2016													
July 2016													
August 2016													
September 2016													
October 2016													
November 2016													
December 2016													
TOTALS 2016	1,490	4,713	85	736	154	3,939	3,239	7,178	465	46	7,689		

ITINERATE			LOCAL										YTD Total
TOWER	AIR TAXI	GA	MILITARY	LOCAL GA	LOCAL MIL	VFR	IFR	Total	After Hrs. GA	After Hrs. Comm	Total Ops		
January 2015	485	1,201	26	282	26	1,044	976	2,020	67	8	2,095	2,095	
February 2015	408	1,257	16	448	26	1,232	923	2,155	69	14	2,238	4,333	
March 2015	449	1,478	41	230	62	1,109	1,151	2,260	173	51	2,484	6,817	
April 2015	598	2,010	48	380	58	1,489	1,605	3,094	183	57	3,334	10,151	
May 2015	679	2,274	27	466	26	1,839	1,633	3,472	135	57	3,664	13,815	
June 2015	520	2,092	19	482	27	1,817	1,323	3,140	224	52	3,416	17,231	
July 2015	503	2,337	22	308	20	1,741	1,449	3,190	187	61	3,438	20,669	
August 2015	474	1,910	36	400	66	1,800	1,086	2,886	196	58	3,140	23,809	
September 2015	425	1,627	13	288	26	1,203	1,176	2,379	156	39	2,574	26,383	
October 2015	509	1,786	65	224	60	1,232	1,366	2,598	165	41	2,804	29,187	
November 2015	488	1,539	19	249	4	1,076	1,223	2,299	200	43	2,542	31,729	
December 2015	340	1,250	14	250	22	1,044	832	1,876	210	9	2,095	33,824	
TOTALS 2015	5,878	20,761	346	4,007	423	16,626	14,743	31,369	1,965	490	33,824		

ITINERATE			LOCAL										YTD Total
TOWER	AIR TAXI	GA	MILITARY	LOCAL GA	LOCAL MIL	VFR	IFR	Total	After Hrs. GA	After Hrs. Comm	Total Ops	Ops	
January 2014	370	1,149	33	101	58	764	947	1,711	19	52	1,782	1,782	
February 2014	326	1,131	37	166	28	786	902	1,688	78	40	1,806	3,588	
March 2014	635	1,432	40	78	25	825	1,385	2,210	68	53	2,331	5,919	
April 2014	753	1,747	25	127	14	983	1,683	2,666	100	56	2,822	8,741	
May 2014	729	1,920	24	210	25	1,332	1,576	2,908	66	56	3,030	11,771	
June 2014	636	1,878	51	474	106	1,660	1,485	3,145	53	53	3,251	15,022	
July 2014	720	1,804	34	411	24	1,391	1,602	2,993	72	51	3,116	18,138	
August 2014	773	1,645	27	326	39	1,335	1,474	2,809	82	50	2,941	21,079	
September 2014	581	1,276	25	162	48	788	1,304	2,092	82	40	2,214	23,293	
October 2014	779	2,112	44	266	48	1,606	1,642	3,248	73	53	3,374	26,667	
November 2014	646	1,613	39	247	36	1,228	1,353	2,581	76	26	2,683	29,350	
December 2014	528	1,142	31	243	22	938	1,028	1,966	92	20	2,078	31,428	
TOTALS 2014	7,476	18,849	410	2,811	473	13,636	16,381	30,017	861	550	31,428		