



AGENDA
AIRPORTS BOARD
Thursday, March 20, 2014
1:30 p.m.
Council Chambers, Administration Building
Beaufort County Government Center
100 Ribaut Road, Beaufort

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. MOTION TO ACCEPT MARCH 20, 2014 AGENDA
4. MOTION TO ACCEPT FEBRUARY 20, 2014 MINUTES (backup)
5. GUEST INTRODUCTIONS
6. PUBLIC COMMENT - Limited to Three Minutes Each Person
7. BEAUFORT COUNTY AIRPORT REPORT (LADY'S ISLAND AIRPORT)
 - A. Fuel Sales - Joel Phillips (backup)
 - B. Projects Update – Jon Rembold
8. HILTON HEAD ISLAND AIRPORT REPORT
 - A. Tower Report – Larry Yeager (backup)
 - B. Operations Report – Larry Yeager (backup)
 - C. Noise Complaints & Traffic Counters – Larry Yeager
 - D. Projects Update – Jon Rembold
9. BUDGET DISCUSSION – Jon Rembold
10. COMMITTEE REPORTS
 - A. Lady's Island Airport Operations - Graham Kerr
 - B. Hilton Head Island Airport Operations - Will Dopp
11. DIRECTOR'S REPORT – Jon Rembold



12. NEW BUSINESS: None

13. UNFINISHED BUSINESS: None

14. PUBLIC COMMENT - Limited to Three Minutes Each Person

15. FUTURE MEETINGS

Airports Board: The next meeting will be held on April 17, 2014 at 1:30 PM in the County Council Chambers of the Beaufort County Government Center.

16. ADJOURNMENT

17. EXECUTIVE SESSION



AIRPORTS BOARD

February 20, 2014

**The electronic and print media were duly notified in
Accordance with the State Freedom of Information Act**

Notification: To view video of full discussion of this meeting please visit
http://beaufort.granicus.com/ViewPublisher.php?view_id=2

The Airports Board met on Thursday February 20, 2014 at 1:30 p.m., in the Council Chambers of the Beaufort County Government Center. County Attorney Josh Gruber called the meeting to order and led the attendees in the Pledge of Allegiance.

ATTENDANCE

Airports Board Members: Al Spain, Will Dopp, Derek Gilbert, Rich Sells, Ron Smetek, Dan Ahern, Gregory Viventi, Carl Wedler, Graham Kerr, Ross Sanders, Councilman Stu Rodman, Beaufort County Liaison and Councilman John McCann, Town of Hilton Head Island Liaison. (Absent: Anne Esposito)

County Staff: Jon Rembold, Airports Director; Josh Gruber, County Attorney; Councilman William McBride; Joel Phillips, Beaufort County Airport Supervisor; Larry Yeager, Chief of Operations; and Linda Wright, Administrative Assistant.

Public: Judy Elder, Talbert & Bright; Pete Buchanan, Resident; Joe Croley, Resident; Jim Webb, Resident; Joe Zimmerman, Resident; and Bob Richardson, Resident.

ELECTION OF TEMPORARY CHAIRMAN AND VICE CHAIRMAN

Josh Gruber, County Attorney, called for nominations for a Temporary Chairman of the Airports Board.

Nomination(s): Mr. Sells nominated Mr. Kerr for Temporary Chairman of the Airports Board. Mr. Wedler nominated Mr. Spain for Temporary Chairman of the Airports Board. Mr. Kerr received 7 votes. Mr. Spain received 3 votes. Mr. Kerr received the majority.

Temporary Chairman, Mr. Kerr, asked for nominations for a Temporary Vice Chairman of the Airports Board.

Nomination(s): Mr. Sells nominated Mr. Spain for Temporary Vice Chairman of the Airports Board. There were no other nominations. Mr. Spain received 10 votes.

MOTION TO ACCEPT AGENDA

Motion: It was moved by Mr. Dopp, seconded by Mr. Smetek that the February 20, 2014 agenda be approved. The vote was: FOR – Mr. Dopp, Mr. Kerr, Mr. Sanders, Mr. Ahern, Mr.

Sells, Mr. Smetek, Mr. Gilbert, Mr. Viventi, Mr. Spain and Mr. Wedler. AGAINST – None. ABSENT: Ms. Esposito. MOTION PASSED.

MOTION TO ACCEPT MINUTES

Motion: It was moved by Mr. Ahern, seconded by Mr. Gilbert that the January 16, 2014 minutes be approved. The vote was: FOR – Mr. Dopp, Mr. Kerr, Mr. Sanders, Mr. Ahern, Mr. Sells, Mr. Smetek, Mr. Gilbert, Mr. Viventi, Mr. Spain and Mr. Wedler. AGAINST – None. ABSENT: Ms. Esposito. MOTION PASSED.

GUEST INTRODUCTIONS AND PUBLIC COMMENTS

Prior to the introduction of guests, Mr. Kerr thanked former Airports Board Chairman, Pete Buchanan, for his years of service. Mr. Buchanan stated he appreciated the kind words and thanked the Board for their support during his time on the Board.

There were no further comments from the public.

LADY'S ISLAND AIRPORT REPORT

Mr. Phillips reported on the fuel sales and operations for the Lady's Island Airport for January.

Mr. Rembold updated the Board on the ongoing projects at the Lady's Island Airport. He stated they have a March court date for the tree obstructions. He stated the final comments have been made on the Master Plan and is currently under review by the FAA. Mr. Rembold said he has asked Talbert, Bright and Ellington to prepare a scope of work and fee for the parallel taxiway and runway safety areas for review.

HILTON HEAD ISLAND AIRPORT REPORT

Chief Yeager gave the tower and operations reports as well as the noise complaints for January. Chief Yeager commended 2 Senior ARFF officers, Esau Brown and David Lilly, for their completion of over 150 online training scenarios and exams with the Airport Safety and Training Institute. He stated they received a plaque of recognition. Mr. Kerr asked Chief Yeager to extend the Board's thanks for a job well done.

Mr. Rembold commended the ARFF officers for taking the initiative to continue training on their own. Mr. Rembold stated the On-Airport Tree Mitigation is underway. Mr. Smetek asked what the project entails. Mr. Rembold stated it is a replanting of vegetation in accordance with the LMO. Mr. Rembold stated the tree survey for the obstruction removal is almost finished and the design work is underway. Mr. Smetek asked if the Board would have the opportunity to look at the work to be done before awarding a contract. Mr. Rembold stated the Board would see it first. Mr. Smetek also asked for copies of the 20/1 and 30/1 slopes. Mr. Rembold stated the terminal renovations have been put on hold due to funding issues. He stated all of the bids were high so they will have to look at the scope of work again and also look at other funding sources. Mr. Rembold stated that the lighted sign replacement should take place later in the summer and that the contractor is holding the price. He continued by stating that the Environmental Assessment for the runway extension is still under review by the FAA. He stated once we receive it back

they will have a chance to look at it and then move it to public hearing which should probably be in April. Mr. Rembold reminded everyone of the Mitchelville exhibit at the Coastal Discovery Museum and stated the traveling exhibit should arrive shortly and will be available for use by certain groups. Mr. Rembold stated the appraisals for the land acquisition are under review. He also stated that the geotechnical investigation and survey are underway for the taxiway project.

Mr. Kerr introduced new Board member Gregory Viventi. Mr. Viventi gave a brief summary of his background and qualifications.

BUDGET DISCUSSION

Mr. Rembold stated the FY-15 budget should be within 5% to 10% of the FY-14 budget. He stated the Board will have the opportunity to look at the budget before being submitted to the County.

COMMITTEE REPORTS

1. Lady's Island Airport Operations – Graham Kerr – No report.
2. Hilton Head Island Airport Operations – Will Dopp

Mr. Dopp stated the numbers were down for January which was due, in part, to the weather. He stated Signature Flight Support's revenues and the County's share was down by approximately 30%. He stated the ground rent for Signature Flight went up by 0.5% and they are now paying 7% on the retail fuel sales. Mr. Dopp stated all of the hangars are now rented and the tenants have been advised of the 5% increase in hangar rent.

3. Subcommittee/Air Carrier Service Improvements at Hilton Head Island Airport – Al Spain

Mr. Spain stated that the subcommittee was formed in the absence of an Airport Director. He stated since we now have an Airport Director and he has been briefed on the subcommittee meetings he would like for the formal status of the subcommittee to stand down.

Motion: It was moved by Mr. Kerr, seconded by Mr. Gilbert that the subcommittee for studying air carrier service improvements formally stand down. The vote was: FOR – Mr. Dopp, Mr. Kerr, Mr. Sanders, Mr. Ahern, Mr. Sells, Mr. Smetek, Mr. Gilbert, Mr. Viventi, Mr. Spain and Mr. Wedler. AGAINST – None. ABSENT: Ms. Esposito. **MOTION PASSED.**

DIRECTOR'S REPORT

Lady's Island Airport

Mr. Rembold stated the Lady's Island/St. Helena Fire Station will be vacated in the next few months. He stated this building is on the Lady's Island Airport property and therefore can be used by the Airport. He said it may be used for an aerospace and aviation based program for high school students. Mr. Rembold stated they are also looking at commercial opportunities at the Airport. He stated they have had a few public relation opportunities at Lady's Island Airport by having students and cub scouts tour the airport as well as having the opportunity to go flying with Mr. Ahern and GA Pilot, Dru Anderson.

Hilton Head Island Airport

Mr. Rembold showed a picture of a piece of sculpture called "Sail" that was donated to the Community Foundation of the Lowcountry. He stated it is currently located at an interior design store on Hilton Head Island, but the Community Foundation had asked him if the Airport would be interested in displaying the artwork in the terminal. Mr. Rembold and the County Attorney will be checking to make sure all the proper paperwork is in place and what our liability would be if the piece is donated.

Motion: It was moved by Mr. Smetek, seconded by Mr. Sells that the Hilton Head Island Airport accepts a piece of sculpture called "Sail" from the Community Foundation of the Lowcountry. The vote was: FOR – Mr. Dopp, Mr. Kerr, Mr. Sanders, Mr. Ahern, Mr. Sells, Mr. Smetek, Mr. Gilbert, Mr. Viventi, Mr. Spain and Mr. Wedler. AGAINST – None. ABSENT: Ms. Esposito. **MOTION PASSED.**

Mr. Rembold stated he, members of staff, Judy Elder, Carl Ellington and Andy Shook met with representatives of the FAA and the South Carolina Aeronautics Commission on January 31st to discuss upcoming projects, master plans, and CIP projects. He stated both agencies were in favor of the projects.

Mr. Rembold stated he attended the South Carolina Aviation Association annual conference at Isle of Palms. He stated he had the opportunity to have individual conversations with members of both FAA and the Aeronautics Commission regarding the projects.

Mr. Smetek wanted to know if minutes were available for the January 31st meeting. Mr. Rembold stated he would share his notes.

Mr. Rembold stated he continues to hear that there are people interested in either renting or building hangars.

Mr. Rembold reminded the Board about the Air Days. The Air Day for Lady's Island Airport will be April 5th and Hilton Head Island Airport's will be April 26th.

Mr. Kerr asked about the "dead" airplanes at Lady's Island. He said one belongs to Mosquito Control and the other is privately owned. Mr. Rembold said the aircraft for Mosquito Control was bought for parts. He said they are working on a solution for both aircrafts and would give more information at the next meeting.

Mr. Rembold then played an informational video for the Board on the Hilton Head Island Airport. He stated that some of the County staff have already viewed the video and hopes to get it out to the public.

NEW BUSINESS - None

UNFINISHED BUSINESS - None

PUBLIC COMMENTS CONTINUED

There were no comments from the public.

FUTURE MEETINGS

The next Airports Board meeting will be Thursday March 20, 2014 at 1:30 p.m. in the County Council Chambers of the Beaufort County Government Center.

ADJOURNMENT – 2:30 PM

DRAFT

LADY'S ISLAND AIRPORT OPERATIONS REPORT

		Avgas	Jet A	Total Flow	Total Flight Ops
2014					
January		2,370	1,573	3,943	981
February		2,146	2,085	4,231	968
March					
April					
May					
June					
July					
August					
September					
October					
November					
December					
2014 Totals		4,516	3,658	8,174	1,949
		Avgas	Jet A	Total Flow	Total Flight Ops
2013					
January		2,393	2,682	5,075	1,010
February		2,831	2,798	5,629	1,102
March		4,804	4,019	8,823	2,005
April		3,682	4,505	8,187	1,954
May		3,402	2,862	6,264	1,249
June		2,601	1,579	4,180	1,012
July		3,369	1,249	4,618	1,026
August		2,676	3,323	5,999	1,205
September		3,598	2,599	6,197	1,582
October		4,191	3,421	7,612	1,834
November		2,465	4,240	6,705	1,179
December		2,314	3,147	5,461	1,082
2013 Totals		38,326	36,424	74,750	16,240
		Avgas	Jet A	Total Flow	Total Flight Ops
2012					
January		3,130	2,520	5,650	1,018
February		2,029	1,882	3,911	984
March		4,418	4,025	8,443	1,912
April		4,181	4,110	8,291	1,965
May		3,062	4,049	7,111	1,106
June		3,928	3,055	6,983	1,222
July		3,292	883	4,175	905
August		2,616	2,232	4,848	948
September		2,910	2,257	5,167	1,105
October		3,349	4,282	7,631	1,860
November		3,950	4,056	8,006	1,984
December		3,339	3,060	6,399	1,685
2012 Totals		40,204	36,411	76,615	16,694

HXD TOWER REPORT

ITINERATE				LOCAL							
TOWER	AIR TAXI	GA	MILITARY	LOCAL GA	LOCAL MIL	VFR	IFR	Total	After Hrs. GA	After Hrs. Comm	Total Ops
January 2014	370	1,149	33	101	58	764	947	1,711	19	52	1,782
February 2014	326	1,131	37	166	28	786	902	1,688	78	40	1,806
March 2014								0			0
April 2014								0			0
May 2014								0			0
June 2014								0			0
July 2014								0			0
August 2014								0			0
September 2014								0			0
October 2014								0			0
November 2014								0			0
December 2014								0			0
TOTALS 2014	696	2,280	70	267	86	1,550	1,849	3,399	97	92	3,588

ITINERATE				LOCAL							
TOWER	AIR TAXI	GA	MILITARY	LOCAL GA	LOCAL MIL	VFR	IFR	Total	After Hrs. GA	After Hrs. Comm	Total Ops
January 2013	516	1,303	28	158	69	961	1,103	2,064	128	54	2,246
February 2013	488	1,171	25	182	26	812	1,080	1,892	96	41	2,029
March 2013	672	1,717	28	146	40	1,126	1,477	2,603	130	34	2,767
April 2013	830	2,223	21	186	12	1,126	2,126	3,252	160	34	3,446
May 2013	772	2,140	15	233	38	1,067	2,131	3,198	48	35	3,281
June 2013	681	2,085	19	197	28	1,255	1,755	3,010	56	33	3,099
July 2013	652	1,889	10	178	22	1,062	1,689	2,751	62	36	2,849
August 2013	624	1,831	32	193	52	1,180	1,552	2,732	38	34	2,804
September 2013	595	1,693	27	180	79	1,145	1,429	2,574	65	36	2,675
October 2013	614	1,656	12	136	68	961	1,525	2,486	23	32	2,541
November 2013	593	1,315	11	69	35	694	1,329	2,023	16	53	2,092
December 2013	468	1,234	31	99	85	812	1,105	1,917	24	44	1,985
TOTALS 2013	7,505	20,257	259	1,957	554	12,201	18,301	30,502	846	466	31,814

ITINERATE				LOCAL							
TOWER	AIR TAXI	GA	MILITARY	LOCAL GA	LOCAL MIL	VFR	IFR	Total	After Hrs. GA	After Hrs. Comm	Total Ops
January 2012	555	1,572	56	155	107	1,161	1,284	2,445	53	14	2,512
February 2012	582	1,541	64	180	158	1,174	1,351	2,525	92	20	2,637
March 2012	678	2,030	32	254	66	1,374	1,957	3,331	126	19	3,476
April 2012	890	2,224	29	164	42	1,176	2,173	3,349	127	19	3,495
May 2012	772	2,248	28	170	26	1,279	1,965	3,244	125	23	3,392
June 2012	669	1,918	22	148	24	1,103	1,678	2,781	134	35	2,950
July 2012	695	1,761	37	220	66	1,162	1,617	2,779	88	36	2,903
August 2012	707	1,593	25	185	26	970	1,566	2,536	64	37	2,637
September 2012	600	1,651	28	154	83	1,092	1,424	2,516	119	38	2,673
October 2012	699	1,573	23	112	112	1,009	1,510	2,519	126	35	2,680
November 2012	581	1,708	43	108	96	1,043	1,493	2,536	124	56	2,716
December 2012	489	1,274	13	159	42	873	1,099	1,972	125	56	2,153
TOTALS 2012	7,917	21,093	400	2,009	848	13,416	19,117	32,533	1,303	388	34,224

ENPLANEMENTS/DEPLANEMENTS

HILTON HEAD ISLAND PASSENGER ENPLANEMENTS(departures) 2004-2014													
	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014		
JAN	2,985	3,520	3,540	3,145	4,206	2,510	2,539	2,847	3,421	3,232	2,725		
FEB	3,431	3,957	2,748	3,250	5,275	2,976	2,916	2,800	3,625	3,342	2,182		
MAR	5,053	6,647	5,956	6,273	8,052	5,547	6,044	5,325	5,461	5,326			
APR	6,513	7,809	6,715	8,985	7,930	6,872	7,596	6,216	6,404	5,385			
MAY	6,438	7,782	6,739	8,682	8,389	7,177	7,912	6,705	6,092	5,962			
JUN	6,111	6,814	6,140	8,638	7,819	6,771	7,947	6,138	5,792	5,249			
JUL	6,051	6,849	5,850	8,498	7,954	7,393	7,629	6,018	5,896	5,462			
AUG	6,422	6,500	5,086	8,843	7,649	6,957	7,617	5,395	6,154	5,775			
SEP	4,957	1,129	5,070	7,392	5,922	6,249	7,266	5,051	5,003	5,084			
OCT	6,115	6,632	5,794	9,230	6,882	6,601	8,314	6,038	5,219	5,376			
NOV	5,052	5,107	4,313	7,355	5,927	4,121	4,940	4,908	4,567	4,180			
DEC	3,792	3,676	3,198	4,780	2,928	2,977	3,374	3,456	3,268	3,370			
TOTALS	62,920	66,422	61,149	85,071	78,933	66,151	74,094	60,897	60,902	57,743	4,907		

HILTON HEAD ISLAND PASSENGER DEPLANEMENTS(arrivals) 2004-2014													
	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014		
JAN	2,810	3,177	3,253	2,887	3,591	2,308	2,228	2,532	3,003	2,868	2,523		
FEB	3,369	4,120	2,964	3,453	5,729	3,256	3,106	2,940	3,710	3,528	2,382		
MAR	5,558	7,418	6,652	7,313	8,652	5,770	6,750	5,715	6,051	6,109			
APR	7,053	7,912	6,740	9,289	8,263	7,057	8,111	6,774	6,353	5,306			
MAY	6,530	7,995	6,836	9,035	8,681	7,175	8,287	6,649	6,143	5,947			
JUN	6,419	7,649	6,465	8,961	8,110	7,055	8,716	6,317	5,973	5,572			
JUL	6,028	6,868	5,895	8,708	8,470	7,849	8,327	6,415	6,079	5,713			
AUG	6,518	6,399	5,177	8,979	7,748	6,684	7,706	5,291	6,291	6,034			
SEP	4,936	1,185	5,152	7,119	5,583	6,558	7,109	5,303	4,971	4,966			
OCT	6,102	6,654	5,832	9,068	7,243	6,699	8,135	5,816	5,433	5,604			
NOV	4,828	5,002	4,380	7,169	5,556	3,860	4,762	4,615	4,338	4,377			
DEC	3,972	3,742	3,419	5,010	3,037	3,248	3,668	3,763	3,479	3,505			
TOTALS	64,123	68,121	62,765	86,991	80,663	67,519	76,905	62,130	61,824	59,529	4,905		

ENPLANEMENTS/DEPLANEMENTS

TOTAL PASSENGER ENPLANEMENTS & DEPLANEMENTS 2004-2014													
	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014		
JAN	5,795	6,697	6,793	6,032	7,797	4,818	4,767	5,379	6,424	6,100	5,248		
FEB	6,800	8,077	5,712	6,703	11,004	6,232	6,022	5,740	7,335	6,870	4,564		
MAR	10,611	14,065	12,608	13,586	16,704	11,317	12,794	11,040	11,512	11,435			
APR	13,566	15,721	13,455	18,274	16,193	13,929	15,707	12,990	12,757	10,691			
MAY	12,968	15,777	13,575	17,717	17,070	14,352	16,199	13,354	12,235	11,909			
JUN	12,530	14,463	12,605	17,599	15,929	13,826	16,663	12,455	11,765	10,821			
JUL	12,079	13,717	11,745	17,206	16,424	15,242	15,956	12,433	11,975	11,175			
AUG	12,940	12,899	10,263	17,822	15,397	13,641	15,323	10,686	12,445	11,809			
SEP	9,893	2,314	10,222	14,511	11,505	12,807	14,375	10,354	9,974	10,050			
OCT	12,217	13,286	11,626	18,298	14,125	13,300	16,449	11,854	10,652	10,980			
NOV	9,880	10,109	8,693	14,524	11,483	7,981	9,702	9,523	8,905	8,557			
DEC	7,765	7,418	6,617	9,790	5,965	6,225	7,042	7,219	6,747	6,875			
TOTALS	127,044	134,543	123,914	172,062	159,596	133,670	150,999	123,027	122,726	117,272	9,812		

Delta Connection/ASA began service March 17, 2007

Delta Connection/ASA suspended service November 30, 2008

Delta Connection/Mesaba began service March 2, 2009

Delta Connection/Mesaba suspended service November 2, 2009

Delta Connection/Mesaba began service March 4, 2010

Delta Connection/Mesaba suspended service November 1, 2010