



Regular Town Council Meeting

Tuesday, May 10, 2022 at 4:00 PM

**Theodore D. Washington Municipal Building
Henry "Emmett" McCracken, Jr Council Chambers
20 Bridge Street, Bluffton SC**

AGENDA

This meeting can be viewed live on [Beaufort County Channel](#), on Hargray Channel 9 and 113 or on Spectrum Channel 1304.

I. Call to Order

II. Pledge of Allegiance

III. Invocation

IV. Adoption of the Agenda

V. Executive Session

1. Contractual Matters Relating to a Public Private Partnership to Develop Workforce and Affordable Housing to Town Owned Property (Pursuant to South Carolina Freedom of Information Act 30-4-70 [a][5])
2. Discussions Relating to Negotiations and Contractual Arrangements for Proposed Land Acquisition at Buckwalter Place (Pursuant to SC Freedom of Information Act 30-4-70 [a][2])
3. Legal Advice Regarding the Intergovernmental Agreement with Beaufort County for the Collection of Development Impact Fees (Pursuant to SC Freedom of Information Act 30-4-70 [a][1])

VI. Action from Executive Session

VII. Adoption of the Minutes

1. Regular Meeting Minutes of April 12, 2022
2. Special Meeting and Workshop Minutes of April 19, 2022

VIII. Presentations, Celebrations and Recognitions

1. Beaufort County School District Character Student of the Month - Mayor Sulka
2. Recognition of Palmetto Running Company for Lutzie43 5K Race - Mayor Sulka
3. Proclamation Honoring Hilton Head Christian Academy's Girls Varsity Basketball Team - Mayor Sulka

4. National Mental Health and Substance Use Prevention Month Proclamation - Mayor Sulka
5. Small Business Week Proclamation - Mayor Sulka
6. #ReadyBluffton Preparathon Proclamation - Mayor Sulka
7. Historic Preservation Month Proclamation - Mayor Sulka
8. Building Safety Month Proclamation - Mayor Sulka
9. Tuberos Sclerosis Complex Global Awareness Day Proclamation - Mayor Sulka
10. Proclamation for Kids to Park Day - Mayor Sulka
11. Don Ryan Center for Innovation Update - David Nelems, CEO, Don Ryan Center of Innovation

IX. Public Comment

X. Communications from Mayor and Council

XI. Formal Agenda Items

1. Consideration of an Ordinance Approving the Town of Bluffton Fiscal Year 2023 Proposed Consolidated Budget - First Reading - Stephen Steese, Town Manager
2. Consideration of a Resolution to Adopt the Town of Bluffton 2022 Class and Compensation Study and Implementation of the Recommendations Proposed as a Result of a Study Performed by Evergreen Solutions – Stephen Steese, Town Manager
3. Consideration of an Ordinance Amending the Town of Bluffton’s Code of Ordinances, Chapter 23 – Unified Development Ordinance, Article 2 – Administration, Sec. 2.2.3, Establishment, Boards and Commissions Member Terms – First Reading – Kevin Icard, Director of Growth Management
4. Consideration of an Amendment to the Code of Ordinances for the Town of Bluffton, South Carolina, Chapter 3, Boards, Committees and Commissions Terms, Appointments and Qualifications; Sec. 3-2.(b)6., Membership, Terms, to Change the Time Period for Considering Reappointments - First Reading – Kevin Icard, Director of Growth Management
5. Approval to Authorize a Task Authorization to J. Bragg Consulting, Inc. for Engineering Services for the Heyward Cove Drainage Basin Component of the Comprehensive Drainage Plan Improvement Project (Fiscal Impact: \$140,628.50) – Kim Washok-Jones, Director of Projects and Watershed Resilience

XII. Consent Agenda Items

1. Monthly Department Reports: Police, Finance and Administration, Municipal Court, Projects & Watershed Resilience, Public Services, Don Ryan Center for Innovation, and Growth Management
2. Town Manager Monthly Report
3. Consideration of a Resolution to Designate a Structure at 41 Bridge Street, formerly known as Bluffton Post Office, as a Contributing Resource to Old Town Bluffton Historic District, Upon Consideration of the Town of Bluffton’s Municipal Code of Ordinances, Chapter 23 - Unified

Development Ordinance, Sec. 3.25.3 - Designation of Contributing Resources, Application Review Criteria - Kevin Icard, Director of Growth Management

4. Consideration of a Resolution to Designate a Structure at 1261 May River Road, formerly known as Bluffton Health Clinic (now the Town of Bluffton Jennie Kitty Municipal Building), as a Contributing Resource to Old Town Bluffton Historic District, Upon Consideration of the Town of Bluffton's Municipal Code of Ordinances, Chapter 23 - Unified Development Ordinance, Sec. 3.25.3 - Designation of Contributing Resources, Application Review Criteria - Kevin Icard, Director of Growth Management
5. Consideration of a Resolution to Amend the Contributing Resources Map for the Old Town Bluffton Historic District to Include Structures at 41 Bridge Street and 1261 May River Road as Contributing Resources – Kevin Icard, Director of Growth Management
6. Consideration of a Resolution Authorizing a Memorandum of Agreement Between the Town of Bluffton and the Beaufort County Stormwater Utility for \$10,962 to Cost-share for Stormwater Public Education Services with Carolina Clear - Kim Jones, Director of Projects and Watershed Resilience
7. Consideration of Memorandums of Agreement Renewals Between the Town of Bluffton and Intergovernmental Entities and Non-Profits Including the Historic Bluffton Foundation for Welcome Center Services and University of SC Beaufort for the Bluffton Ambassador Program – Chris Forster, Assistant Town Manager
8. Consideration of a Resolution to Approve Renewal of the Memorandum of Understanding with Cornerstone Church to Provide Public Parking in the Bluffton Historic District – Chris Forster, Assistant Town Manager

XIII. Adjournment

“FOIA Compliance – Public notification of this meeting has been published and posted in compliance with the Freedom of Information Act and the Town of Bluffton policies.”

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the Town of Bluffton will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. The Town of Bluffton Council Chambers are ADA compatible. Any person requiring further accommodation should contact the Town of Bluffton ADA Coordinator at 843.706.4500 or adacoordinator@townofbluffton.com as soon as possible but no later than 48 hours before the scheduled event.

**Please note that each member of the public may speak at one public comment session and a form must be filled out and given to the Town Clerk. Public comment must not exceed three (3) minutes.*