



Town of Hilton Head Island
TOWN COUNCIL MEETING
Tuesday, December 15, 2020, 4:00 p.m.
AGENDA

In accordance the Town of Hilton Head Island Municipal Code § 2-5-15, this meeting is being conducted virtually and can be viewed on the Town's Facebook Page (<http://facebook.com/TownofHiltonHeadIslandSC>) or website (<https://www.hiltonheadislandsc.gov>), as well as Hargray channels 9 & 113 and Spectrum channel 1304.

1. Call to Order

2. FOIA Compliance: Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.

3. Pledge to the Flag

4. Invocation

5. Approval of Agenda

6. Approval of Minutes

- a. Regular Meeting – November 17, 2020
- b. Regular Meeting – December 1, 2020
- c. Special Meeting – December 2, 2020

7. Report of the Town Manager

- a. Town Administration Update – Joshua A. Gruber, Deputy Town Manager
- b. Report of the Auditor, Greene Finney – Emily Sobczak, Partner

8. Reports from the Members of Council

- a. General Reports from Council
- b. Report of the Intergovernmental Committee
- c. Report of the Community Services & Public Safety Committee
- d. Report of the Public Planning Committee
- e. Report of the Finance & Administrative Committee

9. Proclamations/Commendations - NONE

10. Appearance by Citizens

*Citizens who wish to address Town Council during the meeting by phone must contact the Town Clerk at 843.341.4701 or kristaw@hiltonheadislandsc.gov no later than **12:00 p.m. the day of the meeting**. Citizens speaking during the meeting will limit their comments to no longer than three (3) minutes and will conduct themselves in a manner appropriate to the decorum of the meeting, refraining from the use of profane, abusive, threatening, or obscene language.*

11. Unfinished Business

a. **Second Reading of Proposed Ordinance 2020-32 – Coastal Discovery Museum Sublease**

Second Reading of Proposed Ordinance 2020-32 authorizing the execution of a Sublease with the Coastal Discovery Museum, related to the Lease of Real Property owned by the Town of Hilton Head Island, South Carolina, pursuant to the authority of S.C. Code Ann. Sec. 5-7-40 (Supp. 2012), and Sec. 2-7-20 of the Municipal Code of the Town of Hilton Head Island, South Carolina, (1983); and providing for severability and an effective date.

b. **Second Reading of Proposed Ordinance 2020-33 – Special Event Requirements**

Second Reading of Proposed Ordinance 2020-33 to amend the Municipal Code of the Town of Hilton Head Island, South Carolina, by amending Chapter 12 of Title 17, to reduce the threshold requirement for events requiring a Special Event Permit from five hundred (500) attendees to two hundred fifty (250) attendees; and adding a requirement that Special Event applications include a public health plan as part of the application process; and providing for severability and an effective date.

c. **Second Reading of Proposed Ordinance 2020-34 – Town Council Standing Committees**

Second Reading of Proposed Ordinance 2020-34 amending Title 2 of the Municipal Code of the Town of Hilton Head Island, South Carolina, General Government and Administration, Chapter 5, Section 2-5-60, Committees of Council; and providing for severability and an effective date.

12. New Business

a. **Consideration of a Resolution – Temporary Construction Easement and Right of Entry**

Consideration of a Resolution of the Town Council of the Town of Hilton Head Island, South Carolina, authorizing the execution and delivery of a *“Temporary Construction Easement and Right of Entry”* affecting Real Property owned by the Town of Hilton Head Island, South Carolina, located near Gardner Drive on Hilton Head Island, South Carolina.

b. **Consideration of Recommendations of the Accommodations Tax Advisory Committee**

c. **Authorization of the Town Manager to execute the 2020 Palmetto Electric Cooperative, Inc. Rural Development Act Utility Agreement, for the Town-owned property at 355 William Hilton Parkway.**

d. **Authorization of the Town Manager to execute the Addendum to the 2018 Palmetto Electric Cooperative, Inc. Rural Development Act Utility Agreement, extending the agreement until December 31, 2021.**

e. **Consideration of the Appointment of a Town Representative to the Beaufort County Economic Development Corporation Board of Directors**

f. **Discussion of Request for Proposal for a Land Planner in the Stoney Community**

13. Executive Session

- a. Personnel Matters:** Discussion of appointments of members to Boards and Commissions
- b. Contractual Matters:** Discussion of negotiations related to proposed contractual arrangements with the Town Attorney
- c. Legal Matters:** Receipt of legal advice related to ArborNature v. Town of Hilton Head Island

14. Possible actions by Town Council concerning matters discussed in Executive Session

15. Adjournment

Citizens may submit public comments via the Town's Open Town Hall portal (<https://hiltonheadislandsc.gov/opentownhall/>). The portal will close **two (2) hours prior to the start of the scheduled meeting**. All comments submitted to the portal will be provided to Town Council for review and made part of the official record.