



Executive Committee Meeting

Chairman

PAUL SOMMERVILLE

Committee Members

ALICE G. HOWARD
LAWRENCE P. MCELYNN
CHRIS HERVOCHON
BRIAN FLEWELLING

Interim County Administrator

ERIC GREENWAY

Clerk to Council

SARAH W. BROCK

Administration Building

Beaufort County Government
Robert Smalls Complex
100 Ribaut Road

Contact

Post Office Drawer 1228
Beaufort, South Carolina 29901-1228
(843) 255-2180
www.beaufortcountysc.gov

Executive Committee Agenda

Monday, December 14, 2020 at 3:30 PM

[This meeting is being held virtually in accordance with Beaufort County Resolution 2020-05]

ALL OF OUR MEETINGS ARE AVAILABLE FOR VIEWING ONLINE AT WWW.BEAUFORTCOUNTYSC.GOV AND CAN ALSO BE VIEWED ON HARGRAY CHANNELS 9 AND 113, COMCAST CHANNEL 2, AND SPECTRUM CHANNEL 1304

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. *PUBLIC NOTIFICATION OF THIS MEETING HAS BEEN PUBLISHED, POSTED, AND DISTRIBUTED IN COMPLIANCE WITH THE SOUTH CAROLINA FREEDOM OF INFORMATION ACT*
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES- October 26, 2020

DISCUSSION ITEMS

6. 2021 COUNTY COUNCIL MEETING SCHEDULE
7. DISCUSSION ON PUBLIC SERVICE VALUES

CITIZEN COMMENTS

8. CITIZENS COMMENTS WILL BE ACCEPTED IN WRITING AT PO DRAWER 1228, BEAUFORT SC 29901 OR BY WAY OF OUR PUBLIC COMMENT FORM AVAILABLE ONLINE AT WWW.BEAUFORTCOUNTYSC.GOV
9. ADJOURNMENT



**County Council of
Beaufort County
Executive Committee
Meeting**

Chairman
PAUL SOMMERVILLE

Committee Members
ALICE HOWARD
LAWRENCE P. MCELYNN
CHRIS HERVOCHON
BRIAN FLEWELLING
MICHAEL COVERT

County Administrator
ERIC GREENWAY

Clerk to Council
SARAH W. BROCK

Administration Building
Beaufort County Government
Robert Smalls Complex
100 Ribaut Road

Contact
Post Office Drawer 1228
Beaufort, South Carolina 29901-1228
(843) 255-2180
www.beaufortcountysc.gov

Executive Committee Minutes

Monday, October 26, 2020 at 4:00 PM

[This meeting is being held virtually in accordance with Beaufort County Resolution 2020-05] CITIZEN COMMENTS AND PUBLIC COMMENTS WILL BE ACCEPTED IN WRITING AT PO DRAWER 1228, BEAUFORT SC 29901 OR BY WAY OF OUR PUBLIC COMMENT FORM AVAILABLE ONLINE AT BEAUFORTCOUNTYSC.GOV.

CALL TO ORDER

Committee Chairman Sommerville called the meeting to order at 4:00 PM.

PRESENT

Committee Chairman Sommerville
Council Member Passiment
Council Member Hervochon
Council Member Covert
Council Member Dawson
Council Member Glover
Council Member Howard
Council Member McElynn
Council Member Lawson
Council Member Flewelling

PLEDGE OF ALLEGIANCE

Committee Chairman Sommerville led the Pledge of Allegiance

FOIA

Committee Chairman Sommerville noted that the Public Notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act.

APPROVAL OF AGENDA

Motion: It was moved by Council Member Glover, seconded by Council Member Dawson to approve the agenda. The vote: Unanimous without objection. The motion passed. 10:0

APPROVAL OF MINUTES: OCTOBER 12, 2020

Motion: It was moved by Council Member Flewelling, seconded by Council Member Glover to approve the minutes from October 12, 2020 with the following change: Council Member Flewelling was present at the meeting. The vote: Unanimous without objection. The motion passed. 10:0

DISCUSSION ITEMS

Discussion and or Action for Interviews for the Interim County Administrator Position

Discussion: Council Member Passiment stated that there are two individuals that have applied for the position and that a webex meeting would need to be set up to conduct the interviews. Dates and times were discussed.

CITIZEN COMMENTS

Per Sarah Brock, Clerk to Council, there were no comments for this meeting.

ADJOURNMENT:

The meeting adjourned at 4:09 p.m.

Ratified by Committee:

County Council of Beaufort County

2021 Meeting Schedule

January 2021						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

January			
01/01/21 (Fri)		New Year's Day	HOLIDAY
01/04/21 (Mon)	6:00PM	OATH OF OFFICE & SWEARING IN CEREMONY	COUNCIL
01/11/21 (Mon)	4:00PM	EXECUTIVE COMMITTEE MEETING	EXECUTIVE
01/11/21 (Mon)	5:00PM	CAUCUS AND COUNTY COUNCIL MEETING	COUNCIL
01/18/21 (Mon)		Martin Luther King Jr. Day	HOLIDAY
01/19/21 (Tue)	2:00PM	FINANCE COMMITTEE MEETING	F
01/19/21 (Tue)	3:30PM	PUBLIC FACILITIES COMMITTEE MEETING	PF
01/25/21 (Mon)	5:00PM	CAUCUS AND COUNTY COUNCIL MEETING	COUNCIL

February 2021						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

February			
02/01/21 (Mon)	2:00PM	COMMUNITY SERVICES COMMITTEE MEETING	CS
02/01/21 (Mon)	3:30PM	NATURAL RESOURCES COMMITTEE MEETING	NR
02/08/21 (Mon)	4:00PM	EXECUTIVE COMMITTEE MEETING	EXECUTIVE
02/08/21 (Mon)	5:00PM	CAUCUS AND COUNTY COUNCIL MEETING	COUNCIL
02/15/21 (Mon)		President's Day	HOLIDAY
02/16/21 (Tue)	2:00PM	FINANCE COMMITTEE MEETING	F
02/16/21 (Tue)	3:30PM	PUBLIC FACILITIES COMMITTEE MEETING	PF
02/22/21 (Mon)	5:00PM	CAUCUS AND COUNTY COUNCIL MEETING	COUNCIL

March 2021						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

March			
03/01/21 (Mon)	2:00PM	COMMUNITY SERVICES COMMITTEE MEETING	CS
03/01/21 (Mon)	3:30PM	NATURAL RESOURCES COMMITTEE MEETING	NR
03/08/21 (Mon)	4:00PM	EXECUTIVE COMMITTEE MEETING	EXECUTIVE
03/08/21 (Mon)	5:00PM	CAUCUS AND COUNTY COUNCIL MEETING	COUNCIL
03/15/21 (Mon)	2:00PM	FINANCE COMMITTEE MEETING	F
03/15/21 (Mon)	3:30PM	PUBLIC FACILITIES COMMITTEE MEETING	PF
03/17/21 (Wed)		St. Patrick's Day	HOLIDAY
03/22/21 (Mon)	5:00PM	CAUCUS AND COUNTY COUNCIL MEETING	COUNCIL

April 2021						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

April			
04/05/21 (Mon)	2:00PM	COMMUNITY SERVICES COMMITTEE MEETING	CS
04/05/21 (Mon)	3:30PM	NATURAL RESOURCES COMMITTEE MEETING	NR
04/12/21 (Mon)	4:00PM	EXECUTIVE COMMITTEE MEETING	EXECUTIVE
04/12/21 (Mon)	5:00PM	CAUCUS AND COUNTY COUNCIL MEETING	COUNCIL
04/19/21 (Mon)	2:00PM	FINANCE COMMITTEE MEETING	F
04/19/21 (Mon)	3:30PM	PUBLIC FACILITIES COMMITTEE MEETING	PF
04/22/21 (Thu)		EARTH DAY	HOLIDAY
04/26/21 (Mon)	5:00PM	CAUCUS AND COUNTY COUNCIL MEETING	COUNCIL

May 2021						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

May			
05/03/21 (Mon)	2:00PM	COMMUNITY SERVICES COMMITTEE MEETING	CS
05/03/21 (Mon)	3:30PM	NATURAL RESOURCES COMMITTEE MEETING	NR
05/10/21 (Mon)	4:00PM	EXECUTIVE COMMITTEE MEETING	EXECUTIVE
05/10/21 (Mon)	5:00PM	CAUCUS AND COUNTY COUNCIL MEETING	COUNCIL
05/17/21 (Mon)	2:00PM	FINANCE COMMITTEE MEETING	F
05/17/21 (Mon)	3:30PM	PUBLIC FACILITIES COMMITTEE MEETING	PF
05/24/21 (Mon)	5:00PM	CAUCUS AND COUNTY COUNCIL MEETING	COUNCIL
05/31/21 (Mon)		Memorial Day	HOLIDAY

County Council of Beaufort County

2021 Meeting Schedule

June 2021						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

June			
06/07/21 (Mon)	2:00PM	COMMUNITY SERVICES COMMITTEE MEETING	CS
06/07/21 (Mon)	3:30PM	NATURAL RESOURCES COMMITTEE MEETING	NR
06/14/21 (Mon)	4:00PM	EXECUTIVE COMMITTEE MEETING	EXECUTIVE
06/14/21 (Mon)	5:00PM	CAUCUS AND COUNTY COUNCIL MEETING	COUNCIL
06/21/21 (Mon)	2:00PM	FINANCE COMMITTEE MEETING	F
06/21/21 (Mon)	3:30PM	PUBLIC FACILITIES COMMITTEE MEETING	PF
06/28/21 (Mon)	5:00PM	CAUCUS AND COUNTY COUNCIL MEETING	COUNCIL

July 2021						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

July			
07/04/21 (Sun)		Independence day	holiday
07/12/21 (Mon)	4:00PM	EXECUTIVE COMMITTEE MEETING	EXECUTIVE
07/12/21 (Mon)	5:00PM	CAUCUS AND COUNTY COUNCIL MEETING	COUNCIL

August 2021						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August			
08/02/21 (Mon)	2:00PM	COMMUNITY SERVICES COMMITTEE MEETING	CS
08/02/21 (Mon)	3:30PM	NATURAL RESOURCES COMMITTEE MEETING	NR
08/09/21 (Mon)	4:00PM	EXECUTIVE COMMITTEE MEETING	EXECUTIVE
08/09/21 (Mon)	5:00PM	CAUCUS AND COUNTY COUNCIL MEETING	COUNCIL
08/16/21 (Mon)	2:00PM	FINANCE COMMITTEE MEETING	F
08/16/21 (Mon)	3:30pm	PUBLIC FACILITIES COMMITTEE MEETING	PF
08/23/21 (Mon)	5:00PM	CAUCUS AND COUNTY COUNCIL MEETING	COUNCIL

September 2021						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

September			
09/06/21 (Mon)		Labor Day	HOLIDAY
09/07/21 (Tue)	2:00PM	COMMUNITY SERVICES COMMITTEE MEETING	CS
09/07/21 (Tue)	3:30PM	NATURAL RESOURCES COMMITTEE MEETING	NR
09/13/21 (Mon)	4:00PM	EXECUTIVE COMMITTEE MEETING	EXECUTIVE
09/13/21 (Mon)	5:00PM	CAUCUS AND COUNTY COUNCIL MEETING	COUNCIL
09/20/21 (Mon)	2:00PM	FINANCE COMMITTEE MEETING	F
09/20/21 (Mon)	3:30PM	PUBLIC FACILITIES COMMITTEE MEETING	PF
09/20/21 (Mon)	5:00PM	CAUCUS AND COUNTY COUNCIL MEETING	COUNCIL
09/27/21 (Mon)	5:00PM	CAUCUS AND COUNTY COUNCIL MEETING	COUNCIL

October 2021						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

October			
10/04/21 (Mon)	2:00PM	COMMUNITY SERVICES COMMITTEE MEETING	CS
10/04/21 (Mon)	3:30PM	NATURAL RESOURCES COMMITTEE MEETING	NR
10/11/21 (Mon)	4:00PM	EXECUTIVE COMMITTEE MEETING	EXECUTIVE
10/11/21 (Mon)	5:00PM	CAUCUS AND COUNTY COUNCIL MEETING	COUNCIL
10/18/21 (Mon)	2:00PM	FINANCE COMMITTEE MEETING	F
10/18/21 (Mon)	3:30PM	PUBLIC FACILITIES COMMITTEE MEETING	PF
10/18/21 (Mon)	5:00PM	CAUCUS AND COUNTY COUNCIL MEETING	COUNCIL
10/25/21 (Mon)	5:00PM	CAUCUS AND COUNTY COUNCIL MEETING	COUNCIL

November 2021						
Su	M	Tu	W	Th	F	Sa

November			
11/01/21 (Mon)	2:00PM	COMMUNITY SERVICES COMMITTEE MEETING	CS

County Council of Beaufort County

2021 Meeting Schedule

	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

11/01/21 (Mon)	3:30PM	NATURAL RESOURCES COMMITTEE MEETING	NR
11/08/21 (Mon)	4:00PM	EXECUTIVE COMMITTEE MEETING	EXECUTIVE
11/08/21 (Mon)	5:00PM	CAUCUS AND COUNTY COUNCIL MEETING	COUNCIL
11/11/21 (Thu)		Veterans Day	HOLIDAY
11/15/21 (Mon)	2:00PM	FINANCE COMMITTEE MEETING	F
11/15/21 (Mon)	3:30PM	PUBLIC FACILITIES COMMITTEE MEETING	PF
11/25/21 (Thu)		Thanksgiving	HOLIDAY

December 2021						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

December			
12/06/21 (Mon)	2:00PM	COMMUNITY SERVICES COMMITTEE MEETING	CS
12/06/21 (Mon)	3:30PM	NATURAL RESOURCES COMMITTEE MEETING	NR
12/13/21 (Mon)	4:00PM	EXECUTIVE COMMITTEE MEETING	EXECUTIVE
12/13/21 (Mon)	5:00PM	CAUCUS AND COUNTY COUNCIL MEETING	COUNCIL
12/24/21 (Fri)		Christmas Eve	holiday
12/25/21 (Sat)		Christmas Day	holiday
12/31/21 (Fri)		New Year's Eve	holiday

1. **Honesty.** This is the most basic level of ethics. Everyone has the responsibility to be truthful, straightforward and sincere in their dealings with others.
2. **Integrity.** Integrity requires the courage to act on one's values, beliefs and convictions, and to do what is right rather than what is expedient.
3. **Keeping Promises.** The ethical person must live up to the spirit as well as the letter of agreements and commitments that have been made.
4. **Fidelity.** The trustworthy person is loyal to the organization and the principals of public service.
5. **Fairness.** Because the person can exercise discretion, it is imperative that the decision-making process be fair. There must be a commitment to justice, equal treatment, and tolerance. The person must be open-minded and willing to consider diverse opinions.
6. **Caring** The ethical person manifests an attitude of concern for the well-being of others and conducts the affairs of the organization with compassion and kindness.
7. **Respect.** It is imperative that the person demonstrate respect for human dignity and privacy.
8. **Citizenship.** People have the responsibility to serve as role models for others to encourage participation in and respect for the democratic process of decision making.
9. **Excellence.** People must be well informed and prepared to carry out their responsibilities. They must be diligent, reliable and committed. They must insist that the organization strive for excellence in carrying out its activities.
10. **Accountability.** The person has a special obligation to be accountable for his or her actions and the actions of the organization.
11. **Avoidance of the Appearance of Impropriety.** Because the person is responsible to safeguard the public trust. What the person does must not only be right, it must look right.

What I believe as chairman and a member of county council.

12. **Who do you represent?** As a member of council, you represent the following:

1. You represent the District that elected you.
2. You represent Beaufort County Council.
3. You represent all residents of Beaufort County
4. You represent yourself