



BEAUFORT COUNTY
TRANSPORTATION COMMITTEE

Wednesday, July 21, 2021

4:00 p.m.

Virtual Meeting Televised on The County Channel

COMMITTEE

MEMBERS: Kraig Gordon, Chairman, John Glover, Vice Chairman, J. Craig Forrest, Mark McCain, Joseph Stroman, Jim Backer, Brian Winslow, Luana Graves-Sellers, Virginia Kozak

1. CALL TO ORDER – ROLL CALL

1. INTRODUCTIONS

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT (TO AGENDA ITEMS ONLY)

4. APPROVAL OF MINUTES May 19, 2021

5. OLD BUSINESS

A. SCDOT FY 2020 & 2021 PROJECT STATUS

Ms. Elizabeth Penn-Sanders, SCDOT Resident Maintenance Engineer

B. YEAR 4 RESURFACING UPDATE

Ms. Andrea Atherton, Transportation Engineering Director

C. DIRT ROAD PAVING CONTRACT #52 & #53 UPDATE

Ms. Andrea Atherton, Transportation Engineering Director

D. PAVEMENT CONDITION SURVEY UPDATE

Mr. Bryan Bauer, PE Project Engineer F&ME

E. BIG ESTATE CIRCLE

Mr. Joseph Stroman, District 1

F. SC 170 UPDATE

Mr. Jared Fralix, Assistant County Administrator – Engineering

G. LOW COUNTRY MIRR

Ms. Stephanie Rossi, Planning Director LCOG

H. STATE SECONDARY DISCUSSION

Mr. Kraig Gordon, Chairman

I. REVIEW OF STATE SECONDARIES BY DISTRICT

Mr. Kraig Gordon, Chairman

District Representatives

6. NEW BUSINESS

A. JASPER COUNTY COUNCIL WORKSHOP

Mr. Kraig Gordon, Chairman

7. TREASURER'S REPORT

A. PAYOUT TO SCDOT

Mr. Kraig Gordon, Chairman

Ms. Brittanee Fields, Engineering Sr. Administrative Specialist

B. BI-MONTHLY REPORT

Mr. Jim Backer, Treasurer

Ms. Brittanee Fields, Engineering Sr. Administrative Specialist

8. PUBLIC COMMENT (TO AGENDA ITEMS ONLY)

9. CHAIRMAN COMMENTS

10. ADJOURNMENT

REMINDER: Next BCTC Meeting is September 15, 2021, Time: 4:00 PM Location: County Council Chambers, County Administration Building, Robert Smalls Complex, Beaufort, SC.

BEAUFORT COUNTY TRANSPORTATION COMMITTEE (BCTC)

MEETING MINUTES

FROM May 19, 2021

The regular meeting of the Beaufort County Transportation Committee (BCTC) was held on May 19, 2021 at the County chambers, hosted by Beaufort County's County Channel.

MEMBERS PRESENT: Kraig Gordon, Chairman, John Glover, Vice Chairman, Joseph Stroman, Stephen Hill, Jim Backer. 5/10

MEMBERS ABSENT (EXCUSED): Mark McCain, Virginia Kozak, Luana Graves-Sellars, Brian Winslow, J. Craig Forrest

MEMBERS ABSENT (UNEXCUSED):

MEMBERS TARDY: N/A

OTHERS PRESENT: Mr. Jared Fralix, Assistant County Administrator, Engineering Division
Ms. Andrea Atherton, Director, Transportation Engineering
Ms. Brittanee Fields, Engineering Sr. Administrative Specialist
Ms. Elisabeth McMillan, Capital Projects Administrative Assistant
Ms. Stephanie Rossi, Planning Director LCOG
Ms. Elizabeth Penn-Sanders, SCDOT Resident Maintenance Engineer

Notification. A recording of this meeting is available from the Beaufort County's County Channel. Power Point presentations provided to the BCTC are also available from the Beaufort County Capital Projects Department.

- 1. Call to Order & Members Roll Call.** Meeting was called to order at approximately 4:00 p.m. by Chairman Gordon and an attendance roll call was taken. A quorum was achieved for this meeting.
- 2. Pledge of Allegiance.**
- 3. Certificate of Appreciation to Stephen Hill** Mr. Gordon presented a Certificate of Appreciation to Mr. Hill for his outstanding service to the committee throughout the past 3 years.
- 4. Introductions and Public Comment.** No public comment.
- 5. Approval of Minutes.** Meeting minutes from the March 17, 2021 meeting. It was moved by Mr. Hill, seconded by Mr. Stroman that committee approve the March 17, 2021 meeting minutes. The vote: YAYS: John Glover, Joseph Stroman, Stephen Hill, Jim Backer 4-0

BEAUFORT COUNTY TRANSPORTATION COMMITTEE (BCTC)

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6. Old Business.

A. YEAR 4 RESURFACING UPDATE

Ms. Andrea Atherton, Transportation Engineering Director

This contract was awarded to Eurovia Atlantic Coast LLC, dba Blythe for \$1,391,619. Change Order number one has been executed to include Twin Lakes Road, Duke Street, Schwartz Road and Schork Road for an additional \$345,903. There is a pending change order to extend work to repair Big Estate Circle. This portion of the project is to be funded half by C Funds and the other half by TAG funds. They have completed asphalt overlay on Burton Wells and Cherokee Farms. All the microsurfacing is complete on Sherrington Plantation Park Dr, Pin Oak Dr, Ninth Ave, Foreman Hill, and Murray Dr. Next up will be Twin Lakes and Old Salem, Schork and Schwartz and if approved Big Estate Circle. Based on the contract amount, 45% of the work is completed. The date of completion for Twin Lakes and Big Estate is anticipated to be June 30, 2021. The overall completion date is anticipated to be October of 2021.

B. YEAR 4 REJUVENATOR UPDATE

Ms. Andrea Atherton, Transportation Engineering Director

This contract was awarded to Pavement Technology Inc. The original contract amount was \$191,777. change order one allotted an additional \$19,011 to include work on Buck Island from Fording island to Buckwalter they completed all work in fourteen days which came down to \$0.94 / SY.

C. DIRT ROAD PAVING CONTRACT #52 UPDATE

Ms. Andrea Atherton, Transportation Engineering Director

This contract was awarded to J.H Hiers as the contractor and Andrews Engineering for the Design. There are four roadways included in this contract. Harrison Island Rd (Okatie), Wright Place (HHI), Wickecliff Place (Beaufort), and David Green Road (St. Helena Island). The roads are listed in the order that they are planning for design and construction. Engineering and surveying for this contract has started. All roads are expected to be completed by August of 2022.

D. PAVEMENT CONDITION SURVEY UPDATE

Ms. Andrea Atherton, Transportation Engineering Director

This contract was awarded to F&ME Consultants, Inc. The last pavement condition survey was conducted in 2017. That established the county's five-year paving program. The county is currently on year four of the program and will bid out for year five again in the fall to be done in the spring and summer. F&ME is to provide the next five-year program developing a fiscally constrained maintenance and preservation program. Anticipated completion is November of 2021.

7. New Business.

A. REORGANIZATION OF THE ENGINEERING DIVISION

Mr. Jared Fralix, Assistant County Administrator - Engineering

In the past year the Engineering Division has had two vacant positions. One being a Project Manager and the other being a Transportation Engineer. Ms. Andrea Atherton, who has been serving as the Capital Projects Director, has been moved into the role of Transportation Engineering Director. Mr. David Wilhelm,

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who was previously over Special Projects, has been moved to the Capital Projects Director eliminating the Special Projects Department. The division is still in search of an Assistant Transportation Construction Manager.

B. BIG ESTATE CIRCLE

Mr. Kraig Gordon, Chairman

Mr. Joseph Stroman, District 1

Mr. Jared Fralix, Assistant County Administrator – Engineering

Over the past few years, members of the community on Big Estate Circle have reached out to the County Transportation Committee for guidance on how to have this road included on one of the upcoming pavement projects. Unfortunately, Big Estate Circle is maintained by SCDOT and is not directly incorporated in the CTC Network for road improvement. Big Estate Circle is in District 1 and is roughly two miles long. This road has an ADT of less than 500. Mr. Fralix, Elizabeth Penn-Sanders, and Chairman Gordon met to discuss other possible funding sources to start work on Big Estate Circle and were unsuccessful. After a meeting with Blythe, the contractor on Year 4 Resurfacing, the contractor has agreed to proceed with work on Booker T. Washington and include resurfacing of the delaminated areas on Big Estate Circle. To proceed with this work there is a need of \$80,000. The County Transportation Committee must spend \$275,000 by July 1, 2021; \$40,000.00 of this will be committed to the Big Estate Circle project. The other half of the project will be covered by TAG Funds. It was moved by Mr. Backer seconded by Mr. Hill that committee approve the expenditure of \$40,000.00 for the repairs to be made on Big Estate Circle. The vote: YAYS: John Glover, Joseph Stroman, Stephen Hill, Jim Backer. 4-0

C. SECONDARY ROAD REVIEW & ASSIGNMENTS

Mr. Kraig Gordon, Chairman

Ms. Elizabeth Penn-Sanders, SCDOT Resident Maintenance Engineer

Mr. Gordon and Ms. Penn-Sanders have worked together to create a set of maps of routes that are expected to have work done in year 2021. Along with routes projected to be on the list of state secondaries for years 2022 and 2023. These roads to be reviewed and selected by the committee and to later create a paving program. The implementation of this system allows the committee to cut costs on contractor mobilization and allows them to have a hands-on approach.

D. STATE SECONDARY FUNDING

Mr. Kraig Gordon, Chairman

Mr. Jim Backer, Treasurer

There is \$280,000 that is required for state secondaries. \$40,000.00 of that total will be designated to Big Estate Circle resurfacing. The other \$240,000.00 will be designated to Island Causeway. It was moved by Mr. Hill seconded by Mr. Backer that committee approve the expenditure of \$240,000.00 on Island Causeway. The vote: YAYS: John Glover, Joseph Stroman, Stephen Hill, Jim Backer. 4-0

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E. US 170 UPDATE

Mr. Kraig Gordon, Chairman

Mr. Jared Fralix, Assistant County Administrator – Engineering

In 2019, the LATS Committee finalized a corridor access management study on US 170 from US 278 to SC 462. From that study there were three separate projects created, short term, mid-term, and long term. There are 8 segments in the short-term solutions, one of which that has been accomplished by the Beaufort County Transportation Committee and Jasper County Transportation Committee by installing a signal at intersection SC 462 and US 170. That leaves several projects to be completed with a total of roughly three million dollars. The council has commissioned staff to go forward with the design and permitting for the remaining projects in the short-term plan and they are currently facilitating methods to get that work under procurement. Mr. Gordon has met with Jasper County Administrator and has requested that Jasper county contribute roughly one million dollars this project. The committee is pending on state funding for this project for the near future.

F. SCDOT 2021 FINANCIAL FORECAST

Mr. Kraig Gordon, Chairman

The forecast provided from the C Fund Program Manager reflects 1.24 Million Dollars. Of that 1.24 Million, 33% is from donor funds that do not have to be expended on state routes. The committee will spend around \$825,000 of the funds on state routes.

8. TREASURER'S REPORT

A. BI-MONTHLY REPORT

Mr. Jim Backer, Treasurer

Ms. Brittanee Fields, Engineering Sr. Administrative Specialist

9. Public Comment. No public comment.

10. Chairman Comments. Discussed options for the location and broadcasting of the next Committee Meeting.

11. Meeting Adjourned. The next regular meeting the BCTC will be July 21, 2021 at 4:00 p.m., held in the County Council Chambers, County Administration Building, Robert Smalls Complex, Beaufort, SC.

C FUND PROGRAM FY 2021

			Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Total
C FUND BALANCE July 2020	23430011-XXXX	2,280,481	2,280,481	2,052,178	2,444,407	2,660,901	2,869,307	3,039,030	3,284,640	3,933,441	4,127,433	4,286,467	4,481,287	3,855,314	

CASH RECEIPTS															
C Funds Monthly Recurring Revenue	23430001-43050		179,229	227,785	216,112	207,980	168,687	192,251	160,676	193,903	158,997	194,796	200,261		2,100,677
C Funds Donor Bonus				313,601											313,601
C Fund Interest Received	23430001-46010		538	808	851	426	1,052	640	288	88	38	24	14		4,768
C Fund Interest Non-Recurring	23430001-46011		4,401												4,401
Palmetto Bay Reimbursement								27,201	293,090						320,291
C Fund Reserved															-500,000
Adjustments									-98,214						-98,214
TOTAL C Fund REVENUE			184,168	542,195	216,964	208,406	169,740	247,292	648,871	193,991	159,034	194,820	200,275	0	2,965,756
MONTHLY EXPENDITURES/COMMITTED FUNDS			-412,470	-149,966	-470	0	-17	-1,682	-69	0	0	0	-826,248	-272,360	-1,663,283
CURRENT BALANCE			2,052,178	2,444,407	2,660,901	2,869,307	3,039,030	3,284,640	3,933,441	4,127,433	4,286,467	4,481,287	3,855,314	3,582,954	2,984,740

FUNDS APPROPRIATED BY PROJECT															
PROJECT	ACCOUNT	ORIGINAL CONTRACT	CO 1	CO 2	CO 3	CO 4	CO 5	CO 6							FINAL CONTRACT AMOUNT
PROFESSIONAL SERVICES / ENCUMBRANCES															
PAVEMENT CONDITION SURVEY	51160	177,290													177,290
BC ROAD RESURFACING YR 3	54942	2,678,520	37,100	282,207	500	1,000									2,999,327
BC ROAD RESURFACING YR 4 - IFB 121020E Resurfacing	54944	1,391,619	41,569	41,830											1,475,018
CITY OF BEAUFORT - TWIN LAKES (included above)															
BC ROAD RESURFACING YR 4 - IFB 120820E Rejuvenator	54944	191,777	19,012												265,732
BUCK ISLAND REJUVENATOR (included above)															

EXPENDITURES YTD															
PROJECT	PURCHASE ORDER	PREVIOUS EXPENDITURES													
		Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Total	
OPERATIONAL EXPENSES				470		17	32	69							588
PROFESSIONAL SERVICES															0
BC ROAD RESURFACING YR 3 - IFB 102419E	20210153	412,470	149,966												562,437
BC ROAD RESURFACING YR 4 - IFB 121020E Resurfacing	20211080						1,650					615,460			617,110
CITY OF BEAUFORT - TWIN LAKES (included above)															
BC ROAD RESURFACING YR 4 - IFB 120820E Rejuvenator	20211081											210,788			210,788
BUCK ISLAND REJUVENATOR (included above)															
PAVEMENT CONDITION SURVEY															0
ANNUAL STATE CONTRIBUTION (SCDOT)													272,360		272,360
SUBTOTAL															
		412,470	149,966	470	0	17	1,682	69	0	0	0	826,248	272,360		1,663,283
TOTAL PAID OUT															
		-412,470	-149,966	-470	0	-17	-1,682	-69	0	0	0	-826,248	-272,360		-1,663,283