



Executive Committee Beaufort County, SC

This meeting will be held both in person at the County Council Chambers, 100 Ribaut Road, Beaufort and also virtually through Zoom.

**Monday, February 07, 2022
1:00 PM**

AGENDA

COMMITTEE MEMBERS:

| | |
|-----------------------------------|-------------------------|
| PAUL SOMMERVILLE, CHAIRMAN | LAWRENCE MCELYNN |
| ALICE HOWARD | STU RODMAN |
| MARK LAWSON | |

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. PUBLIC NOTIFICATION OF THIS MEETING HAS BEEN PUBLISHED, POSTED, AND DISTRIBUTED IN COMPLIANCE WITH THE SOUTH CAROLINA FREEDOM OF INFORMATION ACT
4. APPROVAL OF AGENDA
- [5.](#) APPROVAL OF MINUTES- January 3, 2022
6. **CITIZEN COMMENTS - (ANYONE who wishes to speak during the Citizen Comment portion of the meeting will limit their comments to no longer than three (3) minutes (a total of 15 minutes) and will address Council in a respectful manner appropriate to the decorum of the meeting, refraining from the use of profane, abusive, or obscene language)**

AGENDA ITEMS

7. DISCUSSION REGARDING THE ELEMENTS OF THE RULES AND PROCEDURES HANDBOOK
- [8.](#) 2021-22 BUDGET AMENDMENT TO RECOGNIZE ARPA FUNDS
- [9.](#) RECOMMENDATION TO APPROVE CHANGE ORDER 2 TO MYRTLE PARK COMMERCIAL SITE DEVELOPMENT (IFB 021121E)
- [10.](#) DISCUSSION/ACTION ON MODIFICATIONS TO THE RESOLUTION CREATING A CITIZEN'S ADVISORY COMMITTEE FOR THE PROPOSED TRANSPORTATION SALES TAX REFERENDUM
11. ADJOURNMENT

**TO WATCH COMMITTEE OR COUNTY COUNCIL MEETINGS OR FOR A COMPLETE LIST OF AGENDAS AND
BACKUP PACKAGES, PLEASE VISIT:**

<https://beaufortcountysc.gov/council/council-committee-meetings/index.html>



Executive Committee Beaufort County, SC

This meeting was held both in-person in Council Chambers at 100 Ribaut Road, Beaufort, and virtually through Zoom.

**Monday, January 3, 2022
2:00 PM**

MINUTES

1. **CALL TO ORDER**

Committee Chairman Sommerville called the meeting to order at 2:00 PM.

PRESENT

Committee Chairman D. Paul Sommerville
Council Member Joseph F. Passiment
Council Member Mark Lawson
Council Member Lawrence McElynn
Council Member Stu Rodman
Council Member Chris Hervochon
Council Member Alice Howard
Council Member York Glover
Council Member Gerald Dawson
Council Member Logan Cunningham

ABSENT

Council Member Brian Flewelling

2. **PLEDGE OF ALLEGIANCE**

Committee Chairman Sommerville led the Pledge of Allegiance

3. **FOIA**

Committee Chairman Sommerville stated public notice of this meeting has been published, posted, and distributed in compliance with the SC FOIA Act.

4. **APPROVAL OF AGENDA**

Motion: It Was Moved by Council Member Howard, Seconded by Council Member Glover to Approve The Agenda. The Motion Was Approved Without Objection.

5. **APPROVAL OF MINUTES**

Motion: It Was Moved by Council Member Howard, Seconded by Council Member Glover, To Approve December 6, 2021, Minutes with The Correction of a Typo in Item Number 14. The Motion Was Approved Without Objection.

6. **CITIZEN COMMENTS**

No Citizen Comments

7. **UPDATE FROM ASSISTANT COUNTY ADMINISTRATOR PATRICK HILL, INFORMATION TECHNOLOGY**

To view the full update, click the link below.

<https://beaufortcountysc.new.swagit.com/videos/152333>

- Council Member Dawson would like IT to extend broadband to the Big Estate and Sheldon areas.
- Patrick Hill stated that the extension is focused on District 1 and District 3 but can provide a list of addresses to the Council Members.
- Council Member Glover asked if anything was coordinated with the School District to help students in locations without broadband.
- Jared Fralix stated that they have worked with the School District and the State and have been provided with addresses of those students without access.

Status: Informational purposes only.

AGENDA ITEMS

Items 8 and 9 were handled together.

8. **ACCEPTANCE OF A GRANT AWARD FROM THE DEPARTMENT OF JUSTICE FOR THE BEAUFORT COUNTY SHERIFF'S OFFICE IN THE AMOUNT OF \$70,005- Pinky Harriott, Budget Director**

- Beaufort County Sheriff's Office applied for a grant through the Department of Justice CEBR Program. The funds will be used to purchase equipment to increase the DNA lab's extraction capacity; the project is from October 1, 2021, to September 30, 2023.

9. **ACCEPTANCE OF A GRANT AWARD FROM THE DEPARTMENT OF JUSTICE FOR THE BEAUFORT COUNTY CORONER'S OFFICE IN THE AMOUNT OF \$113,227- Pinky Harriott, Budget Director**

- Beaufort County Coroner's Office applied for and was awarded a grant by the Department of Justice. The goal of the funds is to develop and implement accreditation standards for the Coroner's Office; the project period is October 1, 2021- September 30, 2023.

Discussion: To view the full discussion click the link below.

<https://beaufortcountysc.new.swagit.com/videos/152333>

Motion: It Was Moved by Council Member Dawson, Seconded by Council Member Howard To Combined Items 8 And 9 And Approve the Acceptance of a Grant Award from The Department of Justice for The Beaufort County Sheriff's Office in The Amount Of \$70,005 And Approve the Acceptance of a Grant Award from The Department of Justice for The Beaufort County Coroner's Office in The Amount Of \$113,227. Motion Approved Without Objection.

Status: Forward to Council for approval.

10. **APPROVAL FOR THE ALCOHOL AND DRUG ABUSE DEPARTMENT TO APPLY FOR THE RCORP IMPLEMENTATION GRANT- Steve Donaldson, Beaufort County Alcohol and Drug**

- Beaufort County Alcohol and Drug Abuse Department is writing the Rural Communities Opioid Response Program Implementation grant. It is a Federal Grant administered by the Health Resources Services Administration. Its total is 1 Million dollars. This grant is to partner with other community organizations to expand the reach of BCADAD. Implementing personnel and programming in BMH and the BC Detention Center are the primary objectives to engaging substance misusers into treatment and recovery. The BCADAD could help reduce patient recycling through the emergency department and jail, thus saving taxpayer dollars while improving the lives of citizens.

Discussion: To view the full discussion click the link below.

<https://beaufortcountysc.new.swagit.com/videos/152333>

Motion: It Was Moved by Council Member McElynn, Seconded by Council Member Dawson To Approve for The Alcohol and Drug Abuse Department to Apply for The RCORP Implementation Grant. The Motion Was Approved Without Objection.

Status: Forward to Council for approval.

11. **DISCUSSION REGARDING THE ELEMENTS OF THE RULES AND PROCEDURES HANDBOOK**

Discussion: To view the full discussion click the link below.

<https://beaufortcountysc.new.swagit.com/videos/152333>

12. **APPOINTMENT OF DEAN NADLER TO THE SEABROOK POINT, SPECIAL TAX DISTRICT FOR AN EXPIRATION DATE OF 2026**

Discussion: To view the full discussion click the link below.

<https://beaufortcountysc.new.swagit.com/videos/152333>

Motion: It Was Moved by Council Member Howard, Seconded by Council Member Dawson To Approve the Appointment of Dean Nadler To the Seabrook Point, Special Tax District for An Expiration Date Of 2026. The Motion Was Approved Without Objection.

Status: Forward to Council for approval.

Eric Greenway, the County Administrator, spoke regarding several issues:

- Re-opening of the Bluffton Library on Tuesday at 9 am.
- Grants are being applied for by Steve Donaldson, BCADAD.

- Encouraging Council Members to reach out to state legislators regarding mental health care to help with local resources for individuals in the community.
- Council Member Cunningham offered to set up a meeting with state officials regarding the above issue and invited Council Member McElynn.
- Council Member Dawson suggested addressing the full delegation and seeing if they can get some movement and direction for the crisis the county is dealing with
- Council Member Rodman suggested brainstorming ideas on how to address the problem. Mr. Greenway stated there are ideas and solutions to address the problem; however additional resources are needed on a state level.
- Council Member McElynn suggested reaching out to local community organizations for ideas and possible federal funding.
- Council Member Glover suggested a Resolution to give to delegation or something in writing to present.

Discussion: To view the full discussion click the link below.

<https://beaufortcountysc.new.swagit.com/videos/152333>

13. **ADJOURNMENT**

The meeting adjourned at 2:33 PM.

Ratified by Committee:

ORDINANCE 2022/____**AN ORDINANCE TO AMEND BEAUFORT COUNTY ORDINANCE 2021/____ FOR THE FISCAL YEAR 2021-22 BEAUFORT COUNTY BUDGET TO PROVIDE FOR ADDITIONAL REVENUES AND APPROPRIATIONS FROM THE AMERICAN RESCUE PLAN ACT**

WHEREAS, on June 30, 2021, Beaufort County Council adopted Ordinance No. 2021/____ which sets the County's FY 2021-2022 budget and associated expenditures; and

WHEREAS, the Federal government has allocated funding to each state (the "Funds") under the American Rescue Plan Act (the "Act"); and

WHEREAS, Beaufort County received \$37,317,446 under the Act; and

WHEREAS, the Federal government has provided guidance on eligible uses of the Funds and within specified time frames for expenditure of the Funds; and

WHEREAS, Beaufort County seeks to expend the Funds according to these provisions; and

WHEREAS, Beaufort County identified numerous categories for appropriate expenditure of the Funds; and

WHEREAS, Beaufort County acknowledges some of the expenditures may need to be revised based on feasibility studies and the availability of items; and

WHEREAS, in the interest of good accounting practices and transparency in the budget process it is beneficial and necessary to amend the budget to reflect the receipt and appropriation of the Funds;

NOW, THEREFORE be it ordained by Beaufort County Council, in meeting duly assembled, that the FY 2021-2022 Beaufort County Budget Ordinance (Ordinance 2021/____) is hereby amended as follows:

1. Beaufort County adopts a multi-year budget for the Funds in the amount of \$37,317,446 to be expended through fiscal year 2027 according to expenditure categories identified in Exhibit "A".
2. The County Administrator is authorized to make revisions between categories as projects or capital outlays become infeasible, unavailable or it otherwise is beneficial to change.

DONE this _____ day of March, 2022.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
Joseph Passiment, Chairman

ATTEST:

Sarah Brock, Clerk to Council

First Reading:
Second Reading:
Public Hearing:
Third Reading

Exhibit "A"

Beaufort County ARPA Expenditures:

| | | |
|--------------------------|-----------|----------------------|
| Personnel | \$ | 3,557,446.00 |
| Professional Services | \$ | 1,340,000.00 |
| Interagency | \$ | 4,900,000.00 |
| Infrastructure | \$ | 13,150,000.00 |
| Equipment | \$ | 920,000.00 |
| Buildings & Improvements | \$ | 13,450,000.00 |
| <hr/> | | |
| Total | \$ | 37,317,446.00 |

| Workforce | Item | Budget Retreat | Revisions | Recommendation | Budget Category | Notes | BC Totals |
|----------------------------|---------------------------------|----------------|-------------|-------------------|--------------------------|-------------------|----------------------------|
| | 1 Loan Payoff | 1,000,000 | | 1,000,000 | Inter agency | | Inter agency 4,900,000 |
| | 2 Recruitment | 500,000 | | 500,000 | Inter agency | | Bldgs & Improvs 13,450,000 |
| | 3 Nursing Pilot | 700,000 | | 700,000 | Inter agency | | Infrastructure 13,150,000 |
| | 4 SOLO Housing | 1,200,000 | | 1,200,000 | Inter agency | | Equipment 920,000 |
| | 5 Headhunter | 200,000 | (200,000) | - | | Per EG, GF budget | Prof Svcs 1,340,000 |
| | 6 Cybersecurity | 500,000 | | 500,000 | Buildings & Improvements | | Personnel 3,557,446 |
| | | | | 3,900,000 | | | |
| EMA | 1 Station Alerting | 2,500,000 | | 2,500,000 | Buildings & Improvements | | 37,317,446 |
| | | | | 2,500,000 | | | |
| Good Neighbor | 1 Muni's | 3,000,000 | (1,500,000) | 1,500,000 | Inter agency | | |
| | | | | 1,500,000 | | | |
| | | | | - | | | |
| Recreation | 1 Splash Pad | 1,250,000 | (1,250,000) | - | | | |
| | 2 New Riverside | 1,000,000 | | 1,000,000 | Infrastructure | | |
| | 3 Burton Wells | 1,000,000 | | 1,000,000 | Buildings & Improvements | | |
| | 4 Recon Era Ntnl Park | 350,000 | | 350,000 | Infrastructure | | |
| | 5 St Helena | | 1,000,000 | 1,000,000 | Buildings & Improvements | | |
| | | | | 3,350,000 | | | |
| | | | | - | | | |
| Innovation | 1 Broadband | 500,000 | | 500,000 | Infrastructure | | |
| | 2 Starlink | 200,000 | | 200,000 | Professional Services | | |
| | 3 EV's | 1,200,000 | (500,000) | 700,000 | Equipment | | |
| | | | | 1,400,000 | | | |
| | | | | - | | | |
| Public Health | 1 Health Clinic-Garden's Corner | 1,000,000 | | 1,000,000 | Buildings & Improvements | | |
| | 2 Health Clinic - St Helena | 1,000,000 | | 1,000,000 | Buildings & Improvements | | |
| | 3 Health Clinic - DI | 1,000,000 | | 1,000,000 | Buildings & Improvements | | |
| | 4 Tele-health | 1,000,000 | | 1,000,000 | Professional Services | | |
| | 5 PPE Supplies | | 25,000 | 25,000 | Equipment | | |
| | | | | 4,025,000 | | | |
| | | | | - | | | |
| Infrastructure | 1 General | 8,000,000 | (200,000) | 7,800,000 | Infrastructure | | |
| | 2 Water & Sewer | 3,000,000 | | 3,000,000 | Infrastructure | | |
| | 3 IT Data Center | 400,000 | | 400,000 | Buildings & Improvements | | |
| | 4 Ferry | 500,000 | | 500,000 | Infrastructure | | |
| | | | | 11,700,000 | | | |
| Enterprise & Capital | 1 Airport | 2,000,000 | (500,000) | 1,500,000 | Buildings & Improvements | | |
| | 2 Solid Waste & Recycling | 2,000,000 | | 2,000,000 | Buildings & Improvements | | |
| | 3 Garage | 1,000,000 | | 1,000,000 | Buildings & Improvements | | |
| | 4 DI Improvements | 300,000 | | 300,000 | Buildings & Improvements | | |
| | 5 Farmer's Co-Op | | 250,000 | 250,000 | Buildings & Improvements | | |
| | | | | 5,050,000 | | | |
| TP's & Staff | 1 Consultant | 125,000 | | 125,000 | Prof Services | | |
| | 2 Project Mgr | 520,000 | | 520,000 | Personnel | | |
| | 3 Fiscal Mgr | 260,000 | | 260,000 | Personnel | | |
| | 4 COVID Pay | | 2,537,446 | 2,537,446 | Personnel | | |
| | 5 Health Services Coordinator | | 240,000 | 240,000 | Personnel | | |
| | | | | 3,682,446 | | | |
| Already done but not above | 1 Motorgrader | | 195,000 | 195,000 | Equipment | | |
| | 2 Consultant - Lobeco Site | | 15,000 | 15,000 | Prof Services | | |
| | | | | 210,000 | | | |
| Total | | 37,205,000 | 112,446 | 37,317,446 | | | |



BEAUFORT COUNTY COUNCIL AGENDA ITEM SUMMARY

Item 9.

| |
|---|
| ITEM TITLE: |
| Recommendation to Approve Change Order 2 to Myrtle Park Commercial Site Development (IFB 021121E) |
| MEETING NAME AND DATE: |
| Executive Committee – February 7, 2022 |
| PRESENTER INFORMATION: |
| Jared Fralix, Assistant County Administrator – Engineering Dave Wilhelm, Capital Projects Director (Alternate) (5 mins) |
| ITEM BACKGROUND: |
| On January 16, 2021 Beaufort County entered into an incentive agreement with CSD Myrtle Park, LLC to invest up to \$577,000 toward site development and utilities for Myrtle Park. On April 26, 2021 Beaufort County Council approved a contract award to JS Construction Service for IFB#021121E Earthwork & Site Utilities at Myrtle Business Park Commercial Development for \$334,147 with a 10% contingency totaling \$367,561.70. |
| PROJECT / ITEM NARRATIVE: |
| In addition to the original contract scope, asphalt paving is needed for improvement of the site. Negotiations with JS Construction Services have yielded a package providing: a 6-8" rock base, 2" binder asphalt course, and 1670 linear feet of concrete curbing, for a total of \$180,000. Time to complete the work will be extended from 105 days to 135 days. |
| FISCAL IMPACT: |
| The original contract minus contingency totals \$334,147. Change order 1 was a total of \$25,223.16 bringing the contract total to \$359,370.16. Change Order 2 will increase JS Construction Service's contract by \$180,000 to a total of \$539,370.16. A 3% contingency is requested of \$16,181.10 to bring the total to \$555,551.26. This will be funded from utility tax credits account 48070011-54430 with an available balance of \$208,417.84. |
| STAFF RECOMMENDATIONS TO COUNCIL: |
| Staff recommends approval of Change Order 2 to Myrtle Park Commercial Site Development to JS Construction. |
| OPTIONS FOR COUNCIL MOTION: |
| Motion to approve/deny Change Order 2 for Myrtle Park Commercial Site Development (IFB 021121E). <i>Next Step: Move forward to County Council approval of the Change Order to IFB 021121E.</i> |

Change Order Proposal No.: 02

| | | | |
|---|--|---|--|
| Date of Issuance: December 29, 2021 | | Effective Date: _____ | |
| Owner: County of Beaufort-SC | | Owner's Contract No.: IFB 02112E | |
| Contractor: JS Construction Services, Inc | | Contractor's Project No.: 21-35 | |
| Engineer: Ward / Edwards | | Engineer's Project No.: 190255 | |
| Project Name: | | Contract Name: | |
| Myrtle Park Commercial Site Development | | Exhibit G Revised Earthwork and Site Utilities | |

The Contract Documents are modified as follows upon execution of this Change Order:

- Description:**
- A. Increase price resulting in additional site development scope of work as requested.
 - B. Increase contract time duration by 30-days due to increase in the scope of work.
 - C. JS Construction proposes the following:
 - a. Provide 6/8" rock base under design of HD Paving sections
 - b. Placing 2" binder asphalt course
 - c. No Surface finish asphalt performed
 - d. Install 1670 LF concrete curbing
 - e. Compliance with General Conditions, Mobilization, Insurance, Overhead/Profit

| CHANGE IN CONTRACT PRICE: | CHANGE IN CONTRACT TIMES: |
|---|--|
| Original Contract Price: Earthwork + Site Utilities Price = \$334,147.00 | Original Contract Times: √ Calendar Days Substantial completion days = 75d |
| Increase / Decrease from previously approved Change Orders No. 01, Price= \$ 25,223.16 | Increase / Decrease from previously approved Change Orders: 30d |
| Contract Price prior to this Change Order: Price = \$359,370.16 | Contract Times prior to this Change Order: Substantial completion days 105d |
| Increase / Decrease of this Change Order: Price = \$180,000.00 | Increase of this Change Order: = 30d |
| Contract Price incorporating this Change: Price = \$539,370.16 | Contract Time Duration with this Change: 135d |

| | |
|------------------------|------------------------|
| ACCEPTED: | ACCEPTED: |
| By Owner: | By Contractor: |
| (Authorized Signature) | (Authorized Signature) |
| Date: | Date: 12/29/21 |

RESOLUTION 2022/_____

A RESOLUTION AMENDING RESOLUTION 2022/10 CREATING A CITIZENS ADVISORY COMMITTEE TO
MAKE RECOMMENDATIONS TO COUNTY COUNCIL REGARDING A POSSIBLE 2022 TRANSPORTATION
SALES TAX [AS HIGHLIGHTED BELOW]

WHEREAS, the consensus of the County Council has been to pursue a 2022 referendum for the imposition of another transportation sales tax (the "Sales Tax"); and

WHEREAS, County Council now wishes to create a citizens advisory committee to make certain recommendations regarding the proposed Sales Tax; and

NOW, THEREFORE, be it resolved by Beaufort County Council, in meeting duly assembled, as follows:

1. A citizens committee is hereby established that consists of one appointee from each of the eleven council districts and one from each of the six-county municipalities for a total of seventeen members. Appointments should be communicated to the Chairman of County Council no later than February 11, 2022, who shall then convene a meeting of the committee.

2. As this is a citizens committee, no elected or appointed official may serve on the committee.

3. If a member of council or any of the municipalities fails or refuses to appoint a citizen by the February 11 deadline, then the Chairman of Council may make an appointment.

4. The committee shall elect a chairman and vice chairman, and adopt rules of procedure. All meetings of the committee must comply with the SC Freedom of Information Act. Meetings may be in person but members may also attend through electronic means.

5. Jared Fralix, ACA for Engineering, will serve as the lead Beaufort County Staff liaison to the Committee, and will prepare lists, proposals and other documentation for the committee's consideration.

6. The citizen's committee is charged with completing and preparing the following recommendations:

- a. A proposed project list and/or categories for the referendum question(s);
- b. The amount of the sales tax to be collected; and/or
- c. The duration of the sales tax collection period.

7. The committee shall begin meetings as called by the Chairman of County Council, as soon as practicable after all members are appointed, and will complete its work by April 29th, 2022.

8. The recommendations must comply with the requirements and limitations of the State enabling act.

9. The committee's recommendations shall be presented to County Council for consideration, adoption, and/or revision of the recommendations.

BE IT SO RESOLVED, this _____ day of February, 2022.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
Joseph Passiment, Chairman

ATTEST:

Sarah w. Brock, Clerk to Council