



## **Regular Town Council Meeting**

**Tuesday, August 10, 2021 at 5:00 PM**

**Theodore D. Washington Municipal Building  
Henry "Emmett" McCracken, Jr Council Chambers  
20 Bridge Street, Bluffton SC**

### **AGENDA**

This meeting can be viewed live on [Beaufort County Channel](#), on Hargray Channel 9 and 113 or on Spectrum Channel 1304.

#### **I. Call to Order**

#### **II. Pledge of Allegiance**

#### **III. Invocation**

#### **IV. Adoption of the Agenda**

#### **V. Adoption of the Minutes**

1. Regular Meeting Minutes of July 13, 2021

#### **VI. Presentations, Celebrations and Recognitions**

1. Introduction of New Employees
2. Recognition of Bluffton Police Department Promotions - Stephenie Price, Chief of Police
3. Sand Shark Week Proclamation - Mayor Sulka
4. Blueprint Bluffton, a Status Update of the Town of Bluffton's Comprehensive Plan - Andrew J. Overbeck, AICP, Principal Planner, MKSK

#### **VII. Public Comment**

#### **VIII. Communications from Mayor and Council**

#### **IX. Public Hearing & Final Reading**

1. Consideration of an Ordinance Amending the Town of Bluffton Code of Ordinances, Chapter 23 – Unified Development Ordinance, Article 3 – Application Process, Sec. 3.19 (Site Feature-Historic District) and Sec. 3.21 (Sign Permits); Article 5 – Design Standards, Sec. 5.13, (Signs) and 5.15.6.Q., (Old Town Bluffton Historic District, Architectural Standards, Sign Guidelines); and Article 9 – Definitions and Interpretation, Sec. 9.2 (Defined Terms) – Public Hearing and Second/Final Reading - Heather Colin, AICP, Director of Growth Management

**X. Formal Agenda Items**

1. Consideration of an Ordinance Amending the Town of Bluffton's Code of Ordinances, Chapter 23 – Unified Development Ordinance, Article 3 – Application Process, to Establish Sec. 3.26, Proactive Preservation and Maintenance of Contributing Structures – First Reading – Heather Colin, Director of Growth Management
2. Consideration of an Ordinance Repealing and Replacing the Town of Bluffton Code of Ordinances, Chapter 6, Business and Business Regulations, Article II, Business Licenses and Regulations and Amending Chapter 6, Business and Business Regulations, Article III, Soliciting and Mobile Vending - Second and Final Reading - Natalie Majorkiewicz, Treasury Manager
3. Consideration of an Ordinance Relating to the Renewal Franchise Agreements Between the Town of Bluffton and its Electric Service Providers, Palmetto Electric Cooperative, Inc. and Dominion Energy South Carolina, Inc. - Second and Final Reading - Chris Forster, Director of Finance and Administration

**XI. Consent Agenda Items**

1. Monthly Department Reports: Police, Finance and Administration, Municipal Court, Engineering, Don Ryan Center for Innovation, and Growth Management
2. Town Manager Monthly Report
3. Consideration of a Resolution to Adopt the Human Resources Strategic Plan for Fiscal Years 2021-2023 - Katherine Robinson, Director of Human Resources
4. Consideration of an Extension for the Memorandum of Understanding between the Town of Bluffton and Beaufort Jasper Water and Sewer Authority Regarding Collaboration on Projects and Capacity Fee Credits - Chris Forster, Director of Finance and Administration
5. COVID-19 Pandemic Update - Lee Levesque, Emergency Manager

**XII. Executive Session**

1. Personnel Matters Regarding Town Council Appointments of Boards, Committees, and Commissions (Pursuant to Freedom of Information Act 30-4-70 [a][1])
2. Legal Advice Regarding Concealed Carry Permit Law at Special Events within the Town (Pursuant to Freedom of Information Act 30-4-70[a][1])

**XIII. Action from Executive Session****XIV. Adjournment**

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*“FOIA Compliance – Public notification of this meeting has been published and posted in compliance with the Freedom of Information Act and the Town of Bluffton policies.”*

*In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the Town of Bluffton will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. The Town of Bluffton Council Chambers are ADA compatible. Any person requiring further accommodation should contact the Town of Bluffton ADA*

*Coordinator at 843.706.4500 or [adacoordinator@townofbluffton.com](mailto:adacoordinator@townofbluffton.com) as soon as possible but no later than 48 hours before the scheduled event.*

*\*Please note that each member of the public may speak at one public comment session and a form must be filled out and given to the Town Clerk. Public comment must not exceed three (3) minutes.*