



## **Regular Town Council Meeting**

**Tuesday, April 12, 2022 at 4:00 PM**

**Theodore D. Washington Municipal Building  
Henry "Emmett" McCracken, Jr Council Chambers  
20 Bridge Street, Bluffton SC**

### **AGENDA**

This meeting can be viewed live on [Beaufort County Channel](#), on Hargray Channel 9 and 113 or on Spectrum Channel 1304.

#### **I. Call to Order**

#### **II. Pledge of Allegiance**

#### **III. Invocation**

#### **IV. Adoption of the Agenda**

#### **V. Executive Session**

1. Contractual Matters Pertaining to the Town's Designated Marketing Organization (Pursuant to SC Freedom of Information Act 30-4-70 [a][2])
2. Legal Advice Pertaining to Beaufort County Impact Fees ( Pursuant to SC Freedom of Information Act 30-4-70[a][2])
3. Discussions Relating to Negotiations and Contractual Arrangements for Proposed Land Acquisition at Buckwalter Place (Pursuant to SC Freedom of Information Act 30-4-70 [a][2])

#### **VI. Action from Executive Session**

#### **VII. Adoption of the Minutes**

1. Regular Meeting Minutes of March 8, 2022

#### **VIII. Presentations, Celebrations and Recognitions**

1. Beaufort County School District Character Student of the Month - Mayor Sulka
2. Child Abuse Prevention and Awareness Month Proclamation - Mayor Sulka
3. Fair Housing Month Proclamation - Mayor Sulka
4. Arbor Day Proclamation - Mayor Sulka

5. Destination Marketing Organization Annual Marketing Plan, Report of Progress and Actions – Ariana Pernice, Vice-President Visitor & Convention Bureau, Hilton Head Island-Bluffton Chamber of Commerce

**IX. Public Comment****X. Communications from Mayor and Council****XI. Workshop Agenda Items**

1. Discussion Regarding Indefinite Delivery Contracts for Future Capital Improvement Projects, Kim Jones, Director of Projects & Watershed Resilience

**XII. Formal Agenda Items**

1. Consideration of an Intergovernmental Agreement between Beaufort County and the Town of Bluffton for the Purpose of Imposition and Collection, at the Time of Issuance of a Building Permit, of School Development Impact Fees on all New Residential Development within The Town – Richardson LaBruce, Town Attorney
2. Consideration of Amendments to the Town of Bluffton Code of Ordinances, Chapter 23 - Unified Development Ordinance - Article 5 - Design Standards, Sec. 5.3. Natural Resources: Tree Conservation, Planting & Landscaping, Specific to Sec. 5.3.3., Tree Conservation, Sec. 5.3.7., Specific Landscaping Standards and Sec. 5.3.8., Fee in Lieu of Tree Replacement and/or Landscaping - Revised First Reading - Kevin Icard, Director of Growth Management
3. Consideration of a Resolution to Adopt the Town of Bluffton Strategic Plan for Fiscal Years 2023- 2024 – Heather Colin, Assistant Town Manager
4. Consideration of a Resolution to Establish Fund Agreements with the Community Foundation of the Lowcountry for a Lutze 43 Scholarship Fund, Police Benevolence Fund and a Parks & Public Art Fund – Chris Forster, Assistant Town Manager

**XIII. Consent Agenda Items**

1. Monthly Department Reports: Police, Finance and Administration, Municipal Court, Engineering, Projects and Watershed Resilience, Public Services, Don Ryan Center for Innovation, and Growth Management
2. Town Manager Monthly Report
3. Consideration of a Resolution to Affirm the Continued Dedication of the Town of Bluffton to Fair Housing Principles and Regulations Established by the State of South Carolina and the United States Federal Government – Kevin Icard, Director of Growth Management
4. Consideration of a Resolution Approving the Town of Bluffton Assessment District Roll for Tax Year 2022 - Heather Colin, Assistant Town Manager
5. Consideration of a Resolution to Update the Applications Manual to Include Applications for the Historic Preservation Financial Incentive Program per the Bluffton Code of Ordinances, Chapter 23 – Unified Development Ordinance, Article 3 – Application Process and to Update the Applications Process Manual – Kevin Icard, Director of Growth Management

6. Consideration of a Proposed Construction Contractual Agreement Relating to the Bridge Street Streetscape and Roadway Improvement Project - Kim Jones, Director of Projects and Watershed Resilience
7. Consideration of Proposed Contractual Agreements Relating to Master Service Agreements for Civil Engineering Services - Kim Jones, Director of Projects and Watershed Resilience
8. Consideration of Acceptance of the Prioritization List of Capital Improvement Program Project for Fiscal Years 2023-2027 as Recommended for Approval by the Planning Commission - Kim Jones, Director of Projects & Watershed Resilience
9. Consideration of a Contract Renewal with Mary E. Sharp for Judicial Services for the Town of Bluffton Municipal Court - Chris Forster, MPA, CPFO, CGFM, Assistant Town Manager
10. Consideration of a Contract Renewal with Ralph E. Tupper for Judicial Services for the Town of Bluffton Municipal Court - Chris Forster, MPA, CPFO, CGFM, Assistant Town Manager
11. Consideration of a Resolution Authorizing the Town Manager to Enter into a Memorandum of Agreement with the Historic Bluffton Foundation to Accept Donations for the Purpose of Supporting the Rehabilitation and Renovation of Town Owned Contributing Structures in the Bluffton Historic District – Chris Forster Assistant Town Manager
12. Consideration of a Proposed Lighting Agreement with Palmetto Electric for a Yard Light Service - Kim Jones, Director of Projects and Watershed Resilience

#### **XIV. Adjournment**

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*“FOIA Compliance – Public notification of this meeting has been published and posted in compliance with the Freedom of Information Act and the Town of Bluffton policies.”*

*In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the Town of Bluffton will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. The Town of Bluffton Council Chambers are ADA compatible. Any person requiring further accommodation should contact the Town of Bluffton ADA Coordinator at 843.706.4500 or [adacoordinator@townofbluffton.com](mailto:adacoordinator@townofbluffton.com) as soon as possible but no later than 48 hours before the scheduled event.*

*\*Please note that each member of the public may speak at one public comment session and a form must be filled out and given to the Town Clerk. Public comment must not exceed three (3) minutes.*