





AGENDA AIRPORTS BOARD Thursday, May 21, 2015 1:30 p.m. Beaufort County Government Center County Council Chambers

- 1. CALL TO ORDER
- 2. PLEDGE OF ALLEGIANCE
- 3. MOTION TO ACCEPT May 21, 2015 AGENDA
- 4. MOTION TO ACCEPT April 16, 2015 MINUTES (backup)
- 5. PUBLIC COMMENT Limited to Three Minutes Each Person
- 6. LADY'S ISLAND AIRPORT REPORT Jon Rembold (backup)
- 7. HILTON HEAD ISLAND AIRPORT REPORT Jon Rembold (backup)
- 8. PROJECT SCHEDULE UPDATE Judy Elder
- 9. DIRECTOR'S REPORT Jon Rembold
- 10. NEW BUSINESS
 - General Aviation Parking Lot Lighting
 - Future Funding Needs
- **11. UNFINISHED BUSINESS**
 - HHI Motoring Event: Flights and Fancy and Aero Expo
 - ARW Hangar Development RFP
- 12. PUBLIC COMMENT Limited to Three Minutes Each Person
- 13. FUTURE MEETINGS Airports Board: The next meeting will be held on June 18, 2015 at 1:30 PM at Hilton Head Island Town Hall Council Chambers.
- 14. ADJOURNMENT







AIRPORTS BOARD

April 16, 2015

The electronic and print media were duly notified in Accordance with the State Freedom of Information Act

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

The Airports Board met on Thursday April 16, 2015 at 1:30 p.m. in the Council Chambers of the Beaufort County Government Center. Chairman Rich Sells called the meeting to order and led the attendees in the Pledge of Allegiance.

ATTENDANCE

Airports Board Members: Rich Sells, Leslie Adlam, James Buckley, Will Dopp, Anne Esposito, Allan Rae, Gregory Viventi (Absent: Dan Ahern, Derek Gilbert and Ross Roberts).

County Staff: Jon Rembold, Airports Director; Renee' Ford, Administrative Assistant; Beaufort County Administrator, Gary Kubic and Beaufort County Liaison Councilman Stu Rodman.

Public: Judy Elder, Talbert & Bright, Nathaniel Reed. Attendees at the Hilton Head Island Library – Ron Smetek. Attendee was unable to view meeting due to technical difficulties.

ELECTION OF CHAIRMAN AND VICE CHAIRMAN

Chairman Sells called for nominations for the Chairman of the Airports Board.

Nomination(s): <u>Ms. Esposito nominated Mr. Sells for Chairman of the Airports Board for</u> another term with a second by Mr. Rae. There were no further nominations. FOR –Mr. Dopp, Mr. Buckley, Ms. Adlam, Mr. Viventi, Ms. Esposito, and Mr. Rae. AGAINST – None. ABSENT: Mr. Ahern, Mr. Gilbert and Mr. Roberts. Mr. Sells was elected as Chairman of the Airports Board.

Mr. Sells asked for nominations for a Vice Chairman of the Airports Board.

Nomination(s): <u>Mr. Sells nominated Mr. Rae for Vice Chairman of the Airports Board with a second by Mr. Viventi. There were no further nominations. The vote was: FOR –Mr. Dopp, Mr. Buckley, Mr. Viventi, Mr. Sells, Ms. Esposito and Ms. Adlam. AGAINST – None. ABSENT: Mr. Ahern, Mr. Gilbert and Mr. Roberts. Mr. Rae was elected as Vice Chairman of the Airports Board with the understanding he will be absent during the summer months.</u>

MOTION TO ACCEPT AGENDA

Motion: <u>It was moved by Mr. Dopp, seconded by Mr. Rae that the April 16, 2015 agenda be approved.</u> The vote was: FOR – Rich Sells, James Buckley, Greg Viventi, Will Dopp, Allan

Rae, Anne Esposito and Leslie Adlam. AGAINST – None. ABSENT:, Dan Ahern, Derek Gilbert and Ross Roberts. MOTION PASSED.

MOTION TO ACCEPT MINUTES

Motion: It was moved by Mr. Sells, seconded by Mr. Viventi that the March 19, 2015 minutes be approved. The vote was: FOR – Rich Sells, James Buckley, Mr. Viventi, Will Dopp, Allan Rae, Anne Esposito and Leslie Adlam. AGAINST – None. ABSENT:, Dan Ahern, Derek Gilbert and Ross Roberts. **MOTION PASSED**.

<u>PUBLIC COMMENTS</u> – Nathaniel Reed recently started a business, Hilton Head Sky (flight training company); has been approved for business license, but need guidance on paying for operation specs. Mr. Sells referred Mr. Reed to Jon Rembold, Airport Director for guidance.

Mr. Gary Kubic, County Administrator, welcomed everyone particularly the new board members. Mr. Kubic offered the county administration services to the airport board as well as making himself available to all airport board members.

NEW MEMBERS REMARKS

Ms. Leslie Adlam commented on meeting Mr. Kubic last year at the Beaufort Leadership class. The class recommends they become board members to an organization, which lead her to the Airports Board. She worked 33 years for the federal government; recently retired and moved to Hilton Head Island. Her previous assignment was legislation director for the Aviation Subcommittee. Her experience is with aviation security, federal regulations and FAA grant funding; worked directly with the FAA Administrator and the Secretary of Homeland Security. Ms. Adlam acquired most of her aviation experience while working at the San Diego International Airport; she work there for 6 years. She had the opportunity to sit on all Board meetings and provide recommendations on how TSA can better serve the public.

Mr. Buckley worked for the Coca-Cola Company prior to retiring 18 years ago; relocated to Hilton Head Island and purchased Island Travel. He has three offices, Hilton Head, Bluffton and Beaufort. Believes the airport is instrumental to the community. Due to Mr. Buckley's business, he is acutely aware of consumers flight needs and will be able to make a contribution in this regard. Mr. Buckley looks forward to working on the board and improving the airport.

LADY'S ISLAND AIRPORT REPORT

Mr. Rembold reported on the fuel sales and operations for the Lady's Island Airport for March 2015. Operations continue to go up. Jet fuel outpacing AVGAS, which is what we like to see.

HILTON HEAD ISLAND AIRPORT REPORT

Mr. Rembold gave the tower and operations reports for March 2015. Numbers were down due to weather; reduction in number of flight from US Airways compared to last year. This is due to the merger with American Airlines and American Airlines picked up other stops using the smaller aircrafts. Aging aircrafts are dying out; reduction in enplanements and landing fees. Jon Rembold has a call into American Airlines. Will give update at next meeting. Mr. Dopp asked if the airline eliminated the DC flight on Saturdays. Mr. Rembold response was yes, at this time, due to it not being profitable.

Mr. Dopp was approached by Port Royal plantation residents, by the noise of the new helicopter company flying over Port Royal. Mr. Dopp asked if the tower or Chief Yeager would remind the owner not to fly too low and to respect the fly zone. Mr. Rembold responded by saying he will speak to the owner. The owner is very approachable and new to Hilton Head; will remind him of the fly zone. Believes the owner will be receptive of the feedback

Mr. Rae asked if we received any feedback on the new parking system. Mr. Rembold responded by stating Republic Parking staff was stationed in the terminal for the first few weeks. It's smoothing out; receiving fewer questions. Had Republic Parking move the signs around so they are more visible and remind people to have their license plate number. All airport staff has been trained to answer any questions regarding the kiosk.

Mr. Rembold stated Rwy 21 On-Airport Tree mitigation, contract has been closed out. Runway 03/21 obstruction removal design is 90% complete.

Mr. Rembold announced there was a Public Hearing on April 13th at the Hilton Head Library regarding Runway 03 Tree Removal Environmental Assessment (EA); only had six (6) people to attend. The primary question was, "where are the trees located?" They wanted to know if it was going to affect their apartment/place of residence.

Land acquisitions for Runway 21 offers are in final negotiations. Taxiway A relocation and replacement ramp design plans are under review. Expect bidding to take place this summer. The design of the tree removal between ATCT and GA ramp is underway. These projects go hand-and-hand. Both projects will follow the same timeline.

Taxiway F realignment design is underway. Master drainage plan design draft document is completed, in QA/QC. Only concern is the large ditch that runs parallel between Runway 21 and Taxiway F; will need permitted; waiting on Army Corps of Engineers timeline.

DIRECTOR'S REPORT

Mr. Rembold reported Lady's Island airport is procuring a new self service pump.

Hilton Head airport will be getting two (2) HVAC systems. We had to request an emergency

procurement to replace two (2) of our larger units. The units will cool the main terminal and the passenger hold room.

The ATCT will be getting new recording equipment. Mr. Dopp asked what gets recorded. Mr. Rembold stated communications between planes and Tower, as well as the crash phone at the fire station and Tower.

Mr. Rae asked if this was an FAA reimbursement item. Mr. Rembold response was no it is not; it's part of the building supplies.

Mr. Rembold stated he had a couple of speaking engagements; the Lowcountry Rotary Club and Beaufort Kiwanis Club. He tries to get an understanding as to what the membership want to hear. Most of it is Airport 101; what the projects are, why and how they are funded.

Small tour group visited Hilton Head airport; all freshman at USBC with different areas of study. Mr. Carlton Dallas who is on the board of directors for Economic Development of Hilton Head Island, mentors youth and expose them to different career paths. Met with Jon Rembold and Chief Yeager; took them to Signature to show them private jets and to sit in a corporate jet. Watched take-offs and landings. Objective is to create an environment where once a student graduates and obtain employment will eventually return to South Carolina and have a good source of employment.

Mr. Rembold met with Congressman Sanford, for 45 minutes, to discuss the background on Hilton Head Island airport. Mr. Rembold explained funding and how the FAA played in it. Mr. Rembold asked Congressman Sanford to assist with the inter-agencies cooperation at the federal level, to help keep them focused on the safety and development of our airport projects. Congressman Stanford pledged to do what he could to help keep our airports projects on track.

NEW BUSINESS

Mr. Rembold presented the work authorization for the design of the first phase of the environmental assessment at ARW to implement the runway safety area, continuation of the partial taxiway and relocation of fuel farm. Mr. Rembold asked the board for approval to move this project onto the Finance Committee.

MOTION TO ACCEPT THE FOLLOWING:

ARW – Master Plan Implementation – Phase I

Motion: It was moved by Mr. Dopp, seconded by Ms. Esposito that ARW – Master Plan Implementation – Phase I be approved. The vote was: FOR – Rich Sells, Greg Viventi, James Buckley, Will Dopp, Allan Rae, Anne Esposito and Leslie Adlam. AGAINST – None. ABSENT: Dan Ahern, Ross Roberts and Derek Gilbert. MOTION PASSED.

UNFINISHED BUSINESS

Hangar Development

Mr. Rembold stated he has a draft version of the RFP to send to our Purchasing department for review. Will start at ARW where we have a big demand and real estate we can

develop; will use the same template at HXD when we have real estate available to develop. Once RFP is completed, will review proposals by those who want to develop hangars and select one or multiple folks. As part of the package, there will be a lease agreement attached. The county would locate the property; write the lease term and identify performance terms.

Mr. Dopp asked if the interest is more at Lady's Island than Hilton Head. Mr. Rembold stated the there is interest at both airports; can implement faster at ARW because of the real estate availability. There is a lot of interest at Hilton Head.

Mr. Dopp asked if all the hangars were occupied. Mr. Rembold stated yes they are all occupied. Mr. Rae asked is there more interest from developers or tenants. Mr. Rembold stated both, has received interest from both developers and tenants.

Chairman Sells welcomed Councilman Stu Rodman to the meeting.

<u>PUBLIC COMMENTS CONTINUED</u> – None

FUTURE MEETINGS

The next Airports Board meeting will be Thursday May 21, 2015 at 1:30 p.m. at Beaufort County Government Center, County Council Chambers.

ADJOURNMENT – 2:20 PM

LADY'S ISLAND AIRPORTOPERATIONS REPORT

			Total	YTD Total	Total Flight	YTD Flight
	Avgas	Jet A	Flow	Flow	Ops	Ops
2015	-					
January	2,293	2,086	4,379	4,379	1,122	1,122
February	1,885	3,004	4,889	9,268	1,069	2,191
March	2,460	5,987	8,447		1,998	4,189
April	 3,293	8,846	12,139	29,854	2,349	6,538
Мау						
June						
July						
August						
September						
October						
November						
December						
2015 Totals						
2013 10(a)3						
					Total	YTD
			Total	YTD Total	Flight	Flight
	Avgas	Jet A	Flow	Flow	Ops	Ops
2014	Jui					
January	2,370	1,573	3,943	3,943	981	981
February	2,146	2,085	4,231	8,174	968	1,949
March	3,181	4,421	7,602	15,776	1,846	3,795
April	3,097	4,803	7,900	23,676	1,916	5,711
Мау	3,415	3,837	7,252	30,928	1,710	7,421
June	2,022	2,721	4,743	35,671	1,042	8,463
July	2,884	3,252	6,136	41,807	1,294	9,757
August	2,165	3,692	5,857	47,664	1,188	10,945
September	1,980	3,118	5,098	52,762	1,088	12,033
October	3,389	4,940	8,329	61,091	1,974	14,007
November	2,689	5,147	7,836	68,927	1,822	15,829
December	2,187	3,330	5,517	74,444	1,106	16,935
2014 Totals	31,525	42,919	74,444		16,935	
			_		Total	YTD
			Total	YTD Total	Flight	Flight
	Avgas	Jet A	Flow	Flow	Ops	Ops
2013						
January	2,393	2,682	5,075	5,075	1,010	1,010
January February	 2,393	2,082	5,075	<u> </u>	1,010	2,112
March	 4,804	4,019	8,823	19,527	2,005	4,117
April	 4,804		8,187	27,714	2,005	6,071
May	3,662	4,505 2,862	6,264	33,978	1,954	7,320
June	 2,601	2,862	4,180	38,158	1,249	8,332
July	3,369	1,379	4,180	42,776	1,012	9,358
August	2,676	3,323	5,999	48,775	1,020	10,563
กนั้นจเ	2,070	3,323	5,999	40,113	1,200	10,303

LADY'S ISLAND AIRPORTOPERATIONS REPORT

September	3,598	2,599	6,197	54,972	1,582	12,145
October	4,191	3,421	7,612	62,584	1,834	13,979
November	2,465	4,240	6,705	69,289	1,179	15,158
December	2,314	3,147	5,461	74,750	1,082	16,240
2013 Totals	38,326	36,424	74,750		16,240	

HXD TOWER REPORT

	ITINE	ERATE		LOC	CAL							YTD Total
TOWER	AIR TAXI	GA	MILITARY	LOCAL GA	LOCAL MIL	VFR	IFR	Total	After Hrs. GA	After Hrs. Comm	Total Ops	Ops
January 2015	485	1,201	26	282	26	1,044	976	2,020	67	8	2,095	2,095
February 2015	408	1,257	16	448	26	1,232	923	2,155	69	14	2,238	4,333
March 2015	449	1,478	41	230	62	1,109	1,151	2,260	173	51	2,484	6,817
April 2015	598	2,010	48	380	58	1,489	1,605	3,094	183	57	3,334	10,151
May 2015											0	
June 2015											0	
July 2015											0	
August 2015											0	
September 2015											0	
October 2015											0	
November 2015											0	
December 2015											0	
TOTALS 2015	1,940	5,946	131	1,340	172	4,874	4,655	9,529	492	130	10,151	
		ERATE		LOC								YTD Total
TOWER	AIR TAXI	GA	MILITARY	LOCAL GA		VFR	IFR	Total	After Hrs. GA	After Hrs. Comm	Total Ops	Ops
January 2014	370	1,149	33	101	58	764	947	1,711	19	52	1,782	1,782
February 2014	326	1,131	37	166	28	786	902	1,688	78	40	1,806	3,588
March 2014	635	1,432	40	78	25	825	1,385	2,210	68	53	2,331	5,919
April 2014	753	1,747	25	127	14	983	1,683	2,666	100	56	2,822	8,741
May 2014	729	1,920	24	210	25	1,332	1,576	2,908	66	56	3,030	11,771
June 2014	636	1,878	51	474	106	1,660	1.485	2 1 1 5	50	50	3,251	15,022
July 2014							,	3,145	53	53		
	720	1,804	34	411	24	1,391	1,602	2,993	72	51	3,116	18,138
August 2014	773	1,804 1,645	34 27	411 326	24 39		,		72 82	51 50		18,138 21,079
August 2014 September 2014	773 581	1,645 1,276	34 27 25	411 326 162	24 39 48	1,391	1,602	2,993 2,809 2,092	72 82 82	51 50 40	3,116	18,138 21,079 23,293
August 2014 September 2014 October 2014	773 581 779	1,645 1,276 2,112	34 27 25 44	411 326 162 266	24 39 48 48	1,391 1,335 788 1,606	1,602 1,474 1,304 1,642	2,993 2,809 2,092 3,248	72 82 82 73	51 50 40 53	3,116 2,941 2,214 3,374	18,138 21,079 23,293 26,667
August 2014 September 2014 October 2014 November 2014	773 581 779 646	1,645 1,276 2,112 1,613	34 27 25 44 39	411 326 162 266 247	24 39 48 48 36	1,391 1,335 788 1,606 1,228	1,602 1,474 1,304 1,642 1,353	2,993 2,809 2,092 3,248 2,581	72 82 82 73 76	51 50 40 53 26	3,116 2,941 2,214 3,374 2,683	18,138 21,079 23,293 26,667 29,350
August 2014 September 2014 October 2014 November 2014 December 2014	773 581 779 646 528	1,645 1,276 2,112 1,613 1,142	34 27 25 44 39 31	411 326 162 266 247 243	24 39 48 48 36 22	1,391 1,335 788 1,606 1,228 938	1,602 1,474 1,304 1,642 1,353 1,028	2,993 2,809 2,092 3,248 2,581 1,966	72 82 82 73 76 92	51 50 40 53 26 20	3,116 2,941 2,214 3,374 2,683 2,078	18,138 21,079 23,293 26,667
August 2014 September 2014 October 2014 November 2014	773 581 779 646	1,645 1,276 2,112 1,613	34 27 25 44 39	411 326 162 266 247	24 39 48 48 36	1,391 1,335 788 1,606 1,228	1,602 1,474 1,304 1,642 1,353	2,993 2,809 2,092 3,248 2,581	72 82 82 73 76	51 50 40 53 26	3,116 2,941 2,214 3,374 2,683	18,138 21,079 23,293 26,667 29,350
August 2014 September 2014 October 2014 November 2014 December 2014	773 581 779 646 528 7,476	1,645 1,276 2,112 1,613 1,142 18,849	34 27 25 44 39 31	411 326 162 266 247 243 2 ,811	24 39 48 48 36 22 473	1,391 1,335 788 1,606 1,228 938	1,602 1,474 1,304 1,642 1,353 1,028	2,993 2,809 2,092 3,248 2,581 1,966	72 82 82 73 76 92	51 50 40 53 26 20	3,116 2,941 2,214 3,374 2,683 2,078	18,138 21,079 23,293 26,667 29,350 31,428
August 2014 September 2014 October 2014 November 2014 December 2014	773 581 779 646 528 7,476	1,645 1,276 2,112 1,613 1,142	34 27 25 44 39 31	411 326 162 266 247 243	24 39 48 48 36 22 473	1,391 1,335 788 1,606 1,228 938	1,602 1,474 1,304 1,642 1,353 1,028	2,993 2,809 2,092 3,248 2,581 1,966	72 82 82 73 76 92 861	51 50 40 53 26 20	3,116 2,941 2,214 3,374 2,683 2,078 31,428	18,138 21,079 23,293 26,667 29,350

TOWER	AIR TAXI	GA	MILITARY	LOCAL GA	LOCAL MIL	VFR	IFR	Total	After Hrs. GA	After Hrs. Comm	Total Ops	Ops
January 2013	516	1,303	28	158	69	961	1,103	2,064	128	54	2,246	2,246
February 2013	488	1,171	25	182	26	812	1,080	1,892	96	41	2,029	4,275
March 2013	672	1,717	28	146	40	1,126	1,477	2,603	130	34	2,767	7,042
April 2013	830	2,223	21	186	12	1,126	2,126	3,252	160	34	3,446	10,488
May 2013	772	2,140	15	233	38	1,067	2,131	3,198	48	35	3,281	13,769
June 2013	681	2,085	19	197	28	1,255	1,755	3,010	56	33	3,099	16,868
July 2013	652	1,889	10	178	22	1,062	1,689	2,751	62	36	2,849	19,717
August 2013	624	1,831	32	193	52	1,180	1,552	2,732	38	34	2,804	22,521
September 2013	595	1,693	27	180	79	1,145	1,429	2,574	65	36	2,675	25,196
October 2013	614	1,656	12	136	68	961	1,525	2,486	23	32	2,541	27,737
November 2013	593	1,315	11	69	35	694	1,329	2,023	16	53	2,092	29,829
December 2013	468	1,234	31	99	85	812	1,105	1,917	24	44	1,985	31,814
TOTALS 2013	7,505	20,257	259	1,957	554	12,201	18,301	30,502	846	466	31,814	

ENPLANEMENTS/DEPLANEMENTS

HILTO	ILTON HEAD ISLAND PASSENGER ENPLANEMENTS(departures) 2014-2025													
	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025		
JAN	2,725	2,896												
FEB	2,182	2,418												
MAR	4,782	3,318												
APR	5,301	3,664												
MAY	5,907													
JUN	5,337													
JUL	5,712													
AUG	5,507													
SEP	4,547													
OCT	5,395													
NOV	4,056													
DEC	3,224													
TOTALS	54,675	12,296	0	0	0	0	0	0	0	0	0	0		

HILTO	ILTON HEAD ISLAND PASSENGER DEPLANEMENTS(arrivals) 2014-2025													
	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025		
JAN	2,523	2,643												
FEB	2,382	2,637												
MAR	5,510	3,630												
APR	5,477	3,830												
MAY	6,131													
JUN	5,887													
JUL	6,070													
AUG	5,865													
SEP	4,448													
OCT	5,472													
NOV	3,878													
DEC	3,272													
TOTALS	56,915	12,740	0	0	0	0	0	0	0	0	0			

ΤΟΤΑΙ	OTAL PASSENGER ENPLANEMENTS & DEPLANEMENTS 2014-2025													
	2014	2015	2,016	2017	2018	2019	2020	2021	2022	2023	2024	2025		
JAN	5,248	5,539												
FEB	4,564	5,055												
MAR	10,292	6,948												
APR	10,778	7,494												
MAY	12,038													
JUN	11,224													
JUL	11,782													
AUG	11,372													
SEP	8,995													

ENPLANEMENTS/DEPLANEMENTS

OCT	10,867							
NOV	7,934							
DEC	6,496							
TOTALS	111,590	25,036						

Delta Connection/ASA began service March 17, 2007

Delta Connection/ASA suspended service November 30, 2008

Delta Connection/Mesaba began service March 2, 2009

Delta Connection/Mesaba suspended service November 2, 2009

Delta Connection/Mesaba began service March 4, 2010

Delta Connection/Mesaba suspended service November 1, 2010