



AGENDA
AIRPORTS BOARD
Thursday, July 18, 2013
1:30 p.m.
Council Chambers, Administration Building
Beaufort County Government Center
100 Ribaut Road, Beaufort

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. MOTION TO ACCEPT JULY 18, 2013 AGENDA
4. MOTION TO ACCEPT JUNE 20, 2013 MINUTES ([backup](#))
5. GUEST INTRODUCTIONS
6. PUBLIC COMMENT - Limited to Three Minutes Each Person
7. REMARKS BY THE CHAIRMAN
8. BEAUFORT COUNTY AIRPORT REPORT (LADY'S ISLAND AIRPORT)
 - A. Fuel Sales - Joel Phillips ([backup](#))
 - B. Projects Update – Rob McFee
9. HILTON HEAD ISLAND AIRPORT REPORT
 - A. Tower Report – Larry Yeager ([backup](#))
 - B. Operations Report – Larry Yeager ([backup](#))
 - C. Noise Complaints & Traffic Counters – Larry Yeager
 - D. Projects Update – Rob McFee
10. COMMITTEE REPORTS
 - A. Lady's Island Airport Operations - Graham Kerr
 - B. Hilton Head Island Airport Operations - Will Dopp
11. NEW BUSINESS: None
12. UNFINISHED BUSINESS: None
13. PUBLIC COMMENT - Limited to Three Minutes Each Person
14. FUTURE MEETINGS

Airports Board: The next meeting will be held on August 15, 2013 at 1:30 PM in the County Council Chambers of the Beaufort County Government Center.

15. ADJOURNMENT



AIRPORTS BOARD

June 20, 2013

**The electronic and print media were duly notified in
Accordance with the State Freedom of Information Act**

Notification: To view video of full discussion of this meeting please visit
http://beaufort.granicus.com/ViewPublisher.php?view_id=2

The Airports Board met on Thursday June 20, 2013 at 1:30 p.m., in the Council Chambers of the Beaufort County Government Center. Chairman Buchanan called the meeting to order and led the attendees in the Pledge of Allegiance.

ATTENDANCE

Airports Board Members: Chairman Pete Buchanan, Graham Kerr, Will Dopp, Ron Smetek, Al Spain, Derek Gilbert, Mike Nash, Rich Sells, Councilman John McCann – Town of Hilton Head Island Liaison, and Councilman Stu Rodman – Beaufort County Liaison. (Absent: Vice Chairman Joe Mazzei, Ross Sanders, and Carl Wedler).

County Staff: Gary Kubic, County Administrator; Bryan Hill, Assistant County Administrator; Rob McFee, Director, Engineering and Infrastructure; Josh Gruber, County Attorney; Alicia Holland, County Controller; Joel Phillips, Beaufort County Airport Supervisor; Larry Yeager, Hilton Head Island Chief of Operations; and Linda Wright, Administrative Assistant.

Public: Judy Elder, Talbert & Bright; Clifton Yates, Resident; Bob Wallhaus, Resident; Bob Richardson, Resident; Leo Brennan, Resident; Joe Zimmerman, Resident; and Brian Hefferman, Island Packet.

MOTION TO ACCEPT AGENDA

Motion: It was moved by Mr. Kerr, seconded by Mr. Smetek that the June 20, 2013 agenda be approved. The vote was: FOR – Mr. Buchanan, Mr. Kerr, Mr. Dopp, Mr. Spain, Mr. Smetek, Mr. Gilbert, and Mr. Nash. AGAINST – None. ABSENT – Mr. Mazzei, Mr. Sanders and Mr. Wedler. (ARRIVED LATE/ABSENT FOR VOTE: Mr. Sells.)

MOTION TO ACCEPT MINUTES

Motion: It was moved by Mr. Smetek, seconded by Mr. Gilbert that the May 16, 2013 minutes be approved. The vote was: FOR – Mr. Buchanan, Mr. Kerr, Mr. Dopp, Mr. Spain, Mr. Smetek, Mr. Gilbert, and Mr. Nash. AGAINST – None. ABSENT – Mr. Mazzei, Mr. Sanders and Mr. Wedler. (ARRIVED LATE/ABSENT FOR VOTE: Mr. Sells.)

GUEST INTRODUCTIONS AND PUBLIC COMMENTS

1. Bob Wallhaus, Resident – Mr. Wallhaus stated he had done an analysis of why it is not feasible to attract another airline. He stated his full analysis can be obtained by emailing him at rwallhaus@gmail.com. He also stated it is a high risk to count on the Passenger Facility Charge for renovations of the Airport.

AIRPORTS FINANCIALS

Alicia Holland updated the Board on the financial summary for both Airports. The Board discussed various aspects of the report with Ms. Holland.

REMARKS BY THE CHAIRMAN

Mr. Buchanan suggested the Board meet every other month. County Attorney Josh Gruber stated this could be done, but the charter would have to be amended. Mr. Smetek also suggested the meetings alternate between Beaufort and Hilton Head Island.

Mr. Buchanan stated there have been some questions about who the Board represents. Mr. Smetek stated it was his understanding that the Board members that were selected for being in close proximity to the Airport are to represent the communities around the Airport. Mr. Gruber stated that close proximity to the Airport is one of the classifications, but that the powers and duties of the Board are to provide advice and recommendations to County Council. He stated a member on the Board selected for close proximity will ensure there is open communications with the communities, but when it comes to actual advocacy the member's role on the Board is to advocate for the Airport and the Board itself. Mr. Smetek disagreed.

Mr. Buchanan urged the County Council to move forward with the Lady's Island Airport Master Plan in order to build hangars for additional revenue.

Mr. Buchanan asked Mr. Spain to speak on the possible outcome of adding an additional airline at the Hilton Head Island Airport. Mr. Spain stated the numbers would go back to what they were before Delta terminated service. He stated the turboprop equipment is driven by fuel prices. Mr. Spain stated there is the potential that another airline with either the ATR or Q400 may see there is a market here.

LADY'S ISLAND AIRPORT REPORT

Mr. Phillips reported on the fuel sales and operations for the Lady's Island Airport for May. He stated the numbers are down by approximately 2% from this time last year mainly due to jet fuel sales.

Mr. McFee stated there are 4 aviation easements remaining. He stated it is up to County Council to take action on the Master Plan. He said improvements to the restrooms and to the skylight are underway.

HILTON HEAD ISLAND AIRPORT REPORT

Chief Yeager gave the tower and operations reports as well as the noise complaints for May.

Mr. McFee stated there is no change in status of the tree removal on the North end. He stated we do have 9 of 17 aviation easements on the North end and 24 out of 25 on the South end. He stated that in regards to the Phase I Airport Improvements, we are waiting on a completed report concerning the archaeological data. Mr. McFee stated the commercial terminal improvements Phase I design will be completed by the end of June. He said we are still waiting on a Modification of Standards from the FAA regarding the runway lighted sign replacement.

Mr. Dopp asked about the St. James Baptist Church appeal. Mr. Gruber stated their appeal has been dismissed by the court for lack of prosecution. A discussion was then held concerning the Town's LMO and permits.

COMMITTEE REPORTS

1. Lady's Island Airport Operations – Graham Kerr – No Report
2. Hilton Head Island Airport Operations – Will Dopp

Mr. Dopp stated the movements are down 11% and passenger count is down by 6% compared to last year. He stated the County received \$100,000 from Signature Flight Support which is about the same as compared to last year even though Signature's revenue is down. Mr. Dopp stated Republic Parking is up by 3%.

NEW BUSINESS

1. Lady's Island Terminal and Hangar Improvements – Joel Phillips

Mr. Phillips stated they should have a scope of work for the remodeling of the restrooms by the end of the month and it should be ready to go to bid in 30 to 45 days. He stated he has met with the fire marshal in regards to using a hangar for commercial aircraft maintenance. He said there should be no need for structural changes to any of hangars or to have fire suppression systems installed, but there will have to be rules as to what type of maintenance can be done inside the hangar.

Mr. Phillips informed the Board about the SC Aeronautics Association's ambassadors program.

2. Hilton Head Island Airport Terminal Improvements – Judy Elder

Ms. Elder updated the Board on the terminal improvements project which will be done in three phases. She stated they are currently in Phase I which involves the restrooms and the hold room.

3. Hangar Rental Rates of Hilton Head Island Airport – Rob McFee

Mr. McFee requested a 5% increase in the hangar rental rates at the Hilton Head Island Airport. A discussion was held following the motion.

Motion: It was moved by Mr. Sells, seconded by Mr. Dopp that the hangar rental rates at the Hilton Head Island Airport be increased by 5%. The vote was: FOR – Mr. Buchanan, Mr. Kerr, Mr. Dopp, Mr. Spain, Mr. Smetek, Mr. Gilbert, and Mr. Sells. AGAINST – Mr. Nash. ABSENT – Mr. Mazzei, Mr. Sanders and Mr. Wedler.

UNFINISHED BUSINESS – None

PUBLIC COMMENTS CONTINUED

1. Bob Richardson – Mr. Richardson wanted to know if the terminal renovations and expansion was part of Phase I or Phase II of the Airport Master Plan. He also wanted to know how many additional airlines were being considered for the Airport and if the schedule of the phasing for the expansion and supporting documents would be posted on the Airport website.
2. Bob Wallhaus – Mr. Wallhaus gave his email address again for anyone wanting a copy of his analysis. Mr. Smetek requested a copy be sent to him to be entered into the record.

FUTURE MEETINGS

The next Airports Board meeting will be Thursday July 18, 2013 at 1:30 p.m. in the County Council Chambers of the Beaufort County Government Center.

ADJOURNMENT – 2:45 p.m.

LADY'S ISLAND AIRPORT OPERATIONS REPORT

		Avgas	Jet A	Total Flow	Total Flight Ops
2013					
January		2,393	2,682	5,075	1,010
February		2,831	2,798	5,629	1,102
March		4,804	4,019	8,823	2,005
April		3,682	4,505	8,187	1,954
May		3,402	2,862	6,264	1,249
June		2,601	1,579	4,180	1,012
July					
August					
September					
October					
November					
December					
2013 Totals		19,713	18,445	38,158	8,332
		Avgas	Jet A	Total Flow	Total Flight Ops
2012					
January		3,130	2,520	5,650	1,018
February		2,029	1,882	3,911	984
March		4,418	4,025	8,443	1,912
April		4,181	4,110	8,291	1,965
May		3,062	4,049	7,111	1,106
June		3,928	3,055	6,983	1,222
July		3,292	883	4,175	905
August		2,616	2,232	4,848	948
September		2,910	2,257	5,167	1,105
October		3,349	4,282	7,631	1,860
November		3,950	4,056	8,006	1,984
December		3,339	3,060	6,399	1,685
2012 Totals		40,204	36,411	76,615	16,694
		Avgas	Jet A	Total Flow	Total Flight Ops
2011					
January		3,580	3,036	6,616	920
February		4,020	1,849	5,869	1,074
March		5,166	3,005	8,171	1,847
April		4,884	4,181	9,065	2,015
May		3,666	4,822	8,488	1,280
June		3,167	1,848	5,015	1,018
July		2,968	2,336	5,304	1,038
August		2,432	2,478	4,910	912
September		2,488	2,615	5,103	858
October		3,367	3,461	6,828	1,141
November		3,913	6,168	10,081	1,838
December		3,518	2,675	6,193	1,122
2011 Totals		43,169	38,474	81,643	15,063

HXD TOWER REPORT

ITINERATE				LOCAL							
TOWER	AIR TAXI	GA	MILITARY	LOCAL GA	LOCAL MIL	VFR	IFR	Total	After Hrs. GA	After Hrs. Comm	Total Ops
January 2013	516	1,303	28	158	69	961	1,103	2,064	128	54	2,246
February 2013	488	1,171	25	182	26	812	1,080	1,892	96	41	2,029
March 2013	672	1,717	28	146	40	1,126	1,477	2,603	130	34	2,767
April 2013	830	2,223	21	186	12	1,126	2,126	3,252	160	34	3,446
May 2013	772	2,140	15	233	38	1,067	2,131	3,198	48	35	3,281
June 2013	681	2,085	19	197	28	1,255	1,755	3,010	56	33	3,099
July 2013								0			0
August 2013								0			0
September 2013								0			0
October 2013								0			0
November 2013								0			0
December 2013								0			0
TOTALS 2012	3,959	10,639	136	1,102	213	6,347	9,672	16,019	618	231	16,868

ITINERATE				LOCAL							
TOWER	AIR TAXI	GA	MILITARY	LOCAL GA	LOCAL MIL	VFR	IFR	Total	After Hrs. GA	After Hrs. Comm	Total Ops
January 2012	555	1,572	56	155	107	1,161	1,284	2,445	53	14	2,512
February 2012	582	1,541	64	180	158	1,174	1,351	2,525	92	20	2,637
March 2012	678	2,030	32	254	66	1,374	1,957	3,331	126	19	3,476
April 2012	890	2,224	29	164	42	1,176	2,173	3,349	127	19	3,495
May 2012	772	2,248	28	170	26	1,279	1,965	3,244	125	23	3,392
June 2012	669	1,918	22	148	24	1,103	1,678	2,781	134	35	2,950
July 2012	695	1,761	37	220	66	1,162	1,617	2,779	88	36	2,903
August 2012	707	1,593	25	185	26	970	1,566	2,536	64	37	2,637
September 2012	600	1,651	28	154	83	1,092	1,424	2,516	119	38	2,673
October 2012	699	1,573	23	112	112	1,009	1,510	2,519	126	35	2,680
November 2012	581	1,708	43	108	96	1,043	1,493	2,536	124	56	2,716
December 2012	489	1,274	13	159	42	873	1,099	1,972	125	56	2,153
TOTALS 2012	7,917	21,093	400	2,009	848	13,416	19,117	32,533	1,303	388	34,224

ITINERATE				LOCAL							
TOWER	AIR TAXI	GA	MILITARY	LOCAL GA	LOCAL MIL	VFR	IFR	Total	After Hrs. GA	After Hrs. Comm	Total Ops
January 2011	462	1,392	27	182	46	1,027	1,082	2,109	48	17	2,174
February 2011	421	1,429	34	112	120	1,052	1,064	2,116	86	12	2,214
March 2011	692	1,925	50	190	46	1,328	1,575	2,903	117	40	3,060
April 2011	888	2,623	39	180	56	1,572	2,214	3,786	124	52	3,962
May 2011	790	2,611	48	204	106	1,721	2,038	3,759	120	67	3,946
June 2011	687	2,345	44	192	47	1,540	1,775	3,315	126	38	3,479
July 2011	691	2,146	33	238	38	1,312	1,834	3,146	80	27	3,253
August 2011	601	1,955	40	229	26	1,294	1,557	2,851	129	47	3,027
September 2011	580	1,710	33	101	98	1,029	1,493	2,522	129	52	2,703
October 2011	638	2,031	22	91	44	1,146	1,680	2,826	137	46	3,009
November 2011	670	1,529	45	112	94	945	1,505	2,450	114	14	2,578
December 2011	627	1,542	32	98	42	966	1,375	2,341	116	21	2,478
TOTALS 2011	7,747	23,238	447	1,929	763	14,932	19,192	34,124	1,326	433	35,883

ENPLANEMENTS/DEPLANEMENTS

HILTON HEAD ISLAND PASSENGER ENPLANEMENTS(departures) 2004-2012													
	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013			
JAN	2,985	3,520	3,540	3,145	4,206	2,510	2,539	2,847	3,421	3,232			
FEB	3,431	3,957	2,748	3,250	5,275	2,976	2,916	2,800	3,625	3,342			
MAR	5,053	6,647	5,956	6,273	8,052	5,547	6,044	5,325	5,461	5,326			
APR	6,513	7,809	6,715	8,985	7,930	6,872	7,596	6,216	6,404	5,385			
MAY	6,438	7,782	6,739	8,682	8,389	7,177	7,912	6,705	6,092	5,962			
JUN	6,111	6,814	6,140	8,638	7,819	6,771	7,947	6,138	5,792	5,249			
JUL	6,051	6,849	5,850	8,498	7,954	7,393	7,629	6,018	5,896				
AUG	6,422	6,500	5,086	8,843	7,649	6,957	7,617	5,395	6,154				
SEP	4,957	1,129	5,070	7,392	5,922	6,249	7,266	5,051	5,003				
OCT	6,115	6,632	5,794	9,230	6,882	6,601	8,314	6,038	5,219				
NOV	5,052	5,107	4,313	7,355	5,927	4,121	4,940	4,908	4,567				
DEC	3,792	3,676	3,198	4,780	2,928	2,977	3,374	3,456	3,268				
TOTALS	62,920	66,422	61,149	85,071	78,933	66,151	74,094	60,897	60,902	28,496			

HILTON HEAD ISLAND PASSENGER DEPLANEMENTS(arrivals) 2004-2012													
	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013			
JAN	2,810	3,177	3,253	2,887	3,591	2,308	2,228	2,532	3,003	2,868			
FEB	3,369	4,120	2,964	3,453	5,729	3,256	3,106	2,940	3,710	3,528			
MAR	5,558	7,418	6,652	7,313	8,652	5,770	6,750	5,715	6,051	6,109			
APR	7,053	7,912	6,740	9,289	8,263	7,057	8,111	6,774	6,353	5,306			
MAY	6,530	7,995	6,836	9,035	8,681	7,175	8,287	6,649	6,143	5,947			
JUN	6,419	7,649	6,465	8,961	8,110	7,055	8,716	6,317	5,973	5,572			
JUL	6,028	6,868	5,895	8,708	8,470	7,849	8,327	6,415	6,079				
AUG	6,518	6,399	5,177	8,979	7,748	6,684	7,706	5,291	6,291				
SEP	4,936	1,185	5,152	7,119	5,583	6,558	7,109	5,303	4,971				
OCT	6,102	6,654	5,832	9,068	7,243	6,699	8,135	5,816	5,433				
NOV	4,828	5,002	4,380	7,169	5,556	3,860	4,762	4,615	4,338				
DEC	3,972	3,742	3,419	5,010	3,037	3,248	3,668	3,763	3,479				
TOTALS	64,123	68,121	62,765	86,991	80,663	67,519	76,905	62,130	61,824	29,330			

ENPLANEMENTS/DEPLANEMENTS

TOTAL PASSENGER ENPLANEMENTS & DEPLANEMENTS 2004-2012													
	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013			
JAN	5,795	6,697	6,793	6,032	7,797	4,818	4,767	5,379	6,424	6,100			
FEB	6,800	8,077	5,712	6,703	11,004	6,232	6,022	5,740	7,335	6,870			
MAR	10,611	14,065	12,608	13,586	16,704	11,317	12,794	11,040	11,512	11,435			
APR	13,566	15,721	13,455	18,274	16,193	13,929	15,707	12,990	12,757	10,691			
MAY	12,968	15,777	13,575	17,717	17,070	14,352	16,199	13,354	12,235	11,909			
JUN	12,530	14,463	12,605	17,599	15,929	13,826	16,663	12,455	11,765	10,821			
JUL	12,079	13,717	11,745	17,206	16,424	15,242	15,956	12,433	11,975	0			
AUG	12,940	12,899	10,263	17,822	15,397	13,641	15,323	10,686	12,445	0			
SEP	9,893	2,314	10,222	14,511	11,505	12,807	14,375	10,354	9,974	0			
OCT	12,217	13,286	11,626	18,298	14,125	13,300	16,449	11,854	10,652	0			
NOV	9,880	10,109	8,693	14,524	11,483	7,981	9,702	9,523	8,905	0			
DEC	7,765	7,418	6,617	9,790	5,965	6,225	7,042	7,219	6,747	0			
TOTALS	127,044	134,543	123,914	172,062	159,596	133,670	150,999	123,027	122,726	57,826			

Delta Connection/ASA began service March 17, 2007

Delta Connection/ASA suspended service November 30, 2008

Delta Connection/Mesaba began service March 2, 2009

Delta Connection/Mesaba suspended service November 2, 2009

Delta Connection/Mesaba began service March 4, 2010

Delta Connection/Mesaba suspended service November 1, 2010