



Regular Town Council Meeting

Tuesday, January 10, 2023 at 4:00 PM

**Theodore D. Washington Municipal Building
Henry "Emmett" McCracken, Jr Council Chambers
20 Bridge Street, Bluffton SC**

AGENDA

This meeting can be viewed live on [Beaufort County Channel](#), on Hargray Channel 9 and 113 or on Spectrum Channel 1304.

I. Call to Order

II. Pledge of Allegiance

III. Invocation

IV. Adoption of the Agenda

V. Executive Session

1. Personnel Matters Regarding an Associate Judge Appointment (Pursuant to Freedom of Information Act 30-4-70 [a][1])

VI. Action from Executive Session

VII. Adoption of the Minutes

1. Regular Meeting Minutes of December 13, 2022

VIII. Presentations, Celebrations and Recognitions

1. Beaufort County School District Character Student of the Month - Mayor Sulka
2. Martin Luther King, Jr. Proclamation - Mayor Sulka
3. Presentation of the Hilton Head Island Bluffton Chamber of Commerce FY23 Quarterly Report - Ariana Pernice, Hilton Head Island Bluffton Chamber of Commerce
4. Town of Bluffton Annual Development Agreement Update - Heather Colin, Assistant Town Manager
5. Annual Palmetto Bluff Development Agreement Update - Will Culp, South Street Partners

IX. Public Comment

X. Communications from Mayor and Council

XI. Public Hearing & Final Reading

1. Consideration of Town of Bluffton Needs Assessment for Housing, Public Facilities, and Economic Development – Michelle Knight, Community and Economic Development Director, Lowcountry Council of Governments and Kimberly Washok-Jones, Director of Projects and Watershed Resilience
2. Public Hearing Concerning Program Performance and Accomplishments for Goethe Shults Neighborhood Revitalization Grant # 4-NR-18-001 – Michelle Knight, Community and Economic Development Director, Lowcountry Council of Governments

XII. Workshop Agenda Items

1. Sarah Riley Hooks Update - Kimberly Washok-Jones, Director of Projects and Watershed Resilience and Glen Umberger, Historic Preservationist

XIII. Formal Agenda Items

1. Consideration of Approval for a Contract Awarded to Vendor 8x8 for Upgrade to Town Phone System - Tracye Stormer, Director of IT
2. Consideration of a Resolution in Support of a Letter to Bluffton's Elected State Delegation Requesting the Introduction of Legislation to Allow Local Jurisdictions to Establish a Real Estate Transfer Fee – Chris Forster, Assistant Town Manager
3. Consideration of a Resolution to Authorize the Town Manager to Sign an Intergovernmental Agreement between the Town of Bluffton, Beaufort County and Beaufort Jasper Water Sewer Authority for the Construction of Sewer Infrastructure as Part of the Stoney Crest / Palmetto Bluff Rd. - Chris Forster, Assistant Town Manager

XIV. Consent Agenda Items

1. Monthly Department Reports: Police, Finance and Administration, Human Resources, Municipal Court, Projects and Watershed Resilience, Public Services, Don Ryan Center for Innovation, and Growth Management
2. Town Manager Monthly Report
3. Consideration of a Resolution Authorizing Acceptance of a Easement Donation of Approximately 0.0162 Acres Real Property, at 38 Boundary Street, Parcel R610 039 00A 0355 0000, Bluffton, South Carolina, in Favor of Dominion Energy and the Town of Bluffton for the Construction and Maintenance of Street Lighting, Electrical Utilities and Sidewalk Improvements for the Boundary Street Streetscape Project - Kimberly Washok-Jones, Director of Projects and Watershed Resilience
4. Consideration of a Proposed Lighting Agreement with Dominion Energy for a Portion of Bridge Street - Kimberly Washok-Jones, Director of Projects and Watershed Resilience
5. Approval to Authorize a Contract to Apothic Enterprises, LLC for Assistance Collecting Business License Taxes – Chris Forster, Assistant Town Manager
6. Request for Approval for Two Miniature Highland Cows at 11 Rose Dhu Creek Plantation Drive in the Rose Dhu Creek Plantation - Heather Colin, Assistant Town Manager

XV. Adjournment

“FOIA Compliance – Public notification of this meeting has been published and posted in compliance with the Freedom of Information Act and the Town of Bluffton policies.”

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the Town of Bluffton will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. The Town of Bluffton Council Chambers are ADA compatible. Any person requiring further accommodation should contact the Town of Bluffton ADA Coordinator at 843.706.4500 or adacoordinator@townofbluffton.com as soon as possible but no later than 48 hours before the scheduled event.

**Please note that each member of the public may speak at one public comment session and a form must be filled out and given to the Town Clerk. Public comment must not exceed three (3) minutes.*