



Regular Town Council Meeting

Tuesday, March 14, 2023 at 5:00 PM

Theodore D. Washington Municipal Building
Henry "Emmett" McCracken, Jr Council Chambers
20 Bridge Street, Bluffton SC

AGENDA

This meeting can be viewed live on [Beaufort County Channel](#), on Hargray Channel 9 and 113 or on Spectrum Channel 1304.

I. Call to Order

II. Pledge of Allegiance

III. Invocation

IV. Adoption of the Agenda

V. Adoption of the Minutes

1. Regular Meeting Minutes of February 14, 2023

VI. Presentations, Celebrations and Recognitions

1. Beaufort County School District Character Student of the Month - Mayor Lisa Sulka
2. Update on the Regional Housing Trust Fund (RHTF) – Courtney Hampson, Town of Bluffton Representative

VII. Public Comment

VIII. Communications from Mayor and Council

IX. Formal Agenda Items

1. Consideration of Accommodations Tax Advisory Committee Funding Recommendations for Quarter Ending December 31, 2022 - Natalie Majorkiewicz, Assistant Director of Finance
2. Consideration of an Ordinance Amending the Town of Bluffton FY 2023 Budget to Provide for the Expenditures of Certain Funds and to Allocate Sources of Revenue for the Said Funds – Second and Final Reading – Chris Forster, Assistant Town Manager
3. Consideration of Approval of an Amendment to the Master Plan for Village at Verdier within the Village at Verdier Planned Unit Development to Remove a Previously Approved Residential Access Point and a Previously Approved Road on Approximately 124.2 Acres

Located East of SC Highway 170 at Seagrass Station Road – Kevin Icard, Director of Growth Management

4. Consideration of an Ordinance Ratifying a Non-Exclusive Easement Over Certain Real Property Owned by the Town of Bluffton Consisting of Parcel R610 036 000 1319 0000 in favor of Dominion Energy of South Carolina Inc. for the New Riverside Barn Park – Second and Final Reading – Kimberly Washok-Jones, Director of Projects and Watershed Resilience
5. Approval to Authorize a Construction Contract to Jordan Construction of Hilton Head, Inc. for Phase 2 and 3 of the Historic District Sewer Extension Project (Fiscal Impact - \$1,400,411.75) - Kimberly Washok-Jones, Director of Projects and Watershed Resilience

X. Consent Agenda Items

1. Monthly Department Reports: Police, Finance and Administration, Human Resources, Municipal Court, Projects and Watershed Resilience, Public Services, Don Ryan Center for Innovation, and Growth Management
2. Town Manager Monthly Report
3. Hilton Head Island Bluffton Chamber of Commerce FY23 Quarterly Report - Ariana Pernice, Hilton Head Island Bluffton Chamber of Commerce
4. Consideration of a Resolution Authorizing Acceptance of the 959.04 Sq. Ft. Easement Donation from Heritage at New Riverside Community Association to Complete the New River Linear Trail Project - Kimberly Washok-Jones, Director of Projects and Watershed Resilience
5. Consideration of Approval of Memorandums of Agreement (MOAs) between the Town of Bluffton and Beaufort County Regarding the Bomb Squad, Canine Unit, Marine Patrol, Special Weapons and Tactics Team (SWAT), and the Violent Crimes Task Force - Chief Joe Babkiewicz
6. Consideration of Approval of a Resolution to Update the Town of Bluffton Employee Handbook - Anni Evans, Director of Human Resources
7. Consideration of a Resolution Pledging to Practice and Promote Civility in the Town of Bluffton - Stephen Steese, Town Manager
8. Consideration of a Resolution for Proposed Contractual Agreement Relating to Master Service Agreement for As Needed, On Call Electrical Services - Derrick Coaxum, Director of Public Services
9. Consideration of a Resolution Adopting the Rules and Protocols for Public Comment - Stephen Steese, Town Manager

XI. Executive Session

1. Legal Advice from Town Attorney Regarding Dedication Naming of Town Owned Property (Pursuant to SC Freedom of Information Act 30-4-70 [a][2])
2. Contractual Matters Relating to a Public Private Partnership to Develop Workforce and Affordable Housing at 1095 May River Road (Pursuant to South Carolina Freedom of Information Act 30-4-70 [a][5])

XII. Action from Executive Session

XIII. Adjournment

“FOIA Compliance – Public notification of this meeting has been published and posted in compliance with the Freedom of Information Act and the Town of Bluffton policies.”

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the Town of Bluffton will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. The Town of Bluffton Council Chambers are ADA compatible. Any person requiring further accommodation should contact the Town of Bluffton ADA Coordinator at 843.706.4500 or adacoordinator@townofbluffton.com as soon as possible but no later than 48 hours before the scheduled event.

**Please note that each member of the public may speak at one public comment session and a form must be filled out and given to the Town Clerk. Public comment must not exceed three (3) minutes.*