



Special Called Finance, Administration, and Economic Development Committee Meeting Beaufort County, SC

This meeting will be held both in person at the County Council Chambers, 100 Ribaut Road, Beaufort, and virtually through Zoom.

**Wednesday, July 26, 2023
1:00 PM**

AGENDA

COMMITTEE MEMBERS:

**MARK LAWSON, CHAIRMAN
DAVID P. BARTHOLOMEW
YORK GLOVER**

**ANNA MARIA TABERNIK, VICE-CHAIR
GERALD DAWSON
JOSEPH F. PASSIMENT, EX-OFFICIO**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. PUBLIC NOTIFICATION OF THIS MEETING HAS BEEN PUBLISHED, POSTED, AND DISTRIBUTED IN COMPLIANCE WITH THE SOUTH CAROLINA FREEDOM OF INFORMATION ACT
4. APPROVAL OF AGENDA
5. **CITIZEN COMMENTS - (ANYONE who wishes to speak during the Citizen Comment portion of the meeting will limit their comments to no longer than three (3) minutes (a total of 15 minutes) and will address Council in a respectful manner appropriate to the decorum of the meeting, refraining from the use of profane, abusive, or obscene language)**

AGENDA ITEMS

6. A DISCUSSION ON AUTHORIZING THE FINANCE, ADMINISTRATION, AND ECONOMIC DEVELOPMENT COMMITTEE TO CONTRACT WITH ONE OR MORE PROFESSIONALS OR PROFESSIONAL FIRMS TO CONDUCT A THOROUGH REVIEW OF ALL PURCHASES THAT HAVE OCCURRED SINCE JANUARY 1, 2023, TO CONFIRM THAT THOSE PURCHASES COMPLY WITH THE COUNTY'S PROCUREMENT CODES, TO IDENTIFY ANY PURCHASES THAT DO NOT COMPLY WITH THE COUNTY'S PROCUREMENT CODES, TO BRING TO COUNCIL THOSE THAT DO NOT COMPLY, AND TO PROVIDE DESCRIPTION OF THE DISCREPANCIES. (FUNDING WILL COME FROM COUNCIL'S CONTINGENCY FUND, AND THE ACTING ADMINISTRATOR WILL BRING FORWARD A BUDGET ORDINANCE AMENDMENT TO FUND THESE CONTRACTS IF NECESSARY)

7. A DISCUSSION ON AUTHORIZING THE FINANCE, ADMINISTRATION, AND ECONOMIC DEVELOPMENT COMMITTEE TO A CONTRACT WITH ONE OR MORE PROFESSIONALS OR PROFESSIONAL FIRMS TO CONDUCT A THOROUGH REVIEW OF ALL CONTRACTS FOR PROFESSIONAL SERVICES WHICH THE COUNTY HAS ENTERED INTO SINCE JANUARY 1, 2023, TO CONFIRM THAT THOSE CONTRACTS COMPLY WITH THE COUNTY'S PROCUREMENT CODES, TO IDENTIFY ANY CONTRACTS THAT DO NOT COMPLY WITH THE COUNTY'S PROCUREMENT CODES, TO BRING TO COUNCIL THOSE THAT DO NOT COMPLY, AND PROVIDE A DESCRIPTION OF THE DISCREPANCIES. (FUNDING WILL COME FROM COUNCIL'S CONTINGENCY FUND , AND THE ACTING ADMINISTRATOR WILL BRING FORWARD A BUDGET ORDINANCE AMENDMENT TO FUND THESE CONTRACTS IF NECESSARY)
8. A DISCUSSION ON AUTHORIZING THE FINANCE, ADMINISTRATION, AND ECONOMIC DEVELOPMENT COMMITTEE TO CONTRACT WITH ONE OR MORE PROFESSIONALS OR PROFESSIONAL FIRMS TO CONDUCT A THOROUGH REVIEW OF THE BEAUFORT COUNTY'S PROCUREMENT CODES TO PROVIDE THE COUNTY WITH RECOMMENDATIONS FOR ANY UPDATES, REVISIONS, NEW MEASURES, AND OTHER CHANGES WHICH IT BELIEVES ARE NEEDED IN ORDER TO STRENGTHEN THE PROCUREMENT CODE IF NEEDED. (FUNDING WILL COME FROM THE COUNCIL'S CONTINGENCY FUND, AND THE ACTING COUNTY ADMINISTRATOR WILL BRING FORWARD A BUDGET ORDINANCE AMENDMENT TO FUND THESE CONTRACTS IF NECESSARY)
9. A DISCUSSION ON AUTHORIZING THE FINANCE, ADMINISTRATION, AND ECONOMIC DEVELOPMENT COMMITTEE TO CONTRACT WITH ONE OR MORE PROFESSIONALS OR PROFESSIONAL FIRMS TO CONDUCT AN AUDIT OF THE COUNTY'S P-CARD SYSTEM FOR THE FISCAL YEARS 2019-2020, 2020-2021, 2021-2022, AND 2022-2023 AND TO REPORT THE FINDINGS TO COUNCIL ALONG WITH RECOMMENDATIONS FOR CHANGES, IF ANY. (FUNDING WILL COME FROM COUNCIL'S CONTINGENCY FUND, AND THE ACTING ADMINISTRATOR WILL BRING FORWARD A BUDGET ORDINANCE AMENDMENT TO FUND THESE CONTRACTS IF NECESSARY)

EXECUTIVE SESSION

10. PURSUANT TO S. C. CODE SECTIONS 30-4-70(A)(2) TO RECEIVE LEGAL ADVICE ON MATTERS COVERED BY THE ATTORNEY-CLIENT PRIVILEGE.
11. MATTERS ARISING OUT OF EXECUTIVE SESSION
12. ADJOURNMENT

TO WATCH COMMITTEE OR COUNTY COUNCIL MEETINGS OR FOR A COMPLETE LIST OF AGENDAS AND BACKUP PACKAGES, PLEASE VISIT:

<https://beaufortcountysc.gov/council/council-committee-meetings/index.html>