



## **Regular Town Council Meeting**

**Tuesday, April 09, 2024 at 5:00 PM**

**Theodore D. Washington Municipal Building, Henry "Emmett" McCracken Jr. Council Chambers,  
20 Bridge Street, Bluffton, SC**

### **AGENDA**

This meeting can be viewed live on [BCTV](#), on Hargray Channel 9 and 113 or on Spectrum Channel 1304.

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. INVOCATION**

**IV. ADOPTION OF THE AGENDA**

**V. ADOPTION OF THE MINUTES**

1. Regular Meeting Minutes of 03/12/2024

**VI. PRESENTATIONS, CELEBRATIONS, AND RECOGNITIONS**

1. Beaufort County School District Character Student of the Month - Mayor Larry Toomer
2. Fair Housing Month Proclamation – Mayor Larry Toomer
3. Arbor Day Proclamation - Mayor Larry Toomer
4. Child Abuse Prevention and Awareness Month Proclamation - Mayor Larry Toomer
5. 2024 SC Chef Ambassador Leslie Rohland - Mayor Larry Toomer
6. Don Ryan Center for Innovation Update - David Nelems, CEO
7. Destination Marketing Organization Annual Marketing Plan, Report of Progress and Actions - Ariana Pernice, Vice-President Visitor & Convention Bureau, Hilton Head Island-Bluffton Chamber of Commerce

**VII. PUBLIC COMMENT**

**VIII. COMMUNICATIONS FROM MAYOR AND COUNCIL**

**IX. WORKSHOP AGENDA ITEMS**

1. No Workshop Agenda Items

**X. PUBLIC HEARING & FINAL READING**

1. Consideration of an Ordinance for Certain Amendments to the Town of Bluffton Code of Ordinances Chapter 23 – Unified Development Ordinance, Including Amendments to Article 3 – Application Process, Sec. 3.13 (Development Surety and Stormwater Surety), Sec. 3.14 (Certificate of Construction Compliance), Sec. 3.18 (Certificate of Appropriateness-Historic District), Sec. 3.19 (Site Feature-Historic District Permit); and, Sec. 3.25 (Designation of Contributing Resources); Article 4 – Zoning Districts, Table 4.3 (Uses by District); Article 5 – Design Standards, Sec. 5.10 (Stormwater); 5.11 (Parking); and, Sec. 5.15 (Old Town Bluffton Historic District); and, Article 9 – Definitions and Interpretations, Sec. 9.2 (Defined Terms) – Public Hearing and Final Reading – Kevin Icard, Director of Growth Management

#### **XI. FORMAL AGENDA ITEMS**

1. Consideration of an Ordinance to Amend Chapter 26 – Traffic and Motor Vehicles, Article VII. Towing and Wrecker Services to Provide Clarifications and Updates to the Maximum Fees – Second and Final Reading – Chief Joe Babkiewicz, Bluffton Police Department
2. Consideration of an Ordinance to Approve an Amendment to the Town of Bluffton Zoning Map to Rezone Certain Real Property Owned by Cornerstone Church of Bluffton and Lalie Ann Mole Consisting of Approximately 43.31 Acres, More or Less, Located at 11 Grassey Lane and 21 Lake Lane and identified as Beaufort County Tax Map Nos. R610 036 000 0014 0000 and R610 036 000 014B 0000 from PUD Zoning to a mix of Agricultural Zoning and Rural Mixed Use Zoning - First Reading - Kevin Icard, Director of Growth Management
3. Consideration of an Ordinance to Amend Certain Sections of the Town of Bluffton’s Municipal Code of Ordinances, Chapter 23, Unified Development Ordinance, Article 5 – Design Standards, Sec. 5.4 (Wetlands) and Sec. 5.10 (Stormwater); and, Article 9 – Definitions and Interpretations, Sec. 9.2 (Defined Terms). First Reading - Kevin Icard, Director of Growth Management
4. Approval to Authorize a Task Authorization to J. Bragg Consulting, Inc. for Engineering Services related to the Comprehensive Drainage Plan Improvements Project (Fiscal Impact: \$231,107.04) - Kimberly Washok-Jones, Director of Projects and Watershed Resilience
5. Approval to Authorize a Contract Amendment with DH Abney for Site Development Construction of the New River Linear Trail Parking Lot Amenities Project (Fiscal Impact: \$129,338) - Kimberly Washok-Jones, Director of Projects and Watershed Resilience
6. Consideration of a Proposed Lighting Agreement with Dominion Energy for the Wharf Street Lighting Project (Fiscal Impact: \$153,648.58 over a 10-year term) - Kimberly Washok-Jones, Director of Projects and Watershed Resilience

#### **XII. CONSENT AGENDA ITEMS**

1. Monthly Department Reports: Police, Finance and Administration, Human Resources, Municipal Court, Projects & Watershed Resilience, Public Services, Don Ryan Center for Innovation, and Growth Management
2. Town Manager Monthly Report

3. Consideration of a Resolution to Affirm the Continued Dedication of the Town of Bluffton to Fair Housing Principles and Regulations Established by the State of South Carolina and the United States Federal Government – Kevin Icard, Director of Growth Management
4. Consideration of a Resolution Approving the Town of Bluffton Assessment District Roll for Tax Year 2024 - Heather Colin, Assistant Town Manager
5. Consideration of a Resolution to Accept the Buckwalter Access Management Plan for Phase 2, Lake Point Drive to Barton's Run Crossing - Heather Colin, Assistant Town Manager
6. Consideration of a Proposed Lighting Agreement with Dominion Energy for the Boundary Street Lighting Project (Fiscal Impact: \$26,425.36 over a 10-year term) - Kimberly Washok-Jones, Director of Projects and Watershed Resilience
7. Approval to Authorize a Lighting Agreement with Dominion Energy for the New Riverside Village Park Project (Fiscal Impact: \$65,664.69 over a 10-year term) - Kimberly Washok-Jones, Director of Project and Watershed Resilience
8. Consideration of Planning Commission Recommendations for Fiscal Year 2025 Capital Improvement Program Projects Project Prioritization - Kimberly Washok-Jones, Director of Projects and Watershed Resilience

### **XIII. EXECUTIVE SESSION**

1. Discussions Relating to Arrangements for Proposed Land Acquisition in the Area of the Historic District and Buckwalter PUD (Pursuant to SC Freedom of Information Act 30-4-70 [a] [2])

### **XIV. ACTION FROM EXECUTIVE SESSION**

### **XV. ADJOURNMENT**

**NEXT MEETING DATE: Tuesday, May 14, 2024**

*“FOIA Compliance – Public notification of this meeting has been published and posted in compliance with the Freedom of Information Act and the Town of Bluffton policies.”*

*In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the Town of Bluffton will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. The Town of Bluffton Council Chambers are ADA compatible. Auditory accommodations are available. Any person requiring further accommodation should contact the Town of Bluffton ADA Coordinator at 843.706.4500 or [adacoordinator@townofbluffton.com](mailto:adacoordinator@townofbluffton.com) as soon as possible but no later than 48 hours before the scheduled event.*

*Executive Session – The public body may vote to go into executive session for any item identified for action on the agenda.*

*\*Please note that each member of the public may speak at one public comment session and a form must be filled out and given to the Town Clerk. To submit a public comment online, please click here:*

*<https://www.townofbluffton.sc.gov/FormCenter/Town-15/Public-Comment-60>*

*Public comment is limited to 3 minutes per speaker.*

